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ABSTRACT

This resource lists key staff and contact information for federal, state, territorial, county, and major municipal public human service agencies in the United States and Canada. The directory is organized into five sections: (1) state agencies; (2) federal agencies; (3) Canadian agencies; (4) international social services agencies; and (5) appendixes. The majority of the directory is the state agency listings. Organized alphabetically by state, this section also contains information on personnel in U.S. territories. Information for each state includes agency names, a discussion of the administration of human services, and how to reach state officials by mail, telephone, e-mail, and the World Wide Web. Seven appendixes discuss specific human services programs and interstate compacts on particular issues. (SLD)

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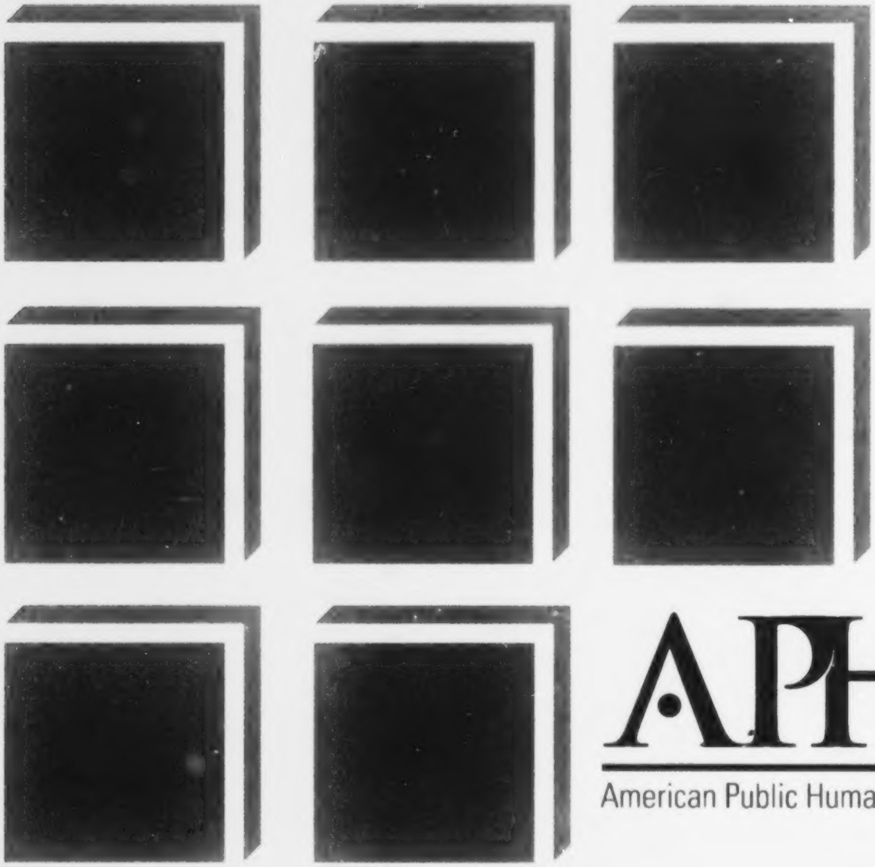

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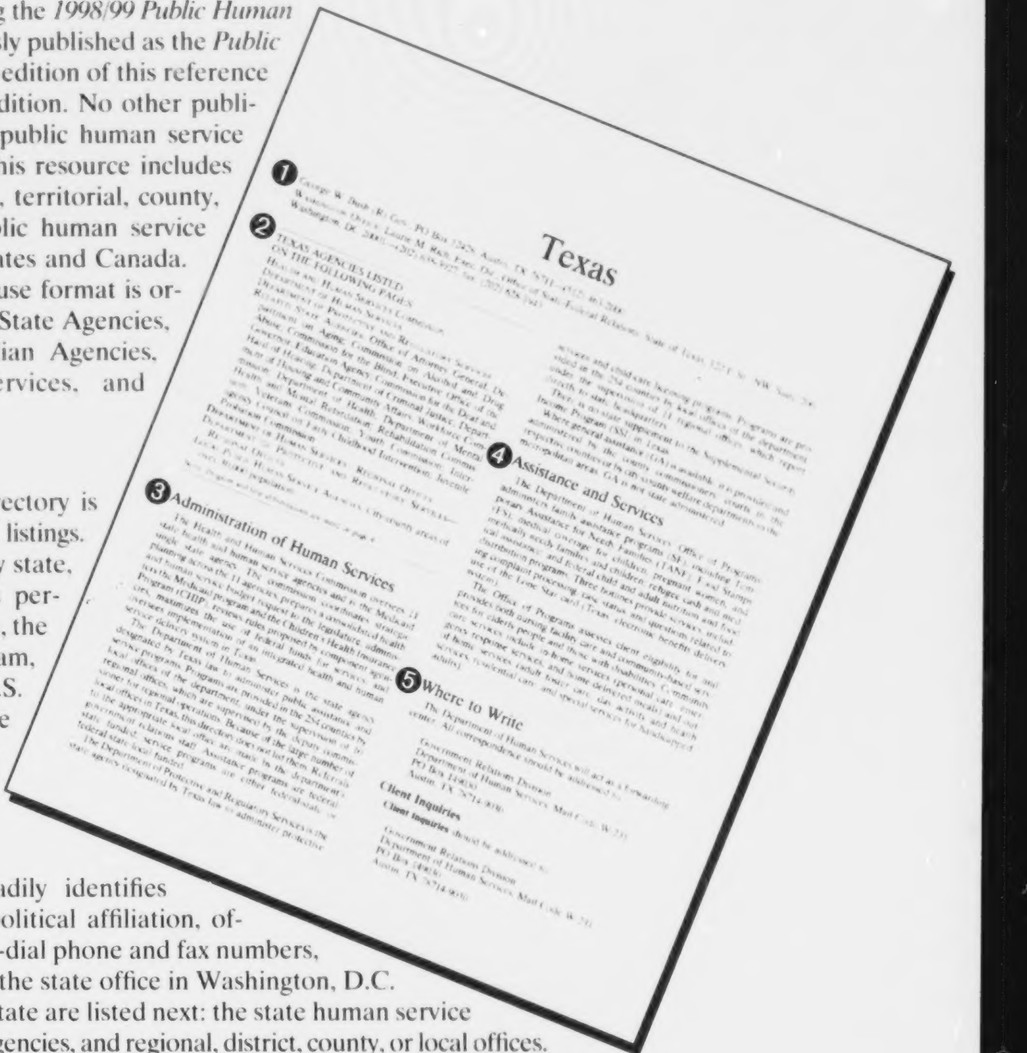
Directory at a Glance

Thank you for purchasing the *1998/99 Public Human Services Directory*. Previously published as the *Public Welfare Directory*, the 59th edition of this reference continues an excellent tradition. No other publication lists all the major public human service agencies as extensively. This resource includes key staff for federal, state, territorial, county, and major municipal public human service agencies in the United States and Canada.

The directory's easy-to-use format is organized into five sections: State Agencies, Federal Agencies, Canadian Agencies, International Social Services, and Appendixes.

State Agencies

The majority of the directory is comprised of state agency listings. Organized alphabetically by state, this section also includes personnel in American Samoa, the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands. Using the state of Texas as an example, here is a description of the information you will find for each state:



Texas

❶

❷ TEXAS AGENCIES LISTED ON THE FOLLOWING PAGES

❸ Administration of Human Services

❹ Assistance and Services

❺ Where to Write

Client Inquiries

- ❶ **State information** readily identifies the state's governor, political affiliation, office address, and direct-dial phone and fax numbers, and, where applicable, the state office in Washington, D.C.
- ❷ **Agency names** for the state are listed next: the state human service agencies, related state agencies, and regional, district, county, or local offices.
- ❸ **Administration of Human Services** describes how human service programs are administered, and their funding sources, including the mandatory and optional state supplements to the federal Supplemental Security Income Program.
- ❹ **Assistance and Services** tells which assistance, services, and related programs are administered by the main human service agencies and which are administered by related agencies.
- ❺ **Where to Write** provides specific instructions on how to address correspondence for client inquiries, assistance and services, child welfare services, adults/elderly services, health/mental health services, adult and youth correctional programs, vital statistics, and employment by state agencies. Applicable fees and number of copies to send are also noted.

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❻ Information Contacts
❼ Texas Department of Human Services
❽ Related State Agencies

❻ **Information Contacts** lists primary contacts in each state for policy and program information on specific issues—the Child Care Development Fund, food stamp work/employment and training, fraud and abuse investigation, the illegitimacy rate reduction bonus, immigration issues, information systems, legal matters, public information, staff development, substance abuse, teen pregnancy, and welfare-to-work programs.

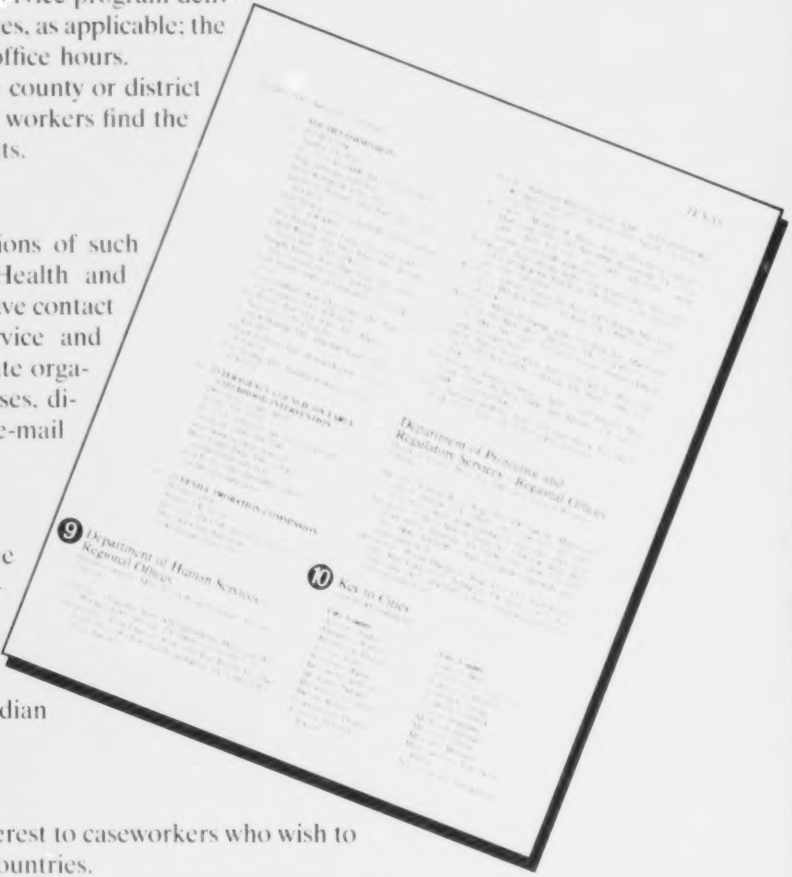
❼ **Agency Listings** identify key staff in each state public human service agency, complete with addresses, direct telephone and fax numbers, e-mail addresses, and web sites. This portion of the directory contains several special features designed to help give you access to the information you need, quickly and accurately:

- ***Major headings and subheadings*** clearly indicate the organizational structure of each agency.
- ***Program abbreviations***, noted in the margins, indicate which division or unit within the agency is responsible for a particular service or program. For example, take a look under "Related State Agencies," at the Division of Child Support Enforcement in the Office of Attorney General. Opposite that listing you will see an abbreviation, "CSE." Using the key to abbreviations listed on page 4 of the directory, you will see that in Texas, the Child Support Division is responsible for Child Support Enforcement.
- ***Listings*** include toll-free numbers for child and adult abuse and neglect hotlines, as well as other special statewide hotlines.
- ***E-mail addresses and web sites*** are listed for those agencies who now use electronic mail and the Internet to communicate and share information. Through web sites, states post a variety of information such as legislative updates, new program initiatives, late-breaking news, and other announcements.

❽ **Related State Agency** listings identify key staff in related state agencies, complete with addresses, direct-dial telephone and fax numbers, e-mail addresses, and web sites.

⑨ **Additional agency** listings for human service program delivery—regional, district, and county offices, as applicable; the programs they administer; and their office hours.

⑩ **Key to Cities** lists major cities and the county or district where they are located to help service workers find the proper service provider for their clients.


TEXAS
Department of Protective and Regulatory Services - Regional Offices
⑨ Department of Human Services Regional Offices
⑩ Key to Cities

Federal Agencies

In this section, you will find descriptions of such agencies as the U.S. Department of Health and Human Services, that are most likely to have contact with state and local public human service and related agencies. Personnel listings indicate organizational structure, names, titles, addresses, direct-dial telephone and fax numbers, e-mail addresses, and web sites.

Canadian Agencies

Compiled for directory users in the United States, this section describes Canadian federal human service programs, lists key personnel of federal and related human service agencies, and includes ***Where to Write*** information for each Canadian province.

International Social Services

Here you will find agency listings of interest to caseworkers who wish to contact social service agencies in other-countries.

Appendixes

Appendixes provide you with detailed information on the administration of state human service programs, in an easy-to-use table; the Supplemental Security Income Program; five interstate compacts of interest to human service agencies; state directors of research, demonstration, and evaluation; key congressional human service committees; and a compilation of state human service agency privatization efforts.

About APHSA

What is the American Public Human Services Association? What services do we provide for our members? What organizations do we represent? You will find APHSA staff listings, information contacts for the association and policy information, along with affiliate organizations, in the front of the directory.

Be sure to visit the APHSA web site for timely state welfare reform updates, association news, membership and publications information, and more. You can reach us at http://www.aphsa.org.

As a valued user of this reference, your suggestions for improving future editions of the directory are most welcome. Send your comments to: Amy J. Plotnick, Publications Manager, American Public Human Services Association, 810 First Street, NE, Suite 500, Washington, DC 20002-4267—(202) 682-0100; fax: (202) 289-6555; e-mail: aplotnick@aphsa.org.

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Abbreviations

Program Abbreviations

The program abbreviations used in this directory are the ones most often used to identify public human service programs in the United States. The descriptions of these programs are necessarily broad and general and there may be several variations on each program name.

ADA	Americans with Disabilities Act
ADAMHBG	Alcohol, Drug Abuse, and Mental Health Block Grant
APS	Adult protective services
BS	Services for the blind
CA/N	Child abuse and neglect services
CHC	Community Health Centers Program
CHIP	Children's Health Insurance Program
CP	Correctional program for adults
CPS	Child protective services
CSBG	Community Services Block Grant
CSE	Child Support Enforcement Program (Title IV-D)
CW	Child welfare programs (Title IV-B, Subpart 1)
EBT	Electronic benefits transfer
EEO	Equal employment opportunity
ES	Employment services
FC/AA	Foster care/adoption assistance (Title IV-E)
FP/FS	Family preservation and support services (Promoting Safe and Stable Families Program, Title IV-B, Subpart 2)
FS	Food Stamp Program
FSA	Family Support Act
GA	General assistance
ICAMA[1]	Interstate Compact on Adoption and Medical Assistance
ICJ[1]	Interstate Compact on Juveniles
ICMH[1]	Interstate Compact on Mental Health
ICPC[1]	Interstate Compact on the Placement of Children
ICSPP[1]	Interstate Compact for Supervision of Parolees and Probationers
JTPA	Job Training Partnership Act
LIHEAP	Low-Income Home Energy Assistance Program
MAP	Medical assistance program (Medicaid)
MCHBG	Maternal and Child Health Block Grant
MR	Mental retardation program
MS	Merit system
OA	Services to the aged under the Older Americans Act
PAR	Parole services for adults
PHSBG	Preventive Health Services Block Grant
PRO	Probation services for adults
SA	Services to adults
SF	Services to families
SSBG	Social Services Block Grant
SSI/S[2]	Supplemental Security Income Program for the aged, blind, and disabled state supplementation
TANF	Temporary Assistance for Needy Families
UC	Unemployment compensation (unemployment insurance)
VET	State veterans services
VR	Vocational rehabilitation programs
VRB	Vocational rehabilitation for the blind
WIC[2]	Special Supplemental Nutrition Program for Women, Infants, and Children
YA	Youth authority programs (correctional)
Y-PAR	Youth parole service
Y-PRO	Youth probation service

Title Abbreviations

Act.	Acting
Adm.	Administrator
Admv.	Administrative
Assn.	Association
Assoc.	Associate
Asst.	Assistant
Atty.	Attorney
Chf.	Chief
Cnsl.	Counsel
Cnslt.	Consultant
Comdr.	Commander
Comdt.	Commandant
Comm.	Commissioner
Comp.	Comptroller
Coord.	Coordinator
Cwrkr.	Caseworker
Dep.	Deputy
Dept.	Department
Dir.	Director
Div.	Division
Exec.	Executive
Gen.	General
Gov.	Governor
Info.	Information
Leg.	Legislative
Med.	Medical
Mgmt.	Management
Mgr.	Manager
Min.	Minister
Ofr.	Officer
Pres.	President
Prgm.	Program
Pub.	Public
Regl.	Regional
Rep.	Representative
Sec.	Section
Secy.	Secretary
Soc.	Social
Sol.	Solicitor
Srvs.	Services
Supt.	Superintendent
Supv.	Supervisor
Wrdn.	Warden
Wrkr.	Worker

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[1] See Appendix 3 for additional information on the interstate compacts.

[2] The SSI/S Program has replaced combined programs of assistance for the aged, blind, and disabled (AABD), aid to the blind (AB), aid to the permanently and totally disabled (AD), and old age assistance (OAA) in 50 states and the District of Columbia.

American Public Human Services Association

The mission of the American Public Human Services Association is to develop, promote, and implement public human service policies that improve the health and well-being of families, children, and adults.

The members of the American Public Welfare Association, which was founded in 1930, voted in 1998 to change the name to the American Public Human Services Association, keeping pace with today's umbrella approach to the administration and delivery of services to the nation's most vulnerable citizens.

The American Public Human Services Association (APHSA) provides state, local, and territorial human service agencies and Medicaid agencies with the tools to succeed in a rapidly evolving world of health and human service policy and practice. Association members oversee areas such as employment and workforce programs, child support enforcement agencies, child protective service agencies, elder services, Medicaid agencies, and the new Children's Health Insurance Program. Based in Washington, D.C., the association serves as chief liaison among and between its members and federal agencies.

Component groups established within APHSA provide expert advice and consultation in their respective areas of interest and contribute to the professional development of members. First among these groups are the National Council of State Human Service Administrators and the National Council of Local Human Service Administrators. The affiliate groups are the American Association of Public Welfare Attorneys, American Public Human Services Association–Information Systems Management, American Association of Food Stamp Directors, Association of Administrators of the Interstate Compact on the Placement of Children, the National Association of Public Child Welfare Administrators, the National Association of State Medicaid Directors, the National Staff Development and Training Association, the National Association of Hearing Officials, and the National Association for Program Information and Performance Measurement.[1]

The association is governed by a 16-member Board of Directors who are appointed or elected by the general membership and various constituencies within APHSA and from other public or private organizations. Policy is made by the board and the National Council of State Human Service Administrators. Such policy positions and recommendations also are developed by the National Council of Local Human Service Administrators.

Association staff serve constituent member agencies and individuals through a variety of programs, including the following:

- The development and analysis of social policy at the national level
- Technical assistance to states and localities
- Publications—*This Week in Washington*, a news summary of human-service-related action on Capitol Hill; *W-Memo*, an in-depth policy analysis report; *Survey Notes*, a research report on welfare reform implementation; *Policy and Practice of Public Human Services*, a magazine of timely articles for human services and association news; the *Public Human Services Directory*, an annual directory of human service agencies and contacts; and professional and policy reports and studies
- Conferences and seminars
- Management training seminars and staff training for states and localities in specific program areas
- Research projects in human services to extend knowledge, improve service delivery and management, and to provide technical assistance in program improvement and change
- Information to help states and local governments implement and manage welfare reform

Through these and other activities the association works for equitable, effective, and administratively sound health and human service programs and policies.

Information Contacts

Following are the key staff members to contact for association and policy information:

Organizations

American Association of Food Stamp Directors. LARRY GOOLSBY, Senior Policy Associate, Government Affairs Department

American Association of Public Welfare Attorneys. ROZ KING, Manager, Conference and Member Services, Organizational and Professional Development Department

American Public Human Services Association–Information Systems Management. ELAINE M. RYAN, Director, Government Affairs Department

Association of Administrators of the Interstate Compact on the Placement of Children. FRANK BARTHEL, Project Manager, Children and Family Services Department

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National Association of Hearing Officials. ROZ KING, Manager, Conference and Member Services, Organizational and Professional Development Department

National Association for Program Information and Performance Measurement. LARRY GOOLSBY, Senior Policy Associate, Government Affairs Department

National Association of Public Child Welfare Administrators. GRETCHEN TEST, Project Manager, Children and Family Services Department

---

[1] Copies of APHSA and constituent group bylaws and a list of officers and committees can be obtained by writing to APHSA.

National Association of State Medicaid Directors. Lee Partridge, Director, Health Policy, Government Affairs Department

National Council of Local Human Service Administrators. Sue Fialkoff, Project Associate, Organizational and Professional Development Department

National Council of State Human Service Administrators. Elaine M. Ryan, Director, Government Affairs Department

National Staff Development and Training Association. Doris Pollard, Conference Coordinator, Conference and Member Services, Organizational and Professional Development Department

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Supplemental Security Income Program (SSI). John Sciamanna, Senior Policy Associate, Government Affairs Department

Temporary Assistance for Needy Families (TANF). *Policy*, Elaine M. Ryan, Director, Government Affairs Department; *Practice/Implementation*, Susan Christie, Director, Organizational and Professional Development Department

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Melissa Baker, Policy Assoc.
(Vacant), Admv. Asst.
National Association of Public Child Welfare Administrators Project
Gretchen Test, Project Mgr.
Ursula Krieger, Project Asst.
Mary Plummer, Secy.
Secretariat to the Association of Administrators of the Interstate Compact on the Placement of Children
Frank Barthel, Project Mgr.
Mitchell Wendell, Legal Cnslt.
Marie Maurice, Admv. Asst.
Administration of the Interstate Compact on Adoption and Medical Assistance Project
Elizabeth Oppenheim, Project Mgr.
Shannon C. Guiltinan, Project Secy.

Staff—*Continued*

Family Preservation and Family Support Project
Betsey R. Rosenbaum, Project Dir.
Margaret L. Trostel, Senior Analyst
(Vacant), Admv. Asst.

HIV/AIDS Prevention Project
Barbara Glaser, Research Assoc.
Ursula P. Krieger, Research Asst.

Voluntary Cooperative Information System Project
Toshio Tatara, System Dir.
Patricia S. Shapiro, Research Analyst

CPS Substantiation Project
Betsey R. Rosenbaum, Dir.
Patricia S. Shapiro, Research Analyst

ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT DEPARTMENT

Susan Christie, Dir.
  Renita Gross, Admv. Asst.

Welfare Reform Implementation Seminars
Sue Fialkoff, Project Assoc.

Conference and Member Services
Roz King, Mgr.
  Doris Pollard, Conference Coord.
  Mary Quinn, Individual Member Srvs. Clerk

RESEARCH AND DEMONSTRATION DEPARTMENT[2]

(Vacant), Dir.

National Incidence Study on Elder Abuse
Gary Cyphers, Principal Investigator

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[2] APHSA cooperates with federal agencies and other national organizations on research and demonstration projects designed to expand knowledge or improve practice in health and human services, to draw on the technical expertise of members, and to improve communication among the various levels of government. These projects vary in scope and duration and may take a few months or several years to complete. Projects listed were active when the directory went to press.

Alabama

Fob James Jr. (R) Gov., State Capitol, 600 Dexter Ave., Montgomery, AL 36130—(334) 242-7100; http://alaweb.asc.edu

ALABAMA AGENCIES LISTED ON THE FOLLOWING PAGES:

DEPARTMENT OF HUMAN RESOURCES

MEDICAID AGENCY

RELATED STATE AGENCIES. Commission on Aging; Department of Corrections; Department of Education; Department of Rehabilitation Services; Department of Industrial Relations; Department of Mental Health and Mental Retardation; Board of Pardons and Parole; Department of Public Health; Department of Youth Services; Department of Veterans Affairs; Personnel Department; Department of Economic and Community Affairs

COUNTY DEPARTMENTS OF HUMAN RESOURCES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in Alabama, including the mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S), are supervised by the state office of the Department of Human Resources and administered by the 67 County Departments of Human Resources. Most programs are federal-state funded.

Assistance and Services

Assistance programs include Temporary Assistance for Needy Families (TANF), Child Support Enforcement (CSE), SSI/S, Food Stamps (FS), and aid to refugees. The Individual and Family Grant Program is administered by the Alabama Emergency Management Agency. The Alabama Medicaid Agency is responsible for Medicaid (MAP) and the Children's Health Insurance Program (CHIP).

Services include adult and child abuse and neglect and child welfare and protective services (APS, CA/N, CPS, CW), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), services to adults and families (SA, SF), and the Social Services Block Grant (SSBG). Social services include adoption; day care for adults, children, and for the physically and mentally handicapped; foster care for adults and children; homemaker services for adults and children; preventive and supportive services; protective services for adults and children; transportation services (provided on a limited basis under contract); and residential care services for individuals with exceptional needs and delinquents. Emergency management services (mass care, food, and shelter) are available to victims of natural and man-made disasters.

The department licenses voluntary child-care institutions, group homes, child-placing agencies, and child day-care facilities, and approves foster homes for children and adults and adult day-care facilities.

Related state agencies are responsible for adult corrections (CP); probation and parole (PRO, PAR); youth corrections (YA); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); vocational rehabilitation (VR); vocational rehabilitation for the blind (VRB); blind services (BS); services to the aged (APS, OA); unemployment compensation (UC); employment services (ES); the Job Training Partnership Act (JTPA); mental retardation programs (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); state veterans services (VET); the Community Services and Preventive Health Services Block Grants (CSBG, PHSBG); and the Low-Income Home Energy Assistance Program (LIHEAP).

Where to Write

The Department of Human Resources will act as a forwarding center. Correspondence should be addressed to:

Commissioner
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130-4000

Client Inquiries

Client inquiries should be sent to:

Special Projects and Constituent Affairs
Department of Human Resources
50 Ripley St.
PO Box 304000
Montgomery, AL 36130-4000

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements** should be addressed to:

Office of Governmental Affairs and Public Information
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130-4000

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Carolyn Gray, Director
Family Assistance Division
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130

Requests regarding the **Americans with Disabilities Act** should be addressed to:

Office of Civil Rights and Equal Employment
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130-4000

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Alabama who are receiving assistance from other states** should be addressed to:

Family Assistance Division
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130-4000

Checks for assistance from other states for recipients living in Alabama should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Child Support Enforcement Division
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130-4000

Children

Inquiries regarding **child protective services, child abuse and neglect cases, adoptions within Alabama, the Interstate Compact on the Placement of Children, and the licensing of child-care facilities** and information (in triplicate) on requests for **custody studies in divorce cases** should be addressed to:

Family Services Division
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130-4000

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Family Services Division
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130-4000

Inquiries regarding **programs for mentally retarded children** should be addressed to either the Department of Mental Health and Mental Retardation or the Department of Education:

Department of Mental Health and Mental Retardation
PO Box 301410
Montgomery, AL 36130-1410

Department of Education
PO Box 302101
Montgomery, AL 36130-2101

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Family Services Division
Department of Human Resources
50 Ripley St.
Montgomery, AL 36130

For client inquiries regarding **patients in long-term care facilities,** the **state ombudsman** is:

Marie Tomlin
Commission on Aging
RSA Plaza, Suite 470
770 Washington Ave.
Montgomery, AL 36130-1851

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Division of Health Care Facilities
Department of Public Health
PO Box 303017
Montgomery, AL 36130-3017

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent to:

Medicaid Agency
PO Box 5624
Montgomery, AL 36103-5624

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Division of Health Care Facilities
Department of Public Health
PO Box 303017
Montgomery, AL 36130-3017

Correspondence related to the **Interstate Compact on Mental Health, mental institutions, and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Department of Mental Health and Mental Retardation
PO Box 301410
Montgomery, AL 36130-1410

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Department of Corrections
PO Box 301501
Montgomery, AL 36130-1501

Inquiries regarding **adult probation and parole** and the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Board of Pardons and Parole
PO Box 302405
Montgomery, AL 36130-2405

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **the Interstate Compact on Juveniles** should be sent to:

Department of Youth Services
PO Box 66
Mount Meigs, AL 36057

The cutoff age for juveniles is 18 years. **Juvenile probation and parole** services are provided through the local juvenile courts.

Vital Statistics

Birth and death records (since 1908), **marriage records** (since August 1936), **and divorce records** (since 1950) are maintained by the Center for Health Statistics. Certified copies cost $12 (additional copies are $4). Credit card orders sent by regular mail cost $27; overnight service costs $37. Address inquiries to:

Center for Health Statistics
Department of Public Health
PO Box 5625
Montgomery, AL 36103-5625
tel: (334) 206-5418

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Personnel Department
Folsom Administrative Bldg., 3rd Fl.
64 North Union St.
Montgomery, AL 36130-4100

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care and Development Fund.* David E. McCarley, Director, Office of Child Care Subsidy, Welfare Reform Division, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-1748; fax: (334) 242-0513; e-mail: dmccarley@softhome.net

Children's Health Insurance Program. Mike Murphy, Chief Policy Analyst, Office of Policy and Strategic Planning, Medicaid Agency, PO Box 5624, Montgomery, AL 36103-5624—(334) 242-5791; fax: (334) 353-5909; e-mail: murph@who.net

Food Stamp Work/Employment and Training and **Immigration Issues.** Carolyn Gray, Director, Family Assistance Division, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-1700; fax: (334) 242-0939

Fraud and Abuse Investigation. Charles M. Cook, Director, Program Integrity Division, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-1331; fax: (334) 242-1086; *Medicaid.* Louis Surles, Associate Director, Investigations, Medicaid Agency, 501 Dexter Ave., Montgomery, AL 36111—(334) 242-5319

Illegitimacy Rate Reduction Bonus, Substance Abuse, and **Teen Pregnancy.** Jean C. Blackmon, Special Projects Director, Welfare Reform Division, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-1978; fax: (334) 242-0513

Information Systems. Al Austin, Director, Center for Information Services, Department of Human Resources, 64 North Union St., Montgomery, AL 36130-1801—(334) 242-3244; fax: (334) 242-3775

Legal Matters. Coleman Campbell, Chief Legal Counsel, Legal Office, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-9330; fax: (334) 242-0689

Public Information. Mike Gibson, Public Information Officer, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-1850; fax: (334) 242-0198

Research and Statistics. Mike Sauter, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-3432; fax: (334) 242-3775

Staff Development. James Slaughter, Director, Office of Training and Community Involvement, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-9275

Welfare to Work. *Welfare-to-Work Grants Program.* Donna Johnson, Program Specialist, Welfare Reform Division, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-1713; fax: (334) 242-0513; *TANF welfare-to-work programs and job placement job readiness programs.* Deborah W. Wood, Director, Office of Program Operations, Welfare Reform Division, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-8153; fax: (334) 242-0513; e-mail: dhrwelrf@zebra.net

Alabama Department of Human Resources

50 Ripley St.
Montgomery, AL 36130-4000
Tony Petelos, Comm., (334) 242-1160; fax: (334) 242-0198
Greg Hoyt, Asst. Comm., (334) 242-1160
Nancy Jinright, Exec. Asst. to the Comm., (334) 242-1160

ADA/EEO Office of Civil Rights and Equal Employment
Sylvester Smith, Dir., (334) 242-1550

Department of Human Resources—*Continued*

Personnel Division
Waldo Spencer, Dir., (334) 242-1780

Welfare Reform Division
Joel Sanders, Dir., (334) 242-1773

Governmental Affairs and Public Information
Nancy Jinright, Dir., (334) 242-1160

Special Projects and Constituent Affairs
Debbie Milner, Dir., (334) 242-1850

Center for Information Services
64 North Union St.
Montgomery, AL 36130-1801
Al Austin, Dir., (334) 242-3244

Legal Office
Coleman Campbell, Chf. Legal Cnsl., (334) 242-9330

Public Information Officer
Mike Gibson, (334) 242-1850

EBT Electronic Benefits Transfer Project
Bob Waits, Dir., (334) 242-1723

Program Integrity Division
Charles Cook, Dir., (334) 242-1900

SSBG Office of Social Service Contracts
Gary Warren, Dir., (334) 242-1650

SSI/S Emergency Management Planning Services
Don Williams, Coord., (334) 242-1081

FIELD ADMINISTRATION
Philip Tyler, Dep. Comm., (334) 353-3008
Barbara Lemley, Special Asst., (334) 353-1477

APS CA/N Family Services Division
CPS CW Jerry Milner, Dir., (334) 242-9500
FC/AA FP/FS Office of Conversion and Compliance
ICPC SA Margaret Bonham, Dir., (334) 353-1197
SF Office of Training and Community Involvement
James Slaughter, Dir., (334) 242-9275

FISCAL AND ADMINISTRATIVE SERVICES
P. L. Corley, Dep. Comm., (334) 242-8395

Finance Division
Jim Connell, Dir., (334) 242-9425

General Services Division
Gene O'Donnell, Dir., (334) 240-6822

Office Services/Purchasing
John Hardy, Mgr., (334) 240-6817

Office of Housing
Billy Barnes, Mgr., (334) 240-6809

Office of Telecommunications Support
Betty Warren, Mgr., (334) 242-6819

Office of Management and Fiscal Analysis
64 North Union St.
Montgomery, AL 36130-1801
Mike Salter, Dir., (334) 242-3432

PROGRAMS
Terrie Reid, Dep. Comm., (334) 242-9378

FS TANF Family Assistance Division
Carolyn Gray, Dir., (334) 242-1700

CSE Child Support Enforcement Division
Carolyn Lapsley, Dir., (334) 242-9300

Office of Administrative Hearings
Lamar Loper, Dir., (334) 242-1325

Alabama Medicaid Agency

PO Box 5624
Montgomery, AL 36103-5624
http://www.medicaid.state.al.us
CHIP MAP Gwendolyn H. Williams, Comm., (334) 242-5600; fax: (334) 242-5097; e-mail: gwilliams@medicaid.state.al.us
John Searcy, MD, Med. Dir., (334) 242-5619; fax: (334) 242-5097; e-mail: jsearcy@mem.po.com

Office of General Counsel
Bill Butler, (334) 242-5740; fax: (334) 242-0049; e-mail: wbutler@medicaid.state.al.us
Mike Lewis, Chf. Financial Ofr., (334) 242-2290; fax: (334) 242-0556

Administrative Services
Lee Maddox, Dep. Comm., (334) 242-5602; fax: (334) 242-5097

Office of Policy and Strategic Planning
Sarah M. Mingledorff, Dep. Comm., (334) 242-5601; fax: (334) 242-5097; e-mail: smingledorff@medicaid.state.al.us

Beneficiary Services
Harriette M. Worthington, Dep. Comm., (334) 242-1701; fax: (334) 242-5097

Related State Agencies

OA **COMMISSION ON AGING**
RSA Plaza, Suite 470
770 Washington Ave.
Montgomery, AL 36130-1851
http://webserver.dsmd.state.al.us/coa
tel: (800) AGE-LINE; (334) 242-5743; fax: (334) 242-5594
Martha Murph Beck, Exec. Dir.; e-mail: mbeck@coa.state.al.us
Marie Tomlin, Ombudsman
Tenesia Jones, Coord., Info., Insurance, Counseling, and Assistance
Fleet Hollinger, Nutrition and Transportation

CP **DEPARTMENT OF CORRECTIONS**
PO Box 301501
Montgomery, AL 36130-1501
http://webserver.dsmd.state.al.us/corrections
tel: (334) 353-3883; fax: (334) 353-3891
Joe Hopper, Comm.

Related State Agencies—*Continued*

DEPARTMENT OF EDUCATION
PO Box 302101
Montgomery, AL 36130-2101
Ed Richardson, EdD, State Supt., (334) 242-9700; fax: (334) 242-9708
Michael R. White, Office of Gen. Cnsl., (334) 242-1899
Division of Administrative and Financial Services
Robert Morton, Dir., Finance, (334) 242-9755
Division of Instructional Services
Joseph Morton, EdD, Dep. State Supt., (334) 242-8154

MCHBG **DEPARTMENT OF REHABILITATION SERVICES**
2129 East South Blvd.
PO Box 11586
Montgomery, AL 36111-0586
tel: (334) 281-8780; fax: (334) 281-1973
Lamona H. Lucas, Comm.; e-mail: llucas@rehab.state.al.us
Children's Rehabilitation Services
Chris Kendall, Asst. Comm.
VR Vocational Rehabilitation Services
Steve Shivers, Asst. Comm.
BS VRB Vocational Rehabilitation/Blind and Deaf Services
James Harris III, Asst. Comm.

DEPARTMENT OF INDUSTRIAL RELATIONS
649 Monroe St.
Montgomery, AL 36131
Dottie Cieszynski, Dir., (334) 242-8990
UC Unemployment Compensation Division
James C. Hollon, Chf., (334) 242-8025
ES Employment Services Division
Sylvia Williams, Chf., (334) 242-8003
Human Resources Division
Harris Cornett, Chf., (334) 242-8619

DEPARTMENT OF MENTAL HEALTH AND MENTAL RETARDATION
PO Box 301410
Montgomery, AL 36130-1410
tel: (334) 242-3417; fax: (334) 242-0725
Virginia A. Rogers, Comm.
(Vacant), Dep. Comm.
MR Division of Mental Retardation
Cathy P. Maddox, Assoc. Comm.
ICMH Division of Mental Illness
Charles A. Fetner, Assoc. Comm.
Brian McManus, PhD, Dir., Bureau of Mental Illness Community Prgms.
ADAMHBG Division of Substance Abuse
O'Neill Pollingue, Dir.

PAR PRO **BOARD OF PARDONS AND PAROLE**
PO Box 302405
Montgomery, AL 36130-2405
tel: (334) 242-8700; fax: (334) 242-1809
Gladys Riddle, Chair
William C. Young, Exec. Dir.
ICSPP Steve Sprayberry, Interstate Compact Dir.

PHSBG **DEPARTMENT OF PUBLIC HEALTH**
The RSA Tower
201 Monroe St.
PO Box 303017
Montgomery, AL 36130-3017
tel: (334) 206-5200; fax: (334) 206-2008
http://www.alapubhealth.org
Donald E. Williamson, MD, State Health Ofr., (334) 206-5200
Bureau of Disease Control and Prevention
Charles H. Woernle, MD, MPH, Dir., (334) 206-5325
Bureau of Clinical Laboratories
William J. Callan, PhD, Dir., (334) 260-3400
Bureau of Disease Control
Richard Adams, Dep. Dir., (334) 206-5325
Bureau of Health Promotion and Information
Jim McVay, DPA, Dir., (334) 206-5300
Bureau of Health Provider Standards
Rick Harris, JD, Dir., (334) 206-5366
MCHBG Bureau of Family Health Services
Thomas Miller, MD, MPH, Dir., (334) 206-5675
WIC Wendy Blackmon, Act. WIC Dir., (334) 206-5673
Bureau of Environmental Services
William P. Allinder, Dir., (334) 206-5373
Bureau of Home and Community Services
Myra J. Downs, RN, MSN, Dir., (334) 206-5341
Bureau of Information Services
Leon Barwick, Dir., (334) 206-5278
Center for Health Statistics
Dorothy Harshbarger, Dir., (334) 206-5426
Office of Professional and Support Services
Kathy Vincent, LCSW, Act. Dir., (334) 206-5226
Office of Primary Care and Rural Health
Clyde H. Barganier, DPH, Dir., (334) 206-5396

YA **DEPARTMENT OF YOUTH SERVICES**
PO Box 66
Mount Meigs, AL 36057
tel: (334) 215-8100
James Dupree Jr., Exec. Dir., (334) 215-3801
ICJ Janice Coles, Compact Adm., Interstate Compact on Juveniles, (334) 215-3817; fax: (334) 215-1410

Related State Agencies—*Continued*

VET **DEPARTMENT OF VETERANS AFFAIRS**
PO Box 1509
Montgomery, AL 36102-1509
http://webserver.dsmd.state.al.us/va
Frank D. Wilkes, Dir., (334) 242-5077; fax: (334) 242-5102

PERSONNEL DEPARTMENT
Folsom Administrative Bldg., 3rd Fl.
64 North Union St.
Montgomery, AL 36130-4100
tel: (334) 242-3389; fax: (334) 353-3320
Halycon Vance Ballard, Dir.

CSBG
LIHEAP **DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS**
401 Adams Ave.
PO Box 5690
Montgomery, AL 36103-5690
tel: (334) 242-5100; fax: (334) 242-8672
Edwin I. Gardner, Dir., (334) 242-8672
Pamela Gates, Asst.

Planning and Economic Development Division
Jean Davis, Div. Chf., (334) 242-5442

Science, Technology, and Energy Division
Martha McInnis, Div. Chf., (334) 242-5292

JTPA Workforce Development
Lynda Hart, Div. Chf., (334) 242-5300; fax: (334) 242-5855

County Departments of Human Resources

CA/N, CSE, CW, FC/AA, FS, ICPC, SA, SF, SSI/S, SSBG, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Autauga Caro Shanahan, Dir., 203 North Court, Prattville, AL 36067—(334) 365-6781; fax: (334) 365-3274
Baldwin Wanda S. Joy, Dir., PO Box 1029, Bay Minette, AL 36507—(334) 580-2800; fax: (334) 580-2882
Barbour Martha J. Stanford, Dir., PO Box 547, Clayton, AL 36016—(334) 775-9601; fax: (334) 775-7630
Bibb Margaret P. Smith, Dir., PO Box 97, Centreville, AL 35042—(205) 926-4856; fax: (205) 926-5641
Blount Reba Cantrell, Dir., PO Box 68, Oneonta, AL 35121—(205) 274-2351; fax: (205) 625-4296
Bullock Janet Rainer, Dir., 201 North Powell St., Union Springs, AL 36089—(334) 738-2740; fax: (334) 738-4736
Butler Larry Ayers, Dir., PO Box 758, Greenville, AL 36037—(334) 382-2631; fax: (334) 382-5767
Calhoun Tony L. Black, Dir., PO Box 1869, Anniston, AL 36202—(205) 231-7500; fax: (205) 231-7956
Chambers Julia Ann Hyde, Dir., PO Box 409, LaFayette, AL 36862—(334) 864-2280; fax: (334) 864-2356
Cherokee Janice Yates, Dir., PO Box 27, Centre, AL 35960—(205) 927-1440; fax: (205) 927-2798
Chilton Doris G. Jones, Dir., PO Box 1699, Clanton, AL 35046—(205) 755-3250; fax: (205) 755-8188
Choctaw Cym Doggett, Dir., PO Box 687, Butler, AL 36904—(205) 459-2404; fax: (205) 459-2452
Clarke Janis K. Garrett, Supv.-in-Charge, PO Box 219, Grove Hill, AL 36451—(334) 275-7001; fax: (334) 275-3263
Clay Shelia (Kay) Robertson, Supv.-in-Charge, PO Box 940, Ashland, AL 36251—(205) 354-6100; fax: (205) 354-4003
Cleburne Mary H. Davis, Dir., PO Box 25, Heflin, AL 36264—(205) 463-5633; fax: (205) 463-5445
Coffee Lynda C. Biddle, Dir., PO Box 311665, Enterprise, AL 36331—(334) 347-5865; fax: (334) 393-1551
Colbert Howard S. Chappell, Dir., PO Box 270, Tuscumbia, AL 35674—(205) 383-4855; fax: (205) 383-5215
Conecuh Lou Hinton, Dir., PO Drawer 565, Evergreen, AL 36401—(334) 578-1690; fax: (334) 578-5582
Coosa Brenda Strength, Dir., PO Box 36, Rockford, AL 35136—(205) 377-4381
Covington Cathy Catoe, Dir., PO Box 190, Andalusia, AL 36420—(334) 222-6581; fax: (334) 222-3608
Crenshaw Glenda F. Sanders, Dir., PO Drawer 151, Luverne, AL 36049—(334) 335-3381; fax: (334) 335-6184
Cullman William F. (Ricky) Evans, Dir., Drawer 987, Cullman, AL 35056—(205) 737-5300; fax: (205) 739-9353
Dale Sylvia W. Dodgen, Dir., PO Box 447, Ozark, AL 36361—(334) 774-5135; fax: (334) 774-1590
Dallas James Ware, Dir., PO Box 366, Selma, AL 36702—(334) 874-1400; fax: (334) 874-6250
DeKalb Shirley A. Gorham, Dir., PO Box 680049, Fort Payne, AL 35968—(205) 845-0861; fax: (205) 845-6487
Elmore Donald W. Mayfield, Dir., PO Box 707, Wetumpka, AL 36092—(334) 567-2284; fax: (334) 514-0609
Escambia Robert Mitchell, Dir., PO Box 868, Brewton, AL 36427—(334) 809-2000; fax: (334) 867-5913
Etowah Henry Small, Dir., PO Box 8445, Gadsden, AL 35902—(205) 549-4100; fax: (205) 549-4135
Fayette Charles N. Gates, Dir., PO Box 271, Fayette, AL 35555—(205) 932-6775; fax: (205) 932-7459
Franklin Mary Ellen Gaddis, Dir., Drawer M, Russellville, AL 35653—(205) 332-2032; fax: (205) 332-9261
Geneva Shirley Whisnant, Supv.-in-Charge, PO Box 385, Geneva, AL 36340—(334) 684-3613; fax: (334) 684-7114
Greene Diana McCampbell, Dir., PO Box 311, Eutaw, AL 35462—(205) 372-5000; fax: (205) 372-0125
Hale Teresa Costanzo, Dir., PO Box 441, Greensboro, AL 36744—(334) 624-5820; fax: (334) 624-4122
Henry Joy Crawford, Dir., PO Box 367, Abbeville, AL 36310—(334) 585-6447; fax: (334) 585-6792
Houston Mary Paulk, Dir., PO Box 2027, Dothan, AL 36302—(334) 677-0400; fax: (334) 671-0389
Jackson Jim Parker, Dir., 205 Liberty Lane, Scottsboro, AL 35769—(205) 574-0300; fax: (205) 259-2049
Jefferson Mike Galloway, Dir., PO Box 11926, Birmingham, AL 35202—(205) 918-5100; fax: (205) 933-1942
Lamar Bill Weeks, Dir., PO Box 489, Vernon, AL 35592—(205) 695-5000; fax: (205) 695-7665
Lauderdale Magdelene Burgess, Dir., PO Box 460, Florence, AL 35631—(205) 764-4000; fax: (205) 767-5899
Lawrence Larry Terry, Dir., PO Box 278, Moulton, AL 35650—(205) 974-0651; fax: (205) 974-5945
Lee Jan Burke, Dir., PO Box 2425, Opelika, AL 36803—(334) 749-8164; fax: (334) 749-0889

County Departments of Human Resources—*Continued*

Limestone Caroline Page, Dir., PO Box 830, Athens, AL 35612—(205) 232-4120; fax: (205) 233-7896

Lowndes Faye Goodwin, Dir., PO Box 36, Hayneville, AL 36040—(334) 548-2156; fax: (334) 548-2807

Macon Linda Buchanan, Dir., PO Box 830210, Tuskegee, AL 36083—(334) 727-1960; fax: (334) 727-1587

Madison Pamela Burkett, Act. Dir., 2206 Oakwood Ave., NW, Huntsville, AL 35810-4499—(205) 535-4500; fax: (205) 533-4516

Marengo Jack Marler, Dir., PO Box 480909, Linden, AL 36748—(334) 295-8776; fax: (334) 295-4758

Marion Julia Young, Dir., PO Box 96, Hamilton, AL 35570—(205) 921-3141; fax: (205) 921-4222

Marshall James W. Sellers, Dir., PO Drawer 610, Guntersville, AL 35976—(205) 582-7100; fax: (205) 582-7160

Mobile Erin Wheeler, Dir., PO Box 1906, Mobile, AL 36633—(334) 415-3500; fax: (334) 433-1072

Monroe Rose Johnson, Dir., PO Box 1668, Monroeville, AL 36461—(334) 575-2123; fax: (334) 575-4667

Montgomery Tarilton E. Benton, Dir., PO Box 250380, Montgomery, AL 36125—(334) 293-3100; fax: (334) 293-3453

Morgan Dana Aycock, Dir., PO Box 964, Decatur, AL 35602—(205) 340-5840; fax: (205) 351-1144

Perry Joyce O' Neal, Dir., PO Box 509, Marion, AL 36756—(334) 683-6151; fax: (334) 683-9799

Pickens Gail Shelfer, Dir., PO Box 31, Carrollton, AL 35447—(205) 367-8184; fax: (205) 367-8367

Pike Diane Mack, Dir., PO Box 966, Troy, AL 36081—(334) 807-6120; fax: (334) 807-6171

Randolph Ray Burgess, Dir., PO Box 209, Wedowee, AL 36278—(205) 357-2152; fax: (205) 357-2070

Russell Wanda S. Martin, Dir., PO Box 67, Phenix City, AL 36868—(334) 298-7882; fax: (334) 297-9365

Saint Clair A. Kris Smith, Supv.-in-Charge, 3105–15th Ave. North, Pell City, AL 35125—(205) 812-2100; fax: (205) 338-9899

Shelby René C. Williams, Dir., PO Box 1096, Columbiana, AL 35051—(205) 669-3000; fax: (205) 669-3095

Sumter Febreu Holston, Dir., PO Box 310, Livingston, AL 35470—(205) 652-9652; fax: (205) 652-4407

Talladega Mary Ashcraft, Dir., PO Drawer 539, Talladega, AL 35161—(205) 761-6600; fax: (205) 761-9313

Tallapoosa Susan Byrne, Dir., PO Box 100, Dadeville, AL 36853—(205) 825-4296; fax: (205) 825-7412

Tuscaloosa Ronald D. Gilbert, Dir., PO Box 70100, Tuscaloosa, AL 35405—(205) 554-1100; fax: (205) 554-0354

Walker Thomas H. Segars, Dir., PO Box 1772, Jasper, AL 35501—(205) 387-5400; fax: (205) 387-5494

Washington René M. Massey, Dir., PO Box 600, Chatom, AL 36518—(334) 847-2248; fax: (334) 847-3554

Wilcox John L. Lisenbe, Dir., PO Box 430, Camden, AL 36726—(334) 682-4213; fax: (334) 682-9021

Winston Dale F. Hendrix Jr., Dir., PO Box 116, Double Springs, AL 35553—(205) 489-5101; fax: (205) 489-2157

Key to Cities

over 30,000 population

City: County
Auburn: Lee
Bessemer: Jefferson
Birmingham: Jefferson
Decatur: Morgan
Dothan: Houston
Florence: Lauderdale
Gadsden: Etowah

City: County
Hoover: Jefferson and Shelby
Huntsville: Madison
Mobile: Mobile
Montgomery: Montgomery
Prichard: Mobile
Tuscaloosa: Tuscaloosa

Alaska

Tony Knowles (D) Gov., PO Box 110001, Juneau, AK 99811-0001—(907) 465-3500; fax: (907) 465-3532

Washington Office: John Katz, Dir., 444 North Capitol St., Suite 336, Washington, DC 20001—(202) 624-5858; fax: (202) 624-5857

ALASKA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Health and Social Services

Related State Agencies. Department of Military and Veterans Affairs; Department of Education; Department of Labor; Department of Administration; Department of Revenue; Department of Public Safety; Department of Community and Regional Affairs; Department of Corrections; State Commission for Human Rights

Division of Public Assistance—Regional Offices

Division of Public Assistance—Field Offices

Division of Family and Youth Services—Regional Offices

Division of Family and Youth Services—Family Services Field Offices

Youth Corrections—Field Offices and Facilities

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

The Department of Health and Social Services is responsible for assistance and service programs in Alaska. The Division of Family and Youth Services is responsible for family services, including child welfare programs, which are delivered through 28 Field Offices; while youth correctional programs are delivered by 12 Field Offices under the supervision of three Regional Offices. The Division of Public Assistance is responsible for public assistance programs, including General Assistance, which are administered through five regional offices. Many programs are federal-state funded; the Energy Assistance Program is entirely federal funded. General Assistance (GA) is entirely state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are also administered by the Division of Public Assistance.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF); GA; Food Stamps (FS); SSI/S; Medicaid (MAP) coverage for the categorically needy; the Children's Health Insurance Program (CHIP); Early and Periodic Screening, Diagnosis, and Treatment; and the Low-Income Home Energy Assistance Program (LIHEAP). State-funded programs include general relief, general relief medical, and catastrophic illness. Eligibility determinations for all financial and medical services are made by the Division of Public Assistance.

Services administered by the Division of Family and Youth Services include child welfare services (CW, CPS, CA/N); foster care/adoption assistance (FC/AA); services to families (SF); family preservation and support services (FP/FS); and youth authority programs (YA, Y-PRO).

Other units within the department are responsible for the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); mental retardation programs (MR); services to the blind (BS); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the Community Health Centers Program (CHC); and the Preventive Health Services Block Grant (PHSBG).

Related state agencies are responsible for veterans services (VET); vocational rehabilitation (VR); vocational rehabilitation for the blind (VRB); Child Support Enforcement (CSE); employment services (ES); unemployment compensation (UC); correctional programs for adults, including parole and probation (CP, PAR, PRO); services to the aged under the Older Americans Act (APS, OA); the Community Services Block Grant (CSBG); and the Job Training Partnership Act (JTPA).

Where to Write

The Department of Health and Social Services will act as a forwarding center. Correspondence should be addressed to:

Karen Perdue, Commissioner
Department of Health and Social Services
PO Box 110601
Juneau, AK 99811-0601

Client Inquiries

Client inquiries should be sent to the appropriate Division Director of the Department of Health and Social Services.

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs, and eligibility requirements,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Alaska who are receiving assistance from other states** should be sent in duplicate to:

Jim Nordlund, Director
Division of Public Assistance
Department of Health and Social Services
PO Box 110640
Juneau, AK 99811-0640

Requests for general information regarding **service programs and eligibility requirements** should be sent to:

Russ Webb, Deputy Commissioner, Programs
or
Jay A. Livey, Deputy Commissioner, Finance
Department of Health and Social Services
PO Box 110601
Juneau, AK 99811-0601

Requests for **verification of legal residence for purposes of public assistance** should be sent in duplicate to:

Bureau of Vital Statistics
Division of Public Health
Department of Health and Social Services
PO Box 110675
Juneau, AK 99811-0675

Checks for assistance from other states for recipients living in Alaska should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Barbara Miklos, Director
Child Support Enforcement Division
Department of Revenue
550 West Seventh Ave., Suite 280
Anchorage, AK 99501-6699

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Division of Vocational Rehabilitation
Department of Education
801 West 10th St., Suite 200
Juneau, AK 99801-1894

Children

Inquiries regarding **child protective services** and **child abuse and neglect cases** should be addressed to:

Theresa Tanoury, Program Administrator
Child Protection
Division of Family and Youth Services
Department of Health and Social Services
PO Box 110630
Juneau, AK 99811-0630

Inquiries concerning **adoptions within Alaska** should be addressed in duplicate to:

Suzanne Maxson, Social Worker IV
Adoptions
Division of Family and Youth Services
Department of Health and Social Services
PO Box 110630
Juneau, AK 99811-0630

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance,** and information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Dee Ann Grummett, Deputy Compact Administrator
Division of Family and Youth Services
Department of Health and Social Services
PO Box 110630
Juneau, AK 99811-0630

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Phil Snyder, Licensing Coordinator
Division of Family and Youth Services
Department of Health and Social Services
PO Box 110630
Juneau, AK 99811-0630

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

William Mailer, Program Coordinator
Child Care Program
Division of Community and Rural Development
Department of Community and Regional Affairs
333 West Fourth Ave., Suite 220
Anchorage, AK 99501-2341

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Karl Brimner, Director
Division of Mental Health and Developmental Disabilities
Department of Health and Social Services
PO Box 110620
Juneau, AK 99811-0620

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Director
Division of Senior Services
Department of Administration
3601 C St., Suite 310
Anchorage, AK 99503-5209

For client inquiries, the **state ombudsman for long-term care** is:

Frances Purdy, Long-Term Care Ombudsman
Alaska Commission on Aging
Department of Administration
PO Box 110209
Juneau, AK 99811-0209

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Shelbert Larsen, Health Facilities Licensing
Administrator
Health Facilities Licensing and Certification
Division of Medical Assistance
Department of Health and Social Services
4730 Business Park Blvd., Suite 18
Anchorage, AK 99503-7137

Inquiries concerning the **licensing of nonmedical adult facilities** should be addressed to:

Virginia Smiley, Licensing Coordinator/Assisted Living
Homes
Division of Senior Services
Department of Administration
3601 C St., Suite 310
Anchorage, AK 99503-5209

Health/Mental Health

Inquiries regarding **Medicaid eligibility and services provided under Medicaid** should be sent to:

Bob Labbe, Director
Division of Medical Assistance
Department of Health and Social Services
PO Box 110660
Juneau, AK 99811-0660

Inquiries regarding **Medicaid claims** should be sent to:

Karen Martz, Chief, Claims Processing
Division of Medical Assistance
Department of Health and Social Services
4501 Business Park Blvd., Suite 24
Anchorage, AK 99503-7167

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Shelbert Larsen, Health Facilities Licensing
Administrator
Health Facilities Licensing and Certification
Division of Medical Assistance
Department of Health and Social Services
4730 Business Park Blvd., Suite 18
Anchorage, AK 99503-7137

Correspondence related to the **Interstate Compact on Mental Health** should be addressed to:

Kerry J. Ozer, MD, Medical Director
Alaska Psychiatric Institute
Division of Mental Health and Developmental
Disabilities
Department of Health and Social Services
2900 Providence Ave.
Anchorage, AK 99508-0487

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Karl Brimner, Director
Division of Mental Health and Developmental
Disabilities
Department of Health and Social Services
PO Box 110620
Juneau, AK 99811-0620

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions, adult probation and parole,** and the **Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Margaret Pugh, Commissioner
Department of Corrections
240 Main St., Suite 700
Juneau, AK 99801

Requests for **residence and other social information about juvenile placements and supervision** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

George Buhite, Program Administrator
Youth Corrections
Division of Family and Youth Services
Department of Health and Social Services
PO Box 110630
Juneau, AK 99811-0630

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, marriage, and divorce records (since 1913) are maintained by the Bureau of Vital Statistics of the Division of Public Health. There is no charge for verification of information for federal agencies. Certified copies cost $10; birth cards cost $10. For one-day service with a MasterCard or VISA, call (907) 465-3392; there is an additional $10 charge. Address inquiries to:

Bureau of Vital Statistics
Division of Public Health
PO Box 110675
Juneau, AK 99811-0675
tel: (907) 465-3392; fax: (907) 465-3618

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Division of Personnel
Department of Administration
PO Box 110201
Juneau, AK 99811-0201

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Carla Timpone, Child Care Liaison, Division of Public Assistance, Department of Health and Social Services, PO Box 110640, Juneau, AK 99811-0640—(907) 465-3329; fax: (907) 465-5154; e-mail: ctimpone@health.state.ak.us

Children's Health Insurance Program. Bob Labbe, Director, Division of Medical Assistance, Department of Health and Social Services, PO Box 110660, Juneau, AK 99811-0660—(907) 465-3355; fax: (907) 465-2204; e-mail: blabbe@health.state.ak.us

Food Stamp Work/Employment and Training and **Immigration Issues.** Jim Nordlund, Director, Division of Public Assistance, Department of Health and Social Services, PO Box 110640, Juneau, AK 99811-0640—(907) 465-3347; fax: (907) 465-5154; e-mail: jnordlun@health.state.ak.us

Fraud and Abuse Investigation. Karen Perdue, Commissioner, Department of Health and Social Services, PO Box 110601, Juneau, AK 99811-0601—(907) 465-3030; fax: (907) 465-3068; e-mail: kperdue@health.state.ak.us

Illegitimacy Rate Reduction Bonus. Karen Pearson, Manager, Health Programs, Division of Public Health, Department of Health and Social Services, PO Box 110610, Juneau, AK 99811-0610—(907) 465-3090; fax: (907) 586-1877; e-mail: kpearson@health.state.ak.us

Information Systems. Janet Clarke, Director, Division of Administrative Services, Department of Health and Social Services, PO Box 110650, Juneau, AK 99811-0650—(907) 465-3082; fax: (907) 465-2499; e-mail: jclarke@health.state.ak.us

Legal Matters. Bruce Botelho, Attorney General, Department of Law, PO Box 110300, Juneau, AK 99811-0300—(907) 465-3600; fax: (907) 465-2075

Public Information. Lisa Simono, Public Information Officer, Department of Health and Social Services, PO Box 240249, Anchorage, AK 99524—(907) 269-7801; fax: (907) 561-1308; e-mail: lsimono@health.state.ak.us

Staff Development. Jo Olson, Manager, Human Resources, Division of Administrative Services, Department of Health and Social Services, PO Box 110650, Juneau, AK 99811-0650—(907) 465-3024; fax: (907) 465-2384

Substance Abuse. Loren A. Jones, Director, Division of Alcoholism and Drug Abuse, Department of Health and Social Services, PO Box 110607, Juneau, AK 99811-0607—(907) 465-1071; fax: (907) 465-2185; e-mail: ljones@health.state.ak.us

Teen Pregnancy. Cheryl Adamson, Social Worker IV, Division of Public Assistance, Department of Health and Social Services, PO Box 110640, Juneau, AK 99811—(907) 465-3382; fax: (907) 465-5154; e-mail: cadamson@health.state.ak.us

Welfare to Work. *Welfare-to-Work Grants Program and job placement/job readiness programs.* Deborah Craig, Program Manager, Work Services, Division of Public Assistance, Department of Health and Social Services, PO Box 110640, Juneau, AK 99811—(907) 465-5843; fax: (907) 465-5154; e-mail: dcraig@health.state.ak.us; *TANF welfare-to-work programs.* Chris Ashenbrenner, Program Manager, Policy and Program Development, Division of Public Assistance, Department of Health and Social Services, PO Box 110640, Juneau, AK 99811-0640—(907) 465-2339; fax: (907) 465-5154; e-mail: cashenbr@health.state.ak.us

Alaska Department of Health and Social Services

PO Box 110601
Juneau, AK 99811-0601
tel: (907) 465-3030; fax: (907) 465-3068
http://www.health.hss.state.ak.us
Karen Perdue, Comm., e-mail:
kperdue@health.state.ak.us
Jay A. Livey, Dep. Comm., Finance
Russ Webb, Dep. Comm., Prgms.
Lisa Simono, Pub. Info. Ofr., (907) 269-7801;
fax: (907) 561-1308; e-mail:
lsimono@health.state.ak.us

CA/N CPS CW **DIVISION OF FAMILY AND YOUTH**
FC/AA FP/FS **SERVICES**
SF SSBG PO Box 110630
Juneau, AK 99811-0630
(Vacant), Dir., (907) 465-3191; fax: (907) 465-3397
Theresa Tanoury, Prgm. Adm., Child Protection, (907) 465-2191; fax: (907) 465-3397
ICAMA ICPC Dee Ann Grummett, Dep. Compact Adm., (907) 465-2105; fax: (907) 465-3397
Phil Snyder, Licensing Coord., (907) 465-2145; fax: (907) 465-3397
Suzanne Maxson, Soc. Wrkr. IV, Adoptions, (907) 465-3191; fax: (907) 465-3397
ICJ Y-PRO George Buhite, Prgm. Adm., Youth Corrections, (907) 465-2201; fax: (907) 465-3397

Department of Health and Social Services—*Continued*

FS GA **DIVISION OF PUBLIC ASSISTANCE**
LIHEAP PO Box 110640
SSI/S TANF Juneau, AK 99811-0640
Jim Nordlund, Dir., (907) 465-3347; fax: (907) 465-5154; e-mail: jnordlun@health.state.ak.us
EBT Jim Dalman, Prgm. Ofr., Food Stamps, (907) 465-3360; fax: (907) 465-3651
Chris Ashenbrenner, Prgm. Mgr., Policy and Prgm. Development, (907) 465-2339; fax: (907) 465-5154
Ellie Fitzjarrald, Prgm. Mgr., Cash Assistance, (907) 465-5847; fax: (907) 465-5154
Deborah Craig, Prgm. Mgr., Work Srvs., (907) 465-5843; fax: (907) 465-5154
Val Horner, Prgm. Mgr., Quality Assessment, (907) 465-4952; fax: (907) 465-5154
Jolene John, Native Liaison, (907) 465-2359; fax: (907) 465-5154

CHIP MAP **DIVISION OF MEDICAL ASSISTANCE**
PO Box 110660
Juneau, AK 99811-0660
Bob Labbe, Dir., (907) 465-3355; fax: (907) 465-2204; e-mail: blabbe@health.state.ak.us
CLAIMS PROCESSING
4501 Business Park Blvd., Suite 24
Anchorage, AK 99503-7167
Karen Martz, Chf., (907) 561-2171; fax: (907) 561-1684
HEALTH FACILITIES LICENSING AND CERTIFICATION
4730 Business Park Blvd., Suite 18
Anchorage, AK 99503-7137
Shelbert Larsen, Adm., (907) 561-8081; fax: (907) 561-3011

CHC MCHBG **DIVISION OF PUBLIC HEALTH**
PHSBG PO Box 110610
Juneau, AK 99811-0610
Peter M. Nakamura, MD, MPH, Dir., (907) 465-3090; fax: (907) 586-1877; e-mail: pnakamur@health.state.ak.us
MATERNAL, CHILD, AND FAMILY HEALTH SECTION
1231 Gambell St.
Anchorage, AK 99501-4267
Pam Muth, Chf., (907) 269-3400; fax: (907) 269-3414
WIC Nancy Rody, WIC Coord., (907) 465-3100
MEDICAID SERVICES UNIT
PO Box 110610
Juneau, AK 99811-0610
Brad Whistler, Chf., (907) 465-2845; fax: (907) 465-2898
BUREAU OF VITAL STATISTICS
PO Box 110675
Juneau, AK 99811-0675
Al Zangri, Chf., (907) 465-3392; fax: (907) 465-3618

ADAMHBG **DIVISION OF MENTAL HEALTH AND**
MR **DEVELOPMENTAL DISABILITIES**
PO Box 110620
Juneau, AK 99811-0620
Karl Brimner, Dir., (907) 465-3370; fax: (907) 465-2668; e-mail: kbrimner@health.state.ak.us
(Vacant), Prgm. Adm., Developmental Disabilities, (907) 465-3370; fax: (907) 465-2668
Leonard Abel, Prgm. Adm., Mental Health, (907) 465-3370; fax: (907) 465-2668
ICMH ALASKA PSYCHIATRIC INSTITUTE
2900 Providence Ave.
Anchorage, AK 99508-0487
Randall Burns, Dir., (907) 269-7100; fax: (907) 269-7251
Kerry J. Ozer, Med. Dir., (907) 269-7149; fax: (907) 269-7128

ADAMHBG **DIVISION OF ALCOHOLISM AND DRUG ABUSE**
PO Box 110607
Juneau, AK 99811-0607
Loren A. Jones, Dir., (907) 465-1071; fax: (907) 465-2185; e-mail: ljones@health.state.ak.us

DIVISION OF ADMINISTRATIVE SERVICES
PO Box 110650
Juneau, AK 99811-0650
Janet Clarke, Dir., (907) 465-3082; fax: (907) 465-2499; e-mail: jclarke@health.state.ak.us

Related State Agencies

VET **DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**
DIVISION OF VETERANS AFFAIRS
PO Box 5800
Fort Richardson, AK 99505-5800
Chuck McLeod, State Coord., (907) 428-6068; fax: (907) 428-6019

DEPARTMENT OF EDUCATION
801 West 10th St., Suite 200
Juneau, AK 99801-1894
http://www.educ.state.ak.us
Shirley J. Holloway, PhD, Comm., (907) 465-2800; fax: (907) 465-4156; e-mail: shollowa@educ.state.ak.us
ADA VR DIVISION OF VOCATIONAL REHABILITATION
VRB Duane M. French, Dir., (907) 465-6933 (tty); fax: (907) 465-2856

Related State Agencies—*Continued*

DEPARTMENT OF LABOR

ES UC EMPLOYMENT SECURITY DIVISION
PO Box 25509
Juneau, AK 99802-5509
Rebecca Gomez, Dir., (907) 465-2712; fax: (907) 465-4537

DEPARTMENT OF ADMINISTRATION

MS DIVISION OF PERSONNEL
PO Box 110201
Juneau, AK 99811-0201
Beverly Reaume, Dir., (907) 465-4430; fax: (907) 465-2576

DIVISION OF SENIOR SERVICES
3601 C St., Suite 310
Anchorage, AK 99503-5209
APS (Vacant), Dir., (907) 269-3666; fax: (907) 269-3690
Dwight Becker, Prgm. Coord., (907) 269-3666; fax: (907) 269-3690; e-mail: dwight_becker@admin.state.ak.us
Virginia Smiley, Licensing Coord./Assisted Living Homes, (907) 465-4792; fax: (907) 465-4716

OA ALASKA COMMISSION ON AGING
PO Box 110209
Juneau, AK 99811-0209
Jane P. Demmert, Exec. Dir., (907) 465-3250; fax: (907) 465-4716
Frances Purdy, Long-Term Care Ombudsman

DEPARTMENT OF REVENUE
PO Box 110400
Juneau, AK 99811-0400
http://www.revenue.state.ak.us/csed/csed.htm
Wilson L. Condon, Comm., (907) 465-2300; fax: (907) 465-2389

CSE CHILD SUPPORT ENFORCEMENT DIVISION
550 West Seventh Ave., Suite 280
Anchorage, AK 99501-6699
Barbara Miklos, Dir., (907) 269-6804; fax: (907) 269-6868; e-mail: barbara_miklos@revenue.state.ak.us

DEPARTMENT OF PUBLIC SAFETY
PO Box 111200
Juneau, AK 99811-1200
Ronald L. Otte, Comm., (907) 465-4322; fax: (907) 465-4362

VIOLENT CRIMES COMPENSATION BOARD
Susan Browne, Adm., (907) 465-3040; fax: (907) 465-2379

COUNCIL ON DOMESTIC VIOLENCE AND SEXUAL ASSAULT
Jayne Andreen, Exec. Dir., (907) 465-4356; fax: (907) 465-3627

DEPARTMENT OF COMMUNITY AND REGIONAL AFFAIRS
PO Box 112100
Juneau, AK 99811-2100
Mike Irwin, Comm., (907) 465-4700; fax: (907) 465-2948

DIVISION OF COMMUNITY AND RURAL DEVELOPMENT
333 West Fourth Ave., Suite 220
Anchorage, AK 99501-2341
JPTA Yvonne Chase, Dir., (907) 269-4607; fax: (907) 269-4520
(Vacant), Dep. Dir., (907) 269-4659; fax: (907) 269-4520
William Mailer, Prgm. Coord., Child Care Prgm., (907) 269-4679; fax: (907) 269-4520
CSBG Jo Cooper, Block Grant Adm., 209 Forty Mile Ave., Fairbanks, AK 99701-3110—(907) 452-4468; fax: (907) 451-7251

CP ICSPP **DEPARTMENT OF CORRECTIONS**
PAR PRO 240 Main St., Suite 700
Juneau, AK 99801
Margaret Pugh, Comm., (907) 465-4652; fax: (907) 465-3390

EEO **STATE COMMISSION FOR HUMAN RIGHTS**
800 A St., Suite 204
Anchorage, AK 99501-3669
Paula M. Haley, Exec. Dir., (907) 274-4692; fax: (907) 278-8588

Division of Public Assistance—Regional Offices

EBT, FS, GA, LIHEAP, SSI/S, TANF
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

CENTRAL Ronald Reed and Bill Field, Pub. Assistance Payment Mgrs., 400 Gambell St., Suite 101, Anchorage, AK 99501—(907) 269-6599; fax: (907) 269-6450

COASTAL Rudder Hulce, Pub. Assistance Payment Mgr., PO Box 240249, Anchorage, AK 99524-0249—(907) 269-8980; fax: (907) 563-0767

NORTHERN Ted Sponsel, Pub. Assistance Payment Mgr., 675 Seventh Ave., Section E, Fairbanks, AK 99701—(907) 451-2854; fax: (907) 451-2923

SOUTHEASTERN Linda Dawson, Pub. Assistance Payment Mgr., 2030 Sea Level Dr., Suite 301, Ketchikan, AK 99901—(907) 225-2137; fax: (907) 247-2135

Division of Public Assistance—Field Offices

FS, GA, SSI/S, TANF

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Anchorage Ronald Reed and Bill Field, Regl. Mgrs., 400 Gambell St., Anchorage, AK 99501—(907) 269-6599; fax: (907) 269-6450

Bethel Kirk Roesing, Eligibility Office Mgr., PO Box 365, Bethel, AK 99559—(907) 543-2686; fax: (907) 543-5912

Coastal Jack Britton and Martha Sutherland, Eligibility Technicians, 3601 C St., Suite 410, Anchorage, AK 99524-0249—(907) 269-8950; fax: (907) 562-1619

Eagle River Lonnie McKenzie, Workforce Development Specialist, 11723 Old Glen Highway, #B-4, Eagle River, AK 99577-7595— (907) 694-7006; fax: (907) 694-1490

Fairbanks Ted Sponsel, Regl. Mgr., 675 Seventh St., Station G, Fairbanks, AK 99701—(907) 451-2850; fax: (907) 451-2923

Homer Gary Stegall, Eligibility Technician, 601 East Pioneer Ave., #122, Homer, AK 99603—(907) 235-6132; fax: (907) 235-6176

Juneau Rocky Burt, Eligibility Technician, 10002 Glacier Highway, Suite 201, Juneau, AK 99801—(907) 465-3551; fax: (907) 465-5238

Kenai Kathy Price, Workforce Development Specialist, 35338 Kenai Spur Highway, Suite #8, Soldotna, AK 99669—(907) 262-9032; fax: (907) 262-9036

Ketchikan Barbara Hollywood, Act. Workforce Development Specialist, 2030 Sea Level Dr., Suite 301, Ketchikan, AK 99901—(907) 225-2135; fax: (907) 247-2135

Kodiak Robin Slagle, Workforce Development Specialist, 307 Center St., Kodiak, AK 99615—(907) 486-3783; fax: (907) 486-3116

Kotzebue Lydia Milligrock, Workforce Development Specialist, PO Box 1210, Kotzebue, AK 99752—(907) 442-3451; fax: (907) 442-2151

Mat-su Steve Clark, Workforce Development Specialist, 855 West Commercial Dr., Wasilla, AK 99654—(907) 376-3903; fax: (907) 373-1136

Nome Martha Sutherland, Act. Eligibility Technician, PO Box 2110, Nome, AK 99762—(907) 443-2237; fax: (907) 443-2307

Sitka Ginny Meyer, Workforce Development Specialist, 2010 Katlian St., Suite 107, Sitka, AK 99835—(907) 747-8234; fax: (907) 747-8224

Southeast APA Medicaid Charlotte Stanbery, Eligibility Technician, 10002 Glacier Highway, Suite 105, Juneau, AK 99801—(907) 465-3537; fax: (907) 465-4657

Division of Family and Youth Services—Regional Offices

CA/N, CW, FC/AA, FPS, ICAMA, ICJ, ICPC, SF, SSBG, Y-PRO

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Anchorage/Southcentral Steve McComb, Regl. Adm., 550 West Eighth Ave., Anchorage, AK 99501—(907) 269-3900; fax: (907) 269-3901

Fairbanks/Northern Rayna Hamm, Regl. Adm., 751 Old Richardson Highway, Suite 300, Fairbanks, AK 99701—(907) 451-2650; fax: (907) 451-2616

Juneau/Southeastern Phil Snyder, Regl. Adm., 3025 Clinton Dr., Suite 200, Juneau, AK 99801—(907) 465-3235; fax: (907) 465-1669

Division of Family and Youth Services—Family Services Field Offices

CA/N, CW, SF

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Anchorage Cliff Rosenbaum, 550 West Eighth Ave., Suite 201, Anchorage, AK 99501—(907) 276-1450

Aniak Susan Frisby, Soc. Srvs. Adm., PO Box 149, Aniak, AK 99557—(907) 675-4377

Barrow Cheri Lenox, Soc. Wrkr., Box 1079, Barrow, AK 99723—(907) 852-3597

Bethel Sue Davis, PO Box 328, Bethel, AK 99559—(907) 543-3141

Cordova Wade Schock, Soc. Wrkr., PO Box 1688, Cordova, AK 99574—(907) 424-7133

Craig Margaret O'Neil, Soc. Wrkr., PO Box 254, Craig, AK 99921—(907) 826-3266

Delta Rose Woods, Soc. Wrkr., PO Box 686, Delta Junction, AK 99737—(907) 895-4452

Dillingham Bruce Landry, Soc. Wrkr., PO Box 1290, Dillingham, AK 99576—(907) 842-5237

Fairbanks Susan Arts, Soc. Wrkr., 751 Old Richardson Highway, Suite 300, Fairbanks, AK 99701—(907) 452-6899

Fort Yukon Belva Ansaknok, Soc. Wrkr., PO Box 149, Fort Yukon, AK 99740—(907) 662-2331

Galena Agnes Sweetsir, Soc. Wrkr., PO Box 239, Galena, AK 99741—(907) 656-1667

Glennallen/Copper Center Agnes Sweetsir, Soc. Wrkr., PO Box 314, Copper Center, AK 99573—(907) 822-3089

Homer Dawn Lund, Soc. Wrkr., PO Box 1420, Homer, AK 99603—(907) 235-7114

Juneau Jim Shanks, 10002 Glacier Highway, Suite 100, Juneau, AK 99801—(907) 790-3053

Kenai William Galic, Soc. Wrkr., 145 Main St. Loop, Rm. 100, Kenai, AK 99611—(907) 283-3136

Ketchikan Zeke Putman, Soc. Wrkr., State Bldg., Rm. 201, 415 Main St., Ketchikan, AK 99901—(907) 225-6611

King Salmon Gordon Pearson, Soc. Wrkr., PO Box 537, King Salmon, AK 99613—(907) 246-6642

Kodiak CeCe Esparza, Soc. Wrkr., Griffin Bldg., 316 Mission Rd., Kodiak, AK 99615—(907) 486-6174

Kotzebue Loretta Beaver, Soc. Wrkr., PO Box 370, Kotzebue, AK 99752—(907) 442-3226

Mat-su Gregory Van Kirk, Soc. Wrk. Supv., 268 East Fireweed, Palmer, AK 99645—(907) 745-1701

McGrath Brenda Cash, Soc. Wrkr., PO Box 81, McGrath, AK 99627—(907) 524-3848

Nome Ron Parker, PO Box 221, Nome, AK 99762—(907) 443-5247

Petersburg Deborah Downs, Soc. Wrkr., PO Box 1089, Petersburg, AK 99833—(907) 772-3565

Saint Paul (Vacant), Soc. Srvs. Assoc., PO Box 213, Saint Paul, AK 99660

Division of Family and Youth Services
Family Services Field Offices—*Continued*

SEWARD Ron Newcome, Soc. Wrkr., PO Box 148, Seward, AK 99664—(907) 224-5236
SITKA Sandra Beare-Spencer, Soc. Wrkr., 210A Moller St., Sitka, AK 99835—(907) 747-8608
UNALASKA Susan Voss, Soc. Wrkr., PO Box 490, Unalaska, AK 99685—(907) 581-1236
WRANGELL Judy Allen, Soc. Wrkr., PO Box 970, Wrangell, AK 99929—(907) 874-3789

Youth Corrections—Field Offices and Facilities

YA, Y-PRO
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

ANCHORAGE (Vacant), Supt., McLaughlin Youth Center, 2600 Providence Dr., Anchorage, AK 99508—(907) 561-1433
BARROW Andie Woodward, Juvenile Probation Ofr. II, PO Box 729, Barrow, AK 99723—(907) 852-5437
BETHEL Kristi Helgen, Probation Ofr., PO Box 1738, Bethel, AK 99559—(907) 543-5200
BETHEL YOUTH FACILITY (Vacant), Supt., PO Box 1988, Bethel, AK 99559—(907) 543-5200
DILLINGHAM Bruce Landry, Probation Ofr., PO Box 1290, Dillingham, AK 99576—(907) 842-2341
FAIRBANKS Greg Thompson, Supt., Fairbanks Youth Facility, 1502 Wilbur St., Fairbanks, AK 99701—(907) 452-3454
JUNEAU Greg Roth, Supt., Johnson Youth Center, 3252 Hospital Dr., Juneau, AK 99801—(907) 586-9433
KENAI Eric Weatherby, Probation Ofr., 145 Main St. Loop, Rm. 204, Kenai, AK 99611—(907) 283-3127
KETCHIKAN Ron Barnes, Probation Ofr., 415 Main St., Rm. 202, Ketchikan, AK 99901—(907) 225-9639
KODIAK Valorie Miller, Probation Ofr., Courthouse, Rm. 18, 204 Marine Way, Kodiak, AK 99615—(907) 486-4788
KOTZEBUE Bonnie Thompson, Probation Ofr., PO Box 30, Kotzebue, AK 99751—(907) 442-3148
SITKA Tom Clarke, Probation Ofr., 210 A Moller St., Sitka, AK 99835—(907) 747-8608

Key to Cities

over 10,000 population

City: Region
ANCHORAGE: Anchorage/Southcentral
FAIRBANKS: Fairbanks/Northern

City: Region
JUNEAU: Juneau/Southeastern
KETCHIKAN: Juneau/Southeastern

American Samoa

Tauese P. F. Sunia (D) Gov., Office of the Governor, Pago Pago, AS 96799—011 (684) 633-4116; fax: 011 (684) 633-2269

Washington Office: Janice Lipsen, Rep., 1000–16th St., NW, Suite 400, Washington, DC 20036—(202) 785-0550; fax: (202) 785-0210

AMERICAN SAMOA AGENCIES LISTED ON THE FOLLOWING PAGES:

Related Territorial Agencies. American Samoa Government; High Court of American Samoa; Department of Education; Department of Health; Department of Human Resources; Department of Commerce; Territorial Energy Office; Department of Human and Social Services; Office of Youth and Women's Affairs

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

American Samoa, a territory of the United States, has been administered by the Department of the Interior since 1951. There are no income maintenance programs. Social services are administered by different agencies within the American Samoa government.

Assistance and Services

Citizens of American Samoa are not able to participate in most supplemental income programs as residents of American Samoa.

Because the people of American Samoa still retain the Samoan culture and customs with the extended family and matai or village chief system, most social problems that do not conflict with the codified laws are resolved within the Samoan custom (Fa'a Samoa). Various government agencies handle legal matters (PRO, Y-PRO) and vocational rehabilitation (VR).

The Department of Human and Social Services administers a broad range of services. In an effort to streamline services, four major divisions provide vital human services under the umbrella of this department. The Social Services Division provides child abuse and neglect and child protective services (CA/N, CPS); family preservation and support services (FP/FS); substance abuse prevention and treatment services under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); emergency shelter and crisis intervention services; individual and group counseling; child care; foster care; and adoption services.

The Vocational Rehabilitation Division provides vocational rehabilitation (VR) and employment services (ES), including assistance, referrals and training, and it teaches and provides independent living skills, technical assistance, and advocacy services.

The American Samoa Nutrition Assistance Division provides nutrition assistance and food stamps (FS) for low-income, elderly, blind, and disabled populations.

The Women, Infant, and Children Division provides services through the Maternal and Child Health Block Grant (MCHBG) and provides low-income individuals considered to be at "nutritional risk" with assistance through the issuance of food vouchers and provides nutritional education and guidance to pregnant women and postpartum mothers through the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

Youth corrections (YA) are handled by the Office of Youth and Women's Affairs. The Veterans Affairs Office handles veterans services (VET). The Community Services Block Grant (CSBG) is administered by the Development Planning Office. The Territorial Energy Office handles the Low-Income Home Energy Assistance Program (LIHEAP). Medical services are provided by the Department of Health at minimal charge to local residents. The department also administers Medicaid (MAP) and the Preventive Health Services Block Grant (PHSBG). The Administration on Aging handles services to the aged (OA). Public health services are provided at no cost.

Where to Write

Client Inquiries

Client inquiries should be addressed to:

Coordinator
Client Assistance and Referral
Department of Human and Social Services
American Samoa Government
Pago Pago, AS 96799

Health/Mental Health

Inquiries concerning **health and medical services** should be addressed to:

Iotamo Saleapaga, MD, Director of Health
Department of Health
American Samoa Government
Pago Pago, AS 96799

Inquiries concerning **mental health services** should be addressed to:

Sapini Siatu'u, Director of Human Resources
Department of Human Resources
American Samoa Government
Pago Pago, AS 96799

Employment Services

Inquiries concerning **employment services** should be addressed to:

Marie F. Ma'o, Director
Department of Human and Social Services
American Samoa Government
Pago Pago, AS 96799

Vital Statistics

Birth, marriage, and death records are maintained by the Department of Health. Certified copies of records cost $2. Address inquiries to:

Registrar of Vital Statistics
Department of Health
American Samoa Government
Pago Pago, AS 96799
tel: 011 (684) 633-1406

Divorce records are maintained by the High Court and are available at no charge. Address inquiries to:

Clerk of the Court
High Court of American Samoa
American Samoa Government
Pago Pago, AS 96799

Other Inquiries

For other inquiries, contact:

Office of Territorial and International Affairs
Department of the Interior
1849 C St., NW, Mail Stop 4328
Washington, DC 20240

Related Territorial Agencies

AMERICAN SAMOA GOVERNMENT
Pago Pago, AS 96799
tel: 011 (684) 633-4116; fax: 011 (684) 633-2269
Tauese P. F. Sunia, Gov.
Togiola T. A. Tulafono, Lt. Gov.

PAR ATTORNEY GENERAL'S OFFICE
Toetagata Albert Mailo, Atty. Gen., 011 (684) 633-4163; fax: 011 (684) 633-1838

VET VETERAN AFFAIRS OFFICE
Faiaoga Paogofie, Ofr.

HIGH COURT OF AMERICAN SAMOA
American Samoa Government
Pago Pago, AS 96799
F. Michael Kruse, Chf. Justice

PRO Y-PRO PROBATION OFFICE

MR **DEPARTMENT OF EDUCATION**
American Samoa Government
Pago Pago, AS 96799
Laloulu Tagoilelagi, Dir. of Education, 011 (684) 633-5237; fax: 011 (684) 633-4240

MAP **DEPARTMENT OF HEALTH**
PHSBG American Samoa Government
Pago Pago, AS 96799
Iotamo Saleapaga, MD, Dir. of Health, 011 (684) 633-4590; fax: 011 (684) 633-5379
Joseph Tufa, MD, Dir., of Pub. Health, 011 (684) 633-4606; fax: 011 (684) 633-5379

DEPARTMENT OF HUMAN RESOURCES
American Samoa Government
Pago Pago, AS 96799
Sapini Siatu'u, Dir. of Human Resources, 011 (684) 633-4485; fax: 011 (684) 633-1139

CSBG **DEPARTMENT OF COMMERCE**
American Samoa Government
Pago Pago, AS 96799
John Faumuina Jr., Dir., 011 (684) 633-5155; fax: 011 (684) 633-4195

LIHEAP **TERRITORIAL ENERGY OFFICE**
Samoa Energy House, Tafuna
American Samoa Government
PO Box PPB
Pago Pago, AS 96799
Reupena S. T. Tagaloa, Dir., 011 (684) 699-1101; fax: 011 (684) 699-2835

ADAMHBG **DEPARTMENT OF HUMAN AND SOCIAL SERVICES**
CA/N
CPS CW ES American Samoa Government
FP/FS Pago Pago, AS 96799
MCHBG Marie F. Ma'o, Dir., 011 (684) 633-2441; fax:
VR WIC 011 (684) 633-7286

YA **OFFICE OF YOUTH AND WOMEN'S AFFAIRS**
American Samoa Government
Pago Pago, AS 96799
Fiasili Haleck, Dir., 011 (684) 633-2836; fax: 011 (684) 633-2875

Arizona

Jane Dee Hull (R) Gov., State Capitol, 1700 West Washington St., Phoenix, AZ 85007—(602) 542-4331;
http://www.state.az.us/gv

ARIZONA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Economic Security
Health Care Cost Containment System
Related State Agencies. Department of Corrections; Department of Education; Department of Health Services; Department of Administration; Veterans Service Commission; Department of Juvenile Corrections; Office of the Governor
Department of Economic Security—District Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance programs, including the mandatory and optional supplements to the Supplemental Security Income Program (SSI/S) and general assistance (GA), and social service programs in Arizona are administered by the Department of Economic Security through its six District Offices and their suboffices. Programs are federal-state funded except for GA and SSI/S, which are entirely state funded.

Assistance and Services

Assistance programs administered by the Department of Economic Security include Temporary Assistance for Needy Families (TANF), the Job Training Partnership Act (JTPA), Food Stamps (FS), SSI/S, unemployment insurance (UC), GA, emergency assistance, the Low-Income Home Energy Assistance Program (LIHEAP), and tuberculosis control.

Social services administered through the Department of Economic Security include child welfare (CA/N, CW), child protective services (CPS), services to families (SF), family preservation and support services (FP/FS), adult services (SA), adult protective services (APS), services to the aged under the Older Americans Act (OA), foster care/adoption assistance (FC/AA), the Interstate Compact on the Placement of Children (ICPC), Child Support Enforcement (CSE), planning and administration of the Social Services and Community Services Block Grants (SSBG, CSBG), employment services (ES), blind services (BS), vocational rehabilitation for the blind (VRB), vocational rehabilitation (VR), and services for the mentally retarded (MR).

The Arizona Health Care Cost Containment System is an experimental Medicaid program partially funded by the federal government. Its basic concept is the provision of health care through the mechanism of competitively awarded, prepaid capitated contracts that facilitate cost containment and improve patient access while encouraging quality care and efficient treatment. Arizona is the only state attempting such a managed care program on a statewide basis. This agency also handles the Children's Health Insurance Program (CHIP).

Related state agencies administer the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG), the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG), the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), adult and youth correctional programs (CP, PAR, YA, Y-PAR), and state veterans services (VET). The superior court in each county is responsible for the probation program (PRO, Y-PRO).

Where to Write

The Department of Economic Security will act as a forwarding center. Correspondence should be addressed in duplicate to:

Moe Gallegos, Program Administrator
Family Assistance Administration
Division of Benefits and Medical Eligibility
Department of Economic Security
Site Code 960A
PO Box 6123
Phoenix, AZ 85005

Client Inquiries

For **client inquiries,** the state ombudsman is:

Michael Smith, Manager
Office of Legislative Services
Department of Economic Security
Site Code 050A
PO Box 6123
Phoenix, AZ 85005

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Arizona who are receiving assistance from other states** should be sent in duplicate to:

Moe Gallegos, Program Administrator
Family Assistance Administration
Division of Benefits and Medical Eligibility
Department of Economic Security
Site Code 960A
PO Box 6123
Phoenix, AZ 85005

Checks for assistance from other states for recipients living in Arizona should be mailed directly to the recipient.

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed in duplicate to:

Vince Wood, Assistant Director
Division of Benefits and Medical Eligibility
Department of Economic Security
Site Code 939A
PO Box 6123
Phoenix, AZ 85005

Requests for general information regarding **child welfare services** should be addressed in duplicate to:

James Hart, Assistant Director
Division of Children and Family Services
Department of Economic Security
Site Code 750A
PO Box 6123
Phoenix, AZ 85005

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Nancy Mendoza, Assistant Director
Division of Child Support Enforcement
Department of Economic Security
Site Code 021A
PO Box 6123
Phoenix, AZ 85005

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Roger Hodges, Program Administrator
Rehabilitation Services Administration
Division of Employment and Rehabilitation Services
Department of Economic Security
Site Code 930A
PO Box 6123
Phoenix, AZ 85005

Children

Inquiries concerning **child abuse and neglect cases, eligibility determinations for subsidized child-care programs,** and **adoptions within Arizona;** correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance;** and inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Mary Ault, Program Administrator
Administration for Children, Youth, and Families
Division of Children and Family Services
Department of Economic Security
Site Code 940A
PO Box 6123
Phoenix, AZ 85005

Information on requests for **custody studies in divorce cases** should be addressed to:

Maricopa County Conciliation Court
Central Courts Bldg.
201 West Jefferson St.
Phoenix, AZ 85003

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Roger Deshaies, Assistant Director
Division of Developmental Disabilities
Department of Economic Security
Site Code 791A
PO Box 6123
Phoenix, AZ 85005

Adults/Elderly

Inquiries regarding **adult/elder services and adult/elder protective services** should be sent in duplicate to:

Henry Blanco, Program Operations Administrator
Aging and Adult Administration
Division of Aging and Community Services
Department of Economic Security
Site Code 950A
PO Box 6123
Phoenix, AZ 85005

For client inquiries, the **state ombudsman for long-term care** is:

Joy Jamison
Aging and Adult Administration
Division of Aging and Community Services
Department of Economic Security
Site Code 950A
PO Box 6123
Phoenix, AZ 85005

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Joan Johnson, Office Chief
Bureau of Health and Child Care Review Services
Department of Health Services
1647 East Morten St.
Phoenix, AZ 85020

Health/Mental Health

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

John Taska, Chief
Bureau of Emergency Medical Services
Department of Health Services
1651 East Morten St., Suite 120
Phoenix, AZ 85020

Correspondence related to the **importation and deportation of mental patients,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be sent in duplicate to:

Arizona State Hospital
Department of Health Services
2500 East Van Buren St.
Phoenix, AZ 85008

Corrections

Requests for **residence and other social information about inmates of adult correctional institutions** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** and **adult parole** should be sent to:

Offender Services Bureau
Department of Corrections
1601 West Jefferson St.
Phoenix, AZ 85007

Requests for **residence and other social information about inmates of juvenile correctional institutions** and correspondence related to the **Interstate Compact on Juveniles** and **juvenile parole** should be sent to:

Department of Juvenile Corrections
1624 West Adams St., 3rd Fl., Rm. 302
Phoenix, AZ 85007

Inquiries concerning **juvenile and adult probation** should be directed to the superior court in the appropriate county.

The cutoff age for juveniles is 18 years unless the juvenile has an active file, in which case the cutoff age is up to 21 years.

Vital Statistics

Birth and death records (since July 1909) are maintained by the Department of Health Services. Certified copies of birth records cost $9, certified computer copies of birth certificates for births 1950 or later cost $6, and certified copies of death records cost $6. Address inquiries to:

Office of Vital Records
2727 West Glendale Ave.
Phoenix, AZ 85051
tel: (602) 255-3260 (recording)

Marriage and divorce records (since 1911) are maintained by clerks of the superior court in each county. Certified copies of marriage certificates are $12.65 and divorce decrees are $1.15 per page plus $11.65 for a certified copy. Address inquiries to:

Clerk of the Superior Court
Maricopa County
201 West Jefferson St.
Phoenix, AZ 85003

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

James Matthews, Assistant Director
Personnel Division
Department of Administration
1831 West Jefferson St.
Phoenix, AZ 85007

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Connie Shorr, Acting Program Administrator, Child Care Administration, Division of Employment and Rehabilitation Services, Department of Economic Security, Site Code 801A, PO Box 6123, Phoenix, AZ 85005—(602) 542-4246; fax: (602) 542-4197

Children's Health Insurance Program. Lynn Dunton, Assistant Director, Office of Policy Analysis and Coordination, Arizona Health Care Cost Containment System, 801 East Jefferson St., Phoenix, AZ 85034—(602) 417-4447; fax: (602) 256-6756; e-mail: ldunton@ahcccs.state.az.us

Food Stamp Work/Employment and Training. Bill Hernandez, Assistant Director, Division of Employment and Rehabilitation Services, Department of Economic Security, Site Code 901A, PO Box 6123, Phoenix, AZ 85005—(602) 542-4910; fax: (602) 542-2273

Fraud and Abuse Investigation. Ben Wilmarth, Chief, Office of Special Investigations, Division of Employee Services and Support, Department of Economic Security, Site Code 064C, PO Box 6123, Phoenix, AZ 85005—(602) 255-0098; fax: (602) 254-8568

Illegitimacy Rate Reduction Bonus. Antoinette Means, Program Manager, Teen Pregnance Prevention, Office of Women's and Children's Health, Department of Health Services, 411 North 24th St., Phoenix, AZ 85008—(602) 220-6550; fax: (602) 220-6551; e-mail: tmeans@hs.state.az.us

Immigration Issues. Wendy Hammond, State Accounting, Department of Administration, 1700 West Washington St., Rm. 290, Phoenix, AZ 85007—(602) 542-5405; fax: (602) 542-5749

Information Systems. Suchindran S. Chatterjee, Chief Information Officer, Division of Technology Services, Department of Economic Security, 1720 West Madison St., Phoenix, AZ 85007—(602) 542-5806; fax: (602) 542-4014

Legal Matters. Assistant Attorney General, Department of Economic Security, Site Code 040A, PO Box 6123, Phoenix, AZ 85005—(602) 542-1645; fax: (602) 542-1650

Public Information. Fernando Vender, Chief Public Information Officer, Department of Economic Security, Site Code 050Z1, PO Box 6123, Phoenix, AZ 85005—(602) 542-4296; fax: (602) 542-5339

Research and Statistics. Aldona Vaitkus, Analysis and Planning Unit, Family Assistance Administration, Division of Benefits and Medical Eligibility, Department of Economic Security, Site Code 960A, PO Box 6123, Phoenix, AZ 85005—(602) 542-5637; fax: (602) 542-3593

Staff Development. Rick Durham, Manager, Office of Training and Organizational Development, Division of Employee Services and Support, Department of Economic Security, Site Code 048Z, 1140 East Washington St., Suite 204, Phoenix, AZ 85034—(602) 229-2700; fax: (602) 254-9378

Substance Abuse. Christine Dye, Acting Chief, Bureau of Substance Abuse and General Mental Health, Department of Health Services, 2122 East Highland St., Suite 100, Phoenix, AZ 85016—(602) 381-8999; fax: (602) 553-9142

Teen Pregnancy. Vince Wood, Assistant Director, Division of Benefits and Medical Eligibility, Department of Economic Security, Site Code 939A, PO Box 6123, Phoenix, AZ 85005—(602) 542-3596; fax: (602) 542-3585

Welfare to Work. *Welfare-to-Work Grants Program and TANF welfare-to-work-programs.* Vince Wood, Assistant Director, Division of Benefits and Medical Eligibility, Department of Economic Security, Site Code 939A, PO Box 6123, Phoenix, AZ 85005—(602) 542-3596; fax: (602) 542-3585; *job placement/job readiness programs.* Bill Hernandez, Assistant Director, Division of Employment and Rehabilitation Services, Department of Economic Security, Site Code 901A, PO Box 6123, Phoenix, AZ 85005—(602) 542-4910; fax: (602) 542-2273

Arizona Department of Economic Security

Office of the Director
1717 West Jefferson St.
PO Box 6123 (Site Code 010A)
Phoenix, AZ 85005
tel: (602) 542-4791; fax: (602) 542-5339
http://www.de.state.az.us
Linda J. Blessing, DPA, Dir., Site Code 010A, (602) 542-5678; fax: (602) 542-5339
John Clayton, Dep. Dir., Protective, Soc., and Community Srvs., Site Code 060A, (602) 542-3873; fax: (602) 542-5339
Michael Koppelman, CPA, Dep. Dir., Operations, Site Code 060A, (602) 542-3937; fax: (602) 542-5339
Karl Matzinger, Act. Mgr., Office of the Budget, Site Code 838Z, (602) 542-3786; fax: (602) 542-6000
SSBG Kathy Waite, Mgr., Office of Policy, Planning, and Project Control, Site Code 800A2, (602) 542-2106; fax: (602) 542-6000
EBT Dayne Coffey, EBT Project Dir., Site Code 837A, (602) 542-3788; fax: (602) 542-6000
(Vacant), Mgr., Office of Evaluation, Site Code 857A, (602) 542-6143; fax: (602) 542-6000
Thomas Morrissey, Adm., Internal Security, Site Code 840C, (602) 229-2758; fax: (602) 229-2773

Office of Total Quality
Gloria Diaz and Rick Durham, Mgrs., Site Code 804V, (602) 542-6508; fax: (602) 542-6000
Michael Smith, Mgr., Office of Leg. Srvs., Site Code 050A, (602) 542-4669; fax: (602) 542-6000
Kirk Burtch, Chf. Cnsl., Site Code 040A, (602) 542-1401; fax: (602) 542-4084
Fernando Vender, Chf. Pub. Info. Ofr., Site Code 050Z1, (602) 542-4296; fax: (602) 542-5339

DIVISION OF BENEFITS AND MEDICAL ELIGIBILITY
1789 West Jefferson St., 3rd Fl., NE
PO Box 6123
Phoenix, AZ 85005
TANF Vince Wood, Asst. Dir., Site Code 939A, (602) 542-3596; fax: (602) 542-3585
FS Family Assistance Administration
1789 West Jefferson St., 3rd Fl., NE
Phoenix, AZ 85007
GA SSI/S Moe Gallegos, Prgm. Adm., Site Code 960A, (602) 542-5063; fax: (602) 542-3593
Anita Sandoval, Mgr., Policy Unit, Site Code 960A, (602) 542-5472; fax: (602) 542-3593

CSE **DIVISION OF CHILD SUPPORT ENFORCEMENT**
3443 North Central St.
Phoenix, AZ 85014
PO Box 6123
Phoenix, AZ 85005
Nancy Mendoza, Asst. Dir., Site Code 021A, (602) 274-7646; fax: (602) 274-8250

CPS CW SF **DIVISION OF CHILDREN AND FAMILY SERVICES**
1789 West Jefferson St., 3rd Fl., South
PO Box 6123
Phoenix, AZ 85005
James Hart, Asst. Dir., Site Code 750A, (602) 542-3598; fax: (602) 542-3599
CA/N ICAMA ICPC FC/AA Administration for Children, Youth, and Families
1789 West Jefferson St., 3rd Fl., SE
Phoenix, AZ 85007
Mary Ault, Prgm. Adm., Site Code 940A, (602) 542-2277; fax: (602) 542-3330
FP/FS Esther Kappas, Policy Mgr., Site Code 940A, (602) 542-2295; fax: (602) 542-3330

DIVISION OF AGING AND COMMUNITY SERVICES
1789 West Jefferson St., 2nd Fl., South
PO Box 6123
Phoenix, AZ 85005
Malena Albo, Asst. Dir., Site Code 001A, (602) 542-6572; fax: (602) 542-6575
OA SA Aging and Adult Administration
1789 West Jefferson St., 2nd Fl., South
Phoenix, AZ 85007
Henry Blanco, Act. Prgm. Adm., Site Code 950A, (602) 542-4446; fax: (602) 542-6575
APS Henry Blanco, Prgm. Operations Adm., Site Code 950A, (602) 542-4446; fax: (602) 542-6575
Richard Bonilla, Prgm. Operations Mgr., Site Code 950A, (602) 542-4446; fax: (602) 542-6575
Joy Jamison, State Long-Term Care Ombudsman, Site Code 950A, (602) 542-4446; fax: (602) 542-6575

Department of Economic Security—*Continued*

CSBG Community Services Administration
1789 West Jefferson St., 3rd Fl., NE
PO Box 6123
Phoenix, AZ 85005
LIHEAP Jo Stephens, Prgm. Adm., Site Code 086Z, (602) 542-6600; fax: (602) 542-6655

DIVISION OF EMPLOYMENT AND REHABILITATION SERVICES
1789 West Jefferson St., 2nd Fl., North
PO Box 6123
Phoenix, AZ 85005
Bill Hernandez, Asst. Dir., Site Code 901A, (602) 542-4910; fax: (602) 542-2273

APS BS Rehabilitation Services Administration
VR VRB 1789 West Jefferson St., 2nd Fl., North
Phoenix, AZ 85007
PO Box 6123
Phoenix, AZ 85005
Roger Hodges, Prgm. Adm., Site Code 930A, (602) 542-3332; fax: (602) 542-6778

ES UC Employment Security Administration
1789 West Jefferson St., 2nd Fl., South
Phoenix, AZ 85007
PO Box 6123
Phoenix, AZ 85005
Chuck Webb, Act. Prgm. Adm., Site Code 910A, (602) 542-3667; fax: (602) 542-3669

JTPA Job Training Partnership Act Administration
David Ellis, Prgm. Adm., Site Code 920Z, (602) 542-3957; fax: (602) 542-2491

Job Opportunities and Basic Skills Administration
1789 West Jefferson St., 2nd Fl., SW
Phoenix, AZ 85007
PO Box 6123
Phoenix, AZ 85005
Gretchen Evans, Prgm. Adm., Site Code 750C-6, (602) 542-5954; fax: (602) 542-6310

MR **DIVISION OF DEVELOPMENTAL DISABILITIES**
1789 West Jefferson St., 4th Fl., NW
Phoenix, AZ 85007
PO Box 6123
Phoenix, AZ 85005
Roger Deshaies, Asst. Dir., Site Code 791A, (602) 542-0419; fax: (602) 542-6870

DIVISION OF EMPLOYEE SERVICES AND SUPPORT
1140 East Washington St.
Phoenix, AZ 85034
PO Box 6123
Phoenix, AZ 85005
Leona Hodges, Asst. Dir., Site Code 080A, (602) 229-2731; fax: (602) 229-2737

Office of Training and Organizational Development
Rick Durham, Mgr., Site Code 048Z, (602) 229-2700; fax: (602) 254-9378

DIVISION OF BUSINESS AND FINANCE
1717 West Jefferson St.
Phoenix, AZ 85007
PO Box 6123
Phoenix, AZ 85005
Neal Young, Asst. Dir., Site Code 800A, (602) 271-9388; fax: (602) 542-5171

DIVISION OF TECHNOLOGY SERVICES
1720 West Madison St.
Phoenix, AZ 85007
PO Box 6123
Phoenix, AZ 85005
Suchindran S. Chatterjee, Chf. Info. Ofr., Site Code 820Z, (602) 542-5806; fax: (602) 542-4014

Arizona Health Care Cost Containment System

801 East Jefferson St.
Phoenix, AZ 85034
tel: (602) 417-4680; fax: (602) 252-6536
http://www.ahcccs.state.az.us
John H. Kelly, Act. Dir.
Richard G. Potter, Dep. Dir.

Division of Business and Finance
Jim Cockerham,. Asst. Dir.

Division of Member Services
Diane Ross, Asst. Dir.
Jim Wang, Asst. Dir., Info. Srvs.

Office of Grievance and Appeals
Charles Adornetto, Asst. Dir.

Office of Managed Care
Branch McNeal, Asst. Dir.

Office of the Medical Director
Leonard Jasinski, MD, Med. Dir.

CHIP Office of Policy Analysis and Coordination
Lynn Dunton, Asst. Dir.

Related State Agencies

CP JCSPP **DEPARTMENT OF CORRECTIONS**
PAR 1601 West Jefferson St.
Phoenix, AZ 85007
Terry L. Stewart, Dir., (602) 542-5497; fax: (602) 542-2859
Michael A. Arra, Pub. Affairs Adm., (602) 542-3133; fax: (602) 542-2859

Related State Agencies—*Continued*

DEPARTMENT OF EDUCATION
1535 West Jefferson St.
Phoenix, AZ 85007
http://www.ade.state.as.us
Lisa Graham Keegan, State Supt. of Pub. Instruction, (602) 542-6417; fax: (602) 542-5440

PHSBG **DEPARTMENT OF HEALTH SERVICES**
1740 West Adams St.
Phoenix, AZ 85007
tel: (602) 542-1001; fax: (602) 542-1062
http://www.hs.state.az.us
James R. Allen, MD, MPH, Dir., (602) 542-1025; fax: (602) 542-1062
Jim Griffith, Dep. Dir., (602) 542-1025; fax: (602) 542-1062
Brian McNeil, Dep. Dir., (602) 542-1038; fax: (602) 542-1062
Lynda Rahi, Exec. Staff Cnslt., (602) 542-1025; fax: (602) 542-1062

Division of Assurance and Licensure Services
1647 East Morten St.
Phoenix, AZ 85020
Linda Palmer, Act. Asst. Dir., (602) 255-1221; fax: (602) 255-1108

Bureau of Health and Child Care Review Services
Joan Johnson, Office Chf., (602) 255-1221; fax: (602) 255-1108
Lourdes Ochoa, Mgr., Office of Child Care Licensure, (602) 255-1272; fax: (602) 255-1226
Johnie Golden, Mgr., Office of Behavioral Health Licensure, (602) 255-1127; fax: (602) 255-1225
Lisa Wynn, Mgr., Office of Home- and Community-Based Licensure, (602) 255-1199; fax: (602) 255-1135
Judy Sgrillo, Mgr., Office of Long-Term Care, (602) 255-1244; fax: (602) 255-1108
Catherine Rosenthal, Project Mgr., Office of Medical Facilities, (602) 255-1144; fax: (602) 395-8913
Tisha Boyd, Unit Mgr., HCFA Support Srvs. Unit, (602) 255-1267; fax: (602) 255-1225

ADAMHBG Division of Behavioral Health Services
2122 East Highland St., Suite 100
Phoenix, AZ 85016
Rhonda Baldwin, Asst. Dir., (602) 381-8999; fax: (602) 553-9140
(Vacant), Dep. Asst. Dir., (602) 381-8999; fax: (602) 553-9140
Aimee Schwartz, MD, Med. Dir., (602) 381-8999; fax: (602) 553-9140
Valina Mores, Chf., Bureau of Children's Srvs., (602) 381-8998; fax: (602) 553-9143
(Vacant), Chf., Bureau of Managed Care and Quality Assurance, (602) 381-8999; fax: (602) 553-9140
Sheila Matheson, Chf., Planning and Council Support, (602) 381-8990; fax: (602) 553-9140
Steve Sparks, Act. Chf., Bureau of Prevention, (602) 381-8996; fax: (602) 553-9141
Mike Franczak, Chf., Bureau for Persons with Serious Mental Illness, (602) 381-8995; fax: (602) 553-9140
Christine Dye, Act. Chf., Bureau of Substance Abuse and General Mental Health, (602) 381-8999; fax: (602) 553-9142

Arizona State Hospital
2500 East Van Buren St.
Phoenix, AZ 85008
Jack B. Silver, MSW, MPA, Chf. Exec. Ofr., (602) 220-6000; fax: (602) 220-6292
Gene Messer, Chf. Operations Ofr., (602) 220-6005; fax: (602) 220-6292
Lisa Jones, MD, Chf. Med. Ofr., (602) 220-6004; fax: (602) 553-9140

Division of Information Technology Services
tel: (602) 542-1073; fax: (602) 542-1235
Diane Vrenios, Asst. Dir., (602) 542-1073; fax: (602) 542-1235
Mark Manson, Chf., Office of Technical Support, (602) 542-2784; fax: (602) 542-1235
Jack Allen, Chf., Computer Operations, (602) 542-6964; fax: (602) 542-1235

Division of Public Health Services
Norman J. Petersen, Asst. Dir., (602) 542-1023; fax: (602) 542-0883

Office of Vital Records
2727 West Glendale
Phoenix, AZ 85051
Renee Gaudino, Mgr., (602) 255-3260; fax: (602) 255-3259

MCHBG Bureau of Community and Family Health Services
Elsie Eyer, Chf., (602) 542-1223; fax: (602) 542-1265

Office for Children with Special Health Care Needs
Susan Burke, EdD, Chf., (602) 542-1860; fax: (602) 542-2589

Office of Nutrition Services
Sheryl Lee, RD, MPH, Chf., (602) 542-1886; fax: (602) 542-1890
WIC Alice Shoemaker, MS, RD, WIC Dir., (602) 542-1886; fax: (602) 542-1265

Office of Women's and Children's Health
411 North 24th St.
Phoenix, AZ 85008
Marianna Bridge, RNC, MS, Office Chf., (602) 220-6550; fax: (602) 220-6551

Bureau of Emergency Medical Services
1651 East Morten St., Suite 120
Phoenix, AZ 85020
John Taska, Chf., (602) 255-1170; fax (602) 255-1134

Related State Agencies—*Continued*

BUREAU OF EPIDEMIOLOGY AND DISEASE CONTROL SERVICES
3815 North Black Canyon Highway
Phoenix, AZ 85015
Lee Bland, Act. Chf., (602) 230-5808; fax: (602) 230-5959

BUREAU OF HEALTH SYSTEMS DEVELOPMENT
Phil Lopes, Chf., (602) 542-1219; fax: (602) 542-2011

BUREAU OF PREVENTION AND HEALTH PROMOTION
1400 West Washington St.
Phoenix, AZ 85007
(Vacant), Chf., (602) 542-7245; fax: (602) 542-7226

BUREAU OF STATE LABORATORY SERVICES
1520 West Adams St.
Phoenix, AZ 85007-2698
Barbara J. Erickson, PhD, Chf., (602) 542-1194; fax: (602) 542-0760

DEPARTMENT OF ADMINISTRATION
1700 West Washington St., Rm. 601
Phoenix, AZ 85007
J. Elliot Hibbs, Dir., (602) 542-1500; fax: (602) 542-2199

MS PERSONNEL DIVISION
1831 West Jefferson St.
Phoenix, AZ 85007
James Matthews, Asst. Dir., (602) 542-4752; fax: (602) 542-2796

VET **VETERANS SERVICE COMMISSION**
3225 North Central Ave., Suite 910
Phoenix, AZ 85012
Norman O. Gallion, Dir., (602) 255-3373; fax: (602) 255-1038

ARIZONA STATE VETERANS HOME
4141 North Third St.
Phoenix, AZ 85012
Mae Giesner, Adm., (602) 248-1567; fax: (602) 248-1576

JCI YA Y-PAR **DEPARTMENT OF JUVENILE CORRECTIONS**
1624 West Adams St., 3rd Fl., Rm. 302
Phoenix, AZ 85007
David A. Gaspar, Interim Dir., (602) 542-4302; fax: (602) 542-5156
Cie Cicolello, Exec. Staff Asst., (602) 542-4375; fax: (602) 542-5156
Judy Gragg, Adm., Communications and Leg. Affairs, (602) 542-4362; fax: (602) 542-5156

OPERATIONS
(Vacant), Dep. Dir., (602) 542-4306; fax: (602) 542-4312

ADMINISTRATION
Constance E. Kohl, Asst. Dir., (602) 542-4376; fax: (602) 542-5156
Fran Gonzalo, Asst. Dep. Dir., (602) 542-4186; fax: (602) 542-4026

COMMUNITY CORRECTIONS
Kelly Spencer, Asst. Dir., (602) 542-4685; fax: (602) 542-4312
Marie Dills, Adm., Community Srvs., (602) 542-4163; fax: (602) 542-4108

SECURE SCHOOLS
Marian Webber, Asst. Dir., (602) 542-4038; fax: (602) 542-5156

EDUCATION DIVISION
Lawrence Mazlin, Supt., (602) 255-5259; fax: (602) 255-5265

OFFICE OF THE GOVERNOR
http://www.state.az.us/gv

OFFICE FOR CHILDREN
1700 West Washington St., Rm. 101B
Phoenix, AZ 85007
tel: (602) 542-3191; fax: (602) 542-4644

EEO OFFICE OF EQUAL OPPORTUNITY
State Capitol
West Wing, Suite 156
1700 West Washington St.
Phoenix, AZ 85007
Michael Moreno, Dir., (602) 542-3711; fax: (602) 542-3712

Department of Economic Security—District Offices

CA/N, CSE, CW, ES, FS, GA, SA, SE, SSI/S, TANF, UC
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

CENTRAL OFFICE 1717 West Jefferson St., Phoenix, AZ 85005
Malena Albo, (602) 542-6572; fax: (602) 542-6575

I. 1122 North Seventh St., Phoenix, AZ 85006
Joe Edwards, Coordinating Prgm. Mgr., Site Code 100C5, (602) 255-3722; fax: (602) 420-9306

II. 400 West Congress, Suite 420, Tucson, AZ 85701
Phil Hersha, Coordinating Prgm. Mgr., Site Code 200A, (520) 628-6810; fax: (520) 628-6858

III. 220 North Leroux St., Flagstaff, AZ 86001
Patty Laux, Coordinating Prgm. Mgr., Site Code 300A, (520) 779-2731; fax: (520) 779-6095, ext. 238

IV. 350 West 16th St., Suite 232, Yuma, AZ 85364
Earl Daniel, Coordinating Prgm. Mgr., Site Code 400A, (520) 782-4343; fax: (520) 343-2471

Department of Economic Security
District Offices—*Continued*

V. 2510 North Trekell Rd., Casa Grande, AZ 85230
Dan Van Keuren, Coordinating Prgm. Mgr., Site Code 500A, (520) 723-4151; fax: (520) 426-9023

VI. 209 Bisbee Rd., Bisbee, AZ 85603
Tim Sikkema, Coordinating Prgm. Mgr., Site Code 600A, (520) 432-5703; fax: (520) 432-7301

Key to Cities

over 30,000 population

City: District
Chandler: I
Flagstaff: III
Glendale: I
Mesa: I
Peoria: I
Phoenix: I

City: District
Scottsdale: I
Sierra Vista: VI
Tempe: I
Tucson: II
Yuma: IV

Arkansas

Mike Huckabee (R) Gov., 250 State Capitol, Little Rock, AR 72201—(501) 682-2345

ARKANSAS AGENCIES LISTED ON THE FOLLOWING PAGES:

DEPARTMENT OF HUMAN SERVICES

RELATED STATE AGENCIES. Department of Correction; Department of Community Punishment; Department of Education; Department of Health; Employment Security Department; Department of Veterans Affairs; Department of Finance and Administration

DEPARTMENT OF HUMAN SERVICES—COUNTY OFFICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in Arkansas are the responsibility of the Department of Human Services. Programs are offered through the department's 79 county offices, which are administered by the Division of County Operations. Assistance and services are state-federal funded. There is no general assistance in Arkansas.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration. There is no optional supplement.

Assistance and Services

Public assistance programs provided through the Division of County Operations are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), commodities for needy families, the Low-Income Energy Assistance Program (LIHEAP), the Weatherization Program, and the Community Services Block Grant (CSBG). They are also responsible for determination of eligibility for the Medicaid program, the Children's Health Insurance Program (CHIP), the distribution of USDA commodities to schools and institutions, for SSI/S, and for determinations of eligibility for lifeline telephone rates in areas where such rates are available. The Division of County Operations operates the food stamp employment and training program and in times of natural disaster administers the Individual and Family Grant Program. The Division of Medical Services is responsible for Medicaid (MAP) for the medically needy, including all SSI/S recipients; children's medical services; services to pregnant women and children; certification and licensure of nursing homes; and residential and adult day-care programs.

Social services administered by the Division of Children and Family Services include services to adults (APS, SA), services to families (SF), child welfare services (CA/N, CPS, CW), family preservation and support services (FP/FS), and foster care/adoption assistance (FC/AA). Services are available under the Social Services Block Grant (SSBG) to all eligible recipients as well as to lower income persons who are not linked with a categorical aid program. These services include chore services; day care for children; emergency services; family maintenance; health-related services; information and referral; institutional placement services; supportive services for adults; services for neglected, abused, or exploited children; services to unmarried parents; substitute care for children; adoption services; and transportation services. Child welfare services are available without regard to income for any child in need. The USDA child-care feeding, summer food services, and the private school residential lunch programs are administered by the Division of Child Care and Early Childhood Education.

Other divisions of the Department of Human Services provide services to the aging under the Older Americans Act (OA); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); youth correctional programs (YA); blind services, including vocational rehabilitation (BS, VRB) and specialized instruction in independent living skills services to blind children and their families; and mental retardation services (MR). These divisions also provide and purchase services under SSBG, including day care for adults, day services for the mentally retarded/developmentally disabled, home-delivered meals, home management services, special services for the blind, special services for the disabled, and supervised living services.

Related state agencies provide services under the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); unemployment compensation (UC); employment services (ES); state veterans services (VET); the adult correctional program (CP, PAR, PRO); the Child Support Enforcement Program (CSE); vocational rehabilitation (VR); the Community Health Centers Program (CHC); and the Preventive Health Services Block Grant (PHSBG). Services under the Job Training Partnership Act (JTPA) are provided through the Bureau of Apprenticeship and Training of the U.S. Department of Labor.

Where to Write

Client Inquiries

For **client inquiries,** the state ombudsman is:

Linda Dismuke, Manager
Client Assistance
Office of Administrative Support
Division of County Operations
Department of Human Services
PO Box 1437, Slot #230
Little Rock, AR 72203-1437

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families** and **assistance and eligibility requirements** should be sent in duplicate to:

Roy D. Kindle, Assistant Director
Office of Program Planning and Development
Division of County Operations
Department of Human Services
PO Box 1437, Slot #1220
Little Rock, AR 72203-1437

Requests for general information regarding **service programs and eligibility requirements for children and families** should be sent in duplicate to:

Diane O'Connell, Director
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #636
Little Rock, AR 72203-1437

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Arkansas who are receiving assistance from other states** should be sent in duplicate to the appropriate county office. If the county is not known, inquiries should be sent in duplicate to:

Linda Dismuke, Manager
Client Assistance
Office of Administrative Support
Division of County Operations
Department of Human Services
PO Box 1437, Slot #230
Little Rock, AR 72203-1437

Checks for assistance from other states for recipients living in Arkansas should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Dan McDonald, Administrator
Office of Child Support Enforcement
Department of Finance and Administration
PO Box 8133
Little Rock, AR 72203-8133

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Verma Simmons, Director
Office of Equal Opportunity
Department of Human Services
PO Box 1437, Slot #203
Little Rock, AR 72203-1437

Children

Inquiries regarding **child abuse and neglect cases** should be addressed in duplicate to:

Billye Burke, Manager
In-Home Services
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #710
Little Rock, AR 72203-1437

Inquiries regarding **child protective services** should be addressed in duplicate to:

Billye Burke, Manager
Child Protective Services Field Assistance
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #830
Little Rock, AR 72203

Inquiries concerning **adoptions within Arkansas** should be addressed in duplicate to:

June Flye, Manager
Adoption Unit
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #808
Little Rock, AR 72203-1437

Inquiries regarding **family-centered and intensive family preservation services** should be addressed to:

Jannie Isom, Assistant Director
Family Preservation Section
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #700
Little Rock, AR 72203-1437

Inquiries regarding **foster care** in Arkansas should be addressed to:

Ed Wallace, Manager
Foster Care Unit
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #830
Little Rock, AR 72203-1437

Correspondence related to the **Interstate Compact on the Placement of Children and the Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Judy Miller, Manager
Interstate Compact Unit
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #817
Little Rock, AR 72203-1437

BEST COPY AVAILABLE

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Kathy Yates, Administrator
Child Care Licensing Unit
Division of Child Care and Early Childhood Education
Department of Human Services
PO Box 1437, Slot #720
Little Rock, AR 72203-1437

Inquiries concerning **eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Bobbie Ferguson, Manager
Day Care Eligibility Unit
Division of Child Care and Early Childhood Education
Department of Human Services
PO Box 1437, Slot #720
Little Rock, AR 72203-1437

Inquiries regarding **child welfare staff training** should be addressed to:

Gloria Aboagye, Professional Development Manager
Staff Education Unit
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #745
Little Rock, AR 72203-1437

Inquiries regarding **programs for children with developmental disabilities** should be addressed in duplicate to:

Betty Mains, Assistant Director
Client Support Services
Division of Developmental Disabilities Services
Department of Human Services
PO Box 1437, Slot #2520
Little Rock, AR 72203-1437

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Betty French, Information and Referral Specialist
Information and Advocacy
Division of Aging and Adult Services
Department of Human Services
PO Box 1437, Slot #1412
Little Rock, AR 72203-1437

Inquiries regarding **adult/elder protective services** should be sent to:

Catherine Lyon, Administrator
Adult Protective Unit
Information and Advocacy
Division of Aging and Adult Services
Department of Human Services
PO Box 1437, Slot #1412
Little Rock, AR 72203-1437

For client inquiries, the **state ombudsman for long-term care** is:

Raymon Harvey
Information and Advocacy
Division of Aging and Adult Services
Department of Human Services
PO Box 1437, Slot #1412
Little Rock, AR 72203-1437

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Nursing Facilities
Ed Hudnall, Administrator
Survey Field Operations
Office of Long-Term Care
Division of Medical Services
Department of Human Services
PO Box 8059, Slot #404
Little Rock, AR 72203-8059

Residential Facilities
Sue Hale, Manager
Residential and Adult Day Care
Office of Long-Term Care
Division of Medical Services
Department of Human Services
PO Box 8059, Slot #406
Little Rock, AR 72203-8059

Health/Mental Health

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be sent in duplicate to:

Ray Hanley, Director
Division of Medical Services
Department of Human Services
PO Box 1437, Slot #1100
Little Rock, AR 72203-1437

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Manager
Medicaid Eligibility/SSI Unit
Division of County Operations
Department of Human Services
PO Box 1437, Slot #230
Little Rock, AR 72203-1437

Requests for information on the **licensing of hospitals and related health facilities** should be sent in duplicate to:

Charles McGrew, Director
Health Facilities Services and Systems Section
Department of Health
4815 West Markham St., Slot #23
Little Rock, AR 72205-3867

Requests for information on the **licensing of nursing homes** should be addressed in duplicate to:

Michael Politte, Administrator
Certification, Enforcement, and Licensure
Office of Long-Term Care
Division of Medical Services
Department of Human Services
PO Box 8059, Slot #406
Little Rock, AR 72203-8059

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

John Selig, Director
Division of Mental Health Services
Department of Human Services
4313 West Markham St.
Little Rock, AR 72205

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Ms. Charlie Johnson, Records Supervisor
Diagnostic Unit
Department of Correction
8001 West Seventh St.
Pine Bluff, AR 71603

Correspondence regarding **adult paroleees and parole matters** related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Wayne A. Hibray, Interstate Compact Administrator, Parole
Department of Community Punishment
2 Union National Plaza, 2nd Fl.
105 West Capitol
Little Rock, AR 72201

Correspondence regarding **adult probationers and probation matters** related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Linda Strong, Interstate Compact Administrator, Probation
Department of Community Punishment
2 Union National Plaza, 2nd Fl.
105 West Capitol
Little Rock, AR 72201

Requests for residence and other social information about **adult residents of community punishment centers** should be addressed to:

Pat Bending
Department of Community Punishment
2 Union National Plaza, 2nd Fl.
105 West Capitol
Little Rock, AR 72201

Requests for **residence and other social information about inmates of juvenile correctional institutions** should be sent in duplicate to:

Lloyd Warford, Assistant Director
Operations Section
Division of Youth Services
Department of Human Services
PO Box 1437, Slot #450
Little Rock, AR 72203-1437

Correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Judy Miller, Manager
Interstate Compact Unit
Division of Children and Family Services
Department of Human Services
PO Box 1437, Slot #817
Little Rock, AR 72203-1437

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, marriage, divorce, and death records (since 1914) are maintained by the Department of Health. Certified copies of birth, marriage, and divorce records cost $5 each. Certified copies of death records cost $4 for the first record and $1 for each additional record. Include county where event took place in all requests. Make checks payable to the Arkansas Department of Health. For an additional fee, all records can be charged by VISA or MasterCard by calling (501) 661-2726 from 8:00 AM to 4:30 PM. Address inquiries to:

Vital Records
Department of Health
4815 West Markham St., Slot #44
Little Rock, AR 72205-3867
tel: (501) 661-2174

State Employment

Inquiries regarding **employment by the Department of Human Services** should be addressed to:

Office of Human Resources
Administrative Services
Department of Human Services
PO Box 1437, Slot #3300
Little Rock, AR 72203-1437

Inquiries regarding **employment by all other state agencies** should be addressed to:

Office of Personnel Management
Department of Finance and Administration
Finance and Administration Bldg.
PO Box 3278
Little Rock, AR 72203-3278

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Glenda Bean, Director, Division of Child Care and Early Childhood Education, Department of Human Services, 101 East Capitol, Suite 106, Little Rock, AR 72201—(501) 682-4891; fax: (501) 682-4897

Children's Health Insurance Program. *Eligibility.* Jack Tiner, Manager, Medical Eligibility, Division of County Operations, Department of Human Services, PO Box 1437, Slot #1223, Little Rock, AR 72203-1437—(501) 682-8259; fax: (501) 682-1597; *Benefits Delivery.* Binnie Alberius, Administrator, Program Planning and Development, Division of Medical Services, PO Box 1437, Slot #1103, Little Rock, AR 72203-1437—(501) 682-8361; fax: (501) 682-2480

Food Stamp Work/Employment and Training. Quranner Cotledge, Manager, Food Stamp Section, Office of Program Planning and Development, Division of County Operations, Department of Human Services, PO Box 1437, Slot #1220, Little Rock, AR 72203-1437—(501) 682-8276; fax: (501) 682-1469; e-mail: quranner.cotledge@state.ar.us

Fraud and Abuse Investigation. Ann Ruffin, Director, Fraud Investigations, Office of Chief Counsel, Department of Human Services, PO Box 1437, Slot #1033, Little Rock, AR 72203-1437—(501) 682-8849

Information Systems. Steve Sorrows, Manager, Systems, Office of Program Planning and Development, Division of County Operations, Department of Human Services, PO Box 1437, Slot #1220, Little Rock, AR 72203-1437—(501) 682-1516; fax: (501) 682-8081; e-mail: steve.sorrows@state.ar.us

Legal Matters. Jonann Roosevelt, Chief Counsel, Office of Chief Counsel, Department of Human Services, PO Box 1437, Slot #1033, Little Rock, AR 72203-1437—(501) 682-8934; fax: (501) 682-8009

Public Information. Joe Quinn, Director, Communications Services, Department of Human Services, PO Box 1437, Little Rock, AR 72203-1437—(501) 682-8650; fax: (501) 682-6836; e-mail: jequinn@aristotle.net

Research and Statistics. Linda Strickland, Manager, Research and Statistics, Office of Chief Fiscal Officer, Department of Human Services, PO Box 1437, Slot #3420, Little Rock, AR 72203-1437—(501) 682-6261; fax: (501) 682-6201; e-mail: linda.strickland@state.ar.us

Staff Development. Ron Young, Administrator, Staff Development Section, Department of Human Services, PO Box 1437, Slot #3105, Little Rock, AR 72203-1437—(501) 682-6449

Substance Abuse. Joe M. Hill, Director, Bureau of Alcohol and Drug Abuse Prevention, Department of Health, Freeway Medical Center, Suite 907, 5800 West 10th St., Little Rock, AR 72204—(501) 280-4505; fax: (501) 280-4519

Teen Pregnancy. Martha Hiett, Director, Bureau of Public Health Programs, Department of Health, 4815 West Markham St., Little Rock, AR 72205-3867—(501) 661-2243; fax: (501) 661-2055

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare to-work programs, and job placement/job readinesss programs.* Roy D. Kindle, Assistant Director, Office of Program Planning and Development, Division of County Operations, Department of Human Services, PO Box 1437, Slot #1220, Little Rock, AR 72203-1437—(501) 682-8251; fax: (501) 682-1597; e-mail: roy.kindle@state.ar.us

Arkansas Department of Human Services

329 Donaghey Plaza South
Seventh & Main Sts.
PO Box 1437
Little Rock, AR 72203-1437
tel: (501) 682-8650; fax: (501) 682-6836
http://www.state.ar.us/dhs/dhs1.html
Richard Weiss, Act. Dir.

ADA Office of Equal Opportunity
Verma Simmons, Dir., (501) 682-6003; fax: (501) 682-8926

OFFICE OF CHIEF COUNSEL
PO Box 1437, Slot #1033
Little Rock, AR 72203-1437
Jonann Roosevelt, Chf. Cnsl., (501) 682-8934; fax: (501) 682-8009

OFFICE OF CHIEF FISCAL OFFICER
PO Box 1437, Slot #3440
Little Rock, AR 72203-1437
George L. Harris, Chf. Fiscal Ofr., (501) 682-6446; tdd: (501) 682-6441; fax: (501) 682-6444

Managerial Accounting
Donna Anderson, Asst. Dir., (501) 682-6362

General Operations
Brenda Jackson, Asst. Dir., (501) 682-6250

ADMINISTRATIVE SERVICES
PO Box 1437, Slot #3440
Little Rock, AR 72203-1437
tel: (501) 682-6446; tdd: (501) 682-6441; fax: (501) 682-6444
Roy Hart, Chf. Admv. Ofr., (501) 682-6446

Financial Support Systems
(Vacant), Asst. Dir., (501) 682-6366

Office of Human Resources
Bill Tyler, Asst. Dir., (501) 682-6249
Keith Leathers, Chf. Info. Ofr., (501) 682-2183

DIVISION OF VOLUNTEERISM
PO Box 1437, Slot #1300
Little Rock, AR 72203-1437
Becky Kossover, Dir., (501) 682-7540; fax: (501) 682-6752; e-mail: adov@aol.com

Department of Human Services—*Continued*

DIVISION OF COUNTY OPERATIONS
PO Box 1437, Slot #316
Little Rock, AR 72203-1437
Ruth Whitney, Dir., (501) 682-8374; tdd: (501) 682-8275

OFFICE OF ADMINISTRATIVE SUPPORT
Joni Jones, Asst. Dir., (501) 682-8374
Carl Williams, Adm., Quality Assurance, (501) 682-8960
Linda Dismuke, Mgr., Client Assistance, (501) 682-8993; tdd: (501) 682-8275

CSBG OFFICE OF COMMUNITY SERVICES
LIHEAP PO Box 1437, Slot #1330
Little Rock, AR 72203-1437
Thomas Green, Asst. Dir., (501) 682-8715; e-mail: thomas.green@state.ar.us
Mae Bishop, Community Srvs. Block Grant Mgr., (501) 682-8719
Cathy Rowe, Low-Income Home Energy Assistance Prgm. Mgr., (501) 682-8726

OFFICE OF PROGRAM PLANNING AND DEVELOPMENT
PO Box 1437, Slot #1220
Little Rock, AR 72203-1437
TANF Roy D. Kindle, Asst. Dir., (501) 682-8251; fax: (501) 682-1597; e-mail: roy.kindle@state.ar.us
Burton F. Zavelo, Coord., Emergency Operations, (501) 682-8932
Joie Wallis, Mgr., Employment/Income Support, (501) 682-8253
Debbie Bousquet, Mgr., Resource Development, (501) 682-8264
Betty Hodson, Mgr., Refugee Resettlement Prgm., (501) 682-8263
Linda Dismuke, Mgr., Medicaid Eligibility, (501) 682-8269
FS Quranner Cotledge, Mgr., Food Stamp Sec., (501) 682-8276; fax: (501) 682-1469; e-mail: quranner.cotledge@state.ar.us
Johnnie Naylor, Adm., Commodity Distribution, (501) 324-9115

SYSTEMS
Steve Sorrows, Mgr., (501) 682-1516; fax: (501) 682-8081; e-mail: steve.sorrows@state.ar.us
EBT Dan Chambers, Dir., EBT Project, (501) 682-8892; fax: (501) 682-8081

FIELD OPERATIONS
Gordon Page, Dep. Dir., (501) 682-6728
Oren Wright, Asst. Dir., Area I, (501) 682-6728
Ron Cheatham, Act. Asst. Dir., Area II, (501) 682-6728
John Kennedy, Asst. Dir., Area III, (501) 682-6728
Albert Marlar, Asst. Dir., Area IV, (501) 682-6728
Ivan Huston, Asst. Dir., Area V, (501) 682-6728
John Kennedy, Asst. Dir., Area VI, (501) 682-6728

MAP **DIVISION OF MEDICAL SERVICES**
PO Box 1437, Slot #1100
Little Rock, AR 72203-1437
Ray Hanley, Dir., (501) 682-8292; tdd: (501) 682-6789; fax: (501) 682-1197; e-mail: ray.hanley@medicaid.state.ar.us

CHIP PROGRAM PLANNING AND DEVELOPMENT
PO Box 1437, Slot #1103
Little Rock, AR 72203-1437
Binnie Alberius, Adm., (501) 682-8361, fax: (501) 682-2480; e-mail: binnie.alberius@medicaid.state.ar.us

PROGRAM AND ADMINISTRATIVE SUPPORT
PO Box 1437, Slot #1104
Little Rock, AR 72203-1437
George Harris, Asst. Dir., (501) 682-1734; fax: (501) 682-2263; e-mail: george.harris@medicaid.state.ar.us
Bill Carpenter, Adm., Systems and Support, (501) 682-0422; e-mail: bill.carpenter@medicaid.state.ar.us
Karen Smith, Adm., Admv. Support, (501) 682-2483; e-mail: karen.smith@medicaid.state.ar.us

MEDICAL SERVICES SECTION
PO Box 1437, Slot #1102
Little Rock, AR 72203-1437
Roy Jeffus, Asst. Dir., (501) 682-1671; fax: (501) 682-8013; e-mail: roy.jeffus@medicaid.state.ar.us
Shirley Wilson, Adm., Utilization Review, (501) 682-8329; e-mail: shirley.wilson@medicaid.state.ar.us
Bill Freeburn, Adm., Med. Assistance, (501) 682-8303; e-mail: bill.freeburn@medicaid.state.ar.us
Thelma Underwood, Adm., Pharmacy, (501) 324-9141; e-mail: thelma.underwood@medicaid.state.ar.us
Floyd Sparks, Mgr., Field Audit, (501) 682-8347; fax: (501) 682-8350; e-mail: floyd.sparks@medicaid.state.ar.us
Patsy Terry, Adm., Financial Personnel, (501) 682-8217
Betty Ogle, Adm., Eligibility and Support Srvs., (501) 682-1448; fax: (501) 682-2361; e-mail: betty.ogle@medicaid.state.ar.us

CHILDREN'S MEDICAL SERVICES SECTION
PO Box 1437, Slot #526
Little Rock, AR 72203-1437
Nancy Church, Asst. Dir., (501) 682-8224; fax: (501) 682-8247; e-mail: nancy.church@medicaid.state.ar.us
G. A. Buchanan, MD, Med. Dir., (501) 682-8202; e-mail: gil.buchanan@medicaid.state.ar.us

Department of Human Services—*Continued*

Iris Yeldell, Adm., Community-Based Srvs., (501) 682-8213; e-mail: iris.yeldell@medicaid.state.ar.us

Office of Long-Term Care
PO Box 8059, Slot #400
Little Rock, AR 72203-8059
Shirley Gamble, Asst. Dir., (501) 682-8486; tdd: (501) 682-1803; fax: (501) 682-6955; e-mail: shirley.gamble@medicaid.state.ar.us
Shelley Lee, State MDS Coord./Mgr., Adm., Licensure, (501) 682-1873

Certification, Enforcement, and Licensure
PO Box 8059, Slot #406
Little Rock, AR 72203-8059
Michael Politte, Adm., (501) 682-8478; fax: (501) 682-6955; e-mail: mike.politte@mail.state.ar.us
Doyle Young, Mgr., Survey Quality Assurance and Review, (501) 682-8431; fax: (501) 682-6171; e-mail: oltesurv@mail.state.ar.us
Tommy Wingard, Mgr., Nursing Asst., Training and Criminal Background Checks, (501) 682-6117; fax: (501) 682-8551

Survey Field Operations
PO Box 8059, Slot #404
Little Rock, AR 72203-8059
Ed Hudnall, Adm., (501) 682-8419; fax: (501) 682-6171; e-mail: oltesurv@mail.state.ar.us

Reimbursement Unit
PO Box 8059, Slot #407
Little Rock, AR 72203-8059
Randy Helms, Adm., (501) 682-1857; fax: (501) 682-6313
Sharon Jordon, Mgr., Financial Activities, (501) 682-8489; e-mail: sharon.jordan@medicaid.state.ar.us

Medical Needy Determination Unit
PO Box 8059, Slot #406
Little Rock, AR 72203-8059
Judy Johnston, Adm., (501) 682-8857; fax: (501) 682-8540; e-mail: judy.johnston@medicaid.state.ar.us
Sue Hale, Mgr., Residentional and Adult Day Care, (501) 682-6970

CW/FC/AA SA/SF **DIVISION OF CHILDREN AND FAMILY SERVICES**
PO Box 1437, Slot #636
Little Rock, AR 72203-1437
tel: (501) 682-8772; fax: (501) 682-8666
(800) 482-5964 (24-hr., toll-free child abuse and neglect hotline)
Diane O'Connell, Dir., (501) 682-8772
Debbie Hopkins, Senior Asst. Dir., (501) 682-8771; fax: (501) 682-6968

FP/FS Family Preservation Section
PO Box 1437, Slot #700
Little Rock, AR 72203-1437
Jannie Isom, Asst. Dir., (501) 682-8544; fax: (501) 682-8666

Administrative Services Section
PO Box 1437, Slot #626
Little Rock, AR 72203-1437
Pat Page, Act. Asst. Dir., (501) 682-8731
Grady Maxwell, Mgr., Special Nutrition Prgm., (501) 682-8869
Pat Page, Mgr., Contracts Mgmt. Unit, (501) 682-8743
Debbie Roark, Adm., Special Investigations Unit, (501) 682-2274
George Weber, Mgr., Personnel Unit, (501) 682-8754
Linda Dickerson, Mgr., Resource Control Unit, (501) 682-8759

Community Services Section
PO Box 1437, Slot #826
Little Rock, AR 72203-1437
Boyd Ward, Asst. Dir., (501) 682-8436
Varnaria Vickers, Mgr., Assist Team, (501) 682-8440; fax: (501) 682-5272; e-mail: v.vickers@state.ar.us
Ed Wallace, Mgr., Foster Care Unit, (501) 682-1569; fax: (501) 682-8988
CA/N Billye Burke, Mgr., In-Home Srvs., (501) 682-8541; fax: (501) 682-8991
CPS Billye Burke, Mgr., Child Protective Srvs., Field Assistance, (501) 682-8992; fax: (501) 682-8991
June Flye, Mgr., Adoption Unit, (501) 682-8460; fax: (501) 682-8991
ICAMA/ICJ ICPC Judy Miller, Mgr., Interstate Compact Unit, (501) 682-8556; fax: (501) 682-8561

Child Welfare Reform Section
PO Box 1437, Slot #700
Little Rock, AR 72203-1437
Carolyn Deeter-Evans, Asst. Dir., (501) 682-8558
Gloria Aboagye, Mgr., Professional Development, Staff Education Unit, (501) 682-8573; fax: (501) 682-2977

DIVISION OF CHILD CARE AND EARLY CHILDHOOD EDUCATION
101 East Capitol, Suite 106
Little Rock, AR 72201
tel: (501) 682-4891; fax: (501) 682-4897
Glenda Bean, Dir., (501) 682-4891
Bobbie Ferguson, Mgr., Day Care Eligibility Unit, (501) 682-8947
Kathy Yates, Adm., Child Care Licensing Unit, (501) 682-8590

DIVISION OF YOUTH SERVICES
PO Box 1437, Slot #450
Little Rock, AR 72203-1437
http://www.state.ar.us/dhs1.html
Larance Johnson, Act. Dir., (501) 682-8654; fax: (501) 682-1339

Department of Human Services—*Continued*

YA OPERATIONS SECTION
PO Box 1437, Slot #450
Little Rock, AR 72203-1437
Lloyd Warford, Asst. Dir., (501) 682-8654; fax: (501) 682-1339

OA **DIVISION OF AGING AND ADULT SERVICES**
PO Box 1437, Slot #1412
Little Rock, AR 72203-1437
tel: (501) 682-2441; tdd: (501) 682-2443; fax: (501) 682-8155
(800) 482-8049 (24-hr. toll-free adult abuse and neglect hotline)
http://www.state.ar.us/dhs/index2.html
Herb Sanderson, Dir.
INFORMATION AND ADVOCACY
Betty French, Info. and Referral Specialist, (501) 682-8150; tdd: (501) 682-2443; fax: (501) 682-8155; e-mail: betty.french@mail.state.ar.us
Raymon Harvey, Ombudsman for Long-Term Care, (501) 682-8952; tdd: (501) 682-2443; fax: (501) 682-8155; e-mail: raymon.harvey@mail.state.ar.us
APS Catherine Lyon, Adm., Adult Protective Unit, (501) 682-8524; tdd: (501) 682-1441; fax: (501) 682-6393

ADAMHBG ICMH **DIVISION OF MENTAL HEALTH SERVICES**
4313 West Markham St.
Little Rock, AR 72205
tel: (501) 686-9000; fax: (501) 686-9182
John Selig, Dir.

MR **DIVISION OF DEVELOPMENTAL DISABILITIES SERVICES**
PO Box 1437, Slot #2500
Little Rock, AR 72203-1437
tel: (501) 682-8662; fax: (501) 682-8380
Mike McCreight, Dir.
Betty Mains, Asst. Dir., Client Support Srvs., (501) 682-8677; tdd: (501) 682-1332; fax: (501) 682-8890; e-mail: betty.mains@state.ar.us

BS VRB **DIVISION OF SERVICES FOR THE BLIND**
522 Main St., Suite 100
Little Rock, AR 72201
tel: (800) 960-9270; (501) 682-5463; tdd: (501) 682-0093; fax: (501) 682-0366; e-mail: arkblind@edu.gte.net
Jim Hudson, Dir.

Related State Agencies

CP **DEPARTMENT OF CORRECTION**
PO Box 8707
Pine Bluff, AR 71611
tel: (870) 247-1800; fax: (870) 247-3700
Larry Norris, Dir.
Ms. Charlie Johnson, Records Supv., Diagnostic Unit, (870) 247-2600; fax: (870) 247-3597

DEPARTMENT OF COMMUNITY PUNISHMENT
2 Union National Plaza, 2nd Fl.
105 West Capitol
Little Rock, AR 72201
tel: (501) 682-9510; fax: (501) 682-9513
Paula G. Pumphrey, Dir.
Veter Howard, Dep. Dir.
Rick Hart, Dep. Dir.
ICSPP PRO Linda Strong, Interstate Compact Adm., Probation, (501) 682-9510
ICSPP PAR Wayne Hibray, Interstate Compact Adm., Parole, (501) 682-9510

VR **DEPARTMENT OF EDUCATION**
4 State Capitol Mall
Little Rock, AR 72201-1071
tel: (501) 682-4475
http://arkedu.state.ar.us
Raymond Simon, Dir., (501) 682-4204; fax: (501) 682-1079

DEPARTMENT OF HEALTH
4815 West Markham St.
Little Rock, AR 72205-3867
tel: (501) 661-2000
Sandra B. Nichols, MD, Dir., (501) 661-2111; fax: (501) 671-1450
Ann Wright, Pub. Info., (501) 661-2474
HEALTH FACILITIES SERVICES AND SYSTEMS
Charles McGrew, Dir., (501) 661-2160; fax: (501) 280-4706
CHC BUREAU OF PUBLIC HEALTH PROGRAMS
PHSBG Martha Hiett, Dir., (501) 661-2243; fax: (501) 661-2055
WIC Mac Heird, Dir., WIC Prgm., (501) 661-2473; fax: (501) 661-2004
MCHBG MATERNAL AND CHILD HEALTH
Marilyn Dunavant, Dir., (501) 661-2200; fax: (501) 661-2055
ADAMHBG BUREAU OF ALCOHOL AND DRUG ABUSE PREVENTION
Freeway Medical Center, Suite 907
5800 West 10th St.
Little Rock, AR 72204
tel: (501) 280-4500; fax: (501) 280-4519
Joe M. Hill, Dir., (501) 280-4505

Related State Agencies—*Continued*

ES UC **EMPLOYMENT SECURITY DEPARTMENT**
2 Capitol Mall
PO Box 2981
Little Rock, AR 72203-2981
tel: (501) 682-2121; fax: (501) 682-2273
http://www.state.ar.us/esd/ark-esd.html
Ed Rolle, Dir., (501) 682-2121
Mel Thrash, Dep. Dir., (501) 682-2323
Carl Bayne, Welfare Reform Liaison, (501) 682-2121
Tom Bohannan, Mgr., Data Processing, (501) 682-3382
Sharon Robinette, Employment/Training Srvs., (501) 682-1684
Roger Harrod, Field Operations, (501) 682-2033
Pat Hamilton, Financial Mgmt. Srvs., (501) 682-1058
Gary Williams, Legal Srvs., (501) 682-3150
Hugh Havens, Unemployment Insurance, (501) 682-3200
Robert DeGostin, Board of Review, (501) 324-9038
Bert Dickey, Arkansas New Hire Registry, (501) 682-3087
Stacy A. Hoover, Communications/Media Ofr., (501) 682-3125; fax: (501) 682-3144; e-mail: stacy.hoover@state.ar.us

VET **DEPARTMENT OF VETERANS AFFAIRS**
PO Box 1280
North Little Rock, AR 72115
tel: (501) 370-3820; fax: (501) 370-3829
Nick D. Bacon, Dir.

DEPARTMENT OF FINANCE AND ADMINISTRATION

CSE OFFICE OF CHILD SUPPORT ENFORCEMENT
PO Box 8133
Little Rock, AR 72203-8133
Dan McDonald, Adm., (501) 682-6169; fax: (501) 682-6002; e-mail: dan.mcdonald@state.ar.us

MS OFFICE OF PERSONNEL MANAGEMENT
Finance and Administration Bldg.
PO Box 3278
Little Rock, AR 72203-3278
Artee Williams, State Personnel Adm., (501) 682-1823; e-mail: artee.williams@dfa.state.ar.us

Department of Human Services—County Offices

CA/N, CW, FS, MAP, MCHBG, SA, SF, TANF
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM
Counties without a tdd number use the Arkansas Relay Service.
tel: (800) 285-1121; tdd: (800) 285-1131

ARKANSAS *I* Steve Stillwell, Adm., 100 Court Square, Dewitt, AR 72042-2025—(870) 946-4519
II 203 South Leslie St., Stuttgart, AR 72160-0270—(870) 673-3597
ASHLEY Doris Wimberly, Adm., 201 West Lincoln St., Hamburg, AR 71646-0190—(870) 853-9819; tdd: (870) 853-4306
BAXTER Jackie Edmonds, Adm., 204 Bucher Dr., Mountain Home, AR 72654-0408—(870) 425-6011
BENTON Preston Haley, Adm., 1206 Southeast J St., Bentonville, AR 72712-5998—(501) 273-9011; tdd: (501) 273-5145
BOONE Arch Ryan, Adm., 2126 Capps Rd., Harrison, AR 72601-1096—(870) 741-6107; fax: (870) 741-6198
BRADLEY Jim Davis, Adm., 902 Halligan, Warren, AR 71671-0509—(870) 226-5878; tdd: (870) 226-7368
CALHOUN Marion Stokes, Adm., 136 Archer, Hampton, AR 71744-1068—(870) 798-4201
CARROLL Brad Bailey, Adm., 304 Hailey Rd., Berryville, AR 72616-0425—(870) 423-3351
CHICOT Art Haney, Adm., 1736 Highway 65 & 82 South, Lake Village, AR 71653-1560—(870) 265-3821; tdd: (870) 265-3063
CLARK Karen Rettmann, Adm., 602 South 10th St., Arkadelphia, AR 71923-0968—(870) 246-9886
CLAY *I* Duane Dutka, Adm., 170 North Second St., Piggott, AR 72454-0366—(870) 598-2282
II 1007 South Ada St., Corning, AR 72422—(870) 857-6544
CLEBURNE Etta Turner, Adm., 1521 West Main St., Heber Springs, AR 72543-1140—(501) 362-3298
CLEVELAND Shyrell Bryant, Adm., 501 Main St., Rison, AR 71665-0465—(870) 325-6218
COLUMBIA Marva Dansby, Adm., 601 East University, Magnolia, AR 71754-1109—(870) 234-4190; tdd: (870) 234-0906
CONWAY Linda Smith, Adm., #2 Bruce St., Morrilton, AR 72110-0228—(501) 354-2418; tdd: (501) 354-0294
CRAIGHEAD Hubert Gray, Adm., 2920 McClellan Dr., Jonesboro, AR 72401-7291—(870) 972-1732; tdd: (870) 972-6013; fax: (870) 972-1732
CRAWFORD Janet Procell, Adm., 704 Cloverleaf Circle, Van Buren, AR 72956-5060—(501) 474-7595; tdd: (501) 474-4526
CRITTENDEN *I* Carole Marcellini, Adm., 250 Shoppingway, West Memphis, AR 72301-1734—(870) 732-5170; tdd: (870) 732-1281
II 310 Mid-Continent Bldg., West Memphis, AR 72301-1734—(870) 732-2552
CROSS Pat Roberts, Adm., 803 East Highway 64, Wynne, AR 72396-0572—(870) 238-8553
DALLAS James Scott, Adm., 1202 West Third St., Fordyce, AR 71742-9989—(870) 352-5115
DESHA Lerone Thomas, Adm., 200 North Main St., McGehee, AR 71654-0111—(870) 222-4144; tdd: (870) 222-6148

Department of Human Services
County Offices—*Continued*

Drew Amber Mullis, Adm., 210 South Main, Monticello, AR 71657-0449—(870) 367-6835

Faulkner *I* Melissa Dean, Adm., 1000 East Siebenmorgan Rd., Conway, AR 72033-0310—(501) 730-9900; tdd: (501) 730-9920

II 515 Oak St., Suite D, Conway, AR 72033-0310—(501) 329-3725

Franklin Byron Lasater, Adm., 800 West Commercial St., Ozark, AR 72949-0261—(501) 667-2379

Fulton Anthony Brown, Adm., 201 Byron Rd., Salem, AR 72576-0650—(870) 895-3309

Garland Bob Sipe, Adm., 115 Market St., Hot Springs, AR 71901-9990—(501) 321-2583; tdd: (501) 321-4709

Grant Della Mae Williams, Adm., 16 Opportunity Dr., Sheridan, AR 72150-0158—(870) 942-5151

Greene H. C. Lemmons, Adm., 809 Goldsmith Rd., Paragould, AR 72451-0839—(870) 236-8723

Hempstead Bill Harris, Adm., 116 North Laurel St., Hope, AR 71802-0723—(870) 777-8656; tdd: (870) 777-0458

Hot Spring Don Henderson, Adm., 2505 Pine Bluff St., Malvern, AR 72104-0813—(870) 332-2718

Howard Carolyn Saldivar, Adm., 534 North Main St., Nashville, AR 71852-1740—(870) 845-4334

Independence *I* Chester Clark, Adm., 1750 Myers St., Batesville, AR 72501-7393—(870) 698-1876; tdd: (870) 698-0561

II Highway 25 North, Batesville, AR 72501—(870) 793-6876; tdd: (870) 793-4224; fax: (870) 793-4155

Izard Madeline Sipe, Adm., 620 East Main St., Melbourne, AR 72556-0065—(870) 368-4318

Jackson Leroy Mansko, Adm., Third & Hazel Sts., Newport, AR 72112-0658—(870) 523-9820

Jefferson Lee Turner, Adm., 1222 West Sixth St., Pine Bluff, AR 71601-3928—(870) 534-4200; tdd: (870) 534-8976; fax: (870) 534-3421

Johnson C. C. Patton, Adm., 900 South Rogers Ave., Clarksville, AR 72830-1636—(501) 754-2355

Lafayette Cheryl Stuart, Adm., Hwy. 29 North, Lewisville, AR 71845-0970—(870) 921-4283

Lawrence Judy Videll, Adm., 400 NW Fourth St., Walnut Ridge, AR 72476-0069—(870) 886-2408

Lee Robert Evans, Adm., 772 West Chestnut St., Marianna, AR 72360-0248—(870) 295-2597

Lincoln Dorothy Henderson, Adm., 101 West Wiley St., Star City, AR 71667-1128—(870) 628-4105

Little River Judy Moon, Adm., 90 Waddell St., Ashdown, AR 71822-2830—(870) 898-5155; tdd: (870) 898-8618

Logan *I* Ron Ford, Adm., 17 West McKeen St., Paris, AR 72855-3228—(501) 963-2783

II 390 East Second St., Booneville, AR 72927-3703—(501) 675-3091

Lonoke Debbie Roark, Adm., 100 Park St., Lonoke, AR 72086-0260—(501) 676-5643; tdd: (501) 676-6043

Madison Betty Dillahunty, Adm., 1013 North College Ave., Huntsville, AR 72740-0128—(501) 738-2161

Marion Gary Phillips, Adm., 36 Main St., Yellville, AR 72687-0447—(870) 449-4058

Miller Roberta Fooks, Adm., 4323 Jefferson St., Texarkana, AR 71854-1500—(870) 773-0563; tdd: (870) 772-3813; fax: (870) 772-0630

Mississippi *I* Joe Guy, Adm., 218 North First St., Blytheville, AR 72315-2802—(870) 763-7093

II 437 South Country Club Rd., Osceola, AR 72370-4207—(870) 563-5234

Monroe *I* Kay Booker, Adm., Highway 302 North, Clarendon, AR 72029-2791—(870) 747-3329

II 301½ North New Orleans, Brinkley, AR 72021-2813—(870) 734-1445

Montgomery James Demby, Adm., 205 Highway 27 South, Mount Ida, AR 71957-0445—(870) 867-3184

Nevada Twyla Arnett, Adm., 355 West First St., Prescott, AR 71857-0292—(870) 887-6626; tdd: (870) 887-2259

Newton Mary Lynn Emmett, Adm., Co-Op Bldg., Jasper, AR 72641-0452—(870) 446-2237

Ouachita Erma Brown, Adm., 222 Van Buren St., NW, Camden, AR 71711-3931—(870) 836-8166; tdd: (870) 836-0941

Perry Suzanne Rogers, Adm., 403 Houston Ave., Perryville, AR 72126-9539—(501) 889-5105

Phillips Floyd Jones, Adm., 104 D'Anna Place, Helena, AR 72342-0439—(870) 338-8391

Pike Richard Sutton, Adm., 331 North 13th St., Murfreesboro, AR 71958-0200—(870) 285-3111

Poinsett Janice Griffin, Adm., 510-A South Illinois St., Harrisburg, AR 72432-0526—(870) 578-5491

Polk Pete Johnson, Adm., 606 Pine St., Mena, AR 71953-0807—(501) 394-3100

Pope Betty Vanhoose, Adm., 701 North Denver St., Russellville, AR 72801-3403—(501) 968-5596; tdd: (501) 967-1270

Prairie Landa Minton, Adm., 4 Market St., DeValls Bluff, AR 72041-0356—(870) 998-2581

Pulaski: *East* Vicki Weems, Adm., 1424 East Second St., Little Rock, AR 72202—(501) 371-1300; tdd: (501) 371-1311

Jacksonville Randy Lawson, Adm., 2636 West Main, Jacksonville, AR 72076—(501) 371-1200; tdd: (501) 371-1211

North Randy Lawson, Adm., 1900 East Washington Ave., North Little Rock, AR 72119-5791—(501) 682-0100; tdd: (501) 682-0102

South Vicki Weems, Adm., 1105 Martin Luther King Jr. Dr., Little Rock, AR 72203-2620—(501) 682-9231; tdd: (501) 682-9222

Southwest Vicki Weems, Adm., 6801 Baseline Rd., Little Rock, AR 72219-8916—(501) 371-1100; tdd: (501) 371-1111

Randolph Mary Dalton, Adm., 1408 Pace Rd., Pocahontas, AR 72455-4307—(870) 892-4475; tdd: (800) 285-1131

Saint Francis Charles Fleming, Adm., 1200 East Broadway, Forrest City, AR 72336-0899—(870) 633-1242

Saline Chet Stuart, Adm., 1603 Edison Ave., Benton, AR 72018-0608—(501) 315-1600; tdd: (501) 778-1524

Scott Linda Tallmadge, Adm., South Highway 71B, Waldron, AR 72958-0840—(501) 637-4141

Searcy Gary Linn, Adm., 50 East College St., Marshall, AR 72650-0279—(870) 448-3153

Sebastian Sara Miller, Adm., 616 Garrison Ave., Fort Smith, AR 72901-2598—(501) 782-4555; tdd: (501) 782-9873; fax: (501) 782-6861

Sevier Julia Dyer-Moore, Adm., West Colling Raye Dr. TNPB, Professional Bldg. A, DeQueen, AR 71832-2007—(870) 642-2623

Sharp Dale Foley, Adm., Highway 167 North, Ash Flat, AR 72513-0159—(870) 994-7358

Department of Human Services
County Offices—*Continued*

STONE Jane Shipman, Adm., HC 71, Box 180, Mountain View, AR 72560-9638—(870) 269-4321

UNION Tammi McKinnon, Adm., 123 West 18th St., El Dorado, AR 71730-7098—(870) 862-6631; tdd: (870) 862-3729; fax: (870) 862-3907

VAN BUREN Edwin Wood, Adm., Route 6, Box 260-1, Clinton, AR 72031-0126—(501) 745-4192

WASHINGTON *I* Roy Eidson, Adm., 4044 Frontage Rd., Fayetteville, AR 72703-2084—(501) 521-1270; tdd: (501) 521-0103; fax: (501) 521-2311

II 4171 North Crossover Rd., Fayetteville, AR 72703—(501) 442-4029

WHITE Sue Miller, Adm., 608 Rodgers Dr., Searcy, AR 72143-4199—(501) 268-8696

WOODRUFF Elma Brown, Adm., 1200 Highway 33 North, Augusta, AR 72006-0493—(870) 347-2537

YELL Pat Pyle, Adm., 818 M St., Highway 10 East, Danville, AR 72833-0277—(501) 495-2723

Key to Cities

over 30,000 population

City: County
FAYETTEVILLE: Washington
FORT SMITH: Sebastian
HOT SPRINGS: Garland
JONESBORO: Craighead

City: County
LITTLE ROCK: Pulaski
NORTH LITTLE ROCK: Pulaski
PINE BLUFF: Jefferson

California

Pete Wilson (R) Gov., State Capitol, Sacramento, CA 95814—(916) 445-2864

WASHINGTON OFFICE: David Wetmore, Dir., 444 North Capitol St., NW, Suite 134, Washington, DC 20001—(202) 624-5270; fax: (202) 624-5280

CALIFORNIA AGENCIES LISTED ON THE FOLLOWING PAGES:

HEALTH AND WELFARE AGENCY. Department of Social Services; Department of Health Services; Employment Development Department; Department of Rehabilitation; Department of Aging; Department of Alcohol and Drug Programs; Department of Developmental Services; Department of Mental Health; Office of Statewide Health Planning and Development; Emergency Medical Services Authority; Health and Welfare Agency Data Center; Department of Community Services and Development

RELATED STATE AGENCIES. Youth and Adult Correctional Agency; Department of Justice; Department of Veterans Affairs; State Personnel Board; Department of Education

COUNTY DEPARTMENTS OF SOCIAL SERVICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance, social services, and health programs are administered in California by 58 county Departments of Social Services, which are supervised by 8 of 10 departments and one office of the Health and Welfare Agency. Most assistance and service programs are administered by the Department of Social Services; health programs, including Medicaid, are administered by the Department of Health Services. With the exception of Medicaid, all state-administered programs are federal-state-local funded. Medicaid has no county funding.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

Counties administer and fund general assistance (GA) and various social services.

Assistance and Services

Assistance programs administered by the agency's Department of Social Services include Food Stamps (FS), Temporary Assistance for Needy Families (TANF), the Supplemental Security Income Program (SSI/S), and the Child Support Enforcement Program (CSE).

Social services administered by the Department of Social Services include child welfare (CA/N, CPS, CW), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), services to families (SF), and services to adults (SA). Programs provide information and referral; preplacement preventive services for children; protective services for adults (APS); family reunification and permanent placement services for children; out-of-home services for adults; services to the blind (BS), including vocational rehabilitation (VRB); and in-home care services. These services are available under the Social Services Block Grant (SSBG) to all eligible recipients as well as to lower income persons who are not linked with a categorical aid program. Licensing of community nonmedical care facilities and disability evaluation services are also provided by the department.

Social services are provided by the counties, which administer and license small boarding homes for children and for aged, blind, and disabled persons who are eligible for federal reimbursement under the Social Security Act.

Health programs administered by the agency's Department of Health Services include the Medi-Cal program (MAP) for the medically needy, including all SSI recipients; the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Community Health Centers (CHC) Program; and the Preventive Health Services Block Grant (PHSBG).

The Department of Community Services and Development administers the Community Services Block Grant (CSBG) and the Low-Income Home Energy Assistance Program (LIHEAP). Other departments and offices of the Health and Welfare Agency administer services to the aging under the Older Americans Act (OA); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation programs (MR); vocational rehabilitation (VR); the Job Training Partnership Act (JTPA); unemployment compensation (UC); and employment services (ES).

Related state agencies administer the Children's Health Insurance Program (CHIP); veterans services (VET); adult corrections, including parole services (CP, PAR); and youth corrections (YA, Y-PAR, Y-PRO). Adult probation (PRO) is administered by the courts.

Where to Write

Client Inquiries

Client inquiries should be sent to:

Public Inquiry and Response
Administration Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 16-23
Sacramento, CA 95814

Assistance/Services

Requests for **general information and eligibility requirements for Temporary Assistance for Needy Families** should be sent to:

CalWORKS Eligibility Bureau
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 16-33
Sacramento, CA 95814

Requests for **general information and eligibility requirements for the Food Stamp Program** should be sent to:

Food Stamp Bureau
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 16-32
Sacramento, CA 95814

Requests for general information regarding **service programs and eligibility requirements** should be sent to:

Children and Family Services Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 17-18
Sacramento, CA 95814

Requests for **verification of legal residence for purposes of public assistance** should be sent to the appropriate County Department of Social Services.

Inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in California who are receiving assistance from other states** should be addressed to the appropriate County Department of Social Services. The Health and Welfare Agency will not act as a forwarding center.

Checks for assistance from other states for a recipient living in California should be mailed directly to the recipient.

Communications regarding the **Child Support Enforcement Program** (Title IV-D) should be addressed to:

Office of Child Support
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 17-29
Sacramento, CA 95814

Specific questions regarding the **location of absent parents** should be addressed to:

Parent Locator Service
Department of Justice
PO Box 903300
Sacramento, CA 94203

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Requests for general information regarding **eligibility for the Supplemental Security Income/State Supplementary Program** should be sent to:

Disability and Adult Programs Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 17-19
Sacramento, CA 95814

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Civil Rights Bureau
Office of Human Rights
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 15-70
Sacramento, CA 95814

Children

Inquiries regarding **prevention or cases of child abuse and neglect** or general policy regarding **child protective services** should be addressed to:

Children's Services Operations Bureau
Children and Family Services Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 19-90
Sacramento, CA 95814

Inquiries concerning **adoptions within California** should be addressed to:

Adoptions Branch
Children and Family Services Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 19-69
Sacramento, CA 95814

Inquiries and correspondence related to the **Interstate Compact on the Placement of Children** should be addressed to:

Child Welfare Services Bureau
Children and Family Services Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 19-87
Sacramento, CA 95814

Correspondence related to **adoption** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Adoptions Policy Bureau
Children and Family Services Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 19-67
Sacramento, CA 95814

Information on requests for **custody studies in divorce cases** should be addressed to the appropriate county office.

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Department of Developmental Services
Health and Welfare Agency
1600 Ninth St., Rm. 240
Sacramento, CA 95814

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Bruce Wagstaff, Deputy Director
Welfare to Work Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 17-08
Sacramento, CA 95814

Adults/Elderly

Requests for information regarding **adult/elder services** should be sent to:

Sylvia Minnick, Deputy Director
External Affairs
Department of Aging
Health and Welfare Agency
1600 K St.
Sacramento, CA 95814
tel: (800) 510-2020

Inquiries regarding **adult/elder protective services** should be sent to:

Diane Just, Chief
Adult Programs Branch
Disability and Adult Programs Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 19-96
Sacramento, CA 95814

For client inquiries, the **state ombudsman for long-term care** is:

Phyllis Heath, State Long-Term Care Ombudsman
Department of Aging
Health and Welfare Agency
1600 K St., 4th Fl.
Sacramento, CA 95814

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in duplicate to:

Martha Lopez, Deputy Director
Community Care Licensing Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 17-17
Sacramento, CA 95814

Health/Mental Health

Inquiries regarding **Medicaid eligibility and services provided under Medicaid** should be sent to:

Joseph A. Kelly, Chief
Medi-Cal Policy Division
Department of Health Services
Health and Welfare Agency
714 P St., Rm. 1561
Sacramento, CA 95814

Inquiries regarding **Medicaid claims** should be sent to:

Pam Rich, Chief
Payment Systems Division
Department of Health Services
Health and Welfare Agency
714 P St., Rm. 950
Sacramento, CA 95814

Inquiries regarding **Medi-Cal managed care** should be sent to:

Ann Kuhns, Chief
Medi-Cal Managed Care Division
Department of Health Services
Health and Welfare Agency
714 P St., Rm. 650
Sacramento, CA 95814

Inquiries concerning the **licensing of child-care facilities, foster homes, and all facilities not requiring skilled nursing** should be addressed to:

Martha Lopez, Deputy Director
Community Care Licensing Division
Department of Social Services
Health and Welfare Agency
744 P St., Mail Stop 17-17
Sacramento, CA 95814

Inquiries concerning **skilled nursing homes and related health facilities** should be addressed to:

Brenda Klutz, Deputy Director
Licensing and Certification Division
Department of Health Services
Health and Welfare Agency
1800 Third St., Rm. 210
Sacramento, CA 95814

Inquiries regarding the **mental health system and programs** and **patients and programs at state hospitals** (Atascadero, Metropolitan, Napa, Patton, and the Acute Psychiatric Care Facility at Vacaville) should be sent to:

Stephen Mayberg, PhD, Director
Department of Mental Health
1600 Ninth St., Rm. 151
Sacramento, CA 95814

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Central Records and Identification Unit
Department of Corrections
Youth and Adult Correctional Agency
PO Box 942883
Sacramento, CA 94283-0001

Inquiries regarding **adult probation** should be addressed to the appropriate county office.

Inquiries regarding **adult parole** should be addressed to:

Board of Prison Terms
Youth and Adult Correctional Agency
428 J St., 6th Fl.
Sacramento, CA 95814

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Interstate Compact
Parole and Community Services Division
Department of Corrections
Youth and Adult Correctional Agency
PO Box 942883
Sacramento, CA 94283-0001

Requests for **residence and other social information about inmates of juvenile correctional institutions,** correspondence related to the **Interstate Compact on Juveniles,** and inquiries regarding **juvenile probation** should be sent to:

Deputy Director
Parole Services and Community Corrections
Department of Youth Authority
Youth and Adult Correctional Agency
4241 Williamsbourgh Dr.
Sacramento, CA 95823

Inquiries regarding **juvenile parole** should be addressed to:

Robert Presley, Chair
Youthful Offender Parole Board
Department of Youth Authority
Youth and Adult Correctional Agency
1029 J St., Suite 500
Sacramento, CA 95814
tel: (916) 322-9800; fax: (916) 322-8802

Vital Statistics

Birth and death records (since 1905) and **marriage records** (from 1905 to 1986) are maintained by the Department of Health. The fee for verification of information for each 10-year period and a certified copy is $8 for government agencies, $12 for individuals. The fee for **death records** is $8. **Marriage records** (after 1987) are maintained by the county in which the marriage license was issued. Address inquiries to:

Office of State Registrar
Department of Health Services
304 S St.
Sacramento, CA 95814-0241
tel: (916) 445-2684 (recording); (916) 445-1719; fax: (800) 858-5553

Divorce records are maintained by the county in which the divorce was filed originally.

All faxed requests cost an additional $7 and must include a credit card number to get a rush response of three weeks. All mailed or faxed requests not accompanied by credit card payment have a minimum return response time of six to twelve weeks.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

State Personnel Board
PO Box 944201
Sacramento, CA 94244-2010

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund;* **Illegitimacy Rate Reduction Bonus;** and **Teen Pregnancy.** Jo Weber, Chief, Work Service Branch, Welfare to Work Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 6-140, Sacramento, CA 95814—(916) 657-3442; fax: (916) 654-1516

Children's Health Insurance Program. John Grgurina, Chief Deputy Director, Managed Risk Medical Insurance Board, 1000 G St., Rm. 450, Sacramento, CA 95814—(916) 324-4695; fax: (916) 324-4878

Food Stamp Work/Employment and Training. Charr Lee Metsker, Acting Chief, Employment Bureau, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 16-33, Sacramento, CA 95814—(916) 657-2137; fax: (916) 654-1048

Fraud and Abuse Investigation. Gail A. Wright, Chief, Fraud Bureau, Welfare to Work Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 19-26, Sacramento, CA 95814—(916) 445-0031; fax: (916) 445-1053; *Medicaid.* Walter Barnes, Deputy Director, Audits and Investigations Division, Department of Health Services, Health and Welfare Agency, 591 North Seventh St., PO Box 942732, Sacramento, CA 94234-7320—(916) 445-2912; fax: (916) 323-4848

Immigration Issues. Bob Barton, Chief, Refugee Programs Branch, Program Planning and Performance Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 6-645, Sacramento, CA 95814—(916) 654-6379; fax: (916) 654-7187

Information Systems. Michael Howland, Deputy Director, Information Systems Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 17-33, Sacramento, CA 95814—(916) 654-5699; fax: (916) 654-6012; e-mail: mhowland@hw1cahwnet.gov

Legal Matters. Larry Bolton, Deputy Director, Legal Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 17-27, Sacramento, CA 95814—(916) 657-2353; fax: (916) 657-2281

Public Information. Sidonie (Sydney) Squier, Deputy Director, Public Awareness and Outreach, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 17-09, Sacramento, CA 95814—(916) 657-2268; fax: (916) 657-2281

Research and Statistics. Dave Lott, Chief, Information Services Bureau, Information Systems Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 19-58, Sacramento, CA 95814—(916) 445-3904; fax: (916) 323-6656

Staff Development. Ismael Zarate, Chief, Management and Staff Services Branch, Administration Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 7-180, Sacramento, CA 95814—(916) 657-2011; fax: (916) 654-3286

Substance Abuse. Jo Weber, Chief, Work Services Branch, Welfare to Work Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 6-140, Sacramento, CA 95814—(916) 657-3442; fax: (916) 654-1516; Bob Jackson, Deputy Director, Quality Assurance Division, Department of Alcohol and Drug Programs, Health and Welfare Agency, 1700 K St., Sacramento, CA 95814—(916) 322-9897; fax: (916) 323-0659; e-mail: adp.bjackson@hw1.cahwnet.gov

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Charr Lee Metsker, Chief, Employment and Eligibility Branch, Welfare to Work Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 16-26, Sacramento, CA 95814—(916) 657-2128; fax: (916) 654-1401

California Health and Welfare Agency

1600 Ninth St., Rm. 460
Sacramento, CA 95814
tel: (916) 654-3454; fax: (916) 654-3343
Sandra R. Smoley, RN, Secy.

DEPARTMENT OF SOCIAL SERVICES

744 P St.
Sacramento, CA 95814
tel: (916) 657-2598; fax: (916) 654-6012
http://www.dss.cahwnet.gov
Eloise Anderson, Dir., (916) 657-2598; fax: (916) 654-6012; e-mail: eanderso@ss.ca.gov
Anne Bersinger, Chf. Dep. Dir., (916) 657-2648; fax: (916) 653-8690
King F. Gee, Asst. to the Dir., Local Government, (916) 653-1792; fax: (916) 653-8690
Elaine Barboza, Special Asst. to the Directorate, (916) 657-2598; fax: (916) 654-6012

Office of Community Relations
Charlene Meeks, Dep. Dir., (916) 657-2648; fax: (916) 653-8690

Public Awareness and Outreach
Sidonie (Sydney) Squier, Dep. Dir., (916) 657-2268; fax: (916) 657-2281
Maryann Maloney, Asst. to the Dir., Media Relations, (916) 657-2268

Office of Human Rights
Jeanne Rodriguez, Chf., (916) 654-2474; fax: (916) 653-1695

ADA Civil Rights Bureau
Sylvia Spencer, Chf., (916) 854-2107; fax: (916) 657-1727
EEO Christina Cervantes, Chf., Equal Employment Opportunity, (916) 857-2326; fax: (916) 657-2285

Office of Deaf Access
Fred Lewis, Chf., (916) 229-4573; fax: (916) 229-4198

BS/VRB Office of Services to the Blind
Lynda Bardis, Chf., (916) 229-4578; tdd: (916) 229-4577; fax: (916) 229-4198

Office of Legislation
Jo Frederick, Dep. Dir., (916) 657-2623; fax: (916) 653-1695

State Hearings Division
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RIVERSIDE Dennis J. Boyle, Dir., 4060 County Circle Dr., Riverside, CA 92503—(909) 358-3000; case inquiries: (909) 358-3300; fax: (909) 358-3036

SACRAMENTO: Jim Hunt, Interim Dir., Dept. of Health and Human Srvs., 3701 Branch Center Rd., Rm. 213, Sacramento, CA 95827-3822—(916) 875-6091; fax: (916) 875-5553

——— Cheryl Davis, Dir., Dept. of Human Assistance, 2433 Marconi Ave., Sacramento, CA 95821-4807—(916) 875-3601; fax: (916) 875-3591

——— Penni Clarke, Dir., Pub. Protection and Human Assistance Agency, 700 H St., Suite 7650, Sacramento, CA 95814-1280—(916) 874-2072; fax: (916) 874-5885

SAN BENITO Leland W. Collins, Dir., 1111 San Felipe Rd., Suite 206, Hollister, CA 95023—(408) 637-5336; fax: (408) 637-9754

County Departments of Social Services—*Continued*

San Bernardino John F. Michaelson, Dir., 385 North Arrowhead Ave., 5th Fl., San Bernardino, CA 92415-5128—(909) 387-5040; fax: (909) 387-3081

San Diego Robert Ross, Dir., 1255 Imperial Ave., Suite 864, San Diego, CA 92101-7439—(619) 514-6885; fax: (619) 338-2961

San Francisco Will Lightbourne, Dir., PO Box 7988, San Francisco, CA 94120—(415) 557-6541; fax: (415) 431-9270

San Joaquin John Vera, Dir., 102 South San Joaquin St., Stockton, CA 95201-3006—(209) 468-1000; fax: (209) 468-1985

San Luis Obispo Elizabeth Schneider, Dir., 3433 South Higuera St., San Luis Obispo, CA 93403-8119—(805) 781-1600; fax: (805) 781-1846

San Mateo Maureen D. Borland, Dir., 400 Harbor Blvd., Belmont, CA 94002—(650) 595-7500; fax: (650) 595-7516

Santa Barbara Charlene Chase, Dir., 234 Camino Del Remedio, Santa Barbara, CA 93110—(805) 681-4400; fax: (805) 681-4403

Santa Clara Yolanda Rinaldo, Dir., 1725 Technology Dr., San Jose, CA 95110-1360—(408) 441-5100; fax: (408) 436-1337

Santa Cruz Cecilia Espinola, Dir., 1000 Emeline St., Santa Cruz, CA 95060—(408) 454-4045; case inquiries: (408) 454-4150; fax: (408) 454-4642

Shasta Dennis McFall, Dir., PO Box 496005, Redding, CA 96049-6005—(530) 225-5777; case inquiries: (530) 225-5613; fax: (530) 225-5361

Sierra Klaus Ludwig, Dir., PO Box 1019, Loyalton, CA 96118—(530) 993-6720; fax: (530) 993-6741

Siskiyou Sherry L. Huss, Dir., 818 South Main St., Yreka, CA 96097—(530) 841-2700; fax: (530) 841-2791

Solano Donald R. Rowe, Dir., PO Box 12000, Vallejo, CA 94590-9000—(707) 553-5311; case inquiries: (707) 553-5023; fax: (707) 421-6618

Sonoma Dianne Edwards, Dir., 2550 Paulin Dr., Santa Rosa, CA 95402—(707) 527-2715; case inquiries: (707) 527-2663; fax: (707) 528-5890

Stanislaus Jeff Jue, Dir., 251 East Hackett Rd., Modesto, CA 95353-0042—(209) 558-2500; fax: (209) 558-2558

Sutter Edward A. Fischer, Asst. Dir., PO Box 1535, Yuba City, CA 95992—(530) 822-7230; fax: (530) 822-7255

Tehama Del R. Skillman, Dir., 22840 Antelope Blvd., Red Bluff, CA 96080—(530) 527-1911; fax: (530) 527-5410

Trinity Linda Wright, Dir., 1 Industrial Park Way, Weaverville, CA 96093-1470—(530) 623-1265; fax: (530) 623-1250

Tulare John Davis, Dir., Adult Srvs., 1920 West Princeton, Suite A, Visalia, CA 93277—(209) 730-4660; fax: (209) 737-4692

——— Ronald Probasco, Dir., Health and Human Srvs. Agency, 5957 South Mooney Blvd., Visalia, CA 93291—(209) 737-4683; fax: (209) 737-4694

Tuolumne Kent Skellenger, Dir., 20075 Cedar Rd. North, Sonora, CA 95370—(209) 533-5711; fax: (209) 533-5714

Ventura Barbara Fitzgerald, Dir., 505 Poli St., Ventura, CA 93001—(805) 652-7602; fax: (805) 652-7571

Yolo Margaret Sheldon, Dir., 120 West Main St., Woodland, CA 95695—(530) 661-2750; fax: (530) 661-2847

Yuba Konnie Lewin, Dir., 6000 Lindhurst Ave., Suite 504, Marysville, CA 95901—(530) 749-6311; fax: (530) 749-6281

Key to Cities

over 70,000 population

City: County
Alameda: Alameda
Alhambra: Los Angeles
Anaheim: Orange
Bakersfield: Kern
Berkeley: Alameda
Burbank: Los Angeles
Carson: Los Angeles
Chula Vista: San Diego
Compton: Los Angeles
Concord: Contra Costa
Corona: Riverside
Costa Mesa: Orange
Daly City: San Mateo
Downey: Los Angeles
El Cajon: San Diego
El Monte: Los Angeles
Escondido: San Diego
Fairfield: Solano
Fontana: San Bernardino
Fremont: Alameda
Fresno: Fresno
Fullerton: Orange
Garden Grove: Orange
Glendale: Los Angeles
Hayward: Alameda
Hawthorne: Los Angeles
Huntington Beach: Orange
Inglewood: Los Angeles
Irvine: Orange
Lakewood: Los Angeles
Lancaster: Los Angeles
Long Beach: Los Angeles
Los Angeles: Los Angeles
Modesto: Stanislaus
Moreno Valley: Riverside
Norwalk: Los Angeles
Oakland: Alameda
Oceanside: San Diego
Ontario: San Bernardino

City: County
Orange: Orange
Oxnard: Ventura
Pasadena: Los Angeles
Rancho Cucamonga: San Bernardino
Pomona: Los Angeles
Richmond: Contra Costa
Riverside: Riverside
Sacramento: Sacramento
Salinas: Monterey
San Bernardino: San Bernardino
San Buenaventura: Ventura
San Diego: San Diego
San Francisco: San Francisco
San Jose: Santa Clara
San Mateo: San Mateo
Santa Ana: Orange
Santa Barbara: Santa Barbara
Santa Clara: Santa Clara
Santa Monica: Los Angeles
Santa Rosa: Sonoma
Simi Valley: Ventura
South Gate: Los Angeles
Stockton: San Joaquin
Sunnyvale: Santa Clara
Thousand Oaks: Ventura
Torrance: Los Angeles
Vacaville: Solano
Vallejo: Solano
Visalia: Tulare
Vista: San Diego
West Covina: Los Angeles
Westminster: Orange
Whittier: Los Angeles

Colorado

Roy Romer (D) Gov., 136 State Capitol, Denver, CO 80203-1792—(303) 866-2471; fax: (303) 866-2003

COLORADO AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Services
Department of Health Care Policy and Financing
Related State Agencies. Department of Education; Department of Public Health and Environment; Department of Corrections; Department of Labor and Employment; Department of General Support Services and Personnel; Office of the Governor; Department of Regulatory Agencies
County Departments of Social Services

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

In Colorado, public assistance and service programs, including the mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S), are supervised through the state Department of Human Services and are locally administered by the 63 county Departments of Social Services. Programs are either federal-state or federal-state-local funded.

General assistance (GA) is funded entirely by local funds and is administered by the county Departments of Social Services under policies established by the county Boards of Social Services.

Assistance and Services

Assistance programs administered by the County Departments of Social Services are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), GA, Medicaid (MAP) for the categorically needy, SSI/S, the Low-Income Home Energy Assistance Program (LIHEAP), Child Support Enforcement (CSE), and refugee resettlement.

The Department of Health Care Policy and Financing is responsible for MAP eligibility and services and for the Children's Health Insurance Program (CHIP).

Services provided by the county departments include child welfare programs (CA/N, CW), services to adults (APS, SA), and services to families (SF). These include protective services; day care; foster care and adoptions, including foster care/adoption assistance (FC/AA); family preservation and support services (FP/FS); and other services for single adults and families. A state licensing unit is responsible for establishing standards for and licensing of child-care facilities. Vocational rehabilitation (VR) and vocational rehabilitation for the blind (VRB) and youth corrections, including parole (YA, Y-PAR), are directly administered at the state level. The Alcohol, Drug Abuse, and Mental Health and Preventive Health Services Block Grants (ADAMHBG, PHSBG) and mental retardation (MR) services are administered by the Department of Human Services, and the department is working to develop community placement and integration of community-wide social services for mentally retarded adults and children. Both the Division of Veterans Affairs and the counties operate a veterans services program (VET). Services to the aged under the Older Americans Act (OA) are supervised by the department with grants to 15 Area Agencies on Aging.

Related state agencies are responsible for the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); blind services (BS); unemployment insurance (UC); employment services (ES); the Job Training Partnership Act (JTPA); and adult corrections, including parole (CP, PAR).

Adult and juvenile probation (PRO, Y-PRO) are administered by the courts.

Where to Write

The Department of Human Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Office of Self-Sufficiency Programs
Department of Human Services
1575 Sherman St., 3rd Fl.
Denver, CO 80203-1714

Client Inquiries

Client inquiries should be addressed in duplicate to:

Office of Self-Sufficiency Programs
Department of Human Services
1575 Sherman St., 3rd Fl.
Denver, CO 80203-1714

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Colorado who are receiving assistance from other states** should be sent in triplicate to:

Office of Self-Sufficiency Programs
Department of Human Services
1575 Sherman St., 3rd Fl.
Denver, CO 80203-1714

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed to:

Don Bishop, Assistant Manager
Division of Self-Sufficiency
Department of Human Services
1575 Sherman St.
Denver, CO 80203-1714

Requests for general information regarding **service programs for children and families and eligibility requirements** should be addressed in triplicate to:

Director
Division of Child Welfare Services
Department of Human Services
1575 Sherman St., 2nd Fl.
Denver, CO 80203-1714

Requests for general information regarding **service programs for adults and the aged and eligibility requirements** should be addressed to:

Director
Division of Aging and Adult Services
Department of Human Services
110–16th St., 2nd Fl.
Denver, CO 80202

Checks for assistance from other states for recipients living in Colorado should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Manager
Division of Child Support Enforcement
Department of Human Services
1575 Sherman St., 2nd Fl.
Denver, CO 80203-1714

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Diana Huerta, Director
Division of Vocational Rehabilitation
Department of Human Services
110–16th St., Suite 200
Denver, CO 80202

Children

Inquiries concerning **child abuse and neglect cases, child protective services, and adoptions within Colorado;** correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance;** information on requests for **custody studies in divorce cases;** and inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Office of Children, Youth, and Families Services
Department of Human Services
1575 Sherman St., Ist Fl.
Denver, CO 80203-1714

Inquiries concerning the **licensing of child-care facilities** and **eligibility determinations for subsidized child-care programs** should be sent to:

Oxana Golden, Acting Director
Division of Child Care
Department of Human Services
1575 Sherman St., Ist Fl.
Denver, CO 80203-1714

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Rita Barreras, Director
Division of Aging and Adult Services
Department of Human Services
110–16th St., 2nd Fl.
Denver, CO 80202

Inquiries regarding **adult/elder protective services** should be sent to:

Joann Marlatt, Director
Protection Services
Division of Aging and Adult Services
Department of Human Services
110–16th St., 2nd Fl.
Denver, CO 80202

For client inquiries, the **state ombudsman for long-term care** is:

Virginia Fraser
Legal Center Serving Persons with Disabilities
455 Sherman St., Rm. 130
Denver, CO 80203
tel: (800) 288-1376; (303) 722-0300; fax: (303) 722-0720

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Richard Allen, Director
Office of Medical Assistance
Department of Health Care Policy and Financing
1575 Sherman St.
Denver, CO 80203-1714

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** and requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be addressed in duplicate to:

Barbara McDonnell, Acting Executive Director
Department of Health Care Policy and Financing
1575 Sherman St., 10th Fl.
Denver, CO 80203-1714

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Mental Health Institute at Fort Logan
Department of Human Services
3520 West Oxford Ave.
Denver, CO 80236-3198

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions,** inquiries regarding **adult parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Offender Records
Department of Corrections
2862 South Circle Dr., Suite 400
Colorado Springs, CO 80906-4122

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

F. Gerald Adamek, Director
Division of Youth Corrections
Department of Human Services
4255 South Knox Court
Denver, CO 80236-3198

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and **death records** (from 1910) are maintained by the Department of Health. Verification of information or a file search if no record is found costs $15; certified copies cost $15; one-day service, walk-in requests, or airmail copies cost $15; additional copies ordered at the same time are $6. Telephone credit card orders cost $20; call (303) 692-2224. Address inquiries in duplicate to:

Division of Vital Records
Department of Public Health and Environment
4300 Cherry Creek Dr., South
Denver, CO 80222-1530
tel: (303) 692-2200

Marriage and divorce records are maintained by the counties. Address inquiries to the county where the marriage license was issued or the divorce decree was granted.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Department of General Support Services and Personnel
1525 Sherman St., Suite 200
Denver, CO 80203

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Oxana Golden, Acting Director, Division of Child Care, Department of Human Services, 1575 Sherman St., Denver, CO 80203-1714—(303) 866-5943; fax: (303) 866-4453

Children's Health Insurance Program. Sarah Schulte, Health Policy Analyst, Department of Health Care Policy and Financing, 1575 Sherman St., 4th Fl., Denver, CO 80203-1714—(303) 866-4144; fax: (303) 866-2803

Food Stamp Work/Employment and Training. Mary K. Cook, Program Administrator, Office of Self-Sufficiency, Department of Human Services, 1575 Sherman St., 3rd Fl., Denver, CO 80203-1714—(303) 866-4404; fax: (303) 866-5098

Fraud and Abuse Investigation. Office of Self-Sufficiency Programs, Department of Human Services, 1575 Sherman St., Denver, CO 80203-1714—(303) 866-2074; fax: (303) 866-5098

Immigration Issues. Laurel Bagan, Manager, Division of Refugee Programs, Department of Human Services, 789 Sherman St., Suite 250, Denver, CO 80203-3530—(303) 863-8211; fax: (303) 863-0838

Information Systems. Robert Teklits, Chief Information Officer, Office of Information Technology Services, Department of Human Services, 1575 Sherman St., 7th Fl., Denver, CO 80203-1714—(303) 866-4713; fax: (303) 866-5722

Legal Matters and **Public Information.** John Kelley, Director, Office of External Affairs, Department of Human Services, 1575 Sherman St., Denver, CO 80203-1714—(303) 866-5922; fax: (303) 866-4214

Research and Statistics. Sheila Aderman, Office Manager, Office of Human Resources, Department of Human Services, 3550 West Oxford Ave., Denver, CO 80236-3198—(303) 866-7144; fax: (303) 866-7103

Staff Development. Roz Bedell, Director, Staff Development, Department of Human Services, 3550 West Oxford Ave., Denver, CO 80236-3198—(303) 866-7160; fax: (303) 866-7102

Substance Abuse. Michelle Manchester, Program Administrator, Division of Alcohol and Drug Abuse, Department of Human Services, 4055 South Lowell Blvd., Denver, CO 80236-3120— (303) 866-7493; fax: (303) 866-7481

Teen Pregnancy. Thessica Covato, Enrollment Specialist, Eligibility and Enrollment, Teen Parent Programs, Department of Health Care Policy and Financing, 1575 Sherman St., 4th Fl., Denver, CO 80203-1714—(303) 866-3254; fax: (303) 866-2181

Welfare to Work. *Welfare-to-Work Grants Program and job placement/job readiness programs.* Mary K. Cook, Program Administrator, Office of Self-Sufficiency Programs, Department of Human Services, 1575 Sherman St., 3rd Fl., Denver, CO 80203-1714—(303) 866-4404; fax: (303) 866-5098; *TANF welfare-to-work programs.* Maynard Chapman, Program Manager, Office of Self-Sufficiency Programs, Department of Human Services, 1575 Sherman St., 3rd Fl., Denver, CO 80203-1714—(303) 866-2054; fax: (303) 866-5098

Colorado Department of Human Services

1575 Sherman St.
Denver, CO 80203-1714
tel: (303) 866-5700; fax: (303) 866-4214
http://www.state.co.us/gov_dir/human_services_dir/hs_home.htm
Barbara McDonnell, Exec. Dir., (303) 866-5096; fax: (303) 866-4740
Karen Beye, Managing Dir., (303) 866-3063; fax: (303) 866-4740

OFFICE OF HUMAN RESOURCES
3550 West Oxford Ave.
Denver CO 80236-3198
Sheila Aderman, Office Mgr., (303) 866-7144; fax: (303) 866-7103

OFFICE OF BUDGET AND PLANNING
Imojean Vollack, Dir., (non-Medicaid), (303) 866-5083; fax: (303) 866-4214

OFFICE OF EXTERNAL AFFAIRS
John Kelley, Dir., (303) 866-5922; fax: (303) 866-4214

OFFICE OF FIELD SERVICES
Danelle Young, Mgr., (303) 866-3901; fax: (303) 866-3905

OFFICE OF DIRECT SERVICES
Rob Rossi, Dir., (303) 866-2247; fax: (303) 866-4214
ADA VR VRB Division of Vocational Rehabilitation
110–16th St., Suite 200
Denver, CO 80202
Diana Huerta, Dir., (303) 620-4156; fax: (303) 620-4189
VET Division of Veterans Affairs
789 Sherman St., 4th Fl.
Denver, CO 80203
Richard Ceresko, Mgr., (303) 894-7474; fax: (303) 863-0838
Division of Refugee Programs
789 Sherman St., Suite 250
Denver, CO 80203-3530
Laurel Bagan, Mgr., (303) 863-8211; fax: (303) 863-0838

ADAMHBG ICMH **OFFICE OF HEALTH AND REHABILITATION PROGRAMS**
3520 West Oxford Ave.
Denver, CO 80236
George Kawamura, Dir., (303) 762-4073; fax: (303) 762-4373
Division for Mental Disabilities
3824 West Princeton Circle
Denver, CO 80236
Charlie Allison, Mgr., (303) 762-4559
Division of Mental Health
3520 West Oxford Ave.
Denver, CO 80236
Tom Barrett, Mgr., (303) 762-4060; fax: (303) 762-4373
Division of Alcohol and Drug Abuse
4055 South Lowell Blvd.
Denver, CO 80236-3120
Janet Wood, Dir., (303) 866-7486; fax: (303) 866-7481

CA/N CPS CW FP/FS **OFFICE OF CHILDREN, YOUTH, AND FAMILIES SERVICES**
ICAMA ICPC Karen Beye, Act. Dir., (303) 866-3151; fax: (303) 866-4214
LIHEAP Division of Child Welfare Services
SSI/S Jane Beveridge, Dir., (303) 376-3241; fax: (303) 866-4214
Division of Child Care
Oxana Golden, Act. Dir., (303) 866-5943; fax: (303) 866-4453

ICJ YA **DIVISION OF YOUTH CORRECTIONS**
Y-PAR 4255 South Knox Court
Denver, CO 80236-3198
tel: (303) 762-4695
Gerald Adamek, Dir., (303) 762-4699; fax: (303) 762-1418

OFFICE OF SELF-SUFFICIENCY PROGRAMS
Don Bishop, Act. Dir., (303) 866-3103; fax: (303) 866-5098
TANF Division of Self-Sufficiency
Don Bishop, Asst. Mgr., (303) 866-3103; fax: (303) 866-5098
EBT FS Division of Food Assistance
Mark Tandberg, Dir., (303) 866-2535; fax: (303) 866-5098
APS OA Division of Aging and Adult Services
110–16th St., 2nd Fl.
Denver, CO 80202
Rita Barreras, Dir., (303) 620-4127
CSE Division of Child Support Enforcement
Pauline Burton, Mgr., (303) 866-5994

OFFICE OF INFORMATION TECHNOLOGY SERVICES
Robert Teklits, Chf. Info. Ofr., (303) 866-4713; fax: (303) 866-5722

OFFICE OF OPERATIONS
Patrick C. Horton, Dir., (303) 866-2423; fax: (303) 866-5808

Colorado Department of Health Care Policy and Financing

1575 Sherman St.
Denver, CO 80203-1714
tel: (303) 866-2993; tdd: (303) 866-3883; fax: (303) 866-4411
CHIP MAF Barbara McDonnell, Act. Exec. Dir., (303) 866-2868; fax: (303) 866-2828
Diane Rodriguez-Zepeda, Exec. Asst., (303) 866-2868; e-mail: diane.rodriguez-zepeda@state.co.us

Office of Public and Private Initiatives
(Vacant), Dir., (303) 866-3327; fax: (303) 866-2803

Delivery Systems Development Section
Dann Milne, Mgr., (303) 866-3327

Health Care Initiatives
(Vacant), Mgr.

Office of Information Technology
Tim Johnson, Dir., (303) 866-6175

Office of Budget
Marilyn Golden, Dir., (303) 866-6077; fax: (303) 866-4411

Office of Accounting and Purchasing
Carmen Modglin, Dir., (303) 866-2707; fax: (303) 866-4411

Office of Medical Assistance
Richard Allen, Dir., (303) 866-2859; fax: (303) 866-2803

DIVISION OF MANAGED CARE
Gary Snider, Dir., (303) 866-3163

DIVISION OF HEALTH PLAN MANAGEMENT
Nancy Peters, Dir., (303) 866-2530

Health Care Benefits Section
Margaret Traudt, Mgr., (303) 866-3861

Facility Rates Section
Greg Gruman, Mgr., (303) 866-2530

Provider Rates Section
Roger Gunter, Act. Mgr., (303) 866-2314

Third-Party Resources Section
Linda Rad, Mgr., (303) 866-2232

DIVISION OF HEALTH PLAN OPERATIONS
Marianne Seddon, Dir., (303) 866-4012

Customer Service Section
Dianne Primavera, Mgr., (303) 866-4009

Eligibility and Enrollment Section
Diana Maiden, Mgr., (303) 866-2075

Quality Assurance Section
Lisa Esgar, Mgr., (303) 866-6320

Information Systems Section
Beth Neva, Mgr., (303) 866-6164

Related State Agencies

DEPARTMENT OF EDUCATION
201 East Colfax Ave.
Denver, CO 80203-1799
tel: (303) 866-6600; fax: (303) 830-0793
William J. Maloney, EdD, Comm.

BS Colorado School for the Deaf and the Blind
33 North Institute St.
Colorado Springs, CO 80903-3599
tel: (719) 578-2102
Marilyn Jaitly, Supt.

DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT
4300 Cherry Creek Dr., South
Denver, CO 80246-1530
http://www.state.co.us
Patti Shwayder, Exec. Dir., (303) 692-2100; fax: (303) 691-7702; e-mail: patti.shwayder@state.co.us
PHSBG Lee Thielen, Asst. Dir. and Dir., Administration Srvs., (303) 692-2100
Cindy Parmenter, Pub. Info. Ofr., e-mail: cindy.parmenter@state.co.us

MCHBG Division of Family and Community Health Services
Merril Stern, Dir., (303) 692-2310
WIC William Eden, Dir., Nutrition/WIC, (303) 692-2453

Division of Health Statistics and Vital Records
Robert O'Doherty, Dir., (303) 692-2200

Vital Records Section
Linda Eisnach, Chf., (303) 692-2225

Health Statistics Section
Carol Garrett, Chf., (303) 692-2164

Data Management Section
Mike Morris, Chf., (303) 692-2184

CP ICSPP PAR **DEPARTMENT OF CORRECTIONS**
2862 South Circle Dr., Suite 400
Colorado Springs, CO 80906-4122
tel: (719) 579-9580
Aristedes (Ari) W. Zavaras, Exec. Dir., (719) 579-9580; fax: (719) 540-4700
Gerald Gasko, Act. Dep. Dir., Correctional Srvs., (719) 579-9580; fax: (719) 540-4755

Division of Correctional Industries
Tom Crago, Dir., (719) 540-4871; fax: (719) 540-4877

Division of Adult Parole Supervision
719 Kipling St., Suite 203
Lakewood, CO 80215
Thomas E. Coogan, Dir., (303) 239-5435

Division of Community Corrections
719 Kipling St., Suite 200
Lakewood, CO 80215
Jeaneene Miller, Dir., (303) 239-5420

Related State Agencies—*Continued*

ES UC **DEPARTMENT OF LABOR AND EMPLOYMENT**
1515 Arapahoe St., Tower II, Suite 400
Denver, CO 80202-2117
Jon Numair, Exec. Dir., (303) 620-4701; fax: (303) 620-4714
Frank Brainard, Assoc. Dir., Admv. Srvs., (303) 620-4703

MS **DEPARTMENT OF GENERAL SUPPORT SERVICES AND PERSONNEL**
1525 Sherman St., Suite 200
Denver, CO 80203
Andre N. Pettigrew, Exec. Dir., (303) 866-6559; fax: (303) 866-6569; e-mail: andre.pettigrew@state.co.us
Dorothy Hall, Pub. Info. Ofr., (303) 866-4241; fax: (303) 866-6569; e-mail: dorothy.hall@state.co.us

OFFICE OF THE GOVERNOR
136 State Capitol
Denver, CO 80203-1792
Roy Romer, Gov., (303) 866-2471; fax: (303) 866-2003

JTPA Governor's Job Training Office
720 South Colorado Blvd., Rm. 550
Denver, CO 80222
Vickie Ricketts, Dep. Dir., (303) 758-5020; fax: (303) 758-5578

DEPARTMENT OF REGULATORY AGENCIES

EEO Division of Civil Rights
1560 Broadway, Suite 1050
Denver, CO 80202
http://www.dora.state.co.us/civil-rights
Jack Lang y Marquez, Dir., (303) 894-2997; fax: (303) 894-7830; e-mail: jack.langymarquez@dora.state.co.us

County Departments of Social Services

CA/N, CPS, CSE, CW, FC/AA, FS, GA, LIHEAP, MAP, SA, SF, SSI/S, TANF, VET
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Adams Donald M. Cassata, Dir., 7190 Colorado Blvd., Commerce City, CO 80022—(303) 287-8831; fax: (303) 289-6543

Alamosa Larry Henderson, Dir., PO Box 1310, Alamosa, CO 81101—(719) 589-2581; fax: (719) 589-9794

Arapahoe Brian Field, Dir., 1690 West Littleton Blvd., Littleton, CO 80120-2069—(303) 795-4850; fax: (303) 795-4861

Archuleta Erlinda Gonzales, Dir., PO Box 240, Pagosa Springs, CO 81147—(970) 264-2182; fax: (970) 264-4896

Baca Linda Fairbairn, Dir., 772 Colorado St., Springfield, CO 81073—(719) 523-4131; fax: (719) 523-4820

Bent Thomas O. Hobbs, Dir., PO Box 326, Las Animas, CO 81054—(719) 456-2620

Boulder Christine Highnam, Dir., 3400 Broadway, Boulder, CO 80304—(303) 441-1000; fax: (303) 441-1289

Chaffee Robert Christiansen, Dir., PO Box 1007, Salida, CO 81201—(719) 539-6627; fax: (719) 539-6430

Cheyenne Dennis Pearson, Dir., PO Box 146, Cheyenne Wells, CO 80810—(719) 767-5629

Clear Creek Kevin Richards, Dir., PO Box 2000, Georgetown, CO 80444—(303) 569-3251, ext. 371; fax: (303) 569-3251, ext. 246

Conejos Albert Roybal, Dir., PO Box 68, Conejos, CO 81129—(719) 376-5455; fax: (719) 376-5661

Costilla Aquino Gallegos, Dir., PO Box 249, San Luis, CO 81152—(719) 672-4131; fax: (719) 672-3962

Crowley Robert Keenan, Dir., PO Box 186, Ordway, CO 81063—(719) 267-3546

Custer Laura Lockhart, Dir., PO Box 929, Westcliffe, CO 81252—(719) 783-2371; fax: (719) 783-9085

Delta William C. Lemoine, Dir., Courthouse Annex, 560 Dodge, Delta, CO 81416—(970) 874-2030

Denver Phil Hernandez, Dir., 2200 West Alameda, Denver, CO 80223—(303) 727-3666; fax: (303) 727-3096

Dolores David Fury, Dir., PO Box 485, Dove Creek, CO 81324—(970) 677-2250; fax: (970) 677-2815

Douglas Joyce M. Jorgensen, Dir., 401 South Wilcox, Castle Rock, CO 80104—(303) 688-4825; fax: (303) 688-0292

Eagle Kathleen L. Forinash, Dir., PO Box 660, Eagle, CO 81631—(970) 328-8840; fax: (970) 328-6227

Elbert Charles B. Hawker, Dir., PO Box 6, Simla, CO 80835—(719) 541-2369

El Paso David Berns, Dir., PO Box 2692, Colorado Springs, CO 80901—(719) 444-5532; fax: (719) 444-5599

Fremont Steven A. Clifton, Dir., 172 Justice Center Rd., Canon City, CO 81212—(719) 275-2318; fax: (719) 275-5206

Garfield Margaret Long, Dir., PO Box 580, Glenwood Springs, CO 81602-0580—(970) 945-9191; fax: (970) 945-7785

Gilpin Patrick Carr, Dir., 2960 Dory Hill Rd., Suite 100, Black Hawk, CO 80403-8780—(303) 582-5444

Grand Duane L. Flessner, Dir., PO Box 204, Hot Sulphur Springs, CO 80451—(970) 725-3331; fax: (970) 725-3696

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Jackson Duane L. Flessner, Dir., PO Box 338, Walden, CO 80480—(970) 723-4750; fax: (970) 723-4740

Jefferson Terry Green, Dir., 900 Jefferson County Parkway, Golden, CO 80401-6010—(303) 277-1388; fax: (303) 271-4444

Kiowa Dennis Pearson, Dir., PO Box 187, Eads, CO 81036—(719) 438-5541; fax: (719) 438-5721

Kit Carson Norma H. Pankratz, Dir., 252 South 14th St., Burlington, CO 80807—(719) 346-8732; fax: (719) 346-7282

Lake John Ozzello, Dir., PO Box 884, Leadville, CO 80461—(719) 486-2088; fax: (719) 486-1678

County Departments of Social Services—*Continued*

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Lincoln Norma H. Pankratz, Dir., PO Box 37, Hugo, CO 80821—(719) 743-2404; fax: (719) 743-2838

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Mesa Thomas Papin, Dir., PO Box 20000–5035, Grand Junction, CO 81502—(970) 241-8480; fax: (970) 248-2702

Mineral James Broadfoot, Dir., PO Box B, Del Norte, CO 81132—(719) 657-3381; fax: (719) 657-2514

Moffat Marie Peer, Dir., 595 Breeze St., Craig, CO 81625—(970) 824-8282

Montezuma Tom Weaver, Dir., 109 West Main, Rm. 203, Cortez, CO 81321—(970) 565-3769; fax: (970) 565-8526

Montrose Larry Munyon, Dir., PO Box 216, Montrose, CO 81402—(970) 249-3401; fax: (970) 249-3402

Morgan JoAnn Kline, Dir., PO Box 220, Fort Morgan, CO 80701—(970) 867-8291; fax: (970) 867-3413

Otero Joseph Carrica, Dir., PO Box 494, La Junta, CO 81050—(719) 383-3100; fax: (719) 383-3150

Ouray Allan Gerstle, Dir., PO Box M, Ouray, CO 81427—(970) 325-4437; fax: (970) 325-4438

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Pitkin Kate Jangula, Dir., 0405 Castle Creek Rd., Suite 8, Aspen, CO 81611—(970) 920-5350; fax: (970) 920-5558

Prowers Linda Fairbairn, Dir., PO Box 1157, Lamar, CO 81052—(719) 336-7486; fax: (719) 336-7198

Pueblo Adelbert Olivas, Dir., 212 West 12th St., Pueblo, CO 81003—(719) 583-6160; fax: (719) 583-6377

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Rio Grande James Broadfoot, Dir., PO Box B, Del Norte, CO 81132—(719) 657-3381; fax: (719) 657-2514

Routt Robert White, Dir., PO Box 772790, Steamboat Springs, CO 80477—(970) 879-1540; fax: (970) 879-3992

Saguache Connie Smith-Casteel, Dir., PO Box 215, Saguache, CO 81149—(719) 655-2537; fax: (719) 655-0206

San Juan Joseph F. Thompson, Dir., PO Box 376, Silverton, CO 81433—(970) 387-5631; fax: (970) 387-5326

San Miguel Allan Gerstle, Dir., PO Box 96, Telluride, CO 81435—(970) 728-4411; fax: (970) 728-3718

Sedgwick Linda Renquist, Dir., PO Box 27, Julesburg, CO 80737—(970) 474-3397; fax: (970) 474-9881

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Key to Cities

over 30,000 population

City: County
Arvada: Jefferson
Aurora: Arapahoe
Boulder: Boulder
Colorado Springs: El Paso
Denver: Denver
Fort Collins: Larimer
Greeley: Weld

City: County
Lakewood: Jefferson
Littleton: Arapahoe
Longmont: Boulder
Loveland: Larimer
Pueblo: Pueblo
Thornton: Adams
Westminster: Adams

Connecticut

John G. Rowland (R), Gov., 210 Capitol Ave., Hartford, CT 06106—(860) 566-4840

Washington Office: Ruth Ravitz, Dir., 444 North Capitol St., Suite 317, Washington, DC 20001—(202) 347-4535; fax: (202) 347-7151

CONNECTICUT AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Social Services
Department of Children and Families
Related State Agencies. Commission on Aging; Board of Education and Services for the Blind; Department of Correction; Department of Adult Probation; Judicial Branch; Department of Education; Department of Public Health; Department of Labor; Department of Mental Health and Addiction Services; Psychiatric Security Review Board; Department of Mental Retardation; Soldiers, Sailors, and Marines Fund; Department of Veterans Affairs; Office of Health Care Access; Commission on the Deaf and Hearing Impaired; Department of Administrative Services; Office of Policy and Management; Department of Economic and Community Development; Commission on Human Rights and Opportunities
Department of Social Services—Regional Offices
Department of Children and Families
  Children's Protective Services—Regional Offices
Local Public Human Service Departments. Cities of over 25,000 population

Note: Program and title abbreviations are listed on page 4

Administration of Human Services

Public assistance and social services in Connecticut are administered by the Department of Social Services (DSS) through 16 regional offices. Social services to the public assistance caseload and other low-income individuals and families are provided by the Department of Social Services. Social services to children and unmarried mothers are provided through a purchase-of-service agreement by the Department of Children and Families through its regional offices. Programs are federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Department of Social Services.

General assistance (GA) is administered by DSS in 168 of the state's cities and towns, and in one town by the local public human service department, and is state-funded.

Assistance and Services

Assistance programs administered through the Department of Social Services are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), SSI/S, Medicaid (MAP) for the medically indigent, the Children's Health Insurance Program (CHIP), and the Low-Income Home Energy Assistance Program (LIHEAP).

Social services administered through the Department of Social Services include adult services (SA), services for elderly individuals, and family services (SF). Adult services cover home care services for elderly and disabled individuals and personal care assistance grants for employed or employable people with disabilities. Family services include child day-care subsidies, social work services, housing and security deposit assistance, and grants for parents to help maintain disabled children at home. Services for elderly individuals cover protective services (APS); the ombudsman program; contracts for social, nutritional, and employment services; and state plan on aging (OA) activities.

DSS also administers employment services for TANF recipients (through the Department of Labor), the Child Support Enforcement (CSE) Program, the Job Training Partnership Act (JTPA), vocational rehabilitation (VR), and the Social Services and Community Services Block Grants (SSBG, CSBG). DSS grant programs include shelter/services for the homeless and victims of domestic violence, teenage pregnancy prevention, refugee resettlement, Hispanic services, residence programs for people with AIDS, bilingual vocational education, legal services, and neighborhood facilities.

Child welfare (CW), including protective (CPS) and family services, child abuse and neglect (CA/N), family preservation and support services (FP/FS), adoption resource exchange, placement of noncommitted children for specialized care, foster care/adoption assistance (FC/AA), mental health, substance abuse, and juvenile justice services, (Y-PAR, YA) are administered by the Department of Children and Families.

Related state agencies administer adult correctional programs (CP), parole (PAR), and probation (PRO); blind services (BS) and vocational rehabilitation for the blind (VRB); the Preventive Health Services Block Grant (PHSBG); the Maternal and Child Health Block Grant (MCHBG); Head Start; the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); unemployment compensation (UC); employment services (ES); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation services (MR); and veterans services (VET).

The Superior Court for Juvenile Matters has responsibility for probation (Y-PRO).

Where to Write

The Department of Social Services will forward misdirected mail (and phone calls) to the proper agency.

Client Inquiries

Client inquiries should be addressed to:

Public and Government Relations
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Connecticut who are receiving assistance from other states** should be sent in duplicate to:

Public and Government Relations
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed to:

Kevin Loveland, Director
Family Services Division
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Requests for **verification of legal residence for purposes of public assistance** should be sent in duplicate to the appropriate city or town.

Checks for assistance from other states for recipients living in Connecticut should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Diane Fray, Manager
Bureau of Child Support Enforcement
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Irene Mason, Director
Affirmative Action
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Children

Inquiries regarding **child protective services** and **child abuse and neglect cases** should be addressed to:

June Wiehn, Director
Office of Child Welfare Services
Department of Children and Families
505 Hudson St.
Hartford, CT 06106-7107

Inquiries concerning **adoptions within Connecticut** and correspondence related to the **Interstate Compact on the Placement of Children** should be addressed (compact correspondence in duplicate) to:

Andrea Bartolo, Director
Office of Foster and Adoption Services
Department of Children and Families
505 Hudson St.
Hartford, CT 06106-7107

Correspondence related to the **licensing of foster and adoptive homes and child-placing facilities** should be addressed in duplicate to:

Gary Blau, PhD, Director
Office of Quality Management
Department of Children and Families
505 Hudson St.
Hartford, CT 06106-7107

Correspondence related to the **licensing of child-care homes and centers** should be addressed in duplicate to:

Director
Community Nursing/Day Care
Department of Public Health
410 Capitol Ave.
Hartford, CT 06134-0308

Information on requests for **custody studies in divorce cases** should be addressed to:

Anthony J. Salius, Director
Family Division
225 Spring St.
Wethersfield, CT 06109

Correspondence related to **child development services and state-funded day care centers** and inquiries regarding **eligibility determinations for subsidized child-care programs** should be addressed to:

Peter Palermino, Manager
Child Care
Family Services Division
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Peter O'Meara, Commissioner
Department of Mental Retardation
460 Capitol Ave.
Hartford, CT 06106

Adults/Elderly

Inquiries regarding **adult services** and **adult protective services** should be sent in duplicate to:

Pamela Giannini, Director
Adult Services Division
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Inquiries regarding **elder services** and **elder protective services** should be sent to:

Christine Lewis, Director
Elderly Services Division
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

For client inquiries, contact the **state ombudsman for long-term care** at:

State Ombudsman
Elderly Services Division
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Cynthia Denne, Director
Division of Health System Regulation
Department of Public Health
410 Capitol Ave., Mail Stop 12HSR
Hartford, CT 06134-0308
tel: (860) 509-7407; fax: (860) 509-7539

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Adults and Elderly:

Pamela Giannini, Director
Adult Services Division
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Children and Families:

Kevin Loveland, Director
Family Services Division
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be sent in duplicate to:

Health Care Financing
Department of Social Services
25 Sigourney St.
Hartford, CT 06106

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Elizabeth Burns, Chief of Staff
Department of Public Health and Addiction Services
410 Capitol Ave.
Hartford, CT 06134-0308

Correspondence related to the **Interstate Compact on Mental Health** should be addressed as follows:

Mental Health Cases for Adults:

Department of Mental Health and Addiction Services
PO Box 341431
Hartford, CT 06134

Mental Health Cases for Children and Families:

Sandy Matlock, Social Work Supervisor
Interstate Compact Division
Office of Foster and Adoption Services
Department of Children and Families
505 Hudson St.
Hartford, CT 06106-7107
tel: (860) 550-6392

Mental Retardation Cases:

Michelle Cormier, Legislative and Regulations Specialist
Department of Mental Retardation
460 Capitol Ave.
Hartford, CT 06108

Communications regarding **mental institutions and community mental health clinics** should be addressed to:

Albert J. Solnit, MD, Commissioner
Department of Mental Health and Addiction Services
PO Box 341431
Hartford, CT 06134

Inquiries regarding **residence or social information about persons who are mentally ill** should be sent to:

Martha E. Lewis, Executive Director
Psychiatric Security Review Board
505 Hudson St., 1st Fl.
Hartford, CT 06106

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Public Information Director
Department of Correction
24 Wolcott Hill Rd.
Wethersfield, CT 06109

Inquiries regarding **adult probation** and correspondence related to **probation matters under the Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Robert J. Bosco, Director
Department of Adult Probation
2275 Silas Deane Highway
Rocky Hill, CT 06067

Inquiries regarding **adult parole** should be sent to:

Jack Tokarz, Deputy Commissioner
Programs
Department of Correction
24 Wolcott Hill Rd.
Wethersfield, CT 06109

Correspondence related to **parole matters under the Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Lynn Milling, Director
Interstate Compact Division
Department of Correction
24 Wolcott Hill Rd.
Wethersfield, CT 06109

Requests for **residence and other social information about inmates of juvenile correctional institutions and juvenile parole** should be sent to:

Rudy Brooks, Director
Juvenile Justice Services
Department of Children and Families
505 Hudson St.
Hartford, CT 06106-7107

Correspondence related to the **Interstate Compact on Juveniles** should be sent to:

Andrea Bartolo, Director
Office of Foster and Adoption Services
Department of Children and Families
505 Hudson St.
Hartford, CT 06106-7107

Inquiries regarding **juvenile probation** should be sent to:

Linda Pinardi, Deputy Director
Juvenile Matters
Family Division
Juvenile Probation Services
Judicial Branch
225 Spring St., 4th Fl.
Wethersfield, CT 06109

The cutoff age for juveniles is 16 years.

Vital Statistics

Birth, death, and marriage records (since 1897) are maintained by the Bureau of Vital Records. All copies of records are certified. Birth records cost $15 for the short form (name, address, file date, birth date) and $15 for the long form (includes parents' names, county of birth, blood tests, and additional information). Death and marriage records cost $5. Address inquiries to:

Vital Records Section
Department of Public Health
410 Capitol Ave.
PO Box 340308, Mail Stop 11 VRS
Hartford, CT 06134-0308
tel: (860) 509-7897; fax: (860) 509-7964

Divorce records are maintained by the Superior Court where the divorce was granted; certified copies cost $3.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Alan Mazzola, Deputy Commissioner
Human Resources
Department of Administrative Services
165 Capitol Ave., Rm. 491
Hartford, CT 06106

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund;* and **Teen Pregnancy.** Kevin Loveland, Director, Family Services Division, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5031; fax: (860) 951-2996; e-mail: kevin.loveland@po.state.ct.us

Children's Health Insurance Program and **Substance Abuse.** David Parrella, Director, Medical Care Administration, Health Care Financing, Department of Social Services, 25

Sigourney St., Hartford, CT 06106—(860) 424-5116; fax: (860) 424-5114

Food Stamp Work/Employment and Training and **Immigration Issues.** Pamela Giannini, Director, Adult Services Division, Department of Social Services Division, 25 Sigourney St., Hartford, CT 06106—(860) 424-5370; fax: (860) 424-4957

Fraud and Abuse Investigation. James Wietrak, Director, Quality Assurance, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5903

Illegitimacy Rate Reduction Bonus. Donna Christiensen, Social Work Consultant, and Rebecca Burksbaum, Nurse Consultant, Family Health Division, Department of Public Health, PO Box 340308, Hartford, CT 06134-0308—(860) 509-8057; fax: (860) 509-7720

Information Systems. Robert O'Connor, Director, Management Information Systems, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5526; fax: (860) 424-4956; e-mail: bob.oconnor@po.state.ct.us

Legal Matters. Richard Lynch, Assistant Attorney General, Office of the Attorney General, 55 Elm St., 4th Fl., Hartford, CT 06101—(860) 566-7334; fax: (860) 566-7720

Public Information. Claudette Beaulieu, Director, Public and Government Relations, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5010; fax: (860) 424-4960; e-mail: pgr@dss.state.ct.us; Nancy Andrews, Director, Office of Public Affairs and Information, Department of Children and Families, 505 Hudson St., Hartford, CT 06106-7107—(860) 550-6305; fax: (860) 566-7947

Research and Statistics. Robert O'Connor, Director, Management Information Systems, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5529; fax: (860) 424-4956; e-mail: bob.oconnor@po.state.ct.us; Thomas Clark, Director, Information Systems and Engineering, Department of Children and Families, 505 Hudson St., Hartford, CT 06106-7107—(860) 550-6669

Staff Development. Judy Feinstein, Director, Organization and Skill Development, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5551; Ken Mysogland, Director, Training Academy, Department of Children and Families, 505 Hudson St., Hartford, CT 06604—(203) 550-6430

Welfare to Work. *Welfare-to-Work Grants Program.* Alice Carrier, Director, Employment and Training, Department of Labor, 200 Folly Brook Blvd., Wethersfield, CT 06109-1114—(860) 566-4288; fax: (860) 566-1520; *TANF welfare-to-work programs and job placement/job readiness programs.* Kevin Loveland, Director, Family Services Division, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5031; fax: (860) 951-2996; e-mail: kevin.loveland@po.state.ct.us

Connecticut Department of Social Services

25 Sigourney St.
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http://www.dss.state.ct.us

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(Vacant), Strategic Planning, (860) 424-5032
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Pat Wilson-Coker, Regl. Adm., North Central Region, (860) 566-5730
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Marge Downey, Mgr., Operations, (860) 424-5771
James Wietrak, Dir., Quality Assurance, (860) 424-5903
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CSE/SF PROGRAMS

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APS/OA Christine Lewis, Dir., (860) 424-5277
VR John Halliday, Dir., Rehabilitation Srvs. Div., (860) 298-2003
CSBG/FS/GA LIHEAP/SA Pamela Giannini, Dir., Adult Srvs. Div., (860) 424-5370; fax: (860) 424-4957
SSBG/SSI/S Dennis Barry, Dir., Admv. Hearings and Appeals, (860) 424-5564; fax: (860) 424-5729

Department of Social Services—*Continued*

CHIP MAP Health Care Financing
David Parrella, Dir., Med. Care Administration, (860) 424-5116; fax: (860) 424-5114
Julie Pollard, Dir., Med. Operations, (860) 424-5165
Gary Richter, Dir., Certificate of Need and Rate Setting, (860) 424-5105

Connecticut Department of Children and Families

CW FC/AA 505 Hudson St.
FP/FS Hartford, CT 06106-7107
YA Y-PAR tel (pub. affairs and info.): (860) 566-2497; child abuse and neglect hotline: (800) 842-2288 (state only); foster care recruitment: (888) kid-hero; adoption info: (800) 842-6348; mentor prgm. info: (888) 285-2210
fax: (860) 566-7947
http://www.state.ct.us/dcf
Kristine D. Ragaglia, Esq., Comm., (860) 550-6300

Programs
Thomas Gilman, Dep. Comm., (860) 550-6351
Jonathan Jacaruso, Ombudsman, (860) 550-6313

CA/N Office of Child Welfare Services
June Wiehn, Dir., (860) 550-6351; fax: (860) 566-7947

ICJ ICMH Office of Foster and Adoption Services
ICPC Andrea Bartolo, Dir., (860) 550-6463

Substance Abuse Services
Peter Panzarella, Dir., (860) 550-6527

YA Y-PAR Juvenile Justice Services
Rudy Brooks, Dir., (860) 550-6654

Training Academy
Ken Mysogland, PhD, Dir., (860) 550-6430

QUALITY MANAGEMENT AND ADMINISTRATION
Stacey H. Gerber, Dep. Comm., (860) 550-6395

Administration and Finance
Robert Dakers, Dir., (860) 550-6542

Office of Quality Management
Gary M. Blau, PhD, Dir., (860) 550-6528

Private Provider Financial Services
Annmarie Cooke, Dir., (860) 550-6619
Donna Cambria, Supt., Educational Srvs., (860) 550-6436
Wanda Estrella, Adm., Human Resources, (860) 550-6490

Information Systems and Engineering
Thomas Clark, Dir., (860) 550-6669

Revenue Enhancement Unit
Kathleen Bannon, Dir., (860) 550-6386

Office of Public Affairs and Information
Nancy Andrews, Dir., (860) 550-6305

Administrative Law and Policy
Thomas DeMatteo, Dir., (860) 550-6306

Legislative Office
Jeanne Milstein, Dir., (860) 550-6348

Office of Continuous Quality Assessment
Michael J. Schultz, PhD, Dir., (860) 550-6385

Affirmative Action
Pearl Hill, Dir., (860) 550-6303

Related State Agencies

OA **COMMISSION ON AGING**
25 Sigourney St.
Hartford, CT 06106
tel: (860) 424-5360; fax: (860) 424-4985; e-mail: commission.aging@po.state.ct.us
A. Cynthia Matthews, Exec. Dir.

BS VRB **BOARD OF EDUCATION AND SERVICES FOR THE BLIND**
170 Ridge Rd.
Wethersfield, CT 06109
tel: (800) 842-4510; (860) 249-8525; fax: (860) 278-6920
Kenneth R. Tripp, Exec. Dir.

CP ISCPP **DEPARTMENT OF CORRECTION**
24 Wolcott Hill Rd.
Wethersfield, CT 06109
tel: (860) 692-7480
John J. Armstrong, Comm., (860) 692-7481; fax: (860) 692-7483
Peter Matos, Dep. Comm. of Operations, (860) 692-7486
PAR Jack Tokarz, Dep. Comm., Prgms., (860) 692-7493

ICSPP PRO **DEPARTMENT OF ADULT PROBATION**
2275 Silas Deane Highway
Rocky Hill, CT 06067
tel: (860) 563-5797
Robert J. Bosco, Dir., (860) 563-1332; fax: (860) 721-9474
Michael Santese, Dep. Dir., Operations

JUDICIAL BRANCH
Supreme Court Bldg.
Drawer N, Station A
231 Capitol Ave.
Hartford, CT 06106
Aaron Ment, Chf. Court Adm., (860) 566-4461

Department of External Affairs
Karen Berris, Dir., Communications, (860) 566-8219; fax: (860) 566-3308

Related State Agencies—*Continued*

Y-PRO JUVENILE PROBATION SERVICES
920 Broad St.
Hartford, CT 06106
Bruce Dana, Probation Supv., (860) 566-8270

FAMILY DIVISION
225 Spring St., 4th Fl.
Wethersfield, CT 06109
Linda Pinardi, Dep. Dir., Juvenile Matters, (860) 529-9655

DEPARTMENT OF EDUCATION
165 Capitol Ave.
Hartford, CT 06106
tel: (860) 566-5061; fax: (860) 566-1080
Theodore Sergi, Comm.

DEPARTMENT OF PUBLIC HEALTH
410 Capitol Ave.
PO Box 340308
Hartford, CT 06134-0308
tel: (860) 509-8000
Stephen A. Harriman, Comm., (860) 509-7101; fax: (860) 509-7111
Elizabeth Burns, Chf. of Staff, (860) 509-7101
ADAMHBG BUREAU OF COMMUNITY HEALTH
MCHBG Ardell Wilson, Chf., (860) 509-7655
PHSBG FAMILY HEALTH DIVISION
Jadwiga Goclowski, Div. Dir., (860) 509-8066; fax: (860) 509-7720
WIC Barbara Walsh, WIC Coord., (860) 509-8084

DEPARTMENT OF LABOR
200 Folly Brook Blvd.
Wethersfield, CT 06109-1114
tel: (860) 566-5160
James P. Butler, Comm., (860) 566-4384; fax: (860) 566-1520; e-mail: james.butler@po.state.ct.us
Robert Obie, Pub. Info. Ofr., e-mail: robert.obie@po.state.ct.us
ES JTPA William R. Bellotti, Dep. Comm., State
UC Prgms., (860) 566-4280; fax: (860) 566-1520
Jean E. Zurbrigen, Dep. Comm., Federal Prgms., (860) 566-1513; fax: (860) 566-1520; e-mail: jean.zurbrigen@po.state.ct.us
Alice Carrier, Dir., Employment and Training, (860) 566-4288; fax: (860) 566-1520

ADAMHBG **DEPARTMENT OF MENTAL HEALTH**
ICMH **AND ADDICTION SERVICES**
410 Capitol Ave., 4th Fl.
PO Box 341431
Hartford, CT 06134
tel: (860) 418-7000; fax: (860) 418-6691
Albert J. Solnit, MD, Comm., (860) 418-6969
Karen Snyder, Dir., Operation and Administration, (860) 418-6962
Thomas A. Kirk Jr., PhD, Dep. Comm., (860) 418-6958

PSYCHIATRIC SECURITY REVIEW BOARD
505 Hudson St., 1st Fl.
Hartford, CT 06106
Martha E. Lewis, Exec. Dir., (860) 566-1441; fax: (860) 566-1425

ICMH MR **DEPARTMENT OF MENTAL RETARDATION**
460 Capitol Ave.
Hartford, CT 06106
Peter O'Meara, Comm., (860) 418-6000; fax: (860) 418-6001
Linda Goldfarb, Dep. Comm., (860) 418-6000; fax: (860) 418-6001
Michelle Cormier, Leg. and Regulations Specialist, (860) 418-6013; fax: (860) 418-6009

DEVELOPMENTAL DISABILITIES
Edward Preneta, Dir., (860) 418-6157; fax: (860) 418-6003

VET **SOLDIERS, SAILORS, AND MARINES FUND**
101 South St.
West Hartford, CT 06110-1962
tel: (860) 953-4345; fax: (860) 953-4317
Edward D. Barry, Adm.

VET **DEPARTMENT OF VETERANS AFFAIRS**
Eugene A. Migliaro Jr., Comm., (860) 721-5891; fax: (860) 721-5904

OFFICE OF ADVOCACY AND ASSISTANCE
287 West St.
Rocky Hill, CT 06067
Maurice L. Collin, Supv., Veterans' Service Office, (860) 721-5801; fax: (860) 721-5919

OFFICE OF HEALTH CARE ACCESS
410 Capitol Ave.
PO Box 340308
Hartford, CT 06134
tel: (860) 418-7001; fax: (860) 418-7053
Raymond Gorman, Comm.

COMMISSION ON THE DEAF AND HEARING IMPAIRED
1245 Farmington Ave.
West Hartford, CT 06107-2668
tel: (860) 561-0196; fax: (860) 561-0162
Stacie J. Eusko, Act. Exec. Dir., (860) 561-0196; (800) 708-6796

MS **DEPARTMENT OF ADMINISTRATIVE SERVICES**
165 Capitol Ave., Rm. 491
Hartford, CT 06106-1658
tel: (860) 713-5100
http://www.state.ct.us/das
Barbara Waters, Comm., (860) 713-1500; e-mail: barbara.waters@po.state.ct.us
Alan Mazzola, Dep. Comm., (860) 713-5105; e-mail: alan.mazzola@po.state.ct.us

Related State Agencies—*Continued*

OFFICE OF POLICY AND MANAGEMENT
450 Capitol Ave.
PO Box 341441
Hartford, CT 06134-1441
Michael W. Kozlowski, Secy., (860) 418-6500; fax: (860) 418-6487
Leonard F. D'Amico, Undersecy., Policy Development and Planning, (860) 418-6416

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
505 Hudson St.
Hartford, CT 06106
http://www.state.ct.us/ecd
James Abromaitis, Comm., (860) 277-8000; fax: (860) 270-8100

EEO **COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES**
21 Grand St.
Hartford, CT 06106
Louis Martin, Exec. Dir., (860) 541-3451; fax: (860) 246-5419

Department of Social Services—Regional Offices

CSE, FS, LIHEAP, OA, MAP, SA, SF, SSI/S, TANF
Core hours of service: Mon.–Fri. 8:30 AM to 4:30 PM

NORTH CENTRAL
HARTFORD Pat Wilson-Coker, Regl. Adm., 3580 Main St., Hartford, CT 06120—(860) 723-1111; tdd: (860) 566-7913; fax: (860) 566-5884
BRISTOL Sandee Sorel-LeDuca, Prgm. Supv., 45 North Main St., Bristol, CT 06010—(860) 314-6558; fax: (860) 314-6550
MANCHESTER Bertha Baker and Beverly Miller, Prgm. Supvs., 699 East Middle Turnpike, Manchester, CT 06040—(860) 647-5905; (860) 647-5901; tdd: (860) 647-5821; fax: (860) 647-5825
NEW BRITAIN Paul Russillo, Prgm. Supv., 279 Lafayette St., New Britain, CT 06053—(860) 612-3457; tdd: (860) 827-7151; fax: (860) 612-3505

EASTERN
NORWICH Ron DeLuca, Regl. Adm., 279 Main St., Norwich, CT 06360—(860) 823-5050; tdd: (860) 823-3400; fax: (860) 823-5199
KILLINGLY OFFICE 31 Commerce Ave., Danielson, CT 06360—(860) 207-8980; tdd: (860) 207-8973; fax: (860) 823-8970
WINDHAM Kathryn Talbot, Field Mgr., 670–676 Main St., Willimantic, CT 06226—(860) 465-3547; fax: (860) 465-3556

NORTHWEST
WATERBURY Silvana Flattery, Regl. Adm., 249 Thomaston Ave., Waterbury, CT 06702—(203) 597-4001; tdd: (203) 597-4175; fax: (203) 597-4137
TORRINGTON Marc Paletsky, Prgm. Supv., 62 Commercial Blvd., Torrington, CT 06790—(203) 496-6977, fax: (203) 496-6970
DANBURY Al Matheson, Prgm. Supv., 405 Main St., Danbury, CT 06810—(203) 207-8980; tdd: (203) 207-8973; fax: (203) 207-8970

SOUTH CENTRAL
NEW HAVEN Robert Lucash, Regl. Adm., 194 Bassett St., New Haven, CT 06511—(203) 974-8245; tdd: (203) 789-7704; fax: (203) 789-6488
MERIDEN Jim Laban, Prgm. Supv., 55 West Main St., Meriden, CT 06450—(860) 630-6060; tdd: (860) 238-6224; fax: (860) 630-6099
MIDDLETOWN Lucio Hidalgo, Field Mgr., 117 Main St. Ext., Middletown, CT 06457—(860) 704-3111; tdd: (860) 344-2159; fax: (860) 704-3055

SOUTHWEST
BRIDGEPORT Frances Freer-Tripp, Regl. Adm., 925 Housatonic Ave., Bridgeport, CT 06606—(203) 551-3000; tdd: (203) 551-2700; fax: (203) 579-6176
NORWALK Elizabeth Turner, Prgm. Supv., 7 Concord St., Norwalk, CT 06854—(203) 855-2774; tdd: (203) 855-4059; fax: (203) 855-4020
STAMFORD Evelyn Balamaci, Prgm. Supv., 1642 Bedford St., Stamford, CT 06905—(203) 251-9311; tdd: (203) 251-9300; fax: (203) 251-9310

Department of Children and Families Children's Protective Services—Regional Offices

CA/N, CW, YA, Y-PAR, Y-PRO
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. SOUTHWEST
Andrea Routh, Regl. Adm., 3885 Main St., Bridgeport, CT 06606—(203) 365-6200
Norwalk 25 Van Zant St., Suite 15-A, Norwalk, CT 06854—(203) 899-1400
Stamford 1616 Washington Blvd., Stamford, CT 06905—(203) 348-5865

SOUTH CENTRAL
Mary Ellen Tatten, Regl. Adm., 1 Long Wharf, New Haven, CT 06511—(203) 786-0500
Meriden Undercliff Road, Whitehall, Meriden, CT 06450—(203) 238-6185
Middletown 121 Main St. Ext., Middletown, CT 06457—(860) 638-2100

EASTERN
Karl Kemper, Regl. Adm., 2 Courthouse Square, Norwich, CT 06360—(860) 886-2641
Willimantic Tyler Square, 1320 Main St., Willimantic, CT 06226—(860) 450-2050

Department of Children and Families Children's Protective Services Regional Offices—*Continued*

NORTH CENTRAL

Leticia Lacomba, Regl. Adm., 250 Hamilton St., Hartford, CT 06105—(860) 418-8000

Manchester 364 West Middle Turnpike, Manchester, CT 06040—(860) 533-3600

New Britain 1 Grove St., 4th Fl., New Britain, CT 06053—(860) 832-5200

NORTHWEST

Darlene Dunbar, Regl. Adm., 395 West Main St., Waterbury, CT 06702—(203) 786-0603

Danbury 131 West St., Danbury, CT 06810—(203) 207-5100

Torrington 62 Commercial Blvd., Torrington, CT 06790—(860) 496-5700

Local Public Human Service Departments

cities of over 25,000 population

Core hours of service: Mon.–Fri. 9:00 AM to 4:00 PM

BRIDGEPORT Iris Molina, Act. Dir. of Welfare, 752 East Main St., Bridgeport, CT 06608—(203) 576-7472; fax: (203) 576-8405

BRISTOL Katherine Plourde, Supt. of Welfare, 111 North Main St., Bristol, CT 06010—(860) 584-7633; fax: (860) 584-3837

DANBURY Deborah MacKenzie, Dir. of Welfare, City Hall, 155 Deer Hill Ave., Danbury, CT 06810—(203) 796-1580; fax: (203) 796-1526

EAST HARTFORD John Choquette, Dir. of Soc. Srvs., 740 Main St., East Hartford, CT 06108—(860) 291-7293; fax: (860) 289-0831

GREENWICH Carol Femia, Comm. of Soc. Srvs., Town Hall, 101 Field Point Rd., Greenwich, CT 06830—(203) 622-7780

GROTON Marjorie Fondulas, Dir. of Soc. Srvs., 2 Fort Hill Rd., Groton, CT 06340—(860) 441-6760; fax: (860) 441-6766

HARTFORD Ramon Rojano, Dir. of Soc. Srvs., 2 Holcomb St., Rm. 227, Hartford, CT 06112—(860) 543-8860; fax: (860) 722-6851

KILLINGLY Cheryl Desjardin, Dir. of Welfare, 172 Main St., Danielson, CT 06239—(860) 779-5348; fax: (860) 774-5811

MANCHESTER Beth Stafford, Dir. of Soc. Srvs., 497 Main St., Manchester, CT 06045—(860) 647-3061; fax: (860) 647-3144

MERIDEN Isabelle Guzman, Dir. of Soc. Srvs., 165 Miller St., Meriden, CT 06450—(203) 630-4240; fax: (203) 639-0039

MIDDLETOWN Annette B. Ward, Dir. of Welfare, 51 Green St., Middletown, CT 06457—(860) 344-3502; fax: (860) 346-5730

NEW BRITAIN Gregory P. Steltner, Dir. of Welfare, 95 Lafayette St., New Britain, CT 06051—(860) 826-3565; fax: (860) 223-7865

NEW HAVEN Debra Shapiro, Dir. of Welfare, 540 Ella Grasso Blvd., New Haven, CT 06519—(203) 946-8523

NEW LONDON (Vacant), Dir. of Soc. Srvs., 120 Broad St., New London, CT 06320—(860) 447-5226; fax: (860) 447-5266

NORWALK Roberta Boucher, Dir. of Soc. Srvs., 137 East Ave., Unit #2, Norwalk, CT 06851—(203) 854-7773; fax: (203) 854-7928

NORWICH Beverly Goulet, Dir. of Soc. Srvs., City Hall Annex, Union Square, Norwich, CT 06360—(860) 887-2512; fax: (860) 886-2390

PUTNAM Fran Gustavesen, Dir. of Soc. Srvs., Town Hall, 126 Church St., Putnam, CT 06260—(203) 928-5597; fax: (203) 928-0195

STAMFORD Jeanette V. Phillips, Dir. of Soc. Srvs., 888 Washington Blvd., Stamford, CT 06904—(203) 977-4040; fax: (203) 967-3669

STRATFORD Karen Seferi, Dir. of Soc. Srvs., 2730 Main St., Stratford, CT 06497—(203) 385-4094; fax: (203) 385-4108

TORRINGTON Yvonne Adorno, Dir. of Soc. Srvs., 140 Main St., Torrington, CT 06790—(203) 489-2218; fax: (203) 489-2541

VERNON Paula Claydon, Dir. of Soc. Srvs., 14 Park Place, Vernon, CT 06066—(203) 872-8591; fax: (203) 871-9459

WALLINGFORD Mary-Alice Petrucelli-Timek, Welfare Adm., 45 South Main St., Rm. 413, Wallingford, CT 06492—(203) 294-2170; fax: (203) 294-2073

WATERBURY Joseph Reynolds, Act. Dir. of Pub. Assistance, 36 Welton St., Waterbury, CT 06702—(203) 574-6861; fax: (203) 597-3437

WEST HARTFORD Margarita N. Alvarado, Mgr. of Soc. Srvs., 50 S. Main St., West Hartford, CT 06107—(860) 523-3528; fax: (860) 523-3200

WEST HAVEN Ramona Cortese, Dir. of Welfare, 355 Main St., West Haven, CT 06516—(203) 937-3565; fax: (203) 937-3704

WINDHAM Donald Muirhead, Dir. of Soc. Srvs., 979 Main St., Willimantic, CT 06226—(860) 423-1658; fax: (860) 456-0659

Key to Cities

over 25,000 population

City: County
BRANFORD: New Haven
BRIDGEPORT: Fairfield
BRISTOL: Hartford
CHESHIRE: New Haven
DANBURY: Fairfield
EAST HARTFORD: Hartford
EAST HAVEN: New Haven
ENFIELD: Hartford
FAIRFIELD: Fairfield
GLASTONBURY: Hartford
GREENWICH: Fairfield
HAMDEN: New Haven
HARTFORD: Hartford
MANCHESTER: Hartford
MERIDEN: New Haven
MIDDLETOWN: Middlesex
MILFORD: New Haven
NAUGATUCK: New Haven
NEW BRITAIN: Hartford

City: County
NEW HAVEN: New Haven
NEWINGTON: Hartford
NEW LONDON: New London
NORWALK: Fairfield
NORWICH: New London
SHELTON: Fairfield
SOUTHINGTON: Hartford
STAMFORD: Fairfield
STRATFORD: Fairfield
TORRINGTON: Litchfield
TRUMBULL: Fairfield
VERNON: Tolland
WALLINGFORD: New Haven
WATERBURY: New Haven
WEST HARTFORD: Hartford
WEST HAVEN: New Haven
WETHERSFIELD: Hartford
WINDSOR: Hartford

Delaware

Thomas R. Carper (D) Gov., Tatnall Bldg., William Penn St., Dover, DE 19901—(302) 739-4101; fax: (302) 739-2775

Washington Office: Jonathon Jones, Dir., 444 North Capitol St., Suite 230, Washington, DC 20001—(202) 624-7724; fax: (202) 624-5495

DELAWARE AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Health and Social Services

Department of Services for Children, Youth, and Their Families

Related State Agencies. Department of Correction; Department of Labor; State Personnel Office; Department of Education; Foster Care Review Board

Department of Health and Social Services/Division of Social Services—Regional Offices

Department of Services for Children, Youth, and Their Families—Regional Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public welfare assistance and service programs in Delaware are administered by the Department of Health and Social Services' Division of Social Services and by the Department of Services for Children, Youth, and Their Families' Division of Family Services. All service and assistance programs, including general assistance, are state administered. The Division of Social Services and the Division of Family Services are financed by federal and state funds.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

Assistance and Services

Assistance programs provided by the Division of Social Services are Temporary Assistance for Needy Families (TANF), called A Better Chance (ABC) program; general assistance (GA); Medicaid (MAP) coverage for TANF, SSI, GA child recipients and pregnant women and their children (to age 1), up to 185 percent of the poverty level, ages 1–5 up to 133 percent of the poverty level, all persons age 6 and over up to 100 percent of the poverty level; the Children's Health Insurance Program (CHIP); SSI/S; Food Stamps (FS); services to adults (SA); employment and training for ABC and food stamp recipients; child day care through the Child Care Development Fund; and the Social Services Block Grant (SSBG).

Services provided by other divisions within the Department of Health and Social Services include the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation (MR) services; services to the aged (OA); services to the blind (BS); vocational rehabilitation for the blind (VRB); the Community Health Centers (CHC) Program; the Community Services Block Grant (CSBG); the Low-Income Home Energy Assistance Program (LIHEAP); low-income energy conservation services; homeless services; and the Preventive Health Services Block Grant (PHSBG).

Services provided by the Department of Services for Children, Youth, and Their Families' Division of Family Services are child welfare (CW), which includes protective services for children and foster home placement; family services treatment; prevention; child-care licensing; family preservation and support services (FP/FS); child abuse and neglect services (CA/N); the Independent Living Skills Program; and foster care/adoption assistance (FC/AA). The Division of Youth Rehabilitation Services is responsible for youth correctional programs, including probation and parole (YA, Y-PAR, Y-PRO).

The Division of Child Mental Health Services provides consultation and assessment services and a continuum of outpatient, intensive in-home, day, residential, and inpatient mental health and drug/alcohol treatments for children and adolescents.

Related state agencies administer the correctional program (CP), including parole (PAR), and probation (PRO); employment services (ES); unemployment insurance (UC); and vocational rehabilitation (VR).

Where to Write

Client Inquiries

Client inquiries should be addressed to:

Susan Woodbury, Chief Operations Administrator
Division of Social Services
Department of Health and Social Services
Lewis Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Delaware who are receiving assistance from other states** should be sent in duplicate to:

Gloria Upshur, Deputy Director
Division of Social Services
Department of Health and Social Services
Lewis Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Requests for general information regarding **medical assistance programs for adults and eligibility requirements** should be addressed in duplicate to:

Philip P. Soule, Director
Medical Assistance Programs
Division of Social Services
Department of Health and Social Services
Lewis Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Requests for general information regarding **service programs for children and eligibility requirements** should be addressed to:

Priscilla Brown, Administrator
Office of Children's Services
Division of Family Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed to:

Mary Ann Daniels, Chief Administrator
Policy and Program Development
Division of Social Services
Department of Health and Social Services
Lewis Bldg.
190 North DuPont Highway
New Castle, DE 19720

Checks for assistance from other states for recipients living in Delaware should be mailed directly to the recipient.

Communications regarding the **location of absent parents** should be addressed to:

PLS Unit
Division of Child Support Enforcement
Department of Health and Social Services
Stockton Bldg., Suite 100
University Office Plaza
Newark, DE 19702

Communications regarding **the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Karryl D. Hubbard, Director
Division of Child Support Enforcement
Department of Health and Social Services
Biggs Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Wayne Bergner, Director
Division of Management Services
Department of Health and Social Services
Main Administration Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Children

Inquiries concerning **child protective services; child abuse and neglect; out-of-home and independent living services; and adoption services within Delaware** should be addressed to:

Kathryn Way, Director
Division of Family Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

Inquiries concerning the **licensing of child-care facilities** should be addressed to:

Pauline Koch, Administrator
Office of Child Care Licensing
Division of Family Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Chip Colvin, Social Service Senior Administrator
Policy and Program Development
Division of Social Services
Department of Health and Social Services
Lewis Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Barry Moore, Interstate Compact Administrator
Division of Family Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

Information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Kathryn Way, Director
Division of Family Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent in triplicate to:

Eleanor L. Cain, Director
Division of Services for Aging and Adults with Physical Disabilities
Department of Health and Social Services
Main Administration Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Inquiries regarding **adult/elder protective services** should be sent in triplicate to:

Vickie Artis, Administrator
Adult Protective Services
Division of Services for Aging and Adults with Physical Disabilities
Department of Health and Social Services
Oxford Bldg., Suite 200
University Plaza
256 Chapman Rd.
Newark, DE 19702

For client inquiries, the **state ombudsman for long-term care** is:

Maxine Nichols
Division of Services for Aging and Adults with Physical Disabilities
Department of Health and Social Services
Oxford Bldg., Suite 200
University Plaza
256 Chapman Rd.
Newark, DE 19702

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in triplicate to:

Mary Ellen T. Reap, Administrator
Health Facilities Licensing and Certification
Division of Public Health
Department of Health and Social Services
PO Box 637
Dover, DE 19903

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, Medicaid claims,** and requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be addressed in duplicate to:

Philip P. Soulé, Director
Medical Assistance Programs
Division of Social Services
Department of Health and Social Services
Lewis Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Correspondence regarding the **licensing of long-term care facilities** should be sent in triplicate to:

Mary Ellen T. Reap, Administrator
Health Facilities Licensing and Certification
Division of Public Health
Department of Health and Social Services
3 Mill Rd., Suite 308
Wilmington, DE 19806

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about adults who are mentally ill** should be addressed in duplicate to:

Thomas M. Fritz, Director
Division of Alcoholism, Drug Abuse, and Mental Health
Department of Health and Social Services
Main Administration Bldg.
1901 North DuPont Highway
New Castle, DE 19720

Correspondence related to **services for mentally ill or emotionally disturbed children and adolescents** should be addressed in duplicate to:

Julian R. Taplin, PhD, Director
Division of Child Mental Health Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Stan Taylor, Commissioner
Department of Correction
80 Monrovia Ave.
Smyrna, DE 19977

Inquiries regarding **adult probation and parole** should be addressed in duplicate to:

Joe Paesani, Director
Community Services
Department of Correction
1601 North Pine St.
Wilmington, DE 19801

Requests for **residence or other social information about youths in rehabilitative institutions** and inquiries regarding **juvenile probation and aftercare** should be sent in duplicate to:

Guy H. Sapp, Director
Division of Youth Rehabilitative Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

Correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Barry Moore, Interstate Compact Administrator
Division of Family Services
Department of Services for Children, Youth, and Their Families
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805

The cutoff age for juveniles is 18 years

Vital Statistics

Birth records (since 1925) and **death and marriage records** (since 1957) are maintained by the Office of Vital Statistics. The fee for verification of information is $6. Certified copies cost $6 for the first copy and $4 for additional copies of the same record obtained at the same time. Address mail inquiries to:

Office of Vital Statistics
PO Box 637
Dover, DE 19903
tel: (302) 739-4721

The Office of Vital Statistics does not fax copies of birth, death, or marriage records. Certified copies will not be issued or mailed out until the statutory fee is received. To request records in person, go to:

Belvedere State Service Center
310 Kiamensi Rd.
Wilmington, DE 19804
tel: (302) 995-8586/88

Jesse S. Cooper Bldg., Rm. 144
Federal & William Penn Sts.
Dover, DE 19901
tel: (302) 739-4721

Sussex County Health Unit
544 South Bedford St.
Georgetown, DE 19947
tel: (302) 856-5495

Birth records prior to 1925 and **death and marriage records** prior to 1957 are kept at:

State Archives
Hall of Records
PO Box 1401
Dover, DE 19901
tel: (302) 739-5318; fax: (302) 739-6710

Divorce records (since 1935) are maintained by the counties, but an index to the records is kept by the Office of Vital Statistics. There is a $6 search fee for records requested by a relative or someone with a significant need to know. There is a fee for verification of information to social and health agencies outside Delaware. There is no charge for Delaware state social and health service agencies. Certified copies of divorce decrees are issued by the Office of the Prothonotary (Wilmington, Dover, or Georgetown) for divorces prior to October 1975. Copies of decrees dated after October 1975 are issued by the Family Court in the county in which the divorce decree was issued (i.e., New Castle County Family Court, Wilmington 19801; Kent County, Dover 19901; or Sussex County, Georgetown 19947). Address mail inquiries to:

Office of Vital Statistics
PO Box 637
Dover, DE 19903

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Helene Madden
Employment Services
State Personnel Office
401 Federal St., Suite 5
Dover, DE 19901

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* David Lougherty, Social Services Senior Administrator, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4439; fax: (302) 577-4405; e-mail: dlougherty@state.de.us; Pauline Koch, Administrator, Office of Child Care Licensing, Division of Family Services, Department of Services for Children, Youth, and Their Families, Delaware Youth and Family Center, 1825 Faulkland Rd., Wilmington, DE 19805—(302) 892-5803; fax: (302) 633-5112

Children's Health Insurance Program. Gina Bianco, Director, Health Systems Development, Division of Public Health, Department of Health and Social Services, PO Box 637, Dover, DE 19903—(302) 739-4735; fax: (302) 739-6617; e-mail: gbianco@state.de.us; Phillip P. Soule, Director, Medical Assistance Programs, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4901 fax: (302) 577-4405; e-mail: psoule@state.de.us

Food Stamp Work/Employment and Training. Rebecca Varella, Chief, Employment and Training, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4450; fax: (302) 577-4160; e-mail: rvarella@state.de.us

Fraud and Abuse Investigation. William T. Garfinkel, Director, Audit and Recovery Management Services, Department of Health and Social Services, 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4564; fax: (302) 577-4790; e-mail: wgarfinkel@state.de.us

Illegitimacy Rate Reduction Bonus. Gloria Upshur, Deputy Director, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4408; fax: (302) 577-4405; e-mail: gupshur@state.de.us

Immigration Issues. Celena Hill, Policy and Program Development, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4445; fax: (302) 577-4405

Information Systems. Judith S. McClafferty, Director, Information Resource Management, Division of Management Services, Department of Health and Social Services, Biggs Data Center, 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4766; fax: (302) 577-4531; e-mail: jmcclaffert@state.de.us; Eugene Mitchell, Acting Administrator, Management Information Systems, Division of Management Services, Department of Services for Children, Youth, and Their Families, Delaware Youth and Family Center, 1825 Faulkland Rd., Wilmington, DE 19805—(302) 633-2680; fax: (302) 995-8226; e-mail: emitchell@state.de.us

Legal Matters. M. Jane Brady, Attorney General, Department of Justice, State Office Bldg., 820 North French St., 8th Fl., Wilmington, DE 19801—(302) 577-8338; fax: (302) 577-2610

Public Information. Public Information Director, Department of Health and Social Services, 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4501; fax: (302) 577-4510

Staff Development. Anthony Sianni, Staff Development Coordinator, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4430; fax: (302) 577-4405; Robert A. Challenger, Administrator, Center for Professional Development, Department of Services for Children, Youth, and Their Families, Delaware Youth and Family Center, 1825 Faulkland Rd., Wilmington, DE 19805—(302) 633-2550

Substance Abuse. Rebecca Varella, Chief, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4450; fax: (302) 577-4160; e-mail: rvarella@state.de.us; Grace Peskey, Director, Alcohol and Drug Abuse Services, Division of Child Mental Health Services, Department of Services for Children, Youth, and Their Families, Delaware Youth and Family Center, 1825 Faulkland Rd., Wilmington, DE 19805—(302) 633-2600; fax: (302) 633-2614

Teen Pregnancy. Gloria Upshur, Deputy Director, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4408; fax: (302) 577-4405; e-mail: gupshur@state.de.us; Loretta Taylor, Public Health Treatment Administrator, Division of Public Health, Department of Health and Social Services, PO Box 637, Dover, DE 19903—(302) 739-4785; fax: (302) 739-6617

Welfare to Work. *Welfare-to-Work Grants Program.* Gloria Upshur, Deputy Director, Division of Social Services, Department of Health and Social Services, Lewis Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4901; fax: (302) 577-4405; e-mail: gupshur@state.de.us; *job placement/job readiness programs.* Helen Harper, Vocational Rehabilitation Casework Supervisor, Division for the Visually Impaired, Department of Health and Social Services, Biggs Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4730; fax: (302) 577-4758; e-mail: hharper@state.de.us

Delaware Department of Health and Social Services

Main Administration Bldg.
1901 North DuPont Highway
New Castle, DE 19720
http://www.state.de.us/govern/agencies/dhss/irm/dhss.htm
Gregg C. Sylvester, MD, Secy., (302) 577-4502; fax: (302) 577-4510; e-mail: gsylvester@state.de.us

DIVISION OF SOCIAL SERVICES
Lewis Bldg.
1901 North DuPont Highway
New Castle, DE 19720
Elaine Archangelo, Dir., (302) 577-4400
Gloria Upshur, Dep. Dir., (302) 577-4408; fax: (302) 577-4405

Fiscal Services
Frank O' Connor, Adm., (302) 577-4416; fax: (302) 577-4405

Department of Health and Social Services—*Continued*

ES GA Policy and Program Development
SA SSBG Mary Ann Daniels, Chf. Adm., (302) 577-
TANF 4452; fax: (302) 577-4405
Chip Colvin, Soc. Service Senior Adm., (302) 577-4445; fax: (302) 577-4405

CHIP MAP Medical Assistance Programs
Lewis Bldg.
1901 North DuPont Highway
New Castle, DE 19720
Philip P. Soule, Dir., (302) 577-4901; fax: (302) 577-4405; e-mail: psoule@state.de.us

Employment and Training
Rebecca Varella, Chf., (302) 577-4450; fax: (302) 577-4160; e-mail: rvarella@state.de.us

Information Systems
Susan Burkhard, Adm., (302) 577-4955; fax: (302) 577-4454; e-mail: sburkhard@state.de.us

BS VRB DIVISION FOR THE VISUALLY IMPAIRED

Biggs Bldg.
1901 North DuPont Highway
New Castle, DE 19720
http://www.state.de.us/govern/agencies/dhss/irm/dvi/dvihome.htm
Debra Wallace, Dir., (302) 577-4730; fax: (302) 577-4758

CHC MCHBG PHSBG DIVISION OF PUBLIC HEALTH

PO Box 637
Dover, DE 19903
tel: (302) 739-4700; fax: (302) 739-6659
Gregg C. Sylvester, MD, MPH, Act. Dir., e-mail: gsylvester@state.de.us
WB Beth Wetherbee, Dir., WIC, (302) 739-4614; fax: (302) 739-6617

Health Facilities Licensing and Certification
Mary Ellen T. Reap, Adm., (302) 577-6666; fax: (302) 739-3008; e-mail: ereap@state.de.us

ADAMHBG CMH DIVISION OF ALCOHOLISM, DRUG ABUSE, AND MENTAL HEALTH

Thomas M. Fritz, Dir., (302) 577-4461; fax: (302) 577-4484; e-mail: tfritz@state.de.us

MR DIVISION OF MENTAL RETARDATION

Jesse S. Cooper Bldg.
Federal & Water Sts.
Dover, DE 19903
William E. Love, Dir., (302) 739-4452; fax: (302) 739-3839

OA DIVISION OF SERVICES FOR AGING AND ADULTS WITH PHYSICAL DISABILITIES

http://www.kidshealth.org/nhc/divage/index.html
Eleanor L. Cain, Dir., (302) 577-4660; fax: (302) 577-4793; e-mail: ecain@state.de.us
Christine Frysztacki, Dep. Dir., (302) 577-4791; fax: (302) 577-4793; e-mail: cfrysztacki@state.de.us
Frank Long, Asst. to the Dir., (302) 577-4660; fax: (302) 577-4793; e-mail: flong@state.de.us

APS Adult Protective Services
Oxford Bldg., Suite 200
University Plaza
256 Chapman Rd.
Newark, DE 19702
Vickie Artis, Adm., (302) 453-3820; fax: (302) 453-3836
Maxine Nichols, Long-Term Care Ombudsman, (302) 453-3820; fax: (302) 453-3836

DIVISION OF MANAGEMENT SERVICES

Biggs Data Center
1901 North DuPont Highway
New Castle, DE 19720
MDA Wayne Bergner, Dir., (302) 577-4515; fax: (302) 577-4539
Dana J. Jefferson, PhD, Dep. Dir., (302) 577-4514; fax: (302) 577-4539
CIO Joseph Davison, Project Mgr., (302) 577-4846; fax: (302) 577-4531; e-mail: jdavison@state.de.us

CSE DIVISION OF CHILD SUPPORT ENFORCEMENT

Biggs Bldg.
1901 North DuPont Highway
New Castle, DE 19720
Karryl D. Hubbard, Dir., (302) 577-4807; fax: (302) 577-4873
Norman Guarinello, Pub. Info. Ofr., e-mail: nguarinello@state.de.us

OFFICE OF CHIEF MEDICAL EXAMINER

Forensic Science Laboratory
200 South Adams St.
Wilmington, DE 19801
Richard T. Callery, MD, Act. Chf. Med. Examiner, (302) 577-3420; fax: (302) 577-3416

DIVISION OF STATE SERVICE CENTERS

Charles H. Debnam Bldg.
1901 North DuPont Highway
New Castle, DE 19720
CSBG LIHEAP SI Anne Farley, Dir., (302) 577-4961; fax: (302) 577-4975; e-mail: afarley@state.de.us

Delaware Department of Services for Children, Youth, and Their Families

Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805
tel: (302) 633-2500; fax: (302) 995-8290
http://www.state.de.us/govern/agencies/kids/kidhome.htm
Thomas P. Eichler, Secy., (302) 633-2500
Patricia Hearn, Exec. Asst., (302) 633-2504

DIVISION OF MANAGEMENT SERVICES

Alisa L. Swain, Dir., (302) 633-2510
Henry Smith, Dep. Dir., (302) 633-2512; fax: (302) 633-2735

Human Resources
Charles T. Watkins Jr., Adm., (302) 633-2553

Fiscal Services
Harry Roberts, Comp., (302) 892-4534

Office of Education
Florence Hendel, Adm., (302) 633-2535

Management Information Systems
Eugene Mitchell, Act. Adm., (302) 892-6404; fax: (302) 995-8226; e-mail: emitchell@state.de.us

DIVISION OF FAMILY SERVICES

(800) 292-9582 (24-hr., toll-free child abuse and neglect hotline)
CA/N CW FC/AA Kathryn Way, Dir., (302) 633-2657; fax: (302) 633-2652; e-mail: kway@state.de.us
FP/FS SF Margaret J. Timko, Dep. Dir., (302) 633-2531

Office of Children's Services
Priscilla Brown, Adm., (302) 633-2690
Kathy Goldsmith, Foster Care Mgr., (302) 633-2665
Mariann Kenville, Adoption Prgm. Mgr., (302) 633-2638
Robert Lindecamp, Treatment Mgr., (302) 633-2654
Linda Shannon, Intake Investigation Mgr., (302) 633-2663

Office of Case Management
Mary Ball Morton, Adm., (302) 633-2676
ICAMA/ICJ ICPC Barry Moore, Interstate Compact Adm., (302) 633-2682

Office of Prevention
Henry Wood, Adm., (302) 892-4500

Office of Child Care Licensing
Pauline Koch, Adm., (302) 892-5803; fax: (302) 633-5112

DIVISION OF CHILD MENTAL HEALTH SERVICES

Julian R. Taplin, PhD, Dir., (302) 633-2600; fax: (302) 633-2614
Roberta S. Ray, PhD, Dep. Dir., (302) 633-2600; fax: (302) 633-2614
Harvey Doppelt, PhD, Clinical Srvs., (302) 633-2594; fax: (302) 633-2614
Randal Wimberley, PhD, Consultation and Assessment Srvs., (302) 633-2599; fax: (302) 633-2614
Anita Amurao, MD, Terry Children's Psychiatric Center, 10 Central Ave., New Castle, DE 19720—(302) 577-4270; fax: (302) 577-3187

YA/Y-PAR Y-PRO DIVISION OF YOUTH REHABILITATIVE SERVICES

Guy H. Sapp, Dir., (302) 633-2620; fax: (302) 633-2636
Michael Alfree, Dep. Dir., (302) 633-2622

Ferris School for Boys
Centre & Faulkland Rds.
Wilmington, DE 19805
Dianne Gadow, Supt., (302) 995-8283

New Castle County Detention Center
Centre Rd.
Wilmington, DE 19805
Darryl Dawson, Adm., (302) 633-3150

Stevenson House
Route 113
Milford, DE 19963
George Pippin, Adm., (302) 422-1407

Community-Based Services
1825 Faulkland Rd.
Wilmington, DE 19805
J. J. Nuttall, Chf., (302) 633-2625

Division of Youth Rehabilitative Services Alternatives
Delaware Youth and Family Center
1825 Faulkland Rd.
Wilmington, DE 19805
Timothy Brandau, Chf., (302) 995-8334

Related State Agencies

CP/ICSPP PAR PRO DEPARTMENT OF CORRECTION

80 Monrovia Ave.
Smyrna, DE 19977
tel: (302) 739-5601; fax: (302) 653-2892
Stan Taylor, Comm.

Bureau of Prisons
Paul Howard, Chf., (302) 739-5601, ext. 221; fax: (302) 653-2892

Bureau of Community Custody and Supervision
Noreen Renard, Chf., (302) 739-5601, ext. 250; fax: (302) 653-2853

Related State Agencies—*Continued*

Community Services
1601 North Pine St.
Wilmington, DE 19801
Joe Paesani, Dir., (302) 577-3443; fax: (302) 577-3670

DEPARTMENT OF LABOR
4425 North Market St., 4th Fl.
Wilmington, DE 19802
Darrell J. Minott, Secy., (302) 761-8000; fax: (302) 761-6621

ES Division of Employment and Training
Michael Benefield, Dir., (302) 761-8110; fax: (302) 761-6617

UC Division of Unemployment Insurance
W. Thomas MacPherson, Dir., (302) 761-8350; fax: (302) 761-6637

VR Division of Vocational Rehabilitation
Andrea Guest, Div. Dir., (302) 761-8275; fax: (302) 761-6612
Andrew Marioni, Act. Dep. Dir., Disability Determinations Service, (302) 761-8275; fax: (302) 761-6611

Division of Industrial Affairs
Karen Peterson, Dir., (302) 761-8176; fax: (302) 761-6601

LLO Office of Labor Law Enforcement
Susan S. Andrews, Adm., (302) 761-8200; fax: (302) 761-6601

Office of Occupational and Labor Market Information
tel: (302) 761-8054; fax: (302) 761-6598
James K. McFadden, Chf.

Commission for Women
Romona S. Fullman, Exec. Dir., (302) 761-8005; fax: (302) 761-6652

Office of Administration
Harold Stafford, Dir., (302) 761-8008; fax: (302) 761-6619

MS **STATE PERSONNEL OFFICE**
401 Federal St., Suite 5
Dover, DE 19901
tel: (302) 739-4195
Harriet N. Smith Windsor, EdD, Dir., (302) 739-4195; fax: (302) 739-3000
Helene Madden, Employment Srvs., (302) 739-5458

DEPARTMENT OF EDUCATION
Townsend Bldg., Suite 2
PO Box 1402
Dover, DE 19903-1402
tel: (302) 739-4601
Iris T. Metts, Secy. of Education, (302) 739-4601; fax: (302) 739-4654

FOSTER CARE REVIEW BOARD
Carvel State Office Bldg.
820 North French St.
Wilmington, DE 19801
tel: (302) 577-8750; fax: (302) 577-2605
Julia Pearce, Exec. Dir.

Department of Health and Social Services/Division of Social Services—Regional Offices

FS, GA, MAP, SA, SSI/S, TANF
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. WILMINGTON (New Castle County)
Area I: NE State Service Center
1624 Jessup St.
Wilmington, DE 19802
Hansella Cannon, Operations Adm., (302) 577-3831

Area II: Hudson State Service Center
501 Ogletown Rd.
Newark, DE 19711
Joan Rossi, Operations Adm., (302) 368-6807

II. DOVER (Kent County)
Williams State Service Center
805 River Rd.
Dover, DE 19901
Ruth Campbell, Operations Adm., (302) 739-4524

III. GEORGETOWN (Sussex County)
Georgetown State Service Center
546 South Bedford St.
Georgetown, DE 19947
William Conaway, Operations Adm., (302) 856-5454

Department of Services for Children, Youth, and Their Families—Regional Offices

CA/N, CW, FC/AA, ICAMA, ICJ, ICPC, SE, YA, Y-PAR, Y-PRO
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM
DFS (Division of Family Services), OCS (Office of Children's Services)

I. NEW CASTLE (New Castle County)
I (City of Wilmington/Northern New Castle County)
DFS/OCS/Elwyn Institute
321 East 11th St., Suite 300
Wilmington, DE 19801
Mary Polk, Dir., (302) 577-3824; fax: (302) 577-7792

II (Southern New Castle County)
DFS/OCS University Plaza
263 Chapman Rd.
Newark, DE 19702-5408
Laura Miles, Dir., (302) 431-2800; fax: (302) 451-2829

Department of Services for Children, Youth, and Their Families Regional Offices—*Continued*

New Castle County Sex Abuse Unit
Powder Mill Square
3824 Kennett Pike
Greenville, DE 19807
tel: (302) 577-5890; fax: (302) 577-5899

II. DOVER (Kent County)
Williams State Service Center
805 River Rd.
Dover, DE 19901
Ione Truesdale, Dir., Child Protective Srvs.,
(302) 739-4800; fax: (302) 739-6236

III. GEORGETOWN (Sussex County)
Georgetown State Service Center
546 South Bedford St.
Georgetown, DE 19947
C. Van Warrington, Dir., (302) 856-5460;
fax: (302) 856-5062

Key to Cities
over 10,000 population

City: Region
DOVER: II–Dover
ELSMERE: I–Wilmington
GEORGETOWN:
III–Georgetown

City: Region
NEWARK: I–Wilmington
WILMINGTON: I–Wilmington

8.

District of Columbia

Marion Barry Jr. (D) Mayor, 1 Judiciary Square, Suite 1100, 441 Fourth St., NW, Washington, DC 20001—(202) 727-2980;
fax: (202) 727-6561

DISTRICT OF COLUMBIA AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Human Services

Department of Health

Related District Agencies: Department of Consumer and Regulatory Affairs; Department of Corrections; Board of Education; Department of Employment Services; Board of Parole; Office of the Mayor; Office of the City Administrator; Office of Corporation Counsel; Department of Human Rights and Local Business Development; Department of Public Works

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Income maintenance and service programs in the District of Columbia are the responsibility of the Department of Human Services. Programs are administered by the Department's Commissions on Social Services and Mental Health Services. Programs are federal-district funded and are provided through neighborhood centers.

The mandatory and optional supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

Emergency assistance and general public assistance (GA) have been eliminated.

Assistance and Services

Assistance programs administered by the Commission on Social Services' Income Maintenance Administration are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), and refugee assistance.

The child welfare system, in receivership, is currently administered by the La Shawn General Receivership and includes child welfare services (CA/N, CW), services to families (SF), family preservation and support services (FP/FS), and services to adults (SA). These services include care for children who are dependent, neglected, or in need of supervision; care for children, youths, and aged persons living in emergency or long-term foster homes, nursing and personal care homes, or in private or public institutions; supportive services, such as day care and landlord-tenant consultation; and emergency welfare services, including family emergency shelter and adoption. Also provided are mental retardation programs (MR), vocational rehabilitation (VR, VRB), referral for blind services (BS), and youth correctional services, including an aftercare program for delinquent children returned to the community (YA, Y-PAR, Y-PRO).

The Commission on Mental Health Services, also in receivership, provides mental health services (ICMH, MR). The Department of Human Services also provides foster care/adoption assistance (FC/AA) and administers the Community Services Block Grant (CSBG).

Related district agencies administer Medicaid (MAP) for the categorically needy, including all SSI/S recipients; the Children's Health Insurance Program (CHIP); Child Support Enforcement (CSE); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the correctional program for adults (CP), including parole services (PAR); services to the aged under the Older Americans Act (OA); employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); and the Low-Income Home Energy Assistance Program (LIHEAP). Adult probation (PRO) is administered by the D.C. Superior Court.

Where to Write

Client Inquiries

Client inquiries should be addressed to:

A. Sue Brown, Administrator
Income Maintenance Administration
Commission on Social Services
Department of Human Services
645 H St., NE, Rm. 5000
Washington, DC 20002

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs and eligibility requirements, and verification of legal residence for purposes of public assistance;** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in the District of Columbia who are receiving assistance from other states** should be sent in triplicate to:

A. Sue Brown, Administrator
Income Maintenance Administration
Commission on Social Services
Department of Human Services
645 H St., NE, Rm. 5000
Washington, DC 20002

Checks for assistance from other states for recipients living in the District of Columbia should be mailed directly to the recipient.

Requests for general information regarding **service programs and eligibility requirements** should be addressed in triplicate to:

A. Sue Brown, Acting Commissioner
Commission on Social Services
Department of Human Services
609 H St., NE, Rm. 512
Washington, DC 20002

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in triplicate to:

Cecelia Burke, Acting Chief
Office of Paternity and Child Support Enforcement
Office of Corporation Counsel
800 Ninth St., SW
Washington, DC 20024

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in triplicate to:

Elizabeth Parker, Administrator
Rehabilitation Services Administration
Commission on Social Services
Department of Human Services
800 Ninth St., SW
Washington, DC 20024

Children

Inquiries regarding **child protective services, child abuse and neglect cases,** and **adoptions within the District of Columbia** should be addressed to:

Ernestine F. Jones, Receiver
La Shawn General Receivership
900 Second St., NE
Washington, DC 20002
tel: (202) 205-8671

Correspondence related to the **Interstate Compact on the Placement of Children** and information on requests for **custody studies in divorce cases** should be addressed in triplicate to:

Toni Harvey, Acting Administrator
Interstate Compact
Commission on Social Services
Department of Human Services
609 H St., NE
Washington, DC 20002

Inquiries regarding **programs for mentally retarded children** should be addressed in triplicate to:

Frances Bowie, Administrator
Mental Retardation and Developmental Disabilities Administration
Commission on Social Services
Department of Human Services
Bundy Bldg.
429 O St., NW, Rm. 202
Washington, DC 20001

Inquiries concerning the **licensing of child-care facilities, hospitals, nursing homes, and related health facilities** should be sent in triplicate to:

Geraldine K. Sykes, Administrator
Licensing Regulation Administration
Department of Health
614 H St., NW, Rm. 1003
Washington, DC 20001

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Barbara F. Kamara, Executive Director
Office of Early Childhood Development
Commission on Social Services
Department of Human Services
717–14th St., NW, Rm. 730
Washington, DC 20036

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

E. Veronica Pace, Acting Director
Office on Aging
Office of the Mayor
1 Judiciary Square, Suite 900
441 Fourth St., NW
Washington, DC 20001

Inquiries regarding **adult/elder protective services** should be sent to:

Ricardo Lyles, Acting Chief
Adult Protective Services
Family Services Administration
Department of Human Services
Randall Bldg., Rm. 304
65 I St., SW
Washington, DC 20024

The **District ombudsman for long-term care** is:

Ann Hart, Legal Counsel for the Elderly
Bldg. A, 4th Fl.
601 E St., NW
Washington, DC 20049

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Geraldine K. Sykes, Administrator
Licensing Regulation Administration
Department of Health
614 H St., NW, Rm. 1003
Washington, DC 20001

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent in triplicate to:

Paul Offner, Deputy Director
Medical Assistance Administration
Department of Health
2100 Martin Luther King Jr. Ave., SE, Suite 302
Washington, DC 20020

Correspondence related to the **Interstate Compact on Mental Health**, communications regarding **mental institutions and community mental health centers**, and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Scott Nelson, MD, Receiver
Commission on Mental Health Services
4301 Connecticut Ave., NW, Suite 310
Washington, DC 20008

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in triplicate to:

Margaret Moore, Director
Department of Corrections
1923 Vermont Ave., NW
Washington, DC 20001

Inquiries related to **adult parole and the Interstate Compact for Supervision of Parolees and Probationers** should be addressed in triplicate to:

Margaret Quick, Chair
Board of Parole
300 Indiana Ave., NW, Suite 2100
Washington, DC 20001

Inquiries regarding **adult probation** should be sent to:

Moses McAllister or Roze Bruzzo, Director
Social Services Division
D.C. Superior Court
409 E St., NW, Bldg. B
Washington, DC 20001

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile probation and aftercare** should be addressed to:

Wayne D. Casey, Acting Administrator
Youth Services Administration
Commission on Social Services
Department of Human Services
8300 Riverton Court
Laurel, MD 20707

Correspondence related to the **Interstate Compact on Juveniles** should be addressed in triplicate to:

Josephine Slade, Acting Interstate Compact
Administrator
Youth Services Administration
Commission on Social Services
Department of Human Services
25 M St., SW, Rm. 207C
Washington, DC 20001

Vital Statistics

Birth and death records (since 1874) are maintained by the Vital Records Section. The fee for a three-year name search is $12, computer copies cost $12, and archival copies cost $18. Death certificates cost $12. Make checks payable to the D.C. Treasurer. Address inquiries in triplicate to:

Carl W. Wilson, Chief
Vital Records Branch
State Center for Health Statistics
Department of Health
800 Ninth St., SW, 1st Fl.
Washington, DC 20024
tel: (202) 645-5962

Marriage records (since 1811) are maintained by the D.C. Superior Court. The fee for verification of information and certified copies is $10. Cash payments are accepted; make money orders or certified checks payable to the Clerk of the Superior Court. Address inquiries in triplicate to:

Marriage Bureau
D.C. Superior Court
500 Indiana Ave., NW, Rm. 4485
Washington, DC 20001
tel: (202) 879-4843

Divorce records are maintained by the D.C. Superior Court. The fee for verification of information is 50¢ a page (there is a fee of $10 if you do not have a case number). Certified copies cost $5. Make checks payable to the Clerk of the Superior Court. Address inquiries to:

Family Division and Domestic Relations Branch
500 Indiana Ave., NW, Rm. 4230
Washington, DC 20001
tel: (202) 879-1418

District Employment

Inquiries regarding **employment by district agencies** should be addressed in triplicate to:

Personnel Advisory Staff
Department of Employment Services
Employment Security Bldg., Rm. 102
500 C St., NW
Washington, DC 20001

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Barbara F. Kamara, Executive Director, Office of Early Childhood Development, Commission on Social Services, 717–14th St., NW, Rm. 730, Washington, DC 20005—(202) 727-1839; fax: (202) 727-9709

Children's Health Insurance Program. Paul Offner, Deputy Director, Medical Assistance Administration, Department of Health, 2100 Martin Luther King Jr. Ave., SE, Washington, DC 20020—(202) 727-0735; fax: (202) 610-3209

Food Stamp Work/Employment and Training. Taloria Jordan, Program Manager, Bureau of Training and Employment, Income Maintenance Administration, Commission on Social Services, Department of Human Services, 51 N St., NE, Washington, DC 20002—(202) 535-1178; fax: (202) 535-1166

Fraud and Abuse Investigation. Viola Keys, Chief, Office of Investigations and Compliance, Department of Human Services, 2146 Georgia Ave., NW, Rm. 113, Washington, DC 20009—(202) 673-6968; fax: (202) 673-6793

Illegitimacy Rate Reduction Bonus and **Welfare to Work.** *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* A. Sue Brown, Administrator, Income Maintenance Administration, Commission on Social Services, Department of Human Services, 645 H St., NE, Washington, DC 20002—(202) 724-5506; fax: (202) 724-2041

Immigration Issues. Manuel G. Uriarte, Interim Director, Office on Latino Affairs, 2000–14th St., NW, 2nd Fl., Washington, DC 20009—(202) 673-4557

Information Systems. Arlene Conover, Program Analyst, Income Maintenance Administration, Commission on Social Services, Department of Human Services, 3919 Benning Rd., NE, Washington, DC 20019—(202) 727-9649; fax: (202) 727-4984

Legal Matters. Jesse Goode, General Counsel, Department of Human Services, 801 East Bldg., Washington, DC 20032—(202) 279-6110

Public Information. Madelyn Andrews, Public Information Officer, Department of Human Services, 801 East Bldg., Washington, DC 20032—(202) 279-6113; fax: (202) 279-6014

Research and Statistics. Direct inquiries to the administrator of the appropriate program.

Staff Development. Robert W. Jackson, Human Resource Development Officer, Office of Personnel, 441 Fourth St., NW, Rm. 320, South, Washington, DC 20001—(202) 727-6407

Substance Abuse. Administrator, Addiction Prevention and Recovery Administration, Department of Health, 1300 First St., NE, Washington, DC 20001—(202) 727-1762; fax: (202) 535-2028

Teen Pregnancy. Barbara Strother, Program Manager, Family Services Administration, Department of Human Services, Randall Bldg., 65 I St., SW, Washington, DC 20024—(202) 727-5947; fax: (202) 727-0851

District of Columbia Department of Human Services

801 East Bldg.
PO Box 54047
Washington, DC 20032-0247
tel: (202) 279-6002
http://www.dchomepage.net
Wayne D. Casey, Interim Dir., (202) 279-6004; fax: (202) 279-6014

Office of Contracts, Grants, and Procurement
tel: (202) 279-6160
Dorothy Fountain, Act. Chf.

Office of the Controller
Delores Shepherd, Controller, (202) 279-6800
(Vacant), Dep. Controller, (202) 279-6804

Office of Information Systems
Al Witcher, Act. Chf., (202) 727-1796

Office of Fair Hearings
441 Fourth St., NW
Washington, DC 20005
tel: (202) 724-5475; fax: (202) 724-4129
Holloway Wooten, Chf.

Office of Investigations and Compliance
2146 Georgia Ave., NW, Rm. 113
Washington, DC 20009
tel: (202) 673-6968; fax: (202) 673-6793
Viola Keys, Chf.

Office of Post-Secondary Education, Research, and Assistance
2100 Martin Luther King Jr. Ave., SE, Suite 401
Washington, DC 20020
tel: (202) 727-3685; fax: (202) 727-2739
Ulysses Glee, PhD, Chf.

SSBG **COMMISSION ON SOCIAL SERVICES**
609 H St., NE, Rm. 512
Washington, DC 20002
tel: (202) 727-5930; fax: (202) 727-5971
(202) 727-0995 (24-hr. child neglect and abuse hotline)
A. Sue Brown, Act. Comm.

Office of Early Childhood Development
717–14th St., NW, Rm. 730
Washington, DC 20005
Barbara F. Kamara, Exec. Dir., (202) 727-1839; fax: (202) 727-9709
ICPC Toni Harvey, Act. Adm., Interstate Compact, (202) 724-2093; fax: (202) 724-4782

Department of Human Services—*Continued*

BS PRO SA SE Family Services Administration
Randall Bldg.
First & I Sts., SW
Washington, DC 20024
tel: (202) 727-5947; fax: (202) 727-0851
Ricardo Lyles, Act. Adm.

Office of Refugee Resettlement
Randall Bldg., Rm. 217
65 I St., SW
Washington, DC 20024
Darlene Herring, Act. State Coord., (202) 724-4820; fax: (202) 724-4855

APS Ricardo Lyles, Act. Chf., Adult Protective Srvs., (202) 727-2345; fax: (202) 727-0851

ADA VR VRB Rehabilitation Services Administration
800 Ninth St., SW
Washington, DC 20024
tel: (202) 645-5703; fax: (202) 645-0840
Elizabeth Parker, Adm.

YA Youth Services Administration
Y-PAR 8300 Riverton Court
Y-PRO Laurel, MD 20707
tel: (301) 497-8100; fax: (301) 497-8510
Wayne D. Casey, Act. Adm.
Charles A. Howard, Admv. Ofr., (301) 497-8104

ICJ Josephine Slade, Act. Interstate Compact Adm., (202) 727-5817; fax: (202) 724-5067

FS GA Income Maintenance Administration
TANF 645 H St., NE
Washington, DC 20002
tel: (202) 724-5506; fax: (202) 724-2041
A. Sue Brown, Adm.

Bureau of Program Operations
tel: (202) 724-5490
Joan Jones, Act. Chf.

MR Mental Retardation and Developmental Disabilities Administration
Bundy Bldg.
429 O St., NW, Rm. 200
Washington, DC 20001
tel: (202) 673-7657; fax: (202) 673-7622
Frances Bowie, Adm.

CMH MR **COMMISSION ON MENTAL HEALTH SERVICES**
4301 Connecticut Ave., NW, #310
Washington, DC 20008
tel: (202) 364-3422; fax: (202) 364-4886
Scott Nelson, MD, Receiver

District of Columbia Department of Health

800 Ninth St., SW, 3rd Fl.
Washington, DC 20024
Marlene N. Kelly, MD, Act. Dir., (202) 645-5556; fax: (202) 645-0526
Marlene N. Kelley, MD, Dep. Dir., (202) 645-5556; fax: (202) 645-0526
Chukwudi Onwuachi-Saunders, MD, Dep. Dir., Pub. Health Srvs., (202) 645-5556
Theodore Gordon, Dep. Dir., Environmental Health Srvs., (202) 645-0455

Office of Health Management and Budget
Marlene C. Payne, Admv. Ofr., (202) 645-5599; fax: (202) 645-0526

Office of Emergency Health and Medical Services
Sherry Adams, Exec. Dir., (202) 645-5628; fax: (202) 645-0526

State Center for Health Statistics
Carl W. Wilson, Chf., (202) 645-5889; fax: (202) 645-0531

Agency for HIV/AIDS
717–14th St., NW, 6th Fl.
Washington, DC 20002
Ronald Lewis, Interim Chf., (202) 727-2500; fax: (202) 724-3795

MCHBG Office of Maternal and Child Health
Michelle Davis, PhD, RN, Act. Chf., (202) 645-5620; fax: (202) 645-0525

Office of the Chief Medical Examiner
Bldg. 27
19th St. & Massachusetts Ave., SE
Washington, DC 20003
Jonathan Arden, Chf., (202) 724-4330; fax: (202) 724-8920

WIC Office of Nutrition Programs
2100 Martin Luther King Jr. Ave., SE, Rm. 400
Washington, DC 20020
Richetta U. Webb, Prgm. Mgr., (202) 645-5518; fax: (202) 645-0516

Office of Medical Affairs for Social Services
8300 Riverton Court
Laurel, MD 20724
Marlene N. Kelley, MD, Act. Chf., (202) 645-5556; fax: (202) 645-0528

ADAMHBG Addiction Prevention and Recovery Administration
1300 First St., NE
Washington, DC 20001
(Vacant), Adm., (202) 727-1762; fax: (202) 535-2028

PHSBG Prevention Health Services Administration
John Heath, Act. Chf., (202) 645-5550; fax: (202) 645-0453

Department of Health—*Continued*

MAP Medical Assistance Administration
2100 Martin Luther King Jr. Ave., SE
Washington, DC 20020
tel: (202) 727-0735; fax: (202) 610-3209
CHIP Paul Offner, Dep. Dir., (202) 727-0735

Licensing Regulation Administration
614 H St., NW
Washington, DC 20001
Geraldine K. Sykes, Adm., (202) 727-7190; fax: (202) 727-7780

Related District Agencies

DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
Occupational and Professional Licensing Administration
614 H St., NW
Washington, DC 20001
R. James Fagelson, Adm., (202) 727-7480; fax: (202) 727-7662

YA **DEPARTMENT OF CORRECTIONS**
1923 Vermont Ave., NW
Washington, DC 20001
Margaret Moore, Dir., (202) 673-7316; fax: (202) 332-1470
CP John H. Thomas, Exec. Dep. Dir., (202) 673-6595

BOARD OF EDUCATION
415–12th St., NW, Suite 1205
Washington, DC 20004
tel: (202) 724-4289; fax: (202) 724-2040
Mary Bunn, Act. Exec. Secy.
Wilma Harvey, Pres., (202) 724-4222

D.C. Public Schools
415–12th St., NW, Suite 1209
Washington, DC 20014
Arlene Ackerman, Supt., (202) 724-4222; fax: (202) 724-8855

DEPARTMENT OF EMPLOYMENT SERVICES
Employment Security Bldg., Rm. 600
500 C St., NW
Washington, DC 20001
tel: (202) 724-7100; fax: (202) 724-7112
Carolyn G. Jones, Interim Dir., (202) 724-7100; fax: (202) 724-7112; e-mail: des15@erols.com

Press/Public Information Inquiries
Diana C. Johnson, Interim Pub. Affairs Ofr., (202) 724-7100; fax: (202) 724-7112; e-mail: des27@erols.com

ES JTPA Employment and Training Administration
Daryl G. Hardy, Dep. Dir., (202) 724-7130; fax: (202) 724-7136; e-mail: des1@erols.com

UC Unemployment Compensation
Frank Orlando, Assoc. Dir., (202) 724-7274; fax: (202) 724-7104; e-mail: des17@erols.com

JCSPP **BOARD OF PAROLE**
PAR 300 Indiana Ave., NW, Suite 2100
Washington, DC 20001
tel: (202) 727-2264
Margaret Quick, Chair, (202) 727-0074; fax: (202) 727-5047

OFFICE OF THE MAYOR
1 Judiciary Square, Suite 1100
441 Fourth St., NW
Washington, DC 20001
Marion Barry Jr., Mayor, (202) 727-2980; fax: (202) 727-6561

OA Office on Aging
441 Fourth St., NW, Suite 900
Washington, DC 20001
E. Veronica Pace, Act. Dir., (202) 724-5622; fax (202) 724-4979

OFFICE OF THE CITY ADMINISTRATOR
1 Judiciary Square, Suite 1120-S
441 Fourth St., NW
Washington, DC 20001
Wil J. Parker, Asst. City Adm., (202) 727-6053; fax: (202) 727-5445

OFFICE OF CORPORATION COUNSEL
CSE Office of Paternity and Child Support Enforcement
800 Ninth St., SW
Washington, DC 20024
tel: (202) 645-5330; fax: (202) 645-4123
Cecelia Burke, Act. Chf.

EEO **DEPARTMENT OF HUMAN RIGHTS AND LOCAL BUSINESS DEVELOPMENT**
441 Fourth St., NW, Suite 970
Washington, DC 20001
Gerald Draper, Dir., (202) 724-1385

DEPARTMENT OF PUBLIC WORKS
2000–14th St., NW
Washington, DC 20009
C. Bernadino, Dir., (202) 939-8000; fax: (202) 939-8191

LIHEAP Energy Office
2000–14th St., NW, Suite 300-E
Washington, DC 20009
Energy Hotline: (202) 673-6750
Charles J. Clinton, Dir., (202) 673-6710; fax: (202) 673-6720

Florida

Lawton Chiles (D) Gov., The Capitol, Tallahassee, FL 32399-0001—(850) 488-2272

WASHINGTON OFFICE: Charles Salem, Dir., 444 North Capitol St., Suite 349, Washington, DC 20001—(202) 624-5885; fax: (202) 624-5886

FLORIDA AGENCIES LISTED
ON THE FOLLOWING PAGES:

DEPARTMENT OF CHILDREN AND FAMILIES
AGENCY FOR HEALTH CARE ADMINISTRATION
RELATED STATE AGENCIES. Department of Health; Department of Labor and Employment Security; Department of Community Affairs; Department of Corrections; Parole Commission; Department of Education; Florida School for the Deaf and the Blind; Department of Management Services; Department of Veterans Affairs; Department of Elder Affairs; Department of Revenue; Department of Juvenile Justice
DEPARTMENT OF CHILDREN AND FAMILIES—DISTRICT OFFICES
COUNTY PUBLIC HUMAN SERVICE AGENCIES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance, social services, and some medical programs are administered in Florida by the five program offices of the Department of Children and Families through 15 district offices. Programs are federal-state funded.

The Agency for Health Care Administration is responsible for Medicaid (MAP) services, the Children's Health Insurance Program (CHIP), and health care institution licensure.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration; the optional supplement is administered by the department's Economic Self-Sufficiency Program Office.

Some county agencies provide emergency and medical assistance to indigents who meet county criteria but are not eligible for Temporary Assistance for Needy Families (TANF) or Medicaid.

Assistance and Services

Assistance programs within the Economic Self-Sufficiency Program Office are TANF, Food Stamps (FS), SSI/S, refugee and entrant assistance, MAP eligibility determinations, emergency financial assistance, and welfare reform.

Social services provided by the Family Safety and Preservation Program Office include child welfare services (CPS, CW), services to families (SF), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), domestic violence services, adult services (APS, SA) and child care. The Social Services Block Grant (SSBG) funds many programs in Family Safety and Preservation and Developmental Services Program Offices.

Other offices within the department have responsibility for the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG) and mental retardation and developmental services programs (MR).

Related state agencies administer the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG); the Community Health Centers Program (CHC); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); state veterans services (VET); the Community Services Block Grant (CSBG); services for the blind, including vocational rehabilitation (BS, VRB); adult corrections (CP); adult probation and parole (PRO, PAR); vocational rehabilitation (VR); services for the aged under the Older Americans Act; disability determination; delinquency services (YA, Y-PAR, Y-PRO); and Child Support Enforcement (CSE).

Where to Write

The Department of Children and Families will act as a forwarding center. Correspondence should be addressed to:

Office of the Secretary
Department of Children and Families
Bldg. 1, Rm. 202
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Client Inquiries

Client inquiries should be addressed to the appropriate district office.

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance and service programs, and eligibility requirements,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Florida who are receiving assistance from other states** should be addressed to the appropriate district office.

Requests for **verification of legal residence for purposes of public assistance** should be sent, with a statement giving the person's county or city residence, to:

Assistant Secretary
Economic Self-Sufficiency Program Office
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Checks for assistance from other states for recipients living in Florida should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Child Support Enforcement Program
Department of Revenue
4070 Esplanade Way
Tallahassee, FL 32399-3150

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Division of Vocational Rehabilitation
Department of Labor and Employment Security
Bldg. A
2002 Old Saint Augustine Rd.
Tallahassee, FL 32399-0696

Children

Inquiries regarding **child abuse and neglect cases, child protective services,** and information on requests for **custody studies in divorce cases** should be addressed to the appropriate district office. To report child abuse or neglect, call (800) 96-ABUSE (within Florida).

Inquiries concerning **adoptions within Florida** and inquiries concerning the **licensing of child-care facilities** should be addressed to:

Assistant Secretary
Family Safety and Preservation Program Office
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Child Care
Family Safety and Preservation Program Office
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Correspondence related to the **Interstate Compact on the Placement of Children** should be addressed to:

Interstate Compact
Family Safety and Preservation Program Office
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Inquiries regarding **programs for mentally retarded or developmentally disabled children** should be addressed to:

Assistant Secretary
Developmental Services Program Office
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Adults/Elderly

Inquiries regarding **elder services** should be sent to:

Division of Programs
Department of Elder Affairs
Bldg. B, Suite 152
4040 Esplanade Way
Tallahassee, FL 32399-7000

Inquiries regarding **adult/elder protective services** should be sent to:

Adult Services
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

To report abuse, neglect, or exploitation of elderly or disabled adults, call (800) 96-ABUSE (Fla. only).

For client inquiries, the **state ombudsman for long-term care** is:

State Long-Term Care Ombudsman Council
Office of the Governor
Carlton Bldg.
501 South Calhoun St.
Tallahassee, FL 32399-0001
tel: (850) 488-6190; fax: (850) 488-5657

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Health Services and Facilities Consultant Supervisor
Long-Term Care Unit
Health Quality Assurance
Agency for Health Care Administration
2727 Mahan Dr.
Tallahassee, FL 32308-0700

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Assistant Secretary
Economic Self-Sufficiency Program Office
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Inquiries concerning **services provided under Medicaid and Medicaid claims** should be sent to:

Director
Medicaid
Agency for Health Care Administration
Bldg. 3
2728 Fort Knox Blvd.
Tallahassee, FL 32308

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Hospitals Unit
Health Quality Assurance
Agency for Health Care Administration
2727 Mahan Dr.
Tallahassee, FL 32308-0700

Inquiries related to **client admissions** and the **interstate transfer of developmental services clients** should be directed to:

Developmental Services Admissions Coordinator
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Correspondence related to the **Interstate Compact on Mental Health** should be addressed to:

Residential Admissions and Interstate Compact
Mental Health Program Office
Department of Children and Families
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Program Administrator
Adult Mental Health Services and State Mental Health Facilities
Mental Health Program Office
1317 Winewood Blvd.
Tallahassee, FL 32399-0700

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Department of Corrections
2601 Blair Stone Rd.
Tallahassee, FL 32399-2500

Inquiries regarding **adult probation and parole** should be addressed to:

Probation and Parole Services Office
Department of Corrections
2601 Blair Stone Rd.
Tallahassee, FL 32399-2500

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Interstate Compact Administrator
Department of Corrections
2601 Blair Stone Rd.
Tallahassee, FL 32399-2500

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries concerning **juvenile probation and parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Deputy Secretary
Department of Juvenile Justice
2737 Centerview Dr., Suite 307
Tallahassee, FL 32399-3100

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1917 and 1877, respectively) and **marriage and divorce records** (since June 6, 1927) are maintained by the Office of Vital Statistics. Birth record fees are $9 for the first record and $4 for each additional record ordered at the same time. Death, marriage, and divorce records cost $5 for the first search and $4 for additional records ordered at the same time. Orders can be expedited for an additional charge. Address inquiries to:

Office of Vital Statistics
PO Box 210
Jacksonville, FL 32231-0042
tel: (904) 359-6900/6911

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Human Resource Management
Department of Management Services
4050 Esplanade Way
Tallahassee, FL 32399-0950

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* LARRY PINTACUDA, Chief, Child Care, Family Safety and Preservation Program Office, Department of Children and Families, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 488-4900; fax: (850) 488-9584

Children's Health Insurance Program. Gail Vail, AHCA Administrator, Medicaid, Agency for Health Care Administration, Bldg. 3, Rm. 2306-B, 2728 Fort Knox Blvd., Tallahassee, FL 32308—(850) 922-7329; fax: (850) 922-7303; e-mail: vailg@fdhc.state.fl.us

Food Stamp Work/Employment and Training. Doug Jamerson, Secretary, Department of Labor and Employment Security, 303 Hartman Bldg., 2012 Capital Circle, SE, Tallahassee, FL 32399-2152—(850) 922-7021; fax: (850) 488-8930

Fraud and Abuse Investigation. Chris Tolia, Director, Division of Public Assistance and Fraud, Office of the Auditor General, PO Box 1735, Tallahassee, FL 32302—(850) 488-0620

Illegitimacy Rate Reduction Bonus. James T. Howell, MD, MPH, Secretary, Department of Health, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 487-2945; fax: (850) 487-3729

Immigration Issues. Refugee Coordinator, Department of Children and Families, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 488-3791

Information Systems. William Belleville, Director, Management Systems, Department of Children and Families, Northwood Centre, Suite 80, 1940 North Monroe St., Tallahassee, FL 32303—(850) 922-5404; fax: (850) 487-6799

Legal Matters. John Slye, General Counsel, Department of Children and Families, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 488-2381

Public Information. Michelle Lagos, Communications Director, Department of Children and Families, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 488-4855; fax: (850) 487-2238

Research and Statistics. Contact the appropriate program office.

Staff Development. Office of Performance and Development, Department of Children and Families, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 414-6865

Substance Abuse. Ken DeCherchio, Assistant Secretary, Substance Abuse Program Office, Department of Children and Families, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 487-2920; fax: (850) 487-2239

Teen Pregnancy. Donna Barber, RN, MPH, Director, Family Health Services, Department of Health, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 487-1321; fax: (850) 488-2341

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Doug Jamerson, Secretary, Department of Labor and Employment Security, 303 Hartman Bldg., 2012 Capital Circle, SE, Tallahassee, FL 32399-2152—(850) 922-7021; fax: (850) 488-8930

Florida Department of Children and Families

1317 Winewood Blvd.
Tallahassee, FL 32399-0700
tel: (850) 487-1111; TDD: (850) 922-4449;
fax: (850) 922-2993
http://state.fl.us/cf_web
Edward A. Feaver, Secy.
Samara Navarro, Dep. Secy.
Melissa Jacoby, Exec. Staff Dir.

ADMINISTRATION

Buddy Croft, Asst. Secy., (850) 488-7851; fax: (850) 922-2458
EBT Connie Reinhart, EBT Project Dir., (850) 922-0232; fax: (850) 921-7830

Quality Control Services
Rex Pearce, Chf., (850) 922-8321; fax: (850) 488-7040

Office of Planning and Budget
Chris Moore, Dir., (850) 414-7441; fax: (850) 414-7447

Financial Management
Elwood McElhaney, Dir., (850) 488-4798; fax: (850) 413-0602

General Services
Wayne Clotfelter, Dir., (850) 488-6262; fax: (850) 488-4570

Office of Human Resources Development
Vivian Pyle, Dir., (850) 488-5091; fax: (850) 922-6411
EEO Carolyn Dudley, Civil Rights Dir., (850) 487-1901

Management Systems
Northwood Centre, Suite 80
1940 North Monroe St.
Tallahassee, FL 32303
William Belleville, Dir., (850) 922-5404; fax: (850) 487-6799

ICMH **MENTAL HEALTH PROGRAM OFFICE**

tel: (850) 488-8304; fax: (850) 487-2239
John Bryant, Asst. Secy.

Adult Mental Health Services and State Mental Health Facilities
Jane Wynn, Prgm. Adm., (850) 487-2920

ADAMHBG **SUBSTANCE ABUSE PROGRAM OFFICE**

tel: (850) 487-2920; fax: (850) 487-2239
Ken DeCerchio, Asst. Secy.

CA/N CPS **FAMILY SAFETY AND PRESERVATION**
CW **PROGRAM OFFICE**

FC/AA tel: (850) 488-8762
ICPC SF (800) 342-9152 (24-hr., toll-free abuse and
SSBG neglect registry hotline)
Linda Radigan, Asst. Secy., (850) 488-8762; fax: (850) 487-0688

Abuse Hotline
Vickie Goodman, Chf., (850) 487-4332; fax: (850) 487-3573

Professional Development
Carolyn Aidman, Chf., (850) 487-0841

FP/FS Family Preservation
Mike Haney, Chf., (850) 488-4062; fax: (850) 487-0688

Child Care
Larry Pintacuda, Chf., (850) 488-4900; fax: (850) 488-9584

Permanency Planning
Dee Richter, Chf., (850) 487-2383; fax: (850) 488-0751

Department of Children and Families—*Continued*

APS SA ADULT SERVICES
Nancy Fulton, Dir., (850) 488-8922; fax: (850) 922-4193

MR **DEVELOPMENTAL SERVICES PROGRAM OFFICE**
tel: (850) 488-4257; tdd: (850) 921-1304; fax: (850) 922-6456
Charles Kimber, Asst. Secy.

PROGRAM INITIATIVES
Susan Dickerson, Dir., (850) 488-4877, ext. 144

CLIENT PROGRAMS/DISTRICT SUPPORT
Donna Allen, Adm., (850) 488-4877, ext. 102

COMMUNITY DEVELOPMENT
Martha Foshee, Chf., (850) 488-4877, ext. 152

ECONOMIC SELF-SUFFICIENCY PROGRAM OFFICE
tel: (850) 488-3271; fax: (850) 488-2589
Linda Dilworth, Asst. Secy.

TECHNOLOGIES AND SYSTEMS DEVELOPMENT
(Vacant), Chf., (850) 921-5565

ES SSI/S PROGRAM POLICY
Reb Bridger, Chf., (850) 921-5572

TANF WELFARE REFORM
Don Winstead, Chf., (850) 921-5567

PROGRAM INTEGRITY
(Vacant), Chf., (850) 922-8370

Florida Agency for Health Care Administration

Bldg. 3
2728 Fort Knox Blvd.
Tallahassee, FL 32308
tel: (850) 488-1295; fax: (850) 922-7703
http://www.fdhc.state.fl.us
Douglas M. Cook, Dir., (850) 922-3809
Elizabeth Dudek, Asst. Dir., (850) 922-3809

MAP MEDICAID
Richard T. Lutz, Dir., (850) 488-3560; fax: (850) 488-2520

CHIP Gail Vail, AHCA Adm., (850) 922-7329; fax: (850) 922-7303; e-mail: vailg@fdhc.state.fl.us

HEALTH QUALITY ASSURANCE
2727 Mahan Dr.
Tallahassee, FL 32308-0700
Marshall Kelley, Dir., (850) 487-2527

LONG-TERM CARE UNIT
Pat Hall, Health Srvs. and Facilities Cnslt. Supv., (850) 487-3513; fax: (850) 922-5374

HOSPITALS UNIT
Tanya Williams, Human Srvs. and Facilities Cnslt. Supv., (850) 487-2717; fax: (850) 487-6240

ADMINISTRATIVE SERVICES
Christy Gregg, Dir., (850) 488-2964

HEALTH POLICY AND COST CONTROL
Erwin Bodo, Dir., (850) 922-5576

STATE HEALTH PURCHASING
Richard T. Lutz, Dir., (850) 922-3560

Related State Agencies

DEPARTMENT OF HEALTH
1317 Winewood Blvd.
Tallahassee, FL 32399-0700
http://www.state.fl.us/health
James T. Howell, MD, MPH, Secy., (850) 487-2945; fax: (850) 487-3729
Kandace M. Hill, Dep. Secy., (850) 487-2945; fax: (850) 487-3729
Richard G. Hunter, Dep. State Health Ofr., (850) 487-2945; fax: (850) 487-3729

PHSBG OFFICE OF DISEASE CONTROL
Landis K. Crockett, MD, MPH, Div. Dir., (850) 487-2220; fax: (850) 487-1521

CHC MCHBG FAMILY HEALTH SERVICES
WIC Donna Barber, RN, MPH, Div. Dir., (850) 487-1321; fax: (850) 488-2341

ENVIRONMENTAL HEALTH
Lyle Jerrett, PhD, Act. Div. Dir., (850) 488-6811; fax: (850) 922-6969

MCHBG CHILDREN'S MEDICAL SERVICES
Bldg. 6, Rm. 130
1309 Winewood Blvd.
Tallahassee, FL 32399-0700
tel: (850) 487-2690; fax: (850) 488-3813
Eric Handler, MD, Dep. Secy.

COMMUNICATIONS
Pam Potter-Rico, Act. Office Dir., (850) 487-3220; fax: (850) 488-6495

DEPARTMENT OF LABOR AND EMPLOYMENT SECURITY
303 Hartman Bldg.
2012 Capital Circle, SE
Tallahassee, FL 32399-2152
Doug Jamerson, Secy., (850) 922-7021; fax: (850) 488-8930
Barbara Butz, Asst. Secy., (850) 922-7021
Sheri Bryan, Exec. Staff Dir., (850) 922-7021

DIVISION OF ADMINISTRATIVE SERVICES
310 Hartman Bldg.
2012 Capital Circle, SE
Tallahassee, FL 32399-2161
Altha Manning, Dir., (850) 488-1188

Related State Agencies—*Continued*

Division of Workers' Compensation
300 Forrest Bldg.
2728 Centerview Dr.
Tallahassee, FL 32399-0680
Jimmy Glisson, Dir., (850) 488-2514

Division of Safety
Bldg. E
2002 Old Saint Augustine Rd.
Tallahassee, FL 32399-0663
Theresa Frederick, Dir., (850) 488-3044

Division of Jobs and Benefits
Atkins Bldg., Rm. 300
1320 Executive Center Dr.
Tallahassee, FL 32399-0667
Kathy McLeskey, Dir., (850) 488-7228; fax: (850) 487-1753
JTPA Arnell Willis, Chf., JTPA, (850) 488-9250; fax: (850) 488-0249

Bureau of Wages
202 Montgomery Bldg.
2562 Executive Center Circle East
Tallahassee, FL 32399-2140
Barbara Griffin, Act. Chf., (850) 487-2380

UC Division of Unemployment Compensation
201 Caldwell Bldg.
107 East Madison St.
Tallahassee, FL 32399-0206
Ken Holmes, Dir., (850) 921-3889

ADA VR Division of Vocational Rehabilitation
Bldg. A
2002 Old Saint Augustine Rd.
Tallahassee, FL 32399-0696
Tamara Bibb Allen, Dir., (850) 488-0059

Disability Determinations
100 Ashley Bldg.
1321 Executive Center Dr.
Tallahassee, FL 32399-6512
J. Dave Sellars, Dir., (850) 488-3330

BS VRB Division of Blind Services
200 Lafayette Bldg.
2551 Executive Center Dr., West
Tallahassee, FL 32399
tel: (850) 488-1330; fax: (850) 487-1804
Randy Touchton, Dir.

CSBG **DEPARTMENT OF COMMUNITY AFFAIRS**
2555 Shumard Oak Blvd.
Tallahassee, FL 32399-2100
http://www.state.fl.us/commaff/dca.html
James F. Murley, Secy., (850) 488-8466; fax: (850) 921-0781; e-mail: murleyj@dca.state.fl.us
Lena A. Price, Community Prgm. Adm., (850) 488-7541; fax: (850) 488-2488

CP **DEPARTMENT OF CORRECTIONS**
2601 Blair Stone Rd.
Tallahassee, FL 32399-2500
tel: (850) 488-5021; fax: (850) 488-4534
http://www.dc.state.fl.us
Harry K. Singletary Jr., Secy., (850) 488-7480; fax: (850) 922-2848
Bill Thurber, Dep. Secy., (850) 488-7860
JCSPP Stan Czerniak, Asst. Secy., Security and Institutional Mgmt., (850) 488-8181
Nancy Wittenberg, Asst. Secy., Office of Administration, (850) 488-3800
Charles Mathews, MD, Asst. Secy., Health, (850) 922-6645
Wilson Bell, Asst. Secy., Education and Job Training, (850) 488-2288
Harry Dodd, Asst. Secy., Exec. Srvs., (850) 488-9940
Marcellas Durham, Asst. Secy., Community Corrections, (850) 487-3865
Fred S[illegible]knecht, Inspector Gen., (850) 488-9265
Eugene Morris, Info. Dir., (850) 488-0420
PAR PRO Probation and Parole Services Office
Larry Hamilton, Bureau Chf., (850) 487-2165

PAR **PAROLE COMMISSION**
Bldg. C, 3rd Fl.
2601 Blair Stone Rd.
Tallahassee, FL 32399-2450
tel: (850) 922-0000 (recording); fax: (850) 487-1430
Edward Spooner, Chair, (850) 487-1980
Judith Wolson, Vice Chair, (850) 487-1978

DEPARTMENT OF EDUCATION
The Capitol, Plaza Level 8
Tallahassee, FL 32399-0400
Frank Brogan, Comm., (850) 487-1785; fax: (850) 413-0378

FLORIDA SCHOOL FOR THE DEAF AND THE BLIND
207 North San Marco Ave.
Saint Augustine, FL 32084-2799
tel: (800) 344-3732 (state-only); (850) 823-4000; fax: (850) 823-4018
http://www.fsdb.kiz.fl.us
Elmer Dillingham Jr., Pres.
Diane D. Holland, Parent Info. Dir., (850) 823-4021

DEPARTMENT OF MANAGEMENT SERVICES
4050 Esplanade Way
Tallahassee, FL 32399-0950
http://www.dms.state.fl.us

Related State Agencies—*Continued*

OFFICE OF THE SECRETARY
William H. Lindner, Secy., (850) 488-2786; fax: (850) 922-6149
Don Mills, Dep. Secy., (850) 488-3341
Derick Daniel, Dep. Secy., (850) 922-6870
Paul Rowell, Gen. Cnsl., (850) 487-1082; fax: (850) 922-6312
Brenda J. Smith, Dir., Leg. Affairs, (850) 488-6285
Marsha Koppe, Communication Coord., (850) 921-8999
Millie Seay, Inspector Gen., (850) 922-6869
P. J. Ponder, Adm., State Technology Office, (850) 488-4494

COMMISSION ON HUMAN RELATIONS
Bldg. F, Suite 240
Woodcrest Office Plaza
325 John Knox Rd.
Tallahassee, FL 32303-4149
Ronald McElrath, Exec. Dir., (850) 488-7082; fax: (850) 488-5291

ADMINISTRATION
George Haynie, Dir., (850) 488-0968; fax: (850) 922-6549

ADMINISTRATIVE HEARINGS
Desoto Bldg.
1230 Apalachee Parkway
Tallahassee, FL 32301
Sharyn Smith, Exec. Dir., (850) 488-9675

INFORMATION TECHNOLOGY PROGRAM
Linda Nelson, Dir., (850) 487-2914; fax: (850) 488-9837

HUMAN RESOURCE MANAGEMENT
Patsy Barber, Dir., (850) 922-5549; fax: (850) 922-4117
Customer Service Team, Labor Relations/Classification and Pay, (850) 922-5449

PURCHASING
George Banks, Dir., (850) 488-7303; fax: (850) 921-5979

DIVISION OF RETIREMENT
Bldg. C
Cedars Executive Center
2639 North Monroe St.
Tallahassee, FL 32399-1560
Andrew J. McMullian III, Dir., (850) 488-5541; fax: (850) 488-5290

STATE EMPLOYEES' INSURANCE
Charles Slavin, Dir., (850) 921-4605; fax: (850) 921-4594

CORRECTIONAL PRIVATIZATION COMMISSION
Mark Hodges, Exec. Dir., (850) 921-4034; fax: (850) 922-7594

VET **DEPARTMENT OF VETERANS AFFAIRS**
PO Box 31003
Saint Petersburg, FL 33731
http://fcn.state.fl.us/fdva/index.html
Carlos Rainwater, Exec. Dir., (813) 893-2440; fax: (813) 893-2497

OA **DEPARTMENT OF ELDER AFFAIRS**
Bldg. B, Suite 152
4040 Esplanade Way
Tallahassee, FL 32399-7000
tel: (850) 414-2000; fax: (850) 414-2004
http://information@elderaffairs.org
Bentley Lipscomb, Secy.

DEPARTMENT OF REVENUE
Carlton Bldg.
5050 West Tennessee St.
Tallahassee, FL 32399
L. H. Fuchs, Exec. Dir.

CSE CHILD SUPPPORT ENFORCEMENT PROGRAM
4070 Esplanade Way
Tallahassee, FL 32399-3150
tel: (850) 922-9590; fax: (850) 488-4401
Patricia Piller, Prgm. Dir.

ICJ YA **DEPARTMENT OF JUVENILE JUSTICE**
Y-PAR 2737 Centerview Dr.
Y-PRO Tallahassee, FL 32399-3100
tel: (850) 488-1850
http://www.djj.state.fl.us
Calvin Ross, Secy.
Woodrow Harper, Dep. Secy.

Department of Children and Families—District Offices

ADAMHBG, CA/N, CW, FC/AA, FS, MAP, MR, SA, SE, SSI/S, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM
(Contact district office or subdistrict office to secure name and address of local service centers.)

1. PENSACOLA (Escambia, Okaloosa, Santa Rosa, and Walton Counties)
    160 Governmental Center, PO Box 8420, Pensacola, FL 32505-8420
    Chuck Bates, Adm., (850) 595-8200; Customer Relations: (800) 342-0825; tdd: (850) 595-8215; fax: (850) 595-8026

Department of Children and Families
District Offices—*Continued*

2. TALLAHASSEE (Bay, Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Madison, Taylor, Wakulla, and Washington Counties)
    Cedars Executive Center, 2639 North Monroe St., Suite 200-A, Tallahassee, FL 32303
    John Awad, PhD, Adm., (850) 488-0567; Customer Relations: (800) 342-0825; tdd: (800) 226-6223; fax: (850) 488-6513
    Subdistrict 2A (Bay, Calhoun, Gulf, Holmes, Jackson, and Washington Counties)
        500 West 11th St., Panama City, FL 32401
        Katie Zimpfer, Adm., (850) 872-7648
    Subdistrict 2B (Gadsden, Franklin, Jefferson, Leon, Liberty, Madison, Taylor, and Wakulla Counties)
        Ambassador Bldg., 2005 Apalachee Parkway, Tallahassee, FL 32301
        Martin Cox, Adm., (850) 488-9217

3. GAINESVILLE (Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Putnam, Suwanee, and Union Counties)
    Bldg. 3, 1621 NE Waldo Rd., Gainesville, FL 32609-4598
    Esther Tibbs, Adm., (352) 955-5010; Customer Relations: (800) 342-9004; tdd: (800) 342-9004; fax: (352) 955-5163

4. JACKSONVILLE (Baker, Clay, Duval, Nassau, and Saint Johns Counties)
    PO Box 2417, Jacksonville, FL 32231-0083
    Lee Johnson, Adm., (904) 723-2050; Customer Relations: (800) 342-9685; tdd: (904) 724-8606; fax: (904) 723-5389

5. SAINT PETERSBURG (Pasco and Pinellas Counties)
    11351 Ulmerton Rd., Suite 414, Largo, FL 33778-1630
    Lynn Richard, Adm., (813) 588-7055; tdd: (813) 588-6617; fax: (813) 588-1980

6. TAMPA (Hillsborough and Manatee Counties)
    4000 West Dr. Martin Luther King Jr. Blvd., Tampa, FL 33614
    Don Dixon, Act. Adm., (813) 871-7444; tdd: (813) 871-7268; fax: (813) 871-7054

7. ORLANDO (Brevard, Orange, Osceola, and Seminole Counties)
    South Tower, Suite 1129, 400 West Robinson St., Orlando, FL 32801
    Syd McCallister, Adm., voice/tdd: (407) 245-0400; fax: (407) 245-0575
    Subdistrict 7A (Orange, Osceola, and Seminole Counties)
        3165 McCrory Pl., Orlando, FL 32803
        Susan Walker, Adm., (407) 897-5900
    Subdistrict 7B (Brevard County)
        705 Blake Ave., Cocoa, FL 32922
        Phil Penley, Adm., (407) 690-3870

8. FORT MYERS (Charlotte, Collier, DeSoto, Glades, Hendry, Lee, and Sarasota Counties)
    2295 Victoria Ave., Fort Myers, FL 33901
    Fran Gibbons, Act. Adm., (941) 338-2822; tdd: (941) 338-1432; fax: (941) 338-1443

9. WEST PALM BEACH (Palm Beach County)
    111 South Sapodilla Ave., West Palm Beach, FL 33401
    Edward Horton, Adm., (561) 837-5585; tdd: (800) 226-1347; fax: (561) 837-5106

10. FORT LAUDERDALE (Broward County)
    201 West Broward Blvd., Fort Lauderdale, FL 33301
    Johnny Brown, Adm., (954) 467-4298; tdd: (954) 467-4509; fax: (954) 467-4623

11. MIAMI (Dade and Monroe Counties)
    Regional Service Center, North Tower, Rm. 1007, 401 NW Second Ave., Miami, FL 33128
    Anita Bock, Adm., (305) 377-5055; tdd: (305) 377-5831; fax: (305) 377-5770

12. DAYTONA BEACH (Flagler and Volusia Counties)
    210 North Palmetto Ave., Suite 440, Daytona Beach, FL 32114
    Christine Davenport, Adm., (904) 238-4750; tdd: (904) 238-4648; fax: (904) 238-4905

13. WILDWOOD (Citrus, Hernando, Lake, Marion, and Sumter Counties)
    1601 West Gulf Atlantic Highway, Wildwood, FL 34785
    Sam White, Act. Adm., (352) 330-2177; tdd: (800) 955-8771; fax: (352) 330-1374

14. LAKELAND (Hardee, Highlands, and Polk Counties)
    4720 Old Highway 37, Lakeland, FL 33813
    Sue Gray, Adm., (941) 619-4100; tdd: (941) 534-0619; fax: (941) 648-3336

15. FORT PIERCE (Indian River, Martin, Okeechobee, and Saint Lucie Counties)
    337 North Fourth St., Suite A, Fort Pierce, FL 34950
    Pam Paulik, Act. Adm., (561) 467-3131; tdd: (800) 467-3138; fax: (561) 467-4169

County Public Human Service Agencies

GA

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM
(Most counties do not have general assistance programs. Following is a listing of selected counties that offer some services.)

BROWARD Fredrick Murry, Dir., Bureau of Children and Family Srvs., 115 South Andrews Ave., Rm. A-370, Fort Lauderdale, FL 33301—(954) 357-6344

DADE Dean Taylor, Dir., Dept. of Human Srvs., 111 NW First St., Suite 2210, Miami, FL 33128—(305) 375-4419

DUVAL Virgil Green, Dir., Emergency Assistance Prgm., 117 West Duval St., Suite 150, Jacksonville, FL 32202—(904) 630-4939

County Public Human Service Agencies—*Continued*

Hillsborough Cretta Johnson, Dir., Dept. of Health and Soc. Srvs., 601 East Kennedy Blvd., 25th Fl., Tampa, FL 33602—(813) 272-5040

Manatee Fred Loveland, Dir., Community Srvs., PO Box 1000, Bradenton, FL 34206—(941) 749-3030; fax: (941) 749-3040

Orange Ted Saunders, Senior Prgm. Mgr., Dept. of Soc. Srvs., 2100 East Michigan St., Orlando, FL 32806—(407) 836-6500

Palm Beach Rebecca Gregory, Dir., Div. of Human Srvs., 810 Datura St., Suite 350 West Palm Beach, FL 33401—(561) 355-4775

Pinellas Evelyn R. Bethell, Dir., Dept. of Soc. Srvs., 1100 Cleveland St., Suite 1500, Clearwater, FL 33755—(813) 464-8410

Key to Cities

over 30,000 population

City: County; District
Altamonte Springs: Seminole; 7
Boca Raton: Palm Beach; 9
Boynton Beach: Palm Beach; 9
Bradenton: Manatee; 6
Cape Coral: Lee; 8
Clearwater: Pinellas; 5
Coral Gables: Dade; 11
Coral Springs: Broward; 10
Davie: Broward; 10
Daytona Beach: Volusia; 12
Deerfield Beach: Broward; 10
Delray Beach: Palm Beach; 9
Dunedin: Pinellas; 5
Fort Lauderdale: Broward; 10
Fort Myers: Lee; 8
Fort Pierce: Saint Lucie; 15
Gainesville: Alachua; 3
Hallandale: Broward; 10
Hialeah: Dade; 11
Hollywood: Broward; 10
Jacksonville: Duval; 4
Kissimmee: Osceola; 7
Lakeland: Polk; 14
Largo: Pinellas; 5
Lauderhill: Broward; 10
Margate: Broward; 10
Melbourne: Brevard; 7

City: County; District
Miami: Dade; 11
Miami Beach: Dade; 11
Miramar: Broward; 10
North Miami: Dade; 11
North Miami Beach: Dade; 11
Ocala: Marion; 13
Orlando: Orange; 7
Ormond Beach: Volusia; 12
Palm Bay: Brevard; 7
Panama City: Bay; 2
Pembroke Pines: Broward; 10
Pensacola: Escambia; 1
Pinellas Park: Pinellas; 5
Plantation: Broward; 10
Pompano Beach: Broward; 10
Port Orange: Volusia; 12
Port Saint Lucie: Saint Lucie; 15
Saint Petersburg: Pinellas; 5
Sanford: Seminole; 7
Sarasota: Sarasota; 8
Sunrise: Broward; 10
Tallahassee: Leon; 2
Tamarac: Broward; 10
Tampa: Hillsborough; 6
Titusville: Brevard; 7
West Palm Beach: Palm Beach; 9

Georgia

Zell Miller (D) Gov., 203 State Capitol, Atlanta, GA 30334—(404) 656-1776

GEORGIA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Resources

Department of Medical Assistance

Related State Agencies. Department of Juvenile Justice; Department of Corrections; Department of Education; Department of Labor; Board of Pardons and Paroles; Department of Veterans Service; Merit System of Personnel Administration

County Departments of Family and Children Services

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance and social services programs are administered in Georgia by the Department of Human Resources' Division of Family and Children Services through the 159 county Departments of Family and Children Services, supervised by 13 field coordinators. Programs are federal-state funded.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration. The state does not have an optional supplement.

General assistance (GA) is provided at the discretion of each county and is locally funded where available. Nineteen county Departments of Family and Children Services provide GA; in those counties, the fiscal agent or county commissioner has authority for administering GA.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), SSI, Medicaid eligibility for TANF and related programs, the Job Training Partnership Act (JTPA), and the Low-Income Home Energy Assistance Program (LIHEAP).

Services provided under the supervision of the Division of Family and Children Services include child welfare (CA/N, CPS, CW), services to adults (SA), services to families (SF), family preservation and support services (FP/FS), and foster care/adoption assistance (FC/AA).

Other services within the Department of Human Resources are the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); services to the aged (APS, OA); vocational rehabilitation (VR); vocational rehabilitation for the blind (VRB); blind services (BS); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation (MR) services; the Community Services and Preventive Health Services Block Grants (CSBG, PHSBG); and the Community Health Centers (CHC) Program.

The Department of Medical Assistance is responsible for Medicaid (MAP) and the Children's Health Insurance Program (CHIP).

Related state agencies have responsibility for the adult correctional program (CP), adult probation and parole (PRO, PAR), youth corrections (YA), youth probation and aftercare (Y-PRO, Y-PAR), employment services (ES), unemployment compensation (UC), and veterans services (VET).

Where to Write

Client Inquiries

For **client inquiries**, the state ombudsman is:

Client Advocacy Office
Division of Family and Children Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs and eligibility requirements**, requests for **verification of legal residence for purposes of public assistance**, and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Georgia who are receiving assistance from other states** should be sent in duplicate to:

Mary Ellen Brown, Director
Economic Support Services Section
Division of Family and Children Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Requests for general information regarding **service programs and eligibility requirements** should be addressed in duplicate to:

Sarah Brownlee, Acting Director
Social Services Section
Division of Family and Children Services
Department of Human Resources
2 Peachtree St., 18th Fl.
Atlanta, GA 30303

Checks for assistance from other states for recipients living in Georgia should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be sent in duplicate to:

Dan Elmore, Director
Child Support Enforcement
Division of Family and Children Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Division of Rehabilitation Services
Department of Human Resources
2 Peachtree St., 23rd Fl., #310
Atlanta, GA 30303

Children

Requests for general information regarding **child protective services** and inquiries regarding **child abuse and neglect cases** should be addressed to:

David Hellwig, Acting Chief
Protective Services Unit
Social Services Section
Division of Family and Children Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Inquiries concerning **adoptions within Georgia** and correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Forrest Burson, Director
State Office of Adoptions
Department of Human Resources
2 Peachtree St., NW, Suite 11-210
Atlanta, GA 30303

Correspondence related to the **Interstate Compact on the Placement of Children** and information on requests for **custody studies in divorce cases** should be addressed in triplicate to:

Doris Walker, Foster Care Unit
Social Services Section
Division of Family and Children Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Jo C. Cato, Director
Day Care Licensing Section
Office of Regulatory Services
Department of Human Resources
2 Peachtree St., 20th Fl.
Atlanta, GA 30303

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Delores Woodward, Chief
Family Support Unit
Division of Family and Children Services
Department of Human Resources
2 Peachtree St., 12th Fl., #316
Atlanta, GA 30303

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Charles Hopkins, Program Chief
Mental Retardation
Program and Policy Development Section
Division of Mental Health, Mental Retardation, and
Substance Abuse
Department of Human Resources
2 Peachtree St., 3rd Fl.
Atlanta, GA 30303

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Judy Hagebak, Director
Division of Aging Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Inquiries regarding **adult/elder protective services** should be sent to:

David Hellwig, Acting Chief
Protective Services Unit
Social Services Section
Division of Family and Children Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

For client inquiries, the **state ombudsman for long-term care** is:

Barbara Fraser
Division of Aging Services
Department of Human Resources
2 Peachtree St., 18th Fl., #302
Atlanta, GA 30303
tel: (404) 657-5326

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in duplicate to:

Marty Rotter, Director
Office of Regulatory Services
Department of Human Resources
2 Peachtree St., 21st Fl.
Atlanta, GA 30303

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Hollis Williams, Chief
ABD Medicaid Unit
Economic Support Services Section
Division of Family and Children Services
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed in duplicate to:

Department of Medical Assistance
2 Peachtree St., 40th Fl.
Atlanta, GA 30303-3159
tel: (404) 298-1228; (800) 766-4456

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

David Dunbar, Director
Long-Term Care
Office of Regulatory Services
Department of Human Resources
2 Peachtree St., 22nd Fl., #331
Atlanta, GA 30303

Correspondence related to the **Interstate Compact on Mental Health** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Larry Walker
Division of Mental Health, Mental Retardation, and
Substance Abuse
Department of Human Resources
2 Peachtree St., 3rd Fl., West
Atlanta, GA 30303

Communications regarding **mental institutions and community mental health clinics** should be addressed in duplicate to:

Carl E. Roland Jr., Director
Division of Mental Health, Mental Retardation, and
Substance Abuse
Department of Human Resources
2 Peachtree St.
Atlanta, GA 30303

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

A. G. Thomas, Director
Facilities Division
Department of Corrections
Floyd Veterans Memorial Bldg.
756 East Tower
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334

Inquiries regarding **adult probation** should be addressed in duplicate to:

Larry Anderson, Director
Probation Division
Department of Corrections
Floyd Veterans Memorial Bldg.
756 East Tower
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334

Inquiries regarding **adult parole** should be addressed to:

Board of Pardons and Paroles
Floyd Veterans Memorial Bldg.
East Tower, 5th Fl.
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Gail Wilkes
Department of Corrections
Floyd Veterans Memorial Bldg.
756 East Tower
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334

Joe Kuebler, Compact Administrator
Board of Pardons and Parole
Floyd Veterans Memorial Bldg.
East Tower, 5th Fl.
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334

Requests for **residence and other social information about inmates of juvenile correctional institutions** should be sent in duplicate to:

William (Chip) Wheeler, PhD, Director
Division of Campus Operations
Department of Juvenile Justice
2 Peachtree St., 5th Fl.
Atlanta, GA 30303-3139

Yolanda Collins
Department of Corrections
Floyd Veterans Memorial Bldg.
756 East Tower
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334

Inquiries regarding **juvenile probation and aftercare** should be addressed in duplicate to:

Gwendolyn Skinner, Director
Division of Community Programs
Department of Juvenile Justice
2 Peachtree St., 5th Fl.
Atlanta, GA 30303-3139

Correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Cindy Pittman, Interstate Compact Coordinator
Runaway Investigation Unit
Department of Juvenile Justice
1585 County Farm Rd.
Marietta, GA 30064

The cutoff age for juveniles is 17 years.

Vital Statistics

Birth and death records (since 1919) are maintained by the Department of Human Resources. The fee for a search and/or initial certified copy is $10, $5 for each additional copy of the same certificate ordered at the same time. Address inquiries to:

Vital Records Service
47 Trinity Ave., SW, Rm. 217-H
Atlanta, GA 30334-5600
tel: (404) 656-4750

Marriage records (since 1952) are kept by the county ordinaries, and **divorce records** by the county clerks. Fees vary among the counties.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Merit System of Personnel Administration
200 Piedmont Ave., Rm. 502
Atlanta, GA 30334

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Steve Love, Acting Deputy Director, Division of Family and Children Services, Department of Human Resources, 2 Peachtree St., Atlanta, GA 30303—(404) 657-7662; fax: (404) 657-5105

Children's Health Insurance Program. Fran Ellington, Director, Medical Eligibility, Department of Medical Assistance, 2 Peachtree St., 40th Fl., Atlanta, GA 30303-3159—(404) 651-9981; fax: (404) 656-4913; e-mail: fellington@dma.state.ga.us

Food Stamp Work/Employment and Training. Sylvia Elam, Chief, Employment Services Unit, Division of Family and Children Services, Department of Human Resources, 2 Peachtree St., Atlanta, GA 30303—(404) 657-3727; fax: (404) 657-3415

Fraud and Abuse Investigation. John Hunsucker, Director, Office of Fraud and Abuse, Department of Human Resources, 2 Northside 75, Atlanta, GA 30318—(404) 352-6040; fax: (404) 352-6042

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Michelle Ozumba, Director, Project Teen Plus, Division of Public Health, Department of Human Resources, 2 Peachtree St., Suite 8-205, Atlanta, GA 30303—(404) 657-2861; fax: (404) 657-7307

Immigration Issues. *Alien Eligibility.* Nell Gamble, Policy Consultant, Division of Family and Children Services, Department of Human Resources, 2 Peachtree St., Atlanta, GA 30303—(404) 657-3605; fax: (404) 657-3626

Information Systems. Lynn R. Simms, Application Manager, Automated Information Services, Division of Family and Children Services, Department of Human Resources, 2 Peachtree St., Atlanta, GA 30303—(404) 657-3718; fax: (404) 657-3784

Legal Matters. Sandy Laszlo, Director, Legal Services, Department of Human Resources, 2 Peachtree St., 29th Fl., Atlanta, GA 30303—(404) 656-5653; fax: (404) 651-7845

Public Information. Joyce Goldberg, Director, Office of Communications, Department of Human Resources, 2 Peachtree St., 29th Fl., Atlanta, GA 30303—(404) 656-4937; fax: (404) 651-6815; e-mail: jgoldbrg@dhr.state.ga.us

Research and Statistics. Ted Burgess, Planning and Budget Administrator, Office of Planning and Budget Services, Department of Human Resources, 2 Peachtree St., 30th Fl., #450, Atlanta, GA 30303—(404) 463-6001; fax: (404) 463-8596

Staff Development. Sonia Johnson, Director, Customer Service and Training Section, Division of Family and Children Services, Department of Human Services, 2 Peachtree St., 16th Fl., #101, Atlanta, GA 30303—(404) 657-5149; fax: (404) 657-4058

Substance Abuse. Tom Hester, Medical Director, Division of Mental Health, Mental Retardation, and Substance Abuse, Department of Human Resources, 2 Peachtree St., Rm. 22-250, Atlanta, GA 30303—(404) 657-6407; fax: (404) 657-5681

Welfare to Work. *Welfare-to-Work Grants Program.* Ted Burgess, Planning and Budget Administrator, Office of Planning and Budget Services, Department of Human Resources, 2 Peachtree St., Rm. 30-270, Atlanta, GA 30303—(404) 463-6001; fax: (404) 463-8596; *TANF welfare-to-work programs and job placement/job readiness programs.* Mary Ellen Brown, Director, Economic Support Services Section, Division of Family and Children Services, Department of Human Resources, 2 Peachtree St., Atlanta, GA 30303—(404) 657-3702; fax: (404) 657-3785

BEST COPY AVAILABLE

Georgia Department of Human Resources

2 Peachtree St., 29th Fl.
Atlanta, GA 30303
http://www.state.ga.us/Departments/DHR
Tommy Olmstead, Comm., (404) 651-6314; fax: (404) 651-8669
Yvonne Johnson, Dep. Comm., (404) 656-2624
Alan Essig, Asst. Comm. for Policy and Government Srvs., (404) 656-6395; fax: (404) 651-6886

Office of Planning and Budget Services
Lynn Ladd, Dir., (404) 656-4472; fax: (404) 651-8596
Ted Burgess, Planning and Budget Adm., (404) 463-6001; fax: (404) 463-8596
Diane Bell, Dir., Planning and Financial Mgmt., (404) 651-7996; fax: (404) 651-8596

Office of Communications
Joyce Goldberg, Dir., (404) 656-4937; fax: (404) 651-6815; e-mail: jgoldbrg@dhr.state.ga.us

Legal Services
Sandy Laszlo, Dir., (404) 656-5653; fax: (404) 651-7845

Office of Audits
Legislative Office Bldg., Rm. 112
Atlanta, GA 30334
(Vacant), Dir., (404) 656-9292; fax: (404) 651-5091

Office of Financial Services
Kate Pfirman, Act. Dir., (404) 656-2072; fax: (404) 651-9337

Office of Fraud and Abuse
2 Northside 75
Atlanta, GA 30318
John Hunsucker, Dir., (404) 352-6040; fax: (404) 352-6042

Office of Human Resource Management
Reuben Lasseter, Dir., (404) 656-6750; fax: (404) 657-5803

Office of Regulatory Services
Marty Rotter, Dir., (404) 657-5701; fax: (404) 657-5708
David Dunbar, Dir., Long-Term Care, (404) 657-5858; fax: (404) 657-8935

ICAMA State Office of Adoptions
2 Peachtree St., NW, Suite 11-210
Atlanta, GA 30303
tel: (404) 657-3550; fax: (404) 657-9498
Forrest Burson, Dir.

CSBG/CW FC/AA FS/JTPA LIHEAP/SA SF/SSBG SSI/S **DIVISION OF FAMILY AND CHILDREN SERVICES**
Peg Peters, Dir., (404) 651-8409; fax: (404) 657-5105
Steve Love, Act. Dep. Dir., (404) 657-7662; fax: (404) 657-5105

EBT Sandra Mathis, EBT Project Dir., (404) 657-3706; fax: (404) 657-6944

Economic Support Services Section
TANF Mary Ellen Brown, Dir., (404) 657-3702; fax: (404) 657-3785
MAP Hollis Williams, Chf., ABD Medicaid Unit, (404) 657-3596

Social Services Section
FP/FS Sarah Brownlee, Act. Dir., (404) 657-3400; fax: (404) 657-3415
APS/CA/N CPS David Hellwig, Act. Chf., Protective Srvs. Unit, (404) 657-3419
ICPC Doris Walker, Foster Care Unit, (404) 657-3458; fax: (404) 657-3415
Delores Woodward, Chf., Family Support Unit, (404) 657-3436; fax: (404) 657-3489

Customer Service and Training Section
Sonja Johnson, Dir., (404) 657-5149; fax: (404) 657-4058

CSE Child Support Enforcement
Dan Elmore, Dir., (404) 657-3856; fax: (404) 657-3860

AOA **DIVISION OF AGING SERVICES**
Judy Hagebak, Dir., (404) 657-5255; fax: (404) 657-5285
Barbara Fraser, Ombudsman for Long-Term Care, (404) 657-5326; fax: (404) 657-5285

ADA/BS VR/VRB **DIVISION OF REHABILITATION SERVICES**
Peggy Rosser, Dir., (404) 657-3000; fax: (404) 657-3079

CHC/MCHBG PHSBG WIC **DIVISION OF PUBLIC HEALTH**
Patrick Meehan, MD, Dir., (404) 657-2700; fax: (404) 657-2715
Rolando Thorne, Interim Dir., WIC Prgm., (404) 657-2900; fax: (404) 657-2910

ADAMHBG ICMH/MR **DIVISION OF MENTAL HEALTH, MENTAL RETARDATION, AND SUBSTANCE ABUSE**
Carl E. Roland Jr., Dir., (404) 657-2252; fax: (404) 657-2256
Larry Walker, (404) 657-2140
Darleen Meador, Dir., Prgm. and Policy Development Sec., (404) 657-2273; fax: (404) 657-2160
Charles Hopkins, Prgm. Chf., Mental Retardation, (404) 657-6087; fax: (404) 657-2160

Public Information
Xenia Wiggins, Dir., (404) 657-2272; fax: (404) 657-2107

Georgia Department of Medical Assistance

2 Peachtree St., 40th Fl.
Atlanta, GA 30303-3159
MAP William R. Taylor, MD, MPH, Comm., (404) 656-4479; fax: (404) 651-6880; e-mail: wtaylor@dma.state.ga.us
CHIP Margaret Taylor, Chf. Dep. Comm., (404) 656-4479; fax: (404) 651-6880
Herbert Weldon, Dep. Comm., Finance, Administration, and Systems, (404) 656-4496
Mark Trail, Dep. Comm., Prgm. Operations and Policy

Related State Agencies

ICJ YA **DEPARTMENT OF JUVENILE JUSTICE**
Y-PAR 2 Peachtree St., 5th Fl.
Atlanta, GA 30303-3139
tel: (404) 657-2410
http://www.state.ga.us/departments/djj
Eugene P. Walker, PhD, Comm., (404) 657-2401; fax: (404) 657-2473
Tom Coleman, EdD, Dep. Comm., (404) 657-2406
Cora Kilpatrick, Confidential Secy., (404) 657-2401
Jaci Mays Vickers, Exec. Asst., (404) 657-2408
Jimmy Taylor, Legal Srvs. Ofr., (404) 657-2415
Iris Smith, Dep. Comm., Prgms., (404) 657-2414
Gail J. Love, Dep. Comm., Business Srvs., (404) 657-2462
Steve Herndon, Dir., Office of Prevention, Prgm. Development, and Evaluation, (404) 657-1809
Ronald Carter, Dir., Office of Law Enforcement, (770) 528-4240

Division of Campus Operations
William (Chip) Wheeler, PhD, Dir., (404) 657-2446

Y-PRO Division of Community Programs
Gwendolyn Skinner, Dir., (404) 657-4231

Division of Detention Services
Nathan Davis, Dir., (404) 657-2417

CP ICSPP **DEPARTMENT OF CORRECTIONS**
Floyd Veterans Memorial Bldg.
756 East Tower
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334
tel: (404) 656-6002; fax: (404) 651-6818
J. Wayne Garner, Comm.

Facilities Division
A. G. Thomas, Dir., (404) 656-2809

PRO Probation Division
Larry Anderson, Dir., (404) 656-4747
Linda Layton, Operations Coord., (404) 656-4747

DEPARTMENT OF EDUCATION
2066 Twin Towers East
Atlanta, GA 30334-5001
http://www.doe.k12.ga.us
Linda C. Schrenko, State Supt. of Schools, (404) 656-2800; fax: (404) 651-8737

DEPARTMENT OF LABOR
148 International Blvd., NE
Atlanta, GA 30303
http://www.dol.state.ga.us
Marti Fullerton, Comm., (404) 656-3011; fax: (404) 656-2683
Milton Martin, Dep. Comm., (404) 657-8988
ES Helen Parker, Asst. Comm., Employment Srvs., (404) 656-6380; fax: (404) 657-8285
UC Walter N. Adams, Asst. Comm., Unemployment Insurance, (404) 656-3050; fax: (404) 656-9750
Andrea Harper, Asst. Comm., Job Training, (404) 656-7392; fax: (404) 651-9377
Sam Hall, Dir., Communications, (404) 656-3032; fax: (404) 657-9996; e-mail: samhall@dol.state.ga.us

PAR **BOARD OF PARDONS AND PAROLES**
Floyd Veterans Memorial Bldg.
East Tower, 5th Fl.
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334
Walter Ray, Chair, (404) 657-9451
Jim Wetherington, Vice Chair
ICSPP Joe Kuebler, Compact Adm., (404) 656-5747; fax: (404) 651-6723

VET **DEPARTMENT OF VETERANS SERVICE**
Floyd Veterans Memorial Bldg., Suite E-970
2 Martin Luther King Jr. Dr., SE
Atlanta, GA 30334
tel: (404) 656-2300; fax: (404) 656-7006
Pete Wheeler, Comm.

EEO MS **MERIT SYSTEM OF PERSONNEL ADMINISTRATION**
200 Piedmont Ave., Rm. 502
Atlanta, GA 30334
Dana R. Russell, Comm., (404) 656-2705; fax: (404) 656-5979
Betty Pritchett, EEO Ofr., (404) 656-2705; fax: (404) 656-5979

County Departments of Family and Children Services

CA/N, CW, FC/AA, FS, GA, MAP, SA, SF, TANF
Hours of service: Mon.–Fri. 8:15 AM to 4:45 PM

Appling A. Vance Faircloth, Dir., 1204 West Parker St., Baxley, GA 31513—(912) 366-1010; fax: (912) 366-1045
Atkinson Gerald Hayes, Dir., 204 East Legion Ave., Pearson, GA 31642-2078—(912) 422-3242; fax: (912) 422-3538
Bacon Sherry Moore, Dir., 417 South Dixon St., Alma, GA 31510-0447—(912) 632-8375; fax: (912) 632-5007
Baker Constance Hobbs, Dir., 101 Sunset Blvd., Newton, GA 31770-0540—(912) 734-5247; fax: (912) 734-8442
Baldwin Eva Stevenson, Dir., 154 Roberson Mill Rd., Milledgeville, GA 31061-0430—(912) 453-4135; fax: (912) 453-6531
Banks Margaret W. Halski, Dir., 423 Evans St., Homer, GA 30547—(706) 677-2272; fax: (706) 677-2196
Barrow Edwin R. Mooney, Dir., 16 Lee St., Winder, GA 30680-0546—(706) 868-4222; fax: (706) 868-4235
Bartow Linda V. Dysart, Dir., 47 Brooks Dr., Cartersville, GA 30120-1679—(770) 387-3710; fax: (770) 387-3944
Ben Hill Gary D. Smith, Dir., 124 South Grant St., Fitzgerald, GA 31750-2901—(912) 426-5300; fax: (912) 426-5338
Berrien Myron W. Harper, Dir., 301 South Jefferson St., Nashville, GA 31639-5008—(912) 686-5568; fax: (912) 686-3933
Bibb Marjorie W. Almand, Dir., 456 Oglethorpe St., Macon, GA 31201-3278—(912) 751-6051; fax: (912) 751-6578
Bleckley Roger Bryant, Dir., 401 Peacock St., Cochran, GA 31014-0499—(912) 934-3172; fax: (912) 934-3332
Brantley Lelia C. Lyle, Dir., Highway 84, West, Nahunta, GA 31553-0308—(912) 462-6171; fax: (912) 462-7255
Brooks Theresa L. Joseph, Dir., 201 South Barnes St., Quitman, GA 31643-0671—(912) 263-7567; fax: (912) 263-9014
Bryan Janet T. Rushing, Dir., 51 North Courthouse St., Pembroke, GA 31321-0398—(912) 653-2805; fax: (912) 653-2803
Bulloch Elizabeth Tankersley, Dir., 41 Pulaski Highway, Statesboro, GA 30458-1103—(912) 871-1333; fax: (912) 871-5990
Burke Susan R. Coursey, Dir., 729 West Sixth St., Waynesboro, GA 30830-0390—(706) 554-7751; fax: (706) 554-7093
Butts Susan S. Redding, Dir., 178 Kennedy Dr., Jackson, GA 30233-1187—(770) 504-2200; fax: (770) 504-2204
Calhoun Theresa F. Barr, Dir., 345 Main St., Morgan, GA 31766-0009—(912) 849-2625; fax: (912) 849-2308
Camden Leroy Felder, Dir., 1300 Charles Gilman Jr. Ave., Kingsland, GA 31766-0068—(912) 729-4583; fax: (912) 729-7969
Candler Kathleen P. Martin, Dir., 750 South Leroy St., Metter, GA 30439-0046—(912) 685-2163; fax: (912) 685-3690
Carroll Wylene S. Williams, Dir., 165 Independence Dr., Carrollton, GA 30116-9000—(770) 830-2050; fax: (770) 830-2106
Catoosa Terry W. Catlett, Dir., 7195 Nashville St., Ringgold, GA 30736-0058—(706) 935-2368; fax: (706) 965-7727
Charlton Brenda Gowen, Dir., 401 West Oak St., Folkston, GA 31537-0395—(912) 496-2527; fax: (912) 496-4232
Chatham Fred Foster, Dir., 2 East Henry St., Savannah, GA 31498-1301—(912) 651-2211; fax: (912) 651-2890
Chattahoochee Brenda Humber, Dir., 70 McNaughton St., Cusseta, GA 31805-0070—(706) 989-3681; fax: (706) 989-1066
Chattooga Sharon L. Pinion, Dir., 302 South Commerce St., Summerville, GA 30747-0250—(706) 857-0817; fax: (706) 857-0823
Cherokee Glenda D. Thompson, Dir., 105 Lamar Haley Parkway, Canton, GA 30114-0826—(770) 720-3610; fax: (770) 720-3680
Clarke Sid Jesup, Act. Dir., 284 North Ave., Athens, GA 30603-1887—(706) 227-7000; fax: (706) 369-5809
Clay Jeanne C. Hall, Dir., 202 South Wilson St., Fort Gaines, GA 31751-0189—(912) 768-2511; fax: (912) 768-3265
Clayton Cathy Ratti, Dir., 877 Battlecreek Rd., Jonesboro, GA 30236-1942—(770) 473-2300; fax: (770) 478-5948
Clinch Linda S. Morrison, Dir., 101 East Shirley Rd., Homerville, GA 31634-0396—(912) 389-4286; fax: (912) 389-4419
Cobb Jane Jones, Dir., 325 Fairground St., Marietta, GA 30060-2399—(770) 528-5000; fax: (770) 528-5154
Coffee Nora V. Merritt, Dir., 1300 West Baker Highway, Douglas, GA 31533-0957—(912) 389-4286; fax: (912) 389-4419
Colquitt D. Lynette Conner, Dir., 1033 First St., SE, Moultrie, GA 31776-1020—(912) 890-7900; fax: (912) 890-7811
Columbia Linda Joesbury, Dir., 3658 Columbia Rd., Appling, GA 30802-0340—(706) 541-1640; fax: (706) 541-0330
Cook Jo-Ann C. Blair, Dir., 1010 South Hutchinson Ave., Adel, GA 31620-0109—(912) 896-3672; fax: (912) 896-7709
Coweta William T. McCorkle, Dir., 533 Highway 29 North, Newnan, GA 30263-7234—(706) 254-7234; fax: (706) 254-7243
Crawford Carolyn T. Liles, Dir., 586 Dugger Ave., Roberta, GA 31078-0097—(912) 836-3565; fax: (912) 836-3027
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Dodge Diane B. Cheek, Dir., 112 Plaza Lane, Eastman, GA 31023-4219—(912) 374-6760; fax: (912) 374-6764
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Dougherty Robert C. Pollock, Dir., 217 West Oglethorpe Blvd., Albany, GA 31706-3249—(912) 430-4118; fax: (912) 430-4355
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County Departments of Family and Children Services—*Continued*

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Hancock Robert L. Moore, Dir., Augusta Highway, Sparta, GA 31087-0070—(706) 444-6541; fax: (706) 444-7763

Haralson Peggy S. Carroll, Dir., 21 Magnolia St., Buchanan, GA 30113-0324—(770) 646-3885; fax: (770) 646-9373

Harris Josephine Bray, Dir., 134 North College St., Hamilton, GA 31811-0285—(706) 628-4226; fax: (706) 628-5392

Hart Thomas L. Mullenix, Dir., 496 East Howell St., Hartwell, GA 30643-0518—(706) 376-5157; fax: (706) 376-7371

Heard Gail B. Daniel, Dir., 7686 U.S. Highway 27, Franklin, GA 30217-0385—(706) 675-3361; fax: (706) 675-0516

Henry Phyllis G. Shrader, Dir., 125 Henry Parkway, McDonough, GA 30253-6636—(770) 954-2014; fax: (770) 954-2329

Houston Larry D. Aaron, Dir., 92 Cohen Walker Dr., Warner Robins, GA 31088—(912) 988-7600; fax: (912) 988-7617

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Jackson Jerry W. Payne, Dir., 456 Athens St., Jefferson, GA 30549-1408—(706) 367-3000; fax: (706) 367-3044

Jasper LaRue T. Camp, Dir., 144 North Warren St., Monticello, GA 31064-1154—(706) 468-6461; fax: (706) 468-1338

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County Departments of Family and Children Services—*Continued*

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County Departments of Family and Children Services—*Continued*

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Key to Cities

over 30,000 population

City: County
Albany: Dougherty
Athens: Clarke
Atlanta: Fulton
Augusta: Richmond
Columbus: Muscogee
East Point: Fulton
Macon: Bibb

City: County
Marietta: Cobb
Rome: Floyd
Roswell: Fulton
Savannah: Chatham
Smyrna: Cobb
Valdosta: Lowndes
Warner Robins: Houston

Guam

Carl T. C. Gutierrez (D) Gov., Executive Chamber, PO Box 2950, Agana, GU 96910—(671) 472-8931

Washington Office: John Hasselmann, Dir., 444 North Capitol St., Suite 532, Washington, DC 20001—(202) 624-3670; fax: (202) 624-3679

GUAM AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Public Health and Social Services

Related Territorial Agencies. Department of Corrections; Superior Court of Guam; Department of Integrated Services for Individuals with Disabilities; Department of Labor; Agency for Human Resources Development; Department of Mental Health and Substance Abuse; Department of Education; Veterans Affairs; Department of Youth Affairs

Note: Program and title abbreviations are listed on page 4

Administration of Human Services

Human service programs in Guam are administered by the Department of Public Health and Social Services' Division of Public Welfare. Programs are federal-territorial funded.

Guam was excluded from the Supplemental Security Income Program.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF), Medicaid eligibility (MAP), the medically indigent program, the Children's Health Insurance Program (CHIP), the catastrophic illness assistance program, general assistance (GA), Food Stamps (FS), old age assistance (OAA), aid to the blind (AB), aid to the permanently and totally disabled (AD), the Low-Income Home Energy Assistance Program (LIHEAP), employment and training, and child care services.

Services include combined services to the aged, blind, and disabled (SABD); services to families (SF); and child welfare programs (CA/N, CPS, CW), including foster care/adoption assistance (FC/AA) and family preservation and support services (FP/FS). Services to the aged under the Older Americans Act (APS, OA) are provided by the Division of Senior Citizens. The Division of Public Welfare is the designated agency responsible for licensing child-care facilities.

Services provided by the Department's Division of Public Health include the Maternal and Child Health Block Grant (MCHBG), the Community Health Centers (CHC) Program, the Preventive Health Services Block Grant (PHSBG), and the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

Related territorial agencies have responsibility for the correctional program for adults (CP); adult parole (PAR); probation (PRO); juvenile justice (YA), including parole and probation (Y-PAR, Y-PRO); vocational rehabilitation (VR); employment services (ES); the Job Training Partnership Act (JTPA); and the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG).

Where to Write

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families** and **assistance and service programs** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Guam who are receiving assistance from other states** should be addressed in duplicate to:

Dennis G. Rodriguez, Director
Department of Public Health and Social Services
Government of Guam
PO Box 2816
Agana, GU 96932

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Margot Bean, Deputy Attorney General
Family Services Division
Department of Law
238 Archbishop Flores St., Suite 701
Agana, GU 96910

Checks for assistance from other states for recipients living in Guam should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding **the Americans with Disabilities Act** should be addressed in duplicate to:

Joseph Artero Cameron, Director
Department of Integrated Services for Individuals with Disabilities
Government of Guam
1313 Central Ave.
Tiyan, GU 96913

Children

Inquiries concerning **child protective services, child abuse and neglect cases, adoptions within Guam,** correspondence related to the **interstate placement of children,** information on requests for **custody studies in divorce cases,** and inquiries concerning the **licensing of child-care facilities, interstate adoption,** and **eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Dennis G. Rodriguez, Director
Department of Public Health and Social Services
Government of Guam
PO Box 2816
Agana, GU 96932

Inquiries regarding programs for **mentally retarded children** should be addressed in duplicate to:

Vicente T. Leon Guerrero, Associate Superintendent
Division of Special Education
Department of Education
Government of Guam
PO Box DE
Agana, GU 96910

Adults/Elderly

Inquiries regarding **adult/elder services, adult/elder protective services,** and the **licensing of long-term care facilities for adults and the elderly** should be sent in duplicate to:

Dennis G. Rodriguez, Director
Department of Public Health and Social Services
Government of Guam
PO Box 2816
Agana, GU 96932

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be addressed in duplicate to:

Dennis G. Rodriguez, Director
Department of Public Health and Social Services
Government of Guam
PO Box 2816
Agana, GU 96932

Requests for information on the **licensing of hospitals** should be sent in duplicate to:

Tyrone Taitano, Administrator
Guam Memorial Hospital
850 Gov. Carlos G. Camacho Rd.
Oka, Tamuning, GU 96911

Requests for information regarding **licensing of nursing homes** should be submitted in duplicate to:

Dennis G. Rodriguez, Director
Department of Public Health and Social Services
Government of Guam
PO Box 2816
Agana, GU 96932

Correspondence related to the **importation and deportation of mental patients,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **social information about persons who are mentally ill** should be addressed in duplicate to:

John W. Leon Guerrero, Director
Department of Mental Health and Substance Abuse
Government of Guam
790 Gov. Carlos G. Camacho Rd.
Tamuning, GU 96911

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Eduardo C. Bitanga, Director
Department of Corrections
Government of Guam
PO Box 3236
Agana, GU 96910

Inquiries regarding **adult probation** should be addressed in duplicate to:

Adult Probation
Superior Court of Guam
Judiciary Bldg.
120 West O'Brien Dr.
Agana, GU 96910

Inquiries regarding **adult parole** should be addressed in duplicate to:

Parole Services
Department of Corrections
Government of Guam
PO Box 3236
Agana, GU 96910

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Presiding Judge Alberto C. Lamorena III
Superior Court of Guam
Judiciary Bldg.
120 West O'Brien Dr.
Agana, GU 96910

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile probation and parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Sister Mary John Cristobal, Deputy Interstate Compact Administrator
Superior Court of Guam
Judiciary Bldg.
120 West O'Brien Dr.
Agana, GU 96932

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, and marriage records (since 1901) are maintained by the Department of Public Health and Social Services. There is no fee for verification of information and certified copies cost $5. Address inquiries in duplicate to:

Carolyn Garrido, Registrar
Vital Statistics Office
Department of Public Health and Social Services
PO Box 2816
Agana, GU 96932
tel: (671) 735-7292; fax: (671) 734-5910

Divorce records (since 1971) are maintained by the Superior Court of Guam. Verification of information is free of charge and certified copies cost $1.50. Address inquiries in duplicate to:

Records Section
Superior Court of Guam
Judiciary Bldg.
120 West O'Brien Dr.
Agana, GU 96932
tel: (671) 475-3370; fax: (671) 477-3184

Employment

Inquiries regarding **employment by Guam agencies** should be addressed in duplicate to:

Personnel Services Division
Department of Administration
Government of Guam
PO Box 884
Agana, GU 96932
tel: (671) 475-1141; fax: (671) 477-7100

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Doris L. G. Moylan, Social Services Supervisor, Child Care, Work Programs, Division of Public Welfare, Department of Public Health and Social Services, PO Box 2816, Agana, GU 96932—(671) 735-7286; fax: (671) 735-7015; e-mail: dmoylan@ns.gov.gu

Children's Health Insurance Program. Adoracion Solidum, Human Services Administrator, Bureau of Health Care Financing, Division of Public Welfare, Department of Public Health and Social Services, Government of Guam, PO Box 2816, Agana, GU 96932—(671) 735-7269; fax: (671) 734-6860; e-mail: dorys@ns.gov.gu

Food Stamp Work/Employment and Training. Julia K. Berg, Human Services Administrator, Bureau of Economic Security, Division of Public Welfare, Department of Public Health and Social Services, PO Box 2816, Agana, GU 96932—(671) 735-7279; fax: (671) 734-7016; e-mail: jberg@ns.gov.gu

Fraud and Abuse Investigation and **Research and Statistics.** Linda Ann T. Susuico, Human Services Administrator, Bureau of Management Support, Division of Public Welfare, Department of Public Health and Social Services, PO Box 2816, Agana, GU 96932—(671) 475-2680; fax: (671) 472-8942; e-mail: lsusuico@ns.gov.gu

Illegitimacy Rate Reduction Bonus. Jeanette S. Tanos, Administrator, Bureau of Family Health and Nursing Services, Division of Public Health, Department of Public Health and Social Services, Government of Guam, PO Box 2816, Agana, GU 96932—(671) 735-7116; fax: (671) 734-7097; e-mail: stanos@ns.gov.gu

Information Systems. Ronald J. Santos, Administrator, Systems Group, Office of the Director, Department of Public Health and Social Services, PO Box 2816, Agana, GU 96932—(671) 735-7175; fax: (671) 734-5910; e-mail: rjsantos@ns.gov.gu

Legal Matters. Gus F. Diaz, Acting Attorney General, Department of Law, Judicial Center Bldg., Suite 2-200E, 120 West O'Brien Dr., Agana, GU 96932—(671) 475-3324; fax: (671) 472-2493

Public Information. Department of Public Health and Social Services, PO Box 2816, Agana, GU 96932—(671) 735-7102; fax: (671) 734-5910

Substance Abuse. Angelina G. Mummert, Health Services Administrator, Bureau of Community Health Services, Division of Public Health, Department of Public Health and Social Services, Government of Guam, PO Box 2816, Agana, GU 96932—(671) 475-0671; fax: (671)477-7626; e-mail: angmum@ns.gov.gu

Teen Pregnancy. Jeanette S. Tanos, Administrator, Bureau of Family Health and Nursing Services, Division of Public Health, Department of Public Health and Social Services, Government of Guam, PO Box 2816, Agana, GU 96932—(671) 735-7116; fax: (671) 734-7097; e-mail: stanos@ns.gov.gu

Welfare to Work. *Welfare-to-Work Grant Program and TANF welfare-to-work programs.* Julia K. Berg, Human Services Administrator, Bureau of Economic Security, Division of Public Welfare, Department of Public Health and Social Services, Government of Guam, PO Box 2816, Agana, GU 96932—(671) 735-7279; fax: (671) 734-3364; e-mail: jberg@ns.gov.gu; *job placement/job readiness programs.* Doris L. G. Moylan, Social Services Supervisor, Work Programs, Division of Public Welfare, Department of Public Health and Social Services, PO Box 2816, Agana, GU 96932—(671) 735-7286; fax: (671) 735-7015; e-mail: dmoylan@ns.gov.gu

Guam Department of Public Health and Social Services

Government of Guam
PO Box 2816
Agana, GU 96932
123 Chalan Kareta, Route 10
Mangilao, GU 96923
tel: (671) 735-7399; fax: (671) 734-5910
http://www.gov.gu
Dennis G. Rodriguez, Dir., (671) 735-7101
EEO Antonio T. Shimizu, EEO Ofr., (671) 735-7132; fax: (671) 734-5910

DIVISION OF PUBLIC WELFARE
Adoracion Solidum, Act. Chf. Adm., (671) 735-7264; fax: (671) 734-7015

CA/N CPS CW FC/AA FP/FS LIHEAP SE SSBG
BUREAU OF SOCIAL SERVICES ADMINISTRATION
Lydia D. Tenorio, Human Srvs. Adm., (671) 475-2607; fax: (671) 472-6649; e-mail: lydiat@ns.gov.gu

EBT BUREAU OF MANAGEMENT SUPPORT
Linda Ann T. Susuico, Human Srvs. Adm., (671) 475-2680; fax: (671) 472-8942; e-mail: lsusuico@ns.gov.gu

MH AD ES GA OAA TANF
BUREAU OF ECONOMIC SECURITY
Julia K. Berg, Human Srvs. Adm., (671) 735-7279; fax: (671) 734-3364; e-mail: jberg@ns.gov.gu

CHIP MAP BUREAU OF HEALTH CARE FINANCING
Adoracion Solidum, Human Srvs. Adm., (671) 735-7269; fax: (671) 734-5910; e-mail: dorys@us.gov.gu

APS OA **DIVISION OF SENIOR CITIZENS**
Arthur San Augustin, Adm., (671) 475-0262; fax: (671) 734-5910; e-mail: arthura@ns.gov.gu

CHC MCHBG PHSBG
DIVISION OF PUBLIC HEALTH
Peter John Camacho, Chf. Pub. Health Ofr., (671) 734-7305; fax: (671) 734-5910; e-mail: pjcam@ns.gov.gu

VITAL STATISTICS
Carolyn Garrido, Registrar, (671) 735-7292; fax: (671) 734-5910; e-mail: cagarri@ns.gov.gu

WIC BUREAU OF FAMILY HEALTH AND NURSING SERVICES
Jeanette S. Tanos, Adm., (671) 735-7116; fax: (671) 734-7097; e-mail: stanos@ns.gov.gu

BUREAU OF COMMUNITY HEALTH SERVICES
Angelina G. Mummert, Health Srvs. Adm., (671) 475-0671; fax: (671) 477-7626; e-mail: angmum@ns.gov.gu

Bureau of Primary Care
Linda Unpingco-DeNorcey, Adm., (671) 828-7534; fax: (671) 828-8634; e-mail: denoli@ns.gov.gu

Related Territorial Agencies

DEPARTMENT OF CORRECTIONS
Government of Guam
PO Box 3236
Agana, GU 96910
tel: (671) 734-3981/9; fax: (671) 734-4490
Eduardo C. Bitanga, Dir., (671) 734-2459

CP ADULT CORRECTIONAL FACILITY
tel: (671) 734-3981/9
Francisco B. Crisostomo, Supt.

CASEWORK AND COUNSELING SERVICES DIVISION
Joseph G. Chargualaf, Adm., (671) 734-3981, ext. 227

COMMUNITY CORRECTIONS CENTER
Jess Topaz, Cpl., (671) 734-3981, ext. 275

PAR PAROLE SERVICES
tel: (671) 734-3981, ext. 240
Michael Quinata, Chf. Parole Ofr.

ICJ ICSPP PAR PRO YA Y-PAR Y-PRO
SUPERIOR COURT OF GUAM
Judiciary Bldg.
120 West O'Brien Dr.
Agana, GU 96932
tel: (671) 475-3544; fax: (671) 477-3184
Anthony P. Sanchez, Admv. Dir.
Alberto C. Lamorena III, Presiding Judge, (671) 475-3410

PROBATION OFFICE
Martin Santos, Chf. Probation Ofr., (671) 475-3448/3196; fax: (671) 477-4944

ADA VR **DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES**
Government of Guam
1313 Central Ave.
Tiyan, GU 96913
Joseph Artero Cameron, Dir., (671) 475-4646; fax: (671) 477-2892; e-mail: dvrcam@ite.net

DEPARTMENT OF LABOR
PO Box 9970
Tamuning, GU 96931
tel: (671) 475-0100; fax: (671) 477-2988
Juan M. Taijito, Dir.

ES GUAM EMPLOYMENT SERVICE
Josefina Aguon, Adm., (671) 475-0102

OA SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM
Dorothy Gutierrez, Adm., (671) 475-0159

JTPA **AGENCY FOR HUMAN RESOURCES DEVELOPMENT**
Government of Guam
PO Box CQ
Agana, GU 96910
William Cundiff, Dir., (671) 646-9341/3; fax: (671) 646-9339

Related Territorial Agencies—*Continued*

ADAMHBG **DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE**
Government of Guam
790 Gov. Carlos G. Camacho Rd.
Tamuning, GU 96911
tel: (671) 647-5445; fax: (671) 649-6948
Elena I. Scragg, Dir., (671) 647-5330/5445; fax: (671) 649-6948

GUMA MANHOBEN
Mariles Benavente, Act. Adm., Children Srvs. Div., (671) 647-5410

GUMA IFIL/GUMA SAN FRANCISCO DROP-IN CENTER
Mamie Balajadia, Adm., Clinical Srvs. Div., (671) 647-5440

GUMA MAMI
Peter Blas, Exec. Dir., (671) 477-1757; fax: (671) 477-9798

MR **DEPARTMENT OF EDUCATION**
Government of Guam
PO Box DE
Agana, GU 96910

DIVISION OF SPECIAL EDUCATION
Roland Taimanglo, Dir., (671) 475-0462
Vicente T. Leon Guerrero, Assoc. Supt., (671) 475-0549; fax: (671) 475-0562

VET **VETERANS AFFAIRS**
PO Box 3279
Agana, GU 96910
John Blaz, Adm., (671) 472-6002; fax: (671) 477-8858

YA **DEPARTMENT OF YOUTH AFFAIRS**
PO Box 23672GMF
Barrigada, GU 96921
Ed Fortier, Dir., (671) 734-3911; fax: (671) 734-7536

Hawaii

Benjamin J. Cayetano (D) Gov., State Capitol, 415 South Beretania St., Honolulu, HI 96813—(808) 586-0034; fax: (808) 586-0006

Washington Office: Kerrie Doerr, Special Assistant, 700–13th St., NW, Suite 400, Washington, DC 20005—(202) 879-0369; fax: (202) 347-0785

HAWAII AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Services

Related State Agencies. Department of Education; Office of the Governor; Department of Health; Department of Labor and Industrial Relations; Department of Human Resources Development; Department of Public Safety; Department of Attorney General; Department of Defense

Benefit, Employment, and Support Services Division—Branch Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Income maintenance, social services, child care, vocational rehabilitation, and medical care programs in Hawaii are administered by the state through the Department of Human Services. These services are provided through field offices throughout the state and are federal-state funded or state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

Assistance and Services

Income maintenance programs are Temporary Assistance for Needy Families (TANF), refugee assistance, general assistance (GA), Aid to the Aged, Blind, and Disabled (AABD), Food Stamps (FS), Medicaid (MAP) for the medically indigent, the Children's Health Insurance Program (CHIP), and the Low-Income Home Energy Assistance Program (LIHEAP). The TANF, food stamp employment and training, and child-care programs are also administered by the Department of Human Services.

Services are provided to children, families, and adults (APS, CA/N, CPS, CW, SF, SA). These include counseling, preventive services, protective services, rehabilitation, adoptive services, homemaker services, family preservation and support services (FP/FS), and foster care/adoption assistance (FC/AA).

Other services include vocational rehabilitation (VR) and blind services (BS).

Related state agencies have responsibility for services to the aged under the Older Americans Act (OA); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); the Community Health Centers (CHC) Program; the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation services (MR), unemployment compensation (UC); employment services (ES); the Community Services Block Grant (CSBG); services to veterans (VET); and the correctional program for adults and youths, including parole (CP, PAR, YA, Y-PAR). The courts have responsibility for adult and juvenile probation (PRO, Y-PRO).

Where to Write

Client Inquiries

Address **client inquiries** to:

Patricia Murakami, Administrator
Benefit, Employment, and Support Services Division
Department of Human Services
PO Box 339
Honolulu, HI 96809

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance and service programs, and eligibility requirements;** requests for **verification of legal residence for purposes of public assistance;** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Hawaii who are receiving assistance from other states** should be addressed in duplicate to:

Patricia Murakami, Administrator
Benefit, Employment, and Support Services Division
Department of Human Services
PO Box 339
Honolulu, HI 96809

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Michael L. Meaney, Administrator
Child Support Enforcement Agency
Department of Attorney General
680 Iwilei Rd., Suite 490
Honolulu, HI 96817

Checks for assistance from other states for recipients living in Hawaii should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Personnel Officer
Department of Human Services
PO Box 339
Honolulu, HI 96809

Children

Inquiries concerning **child abuse and neglect cases, child protective services, and adoptions within Hawaii;** correspondence related to the **Interstate Compact on the Placement of Children;** and inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Patricia Snyder, PhD, Administrator
Social Services Division
Department of Human Services
PO Box 339
Honolulu, HI 96809

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Garry L. Kemp, Assistant Administrator
Benefit, Employment, and Support Services Division
Department of Human Services
Pacific Tower, Suite 900
1001 Bishop St.
Honolulu, HI 96813

Inquiries concerning the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Ann Sakamoto, Assistant Administrator
Interstate Compact and Adoptions
Social Services Division
Department of Human Services
PO Box 339
Honolulu, HI 96809

Information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Family Court, First Circuit
PO Box 3498
Honolulu, HI 96811

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Stanley Yee, Chief
Developmental Disabilities Division
Department of Health
PO Box 3378
Honolulu, HI 9680

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Patricia Snyder, PhD, Administrator
Social Services Division
Department of Human Services
PO Box 339
Honolulu, HI 96809

For client inquiries, the **state ombudsman for long-term care** is:

Office on Aging
Office of the Governor
1 Capitol District
250 South Hotel St., Suite 109
Honolulu, HI 96813-2831

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Helen K. Yoshimi, Chief
Hospital and Medical Facilities Branch
Department of Health
PO Box 3378
Honolulu, HI 96801

Health/Mental Health

Inquiries regarding **Medicaid eligibility, claims, and services provided under Medicaid** should be addressed in duplicate to:

Charles C. Duarte, Administrator
Med-Quest Division
Department of Human Services
PO Box 339
Honolulu, HI 96809

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Helen K. Yoshimi, Chief
Hospital and Medical Facilities Branch
Department of Health
PO Box 3378
Honolulu, HI 96801

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Linda Fox, PhD, Chief
Adult Mental Health Division
Department of Health
PO Box 3378
Honolulu, HI 96801

Corrections

Inquiries regarding **juvenile probation** and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Kenneth Ling, Director
Family Courts, First Circuit
PO Box 3498
Honolulu, HI 96811

Inquiries regarding **adult probation** and correspondence on **probation matters related to the Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Ronald Hajime, Administrator
Adult Probation Division, First Circuit
777 Punchbowl St.
Honolulu, HI 96813

Inquiries regarding **adult parole** and correspondence on **parole matters related to the Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Anthony Commendador, Parole and Pardon
Administrator
Hawaii Paroling Authority
Department of Public Safety
1177 Alakea St., 1st Fl.
Honolulu, HI 96813

Inquiries regarding **juvenile parole** should be addressed in duplicate to:

John R. Shinkawa, Administrator
Youth Correctional Facility
Office of Youth Services
Department of Human Services
42-477 Kalanianaole Highway
Kailua, HI 96734

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1860) and **marriage records** (since 1850) are maintained by the Department of Health. The fee for verification of information or certified copies is $10. Address inquiries (state the district) in duplicate to:

Office of Health Status Monitoring
Department of Health
PO Box 3378
Honolulu, HI 96801
tel: (808) 586-4539

Divorce records (since 1908) are maintained by the circuit court. The search fee for verification of information is $5. Photocopies cost $1 for the first page and 50¢ for each additional page. Certified copies cost $2 per document. Address inquiries in duplicate to:

Chief Clerk, Legal Documents Branch
First Circuit Court
777 Punchbowl St.
Honolulu, HI 96813
tel: (808) 539-4300

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

James Takushi, Director
Department of Human Resources Development
235 South Beretania St., 14th Fl.
Honolulu, HI 96813

All applicants for positions with the state government must be legal residents of Hawaii at the time of application.

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* GARRY L. KEMP, Assistant Administrator, Benefit, Employment, and Support Services Division, Department of Human Services, 1001 Bishop St., Suite 900, Honolulu, HI 96813—(808) 586-7050; fax: (808) 586-5180

Food Stamp Work/Employment and Training, Fraud and Abuse Investigation, and **Illegitimacy Rate Reduction Bonus.** PATRICIA MURAKAMI, Administrator, Benefit, Employment, and Support Services Division, Department of Human Services, 810 Richards St., Suite 500, Honolulu, HI 96813—(808) 586-5230; fax: (808) 586-5229

Immigration Issues. ROBERT G. HOFFMAN, Acting Executive Director, Office of Community Services, Department of Labor and Industrial Relations, 830 Punchbowl St., Rm. 420, Honolulu, HI 96813—(808) 586-8675; fax: (808) 586-8685

Information Systems. BERT YAMAGUCHI, Manager, Information Systems Office, Department of Human Services, PO Box 339, Honolulu, HI 96809—(808) 586-5141; fax: (808) 586-5147

Legal Matters. HEIDI RIAN, Deputy Attorney General, Regulatory Division, Department of Attorney General, 465 South King St., Honolulu, HI 96813—(808) 587-3050; fax: (808) 587-3077

Public Information. HENRY KU, Administrative Assistant, Department of Human Services, PO Box 339, Honolulu, HI 96809—(808) 586-4888; fax: (808) 586-4889

Research and Statistics. Research Staff, Information Systems Office, Department of Human Services, PO Box 339, Honolulu, HI 96809—(808) 586-5109; fax: (808) 586-5147

Staff Development. KENNETH SAHARA, Administrator, Staff Development, Benefit, Employment, and Support Services Division, Department of Human Services, PO Box 339, Honolulu, HI 96809—(808) 832-5122; fax: (808) 586-5013

Substance Abuse. ELAINE WILSON, Chief, Alcohol and Drug Abuse Division, Department of Health, 1270 Queen Emma St., Rm. 706, Honolulu, HI 96813—(808) 586-3961; fax: (808) 586-4016

Teen Pregnancy. Patricia Murakami, Administrator, Benefit, Employment, and Support Services Division, Department of Human Services, 810 Richards St., Suite 500, Honolulu, HI 96818—(808) 586-5230; fax: (808) 586-5229; Nancy Kuntz, MD, Chief, Family Health Services Division, Department of Health, 1250 Punchbowl St., Honolulu, HI 96813—(808) 586-4122; fax: (808) 586-4745

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Garry L. Kemp, Assistant Administrator, Benefit, Employment, and Support Services Division, Department of Human Services, 1001 Bishop St., Suite 900, Honolulu, HI 96813—(808) 586-7050; fax: (808) 586-5180

Hawaii Department of Human Services

PO Box 339
Honolulu, HI 96809
1390 Miller St.
Honolulu, HI 96813
tel: (808) 586-4996; fax: (808) 586-4890
http://www.hawaii.gov/icsd/dhs/dhs.html
Susan M. Chandler, MSW, PhD, Dir., (808) 586-4997
Kathleen G. Stanley, Dep. Dir., (808) 586-4999
Henry Ku, Admv. Asst., (808) 586-4888; fax: (808) 586-4889
ADA Benjamin Fong, Personnel Ofr., (808) 586-4951
Clyde Okinaga, Chf., Evaluation Office, (808) 586-4868
Bert Yamaguchi, Mgr., Info. Systems Office, (808) 586-5141; fax: (808) 586-5147
Susan Wong, Welfare Appeals Administration, (808) 586-5291

Office of Youth Services
1481 South King St., Rm. 223
Honolulu, HI 96814
Bert Matsuoka, Exec. Dir., (808) 973-9494

Y-PAR Youth Correctional Facility
42-477 Kalanianaole Highway
Kailua, HI 96734
John R. Shinkawa, Adm., (808) 266-9500

BENEFIT, EMPLOYMENT, AND SUPPORT SERVICES DIVISION
810 Richards St., Suite 500
Honolulu, HI 96813
tel: (808) 586-5230; fax: (808) 586-5229
FP/FS TANF Patricia Murakami, Adm., (808) 586-5230; fax: (808) 586-5229
Garry L. Kemp, Asst. Adm., (808) 586-7050; fax: (808) 586-5180
Kenneth Sahara, Adm., Staff Development, (808) 832-5122; fax: (808) 832-5013

GA/SSI/S Income Maintenance Services
LIHEAP Patricia Williams, Asst. Adm., Low-Income Home Energy Assistance Prgm., (808) 586-5734
Kristine Foster, Financial Asst. Adm., (808) 586-5729
EBT Wayne Akizaki, EBT Project Dir., (808) 586-5739
FS Harry Akamine, Food Stamp Coord., (808) 586-5722

CA/N CPS **SOCIAL SERVICES DIVISION**
CW FC/AA 810 Richards St.
ICAMA Honolulu, HI 96813
SF SSBG Patricia Snyder, PhD, Adm., (808) 586-5701; fax: (808) 586-5700

Child Welfare Services
Norma Doctor Sparks, Adm., (808) 586-5694
Ann Sakamoto, Asst. Adm., Interstate Compact and Adoptions, (808) 586-5699; fax: (808) 586-5700

APS SA Adult Services
820 Mililani St., Rm. 710
Honolulu, HI 96813
tel: (808) 832-5115 (7:45 AM to 4:30 PM adult abuse and neglect reports)
Noreen Moon-Ng, Adm., (808) 586-5584; fax: (808) 586-5606

Support Services
Amy Tsark, Adm., (808) 586-5677; fax: (808) 586-5700

CHIP MAP **MED-QUEST DIVISION**
820 Mililani St., Rm. 606
Honolulu, HI 96809-0339
tel: (808) 586-5390; fax: (808) 586-5389
Charles C. Duarte, Adm., (808) 586-5391; fax: (808) 586-5389
Reuben Shimazu, Asst. Adm., (808) 586-5392
Steve Kawada, Adm., Policy and Prgm. Development Branch, (808) 586-5883
Lynette Honbo, MD, Act. Adm., Med. Standards Branch, (808) 586-5386

VR **VOCATIONAL REHABILITATION DIVISION**
tel: (808) 586-5366; fax: (808) 586-5377
Neil Shim, Adm., (808) 586-5366
John Noland, Asst. Adm., (808) 586-5368

Disability Determination Branch
Kenneth Horiuchi, Adm., (808) 944-8755

BS VRB Services for the Blind Branch
David Eveland, Adm., (808) 586-5266; fax: (808) 586-5288

HAWAII HOUSING AUTHORITY
1002 North School St.
Honolulu, HI 96817
Sharon Yamada, Exec. Dir., (808) 832-6060; fax: (808) 832-6030

Related State Agencies

DEPARTMENT OF EDUCATION
PO Box 2360
Honolulu, HI 96804
tel: (808) 586-3230; fax: (808) 586-3234
Alfred K. Suga, Interim Supt., (808) 586-3310

Communications Office
Greg Knudsen, Communications Dir., (808) 586-3230; fax: (808) 586-3234

OFFICE OF THE GOVERNOR
State Capitol
415 South Beretania St.
Honolulu, HI 96813
Benjamin J. Cayetano, Gov., (808) 586-0034; fax: (808) 586-0006
http://gov.state.hi.us

Children and Families
Sheila Forman, PhD, Special Asst., (808) 586-0118; fax: (808) 586-0122; e-mail: cys@gov.state.hi.us

OA Office on Aging
1 Capitol District
250 South Hotel St., Suite 109
Honolulu, HI 96813-2831
tel: (808) 586-0100; fax: (808) 586-0185
Marilyn R. Seely, Dir.

EEO Affirmative Action Coordinator
1 Capitol District
250 South Hotel St.
Honolulu, HI 96813
Kathleen Racuya-Markrich, Esq., (808) 586-0043; fax: (808) 586-0006

ADAMHBG **DEPARTMENT OF HEALTH**
1250 Punchbowl St.
Honolulu, HI 96813
tel: (808) 586-4408; fax: (808) 586-4444
http://www.health.state.hi.us
Lawrence H. Miike, MD, JD, Dir., (808) 586-4410; fax: (808) 586-4444
Patrick Johnston, Dir., Communication, (808) 586-4442

ICMH Adult Mental Health Division
PO Box 3378
Honolulu, HI 96801
Linda Fox, PhD, Chf., (808) 586-4686; fax: (808) 586-4745

Alcohol and Drug Abuse Division
1270 Queen Emma St., Rm. 706
Honolulu, HI 96813
Elaine Wilson, Chf., (808) 586-3961; fax: (808) 586-4016

CHC Administration
Paula Yoshioka, Dep. Dir., (808) 586-4412

Administrative Services Office
Valerie Ako, Chf., (808) 586-4550; fax: (808) 586-4649

Hawaii Health Systems Corporation
Thomas Driskill, Chf. Exec. Ofr., (808) 733-4151

Environmental Health Administration
Bruce A. Anderson, PhD, Dep. Dir., (808) 586-4424

Hazard Evaluation and Emergency Response Office
Bryce Hataoka, Act. Mgr., (808) 586-4249; fax: (808) 586-4370

Environmental Planning Office
June Harrigan, Mgr., (808) 586-4337; fax: (808) 586-4370

Environmental Resource Office
Gayle Shida, Pub. Health Admv. Ofr., (808) 586-4575; fax: (808) 586-4606

Environmental Management Division
Thomas Arizumi, Chf., (808) 586-4304

Environmental Health Services Division
James Ikeda, Chf., (808) 586-4576

WIC Health Resources Administration
William G. Christoffel, Dep. Dir., (808) 586-4433

Family Health Services Division
Nancy Kuntz, MD, Chf., (808) 586-4122; fax: (808) 586-4745

Children with Special Health Branch
741 Sunset Ave.
Honolulu, HI 96816
Patricia Heu, Chf., (808) 733-9070; fax: (808) 733-9068

Maternal and Child Health Branch
Loretta Fuddy, Chf., (808) 733-9024; fax: (808) 733-9032

MR Developmental Disabilities Division
PO Box 3378
Honolulu, HI 96801
Stanley Yee, Chf., (808) 586-5840; fax: (808) 586-5844

Nutrition Branch
Claire Hughes, Chf., (808) 586-4671; fax: (808) 586-4745

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
830 Punchbowl St., Rm. 321
Honolulu, HI 96813
http://www.dlir.state.hi.us
tel: (808) 586-8844; fax: (808) 586-9099
Lorraine H. Akiba, Dir., e-mail: akiba@aloha.net

UC Unemployment Insurance Division
PO Box 700
Honolulu, HI 96809
Douglas Odo, Adm., (808) 586-9069; fax: (808) 586-9077

Related State Agencies—*Continued*

ES Workforce Development Division
830 Punchbowl St., Rm. 329
Honolulu, HI 96813
Elaine Young, Adm., (808) 586-8812; fax: (808) 586-8822

CSBG Office of Community Services
830 Punchbowl St., Rm. 420
Honolulu, HI 96813
Robert G. Hoffman, Act. Exec. Dir., (808) 586-8675; fax: (808) 586-8685

MS **DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT**
235 South Beretania St., 14th Fl.
Honolulu, HI 96813
James Takushi, Dir., (808) 587-1100; fax: (808) 587-1106

CP **DEPARTMENT OF PUBLIC SAFETY**
919 Ala Moana Blvd.
Honolulu, HI 96814
tel: (808) 587-1288; fax: (808) 587-1282
Keith M. Kaneshiro, Dir., (808) 587-1350; fax: (808) 587-1282
Mark Oto, Dep. Dir., Administration, (808) 587-1251; fax: (808) 587-2549
Cora K. Lum, Dep. Dir., Corrections, (808) 587-1340; fax: (808) 587-1282
Jeff Yamashita, Dep. Dir., Law Enforcement, (808) 587-2562; fax: (808) 587-1263

ICSPP PAR Hawaii Paroling Authority
1177 Alakea St., 1st Fl.
Honolulu, HI 96813
tel: (808) 587-1290; fax: (808) 587-1314
Alfred Beaver Sr., Chair
Anthony Commendador, Parole and Probation Adm.

DEPARTMENT OF ATTORNEY GENERAL
425 Queen St.
Honolulu, HI 96813
tel: (808) 586-1500; fax: (808) 586-1239
Margery Bronster, Atty. Gen.
John Anderson, Dep. Atty. Gen., (808) 586-1292; fax: (808) 586-1239
Heidi Rian, Dep. Atty. Gen., Regulatory Div., (808) 587-3050; fax: (808) 587-3077

CSE Child Support Enforcement Agency
680 Iwilei Rd., Suite 490
Honolulu, HI 96817
Michael L. Meaney, Adm., (808) 587-3698; fax: (808) 587-3716

Child Support Hearing Office
680 Iwilei Rd., Suite 435
Honolulu, HI 96817
http://www.hawaii.gov/csea/csea.htm
Sherri Loo, Office Mgr., (808) 587-3680; fax: (808) 587-3797

Medicaid Investigations Division
425 Queen St.
Honolulu, HI 96813
Dewey H. Kim Jr., Dep. Atty. Gen., (808) 586-1058; fax: (808) 586-1077

DEPARTMENT OF DEFENSE
3949 Diamond Head Rd.
Honolulu, HI 96816-4495
http://www.dod.hawaii.gov
Maj. Gen. Edward V. Richardson, Adj. Gen., (808) 733-4246; fax: (808) 733-4238

VET Office of Veterans Services
919 Ala Moana Blvd., Suite 100
Honolulu, HI 96814
Walter M. Ozawa, Dir., (808) 587-3000; fax: (808) 587-3009

Benefit, Employment, and Support Services Division—Branch Offices

CA/N, CSE, CW, FC/AA, FS, GA, LIHEAP, MAP, SA, SF, TANF
Hours of service: Mon.–Fri. 7:45 AM to 4:30 PM

OAHU (Island of Oahu)
PO Box 339, Honolulu, HI 96809
Leimalama Lee Loy, Adm., (808) 832-5606; fax: (808) 832-5608

HAWAII (Island of Hawaii)
Prince Kuhio Plaza
111 East Puainako St., Suite A-105
Hilo, HI 96720

PO Box 1562
Hilo, HI 96721-1562
Bertram Hashimoto, Sec. Adm., (808) 959-6824; fax: (808) 959-0678

West Hawai
Frame Ten Bldg.
75–5586 Ololi Rd., Rm. 2004
Kailua-Kona, HI 96740
Phyllis Funada, Sec. Adm., (808) 885-4447, (808) 327-4766; fax: (808) 327-4763

MAUI (Islands of Lanai, Maui, and Molokai)
Waiehu Beach Center
270 Waiehu Beach Rd., Suite 107
Wailuku, HI 96793
Linda Fukunaga, Sec. Adm., (808) 243-5875; fax: (808) 243-5879

KAUAI (Islands of Kauai and Niihau)
Dynasty Court
4473 Pahee St., Suite G
Lihue, HI 96766
(Vacant), Sec. Adm., (808) 245-3461; fax: (808) 245-4951

Idaho

Philip E. Batt (R) Gov., State House, Boise, ID 83720-0034—(208) 334-2100

IDAHO AGENCIES LISTED
ON THE FOLLOWING PAGES:

DEPARTMENT OF HEALTH AND WELFARE

RELATED STATE AGENCIES. Commission for the Blind and Visually Impaired; Department of Correction; Department of Juvenile Corrections; Department of Labor; Commission on Aging; Department of Education; State Board of Education; Personnel Commission; Human Rights Commission

DEPARTMENT OF HEALTH AND WELFARE—REGIONAL OFFICES

HEALTH DISTRICTS

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance, social services, and some medical programs are administered in Idaho by eight divisions of the Department of Health and Welfare through seven regional offices.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are state administered through the department's regional offices.

The general assistance program (GA) is county funded and administered.

Assistance and Services

Public assistance programs administered by the Department of Health and Welfare's Divisions of Welfare, Medicaid, and Family and Community Services include the state's Temporary Assistance for Needy Families (TANF) program, Temporary Assistance for Families in Idaho; SSI/S; Food Stamps (FS); Medicaid (MAP) for the categorically needy, including all SSI recipients; the Children's Health Insurance Program (CHIP); the Community Services Block Grant (CSBG); and the Low-Income Home Energy Assistance Program (LIHEAP).

Social services provided by the Division of Family and Community Services are child welfare, including child protective services (CA/N, CPS, CW); foster care/adoption assistance (FC/AA); services to families (SF); services to adults (SA); family preservation and support services (FP/FS); alcohol and drug abuse services; the Job Training Partnership Act (JTPA); mental health services; and mental retardation programs (MR). Programs include adoptive and protective services, child-care licensing, homemaker services for families and adults, and refugee resettlement.

The Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); adult and elder protective services (APS); and veterans services (VET) are provided by other divisions of the Department of Health and Welfare.

Related state agencies administer services to the aged under the Older Americans Act (OA), blind services (BS), vocational rehabilitation for the blind (VRB), adult correctional programs (CP, PAR, PRO), youth correctional programs (ICJ, YA), employment services (ES), unemployment insurance (UC), and vocational rehabilitation (VR).

Where to Write

Client Inquiries

Client inquiries regarding **public assistance** should be sent to:

Division of Welfare
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Client inquiries regarding **social services** should be sent to:

Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Client inquiries regarding **Medicaid** should be sent to:

Division of Medicaid
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements, verification of legal residence for purposes of public assistance, and inquiries concerning eligibility determinations, redeterminations, etc., of persons living in Idaho who are receiving assistance from other states** should be sent in duplicate to:

Linda Rodenbach, Administrator
Division of Welfare
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Penny Robbe, Chief
Bureau of Temporary Assistance to Families in Idaho
Division of Welfare
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Checks for assistance from other states for recipients living in Idaho should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Shannon Barnes, Chief
Bureau of Child Support Services
Division of Welfare
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Requests for general information regarding **service programs and eligibility requirements** should be addressed in duplicate to:

Roseanne Hardin, Administrator
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Requests regarding **social services information and planning** should be addressed to:

Kathryn Morris, PhD, Chief
Bureau of Family and Children's Services
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

F. Pat Young, Administrator
Division of Vocational Rehabilitation
State Board of Education
PO Box 83720
Boise, ID 83720-0096

Children

Inquiries regarding **child protective services** should be addressed to:

Roseanne Hardin, Administrator
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Inquiries regarding **child abuse and neglect cases** should be addressed in duplicate to:

Kathryn Morris, PhD, Chief
Bureau of Family and Children's Services
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Inquiries concerning **adoptions within Idaho** should be addressed in duplicate to:

Meri Brennan, Program Specialist
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Correspondence related to the **Interstate Compact on the Placement of Children** should be addressed in triplicate to:

Carolyn Ayres, Interstate Compact Officer
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed in triplicate to:

David A. DeAngelis, Deputy Administrator (A-I) or
Chuck Halligan, Program Specialist (J-Z)
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Inquiries concerning the **licensing of child-care facilities** and **eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Kathryn Morris, PhD, Chief
Bureau of Family and Children's Services
Division of Family and Community Services
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Information on requests for **custody studies in divorce cases** should be addressed in duplicate to the appropriate Regional Office.

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Paul Swatsenbarg, PhD, Chief
Bureau of Developmental Disabilities
Division of Welfare
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Omar Valverde, Coordinator
Commission on Aging
700 West Jefferson St., Rm. 108
Boise, ID 83720-0007

For client inquiries, the **state ombudsman for long-term care** is:

Arlene D. Davidson, Director
Commission on Aging
700 West Jefferson St., Rm. 108
Boise, ID 83720-0007

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

John Hathaway, Chief
Bureau of Facility Standards
Division of Medicaid
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Linda Rodenbach, Administrator
Division of Welfare
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Inquiries regarding **services provided under Medicaid** and **Medicaid claims** should be sent in duplicate to:

DeeAnne Moore, Administrator
Division of Medicaid
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

John Hathaway, Chief
Bureau of Facility Standards
Division of Medicaid
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Correspondence related to the **Interstate Compact on Mental Health** and communications regarding **mental institutions, community mental health, residence, or social information about persons who are mentally ill** should be addressed in duplicate to:

Roy Sargeant, Chief
Bureau of Mental Health and Substance Abuse
Division of Welfare
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions,** inquiries regarding **adult probation and parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate (compact correspondence in triplicate) to:

Eugene Larson, Administrator
Division of Field and Community Services
Department of Correction
PO Box 83720
Boise, ID 83720-0018

Requests for **residence and other social information about inmates of juvenile correctional institutions** and correspondence related to the **Interstate Compact on Juveniles** should be sent to:

Jody Taylor, Interstate Compact Administrator
Department of Juvenile Corrections
Juvenile Management Center
3000–11th Ave., North
Boise, ID 83687

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since July 1911) and **marriage and divorce records** (since May 1947) are maintained by the Center for Vital Statistics and Health Policy. The fee for verification of information is $6 and for certified copies, $10. Address inquiries to:

Vital Statistics
Division of Health
Department of Health and Welfare
PO Box 83720
Boise, ID 83720-0036
tel: (208) 334-5988

Marriage and divorce records prior to 1947 are maintained by the County Recorder's Office in the county of marriage or divorce.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Personnel Commission
PO Box 83720
Boise, ID 83720-0066

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* LINDA RODENBACH, Administrator, Division of Welfare, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-0646; fax: (208) 334-5817

Children's Health Insurance Program. PAM WILEY, Program Specialist, Office of the Director, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-5767; fax: (208) 334-5531

Food Stamp Work/Employment and Training, Illegitimacy Rate Reduction Bonus, and **Welfare to Work.** *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* PATTI R. CAMPBELL, Chief, Bureau of Policy, Division of Welfare, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-4951, fax: (208) 334-5817

Fraud and Abuse Investigation. *Medicaid.* MOND WARREN, Fraud/SURS Unit, Division of Medicaid, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-5923; fax: (208) 334-5718

Immigration Issues. GREG KUNZ, Chief, Bureau of Program Support, Division of Welfare, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-6599; fax: (208) 334-5817

Information Systems. JERRY BASSETT, Administrator, Division of Information and Technology Services, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-6666; fax: (208) 334-0645; e-mail: bassettj@dhw.state.id.us

Legal Matters. JEANNE GOODENOUGH, Deputy Attorney General/Chief, Legal Services Division, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-5537

Public Information. BILL WALKER, Public Information Coordinator, Office of the Director, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-5500; fax: (208) 334-6558

Research and Statistics. TOM ROSENTHAL, Research and Statistics, Division of Medicaid, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-5685; fax: (208) 332-7342

Staff Development. Office of Public Participation, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-0627; fax: (208) 334-5926

Substance Abuse. ROY SARGEANT, Chief, Bureau of Mental Health and Substance Abuse, Division of Family and Community Services, Department of Health and Welfare, PO Box 83720, Boise, ID 83720-0036—(208) 334-6500; fax: (208) 334-6699

Teen Pregnancy. JOANNE MITTEN, Chief, Bureau of Health Promotion, Division of Health, Department of Health and Welfare, 450 West State St., 1st Fl., Boise, ID 83720-0036—(208) 334-5805; fax: (208) 334-6573

Idaho Department of Health and Welfare

PO Box 83720
Boise, ID 83720-0036
tel: (208) 334-5500 (for numbers not listed/to confirm a fax); fax: (208) 334-6558
http://www.state.id.us/dhw/hwgd_www/home.html
CHIP Linda L. Caballero, Dir., e-mail: caballero@dhw.state.id.us
Jim C. Wilson, Dep. Dir.

FC/AA **DIVISION OF FAMILY AND**
SSBG **COMMUNITY SERVICES**
tel: (208) 334-5700; fax: (208) 334-6699
CPS Roseanne Hardin, Adm., (208) 334-5700; fax: (208) 334-6664; e-mail: hardin@dhw.state.id.us
R. Scott Cunningham, Dep. Adm.
ICAMA David A. DeAngelis, Dep. Adm.
Chuck Halligan, Prgm. Specialist
ICPC Carolyn Ayres, Interstate Compact Ofr.
Meri Brennan, Prgm. Specialist, (208) 334-5700

CA/N CW BUREAU OF FAMILY AND CHILDREN'S SERVICES
Kathryn Morris, PhD, Chf., (208) 334-5689
SA SF Child Care Facilities Licensing, (208) 334-5691

ADAMHBG BUREAU OF MENTAL HEALTH AND SUBSTANCE
ICMH ABUSE
Roy Sargeant, Chf., (208) 334-6500; fax: (208) 334-6699

CSBG EP/ES **DIVISION OF WELFARE**
JTPA tel: (208) 334-6535; fax: (208) 334-5817
LIHEAP Linda Rodenbach, Adm., (208) 334-0646
Willie Uhrig, Mgr., EPICS, (208) 334-5640
Tammie Kramer, Mgr., ICSES, (208) 334-4993

CSE BUREAU OF CHILD SUPPORT SERVICES
Shannon Barnes, Chf., (208) 334-6515; fax: (208) 334-0666

BUREAU OF DEVELOPMENTAL DISABILITIES
Paul Swatsenbarg, PhD, Chf., (208) 334-5512

COUNCIL FOR THE DEAF AND HARD OF HEARING
Pennie Cooper, Exec. Dir., (208) 334-0879

IDAHO STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
208 North Eighth St., Rm. 208
Boise, ID 83702
tel: (208) 334-2178; fax: (208) 334-3417

COUNCIL ON DOMESTIC VIOLENCE
Celia Heady, Dir., (208) 334-5580

FS SSI/S BUREAU OF POLICY
TANF Patti R. Campbell, Chf., (208) 334-4951; fax: (208) 334-5817

BUREAU OF PROGRAM SUPPORT
Greg Kunz, Chf., (208) 334-6599; fax: (208) 334-5817

Department of Health and Welfare—*Continued*

MAP **DIVISION OF MEDICAID**
tel: (208) 334-5747; fax: (208) 332-7342
DeeAnne Moore, Adm.
Kathleen Allyn, Dep. Adm.

BUREAU OF FACILITY STANDARDS
John Hathaway, Chf., (208) 334-6626; fax: (208) 332-7204

BUREAU OF MEDICAID POLICY AND OPERATIONS
(Vacant), Chf., (208) 334-5795; fax: (208) 334-0657
Paul Combs, Mgr., MMIS

PHSBG **DIVISION OF HEALTH**
tel: (208) 334-5945; fax: (208) 334-6581
Richard Schultz, Adm.

MCHBG BUREAU OF CLINICAL AND PREVENTIVE SERVICES
Roger A. Perotto, Chf., (208) 334-5930
WIC Kathy Cohen, Supv., WIC Prgm., (208) 334-5951

BUREAU OF LABORATORIES
Richard Hudson, PhD, Chf., (208) 334-2235

COOPERATIVE CENTER FOR VITAL STATISTICS AND HEALTH POLICY
Jane Smith, Chf., (208) 334-5976

BUREAU OF EMERGENCY MEDICAL SERVICES
Dia Gainor, Chf., (208) 334-4000

BUREAU OF HEALTH PROMOTION
Joanne Mitten, Chf., (208) 334-5805; fax: (208) 334-6573

BUREAU OF ENVIRONMENTAL HEALTH AND SAFETY
Maura Mack, PhD, Chf., (208) 334-0606

VET **DIVISION OF VETERANS' SERVICES**
tel: (208) 334-5000; fax: (208) 334-4753
Gary Bermeosolo, Div. Adm.
Pat Teague, Supv., Office of Veterans Advocacy, (208) 334-1245

IDAHO STATE VETERANS' HOME—BOISE
David M. Ricks, Adm., (208) 334-5000

IDAHO STATE VETERANS' HOME—POCATELLO
Jeff Piper, Adm., (208) 236-6340

IDAHO STATE VETERANS' HOME—LEWISTON
David Helsley, Adm., (208) 799-3422

DIVISION OF MANAGEMENT SERVICES
tel: (208) 334-5578; fax: (208) 334-5694
Gary Broker, Adm.
EBT Jerry Quick, Project Dir., (208) 334-5820

BUREAU OF FACILITIES MANAGEMENT
Kenneth E. Frazee, Chf., (208) 334-6595

BUREAU OF FINANCIAL SERVICES
Richard D. Humiston, Chf., (208) 334-5581

BUREAU OF MANAGEMENT REVIEW
Tracy Goodin, Chf., (208) 334-4932

BUREAU OF HUMAN RESOURCES
Ann Heilman, Chf., (208) 334-5555

DIVISION OF INFORMATION AND TECHNOLOGY SERVICES
tel: (208) 334-6666; fax: (208) 334-0645
Jerry Bassett, Adm., e-mail: bassettj@dhw.state.id.us

BUREAU OF SYSTEMS SUPPORT
Gary Haar, Chf., (208) 334-5626

BUREAU OF SYSTEMS DEVELOPMENT
Jim Koci, Chf., (208) 334-5626

Related State Agencies

BS VRB **COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED**
341 West Washington St.
PO Box 83720
Boise, ID 83720-0012
Mike Blackaller, Act. Adm., (208) 334-3220; fax: (208) 334-2963
Cheryl Tapp, Pub. Info. Ofr.

ORIENTATION AND ADJUSTMENT CENTER
Becky Sherman, Supv.

CP **DEPARTMENT OF CORRECTION**
PO Box 83720
Boise, ID 83720-0018
tel: (208) 334-2318; fax: (208) 334-2443
James Spalding, Dir., e-mail: chopson@corr.state.id.us
ICSPP PAR DIVISION OF FIELD AND COMMUNITY SERVICES
PRO Eugene Larson, Adm., (208) 334-2318

YA **DEPARTMENT OF JUVENILE CORRECTIONS**
400 North 10th St.
Boise, ID 83720-0285
Brent D. Reinke, Dir., (208) 334-5100; fax: (208) 334-5120
ICJ Jody Taylor, Interstate Compact Adm., (208) 465-8443; fax: (208) 465-8484

DEPARTMENT OF LABOR
317 Main St.
Boise, ID 83735
http://www.labor.state.id.us
Roger Madsen, Dir., (208) 334-6110; fax: (208) 334-6430; e-mail: rmadsen@dol.state.id.us
John McAllister, Dep. Dir., (208) 334-6101; e-mail: jmcallister@dol.state.id.us
Dwight Johnson, Pub. Info. Ofr., (208) 336-6402; e-mail: djohnson@dol.state.id.us
ES FIELD SERVICES DIVISION
Pat Debban, Adm., (208) 334-6399; e-mail: pdebban@dol.state.id.us

Related State Agencies—*Continued*

UC UNEMPLOYMENT INSURANCE DIVISION
Dave Wagnon, Adm., (208) 334-6280; e-mail: dwagnon@dol.state.id.us

APS OA **COMMISSION ON AGING**
700 West Jefferson St., Rm. 108
PO Box 83720
Boise, ID 83720-0007
tel: (208) 334-3833
Arlene D. Davidson, Dir., (208) 334-2423; fax: (208) 334-3033
Ken Wilkes, Support Srvs. Unit Mgr., (208) 334-2219; fax: (208) 334-3033

DEPARTMENT OF EDUCATION
PO Box 83720
Boise, ID 83720-0027
http://www.sde.state.id.us
Anne C. Fox, Supt. of Pub. Instruction, (208) 332-6800; fax: (208) 334-2228; e-mail: acfox@sde.state.id.us

ADA VR **STATE BOARD OF EDUCATION**
DIVISION OF VOCATIONAL REHABILITATION
PO Box 83720
Boise, ID 83720-0096
F. Pat Young, Adm., (208) 334-3390; fax: (208) 334-5305; e-mail: pyoung@idvr.state.id.us

MS **PERSONNEL COMMISSION**
PO Box 83720
Boise, ID 83720-0066
Richard J. Hutchison, Dir., (208) 334-3345; fax: (208) 334-3182; e-mail: rhutchis@ipc.state.id.us

EEO **HUMAN RIGHTS COMMISSION**
Owyhee Plaza, Suite 400
1109 Main St.
Boise, ID 83720-0040
Leslie Goodard, Dir., (208) 334-2873; fax: (208) 334-2664; e-mail: lgoodard@ihrc.state.id.us

Department of Health and Welfare—Regional Offices

ADAMHBG, CA/N, CW, FS, MAP, MR, SA, SF, SSI/S, TANF, YA
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. COEUR D'ALENE (Benewah, Bonner, Boundary, Kootenai, and Shoshone Counties)
1250 Ironwood Dr., Suite 100, Coeur d'Alene, ID 83814-2660
Michelle Britton, Regl. Dir., (208) 769-1515
Child abuse hotline: (208) 769-1543

II. LEWISTON (Clearwater, Idaho, Latah, Lewis, and Nez Perce Counties)
1118 F St., Lewiston, ID 83501-0182
David A. Reynolds, Regl. Dir., (208) 799-4400
Child abuse hotline: (208) 799-4360

III. CALDWELL (Adams, Canyon, Gem, Owyhee, Payette, and Washington Counties)
111 Poplar St., Caldwell, ID 83605
JoAn Silva, Regl. Dir., (208) 454-0421
Child abuse hotline: (208) 454-0421

IV. BOISE (Ada, Boise, Elmore, and Valley Counties)
4355 Emerald St., Boise, ID 83720-0036
Gary I. Payne, Regl. Dir., (208) 334-6728
Child abuse hotline: (208) 334-0808

V. TWIN FALLS (Blaine, Camas, Cassia, Gooding, Jerome, Lincoln, Minidoka, and Twin Falls Counties)
601 Poleline Rd., Suite 3, Twin Falls, ID 83301
B. Joyce McRoberts, Regl. Dir., (208) 736-3020
Child abuse hotline: (208) 734-4000

VI. POCATELLO (Bannock, Bear Lake, Bingham, Butte, Caribou, Franklin, Oneida, and Power Counties)
1090 Hiline, Pocatello, ID 83201
Nick Arambarri, Regl. Dir., (208) 235-2875
Child abuse hotline: (208) 235-2525

VII. IDAHO FALLS (Bonneville, Clark, Custer, Fremont, Jefferson, Lemhi, Madison, and Teton Counties)
150 Shoup Ave., Suite 19, Idaho Falls, ID 83402
Del Hobbs, Regl. Dir., (208) 528-5790; fax: (208) 528-5776
Child abuse hotline: (208) 528-5900; fax: (208) 528-5775

Health Districts

MCHBG

I. 2195 Ironwood Court, Coeur d'Alene, ID 83814-2654
Larry M. Belmont, Dir., (208) 667-3481

II. 215-10th St., Lewiston, ID 83501-1987
Carol Moehrle, Dir., (208) 799-3100

III. 920 Main St., Caldwell, ID 83605-3700
Eugene Gunderson, Dir., (208) 455-5300

IV. 707 North Armstrong Pl., Boise, ID 83704-0825
Jim Giuffe, Dir., (208) 375-5211

V. 324 Second St., East, Twin Falls, ID 83301-6247
Cheryl Juntunen, Dir., (208) 734-5900

VI. 465 Memorial Dr., Pocatello, ID 83201-4098
Jack Palmer, Dir., (208) 233-9080

VII. 254 E St., Idaho Falls, ID 83402-3597
William Bruce Arnell, Dir., (208) 522-0310

Key to Cities

over 15,000 population

City: County; Region

Boise: Ada; IV–Boise
Caldwell: Canyon; III–Caldwell
Coeur d'Alene: Kootenai; I–Coeur d'Alene
Idaho Falls: Bonneville; VII–Idaho Falls
Lewiston: Nez Perce; II–Lewiston

City: County; Region

Moscow: Latah; II–Lewiston
Nampa: Canyon; III–Caldwell
Pocatello: Bannock; VI–Pocatello
Twin Falls: Twin Falls; V–Twin Falls

Illinois

Jim Edgar (R) Gov., State Capitol, Springfield, IL 62706—(217) 782-6830

WASHINGTON OFFICE: Terri Moreland, Dir., 444 North Capitol St., Suite 240, Washington, DC 20001—(202) 624-7760; fax: (202) 724-0689

ILLINOIS AGENCIES LISTED
ON THE FOLLOWING PAGES:

DEPARTMENT OF HUMAN SERVICES
DEPARTMENT OF PUBLIC AID
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
RELATED STATE AGENCIES. Department on Aging; Department of Corrections; Board of Education; University of Illinois at Chicago—Division of Specialized Care for Children; Department of Employment Security; Department of Public Health; Department of Veterans Affairs; Department of Central Management Services; Department of Commerce and Community Affairs
DEPARTMENT OF HUMAN SERVICES—LOCAL OFFICES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES—REGIONAL OFFICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

On July 1, 1997, the Department of Human Services began operations. This new department is made up of all or part of six state agencies, including all of the Departments of Mental Health and Developmental Disabilities, Alcoholism and Substance Abuse, and Rehabilitation Services. Parts of the Departments of Public Aid [cash assistance, Food Stamps (FS), Medicaid eligibility determination, employment programs, child care, and social service programs]; Public Health [the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), family case management, and other health-related direct service and prevention programs]; and Children and Family Services (employment-related child care and youth services) also are included in the Department of Human Services.

Public assistance and social services in Illinois are now provided by three agencies—the Department of Human Services; the Department of Public Aid, which administers and supervises medical and child support programs; and the Department of Children and Family Services, which provides child welfare services to children and families.

The Department of Human Services has 131 full-service local offices to serve individuals and families in communities throughout the state. The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Department of Human Services.

Local governmental units, usually townships, administer general assistance (GA). (In Chicago, the Department of Human Services directly administers GA.) The Department of Human Services allocates state funds for GA upon request to local governmental units that have a specified tax structure. The department has established a statewide standard for units receiving state funds.

Assistance and Services

Assistance programs administered by the Department of Human Services include Temporary Assistance for Needy Families (TANF); FS; SSI/S; services to adults (SA); guidance and counseling services; family planning and day-care services; WIC; the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation (MR) programs; vocational rehabilitation (VR); blind services (BS); vocational rehabilitation for the blind (VRB); and the Preventive Health Services Block Grant (PHSBG).

The Department of Public Aid administers the Child Support Enforcement (CSE) Program and Medicaid (MAP), which provides comprehensive medical care to TANF recipients and to persons who were receiving aid to the aged, blind, and disabled in December 1973 (other low-income families and individuals may qualify for this program if assets are limited and their medical bills exceed their ability to pay.

Services to families (SF), child welfare (CW), foster care/adoption assistance (FC/AA), and the Children's Health Insurance Program (CHIP) are the responsibility of the Department of Children and Family Services. The department is responsible by law for the administration of the Illinois child abuse law (CA/N), the interstate placement of children, and the establishment of standards for and licensing of child-care facilities. Other child welfare services offered by the department, when not available through other public or private facilities, include family counseling, family preservation and support services (FP/FS), protective services (CPS), services to unmarried parents, homemaker services, child advocacy programs, day care, foster family care, adoptions, and interstate services.

Related state agencies are responsible for the correctional program for adults and youths (CP, YA), including parole (PAR, Y-PAR); services for crippled children; employment services (ES) and unemployment compensation (UC); the Community Services Block Grant (CSBG); the Low-Income Home Energy Assistance Program (LIHEAP); veterans services (VET); services to the aged, including protective services (APS, OA). Adult probation is the responsibility of the Illinois courts.

Where to Write

Client Inquiries

Client inquiries regarding assistance and adult services should be addressed in duplicate to:

Department of Human Services
Jesse B. Harris Bldg.
100 South Grand Ave., East
Springfield, IL 62762

Client inquiries regarding children and family services should be addressed to the appropriate regional administrator of the Department of Children and Family Services.

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs,** and **adult services and eligibility requirements** should be sent to:

William Holland, Director
Division of Transitional Services
Department of Human Services
Jesse B. Harris Bldg.
100 South Grand Ave., East
Springfield, IL 62762

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Illinois who are receiving assistance from other states** should be addressed in duplicate to the appropriate Department of Human Services local office. If the locality is not known, correspondence may be sent for forwarding to:

Department of Human Services
Jesse B. Harris Bldg.
100 South Grand Ave., East
Springfield, IL 62762

Checks for assistance from other states for recipients living in Illinois should be mailed directly to the recipient.

Communications regarding the **location of absent parents** and **the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Robert Lyons, Administrator
Division of Child Support Enforcement
Department of Public Aid
Prescott E. Bloom Bldg.
201 South Grand Ave., East
Springfield, IL 62763

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Requests for general information regarding **child welfare services and eligibility requirements** should be sent to:

Maudlyne Ihejirika, Chief
Office of Communications
Department of Children and Family Services
406 East Monroe St., Station #65
Springfield, IL 62701-1498

Requests for information regarding the **Americans with Disabilities Act** should be addressed to:

Audrey McCrimon, Assistant Secretary
Department of Human Services
Jesse B. Harris Bldg.
100 South Grand Ave., East
Springfield, IL 62762

Children

Inquiries concerning **child protective services** and **child abuse and neglect cases** should be addressed to:

Ed Cotton, Deputy Director
Division of Child Protection
Department of Children and Family Services
406 East Monroe St., Station #40
Springfield, IL 62701-1498

Inquiries concerning **adoptions within Illinois** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Office of Permanency Services
Department of Children and Family Services
406 East Monroe St., Station #225
Springfield, IL 62701

Correspondence related to the **Interstate Compact on the Placement of Children** should be addressed in triplicate to:

Interstate Compact Section Manager
Department of Children and Family Services
406 East Monroe St., Station #55
Springfield, IL 62701-1498

Information on requests for **custody studies in divorce cases** should be addressed to:

Office of Legal Counsel
Department of Children and Family Services
James R. Thompson Center
100 West Randolph, 6th Fl.
Chicago, IL 60601-3249

Inquiries concerning the **licensing of child-care facilities** should be addressed to:

Division of Child Protection
Department of Children and Family Services
406 East Monroe St., Station #60
Springfield, IL 62701-1498

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Michele Piel, Chief
Bureau of Child Care and Development
Department of Human Services
401 South Clinton St., 7th Fl.
Chicago, IL 60607

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Lynn Handy, Director
Division of Disability and Behavioral Health Services
Department of Human Services
Jesse B. Harris Bldg.
100 South Grand Ave., East
Springfield, IL 62762

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Cheryl A. Sugent, Manager
Division of Older American Services
Department on Aging
421 East Capitol Ave., Suite 100
Springfield, IL 62701-1789

For client inquiries, the **state ombudsman for long-term care** is:

Department of Public Aid
201 South Grand Ave., East
Springfield, IL 62763
tel: (800) 252-8635

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

William A. Bell, Deputy Director
Office of Health Care Regulation
Department of Public Health
525 West Jefferson St.
Springfield, IL 62761

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Linda Reneé Baker, Assistant Director
Department of Public Aid
Prescott E. Bloom Bldg.
201 South Grand Ave., East
Springfield, IL 62762

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed in duplicate to:

A. George Hovanec, Administrator
Division of Medical Programs
Department of Public Aid
Prescott E. Bloom Bldg.
201 South Grand Ave., East
Springfield, IL 62763

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

William A. Bell, Deputy Director
Office of Health Care Regulation
Department of Public Health
525 West Jefferson St.
Springfield, IL 62761

Correspondence related to the **Interstate Compact on Mental Health,** inquiries regarding **residence or social information about persons who are mentally ill,** and communications regarding **mental health facilities and community mental health clinics** should be addressed in duplicate to:

Lynn Handy, Director
Division of Disability and Behavioral Health Services
Department of Human Services
Jesse B. Harris Bldg.
100 South Grand Ave., East
Springfield, IL 62762

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Odie Washington, Director
Department of Corrections
PO Box 19277
Springfield, IL 62794-9277

Inquiries regarding **adult parole** should be addressed in duplicate to:

Marjorie L. Brown, Deputy Director
Community Services Division
Department of Corrections
PO Box 19277
Springfield, IL 62794-9277

Correspondence related to the **Interstate Compact on Juveniles** and the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Interstate Compact Administrator
Department of Corrections
PO Box 19277
Springfield, IL 62794-9277

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile parole** should be addressed in duplicate to:

Joanne G. Perkins, Deputy Director
Juvenile Division
Department of Corrections
PO Box 19277
Springfield, IL 62794-9277

Inquiries regarding **adult and juvenile probation** should be addressed in duplicate to:

Lynn Thorkildson, Interstate Compact Coordinator
Probation Division
Administrative Office of the Illinois Courts
413 West Monroe St.
Springfield, IL 62704

Vital Statistics

Birth and death records (since 1916) are maintained by the Department of Public Health. The fee for verification of information and certified copies is $15, $10 for a short form certification or wallet-size birth certificate.

Marriage and divorce records (since 1962) are maintained by the Department of Public Health. The department verifies information, but certified copies are available only from the counties—marriage records from the county clerk in the county of marriage, divorce records from the circuit court where the divorce was granted. The fee for verification varies. Address inquiries for all records to:

Office of Vital Records
Department of Public Health
605 West Jefferson St.
Springfield, IL 62702-5097
tel: (217) 782-6553

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Bureau of Personnel
Department of Central Management Services
William G. Stratton Bldg., Rm. 500
Springfield, IL 62706

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. Michelle Piel, Chief, Bureau of Child Care and Development, Department of Human Services, 401 South Clinton St., 7th Fl., Chicago, IL 60607—(312) 793-3610; *Child Care Development Fund.* Randy Valenti, Associate Director, Office of Child Care and Family Services, Department of Human Services, 300 Iles Park Place, 2nd Fl., Springfield, IL 62762—(217) 785-2559; fax: (217) 524-6029; Sue Howell, Office of Rules and Procedures, Department of Children and Family Services, 406 East Monroe St., Station #65, Springfield, IL 62701-1498—(217) 524-1983; fax: (217) 557-0692; e-mail: orpinfo@pop.state.il.us

Children's Health Insurance Program. Joe Anna Sullivan, Associate Director, Office of Health Policy, Department of Children and Family Services, 406 East Monroe St., Springfield, IL 62701—(217) 524-2030; fax: (217) 524-2101; Jane Longo, Manager, Office of Interagency Coordination, Department of Public Aid, 201 South Grand Ave., East, Springfield, IL 62763-0001—(217) 524-7133; fax: (217) 782-5672; e-mail: aidd2041@dpa084R2.state.il.us

Food Stamp Work/Employment and Training and **Immigration Issues.** William Holland, Director, Division of Transitional Services, Department of Human Services, Jesse B. Harris Bldg., 100 South Grand Ave., East, Springfield, IL 62762—(217) 782-1210; (312) 793-1747; fax: (312) 793-2405

Fraud and Abuse Investigation. Pat Curtis, Inspector General, Department of Human Services, Jesse B. Harris Bldg., 100 South Grand Ave., East, Springfield, IL 62762—(217) 786-6865; fax: (217) 786-7694; Robb Miller, Inspector General, Department of Public Aid, 4000 North Fifth St., Springfield, IL 62763—(217) 524-5489; Denise Kane, Inspector General, Department of Children and Family Services, 100 West Randolph St., 6th Fl., Chicago, IL 60601—(312) 433-3410; fax: (312) 433-3032

Illegitimacy Rate Reduction Bonus. Stephen Saunders, MD, Associate Director, Office of Family Health, Division of Community Health and Prevention, Department of Human Services, 535 West Jefferson, 1st Fl., Springfield, IL 62761—(217) 782-2736; fax: (217) 557-2595

Information Systems. Gene Hagerman, Chief, Management Information Services, Department of Human Services, Jesse B. Harris Bldg., 100 South Grand Ave., East, Springfield, IL 62762—(217) 557-1566; Odell Roberts, Chief, Bureau of Information Systems, Division of General Services, Department of Public Aid, Prescott E. Bloom Bldg., 201 South Grand Ave., East, Springfield, IL 62763—(217) 782-1351; fax: (217) 785-2335; Samuel Traylor, Manager, Office of Information Systems, Division of Support Services, Department of Children and Family Services, 406 East Monroe St., Station #100, Springfield, IL 62701-1498—(217) 785-0590; fax: (217) 524-3546; e-mail: cfs9st@jesi.state.il.us

Legal Matters. Susan Jardine, General Counsel, Office of Legal Services, Department of Human Services, Jesse B. Harris Bldg., 100 South Grand Ave., East, Springfield, IL 62762—(217) 785-9761; (312) 814-4690; fax: (312) 814-1443; Gay-Lynn Rice, Office of General Counsel, Department of Public Aid, Prescott E. Bloom Bldg., 201 South Grand Ave., East, Springfield, IL 62763—(217) 782-1233; Cheryl Cesario, General Counsel, Office of Legal Counsel, Department of Children and Family Services, 100 West Randolph St., Chicago, IL 60601—(312) 814-8752; fax: (312) 814-6859

Public Information. Martha Allen, Secretary, Press Communications, Department of Human Services, Jesse B. Harris Bldg., 100 South Grand Ave., East, Springfield, IL 62762—(217) 557-1562; fax: (217) 557-1651; Dean Schott, Chief, Office of Communications, Department of Public Aid, Prescott E. Bloom Bldg., 201 South Grand Ave., East, Springfield, IL 62763—(217) 782-3458; Maudlyne Ihejirika, Chief, Office of Communications, Department of Children and Family Services, 100 West Randolph St., Chicago, IL 60601—(312) 814-6847; fax: (312) 814-7092

Research and Statistics. Jim Dimas, Chief, Bureau of Performance and Outcome Measures, Department of Human Services, 100 South Grand Ave., East, Springfield, IL 62762—(217) 557-2158; fax: (217) 782-8496; Mark Testa, Research Director, Department of Children and Family Services, James

R. Thompson Center, 100 West Randolph St., 6th Fl., Chicago, IL 60601-3249—(312) 814-6846; fax: (312) 814-1905

Staff Development. Audrey McCrimon, Assistant Secretary, Department of Human Services, Jesse B. Harris Bldg., 100 South Grand Ave., East, Springfield, IL 62762—(217) 557-1606; Linda Renee Baker, Assistant Director, Department of Public Aid, Prescott E. Bloom Bldg., 201 South Grand Ave., East, Springfield, IL 62763—(217) 524-8810; Bernadette McCarthy, Deputy Director, Division of Clinical Services, Department of Children and Family Services, 100 West Randolph St., Chicago, IL 60601—(312) 814-4153; fax: (312) 814-5986

Substance Abuse. Nick Gantes, Associate Director, Office of Alcoholism and Substance Abuse, Department of Human Services, JRT Center, 100 West Randolph, Suite 5-600, Chicago, IL 60601—(312) 814-2291; fax: (312) 814-3838; Linda Bollensen, Program Planner, Office of Interagency Coordination, Department of Public Aid, 201 South Grand Ave., East, Springfield, IL 62763-0001—(217) 524-7133; fax: (217) 782-5672; e-mail: aidd2921@dpa084r2.state.il.us; Cathy McNeilly, Administrator, Drug and Alcohol Services, Division of Clinical Services, Department of Children and Family Services, 101 West Randolph St., Suite 6-200, Chicago, IL 60601—(312) 814-6868; fax: (312) 814-1905

Teen Pregnancy. Connie Brooks, Associate Director, Office of Prevention, Division of Community Health and Prevention, Department of Human Services, JRT Center, 100 West Randolph, 6th Fl., Chicago, IL 60601—(312) 814-4836; fax: (312) 814-1583

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Karan Maxon, Associate Director, Office of Employability and Training, Department of Human Services, 100 South Grand Ave., East, 2nd Fl., Springfield, IL 62762—(217) 785-3300; fax: (217) 557-0473

Illinois Department of Human Services

Jesse B. Harris Bldg.
100 South Grand Ave., East
Springfield, IL 62762
401 South Clinton St.
Chicago, IL 60607
tel: (217) 557-1601
http://www.state.il.us/agency/dhs
Howard Peters III, Secy., (217) 557-1601; fax: (217) 557-1647
Nancy DeMarco, Chf. of Staff, (217) 557-1613; fax: (217) 557-1648
Doris Davidson, Special Asst., (217) 557-1601; fax: (217) 557-1647
Ann Patla, Assoc. Secy., (217) 782-0009; fax: (217) 524-0835
ADA Audrey McCrimon, Asst. Secy., (217) 557-1606; fax: (217) 557-2135

Press Communications
Martha Allen, Press Communications Secy., (217) 557-1562; fax: (217) 557-1651; (312) 793-2342; fax: (312) 793-2351

Office of Legislation
Peter Leonis, Chf. Liaison, (217) 557-1551; fax: (217) 557-1650

EEO Equal Opportunity/Affirmative Action
Kenley Wade, Chf. EEO Ofr., (217) 524-7068; fax: (217) 524-8859

Latino/Hispanic Affairs
Richard Matassa, Asst. for Latino/Hispanic Affairs, (847) 429-4919; fax: (847) 429-4914

Office of Legal Services
Susan Jardine, Gen. Cnsl., (312) 814-4690; fax: (312) 814-1443

Office of Inspector General
Pat Curtis, Inspector Gen., (217) 786-6865; fax: (217) 786-7694

Office of Internal Audit
Jim Donkin, Chf. Internal Auditor, (217) 782-1156; fax: (217) 524-2963

MCHBG PHSBG WIC

DIVISION OF COMMUNITY HEALTH AND PREVENTION

Jim Nelson, Dir., (217) 557-2109; fax: (217) 557-2112

Office of Family Health
Stephen Saunders, MD, Assoc. Dir., (217) 782-2736; fax: (217) 557-2595

Office of Prevention
JRT Center, 100 West Randolph
Chicago IL 60601
Connie Brooks, Assoc. Dir., (312) 814-4836; fax: (312) 814-1583

EBT FS JTPA TANF

DIVISION OF TRANSITIONAL SERVICES

William Holland, Dir., (312) 793-1747; fax: (312) 793-2405

Office of Employability and Training
Karan Maxson, Assoc. Dir., (217) 785-3300; fax: (217) 557-0473

Office of Child Care and Family Services
300 Iles Park Place, 2nd Fl.
Springfield, IL 62762
Randy Valenti, Assoc. Dir., (217) 785-2559; fax: (217) 524-6029

Office of Financial Support Services
Mary Ann Langston, Assoc. Dir., (217) 782-1213; fax: (217) 524-5310

DIVISION OF COMMUNITY OPERATIONS

B. J. Walker, Dir., (312) 793-1738; fax: (312) 793-2405

Management and Field Services
John Hicks, Dep. Dir.
Waymon Starks, Regl. Adm., Region 1, (312) 793-4131; fax: (312) 793-5019
Kenneth Walker, Regl. Adm., Region 2, (815) 987-7316; fax: (815) 987-2380
Terry Bruner, Regl. Adm., Region 3, (309) 693-5320; fax: (309) 693-5325

Department of Human Services—*Continued*

Michelle Hare, Regl. Adm., Region 4, (217) 524-6325; fax: (217) 524-6319

Charles Blades, Regl. Adm., Region 5, (618) 997-2388; fax: (618) 993-6894

Welfare-to-Work Performance and Outcome Measures
Jim Dimas, Mgr., (217) 557-2158; fax: (217) 782-8496

DIVISION OF DISABILITY AND BEHAVIORAL HEALTH SERVICES

Lynn Handy, Dir., (217) 785-1469; fax: (217) 557-2112

ADAMHBG Office of Alcoholism and Substance Abuse
JRT Center
100 West Randolph, Suite 5-600
Chicago, IL 60601
Nick Gantes, Assoc. Dir., (312) 814-2291; fax: (312) 814-3838

MR Office of Developmental Disabilities
John Budny, Assoc. Dir., (217) 524-0453; fax: (217) 782-0012

ICMH Office of Mental Health
Leigh Steiner, Assoc. Dir., (217) 782-7555; fax: (217) 785-3066

BS VR VRB Office of Rehabilitation Services
Carl Suter, Assoc. Dir., (217) 785-0234; fax: (217) 785-5753

Illinois Department of Public Aid

Prescott E. Bloom Bldg.
201 South Grand Ave., East
Springfield, IL 62763
tel: (217) 782-1200; fax: (217) 785-5095

401 South Clinton St.
Chicago, IL 60607
tel: (312) 793-4792

http://www.state.il.us/dpa

Joan Walters, Dir., e-mail: aidd0024@dpa084r2.state.il.us

Linda Reneé Baker, Asst. Dir., (217) 524-8810

Theron Aslasken, Dep. Dir., (217) 782-1214

Office of the Ombudsman
tel: (217) 524-4174

OFFICE OF LEGISLATION AND INTERGOVERNMENTAL AFFAIRS

Matt Magalis, Dir., State Governmental Affairs, (217) 782-1212

Office of Communications
Dean Schott, Chf., (217) 782-3458

Bureau of Internal Audits
Mary Fritz, Chf.

EEO DIVISION OF PERSONNEL

Debby Hensey, Adm., Personnel Mgmt. and Labor Relations, (217) 782-0950

Bureau of Personnel Services
Lynda Martin, Chf., (217) 782-3328

Bureau of Selection and Recruitment
Gordon Hill, Chf., (217) 524-2191

Office of Labor Relations
Debbie Davis, Mgr., (217) 782-0950

OFFICE OF GENERAL COUNSEL

Gay-Lynn Rice, Gen. Cnsl., (217) 782-1233

Bureau of Administrative Hearings
(Vacant), Chf., (312) 793-8134

Bureau of Rules and Regulations
Ken Mitchell, Chf., (217) 524-3215

OFFICE OF INSPECTOR GENERAL

4000 North Fifth St.
Springfield, IL 62763
Robb Miller, Inspector Gen., (217) 524-5489

Bureau of Administrative Litigation
401 South Clinton St., 6th Fl.
Chicago, IL 60607
Mark Anderson, Chf., (312) 793-3284

Bureau of Internal Affairs
Derrick Moscardelli, Chf., (217) 782-1516

Bureau of Medical Quality Assurance
Paul Keller, Chf., (217) 785-2861

Bureau of Investigations
Sally Ferguson, Chf., (217) 524-5129

Bureau of Quality Control
Steven Tice, Chf., (217) 785-9663

DIVISION OF GENERAL SERVICES

James Johnson, Act. Adm., (217) 782-1219

Bureau of Fiscal Operations
John Hyde, Chf., (217) 782-1123

Bureau of Information Systems
Odell Roberts, Chf., (217) 782-1351; fax: (217) 785-2335

Bureau of Management and Budget
Fred Backfield, Chf., (217) 782-1160

Bureau of Administrative Services
(Vacant), Chf., (217) 786-6767

MAP DIVISION OF MEDICAL PROGRAMS

A. George Hovanec, Adm., (217) 782-2570

Fred Sapetti, Dep. for Operations, (217) 782-2642

Jacquetta Ellinger, Dep. for Prgms., (217) 782-2570

Bureau of Program and Reimbursement Analysis
Frank Kopel, Chf., (217) 785-0710

Bureau of Budget and Analysis
Andy Kane, Chf., (217) 785-0710

BEST COPY AVAILABLE

Department of Public Aid—*Continued*

Bureau of Medical Administrative Support
Carole Luttrell, Chf., (217) 524-7305

Bureau of Technical Support
Michael Hennessey, Chf., (217) 524-7288

Office of Health Finance
Margel Peddicord, Chf., (217) 782-1630

Bureau of Comprehensive Health Services
Roni Kaza, Chf., (217) 785-2867

Bureau of Managed Care
Nelly Ryan, Chf., (217) 524-7478

Bureau of Claims Processing
Tim Claborn, Chf., (217) 782-0472

Bureau of Long-Term Quality Care
George Anne Daly, Chf., (217) 524-7245

CSE **DIVISION OF CHILD SUPPORT ENFORCEMENT**
Robert Lyons, Adm., (312) 793-4790
John Rogers, Asst. Adm., (312) 793-4790
Ann Jeskey, Dep. Adm., (312) 793-7141
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Round Lake Field 326 West Rollins Rd., Round Lake Beach, IL 60073-1218—(847) 546-0772

Sterling Field 2607 Woodlawn Rd., Sterling, IL 61081-4151—(815) 625-7594

Waukegan Field 2500 Grand Ave., Waukegan, IL 60085-3317—(847) 249-7800

Woodstock Field 113 Newell St., Woodstock, IL 60098—(815) 338-1068

Department of Children and Family Services
Regional Offices—*Continued*

III. CENTRAL

5415 North University, Peoria, IL 61614-4783
Don Vacca, Adm., (309) 693-5400

Beardstown Field 121 East Second St., Beardstown, IL 62618-1220—(217) 323-2286

Bloomington Field 401 Dinsmore St., Bloomington, IL 61701-3720—(309) 828-0022

Canton Field 409 North Main St., Canton, IL 61520-1857—(309) 647-0051

Carlinville Field 1022 North High St., Carlinville, IL 62626-1143—(217) 854-2566

Carthage Field 414 Main St., Carthage, IL 62321-1337—(217) 357-6668

Champaign Area Office 2125 South First St., Champaign, IL 61820-7401—(217) 333-2420

Charleston Field 825–18th St., Charleston, IL 61920-2936—(217) 348-7661

Clinton Office PO Box 616, Clinton, IL 61727-0616—(217) 935-8432

Danville Field 401 North Franklin, Danville, IL 61832-4511—(217) 443-3200

Decatur Field 2900 North Oakland Ave. B, Decatur, IL 62526-1529—(217) 875-6750

Galesburg Field 467 East Maine, Galesburg, IL 61401—(309) 342-3154

Jacksonville Field 55 South Central Park Plaza, Jacksonville, IL 62650-2036—(217) 245-9688

Jerseyville Field 108 South State St., Jerseyville, IL 62052-1853—(618) 498-9561

Licensing Office 1806 Woodfield St., Savoy, IL 61874-9505—(217) 333-0300

Lincoln Field 1120 Keokuk St., Lincoln, IL 62656-2118—(217) 735-4402

Macomb Field 527 East Grant St., Macomb, IL 61455-3313—(309) 837-5411

Monticello Office 108 North Charter St., Monticello, IL 61546-1615—(217) 762-2148

Ottawa Field 500 State St., Ottawa, IL 61350-3502—(815) 433-4371

Paris Office Route 6, Box 89E, Paris, IL 61944-1507—(217) 465-5302

Paxton Office 2 Lane Dr., Paxton, IL 60957-1723—(217) 379-4206

Pekin Field 15 South Capitol St., Pekin, IL 61554-4106—(309) 347-5978

Peoria Field 2301 NE Adams, Peoria, IL 61603-2956—(309) 686-8700

Pittsfield Field 953 West Washington St., Pittsfield, IL 62363-1355—(217) 285-4622

Pontiac Office 811 West Cleary St., Pontiac, IL 61764-1011—(815) 844-1551

Princeton Field Rural Rte. 2, Box 300, Princeton, IL 61356-9543—(815) 875-4502

Quincy Field WCU Bldg., 508 Main St., Quincy, IL 62301-3932—(217) 221-2525

Rock Island/Moline Field 500–42nd St., Suite 5, Rock Island, IL 61201-1255—(309) 794-3500

Shelbyville Office 111 North Cedar St., Shelbyville, IL 62565-1241—(217) 774-3213

Springfield Area Office 4500 South Sixth St. Rd., Springfield, IL 62703-5192—(217) 786-6830

Sullivan Office 1213 South Hamilton St., Sullivan, IL 61951-2257—(217) 728-7419

Taylorville Field 1104 West Spresser St., Taylorville, IL 62568-1713—(217) 824-9649

Tuscola Office County Court Annex, 209 East VanAllen St., Tuscola, IL 61953-1844—(217) 253-4242

Urbana Field 508 South Race St., Urbana, IL 61801-4155—(217) 333-1034

Watseka Office 537 East Walnut St., Watseka, IL 60970-1456—(815) 432-5218

IV. SOUTHERN

10 Collinsville Ave., East Saint Louis, IL 62201-3005
Anthony Jenkins, Adm., (618) 583-2100

Alton Field 200 North Center, Alton, IL 62002-5900—(618) 466-7014

Belleville Field 12 North 64th St., Suite 1, Belleville, IL 62223-3809—(618) 394-2150

Cairo Field 1315 East Washington Ave., Cairo, IL 62914-1809—(618) 734-0858

Anna Outpost 202 South St., Anna, IL 62906-1549—(618) 833-4449

Carlyle Field 1271 C Franklin, Carlyle, IL 62231-1718—(618) 594-4541

East Saint Louis Child Protection 10 Collinsville Ave., East Saint Louis, IL 62201-3005—(618) 583-2182

East Saint Louis North 5601 State St., East Saint Louis, IL 62203-1346—(618) 398-5910

Effingham Field 401 West Industrial Ave., Effingham, IL 62401—(217) 347-5561

Fairview Heights Area Office 10251 Lincoln Trail, Suite 3, Fairview Heights, IL 62208—(618) 394-2100

Granite City Field 2021 Johnson Rd., Granite City, IL 62040-3957—(618) 876-8985

Harrisburg Field 324 Raymond St., Harrisburg, IL 62946-1846—(618) 253-7604

Marion Area Office 2309 West Main St., Marion, IL 62959-1180—(618) 997-4371

Marion Field 107 Airway Dr., Marion, IL 62959-9500—(618) 993-8639

Metropolis Outpost 200 West Fifth St., Metropolis 62960-1810—(618) 524-2428

Mount Vernon Field 3405 Broadway, Mount Vernon, IL 62864-2282—(618) 242-6556

Murphysboro Field 1210 Hanson St., Murphysboro, IL 62966-2117—(618) 687-1733

Olney Field 1102A South West St., Olney, IL 62450-1321—(618) 393-2979

Salem Field 219 East Schwartz St., Salem, IL 62881-2937—(618) 548-1692

Sparta Field 202 West Jackson St., Sparta, IL 62286-1654—(618) 443-4317

Wood River Child Protection 1403 Vaughn Rd., Wood River, IL 62095-1853—(618) 452-2128

Key to Cities

over 30,000 population

City: County
Addison: DuPage
Alton: Madison
Arlington Heights: Cook
Aurora: Kane
Belleville: Saint Clair
Berwyn: Cook
Bloomington: McLean
Bolingbrook: Will
Buffalo Grove: Lake and Cook
Calumet City: Cook
Carol Stream: DuPage
Champaign: Champaign
Chicago: Cook
Chicago Heights: Cook
Cicero: Cook
Danville: Vermilion
Decatur: Macon
DeKalb: DeKalb
Des Plaines: Cook
Downers Grove: DuPage
East Saint Louis: Saint Clair
Elgin: Kane
Elk Grove Village: Cook
Elmhurst: DuPage
Evanston: Cook
Galesburg: Knox
Glenview: Cook
Granite City: Saint Clair

City: County
Hanover Park: Cook
Highland Park: Cook
Hoffman Estates: Cook
Joliet: Will
Lombard: DuPage
Moline: Rock Island
Mount Prospect: Cook
Naperville: DuPage
Normal: McLean
North Chicago: Lake
Northbrook: Cook
Oak Lawn: Cook
Oak Park: Cook
Orland Park: Cook
Palatine: Cook
Park Ridge: Cook
Pekin: Tazewell
Peoria: Peoria
Quincy: Adams
Rockford: Winnebago
Rock Island: Rock Island
Schaumburg: Cook
Skokie: Cook
Springfield: Sangamon
Streamwood: Cook
Tinley Park: Cook
Urbana: Champaign
Waukegan: Lake
Wheaton: DuPage

Indiana

Frank O'Bannon (D) Gov., 206 State House, Indianapolis, IN 46204—(317) 232-4567

Washington Office: Jeff Viohl, Federal Liaison, 1001 G St., NW, Suite 400-E, Washington, DC 20001—(202) 628-3343; fax: (202) 638-3516

INDIANA AGENCIES LISTED ON THE FOLLOWING PAGES:

Family and Social Services Administration

Related State Agencies. Department of Correction; Department of Workforce Development; Department of Health; Department of Veterans Affairs; State Personnel Department; Department of Education

Division of Family and Children—County Offices

Township Trustees

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance and service programs in Indiana are administered by the Indiana Family and Social Services Administration, including the Divisions of Family and Children; Disability, Aging, and Rehabilitative Services; and Mental Health. Each of the 92 counties has an Office of the Division of Family and Children, which is staffed by employees of the Family and Social Services Administration. Programs have various combinations of federal, state, and local funding.

The optional state supplement to the supplemental security income program (SSI-S) is administered by the Division of Family and Children and is restricted to persons residing in licensed residential facilities.

General assistance (GA) is administered by Township Trustees without state supervision and is locally funded.

Assistance and Services

Assistance programs administered by the Family and Social Services Administration are Temporary Assistance for Needy Families (TANF); Medicaid (MAP) for the categorically needy, including Medicaid for patients under age 21 or over age 64 in Medicaid-certified mental health facilities and categorically eligible persons residing in Medicaid-certified intermediate-care facilities for the mentally retarded; Food Stamps (FS); state assistance programs for residents in county homes, room and board assistance; eye treatment; Child Support Enforcement (CSE); hospital care for the indigent; and the refugee resettlement program. The Division of Family and Children has a component that provides education, training, and employment to TANF and FS recipients under Indiana Manpower Placement and Comprehensive Training. There are cooperative arrangements with the Indiana Department of Employment and Training Services, Private Industry Councils, and Job Training Partnership Act (JTPA) offices.

Other services administered by the Family and Social Services Administration include child welfare programs (CA/N, CPS, CW); foster care/adoption assistance (FC/AA); family preservation and support services (FP/FS); services to families (SF); services to the aged (OA); adult protective services (APS); vocational rehabilitation (VR); services for the blind and visually impaired (BS); developmental disabilities services; services for the deaf and hard of hearing; Social Security disability determinations; the Community Services Block Grant (CSBG); the Community Mental Health Services Block Grant; the Substance Abuse Treatment Block Grant; the Low-Income Home Energy Assistance Program (LIHEAP); and the Social Services Block Grant (SSBG), including homemaker services and home based and protective services for children.

Related state agencies are responsible for the Children's Health Insurance Program (CHIP); the corrections program for adults and youths (CP, YA) and adult and juvenile parole (PAR, Y-PAR); employment services (ES); JTPA; unemployment compensation (UC); mental retardation programs (MR); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); and state veterans services (VET). Probation services for adults (PRO) are the responsibility of the county courts.

Where to Write

Client Inquiries

Client inquiries should be sent to:

Family Independence Section
Division of Family and Children
Family and Social Services Administration
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements** should be addressed in duplicate to:

Family Independence Section
Division of Family and Children
Family and Social Services Administration
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Indiana who are receiving assistance from other states** should be sent in duplicate to the appropriate county office of Division of Family and Children. The division will act as a forwarding center if the appropriate county is not known. Correspondence should be addressed in duplicate to:

Family Independence Section
Division of Family and Children
Family and Social Services Administration
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Sandra G. Henschen, Manager
TANF Policy Unit
Family Independence Section
Division of Family and Children
Family and Social Services Administration
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Checks for assistance from other states for recipients living in Indiana should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Joe Mamlin, Deputy Director
Child Support Bureau
Division of Family and Children
Family and Social Services Administration
W392 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to the Division of Disability, Aging, and Rehabilitative Services or the Protection and Advocacy Commission:

Division of Disability, Aging, and Rehabilitative Services
Family and Social Services Administration
W451 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Protection and Advocacy Services
850 North Meridian St., Suite 2C
Indianapolis, IN 46207-7083

Children

Correspondence related to **child protective services, child abuse and neglect cases, adoptions within Indiana, the Interstate Compact on the Placement of Children, and the Interstate Compact on Adoption and Medical Assistance** and inquiries concerning the **licensing of child-care facilities** should be sent in duplicate to:

Cathy Graham, Deputy Director
Family Protection and Preservation Bureau
Division of Family and Children
Family and Social Services Administration
W364 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Information on requests for **custody studies in divorce cases** should be directed to the appropriate county office of the Division of Family and Children. Response to such requests is voluntary.

Adults/Elderly

Inquiries regarding **adult/elder services, adult/elder protective services;** client inquiries for the **state ombudsman for long-term care,** and **in-home care services for individuals of all ages who are at risk of institutionalization;** and inquiries regarding **services for individuals with disabilities, including vocational rehabilitation services and services for individuals with developmental disabilities** should be sent in duplicate to:

Debra Simmons Wilson, Director
Division of Disability, Aging, and Rehabilitative Services
Family and Social Services Administration
W451 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Health/Mental Health

Inquiries regarding **Medicaid eligibility and services provided under Medicaid and Medicaid claims** should be sent in duplicate to:

Medicaid Eligibility Policy Section
Family and Social Services Administration
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Medicaid Policy and Programs
Office of Medicaid Policy and Planning
Family and Social Services Administration
W382 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Requests for information on the **licensing of hospitals** should be sent to:

Tom Iozzo, Director
Acute Care
Health Care Regulatory Services
Department of Health
2 North Meridian St.
Indianapolis, IN 46204

Requests for information on the **licensing of nursing homes and related health facilities** should be sent to:

Sue Hornstein, Director
Long Term Care
Health Care Regulatory Services
Department of Health
2 North Meridian St.
Indianapolis, IN 46204

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Charlene Burkett, Manager
Family Independence Section
Division of Family and Children
Family and Social Services Administration
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Correspondence related to the **Interstate Compact on Mental Health** should be sent to:

Steven P. Sarris, Compact Administrator
Office of General Counsel
W451 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Inquiries regarding **eligibility for public funding support for mental health and addictions services, community support services for persons who are mentally ill or have chronic addictive disorders,** and **state-operated institutions for mental illness** should be addressed to:

Janet Corson, Acting Director
Division of Mental Health
Family and Social Services Administration
W353 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083

Corrections

Requests for **residence and other social information about adult and juvenile inmates of penal and correctional institutions** and inquiries regarding **adult probation and parole and juvenile parole** should be sent in duplicate to:

Department of Correction
E334 Government Center South
302 West Washington St.
Indianapolis, IN 46204

Inquiries regarding **juvenile probation** should be sent to the probation officer in the appropriate county.

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** and the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Dave Ferguson, Supervisor
Parole Services
Department of Correction
E334 Government Center South
302 West Washington St.
Indianapolis, IN 46204

The usual cutoff age for juveniles is 18 years.

Vital Statistics

Birth records (since October 1907—some earlier records are filed in the county health departments) **and death records** (since 1900) are maintained by the Department of Health. There is no fee for verification of birth and death records for government agencies. Certified copies of birth records cost $6, certified copies of death records cost $4, and $1 for each additional copy. Address inquiries to:

Office of Vital Records
Department of Health
PO Box 7125
Indianapolis, IN 46206-7125
tel: (317) 233-2700

Marriage and divorce records are maintained by county clerks. There is no charge for information on marriages and divorces, but there is a fee for certified copies of records that varies among the counties. Address inquiries to the county where the marriage license was issued or the divorce decree was granted.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Sue Roberson, Director
State Personnel Department
W161 Government Center South
402 West Washington St.
Indianapolis, IN 46204-2261

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Lauralee Martin, Deputy Director, Child Development Bureau, Division of Family and Children, Family and Social Services Administration, W386 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 233-0056; fax: (317) 232-7948; e-mail: lmartin@fssa.state.in.us

Children's Health Insurance Program. Katie Humphreys, Director, CHIP, Department of Health, 2 North Meridian St., Indianapolis, IN 46204—(317) 233-8800; fax: (317) 233-7387; e-mail: khumphre@isdh.state.in.us

Food Stamp Work/Employment and Training. Jeannie Cipolla-Van Scyoc, IMPACT Manager, Family Resources, Division of Family and Children, Family and Social Services Administration, E431 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 232-2002; fax: (317) 232-4615

Fraud and Abuse Investigation and **Legal Matters.** Karen Davis, Director, General Counsel, Family and Social Services Administration, W451 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 232-4641; fax: (317) 232-1244

Illegitimacy Rate Reduction Bonus. Joe Mamlin, Deputy Director, Child Support Bureau, Division of Family and Children, Family and Social Services Administration, W392 Government Center South, 402 West Washintgton St., Indianapolis, IN 46207-7083—(317) 232-2002; fax: (317) 232-4615; e-mail: jmamlin@fssa.state.in.us

Immigration Issues. *International Adoption.* Natalie P. Wright, Child Welfare Consultant, Division of Family and Children, Family and Social Services Administration, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 232-4438

Information Systems. Joseph Pascucci, Director, Division of Organization Development, Family and Social Services Administration, W353 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 233-4449; fax: (317) 233-4693

Public Information. Andrew Stoner, Director, Division of Communications, Family and Social Services Administration, W461 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 232-4453; fax: (317) 232-4693

Research and Statistics. David Webster, Director, Reports and Statistics, Division of Family and Children, Family and Social Services Administration, E414 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 232-4361

Staff Development. James Ladd, Director, Human Resources, Family and Social Services Administration, W431 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 232-5409; fax: (317) 233-4693

Substance Abuse. Robert Tyburski, Chief, Bureau of Addictions, Office of Public Policy, Division of Mental Health, Family and Social Services Administration, W353 Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 232-7892; fax: (317) 232-3472

Teen Pregnancy. Judith Ganser, MD, Medical Director, Maternal and Child Health Services, Department of Health, 2 North Meridian St., Indianapolis, IN 46204—(317) 233-1240; fax: (317) 233-1299; e-mail: jganser@isdh.state.in.us

Welfare to Work. *Welfare-to-Work Grants Program.* Ed Durkee, Director, Planning and Policy, Department of Workforce Development, 10 North Senate Ave., Indianapolis, IN 46207-7083—(317) 232-7595; fax: (317) 233-2679; *TANF welfare-to-work programs and job placement/job readiness programs.* Jeannie Cipolla-Van Scyoc, IMPACT Manager, Family Resources, Division of Family and Children, Family and Social Services Administration, E431 Government Center South, 402 West Washington St., Indianapolis, IN 46207—(317) 232-2002; fax: (317) 232-4615

Indiana Family and Social Services Administration

W461 Government Center South
402 West Washington St.
PO Box 7083
Indianapolis, IN 46207-7083
http://www.ai.org/fssa/index.html
tel: (317) 233-4452; fax: (317) 233-4693
Katherine L. Davis, Secy.
Tanasha Anders, Exec. Asst.
Gayle Ream, Admv. Asst.
MAP Kathleen Gifford, Dir., Office of Medicaid Policy and Planning

Division of Contract Management
Venita Moore, Dir., (317) 232-1164; fax: (317) 233-4693

EBT Division of Organization Development
Joseph Pascucci, Dir., (317) 233-4449; fax: (317) 233-4693

Division of Policy and Budget
Marjorie Gurnik, Dir., (317) 233-3367; fax: (317) 233-4693

ICMH General Counsel
Karen Davis, Dir., (317) 232-4641; fax: (317) 232-1244

Division of Communications
Andrew Stoner, Dir., (317) 232-4453; fax: (317) 233-4693

DIVISION OF FAMILY AND CHILDREN

W392 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
James M. Hmurovich, Dir., (317) 232-4705; fax: (317) 232-0748

CSE Child Support Bureau
W392 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
Joe Mamlin, Dep. Dir., (317) 232-2002; fax: (317) 232-4615; e-mail: jmamlin@fssa.state.in.us

Quality Control
Susan Stanis, Dir., (317) 232-4475

Human Resources
James Ladd, Dir., (317) 232-5409; fax: (317) 233-4693

CA/N CPS CW FC/AA FP/FS ICAMA ICPC SF Family Protection and Preservation Bureau
W364 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
(800) 562-2407 (24-hr., toll-free, child abuse hotline, for institutions only)
Cathy Graham, Dep. Dir., (317) 232-4420; fax: (317) 232-4436

Family and Social Services Administration—*Continued*

FS SSI/S Family Independence Section
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
Charlene Burkett, Mgr., (317) 232-4923; fax: (317) 232-0748
TANF Sandra G. Henschen, Mgr., TANF Policy Unit, (317) 232-4943; fax: (317) 232-4490

SSBG Child Development Bureau
W386 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
Lauralee Martin, Dep. Dir., (317) 233-0056; fax: (317) 232-7948; e-mail: lmartin@fssa.state.in.us

CSBG LIHEAP Housing and Community Services
W381 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
Joan Cochran, Dir., (317) 232-7045

MAP Medicaid Eligibility Policy Section
W363 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
Cindy Stamper, Supv., (317) 232-4966

ADA APS CSBG **DIVISION OF DISABILITY, AGING, AND REHABILITATIVE SERVICES**
LIHEAP W451 Government Center South
SSBG 402 West Washington St.
Indianapolis, IN 46207-7083
tel: (317) 232-7000
Debra Simmons Wilson, Dir., (317) 232-1147

Office of Services for the Deaf and Hard of Hearing
Jerome Freeman, Dep. Dir., (317) 232-1143

OA Aging and In-Home Services
Geneva Shedd, Dep. Dir., (317) 232-7020

BS VRB Blind and Visually Impaired Services
Linda Quarles, Dep. Dir., (317) 232-1433

VR Vocational Rehabilitation Services
Rita Martin, Dep. Dir., (317) 232-1319

Developmental Disabilities Services
(Vacant), Dep. Dir., (317) 232-7933

Disability Determination
Patricia Carew-Ceesay, Dep. Dir., (317) 232-6000

ADAMHBG **DIVISION OF MENTAL HEALTH**
CHC MR W353 Government Center South
402 West Washington St.
Indianapolis, IN 46207-7083
tel: (317) 232-7800
Janet Corson, Act. Dir.

Related State Agencies

DEPARTMENT OF CORRECTION
E334 Government Center South
302 West Washington St.
Indianapolis, IN 46204
tel: (317) 232-5715
http://www.ai.org/indcorrection
CP PAR PRO Edward L. Cohn, Comm., (317) 232-5711;
YA Y-PAR fax: (317) 232-6798
David Patterson, Dep. Comm., Administration
Evelyn Ridley-Turner, Dep. Comm., Juvenile Srvs.
(Vacant), Dep. Comm., Operations
Robert Ohlemiller, Dep. Comm., Community Srvs. and Prgms.
ICJ ICSPP Dave Ferguson, Dir., Parole Srvs.
Bruce C. Lemmon, Northern Regl. Dir.
Steve McCauley, Southern Regl. Dir.
Pam Pattison, Pub. Info. Ofr.

ES **DEPARTMENT OF WORKFORCE DEVELOPMENT**
10 North Senate Ave.
Indianapolis, IN 46207-7083
http://www.dwd.state.in.us
Craig E. Hartzer, Comm., (317) 233-5661; fax: (317) 233-1670; e-mail: chartzer@dwd_is.state.in.us
JTPA Ed Durkee, Dir., Planning and Policy, (317) 232-7595; fax: (317) 233-2679

UC Unemployment Insurance
Don Banning, Dep. Comm., Operations, (317) 233-5724; fax: (317) 233-1670

DEPARTMENT OF HEALTH
2 North Meridian St.
Indianapolis, IN 46204
tel: (317) 233-7400; fax: (317) 233-7387
http://www.ai.org/doh/index.html
CHIP PHSBG Richard D. Feldman, MD, State Health Comm., (317) 233-7400; fax: (317) 233-7387; e-mail: rfeldman@iquest.net
Johnie L. Underwood, Dep. State Health Comm., (317) 233-7200
Margaret Joseph, Pub. Info. Ofr., e-mail: mjoseph@isd.state.in.us
D. Peter Maniago, Asst. Comm., Operational Srvs., (317) 233-7102
Art Logsdon, JD, Asst. Comm., Consumer Regulatory Srvs., (317) 233-7542

Health Care Regulatory Services
Gerald Coleman, JD, RN, Asst. Comm., (317) 233-7022
Tom Iozzo, Dir., Acute Care, (317) 233-1286
  Sam Mobley, Prgm. Dir. II, Home Health, Hospice, RHC, ESRD, (317) 233-7742
  Nancy Costello, Prgm. Dir. I, Hospitals, ASCs, (317) 233-7487
Sue Hornstein, MSW, Dir., Long-Term Care, (317) 233-7289

Related State Agencies—*Continued*

Darlene Jones, Prgm. Dir. I, Administration, (317) 233-7351

Mary Louise Reynolds, Mgr., Enforcement, (317) 233-7613

Karen Smith, Mgr., Complaints, (317) 233-7709

Mary Wassel, Dir., Training, (317) 233-7480

PUBLIC HEALTH SERVICES

Joni Albright, Asst. Comm., (317) 233-7122

MCHBG Judith Ganser, MD, MPH, Med. Dir., Maternal and Child Health, (317) 233-1240; fax: (317) 233-1299; e-mail: jganser@isdh.state.in.us

WIC Wendy Gettelfinger, Dir., Children's Special Health Care Srvs., (317) 233-5578

Hazel Katter, Dir., Local Liaison, (317) 233-7679

Nellie Simpson, Health Planner, Accountability

Danae Bixler, MD, Med. Dir., (317) 233-7164

Sue Percifield, RN, Chronic/Communicable Disease, (317) 233-7816

David L. Ellsworth, Prgm. Mgr., Immunization Prgm., (317) 233-7010

Loni Phillips, Act. Dir., HIV/STD, (317) 233-7867

Gloria Webster-French, RN, Dir., Minority Health, (317) 233-7596

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http://www.ai.org/veteran/index.html
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http://www.doe.state.in.us
Suellen Reed, EdD, Supt. of Pub. Instruction, (317) 232-6665; fax: (317) 232-8004; e-mail: sreed@doe.state.in.us

Division of Family and Children—County Offices

CA/N, CSE, CW, FC/AA, FS, MAP, MCHBG, SA, SE, SSI/S, TANF

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Jackson Dennis Carmichael, Dir., 222 South Main St., Brownstown, IN 47220—(812) 358-2421

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——— 420 Hoffman St., Hammond, IN 46327—(219) 937-0232

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——— Superior Courthouse, Michigan City, IN 46360—(219) 879-3338

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townships of over 20,000 population

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Key to Cities

over 30,000 population; *principal township

City: Township; County
Anderson: Anderson*; Madison
Bloomington: Bloomington*; Monroe
Columbus: Columbus*; Bartholomew
East Chicago: North; Lake
Elkhart: Concord*; Elkhart
Evansville: Knight*; Vanderburgh
Fort Wayne: Wayne*; Allen
Gary: Calumet*; Lake
Hammond: North; Lake
Indianapolis-Marion: Center*; Marion

City: Township; County
Kokomo: Center; Howard
Lafayette: Fairfield*; Tippecanoe
Marion: Center*; Grant
Michigan City: Michigan*; La Porte
Mishawaka: Penn; Saint Joseph
Muncie: Center; Delaware
New Albany: New Albany; Floyd
Richmond: Wayne*; Wayne
South Bend: Portage*; Saint Joseph
Terre Haute: Harrison*; Vigo

Iowa

Terry E. Branstad (R) Gov., State Capitol, Des Moines, IA 50319-0001—(515) 281-5211

Washington Office: Philip C. Smith, Dir., 444 North Capitol St., Suite 359, Washington, DC 20001—(202) 624-5442; fax: (202) 624-8189

IOWA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Services

Related State Agencies, Department of Elder Affairs; Child Health Specialty Clinics; Department of Corrections; Department of Public Health; Iowa Workforce Development; Department of Personnel; Department of Education; Department of Human Rights; Department for the Blind; Department of Inspections and Appeals; Commission of Veterans Affairs

Department of Human Services—Regional Offices

Department of Human Services—Local/Area Offices

Local Public Human Service Agencies, Counties

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

In Iowa, income maintenance and service programs are administered under the direction and supervision of the Department of Human Services' Office of the Deputy Director for Services. All programs are delivered through at least one county office in each of the 99 counties, which are under the Office of Field Support. Programs are federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration except for payments for custodial care, which are administered by the Department of Human Services.

General assistance (GA) is the responsibility of the county boards of social welfare as designated in each county by the county board of supervisors. In some counties, GA is provided through Department of Human Services County Offices; in others, GA is provided through the County Relief Director. The boards of social welfare also have responsibility to advise the department on their programs and services as they serve the citizens of the county.

Assistance and Services

Assistance programs administered through the Office of the Deputy Director for Services are the Family Investment Program, Iowa's Temporary Assistance for Needy Families (TANF) program; refugee assistance; Food Stamps (FS); Medicaid (MAP) for the categorically needy, medically needy, pregnant women, and children, including all SSI recipients; the Children's Health Insurance Program (CHIP); SSI/S payments for custodial care; the food stamp employment and training program; and the Job Training Partnership Act (JTPA).

Services to families (SF), services to adults (SA), foster care/adoption assistance (FC/AA), and child welfare programs (CA/N, CW) provided by the department include protective services for children and adults (CPS, APS), family preservation and support services (FP/FS), foster/group care, family planning, community facilities and licensing, day care, adoption, and purchase of services. The department also administers Child Support Enforcement (CSE); the Social Services Block Grant (SSBG); mental retardation programs (MR); mental health programs; and youth corrections (YA), including parole (Y-PAR).

Related state agencies administer services to the aged (OA); blind services (BS); vocational rehabilitation for the blind (VRB); vocational rehabilitation (VR); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); alcoholism and drug abuse programs; the Preventive Health Services Block Grant (PHSBG); the Community Health Centers (CHC) Program; employment services (ES); unemployment compensation (UC); state veterans services (VET); the Community Services Block Grant (CSBG); the Low-Income Home Energy Assistance Program (LIHEAP); and adult corrections, including parole (CP, PAR). Adult probation and juvenile probation (PRO, Y-PRO) are administered by the district courts.

Where to Write

The Department of Human Services will act as a forwarding center. Correspondence should be addressed to:

Office of the Deputy Director for Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Client Inquiries

Client inquiries should be sent to:

Office of Field Support
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** and requests for **verification of legal residence for purposes of public assistance, eligibility determinations, redeterminations, etc., of persons living in Iowa who are receiving assistance from other states** should be sent to:

Office of Field Support
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Doug Howard, Administrator
Division of Economic Assistance
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Requests for general information regarding **adult service programs and eligibility requirements** should be sent to:

Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Communications regarding the **location of absent parents, the Child Support Enforcement Program** (Title IV-D), **and the ability of relatives to provide financial support** should be addressed to:

Bureau of Collections
Division of Policy Coordination
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Employee Services
Equal Opportunity
Department of Human Services
Hoover Bldg., 1st Fl.
Des Moines, IA 50319-0114

Children

Inquiries concerning **child welfare programs, child protective services,** and the **licensing of child-care facilities** should be addressed to:

Mary Nelson, Administrator
Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Barbara Bosch, Manager
Child Day Care Services
Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries concerning **child abuse and neglect cases** should be addressed to:

Rosemary Norlin, Manager
Child Protective Services Unit
Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries concerning **adoptions within Iowa** should be addressed to:

Charleie Parrish, Manager
Adoption Unit
Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Sarah Stark, Coordinator, Interstate Compacts
Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Harold Templeman, Administrator
Division of Mental Health and Developmental Disabilities
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Betty L. Grandquist, Executive Director
Department of Elder Affairs
Clemens Bldg., 3rd Fl.
200–10th St.
Des Moines, IA 50309-3609

BEST COPY AVAILABLE

For client inquiries, the **state ombudsman for long-term care** is:

Carl McPherson
Department of Elder Affairs
Clemens Bldg., 3rd Fl.
200–10th St.
Des Moines, IA 50309-3609

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

J. B. Bennett, Administrator
Health Facilities Division
Department of Inspections and Appeals
Lucas Bldg.
Des Moines, IA 50319-0083

Health/Mental Health

Inquiries regarding **Medicaid eligibility and services provided under Medicaid** should be sent to:

Don Herman, Administrator
Division of Medical Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries regarding **Medicaid claims** should be sent to:

Consultec
PO Box 14422
Des Moines, IA 50306-3422

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be addressed to:

J. B. Bennett, Administrator
Health Facilities Division
Department of Inspections and Appeals
Lucas Bldg.
Des Moines, IA 50319-0083

Correspondence related to the **Interstate Compact on Mental Health** should be addressed to:

Mark Finkelstein, Coordinator
Interstate Compact on Mental Health
Division of Mental Health and Developmental
Disabilities
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries regarding **mental institutions, residence or social information about persons who are mentally ill, and community mental health clinics** should be addressed to:

Harold Templeman, Administrator
Division of Mental Health and Developmental
Disabilities
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

W. L. Kautzky, Director
Department of Corrections
Capitol Annex
523 East 12th St.
Des Moines, IA 50319

Inquiries regarding **adult parole** should be addressed to:

Jeanette Bucklew, Deputy Director
Division of Community Correctional Services
Department of Corrections
Capitol Annex
523 East 12th St.
Des Moines, IA 50319

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Charles Lauterbach, Interstate Compact Administrator
Division of Community Correctional Services
Department of Corrections
Capitol Annex
523 East 12th St.
Des Moines, IA 50319

Requests for **residence and other social information about residents of juvenile correctional institutions** and inquiries regarding **juvenile parole** should be sent to:

Mary Nelson, Administrator
Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

Inquiries regarding **adult and juvenile probation** should be addressed to the district courts.

Correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Sarah Stark, Deputy Compact Administrator
Division of Adult, Children, and Family Services
Department of Human Services
Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, and marriage records (since July 1880) are maintained by the Vital Records Section, Department of Public Health. Iowa state agencies can obtain verification of information at no charge. Certified copies cost $10 (a fee is charged whether or not records are located). Address inquiries to:

Vital Records Section
Department of Public Health
Lucas Bldg.
321 East 12th St.
Des Moines, IA 50319-0075
tel: (515) 281-4944

Divorce records (since July 1936) are maintained by the clerks of the district courts. If the district court where the divorce occurred is not known, the Division of Records and Statistics will forward inquiries. Fees vary by county.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Department of Personnel
Grimes Bldg.
400 East 14th St.
Des Moines, IA 50319-0150

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Mary Nelson, Administrator, Division of Adult, Children, and Family Services, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319-0114—(515) 281-5521; fax: (515) 281-4597; e-mail: mnelson@dhs.state.ia.us

Children's Health Insurance Program. Don Herman, Administrator, Division of Medical Services, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319-0114—(515) 281-8794; fax: (515) 281-4597; e-mail: dherman@dhs.state.ia.us

Food Stamp Work/Employment and Training. Doug Howard, Administrator, Division of Economic Assistance, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319—(515) 281-8629; fax: (515) 281-4597; e-mail: dhoward@dhs.state.ia.us

Fraud and Abuse Investigation. Kim D. Schmett, Director, Department of Inspections and Appeals, Lucas Bldg., Des Moines, IA 50319—(515) 281-5457; fax: (515) 242-6863

Illegitimacy Rate Reduction Bonus. James Hennessey, Chief, Bureau of Collections, Division of Policy Coordination, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319-0114—(515) 281-5767; (515) 281-4597; e-mail: jhennes@dhs.state.ia.us

Immigration Issues. Wayne Johnson, Chief, Bureau of Refugee Services, Department of Human Services, 1200 University Ave., Suite D, Des Moines, IA 50314-2330—(515) 281-3119

Information Systems. Lorrie Tritch, Administrator, Division of Data Management, Department of Human Services, Hoover Bldg., 1st Fl., Des Moines, IA 50319—(515) 281-8708; fax: (515) 281-4692; e-mail: ltritch@dhs.state.ia.us

Legal Matters. Gordon Allen, Assistant Attorney General, Bureau of Legal Services, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319—(515) 281-8330

Public Information. Mary Jean Timp, Public Information Officer, Office of Communications, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319-0114—(515) 281-4847

Research and Statistics. Walt Hoshaw, Chief, Bureau of Research and Statistics, Department of Human Services, Hoover Bldg., 1st Fl., Des Moines, IA 50319-0114—(515) 281-5780

Staff Development. Linda G. Hanson, Director, Department of Personnel, Grimes Bldg., 400 East 14th St., Des Moines, IA 50319-0150—(515) 281-3351; fax: (515) 242-6450

Substance Abuse. Don Herman, Administrator, Division of Medical Services, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319-0114—((515) 281-8794; fax: (515) 281-4597; e-mail: dherman@dhs.state.ia.us

Teen Pregnancy. Jo Lerberg, Manager, Division of Adult, Children, and Family Services, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319-0114—(515) 281-4207; fax: (515) 281-4597; e-mail: jlerber@dhs.state.ia.us

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Doug Howard, Administrator, Division of Economic Assistance, Department of Human Services, Hoover Bldg., 5th Fl., Des Moines, IA 50319-0114—(515) 281-8629; fax: (515) 281-7791; e-mail: dhoward@dhs.state.ia.us

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Gordon Allen, Asst. Atty. Gen., (515) 281-8330

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DIVISION OF FISCAL MANAGEMENT
Jan Clausen, Adm., (515) 281-5711

Bureau of Operations Budget and Accounting
Betty Hare, Chf., (515) 281-6019

Bureau of Payment and Receipts
Bob Miller, Chf., (515) 281-5482

Bureau of Program Budget and Accounting
Sam Leto, Chf., (515) 281-6202

Department of Human Services—*Continued*

BUREAU OF CHILD SUPPORT FISCAL
Tim Criner, Chf., (515) 281-7684

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DIVISION OF SUPPORT SERVICES
Betty Hamilton, Adm., (515) 281-5808

COMMODITY DISTRIBUTION
Betty Hamilton, Adm., (515) 281-5808

OFFICE OF PROGRAM EVALUATIONS
Betty Hamilton, Adm., (515) 281-5808

OFFICE OF DEPUTY DIRECTOR FOR SERVICES

Hoover Bldg., 5th Fl.
Des Moines, IA 50319-0114
Sally Titus Cunningham, Dep. Dir., (515) 281-6360

TANF DIVISION OF ECONOMIC ASSISTANCE
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JTPA Norma Hohlfeld, Promise Jobs Coord., (515) 281-4607; fax: (515) 281-4597
EBT Edith Pruisman, EBT Coord., (515) 281-5688; fax: (515) 281-4597

FS FOOD STAMPS PROGRAM
Jane Jorgenson, Chf., (515) 281-5392

CHIP MAP DIVISION OF MEDICAL SERVICES
SSI/S Don Herman, Adm., (515) 281-8794; fax: (515) 281-4597; e-mail: dherman@dhs.state.ia.us

CPS CW DIVISON OF ADULT, CHILDREN, AND
FC/AA SA SF FAMILY SERVICES
YA Y-PAR (800) 362-2178 (24-hr., toll-free child abuse report hotline, also tdd)
(800) 362-2178 (24-hr., toll-free dependent adult abuse and neglect hotline)
Mary Nelson, Adm., (515) 281-5521; fax: (515).281-4597; e-mail: mnelson@dhs.state.ia.us
CA/N Rosemary Norlin, Mgr., Child Protective Srvs. Unit, (515) 281-5583
Charleie Parrish, Mgr., Adoption Unit, (515) 281-5358
Barbara Bosch, Mgr., Child Day Care Srvs., (515) 281-6074; fax: (515) 281-4597
ICAMA ICJ Sarah Stark, Coord., Interstate Compacts,
ICPC (515) 281-5730

SSBG BUREAU OF PROGRAM SUPPORT
(Vacant), Chf., (515) 281-6802

FP/FS BUREAU OF INDIVIDUAL AND FAMILY SUPPORT AND PROTECTIVE SERVICES
Don Kassar, Chf., (515) 281-3186; fax: (515) 281-4597

FC/AA BUREAU OF ALTERNATIVE LIVING
Jeff Terrell, Chf., (515) 281-4625

OFFICE OF FIELD SUPPORT

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Margaret Ward, Chf., (515) 242-5970

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ADA EEO BUREAU OF EQUAL OPPORTUNITY
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CASE MANAGEMENT UNIT
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OFFICE OF COMMUNICATIONS

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ADAMHBG **DIVISION OF MENTAL HEALTH AND**
MR **DEVELOPMENTAL DISABILITIES**
Harold Templeman, Adm., (515) 281-5126
ICMH Mark Finkelstein, Coord., Interstate Compact on Mental Health, (515) 281-3023

Related State Agencies

APS OA **DEPARTMENT OF ELDER AFFAIRS**
Clemens Bldg., 3rd Fl.
200–10th St.
Des Moines, IA 50309-3609
tel: (515) 281-5187; fax: (515) 281-4036
Betty L. Grandquist, Exec. Dir.
Carl McPherson, Ombudsman for Long-Term Care, (515) 281-4656

MCHBG **CHILD HEALTH SPECIALTY CLINICS**
University Hospital School
100 Hawkins Dr., Rm. 247
Iowa City, IA 52242-1011
Jeffrey G. Lobas, MD, Dir., (319) 356-1118; fax: (319) 356-3715; e-mail: jeffrey-lobas@uiowa.edu
Dottie Doolittle, RN, MSN, Asst. Dir., Patient Care Srvs., (319) 356-0886; e-mail: dorothy-doolittle@uiowa.edu
Judith Amundson, RD, MS, Asst. Dir., Community Support Srvs., (319) 356-1455; fax: (319) 356-3715; e-mail: judith-amundson@uiowa.edu

Related State Agencies—*Continued*

CP **DEPARTMENT OF CORRECTIONS**
Capitol Annex
523 East 12th St.
Des Moines, IA 50319
tel: (515) 281-4811
W. L. Kautzky, Dir.

DIVISION OF COMMUNITY CORRECTIONAL SERVICES
PAR Jeanette Bucklew, Dep. Dir., (515) 281-4806
ICSPP Charles Lauterbach, Interstate Compact Adm., (515) 281-3342
Sarah Stark, Dep. Compact Adm.

DEPARTMENT OF PUBLIC HEALTH
Lucas Bldg.
321 East 12th St.
Des Moines, IA 50319-0075
tel: (515) 281-5787
CHC PHSBG Christopher G. Atchison, Dir., (515) 281-5605; fax: (515) 281-4958

ADAMHBG DIVISION OF SUBSTANCE ABUSE AND HEALTH PROMOTION
Janet Zwick, Div. Dir., (515) 281-4417; fax: (515) 281-4535

DIVISION OF FAMILY AND COMMUNITY HEALTH
Mary Weaver, Div. Dir., (515) 281-4910; fax: (515) 242-6384
WIC Judy Solberg, Mgr., WIC Prgm., (515) 281-3713
MCHBG MATERNAL AND CHILD HEALTH BUREAU
Jane Borst, Bureau Chf., (515) 281-4911

DIVISION OF PLANNING AND ADMINISTRATION
David J. Fries, Div. Dir., (515) 281-5604; fax: (515) 281-4958

VITAL RECORDS SECTION
tel: (515) 281-5871 (recording); (515) 281-4944
Jill France, Bureau Chf., (515) 281-6762; fax: (515) 281-4529

DIVISION OF HEALTH PROTECTION
Jack Kelly, Div. Dir., (515) 281-5643; fax: (515) 281-4529

IOWA WORKFORCE DEVELOPMENT
1000 East Grand Ave.
Des Moines, IA 50319
tel: (800) 562-4692 (800-JOB-IOWA); (515) 281-5387
http://www.state.ia.us/government/wd/index.htm
Cynthia P. Eisenhauer, Dir., (515) 281-5365; fax: (515) 281-4698; e-mail: cynthia.eisenhauer@iwd.state.ia.us

INDUSTRIAL SERVICES DIVISION
Iris Post, Comm., (515) 281-8335; fax: (515) 281-4698; e-mail: iris.post@iwd.state.ia.us

ES WORKFORCE DEVELOPMENT ADMINISTRATION SERVICES DIVISION
150 Des Moines St.
Des Moines, IA 50319
Stephen C. Smith, Adm., (515) 281-9328; fax: (515) 281-9096; e-mail: stephenc.smith@iwd.state.ia.us

UC UNEMPLOYMENT INSURANCE SERVICES DIVISION
Renny Dohse, Adm., (515) 281-5526; fax: (515) 281-6208; e-mail: reynelm.dohse@iwd.state.ia.us

CUSTOMER AND ADMINISTRATIVE SERVICES DIVISION
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RESEARCH AND INFORMATION SERVICES DIVISION
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POLICY OFFICE DIVISION
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LABOR SERVICES DIVISION
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DEPARTMENT OF EDUCATION
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DEPARTMENT OF HUMAN RIGHTS
Lucas Bldg.
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tel: (515) 281-7300
Almo Hawkins, Dir., (515) 281-7300; e-mail: ahawkin@max.state.ia.us

DIVISION OF COMMUNITY ACTION AGENCIES
James E. Smith, Adm., (515) 281-3268; e-mail: jes@radiks.net
CSBG Rodney Huenemann, Chf., Community Srvs. Block Grant, (515) 281-3951; e-mail: rod@radiks.net

Related State Agencies—*Continued*

LIHEAP Sue Downey, Chf., Energy Assistance, (515) 281-3838; e-mail: sdowney@radiks.net
James Newton, Chf., Weatherization, (515) 242-6314; e-mail: jrnewton@radiks.net

Division on the Status of African-Americans
Romelle Slaughter, Adm., (515) 281-7283; e-mail: idsaa@aol.com

Division of Criminal and Juvenile Justice
Richard Moore, Adm., (515) 242-5816; e-mail: cjjp@max.ia.us

Division of Deaf Services
Kathryn Bauman-Reese, Adm., (515) 281-7121

Division of Persons with Disabilities
Almo Hawkins, Adm., (515) 281-7300; e-mail: ahawkin@max.state.ia.us

Division of Latino Affairs
Sylvia Tijerina, Adm., (515) 281-4070; e-mail: stijeri@max.state.ia.us

Division on the Status of Women
Charlotte Nelson, Adm., (515) 281-4467; e-mail: icsw@compuserve.com

BS VRB **DEPARTMENT FOR THE BLIND**
524 Fourth St.
Des Moines, IA 50309-2364
tel: (515) 281-1333; (800) 362-2587 (toll-free, Iowa only); tty: (515) 281-1355; fax: (515) 281-1263
R. Creig Slayton, Dir., (515) 281-1334; e-mail: creigs@blind.state.ia.us

DEPARTMENT OF INSPECTIONS AND APPEALS
Lucas Bldg.
Des Moines, IA 50319-0083
tel: (515) 242-6863
http://www.state.ia.us/government/dia
Kim D. Schmett, Dir., (515) 281-5457; fax: (515) 242-6863
John T. Schaffner, Dep. Dir.
David Werning, Pub. Info. Ofr., e-mail: dwernin@max.state.ia.us

Appeals and Fair Hearings Division
Larry Bryant, Chf., (515) 281-4846

Investigations Division
Nickolas Brown, Adm., (515) 281-6377

Audits Division
Sherry Hopkins, Adm., (515) 281-7114

Health Facilities Division
J. B. Bennett, Adm., (515) 281-4115

Inspections Division
Sherry Hopkins, Adm., (515) 281-7114

VET **COMMISSION OF VETERANS AFFAIRS**
Iowa Veterans Home
Marshalltown, IA 50158
Jack J. Dack, Comdt., (515) 753-4309; fax: (515) 753-4278

Department of Human Services—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. SIOUX CITY (Buena Vista, Calhoun, Cherokee, Clay, Crawford, Dickinson, Emmet, Hamilton, Humboldt, Ida, Kossuth, Lyon, O'Brien, Osceola, Palo Alto, Plymouth, Pocahontas, Sac, Sioux, Webster, Woodbury, and Wright Counties)
520 Nebraska St., 5th Fl., Sioux City, IA 51101
Robert Peters, Adm., (712) 255-3522; tdd: (712) 255-2668; fax: (712) 255-9794

II. WATERLOO (Allamakee, Black Hawk, Bremer, Buchanan, Butler, Cerro Gordo, Chickasaw, Clayton, Delaware, Dubuque, Fayette, Floyd, Franklin, Grundy, Hancock, Howard, Mitchell, Winnebago, Winneshiek, and Worth Counties)
501 Sycamore St., Mezzanine, Waterloo, IA 50704
Marlys Kasemeier, Adm., (319) 232-6595; tdd: (319) 232-6595; fax: (319) 233-4543

III. DES MOINES (Boone, Dallas, Hardin, Jasper, Madison, Marion, Marshall, Polk, Story, and Warren Counties)
1200 University Ave., Suite B, Des Moines, IA 50314
Dale Schmitz, Adm., (515) 283-7900; tdd: (515) 283-7900; fax: (515) 283-9224

IV. COUNCIL BLUFFS (Adair, Adams, Audubon, Carroll, Cass, Clarke, Decatur, Fremont, Greene, Guthrie, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie, Ringgold, Shelby, Taylor, Union, and Wayne Counties)
417 East Kanesville Blvd., Council Bluffs, IA 51503
Dan Sparks, Adm., (712) 328-5697; tdd: (712) 328-4838; fax: (712) 322-7607

V. CEDAR RAPIDS (Appanoose, Benton, Cedar, Clinton, Davis, Des Moines, Henry, Iowa, Jackson, Jefferson, Johnson, Jones, Keokuk, Lee, Linn, Louisa, Lucas, Mahaska, Monroe, Muscatine, Poweshiek, Scott, Tama, Van Buren, Wapello, and Washington Counties)
411 Third St., SE, Suite 600, Cedar Rapids, IA 54201
Jay Barfels, Adm., (319) 362-5333; tdd: (319) 362-5333; fax: (319) 362-2050

Department of Human Services—Local/Area Offices

CA/N, CW, CSE, GA, MAP, MH, MR, SA, SE, TANF, VET

*indicates county is nonintegrated and a local relief director is established to administer GA; see listings of local public human service agencies below

HSAA (Human Service Area Administrator)

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Adair* Terry Hutchinson, HSAA, 132 SE Court Dr., Greenfield, IA 50849—(515) 743-2119

Adams* Terry Hutchinson, HSAA, Courthouse, Corning, IA 50841—(515) 322-4031

Allamakee* Melanie Tietz, HSAA, Courthouse, Waukon, IA 52172—(319) 568-4583

Appanoose Jean Sprouse, HSAA, 209 East Jackson St., Centerville, IA 52544—(515) 437-4450

Audubon* Jack Slauson, HSAA, 210 North Market St., Audubon, IA 50025-1255—(712) 563-4259

Benton* Sandra Teich, HSAA, 114 East Fourth St., Vinton, IA 52349—(319) 472-4746

Black Hawk* Evan Klenk, HSAA, 1407 Independence Ave., Waterloo, IA 50704-7500—(319) 291-2441

Boone John Grush, HSAA, 900 West Mamie Eisenhower, Boone, IA 50036—(515) 433-0593

Bremer* Deb Huisinga, HSAA, 1803 Horton Rd., Waverly, IA 50677—(319) 352-4233

Buchanan* Art Finnigan, HSAA, 1413 First St., West, Independence, IA 50644—(319) 334-6091

Buena Vista Lyle Fleshner, HSAA, 311 East Fifth St., Storm Lake, IA 50588—(712) 749-2536

Butler* Deb Huisinga, HSAA, 315 North Main, Allison, IA 50602—(319) 267-2594

Calhoun Ronald Walrod, HSAA, 515 Court St., Rockwell City, IA 50579—(712) 297-8524

Carroll* Jack Slauson, HSAA, 515 North Main St., Carroll, IA 51401-2346—(712) 792-4391

Cass* Carol Gutchewsky, HSAA, Courthouse, Atlantic, IA 50022—(712) 243-4401

Cedar* Gary Hoxmeier, HSAA, 101 Lynn St., Tipton, IA 52772—(319) 886-6036

Cerro Gordo* Allen Grooters, HSAA, Mohawk Square, 22 North Georgia Ave., Mason City, IA 50401—(515) 424-8641

Cherokee Dennis Sassman, HSAA, 239 West Maple St., Cherokee, IA 51012—(712) 225-6723

Chickasaw* Lori Nettleton, HSAA, 910 East Main St., New Hampton, IA 50659—(515) 394-4315

Clarke* Terry Hutchinson, HSAA, 115 North Main St., Osceola, IA 50213—(515) 342-6516

Clay* Paula Heckenlively, HSAA, 215 West Fourth St., Spencer, IA 51301—(712) 262-3586

Clayton* Melanie Tietz, HSAA, Clayton County Office Bldg., 100 Sandpit Rd., Elkader, IA 52043—(319) 245-1766

Clinton Delbert Crews, HSAA, 121 Sixth Ave., South, Clinton, IA 52732—(319) 242-0573

Crawford* Lyle Fleshner, HSAA, 107 South Main St., Denison, IA 51442—(712) 263-5668

Dallas John Grush, HSAA, 210 North 10th St., Adel, IA 50003—(515) 993-5817

Davis Jean Sprouse, HSAA, 203 South Madison St., Bloomfield, IA 52537—(515) 664-2239

Decatur* Terry Hutchinson, HSAA, 210 North Main St., Leon, IA 50144—(515) 446-4312

Delaware Art Finnigan, HSAA, 721 South Fifth St., Manchester, IA 52057—(319) 927-4512

Des Moines Sally O'Riley, HSAA, 409 North Fourth St., Burlington, IA 52601—(319) 754-4622

Dickinson Paula Heckenlively, HSAA, 901–20th St., Spirit Lake, IA 51360—(712) 336-2555

Dubuque Gary Lippe, HSAA, Town Clock Plaza, Nesler Center, Suite 410, Dubuque, IA 52001—(319) 557-8251

Emmet* Kathy Lucas, HSAA, 220 South First St., Estherville, IA 51334—(712) 362-7237

Fayette* Art Finnigan, HSAA, 129 A North Vine St., West Union, IA 52175—(319) 422-5634

Floyd* Lori Nettleton, HSAA, 1206 South Main St., Charles City, IA 50616—(515) 228-5713

Franklin Deb Huisinga, HSAA, 19 Second Ave., NW, Hampton, IA 50441—(515) 456-4763

Fremont* Steve Hoegh, HSAA, 414 Clay St., Sidney, IA 51652—(712) 374-2512

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Hardin Lee Bergen, HSAA, 1201–14th Ave., Eldora, IA 50627—(515) 858-3461

Harrison John Mock, HSAA, 204 East Sixth St., Logan, IA 51546—(712) 644-2460

Henry* Sally O' Riley, HSAA, 202 North Jackson, Mount Pleasant, IA 52641—(319) 986-5157

Howard Melanie Tietz, HSAA, 205 East Second St., Cresco, IA 52136—(319) 547-2860

Humboldt* Doug Koons, HSAA, Courthouse, Dakota City, IA 50529—(515) 332-3383

Ida Lyle Fleshner, HSAA, Courthouse, Ida Grove, IA 51445—(712) 364-2631

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Jasper Jerry Sawin, HSAA, 120 First St., North, Suite 500, Newton, IA 50208—(515) 792-1955

Jefferson Mike Hodoly, HSAA, 51 West Hempstead St., Fairfield, IA 52556—(515) 472-5011

Johnson Cheryl Whitney, HSAA, 911 North Governor St., Iowa City, IA 52240—(319) 356-6050

Jones Marc Baty, HSAA, Courthouse, Anamosa, IA 52205—(319) 462-3557

Keokuk* Mike Hodoly, HSAA, Route 1, Sigourney, IA 52591—(515) 622-2090

Kossuth* Kathy Lucas, HSAA, 109 West State St., Algona, IA 50511—(515) 295-7771

Lee: *North* Sue Frice, HSAA, 933 Ave. H, Fort Madison, IA 52627—(319) 372-3651

South Sue Frice, HSAA, 107 Bank St., Keokuk, IA 52632—(319) 524-1052

Linn* Marc Baty, HSAA, 411 Third St., SE, Suite 400, Cedar Rapids, IA 52401—(319) 398-3950

Department of Human Services
Local/Area Offices—*Continued*

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Lyon Dennis Sassman, HSAA, 803 South Greene St., Suite 2, Rock Rapids, IA 51246—(712) 472-3743
Madison* Dale Carter, HSAA, 209 East Madison St., Winterset, IA 50273—(515) 462-2931
Mahaska* Richard Johnson, HSAA, Heartland Square Mall, 1703 Third Ave., East, Oskaloosa, IA 52577—(515) 673-3496
Marion Jerry Sawin, HSAA, Old Highway 92 East, Knoxville, IA 50138—(515) 842-5087
Marshall Lee Bergen, HSAA, 206 West State St., Marshalltown, IA 50158—(515) 752-6741
Mills* Carol L. Gutchewsky, HSAA, 711 South Vine St., Glenwood, IA 51534—(712) 527-4803
Mitchell Lori Nettleton, HSAA, 1206 South Main St., Charles City, IA 50616—(515) 228-5713
Monona John Mock, HSAA, 610 Iowa Ave., Onawa, IA 51040—(712) 423-1921
Monroe Jean Sprouse, HSAA, 103 South Clinton, Albia, IA 52531—(515) 932-5187
Montgomery* Carol L. Gutchewsky, HSAA, 1109 Highland Ave., Red Oak, IA 51566—(712) 623-4838
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O'Brien Paula Heckenlively, HSAA, 160 Second St., SE, Primghar, IA 51245—(712) 757-5135
Osceola* Paula Heckenlively, HSAA, 230 Ninth St., Sibley, IA 51249—(712) 754-3622
Page Steve Hoegh, HSAA, 121 South 15th St., Suite C, Clarinda, IA 51632—(712) 542-5111
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Plymouth Dennis Sassman, HSAA, 19 Second Ave., NW, LeMars, IA 51031—(712) 546-8877
Pocahontas Ronald Walrod, HSAA, 23 Third Ave., NE, Pocahontas, IA 50574—(712) 335-3565
Polk: Ken Riedel, HSAA, City View Plaza, 1200 University Ave., Des Moines, IA 50314-2330—(515) 283-7900
  Central Office 1900 Carpenter, Des Moines, IA 50314-1309—(515) 286-3555
  East Office 1740 Garfield, Des Moines, IA 50316-2646—(515) 286-3270
  Pioneer Columbus Office 2100 SE Fifth, Des Moines, IA 50315-1552—(515) 288-9333
Pottawattamie Thomas Bouska, HSAA, 417 East Kanesville Blvd., Council Bluffs, IA 51503—(712) 328-5648
Poweshiek* Sandra Teich, HSAA, 819 Commercial St., Grinnell, IA 50112—(515) 236-3149
Ringgold Terry Hutchinson, HSAA, Courthouse, Mount Ayr, IA 50854—(515) 464-2247
Sac* Lyle Fleshner, HSAA, 116 South State St., Sac City, IA 50583—(712) 662-4782
Scott* Dennis R. Timmermann, HSAA, 428 Western Ave., 2nd Fl., Davenport, IA 52801—(319) 326-8680
Shelby John Mock, HSAA, 807 Court St., Harlan, IA 51537—(712) 755-3145
Sioux Dennis Sassman, HSAA, 215 Central Ave., SE, Orange City, IA 51041—(712) 737-2943
Story* Roxanne Thompson, HSAA, 134 Dotson Dr., Ames, IA 50014—(515) 292-2035
Tama* Sandra Teich, HSAA, 129 West High St., Toledo, IA 52342—(515) 484-3406
Taylor* Steve Hoegh, HSAA, 309 Main St., Bedford, IA 50833—(712) 523-2129
Union Terry Hutchinson, HSAA, Courthouse, Creston, IA 50801—(515) 782-2173
Van Buren Sue Frice, HSAA, Courthouse, Keosauqua, IA 52565—(319) 293-3791
Wapello Richard Johnson, HSAA, 120 East Main St., Ottumwa, IA 52501—(515) 682-8793
Warren Dale Carter, HSAA, 901 East Iowa St., Indianola, IA 50125—(515) 961-5353
Washington Mike Hodoly, HSAA, 108 West Jefferson St., Washington, IA 52353—(319) 653-7752
Wayne* Terry Hutchinson, HSAA, 117 West Jackson St., Corydon, IA 50060—(515) 872-1820
Webster* Ron Walrod, HSAA, 330 First Ave., North, Fort Dodge, IA 50501—(515) 955-6353
Winnebago Allen L. Grooters, HSAA, 216 South Clark St., Forest City, IA 50436—(515) 582-3271
Winneshiek* Melanie Tietz, HSAA, 305 Montgomery St., Decorah, IA 52101—(319) 382-2928
Woodbury Phil Kratz, HSAA, 822 Douglas St., Sioux City, IA 51101-1122—(712) 255-0833
Worth Allen L. Grooters, HSAA, 22 North Georgia Ave., Mason City, IA 50401—(515) 424-8641
Wright Doug Koons, HSAA, 114 First St., SW, Clarion, IA 50525—(515) 532-6645

Local Public Human Service Agencies

GA
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Counties

Adair Susan Frese, Dir., Courthouse, Greenfield, IA 50849—(515) 743-2546; fax: (515) 743-2565
Adams Kathy Morrison, Dir., Courthouse, Corning, IA 50841—(515) 322-4455; fax: (515) 322-4649
Allamakee Linda Kruse, Dir., 12 First Ave., NW, Waukon, IA 52172—(319) 568-3591
Appanoose Patricia Clarke, Dir., 209 East Jackson, Centerville, IA 52544—(515) 437-4450; fax: (515) 437-4089
Audubon Rilma Kolbe, Dir., 421 South Park, Audubon, IA 50025—(712) 563-3725
Benton Reta Heppe, Dir., 111 East Fourth St., Vinton, IA 52349—(319) 472-4743; fax: (319) 472-3978
Black Hawk Tim Staley, Dir., 1407 Independence Ave., Waterloo, IA 50704—(319) 291-2400; fax: (319) 291-2406
Boone John Grush, Dir., 900 West Third St., Boone, IA 50036—(515) 433-0593
Bremer Kathy Thomus, Adm., 415 East Bremer, Waverly, IA 50677—(319) 352-0130; fax: (319) 352-0290
Buchanan Julie Jetter, Dir., 210 Fifth Ave., NE, Independence, IA 50644—(319) 334-4290; fax: (319) 334-7495
Buena Vista Lyle Fleshner, Relief Dir., PO Box 1332, Storm Lake, IA 50588—(712) 749-2566
Butler Robert Crumley, Dir., Courthouse, Allison, IA 50602—(319) 267-2663; fax: (319) 267-2625

Local Public Human Service Agencies—*Continued*

Calhoun Marlene Weilander, Dep. Dir., 515 Court St., Rockwell City, IA 50579—(712) 297-7856; fax: (712) 297-5309

Carroll Phyllis Osborne, Dir., 515 North Main St., Carroll, IA 51401—(712) 792-5150; fax: (712) 792-1516

Cass Teresa Kanning, Dir., Courthouse, Atlantic, IA 50022—(712) 243-4424; fax: (712) 243-6660

Cedar Rosalyn Moeller, Dir., Courthouse, Tipton, IA 52772—(319) 886-2170; fax: (319) 886-2095

Cerro Gordo Elaine Merrill, Dir., 220 Washington Ave., Mason City, IA 50401—(515) 421-3083; fax: (515) 421-3138

Cherokee Mae Hingtgen, Dir., 520 West Main, Cherokee, IA 51012—(712) 225-6700; fax: (712) 225-3228

Chickasaw Alice Bartz, Dir., 260 East Prospect St., New Hampton, IA 50659—(515) 394-2792

Clarke Peggy Mateer, Dir., Courthouse, Osceola, IA 50213—(515) 342-2933

Clay Barry Goettsch, Dir., 300 West Fourth St., Suite 6, Spencer, IA 51301—(712) 262-9438; fax: (712) 262-5793

Clayton Jean Gage, Dir., 100 Sandpit Rd., Elkader, IA 52043—(319) 245-1865

Clinton Diane Blackburn, Dir., 121 Sixth Ave., South, Clinton, IA 52732—(319) 242-0573; fax: (319) 242-5079

Crawford Nadine Stender, Dir., Courthouse, Denison, IA 51442—(712) 263-6091; fax: (712) 263-8382

Dallas John Grush, Dir., 210 North 10th St., Adel, IA 50003—(515) 993-5817; fax: (515) 993-5829

Davis Deb Burns, Dir., 203 South Madison, Bloomfield, IA 53537—(515) 664-2239; fax: (515) 664-3182

Decatur Douglas Akers, Dir., Courthouse, Leon, IA 50144—(515) 446-7178

Delaware Pat Kane, Dir., 721 South Fifth St., Manchester, IA 52027—(319) 927-4512; fax: (319) 927-4389

Des Moines Judy Hamblin, Dir., 409 North Fourth St., Burlington, IA 52601—(319) 754-8556; fax: (319) 754-4628

Dickinson Beth Will, Dir., Courthouse, Spirit Lake, IA 51360—(712) 336-0775; fax: (712) 336-2677

Dubuque Gary Lippe, Dir., Nesler Centre, Suite 410, Dubuque, IA 52004—(319) 557-8251; fax: (319) 557-9177

Emmet Larry Sundall, Dir., 508 South First St., Estherville, IA 51334—(712) 362-5224; fax: (712) 362-2435

Fayette f'Andrea Gibney, Dir., 904 North Frederick St., Oelwein, IA 50662—(319) 283-1431

Floyd Lois Litterer, Dir., 101 South Main St., Charles City, IA 50616—(515) 257-6153; fax:(515) 257-6150

Franklin Kristen Artley, Dir., 19 Second Ave., NW, Hampton, IA 50441—(515) 456-4763; fax: (515) 456-2852

Fremont Janet Winkler, Dir., 414 Clay St., Sidney, IA 51652—(712) 374-2313; fax: (712) 374-2312

Greene Sandy Miner, Dir., 114 North Chestnut, Jefferson, IA 50129—(515) 386-2143; fax: (515) 386-2216

Grundy Dianne Schultz, Dir., 704 H Ave., Grundy Center, IA 50638—(319) 824-6867; fax: (319) 824-5826

Guthrie Connie Palmer, Dir., 200 North Fifth St., Guthrie Center, IA 50115—(515) 747-2546

Hamilton Sharon Perry, Dir., 509 Division St., Webster City, IA 50595—(515) 832-9550; fax: (515) 832-9554

Hancock Sandra Mireles, Dir., 545 State St., Garner, IA 50438—(515) 923-3168; fax: (515) 923-2631

Hardin Lee Bergen, Dir., County Office Bldg., 1201–14th Ave., Eldora 50627—(515) 858-3461; fax: (515) 858-3465

Harrison John Mock, Dir., 204 East Fourth St., Logan, IA 51546—(712) 644-2460; fax: (712) 644-2643

Henry Shirley Chrisman, Dir., 106 Jackson St., Mount Pleasant, IA 52641—(319) 385-0790

Howard Jim Kovarik, Dir., 205 East Second St., Cresco, IA 52136—(319) 547-2636

Humboldt Don Anderson, Dir., Courthouse, Dakota City, IA 50529—(515) 332-5205; fax: (515) 332-1738

Ida Richard Miller, Dir., 401 Moorehead St., Ida Grove, IA 51445—(712) 364-3498; fax: (712) 364-2746

Iowa Marilyn Austin, Dir., PO Box 147, Marengo, IA 52301—(319) 642-5573; fax: (319) 642-7757

Jackson Michelle Hughes, Dir., Courthouse, 201 West Platt, Maquoketa, IA 52060—(319) 652-6979

Jasper Jerry Sawin, Dir., 120 First St., Suite 500, Newton, IA 50208—(515) 792-1955; fax: (515) 792-5830

Jefferson Blanche Hendricks, Dir., Courthouse, 3rd Fl., Fairfield, IA 52556—(515) 472-3013

Johnson Kay Hull, Dir., 911 North Governor, Iowa City, IA 53345—(319) 356-6050; fax: (319) 337-2705

Jones Lynn Richards, Dir., 500 West Main St., Rm. 8, Anamosa, IA 52205—(319) 462-3557

Keokuk Sharon Walters, Dir., Courthouse, Sigourney, IA 52591—(515) 622-2383

Kossuth Marvel Immerfall, Dir., Courthouse, Algona, IA 50511—(515) 295-2897

Lee *North and South* Jim Posz, Dir., 933 Ave. H, Fort Madison, IA 52627—*Fort Madison:* (319) 372-3651; fax: (319) 372-7033; *Keokuk:* (319) 524-1052; fax: (319) 524-6518

Linn Lois Rude, Dir., 305 Second Ave., SE, Cedar Rapids 52401—(319) 398-3667; fax: (319) 398-3906

Louisa Sandee Gary, Dir., 317 Van Buren St., Wapello, IA 52653—(319) 523-5125; fax: (319) 523-3713

Lucas Kathy Moad, Dir., 125 South Grand St., Chariton, IA 50049—(515) 774-5071; fax: (515) 774-0444

Lyon Colette Smythe, Dir., 803 South Green St., Suite 2, Rock Rapids, IA 51246—(712) 472-3743; fax: (712) 472-3878

Madison Angela Dorsey, Dir., 209 East Madison, Winterset, IA 50273—(515) 462-2931; fax: (515) 462-3076

Mahaska Lori Christy, Dir., Courthouse, 106 South First St., Oskaloosa, IA 52577—(515) 672-2625; fax: (515) 673-8979

Marion Ron Seddon, Dir., Courthouse, Knoxville, IA 50138—(515) 828-2201; fax: (515) 842-3593

Marshall Linda Homan, Dir., 101 East Main St., Marshalltown, IA 50158—(515) 754-6304; fax: (515) 754-6361

Mills Joyce Carnes, Dir., 711 South Vine #74, Glenwood, IA 51534—(712) 527-5621; fax: (712) 527-3941

Mitchell Phyllis Havig, Dir., Courthouse, 508 State St., Osage, IA 50461—(515) 732-5861; fax: (515) 732-5218

Monona Bev Harms, Dir., Courthouse, Onawa, IA 51040—(712) 423-1921; fax: (712) 423-2113

Monroe Pat Hoelzel, Dir., 103 South Clinton, Albia, IA 52531—(515) 932-5187; fax: (515) 932-5768

Montgomery Rosie Nelson, Dir., 1109 Highland Ave., Red Oak, IA 51566—(712) 623-3848; fax: (712) 623-2346

Muscatine Michael Johannsen, Dir., 415 East Fourth St., Muscatine, IA 52761—(319) 263-7512; fax: (319) 263-7248

O'Brien Janelle Schukneckt, Dir., Courthouse, Primghar, IA 51245—(712) 757-5985; fax: (712) 757-3045

Osceola Lori Ruf, Upper Des Moines Opportunity, Inc., 1015 Fourth Ave., Sibley, IA 51249—(712) 754-2573; fax: (712) 754-3387

Local Public Human Service Agencies—*Continued*

Page Ray Bryant, Dir., Courthouse, Clarinda, IA 51632—(800) 305-4254; fax: (712) 246-3622

Palo Alto Maureen Sandberg, Dir., 1010 Broadway St., Emmetsburg, IA 50536—(712) 852-2832; fax: (712) 852-2404

Plymouth Sharon Nieman, Dir., 19 Second Ave., NW, LeMars, IA 51031—(712) 546-8877; fax: (712) 548-4031

Pocahontas Ron Walrod, Dir., 23 Third Ave., NE, Pocahontas, IA 50574—(712) 335-8361; fax: (712) 335-3929

Polk Virginia Petersen, Dir., 1900 Carpenter, Des Moines, IA 50314—(515) 286-3434; fax: (515) 286-2088

Pottawattamie Tom Bouska, Dir., 417 East Kanesville Blvd., Council Bluffs, IA 51503—(712) 328-5648; fax: (712) 328-5748

Poweshiek Doug Shutts, Dir., Courthouse, Montezuma, IA 50171—(515) 623-3061; fax: (515) 623-2338

Ringgold Larry Brown, Dir., Courthouse, Mount Ayr, IA 50854—(515) 464-2247; fax: (515) 464-0626

Sac Peg Dettmann, Dir., Courthouse, Sac City, IA 50583—(712) 662-4552

Scott Mary Dubert, Dir., Bicentennial Bldg., 428 Western Ave., Davenport, IA 52801—(319) 326-8723; fax: (319) 326-8730

Shelby Barry McKinley, Dir., 807 Court, Harlan, IA 51537—(712) 755-3145; fax: (712) 755-3287

Sioux Dennis Sassman, Dir., 215 Central Ave., SE, Orange City, IA 51041—(712) 737-3918; fax: (712) 737-3564

Story Irene Howard, Dir., Courthouse, Nevada, IA 50201—(515) 382-7281; fax: (515) 382-7293

Tama Beverly Vesely, Dir., Courthouse, Toledo, IA 52342—(515) 484-3160; fax: (515) 484-5127

Taylor Bonnie Shields, Dir., 309 Main St., Bedford, IA 50833—(712) 523-2129; FAX: (712) 523-2789

Union Fred Shields, Dir., Courthouse, Creston, IA 50801—(515) 782-2535; fax: (515) 782-2176

Van Buren Kathy Manning, Dir., 404 Dodge, Keosauqua, IA 52565—(319) 293-3793

Wapello Teressa Roush, Dir., 114 East Main St., Ottumwa, IA 52501—(515) 682-4563; fax: (515) 683-4634

Warren Dale Carter, Dir., 901 East Iowa Ave., Indianola, IA 50125—(515) 961-5353; fax: (515) 961-4420

Washington Kelly Yeggy, Dir., Bldg. A, 2175 Lexington Blvd., Washington, IA 52353—(319) 653-7751; fax: (319) 653-7788

Wayne Mendy Middlebrook, Dir., Courthouse, Corydon, IA 50060—(515) 872-1301; fax: (515) 872-2843

Webster Carol Gehlhausen, Dir., 330 First Ave., North, Fort Dodge, IA 50501—(515) 573-7851; fax: (515) 573-1678

Winnebago Sandra Mireles, Dir., 216 South Clark, Forest City, IA 50436—(515) 582-3271; fax: (515) 582-3714

Winneshiek Deb Hackman, Dir., 201 West Main, Decorah, IA 52101—(319) 382-2892; fax: (319) 387-4083

Woodbury Georgia Schieffer, Dir., Courthouse, 620 Douglas St., Sioux City, IA 51101—(712) 279-6574; fax:(712) 252-4921

Worth Sandra Mireles, Dir., 849 Central Ave., Northwood, IA 50459—(515) 324-1741; fax: (515) 324-2195

Wright Jackie Schlesky, Dir., 115 First St., SE, Clarion, IA 50525—(515) 532-3309; fax: (515) 332-3762

Key to Cities

over 30,000 population

City: Region

Ames: III–Des Moines
Cedar Falls: II–Waterloo
Cedar Rapids: V–Cedar Rapids
Council Bluffs: IV–Council Bluffs
Davenport: V–Cedar Rapids
Des Moines: III–Des Moines

City: Region

Dubuque: II–Waterloo
Iowa City: V–Cedar Rapids
Mason City: II–Waterloo
Sioux City: I–Sioux City
Waterloo: II–Waterloo
West Des Moines: III–Des Moines

Kansas

Bill Graves (R) Gov., Capitol Bldg., 2nd Fl., Topeka, KS 66612-1590—(785) 296-3232; fax: (785) 296-7973

KANSAS AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Social and Rehabilitation Services

Related State Agencies. Department on Aging; Department of Commerce and Housing; Department of Corrections; Juvenile Justice Authority; Board of Education; Department of Health and Environment; Department of Human Resources; Commission on Veterans Affairs; Department of Administration

Department of Social and Rehabilitation Services—Area Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in Kansas are administered by the Department of Social and Rehabilitation Services through 12 area offices, seven state institutions for mental health and mental retardation, and four youth centers. Programs are federal-state funded and are handled by the department's Commissions on Income Maintenance/Employment Preparation Services, Children and Family Services, Adult and Medical Services, Mental Health and Developmental Disabilities Services, Rehabilitation Services, and Alcohol and Drug Abuse Services.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration. There is no optional supplement.

General assistance (GA), also provided by the area offices, is totally state funded.

Assistance and Services

Assistance programs within the Commission on Income Maintenance/Employment Preparation Services consist of Temporary Assistance for Needy Families (TANF); the Low-Income Home Energy Assistance Program (LIHEAP); Medicaid (MAP) for the categorically needy, which serves all SSI recipients; the Children's Health Insurance Program (CHIP); and GA nursing facilities services.

The Commission on Income Maintenance/Employment Preparation Services is responsible for employment preparation services, including food stamp/TANF and child care/constituent services.

The Commission on Rehabilitation Services is responsible for vocational rehabilitation (VR) and independent living services for Kansans with disabilities. Services are individualized and are designed to assist people with disabilities in overcoming barriers to employment, independence, and integration into the workplace and the community. Transition planning services are also provided for special education students with disabilities. The Division of Services for the Blind is responsible for delivery of services to Kansans who are blind, visually impaired, or deaf-blind (BS, VRB). Other programs include the Kansas Commission for the Deaf and Hard of Hearing and disability determination and referral services.

The Commission of Children and Family Services is responsible for services for children in need of care (CA/N, CW); family preservation and support services (FP/FS); and services to families (SF). Services include child protective services (CPS); adoption; and foster care, including foster care/adoption assistance (FC/AA).

Other commissions within the department are responsible for mental health and developmental disabilities services and the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG).

Related state agencies have responsibility for services to the aged under the Older Americans' Act (OA); adult corrections (CP, PAR, PRO); juvenile probation (Y-PRO); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); unemployment compensation (UC); employment services (ES); veterans services (VET); and the Preventive Health Services Block Grant (PHSBG).

Where to Write

The Department of Social and Rehabilitation Services will act as a forwarding center when the appropriate area office is not known or when previous inquiries have been unproductive. Correspondence should be sent in duplicate to:

John Garlinger, Public Information Officer
Executive Offices
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Client Inquiries

Client inquiries should be addressed to:

Linda Kramer, Constituent Liaison
Commission on Income Maintenance/Employment
  Preparation Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families** and **cash assistance programs and eligibility requirements, including Medicaid,** should be addressed in duplicate to:

Candace Shively, Commissioner
Commission on Income Maintenance/Employment
Preparation Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Requests for general information regarding **medical services, social service programs, and eligibility requirements for adults** should be sent to:

Ann Koci, Commissioner
Commission on Adult and Medical Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Kansas who are receiving assistance from other states** should be sent in duplicate to:

Kandy Shortle, Director
Income Maintenance Policy
Commission on Income Maintenance/Employment
Preparation Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Checks for assistance from other states for recipients living in Kansas should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Jim Robertson, Director
Child Support Enforcement Section
Legal Services Division
Department of Social and Rehabilitation Services
Biddle Bldg.
300 SW Oakley St.
Topeka, KS 66606

Inquiries regarding the **Americans with Disabilities Act, vocational rehabilitation services, and independent living services** should be addressed in duplicate to:

Joyce Cussimanio, Commissioner
Commission on Rehabilitation Services
Department of Social and Rehabilitation Services
3460 SW Topeka Blvd., Suite 150
Topeka, KS 66611-2373

Inquiries regarding **disability determinations for Supplemental Security Income and Social Security disability insurance** should be addressed in duplicate to:

Sharon Brown, Director
Disability Determination Services
Commission on Rehabilitation Services
Department of Social and Rehabilitation Services
3640 SW Topeka Blvd., Suite 100
Topeka, KS 66611

Children

Inquiries regarding **child protective services** should be addressed to:

Donavon Rutledge, Program Consultant
Commission of Children and Family Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612-1570

Inquiries regarding **child abuse and neglect cases** should be addressed in duplicate to:

Leigh Barrett
Commission of Children and Family Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612-1570

Requests for general information regarding **service programs for children** should be addressed to:

Teresa Markowitz, Commissioner
Commission of Children and Family Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612-1570

Inquiries concerning **adoptions within Kansas** and correspondence related to the **Interstate Compact on Adoption and Medical Assistance** and the **Interstate Compact on the Placement of Children** (compact correspondence in duplicate) should be addressed in triplicate to:

Lois Mitchell, Deputy Compact Administrator
Field Support Unit
Commission of Children and Family Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612-1570

Inquiries concerning the **licensing of foster-care facilities** should be addressed in duplicate to:

Russell Northrop
Department of Health and Environment
Mills Bldg., Suite 400 C
109 SW Ninth St.
Topeka, KS 66612

Inquiries concerning the **licensing of child day-care facilities and eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Verna Weber, Director
Child Day Care Services
Commission on Income Maintenance/Employment
Preparation Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., Rm. 651-W
915 SW Harrison
Topeka, KS 66612-1570

Information on requests for **custody studies in divorce cases** should be addressed to the appropriate court.

Inquiries regarding **programs for children who are developmentally disabled** should be addressed in duplicate to:

Connie Hubbell, Commissioner
Commission on Mental Health and Developmental
Disabilities Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent in duplicate to:

Denise Clemonds, Administrator
Department on Aging
The New England Bldg.
503 South Kansas Ave.
Topeka, KS 66603-3404

Inquiries regarding **adult/elder protective services** should be sent to:

Rosalie Sacks, Manager
Adult Protective Services
Commission on Adult and Medical Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

For client inquiries, the **state ombudsman for long-term care** is:

Myron Dunavan
Department on Aging
The New England Bldg.
503 South Kansas Ave.
Topeka, KS 66603-3404

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in triplicate to:

Gerald Block, Director
Field Services
Bureau of Adult and Child Care
Department of Health and Environment
Landon State Office Bldg., Suite 1001
900 SW Jackson St.
Topeka, KS 66612

Health/Mental Health

Inquiries regarding **Medicaid claims** should be addressed in duplicate to:

Christiane Swartz, Administrator
Medicaid Operations
Commission on Adult and Medical Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Inquiries regarding **services provided under Medicaid** should be addressed in duplicate to:

Dona Booe, Administrator
Independent Living and Health Programs
Commission on Adult and Medical Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Inquiries regarding **Medicaid eligibility** should be addressed in duplicate to:

Dennis Priest, Medicaid Eligibility
Commission on Income Maintenance/Employment
Preparation Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Joseph Kroll, Director
Bureau of Adult and Child Care
Department of Health and Environment
Landon State Office Bldg., Suite 1001
900 SW Jackson St.
Topeka, KS 66612-1290

Correspondence regarding **psychiatric hospitals, community mental health clinics, and the Interstate Compact on Mental Health** should be addressed in duplicate to:

Connie Hubbell, Commissioner
Commission on Mental Health and Developmental
Disabilities Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612

Inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Roz Underdahl, Administrator
Admissions and Releases
Commission on Mental Health and Developmental
Disabilities Services
Department of Social and Rehabilitation Services
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Roger Werholtz, Deputy Secretary
Division of Programs and Staff Development
Department of Corrections
Landon State Office Bldg., Suite 404
900 SW Jackson St.
Topeka, KS 66612-1284

Inquiries regarding **adult parole** should be addressed in duplicate to:

Christopher Rieger, Parole Manager
Division of Community and Field Services
Department of Corrections
Landon State Office Bldg., Suite 404
900 SW Jackson St.
Topeka, KS 66612-1284

Inquiries regarding **adult probation** should be addressed in duplicate to:

Howard Schwartz, Judicial Administrator
Kansas Judicial Center
301 West 10th St.
Topeka, KS 66612-1507

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in triplicate to:

Christopher Rieger, Parole Manager
Division of Community and Field Services
Department of Corrections
Landon State Office Bldg., Suite 404
900 SW Jackson St.
Topeka, KS 66612-1284

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile parole** should be sent in duplicate to:

Attorney
Youth Center Operations Unit
Juvenile Justice Authority
Jayhawk Walk
714 SW Jackson St., Suite 300
Topeka, KS 66603

Correspondence related to the **Interstate Compact on Juveniles** should be sent in duplicate to:

Deputy Compact Administrator
Youth Center Operations Unit
Juvenile Justice Authority
Jayhawk Walk
714 SW Jackson St., Suite 300
Topeka, KS 66603

Inquiries regarding **juvenile probation** should be addressed to:

Albert Murray, Commissioner
Juvenile Justice Authority
Jayhawk Walk
714 SW Jackson St., Suite 300
Topeka, KS 66603

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since July 1911), **marriage records** (since May 1913), **and divorce records** (since July 1951) are maintained by the Office of Vital Statistics. Certified copies of birth certificates are $10, additional copies of the same record are $5 each. Death, marriage, and divorce certificates are $10 for the first copy, additional copies are $5 each. Address inquiries in duplicate to:

Office of Vital Statistics
Division of Information Systems
Department of Health and Environment
Landon State Office Bldg., Suite 151
900 SW Jackson St.
Topeka, KS 66612-2221
tel: (785) 296-1400

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

William B. McGlasson, Director
Division of Personnel Services
Department of Administration
Landon State Office Bldg., Suite 951-S
900 SW Jackson St.
Topeka, KS 66612

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* VERNA WEBER, Director, Child Day Care Services, Commission on Income Maintenance/Employment Preparation Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., Rm. 651-W, 915 SW Harrison, Topeka, KS 66612—(785) 296-3349; fax: (785) 296-0146; e-mail: vsw@srsim.wpo.state.ks.us

Children's Health Insurance Program. ANN KOCH, Commissioner, Commission on Adult and Medical Services, Department of Social and Rehabilitation Services, 915 SW Harrison, 6th Fl., Topeka, KS 66612-1570—(785) 296-5217; fax: (785) 296-4813; e-mail: aek@srmspo.wpo.state.ks.us

Food Stamp Work/Employment and Training. Pam Jacob, Food Stamps, Commission on Income Maintenance/Employment Preparation Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., 6th Fl., 915 SW Harrison, Topeka, KS 66612-1570—(785) 296-3349; fax: (785) 296-0146

Fraud and Abuse Investigation and **Legal Matters.** John Badger, General Counsel, Legal Services Division, Department of Social and Rehabilitation Services, Docking State Office Bldg., 5th Fl., 915 SW Harrison, Topeka, KS 66612—(785) 296-3967; fax: (785) 296-4960

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Connie Ulmer, Public Service Executive, Commission on Income Maintenance/Employment Preparation Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., Rm. 651-W, 915 SW Harrison, Topeka, KS 66612—(785) 296-3349; fax: (785) 296-0146; e-mail: csu@srsim.wpo.state.ks.us

Immigration Issues. Lewis Kimsey, Coordinator, Refugee/State Legalization Impact Assistance Grant Program, Commission on Income Maintenance/Employment Preparation Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., Rm. 651-W, 915 SW Harrison, Topeka, KS 66612-1570—(785) 296-3349; fax: (785) 296-6960

Information Systems. Mary S. Hoover, Commissioner, Commission on Administrative Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., 10th Fl., 915 SW Harrison, Topeka, KS 66612—(785) 296-2974; fax: (785) 368-6498

Public Information. John Garlinger, Public Information Officer, Executive Offices, Department of Social and Rehabilitation Services, Docking State Office Bldg., 6th Fl., 915 SW Harrison, Topeka, KS 66612—(785) 296-3271; fax: (785) 296-4685

Research and Statistics. *Statistical and Financial Data.* Bob Clawson, Director, Division of Strategic Planning and Support Services, Commission on Administrative Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., 10th Fl., 915 SW Harrison, Topeka, KS 66612—(785) 296-4953; fax: (785) 368-6498

Staff Development. Gail Kennedy, Director, Staff Development, Department of Social and Rehabilitation Services, Feldman Bldg., 300 SW Oakley St., Topeka, KS 66606—(785) 296-4327; fax: (785) 296-3419

Substance Abuse. Andrew O'Donovan, Commissioner, Commission on Alcohol and Drug Abuse Services, Department of Social and Rehabilitation Services, Credit Union 1 of Kansas, 610 SW 10th St., 2nd Fl., Topeka, KS 66612—(785) 296-3925; fax: (785) 296-0494

Welfare to Work. *Welfare-to-Work Grants Program.* Phyllis Lewin, Public Service Administrator, Employment Preparation Services, Commission on Income Maintenance/Employment Preparation Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., Rm. 651-W, 915 SW Harrison, Topeka, KS 66612—(785) 296-3713; fax: (785) 295-0146; e-mail: pal@srsim.wpo.state.ks.us; *TANF welfare-to-work programs.* Kandy Shortle, Director, Income Maintenance Policy, Commission on Income Maintenance/Employment Preparation Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., Rm. 651-W, Topeka, KS 66612—(785) 296-3349; fax: (785) 296-0146; e-mail: kzzs@srsim.wpo.state.ks.us; *job placement/job readiness programs.* Gary Dalton, Policy Administrator, Food Stamp Employment Training Program, Commission on Income Maintenance/Employment Preparation Services, Department of Social and Rehabilitation Services, Docking State Office Bldg., Rm. 651-W, 915 SW Harrison, Topeka, KS 66612—(785) 296-3349; fax: (785) 296-0146; e-mail: gxd@srsim.wpo.state.ks.us

Kansas Department of Social and Rehabilitation Services

Docking State Office Bldg., 6th Fl.
915 SW Harrison
Topeka, KS 66612-1570
http://www.ink.org/public/srs
Rochelle Chronister, Secy., e-mail: rrc@srsexec.wpo.state.ks.us
Janet Schalansky, Dep. Secy., (785) 296-3271; fax: (785) 296-4685

Legal Services Division
John Badger, Gen. Cnsl., (785) 296-3967; fax: (785) 296-4960

CSE Child Support Enforcement Section
Biddle Bldg.
300 SW Oakley St.
Topeka, KS 66606
Jim Robertson, Dir., (785) 296-3237; fax: (785) 296-5206

Human Resource Management
George D. Vega, Dir., (785) 296-3329; fax: (785) 296-4685

Staff Development
Feldman Bldg.
300 SW Oakley St.
Topeka, KS 66606
Gail Kennedy, Dir., (785) 296-4327; fax: (785) 296-3419

Personnel Services
Jack Rickerson, Dir., (785) 296-6775; fax: (785) 296-2173

EEO Equal Employment and Civil Rights Office
Cindy White, Adm., (785) 296-4766; fax: (785) 296-0511
Diane Duffy, Chf. Financial Ofr., (785) 296-6216; fax: (785) 296-4676

Budget Unit
J. G. Scott, Dir., (785) 296-6217; fax: (785) 296-4676

Data and Reports Unit
Bob Clawson, Unit Leader, (785) 296-4953; fax: (785) 368-6498

Research Unit
Suzanne Woods, Dir., (785) 296-3329; fax: (785) 296-4685

Department of Social and Rehabilitation Services—*Continued*

CUSTOMER RELATIONS UNIT
Dot Leakey, Dir., (785) 296-4687; fax: (785) 296-4685

OFFICE OF DESIGN AND FORMS MANAGEMENT
Arthur McCash, Dir., (785) 296-4724; fax: (785) 296-4685

CUSTOMER RELATION AND REFERRAL SERVICE
Dorothy Leakey, Dir., (785) 296-4687; fax: (785) 296-2173

ADMINISTRATIVE HEARINGS
610 West 10th St., 2nd Fl.
Topeka, KS 66612
Carol Foreman, Adm., (785) 296-2433

CSBG SSBG **COMMISSION ON ADMINISTRATIVE SERVICES**
Mary S. Hoover, Comm., (785) 296-2974; fax: (785) 368-6498

DIVISION OF AUDIT SERVICES
Rita Barnard, Dir., (785) 296-3836; fax: (785) 232-0280

DIVISION OF INFORMATION RESOURCES
Sandra Hazlett, Act. Dir., (785) 291-3108; fax: (785) 296-5707

DIVISION OF STRATEGIC PLANNING AND SUPPORT SERVICES
Bob Clawson, Dir., (785) 296-4953; fax: (785) 296-6498

DIVISION OF BUDGET AND PURCHASING
Betsy Thompson, Dir., (785) 296-6753; fax: (785) 368-6498

KESSEP PROJECT
Gina Hoffman, Dir., (785) 368-7198; fax: (785) 298-8828

FS GA SSI/S TANF **COMMISSION ON INCOME MAINTENANCE/EMPLOYMENT PREPARATION SERVICES**
Candace Shively, Comm., (785) 296-6750; fax: (785) 296-6860

INCOME MAINTENANCE POLICY
Kandy Shortle, Dir., (785) 296-3349; fax: (785) 296-0146; e-mail: kzzs@srsim.wpo.state.ks.us
Dennis Priest, Medicaid Eligibility
Pam Jacob, Food Stamps
Jerry Nelson, TANF Prgms.
Linda Kramer, Constituent Liaison

LIHEAP LIHEAP
Kathy Valentine, Adm., (785) 296-3349; fax: (785) 296-6960

EBT FOOD DISTRIBUTION PROGRAM
Gerald Siscoe, (785) 296-3349; fax: (785) 296-6960

MANAGEMENT EVALUATION/CORRECTIVE ACTION PLANNING/QUALITY CONTROL
Mike Sweeney, Adm., (785) 296-3349; fax: (785) 296-0146

AUTOMATED ELIGIBILITY
Roger Lewis, Adm., (785) 296-3349; fax: (785) 296-6960

EMPLOYMENT PREPARATION SERVICES
Phyllis Lewin, Pub. Service Adm., (785) 296-3713; fax: (785) 296-0146; e-mail: pal@srsim.wpo.state.ks.us

FOOD STAMP EMPLOYMENT TRAINING PROGRAM
Gary Dalton, Policy Adm., (785) 296-3349; fax: (785) 296-0146; e-mail: gxd@srsim.wpo.state.ks.us

REFUGEE/STATE LEGALIZATION IMPACT ASSISTANCE GRANT PROGRAM
Lewis Kimsey, Coord., (785) 296-3349; fax: (785) 296-6960

CHILD DAY CARE SERVICES
Verna Weber, Dir., (785) 296-3349; fax: (785) 296-0146

CHIP MAP **COMMISSION ON ADULT AND MEDICAL SERVICES**
Ann Koci, Comm., (785) 296-5217; fax: (785) 296-4813; e-mail: ack@srmspo.wpo.state.ks.us

MEDICAID OPERATIONS
Christiane Swartz, Adm., (785) 296-3981; fax: (785) 296-4813

APS ADULT PROTECTIVE SERVICES
Rosalie Sacks, Mgr., (785) 296-3667; fax: (785) 296-4813

PHYSICIAN SPECIALIST
Gerald Siemsen, (785) 296-3981; fax: (785) 296-4813

FISCAL SERVICES
Karen Hawk, Fiscal Ofr., (785) 296-1482; fax: (785) 296-4813

INDEPENDENT LIVING AND HEALTH PROGRAMS
Dona Booe, Adm., (785) 296-4751; fax: (785) 296-4813

COMMISSION ON ALCOHOL AND DRUG ABUSE SERVICES
Credit Union 1 of Kansas
610 SW 10th St., 2nd Fl.
Topeka, KS 66612
Andrew O'Donovan, Comm., (785) 296-3925; fax: (785) 296-0494

POLICY COORDINATION
Judy Donovan, Adm.

MANAGEMENT INFORMATION
David Chapman, Adm.

GRANTS/LICENSURE/CERTIFICATION
(Vacant), Adm.

Department of Social and Rehabilitation Services—*Continued*

CA/N CPS **COMMISSION OF CHILDREN AND FAMILY SERVICES**
CW ICPC
FC/AA FP/FS Teresa Markowitz, Comm., (785) 296-3284; fax: (785) 368-8147
SA SF

Strategic/Financial Management Unit
Larry Hinton, Mgr., (785) 296-4640; fax: (785) 368-8149

ICAMA Field Support Unit
C. B. LeCounte, Mgr., (785) 368-8199; fax: (785) 368-8159

Program Development Unit
Shannon Manzanares, Mgr., (785) 368-8201; fax: (785) 368-8159

Grants/Contracts Management
Marilyn Jacobson, Dep. Comm., (785) 296-4640; fax: (785) 368-8159

Legal Services for Children and Youth
Sue McKenna, Atty., (785) 296-3967; fax: (785) 368-8159

ADA VR **COMMISSION ON REHABILITATION SERVICES**
3640 SW Topeka Blvd., Suite 150
Topeka, KS 66611-2373
Joyce Cussimanio, Comm., (785) 267-5301; tty: (785) 297-0352; fax: (785) 297-0263
Dennis D. Rogers, Dep. Comm., (785) 267-5301; tty: (785) 267-0352; fax: (785) 267-0263

Staff Operations Section
Jaryl Perkins, (785) 297-5301; tty: (785) 267-0352; fax: (785) 267-0263

Public Information
Peg Spencer, Adm., (785) 297-5301; tty: (785) 297-0352; fax: (785) 267-0263

Client Assistance Program
Mary Reyer, Dir., (785) 266-8193; fax: (785) 266-8574

Kansas Commission for the Deaf and Hard of Hearing
(Vacant), Exec. Dir., (785) 267-6110; fax: (785) 297-0655

Disability Determination Services
Sharon Brown, Dir., (785) 267-4440; fax: (785) 297-0108

Vocational Rehabilitation Unit
tel: (785) 232-2264; fax: (785) 233-2523

BS Services for the Blind
VRB Suzannah Erhart, Dir., (785) 296-3311; fax: (785) 291-3138

Rehabilitation Center for the Blind
Suzannah Erhart, Adm., (785) 296-3311; fax: (785) 291-3138

COMMISSION ON MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES SERVICES
Docking State Office Bldg., 5th Fl.
915 SW Harrison
Topeka, KS 66612
ICMH Connie Hubbell, Comm., (785) 296-3773; fax: (785) 296-6142

Mental Health
(Vacant), Dir., (785) 296-3773; fax: (785) 296-6142

Children and Adolescent Program
Patrick Dickey, Adm., (785) 296-6634; fax: (785) 296-6142

Developmental Disabilities
Darvin Hirsch, Dir., (785) 296-3561; fax: (785) 296-6142

Community Developmental Disabilities Programs
Rick Shults, Dir., (785) 296-3561; fax: (785) 296-6142

Kansas Council on Developmental Disabilities
Jane Rhys, (785) 296-2608; fax: (785) 296-6142

Legal Services
John House, (785) 296-3967; fax: (785) 296-6142

Management Operations
Don Jordan, (785) 296-3536; fax: (785) 296-6142

Institutional and Quality Enhancement
Robert Day, (785) 296-3773; fax: (785) 296-6142
Jai Sookram, PhD, Forensics Dir., (785) 296-6634; fax: (785) 296-6142

Related State Agencies

OA **DEPARTMENT ON AGING**
503 South Kansas Ave.
Topeka, KS 66603-3404
tel: (785) 296-4986; fax: (785) 296-0256
Thelma Hunter Gordon, Secy.

DEPARTMENT OF COMMERCE AND HOUSING
700 SW Harrison, Suite 1300
Topeka, KS 66603-3712
tel: (785) 296-3481; fax: (785) 296-5055
http://www.kansascommerce.com
Gary Sherrer, Lt. Gov./Secy., (785) 296-2741; fax: (785) 296-3665

Administration Division
John Rolfe, Dep. Secy., (785) 296-3482; fax: (785) 296-5055; e-mail: chadmin@ink.org

Housing Division
Randy L. Speaker, Dir., (785) 296-2065; fax: (785) 296-8985; e-mail: housing@ink.org

Related State Agencies—*Continued*

Community Development Division
Mary Faye LaFaver, Dir., (785) 296-3485;
fax: (785) 296-0186; e-mail: comdev@ink.org

CP **DEPARTMENT OF CORRECTIONS**
Landon State Office Bldg., Suite 400
900 SW Jackson St.
Topeka, KS 66612-1284
tel: (785) 296-3317; fax: (785) 296-0014
http://www.ink.org/public/kdoc
Charles E. Simmons, Secy.
Timothy Madden, Chf. Legal Cnsl., (785) 296-4508; fax: (785) 296-0014

Division of Community and Field Services
Thomas Vohs, Dep. Secy., (785) 296-4520; fax: (785) 296-0759
ICSPP PAR Christopher Rieger, Parole Mgr., (785) 296-6686; fax: (785) 296-0759
Division of Facility Management
Louis Bruce, Act. Dep. Secy., (785) 296-5187; fax: (785) 296-0250

Division of Programs and Staff Development
Roger Werholtz, Dep. Secy., (785) 296-0460; fax: (785) 296-0759

Y-PRO **JUVENILE JUSTICE AUTHORITY**
Jayhawk Walk
714 SW Jackson St., Suite 300
Topeka, KS 66603
Albert Murray, Comm., (785) 296-4213; fax: (785) 296-1412

BOARD OF EDUCATION
120 SE 10th Ave.
Topeka, KS 66612-1182
tel: (785) 296-3201
http://www.ksbe.state.ks.us
Andy Tompkins, Comm., e-mail: atompkins@ksbe.state.ks.us
Michael Remus, Dir., Student Support Srvs., (785) 291-3097; fax: (785) 296-7933

DEPARTMENT OF HEALTH AND ENVIRONMENT
Landon State Office Bldg., Suite 620
900 SW Jackson St.
Topeka, KS 66612-1290
tel: (785) 296-1500
http://www.ink.org/public/kdhe
Gary Mitchell, Secy., (785) 296-0461; fax: (785) 368-6368
Don Brown, Dir., Pub. Info.
MCHBG Division of Health
(Vacant), Dir., (785) 296-1086; fax: (785) 296-1231
SE WIC Bureau for Children, Youth, and Families
Cassie Lauver, Dir., (785) 291-3368; fax: (785) 296-8626

Children with Special Health Care Needs
Jamey Kendall, Dir., (785) 296-1316; fax: (785) 296-8616

Bureau of Local and Rural Health Systems
Richard Morrissey, Dir., (785) 296-1200; fax: (785) 296-1231

PHSBG Bureau for Disease Prevention and Health Promotion
Paula Marmet, Dir., (785) 296-8126; fax: (785) 296-8059

Office of Vital Statistics
Charlene Robuck, Dir., (785) 296-1417; fax: (785) 296-8075

Bureau of Adult and Child Care
Joseph Kroll, Dir., (785) 296-1241; fax: (785) 296-1266

DEPARTMENT OF HUMAN RESOURCES
401 SW Topeka Blvd.
Topeka, KS 66603-3182
tel: (785) 296-5000; fax: (785) 296-0179
http://www.hr.state.ks.us/
Wayne L. Franklin, Secy., (785) 296-7474; fax: (785) 368-6294

Legal Unit
A. J. Kotich, Chf. Cnsl., (785) 296-4902; fax: (785) 296-0196

ES Division of Employment and Training
Jill M. Crumpacker, Dir., (785) 296-7874; fax: (785) 296-5112

UC Division of Employment Security
Reginald Davis, Dir., (785) 296-0821; fax: (785) 296-0179

Division of Staff Services
Roger T. Aeschliman, Dep. Secy./Dir., (785) 296-5075; fax: (785) 368-6294

Communications Unit
Angela Goering, Dir., (785) 296-0901; fax: (785) 296-0179

Personnel Unit
Frank Ybarra, Dir., (785) 296-5005; fax: (785) 296-1926

Division of Workers' Compensation
Phil Harness, Dir., (785) 296-4000; fax: (785) 296-0025

VET **COMMISSION ON VETERANS AFFAIRS**
Jayhawk Tower, Suite 701
700 SW Jackson St.
Topeka, KS 66603-3714
tel: (785) 296-3976; fax: (785) 296-1462
Don A. Myer, Exec. Dir.

Related State Agencies—*Continued*

DEPARTMENT OF ADMINISTRATION

MS DIVISION OF PERSONNEL SERVICES
Landon State Office Bldg., Suite 951-S
900 SW Jackson St.
Topeka, KS 66612
tel: (785) 296-4278; fax: (785) 296-0756
William B. McGlasson, Dir.

Department of Social and Rehabilitation Services—Area Offices

ADAMHBG, BS, CA/N, CSBG, CSE, CW, FC/AA, FS, GA, LIHEAP, MAP, MR, SA, SF, SSI/S, TANF, VR, VRB
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

CHANUTE (Allen, Anderson, Bourbon, Cherokee, Crawford, Labette, Linn, Montgomery, Neosho, Wilson, and Woodson Counties)
1500 West Seventh St., Chanute, KS 66720
tel: (316) 431-5000; fax: (316) 431-5055
O. D. Sperry, Area Dir.
(Vacant), Chf. of Soc. Srvs.
(Vacant), Chf. of Income Maintenance

EMPORIA (Butler, Chase, Chautauqua, Coffey, Cowley, Elk, Greenwood, Lyon, Marion, Morris, and Osage Counties)
1015 Scott St., Emporia, KS 66801
tel: (316) 342-2505; fax: (316) 342-2808
Joe Myers, Area Dir.
Beth Evans, Chf. of Soc. Srvs.
Lougene Marsh, Chf. of Income Maintenance

GARDEN CITY (Barber, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pratt, Scott, Seward, Stafford, Stanton, Stevens, and Wichita Counties)
907 Zerr Rd., Garden City, KS 67846
tel: (316) 272-5800; fax: (316) 272-5991
Dale Barnum, Area Dir.
Verlene Kunz, Chf. of Soc. Srvs.
Jolene Windholz, Chf. of Income Maintenance

HAYS (Barton, Cheyenne, Decatur, Ellis, Gove, Graham, Logan, Norton, Osborne, Pawnee, Phillips, Rawlins, Rooks, Rush, Russell, Sheridan, Sherman, Smith, Thomas, Trego, and Wallace Counties)
3000 Broadway, Hays, KS 67601
tel: (785) 628-1066; fax: (785) 628-8106
Gene Dawson, Area Dir.
David Schmidt, Chf. of Soc. Srvs.
Mark Wunder, Chf. of Income Maintenance

HUTCHINSON (Harper, Harvey, Kingman, McPherson, Reno, Rice, and Sumner Counties)
501 North Monroe, Hutchinson, KS 67504
tel: (316) 663-5731; fax: (316) 663-7868
Gary Nelson, Area Dir.
Judy Hawk, Chf. of Soc. Srvs.
Ken Davidson, Chf. of Income Maintenance

KANSAS CITY (Wyandotte County)
1 Gateway Center, Kansas City, KS 66117-0248
tel: (785) 279-6700; fax: (785) 279-7701
Eva Whitmire, Area Dir.
Gene Burns, Act. Chf. of Soc. Srvs.
Gaye Hoppert, Chf. of Income Maintenance

LAWRENCE (Atchison, Brown, Doniphan, Douglas, Franklin, Jackson, and Jefferson Counties)
1901 Delaware St., Lawrence, KS 66044
tel: (785) 832-3700; fax: (785) 843-0291
James Wann, Area Dir.
Bill Pickering, Chf. of Soc. Srvs.
Orveda Anderson, Chf. of Income Maintenance

MANHATTAN (Clay, Geary, Marshall, Nemaha, Pottawatomie, Riley, Wabaunsee, and Washington Counties)
327 Colorado St., Manhattan, KS 66502
tel: (785) 776-4011; fax: (785) 776-7722
Flordie Pettis, Area Dir.
Jim Hohman, Chf. of Soc. Srvs.
Kip Lee, Chf. of Income Maintenance

OLATHE (Johnson, Leavenworth, and Miami Counties)
401 West Frontier Lane, Olathe, KS 66061
tel: (785) 768-3300; fax: (785) 768-3472
Mike VanLandingham, Area Dir.
Bob Hashagen, Chf. of Soc. Srvs.
Gary Pearson, Chf. of Income Maintenance

SALINA (Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, and Saline Counties)
901 Westchester Dr., Salina, KS 67401
tel: (785) 826-8000; fax: (785) 826-5400
David Jacobs, Area Dir.
Rebecca Gassman, Chf. of Soc. Srvs.
Bob Bow, Chf. of Income Maintenance

TOPEKA (Shawnee County)
235 Kansas Ave., Topeka, KS 66601
tel: (785) 296-2500; fax: (785) 296-5895
Oliver Green, Area Dir.
Bob Byers, Chf. of Soc. Srvs.
Kevin Meier, Chf. of Income Maintenance

WICHITA (Sedgwick County)
230 East William, Wichita, KS 67201
tel: (316) 337-7000; fax: (316) 337-6742
John Sullivan, Area Dir.
Jean Hogan, Chf. of Soc. Srvs.
Paul Meals, Chf. of Income Maintenance

Key to Cities

over 30,000 population

City: County; Area
HUTCHINSON: Reno; Hutchinson
KANSAS CITY: Wyandotte; Kansas City
LAWRENCE: Douglas; Lawrence
LEAVENWORTH: Leavenworth; Olathe
LENEXA: Johnson; Olathe

City: County; Area
MANHATTAN: Riley; Manhattan
OLATHE: Johnson; Olathe
OVERLAND PARK: Johnson; Olathe
SALINA: Saline; Salina
SHAWNEE: Johnson; Olathe
TOPEKA: Shawnee; Topeka
WICHITA: Sedgwick; Wichita

Kentucky

Paul E. Patton (D) Gov., State Capitol, 700 Capitol Ave., Frankfort, KY 40601—(502) 564-2611

KENTUCKY AGENCIES LISTED
ON THE FOLLOWING PAGES:

Cabinet for Families and Children
Cabinet for Health Services
Related State Agencies. Department of Education; Justice Cabinet; Personnel Cabinet; Workforce Development Cabinet
Department for Community-Based Services—Regional Offices
Department for Community-Based Services—District Offices
Comprehensive Care Centers/District Offices
Local Public Human Service Agencies. Jefferson and Fayette Counties

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in Kentucky are administered by the Cabinet for Families and Children and the Cabinet for Health Services through five units—the Departments for Community-Based Services, Medicaid Services, Public Health, and Mental Health and Mental Retardation Services. Programs are federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Cabinet for Families and Children.

General assistance (GA) is locally funded and is administered at the discretion of each of the 120 counties.

Assistance and Services

The Department for Community-Based Services provides Temporary Assistance for Needy Families (TANF), the Food Stamp (FS) Program, the Low-Income Home Energy Assistance Program (LIHEAP), SSI/S, Child Support Enforcement (CSE), services to families (SF), child welfare services (CA/N, CW), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), the Community Services Block Grant (CSBG), services to adults (SA), and services to the aged (OA). Also included are protective services (APS, CPS); homemaker services; day care; services to unmarried parents; services to courts in relation to juveniles, including supervision of delinquents (YA, Y-PAR, Y-PRO); and refugee resettlement. In addition, the department operates residential treatment centers for delinquent and emotionally disturbed youths and day treatment centers and group homes for status offenders and delinquent youths.

The Department for Medicaid Services provides aid to families and individuals eligible for Medicaid (MAP) for the categorically needy, including all SSI recipients.

Services provided by the other departments within the cabinets include mental retardation (MR) programs; the Preventive Health Services Block Grant (PHSBG); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the Job Training Partnership Act (JTPA); the Social Services Block Grant (SSBG); and the Children's Health Insurance Program (CHIP).

Related state agencies have responsibility for vocational rehabilitation (VR), vocational rehabilitation for the blind (VRB), employment services (ES), veterans services (VET), unemployment compensation (UC), and adult correctional programs (CP, PAR, PRO).

Where to Write

Client Inquiries

Client inquiries should be addressed in duplicate to:

Charles H. Lambert, Ombudsman
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Kentucky who are receiving assistance from other states** should be sent in duplicate to:

Dietra Paris, Commissioner
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Sharon Perry, Staff Assistant
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Checks for assistance from other states for recipients living in Kentucky should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Steven Veno, Director
Child Support Division
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in triplicate to:

Teresa Suter, Executive Director
Office of Program Support
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Children

Inquiries regarding **child abuse and neglect cases** should be addressed in triplicate and inquiries concerning **adoptions within Kentucky,** information on requests for **custody studies in divorce cases,** and correspondence related to the **Interstate Compact on the Placement of Children** should be sent in duplicate to:

Dietra Paris, Commissioner
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Inquiries regarding **child protective services** should be sent in duplicate to:

Bonnie Hommrich, Deputy Commissioner
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Inquiries regarding **licensing of child-care facilities** should be sent in duplicate to:

Rebecca Cecil, RPH, Director
Licensing and Regulations
Office of the Inspector General
Cabinet for Health Services
275 East Main St., 4th Fl.
Frankfort, KY 40621

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Bonnie Hommrich, Deputy Commissioner
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Inquiries regarding **programs for mentally retarded children** should be sent in duplicate to:

Director
Division of Mental Retardation
Department for Mental Health and Mental Retardation Services
Cabinet for Health Services
275 East Main St.
Frankfort, KY 40621

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent in triplicate to:

Jerry Whitley, Executive Director
Aging Services Office
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St., 6th Fl., West
Frankfort, KY 40621

Inquiries regarding **adult/elder protective services** should be sent in triplicate to:

Richard Newman, Manager
Adult Services Branch
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St., 6th Fl., West
Frankfort, KY 40621

For client inquiries, the **state ombudsman for long-term care** is:

Gary Hammonds
Aging Services Office
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in triplicate to:

Rebecca Cecil, RPH, Director
Licensing and Regulations
Office of the Inspector General
Cabinet for Health Services
275 East Main St., 4th Fl.
Frankfort, KY 40621

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Dietra Paris, Commissioner
Department for Community-Based Services
Cabinet for Families and Children
275 East Main St.
Frankfort, KY 40621

Inquiries regarding **Medicaid claims and services provided under Medicaid** should be sent in duplicate to:

Dennis Boyd, Commissioner
Department for Medicaid Services
Cabinet for Health Services
275 East Main St.
Frankfort, KY 40621

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Rebecca Cecil, RPH, Director
Licensing and Regulations
Office of the Inspector General
Cabinet for Health Services
275 East Main St., 4th Fl.
Frankfort, KY 40621

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Director
Division of Mental Retardation
Department for Mental Health and
  Mental Retardation Services
Cabinet for Health Services
275 East Main St.
Frankfort, KY 40621

Communications regarding **mental institutions and community health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Elizabeth Rehm Wachtel, PhD, Commissioner
Department for Mental Health and
  Mental Retardation Services
Cabinet for Health Services
275 East Main St.
Frankfort, KY 40621

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Tom Campbell, Deputy Commissioner
Adult Institutions
Department of Corrections
Justice Cabinet
State Office Bldg., 5th Fl.
Frankfort, KY 40601

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent in duplicate to:

Ed Conway, Interstate Compact Administrator
Department of Community Services and Facilities
Department of Corrections
Justice Cabinet
State Office Bldg., 5th Fl.
Frankfort, KY 40601

Requests for **residence and other social information about inmates of juvenile correctional institutions**, inquiries regarding **juvenile probation and parole**, and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Ralph Kelly, Commissioner
Department of Juvenile Justice
Justice Cabinet
Madison Place, 2nd Fl.
320 West Main St.
Frankfort, KY 40601

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1911) and **marriage and divorce records** (since June 1958) are maintained by the Department for Public Health. There is no fee for verification of information for Kentucky agencies. Certified copies of birth records cost $9. Certified copies of death, marriage, and divorce records cost $6. Credit card orders cost an additional $5; Federal Express orders cost an additional $10.75. Send inquiries in duplicate to:

Barbara White, Registrar
Vital Statistics Branch
Department for Public Health
Cabinet for Health Services
275 East Main St.
Frankfort, KY 40621
tel: (502) 564-4212 (recording)

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Carol M. Palmore, Acting Secretary
Personnel Cabinet
200 Fair Oaks Lane
Frankfort, KY 40601

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Shauna King-Simms, Program Assistant, Department for Community-Based Services, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-3703; fax: (502) 564-6907; e-mail: ssimms@mail.state.ky.us

Children's Health Insurance Program. Charlie Kendall, Manager, Division of Epidemiology and Health Planning, Department for Public Health, Cabinet for Health Services, 275 East Main St., Frankfort, KY 40621—(502) 564-9592; fax: (502) 564-9205; e-mail: ckendell@mail.state.ky.us

Food Stamp Work/Employment and Training. Cathy Mobley, Staff Assistant, Department for Community-Based Services, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-3703; fax: (502) 564-6907; e-mail: cmobley@mail.state.ky.us

Fraud and Abuse Investigation. Timothy L. Veno, Inspector General, Cabinet for Health Services, 275 East Main St., Frankfort, KY 40621—(502) 564-2888; fax: (502) 564-6546; e-mail: tveno@mail.state.ky.us

Illegitimacy Rate Reduction Bonus. Sharon Perry, Staff Assistant, Department for Community-Based Services, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-0417; fax: (502) 564-6907; e-mail: sperry@mail.state.ky.us

Immigration Issues. Viola Miller, Secretary, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-7130; fax: (502) 564-3866

Information Systems. Rodney Murphy, Executive Director, Office of Technology Services, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-6478; fax: (502) 564-5531; e-mail: rmurphy@mail.state.ky.us

Legal Matters. William (Kim) Moore, General Counsel, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-7900; fax: (502) 564-7573; Ellen Hessen, Office of the Legal Counsel, Cabinet for Health Services, 275 East Main St., Frankfort, KY 40621—(502) 564-7900; fax: (502) 564-7573; e-mail: ehessen@mail.state.ky.us

Public Information. Cary Willis, Director, Communications, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-6786; fax: (502) 564-3674; e-mail: cwillis@mail.state.ky.us; Barbara Hadley Smith, Director, Office of Communications, Cabinet for Health Services, 275 East Main St., Frankfort, KY 40621—(502) 564-6786; fax: (502) 564-3674; e-mail: bhsmith@mail.state.ky.us

Research and Statistics and **Staff Development.** Marcia Morgan, Executive Director, Office of Program Support, Cabinet for Health Services, 275 East Main St., Frankfort, KY 40621—(502) 564-2781; fax: (502) 564-3674; e-mail: mmorgan@mail.state.ky.us; Teresa Suter, Executive Director, Office of Program Support, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-3106; fax: (502) 564-3674; e-mail: tsuter@mail.state.ky.us

Substance Abuse. Michael Townsend, Director, Division of Substance Abuse, Department for Mental Health and Mental Retardation Services, Cabinet for Health Services, 275 East Main St., Frankfort, KY 40621—(502) 564-2880; fax: (502) 564-3844; e-mail: mtownsend@mail.state.ky.us

Teen Pregnancy. James S. (Steve) Davis, MD, Director, Division of Adult and Child Health, Department for Public Health, Cabinet for Health Services, 275 East Main St., Frankfort, KY 40621—(502) 564-4830; fax: (502) 564-8389; e-mail: sdavis22@mail.state.ky.us

Welfare to Work. *Welfare-to-Work Grants Program.* Janice Kline, Manager, Budget Branch, Department for Community-Based Services, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-7523; fax: (502) 564-6907; *TANF welfare-to-work programs.* Timothy Jackson, Deputy Secretary, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-7130; fax: (502) 564-3866; e-mail: tjackson@mail.state.ky.us; *job placement/job readiness programs.* Cathy Mobley, Staff Assistant, Department for Community-Based Services, Cabinet for Families and Children, 275 East Main St., Frankfort, KY 40621—(502) 564-3703; fax: (502) 564-6907; e-mail: cmobley@mail.state.ky.us

Kentucky Cabinet for Families and Children

275 East Main St.
Frankfort, KY 40621
http://cfc-chs.chr.state.ky.us/cfahome.htm
Viola Miller, Secy., (502) 564-7130; fax: (502) 564-3866
Timothy Jackson, Dep. Secy., (502) 564-7130; fax: (502) 564-3866; e-mail: tjackson@mail.state.ky.us
TANF Sharon Perry, Staff Asst., (502) 564-0417; fax: (502) 564-3674

Office of the Counsel
William (Kim) Moore, Gen. Cnsl., (502) 564-7900; fax: (502) 564-7573

ADA Office of Program Support
Teresa Suter, Exec. Dir., (502) 564-3106; fax: (502) 564-3674; e-mail: tsuter@mail.state.ky.us

CSBG CPS **DEPARTMENT FOR COMMUNITY-BASED**
FC AA **SERVICES**
ICPC (800) 843-5678 (24-hr., toll-free hotline for
LIHEAP missing and exploited children)
(800) 372-6200 (24-hr., toll-free adult abuse and neglect hotline)
tel: (502) 564-3703; fax: (502) 564-6907
Dietra Paris, Comm.
Bonnie Hommrich, Dep. Comm.
Marty Mason, Dep. Comm.

Office of Technology Services
Rodney Murphy, Exec. Dir., (502) 564-6478; fax: (502) 564-5531; e-mail: rmurphy@mail.state.ky.us

Cabinet for Families and Children—*Continued*

EBT Jerry Wildt, Project Dir., (502) 564-6478; fax: (502) 564-5531

Division of Disability Determinations

Robin Hearn, Dir., (502) 564-5028

FS SSI/S Division of Family Support

Tresa Short, Dir., (502) 564-3440; fax: (502) 564-4021

CSE Child Support Division

Steven Veno, Dir., (502) 564-2285; fax: (502) 564-5988

OA Aging Services Office

Jerry Whitley, Exec. Dir., (502) 564-6930; fax: (502) 564-4595

APS Richard Newman, Mgr., Adult Srvs. Branch, (502) 564-7043; fax: (502) 564-3096

Gary Hammonds, Long-Term Care Ombudsman, (502) 564-6930; fax: (502) 564-4595

BS CA/N CW Division of Protection and Permanency

SA SF (Vacant), Dir., (502) 564-6852; fax: (502) 564-3096

(Vacant), Asst. Dir., (502) 564-6852; fax: (502) 564-3096

FP/FS Linda Robertson, Family Preservation Coord., (502) 564-2136; fax: (502) 564-3096

Division of Program Management

Jean Kendell, Asst. Dir., (502) 564-6750; fax: (502) 564-2467

SSBG Cliff Jennings, Branch Mgr., Mgmt. and Evaluation, (502) 564-6750; fax: (502) 564-2467

Kentucky Cabinet for Health Services

275 East Main St.
Frankfort, KY 40621
tel: (502) 564-2336
http://chf-chs.dhr.state.ky.us/chshome.htm

John H. Morse, Secy., (502) 564-7130; fax: (502) 564-3866; e-mail: jmorse@mail.state.ky.us

Cindy Atkins, Exec. Asst., (502) 564-7130; e-mail: catkins@mail.state.ky.us

Kay Hill, Exec. Secy., (502) 564-7130; e-mail: khill@mail.state.ky.us

Ann Gordon, Leg. Liaison, (502) 564-7130; e-mail: agordon@mail.state.ky.us

Office of Communications

Barbara Hadley Smith, Dir., (502) 564-6786; fax: (502) 564-3674; e-mail: bhsmith@mail.state.ky.us

Office of the Legal Counsel

Ellen Hessen, Legal Cnsl., (502) 564-7900; fax: (502) 564-7573; e-mail: ehessen@mail.state.ky.us

Office of Program Support

Marcia Morgan, Exec. Dir., (502) 564-2781; fax: (502) 564-3674; e-mail: mmorgan@mail.state.ky.us

Office of Certificate of Need

John Gray, Exec. Dir., (502) 564-9589; fax: (502) 564-0302; e-mail: jgray@mail.state.ky.us

Office of the Inspector General

Timothy L. Veno, Inspector Gen., (502) 564-2888; fax: (502) 564-6546; e-mail: tveno@mail.state.ky.us

Rebecca Cecil, RPH, Dir., Licensing and Regulations, (502) 564-2800; fax: (502) 564-6546; e-mail: rcecil@mail.state.ky.us

Mike Lawrence, Dir., Special Investigations, (502) 564-2815; fax: (502) 564-6546; e-mail: mlawrence@mail.state.ky.us

James Townes, Dir., Audits, (502) 564-2642; fax: (502) 564-6546; e-mail: jtownes@mail.state.ky.us

MAP **DEPARTMENT FOR MEDICAID SERVICES**

Dennis Boyd, Comm., (502) 564-4321; fax: (502) 564-0509

Larry McCarthy, Dep. Comm., (502) 564-4321; fax: (502) 564-0509; e-mail: lmccarthy@mail.state.ky.us

Division of Administration and Development

Kay Kirkland, Act. Dir., (502) 564-8169; fax: (502) 564-0509; e-mail: kkirkland@mail.state.ky.us

Division of Individual and Clinic Providers

Duane Dringenberg, Dir., (502) 564-5472; fax: (502) 564-0509; e-mail: ddringenberg@mail.state.ky.us

Division of Facilities and Alternative Service

(Vacant), Dir., (502) 564-7540

PHSBG **DEPARTMENT FOR PUBLIC HEALTH**

Rice Leach, MD, Comm., (502) 564-3970; fax: (502) 564-6533; e-mail: rleach@mail.state.ky.us

Sharon Stumbo, Dep. Comm., (502) 564-3970; fax: (502) 564-6533; e-mail: sstumbo@mail.state.ky.us

Barbara White, Dir., Vital Statistics, (502) 564-4212; fax: (502) 564-6533; e-mail: bwhite@mail.state.ky.us

Division of Local Health Operations

Pat Richard, Dir., (502) 564-4990; fax: (502) 564-6533; e-mail: prichard@mail.state.ky.us

Division of Epidemiology and Health Planning

Glyn Caldwell, MD, Dir., (502) 564-7243; fax: (502) 564-6533; e-mail: gcaldwell@mail.state.ky.us

Cabinet for Health Services—*Continued*

Division of Laboratory Services
Thomas Maxson, MD, Dir., (502) 564-4446; fax: (502) 564-6533; e-mail: tmaxson@mail.state.ky.us

MCHBG WIC Division of Adult and Child Health
James S. (Steve) Davis, MD, Dir., (502) 564-4830; fax: (502) 564-8389; e-mail: sdavis22@mail.state.ky.us

Division of Resource Management
Suann Hudson, Dir., (502) 564-6663; fax: (502) 564-6533; e-mail: shudson@mail.state.ky.us

Division of Public Health, Protection, and Safety
David Klee, Dir., (502) 564-7398; fax: (502) 564-6533; e-mail: dklee@mail.state.ky.us

ADAMHBG **DEPARTMENT FOR MENTAL HEALTH AND MENTAL RETARDATION SERVICES**
Elizabeth Rehm Wachtel, PhD, Comm., (502) 564-4527; fax: (502) 564-5478; e-mail: ewachtel@mail.state.ky.us
Kelly Ranvier, Dep. Comm., (502) 564-4527; fax: (502) 564-5478

Division of Mental Health
Margaret Pennington, Dir., (502) 564-4448; fax: (502) 564-5478

ICMH MR Division of Mental Retardation
(Vacant), Dir., (502) 564-7700

Division of Substance Abuse
Michael Townsend, Dir., (502) 564-2880; fax: (502) 564-3844; e-mail: mtownsend@mail.state.ky.us

Division of Administration and Financial Management
Libby McMannis, Dir., (502) 564-4860

Related State Agencies

DEPARTMENT OF EDUCATION
Capital Plaza Tower
500 Mero St.
Frankfort, KY 40601
http://www.kde.state.ky.us
Wilmer S. Cody, Comm., (502) 564-3141; fax: (502) 564-5680; e-mail: wcody@kde.state.ky.us
Mary Ann Miller, Policy Coord., (502) 564-3141; fax: (502) 564-5680

Office of Communications
Hunt Helm, Assoc. Comm., (502) 564-3421; fax: (502) 564-6470

Office of Legal Services
Kevin Noland, Assoc. Comm., (502) 564-4474; fax: (502) 564-9321

Management Support Services
Randy Kimbrough, Dep. Comm., (502) 564-5130; fax: (502) 564-7574

Office of Education Technology
David Couch, Assoc. Comm., (502) 564-6900; fax: (502) 564-5680

Office of Internal Administration
Austin Tuning, Assoc. Comm., (502) 564-8137; fax: (502) 564-6771

Office of District Support Services
Tom Willis, Assoc. Comm., (502) 564-3930; fax: (502) 564-7574

Learning Support Services
Gene Wilhoit, Dep. Comm., (502) 564-3301; fax: (502) 564-6952

Office of Regional Assistance
Robert Lumsden, Assoc. Comm., (502) 564-6880; fax: (502) 564-7820

Office of Learning Programs Development
Kenneth Warlick, Assoc. Comm., (502) 564-3010; fax: (502) 564-6952

Office of Special Instructional Services
Ms. Johnnie Grissom, Assoc. Comm., (502) 564-4970; fax: (502) 564-6721

Office of Teacher Education and Certification
Susan Leib, Assoc. Comm., (502) 573-4606; fax: (502) 573-1610

JUSTICE CABINET
Bush Bldg., 2nd Fl.
403 Wapping St.
Frankfort, KY 40601
E. Daniel Cherry, Secy., (502) 564-7554; fax: (502) 564-4840
Pamela Murphy, Dep. Secy.
Terry Sebastian, Pub. Affairs Ofr.
Barbara Jones, Legal Cnsl., (502) 564-3279; fax: (502) 564-5244

ICJ YA Department of Juvenile Justice
Y-PAR Y-PRO Madison Place, 2nd Fl.
320 West Main St.
Frankfort, KY 40601
Ralph Kelly, Comm., (502) 564-2738; fax: (502) 564-4308

CP Department of Corrections
State Office Bldg., 5th Fl.
Frankfort, KY 40601
Doug Sapp, Comm., (502) 564-4726; fax: (502) 564-5037
Tom Campbell, Dep. Comm., Adult Institutions, (502) 564-2220; fax: (502) 564-3520

PAR PRO Department of Community Services and Facilities
Vertner Taylor, Dep. Comm., (502) 564-7023; fax: (502) 564-5229
ICSPP Ed Conway, Interstate Compact Adm., (502) 564-4221; fax: (502) 564-5229

Related State Agencies—*Continued*

Parole Board
State Office Bldg.
Frankfort, KY 40601
Linda F. Frank, Chair, (502) 564-3620; fax: (502) 564-8995

MS **PERSONNEL CABINET**
200 Fair Oaks Lane
Frankfort, KY 40601
http://www.state.ky.us/agencies/personnel/pershome.htm
Carol M. Palmore, Act. Secy., (502) 564-4460; fax: (502) 564-7603; e-mail: carol.palmore@mail.state.ky.us

WORKFORCE DEVELOPMENT CABINET
Capital Plaza Tower
500 Mero St., 2nd Fl.
Frankfort, KY 40601
Allen D. Rose, (502) 564-6606; fax: (502) 564-7967
Cheryl King, Dep. Secy., (502) 564-6606
Bill Riggs, Dep. Secy.
Sherry Sebastian, Principal Asst., (502) 564-6606
Janet Hoover, Exec. Dir., Office of Communication Srvs., (502) 564-6606
Sarah Jackson, Gen. Cnsl., (502) 564-6606
(Vacant), Exec. Dir., Office of Workforce Analysis and Research, (502) 564-6606

Office for Policy and Budget
John Friel, Dir., (502) 564-6606

Personnel Services
Gary Brankor, Dir.

Kentucky Job Training Coordinating Council
Kevin Mason, Mgr., (502) 564-6686

JTPA Office of Training and Reemployment
209 Saint Clair St., 4th Fl.
Frankfort, KY 40601
William Gaunce, Exec. Dir., (502) 564-5360

Office of School to Work
Diana Smithers, Exec. Dir., (502) 564-5901

State Board for Proprietary Education
PO Box 456
Berry Hill Annex
Frankfort, KY 40601
Roger Grimm, Exec. Dir., (502) 564-4233

State Board for Adult and Technical Education
Mary Stratton, Secy., (502) 564-4286

Department for Technical Education
Mary Stratton, Dep. Comm., (502) 564-4286
Emil Jezik, Act. Comm.

Department for Adult Education and Literacy
(Vacant), Comm., (502) 564-5114; fax: (502) 564-5436
(Vacant), Dep. Comm., (502) 564-5114

VRB Department for the Blind
209 Saint Clair St., 4th Fl.
Frankfort, KY 40601
PO Box 757
Frankfort, KY 40602
Denise Placido, Comm., (502) 564-4754
(Vacant), Dep. Comm., (502) 573-4754
Marlene Huff, Dir., Div. of Client Srvs., (502) 573-4754
Jim Sparks, Dir., Div. of Industries for the Blind, (502) 893-0211
Stephen Johnson, Dir., Div. of Kentucky Business Enterprise Prgm., (502) 573-4754

VR Department of Vocational Rehabilitation
Sam Serraglio, Comm., (502) 564-4440; fax: (502) 564-6745
Bruce Crump, Dep. Comm.
Sherri Rice, Dir., Div. of Prgm. Srvs., (502) 564-6742
Kathy Williams, Dir., Div. of Prgm. Planning and Development, (502) 564-3694
William Duke, Dir., Div. of Carl D. Perkins Rehabilitation Center, (606) 789-1440
Ralph Clark, Dir., Div. of Admv. Mgmt., (502) 564-4440

ES UC Department for Employment Services
VET Margaret Whittet, Comm., (502) 564-5331; fax: (502) 564-7452
Danny Goins, Dep. Comm., (502) 564-5331; fax: (502) 564-7452

Department for Community-Based Services—Regional Offices

CSE, FS, MAP, SSES, TANF, UC
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

A. (Area I: Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, Livingston, Lyon, McCracken, Marshall, and Trigg Counties; Area II: Caldwell, Crittenden, Daviess, Hancock, Henderson, Hopkins, McLean, Ohio, Union, and Webster Counties; Area III: Adair, Allen, Barren, Green, Hart, Metcalfe, Monroe, Taylor, and Warren Counties; Area IV: Casey, Clinton, Cumberland, McCreary, Pulaski, Russell, and Wayne Counties; Area V: Butler, Christian, Edmonson, Logan, Muhlenberg, Simpson, and Todd Counties)

PO Box 429
Columbia, KY 42728-0429
Sandra Rollins, Adm., (502) 384-4515

Area I
PO Box 7446, Paducah, KY 42002-7446
Betty Shaw, Mgr., (502) 575-7069

Department for Community-Based Services
Regional Offices—*Continued*

Area II
311 West Second St., Owensboro, KY 42301
Margaret Tichenor, Interim Mgr., (502) 687-7285

Area III
PO Box 218, Glasgow, KY 42142-0218
Linda Huffman, Mgr., (502) 651-5119

Area IV
Tradeway Shopping Center, Box 697, Monticello, KY 42633
(Vacant), Mgr., (606) 348-3321

Area V
PO Box 524, Hopkinsville, KY 42241-0524
Sandra Lane, Mgr., (502) 889-6547

B. (Area I: Campbell and Kenton Counties; Area II: Boone, Bullitt, Carroll, Gallatin, Grant, Henry, Oldham, Owen, Pendleton, Shelby, Spencer, and Trimble Counties; Areas III, IV, V, and VI: Jefferson County)
908 West Broadway, 4th Fl., Louisville, KY 40203
Sandra Wilson, Adm., (502) 595-4732

Area I
20 East Seventh St., Covington, KY 41011
Tom Jacob, Mgr., (606) 292-6660

Area II
300 North First St., LaGrange, KY 40031
Sharon Sartin, Mgr., (502) 222-1974

Area III
708 West Broadway, 5th Fl., Louisville, KY 40203
Had Burdick, Mgr., (502) 595-3259

Area IV
908 West Broadway, 6th Fl., Louisville, KY 40203
Rebecca Beld, Mgr., (502) 595-4977

Area V
908 West Broadway, 4th Fl., Louisville, KY 40203
Beverly Kirven, Mgr., (502) 595-4203

Area VI
908 West Broadway, 3rd Fl., Louisville, KY 40203
Donna Smith, Mgr., (502) 595-4102

C. (Area I: Anderson, Breckinridge, Grayson, Hardin, Larue, Marion, Meade, Mercer, Nelson, and Washington Counties; Area II: Boyle, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Scott, and Woodford Counties; Area III: Fayette County; Area IV: Bath, Bourbon, Clark, Estill, Menifee, Montgomery, Morgan, Nicholas, Powell, and Rowan Counties; Area V: Boyd, Bracken, Carter, Elliott, Fleming, Greenup, Lawrence, Lewis, Mason, and Robertson Counties)
1350 New Circle Rd., Lexington, KY 40505
Roger Trent, Adm., (606) 246-2293

Area I
916 North Mulberry St., Elizabethtown, KY 42701
Ann Borders, Mgr., (502) 766-5029

Area II
Greenleaf Shopping Center, PO Box 1318, Danville, KY 40422
Roger Trent, Mgr., (606) 239-7837

Area III
1350 New Circle Rd., Lexington, KY 40505
Pauletta Gilbert, Mgr., (606) 246-2298

Area IV
PO Box 1036, Morehead, KY 40351
Paul Sexton, Mgr., (606) 784-6687

Area V
317 Second St., PO Box 39, Vanceburg, KY 41179
Jane Lewis, Mgr., (606) 796-3037

D. (Area I: Floyd, Knott, Martin, Perry, and Pike Counties; Area II: Breathitt, Jackson, Johnson, Lee, Magoffin, Owsley, Rockcastle, and Wolfe Counties; Area III: Bell, Harlan, Leslie, and Letcher Counties; Area IV: Clay, Knox, Laurel, and Whitley Counties)
PO Box 3249, Pikeville, KY 41502
Edwin Little, Adm., (606) 433-7760

Area I
PO Box 3249, Pikeville, KY 41502
Diane Andrews, Mgr., (606) 433-7760

Area II
PO Box 1424, Paintsville, KY 41240
Eillene Patrick, Mgr., (606) 789-5307

Area III
PO Box 189, Pineville, KY 40977
Patsy Miracle, Mgr., (606) 337-7055

Area IV
PO Box 1030, Barbourville, KY 40906
Charlotte Barton, Mgr., (606) 546-6527

Department for Community-Based Services—District Offices

BS, CA/N, CW, OA, SA, SF, Y-PAR, Y-PRO
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. PURCHASE (Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, McCracken, and Marshall Counties)
PO Box 1007, Mayfield, KY 42066
Lana Lewis, Mgr., (502) 247-2900; fax: ((502) 247-0127

II. PENNYRILE (Caldwell, Christian, Crittenden, Hopkins, Livingston, Lyon, Muhlenberg, Todd, and Trigg Counties)
115 Hammond Plaza, Hopkinsville, KY 42240
George Byars, Mgr., (502) 889-6573; fax: (502) 889-6578

III. GREEN RIVER (Daviess, Hancock, Henderson, McLean, Ohio, Union, and Webster Counties)
311 West Second St., Owensboro, KY 42301
Rita Heinz, Mgr., (502) 687-7491; fax: (502) 687-7027

IV. BARREN RIVER (Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson, and Warren Counties)
PO Box 10177, Bowling Green, KY 42102-4777
Theresa Nelson, Mgr., (502) 746-7447; fax: (502) 746-7456

Department for Community-Based Services
District Offices—*Continued*

V. LINCOLN TRAIL (Breckenridge, Grayson, Hardin, Larue, Marion, Meade, Nelson, and Washington Counties)
16 North Mulberry St., Elizabethtown, KY 42701
Richard Appling, Mgr., (502) 766-5099; fax: (502) 766-5155

VI. JEFFERSON (Jefferson County)
908 West Broadway, 2-W, Louisville, KY 40203
Jo Ann Harrison, Mgr., (502) 595-4509; fax: (502) 595-4669

VII. NORTHERN KENTUCKY (Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen, and Pendleton Counties)
City-County Bldg., 303 Court St., Covington, KY 41011
Gary Taylor, Mgr., (606) 292-6549; fax: (606) 292-6527

VIII. BUFFALO TRACE (Bracken, Fleming, Lewis, Mason, and Robertson Counties)
PO Box 1036, Morehead, KY 40351
Cassandra Adkins, Mgr., (606) 784-6687; fax: (606) 784-7490

IX. GATEWAY (Bath, Menifee, Montgomery, Morgan, and Rowan Counties)
PO Box 1036, Morehead, KY 40351
Cassandra Adkins, Mgr., (606) 784-6687; fax: (606) 784-7490

X. FIVCO (Boyd, Carter, Elliott, Greenup, and Lawrence Counties)
PO Box 1507, Ashland, KY 41105-1507
Becci Fulks, Mgr., (606) 920-2007; fax: (606) 920-2045

XI. BIG SANDY (Floyd, Johnson, Magoffin, Martin, and Pike Counties)
Church & Second St., Paintsville, KY 41240-5150
Susan Howard, Mgr., (606) 789-6251; fax: (606) 789-4570

XII. KENTUCKY RIVER (Breathitt, Knott, Lee, Leslie, Letcher, Owsley, Perry, and Wolfe Counties)
113 Lovern St., 2nd Fl., Hazard, KY 41701
Gene Rice, Mgr., (606) 435-6052; fax: (606) 435-6109

XIII. CUMBERLAND VALLEY (Bell, Clay, Harlan, Jackson, Knox, Laurel, Rockcastle, and Whitley Counties)
Regional State Office Bldg., Rm. 205, 85 State Police Rd., London, KY 40741-9011
Shirley Landen, Mgr., (606) 878-6228; fax: (606) 864-7428

XIV. LAKE CUMBERLAND (Adair, Casey, Clinton, Cumberland, Green, McCleary, Pulaski, Russell, Taylor, and Wayne Counties)
107 Water St., Albany, KY 42602
Wilda Garland, Act. Mgr., (606) 387-6655; fax: (606) 387-7254

XV. BLUEGRASS (Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, and Woodford Counties)
627 West Fourth St., Lexington, KY 40508
Janie Newman, Mgr., (606) 246-2310; fax: (606) 246-7051

XVI. SALT RIVER (Bullitt, Henry, Oldham, Shelby, Spencer, and Trimble Counties)
26 Village Plaza, Shelbyville, KY 40065
Paul Whitman, Mgr., (502) 633-1892; fax: (502) 633-0737

Comprehensive Care Centers/ District Offices[1]

ADAMHBG, MCHBG, MR
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. Western Kentucky Regional MH/MR Board, Inc. (Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, Livingston, McCracken, and Marshall Counties)
PO Box 7287, Paducah, KY 42002-7287
Allison Ogden, Exec. Dir., (502) 442-7121

II. Pennyroyal Regional MH/MR Board, Inc. (Caldwell, Christian, Crittenden, Hopkins, Lyon, Muhlenberg, Todd, and Trigg Counties)
PO Box 614, Hopkinsville, KY 42241
Thomas Westerfield, Exec. Dir., (502) 886-2205

III. Green River Regional MH/MR Board, Inc. (Daviess, Hancock, Henderson, McLean, Ohio, Union, and Webster Counties)
PO Box 1637, Owensboro, KY 42302
Gayle DiCesare, Exec. Dir., (502) 684-0696

IV. Life Skills, Inc. (Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson, and Warren Counties)
PO Box 6499, Bowling Green, KY 42102
Dale Bond, Exec. Dir., (502) 843-4382

V. Communicare, Inc. (Breckinridge, Grayson, Hardin, Larue, Marion, Meade, Nelson, and Washington Counties)
1311 North Dixie Ave., Elizabethtown, KY 42701
J. W. Osbourne, Exec. Dir., (502) 765-2605

VI. Seven Counties Services, Inc. (Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer, and Trimble Counties)
101 West Muhammad Ali Blvd., Louisville, KY 40202
Howard Bracco, PhD, Exec. Dir., (502) 589-8600

VII. Northern Kentucky Regional MH/MR Board, Inc. (Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen, and Pendleton Counties)
PO Box 2680, Covington, KY 41012
Edward Muntel, PhD, Exec. Dir., (606) 331-6505

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[1] There is no District IX.

Comprehensive Care Centers/
District Offices—*Continued*

VIII. Comprehend, Inc./Regional MH/MR Board (Bracken, Fleming, Lewis, Mason, and Robertson Counties)
611 Forest Ave., Maysville, KY 41056
Donna Penrose, Exec. Dir., (606) 564-4016

X. Pathways, Inc. (Bath, Boyd, Carter, Elliot, Greenup, Lawrence, Menifee, Montgomery, Morgan, and Rowan Counties)
PO Box 790, Ashland, KY 41101
Richard T. Stai, Exec. Dir., (606) 329-8588

XI. Region XI MH/MR Board, Inc. (Floyd, Johnson, Magoffin, Martin, and Pike Counties)
PO Box 1340, Prestonsburg, KY 41653
Steve Schenck, Exec. Dir., (606) 886-8572

XII. Kentucky River Community Care, Inc. (Breathitt, Knott, Lee, Leslie, Letcher, Owsley, Perry, and Wolfe Counties)
115 Rockwood Lane, Hazard, KY 41701
Louise Howell, PhD, Exec. Dir., (606) 436-6229

XIII. Cumberland River Regional MH/MR Board, Inc. (Bell, Clay, Harlan, Jackson, Knox, Laurel, Rockcastle, and Whitley Counties)
PO Box 568, Corbin, KY 40702
Ralph Lipps, Exec. Dir., (606) 528-7010

XIV. Adanta Group/Behavioral Health Service (Adair, Casey, Clinton, Cumberland, Green, McCreary, Pulaski, Russell, Taylor, and Wayne Counties)
259 Parker's Mill Rd., Somerset, KY 42501
Cathy Epperson, Exec. Dir., (606) 679-4782

XV. Bluegrass Regional MH/MR Board, Inc. (Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, and Woodford Counties)
PO Box 11428, Lexington, KY 40575
Joe Toy, Exec. Dir., (606) 253-1686

Local Public Human Service Agencies

CW, GA, YA
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Counties

Jefferson Katherine M. Schneider, Dir., Dept. for Human Services, 810 Barret Ave., Suite 200, Louisville, KY 40204—(502) 574-6099

Fayette Barbara Curry, Comm., Lexington-Fayette Urban County Government, Social Services Division, 136 Walnut St., Lexington, KY 40507—(606) 258-3800

Key to Cities

over 30,000 population

City: County
Bowling Green: Warren
Covington: Kenton
Hopkinsville: Christian

City: County
Lexington-Fayette: Fayette
Louisville: Jefferson
Owensboro: Daviess

Louisiana

Mike Foster (R) Gov., PO Box 94004, Baton Rouge, LA 70804-9004—(504) 342-7015

LOUISIANA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Social Services
Department of Health and Hospitals
Related State Agencies. Department of Public Safety and Corrections; Department of Education; Department of Labor; Department of State Civil Service; Office of the Governor
Office of Family Support—Regional Offices
Louisiana Rehabilitation Services—Regional Offices
Office of Community Services/Children, Youth, and Families—Regional Offices
Office of Family Support—Local Offices
Office of Community Services/Children, Youth, and Families—Local Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance programs are administered in Louisiana by the Department of Social Services' Office of Family Support through local offices under the supervision of nine regional offices. Service programs are administered by the department's Office of Community Services through separate local offices under the supervision of 10 regional offices. Programs are federal-state funded.

Rehabilitation services are administered by Louisiana Rehabilitation Services through nine regional offices under the supervision of a state office.

Assistance and Services

Assistance programs administered by the Department of Social Services' Office of Family Support include Temporary Assistance for Needy Families (TANF)—the Family Independence Temporary Assistance and Family Independence Work Programs; the Child Care Assistance Program; Food Stamps (FS); refugee cash assistance; individual and family grants to families with disaster-related expenses; and assistance to U.S. citizens returning from foreign countries. This office is also responsible for the Child Support Enforcement (CSE) Program and for disability determinations. In New Orleans, the City Department of Public Welfare administers limited assistance to needy unemployed.

Programs administered by Louisiana Rehabilitation Services include vocational rehabilitation (VR), independent living services, the Louisiana Commission for the Deaf, supported employment, the Randolph-Sheppard Vending Program, the Visual Aids Clinic Program (BS), registry for blind persons (VRB), personal care attendants, and the Traumatic Brain Injury/Spinal Cord Injury Trust Fund.

Services provided by the Office of Community Services are specialized services to children and their families (CA/N, CW, SF) through programs of foster care, foster care/adoption assistance (FC/AA), protective casework and services (CPS), adoptive placement, adoption petition studies, day care, and homemaker services; family preservation and support services (FP/FS); the Low-Income Home Energy Assistance Program (LIHEAP); weatherization assistance; and emergency shelter grants. This office also administers the Interstate Compacts on the Placement of Children and Adoption and Medical Assistance (ICPC, ICAMA) and the refugee social services program and has responsibility for planning and administering the Social Services Block Grant (SSBG).

The Department of Health and Hospitals has responsibility for medical assistance (MAP) for the categorically and medically needy; the Children's Health Insurance Program (CHIP); the Maternal and Child Health Block Grant (MCHBG); the Interstate Compact on Mental Health (ICMH); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); mental retardation programs (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); programs of licensing and regulation; and the state's charity hospitals.

Related state agencies provide services to the aged (OA), correctional programs for adults and juveniles (CP, YA), parole and probation for adults and youths (PAR, PRO, Y-PAR, Y-PRO), the Interstate Compact on Juveniles (ICJ), employment services (ES), unemployment insurance (UC), the Job Training Partnership Act (JTPA), and state veterans services (VET). They also administer the Interstate Compact for Supervision of Parolees and Probationers (ICSPP), the merit system (MS), and the Community Services Block Grant (CSBG).

Where to Write

Client Inquiries

For **client inquiries**, the state ombudsman is:

Vera W. Blakes, Assistant Secretary
Office of Family Support
Department of Social Services
PO Box 94065
Baton Rouge, LA 70804-9065
tel: (504) 342-2342

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements;** requests for **verification of legal residence for purposes of public assistance;** inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Louisiana who are receiving assistance from other states;** and communications regarding the **location of absent parents, the Child Support Enforcement Program** (Title IV-D), **and the ability of relatives to provide financial support** should be sent in duplicate to:

Lionel Anthony, Deputy Assistant Secretary
Office of Family Support
Department of Social Services
PO Box 94065
Baton Rouge, LA 70804-9065

Inquiries regarding **Temporary Assistance for Needy Families** should be sent in duplicate to:

Christine Sutton, Director
Assistance Payments
Office of Family Support
Department of Social Services
PO Box 94065
Baton Rouge, LA 70804-9065

Checks for assistance from other states for recipients living in Louisiana should be mailed directly to the recipient.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Mark C. Drennen, Commissioner
Division of Administration
Office of the Governor
PO Box 94095
Baton Rouge, LA 70805-9095
tel: (504) 342-7000; fax: (504) 342-1057

Children

Inquiries concerning **child abuse and neglect cases and adoptions within Louisiana** should be addressed in duplicate to:

Shirley B. Goodwin, Assistant Secretary
Office of Community Services
Department of Social Services
PO Box 3318
Baton Rouge, LA 70821

Inquiries regarding **child protective services** should be addressed in duplicate to:

Sue Steib, Division Director
Division of Child Welfare Program Development
Office of Community Services
Department of Social Services
333 Laurel St.
Baton Rouge, LA 70801

Correspondence related to the **Interstate Compact on the Placement of Children** should be addressed in triplicate to:

Leola McClinton, Deputy Interstate Compact
Administrator
Division of Child Welfare Field Services
Office of Community Services
Department of Social Services
PO Box 3318
Baton Rouge, LA 70821

Correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Genita Hunter, Deputy Interstate Compact
Administrator
Division of Child Welfare Field Services
Office of Community Services
Department of Social Services
PO Box 3318
Baton Rouge, LA 70821

Information on requests for **court-ordered custody studies in divorce cases** should be directed to the local Office of Community Services Children, Youth, and Families.

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Bruce Blaney, Assistant Secretary
Office for Citizens with Developmental Disabilities
Department of Health and Hospitals
PO Box 3117–Bin 21
Baton Rouge, LA 70821-3117

Requests for information on the **licensing of child-care facilities** should be addressed in duplicate to:

Theresa Anzalone, Director
Bureau of Licensing
Department of Social Services
PO Box 3078
Baton Rouge, LA 70821

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Donnie Carter, Director
Child Care Quality Assurance Section
Office of Community Services
Department of Social Services
PO Box 3318
Baton Rouge, LA 70821

Adults/Elderly

Inquiries regarding **adult/elder protective services** should be sent to:

Governor's Office of Elderly Affairs
PO Box 80374
Baton Rouge, LA 70898-0374

For client inquiries, the **state ombudsman for long-term care** is:

Linda Sadden
Governor's Office of Elderly Affairs
PO Box 80374
Baton Rouge, LA 70898-0374

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Lily McAlister, Manager
Health Standards Section
Department of Health and Hospitals
PO Box 3767–Bin 27
Baton Rouge, LA 70821

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be addressed in duplicate to:

Thomas Collins, Director
Bureau of Health Services Financing
Department of Health and Hospitals
PO Box 91030–Bin 24
Baton Rouge, LA 70821

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Lily McAlister, Manager
Health Standards Section
Department of Health and Hospitals
PO Box 3767–Bin 27
Baton Rouge, LA 70821

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Richard Lippincott, MD, Assistant Secretary
Office of Mental Health
Department of Health and Hospitals
PO Box 4049–Bin 12
Baton Rouge, LA 70821

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Office of Mental Health
Department of Health and Hospitals
PO Box 4049–Bin 12
Baton Rouge, LA 70821

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions**, inquiries regarding **adult probation and parole**, and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Richard L. Stalder, Secretary
Department of Public Safety and Corrections
PO Box 94304, Capitol Station
Baton Rouge, LA 70804-9304

Requests for **residence and other social information about inmates of juvenile correctional institutions** and correspondence related to **juvenile probation and parole and the Interstate Compact on Juveniles** should be sent in duplicate to:

Richard Thompson, Assistant Secretary
Office of Juvenile Services
Department of Public Safety and Corrections
PO Box 94304, Capitol Station
Baton Rouge, LA 70804-9304

The cutoff age for juveniles is 17 years.

Vital Statistics

Birth (from 1897) **and death** (from 1947) **records** are maintained by the Vital Records Registry. The fee for a search of records and for certified copies of death certificates is $5; for birth cards (a brief form of the birth certificate), it is $9. The fee for a full copy of an original birth certificate is $15. Send inquiries in duplicate to:

Office of State Registrar
Vital Records Registry
PO Box 60630
New Orleans, LA 70160
tel: (504) 568-5152

Marriage and divorce records are maintained by the court clerks in the parishes. Charges vary according to the length of search and the kind of information requested. Address inquiries in duplicate to the appropriate parish.

Birth records (prior to 1897) and **marriage and death records** (prior to 1947), **for Orleans Parish** cost $5. Send inquiries in duplicate to:

State Archives
PO Box 94125
Baton Rouge, LA 70804
tel: (504) 922-1184

Marriage records for Orleans Parish (from 1947) are maintained by the Vital Records Section; inquiries concerning these should be sent to the above address. A $5 fee is charged to defray the cost of a search, whether or not the record is located.

Divorce records for Orleans Parish are maintained by the court clerk in the parish.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Records and Reports
Department of State Civil Service
PO Box 94111, Capitol Station
Baton Rouge, LA 70804-9111

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund;* **Illegitimacy Rate Reduction Bonus;** and **Welfare to Work.** *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Vera W. Blakes, Assistant Secretary, Office of Family Support, Department of Social Services, PO Box 94065, Baton Rouge, LA 70804-9065—(504) 342-3947; fax: (504) 342-4252

Children's Health Insurance Program. Joan Wightkin, Director, Maternal and Child Health, Office of Public Health, Department of Health and Hospitals, PO Box 3214, New Orleans, LA 70821-3214—(504) 568-5073; fax: (504) 568-8162

Food Stamp Work/Employment and Training. James Sanders, Director, Food Stamps, Office of Family Support, Department of Social Services, 438 Main St., Baton Rouge, LA 70801—(504) 342-3859; fax: (504) 342-9481

Fraud and Abuse Investigation. *TANF and Food Stamps.* Christine Comeaux, Director, Fraud and Recovery Section, Office of Family Support, Department of Social Services, PO Box 94065, Baton Rouge, LA 70804-9065—(504) 342-3970; fax: (504)342-2047

Immigration Issues. Christine Sutton, Director, Assistance Payments, Office of Family Support, PO Box 94065, Baton Rouge, LA 70804-9065—(504) 342-2890; fax: (504) 342-8994

Information Systems. H. Duane Fontenot, Deputy Director, Division of Information Services, Department of Social Services, 755 Third St., 5th Fl., Baton Rouge, LA 70802—(504) 342-2301; fax: (504) 342-8635; e-mail: dfontenot@dss.state.la.us

Legal Matters. Steve Mayer, Bureau of General Counsel, Department of Social Services, PO Box 1887, Baton Rouge, LA 70821—(504) 342-1125; fax: (504) 342-9139

Public Information. Judy Wright, Director, Communications Services, Department of Social Services, PO Box 3776, Baton Rouge, LA 70821—(504) 342-6729; fax: (504) 342-8636

Research and Statistics and **Staff Development.** David D. Sigue, Support Services Manager, Office of Family Support, Department of Social Services, PO Box 94065, Baton Rouge, LA 70804-9065—(504) 342-3853; fax: (504) 342-6996

Substance Abuse. Jake Hadley, Assistant Secretary, Office of Alcohol and Drug Abuse, Department of Health and Hospitals, PO Box 2790–Bin 18, 1201 Capitol Access Rd., 4th Fl., Baton Rouge, LA 70802—(504) 342-6717; fax: (504) 342-3875

Teen Pregnancy. Madlyn B. Bagneris, Secretary, Department of Social Services, PO Box 3776, Baton Rouge, LA 70802—(504) 342-0286; fax: (504) 342-8636; e-mail: mbagneris@dss.state.la.us

Louisiana Department of Social Services

PO Box 3776
Baton Rouge, LA 70821
http://www.dss.state.la.us
tel: (504) 342-7475
Madlyn B. Bagneris, Secy., (504) 342-0286; fax: (504) 342-8636; e-mail: mbagneris@dss.state.la.us
William M. Hightower, Dep. Secy., (504) 342-6715; fax: (504) 342-8636
J. Renea Austin, Undersecy., Office of Mgmt. and Finance, (504) 342-0805; fax: (504) 342-8636
Aldora H. Sanford, Dep. Undersecy., (504) 342-0286; fax: (504) 342-8636
Malcolm Myer, Confidential Asst., (504) 342-0286; fax: (504) 342-8636

Bureau of Appeals
PO Box 2944
Baton Rouge, LA 70821
Jim Moss, Chf. Admv. Law Judge, (504) 342-4120; fax: (504) 342-3408

EEO Division of Civil Rights
PO Box 3776
Baton Rouge, LA 70821
Paula M. Braxton, Dir., (504) 342-2700; fax: (504) 342-8636

Bureau of Licensing
PO Box 3078
Baton Rouge, LA 70821
Theresa Anzalone, Dir., (504) 922-0021; fax: (504) 922-0014

Bureau of Audit Services
PO Box 3929
Baton Rouge, LA 70821
Janet Slaybaugh, Dir., (504) 342-4896; fax: (504) 342-4220

Bureau of Rate Setting
PO Box 1107
Baton Rouge, LA 70821
Selwyn Blouin, Dir., (504) 342-3502; fax: (504) 342-4220

Communications Services
Judy Wright, Dir., (504) 342-6729; fax: (504) 342-8636

Division of Information Services
Joseph Wilcox, Dir., (504) 342-4199; fax: (504) 342-8635

Division of Planning and Budget
David LeBlanc, Dir., (504) 342-4308; fax: (504) 342-8636

Planning, Research, and Evaluation Section
Mary Jane Patten, Dir., (504) 342-4774; fax: (504) 342-8636

Division of Fiscal Services
Thomas Joseph, Dir., (504) 342-4247; fax: (504) 342-4220

Department of Social Services—*Continued*

Division of Human Resources
Betty Allen, Dir., (504) 342-6709; fax: (504) 342-8636

BS VR VRB **LOUISIANA REHABILITATION SERVICES**
8225 Florida Blvd.
Baton Rouge, LA 70806-4834
May Nelson, Dir., (504) 925-4131
Alton Toms, Asst. Dir., (504) 925-4131
Ed Barras, Bureau Adm., Community Rehabilitation Prgms., (504) 925-4131
(Vacant), Bureau Adm., Prgm. Srvs., (504) 925-4131
Ken Vince, Bureau Adm., Prgm. Standards/Info. Systems, (504) 925-4131
Claire Hymel, Bureau Adm., Prgm. Planning/Resource Development, (504) 925-4131
Suzanne Mitchell, Exec. Dir., Blind Srvs., (504) 925-4131
Pat Bradshaw, Prgm. Specialist, Randolph-Sheppard Prgm., (504) 925-4131

OFFICE OF COMMUNITY SERVICES
PO Box 3318
Baton Rouge, LA 70821
tel: (504) 342-2297; fax: (504) 342-2268
CA/N Shirley B. Goodwin, Asst. Secy., (504) 342-2297
Brenda L. Kelley, Dep. Asst. Secy., (504) 342-4838; fax: (504) 342-2268
Richard Duscoe, Dir., Child Welfare, (504) 342-4009
Donnie Carter, Dir., Child Care Quality Assurance Sec., (504) 342-1551

Division of Management and Finance
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Baton Rouge, LA 70821
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LIHEAP SSBG Division of Community Services Grants Management
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Baton Rouge, LA 70821
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CW SF Division of Child Welfare Program Development
PO Box 3318
Baton Rouge, LA 70821
CPS Sue Steib, Div. Dir., (504) 342-4006; fax: (504) 342-9087
Cindy Phillips, Sec. Adm., Child Protection Investigations, (504) 342-9920; fax: (504) 342-9087
FP/FS Joel McLain, Sec. Adm., Family Srvs., (504) 342-2400; fax: (504) 342-9087
FC/AA Jean C. Pittman, Sec. Adm., Foster Care/Adoptions, (504) 342-7198

Resource Development/Quality Assurance
Marty Gibson, Dir., (504) 342-4059; fax: (504) 342-2268
Sybil Willis, Sec. Adm., Quality Assurance and Residential Care, (504) 342-3646
Jan Byland, Atty., Child Welfare Litigation, (504) 342-2271
Nancy Miller, Dir., Placement Support Srvs., (504) 342-4732

Division of Child Welfare Field Services
PO Box 3318
Baton Rouge, LA 70821
Judy Mastro, Dir., (504) 342-4045; fax: (504) 342-4038
Carmen Weisner, Asst. Dir., (504) 342-4035
Kathy Bourke, Sec. Adm., Consolidated Child Welfare Plan
Connie Wagner, Sec. Adm., Field Srvs. Liaison, (504) 342-3485
Topper Johnson, Asst. Dir., (504) 342-9926
John McInturf, Sec. Adm., Training, (504) 342-7199
Martha Wyly, Sec. Adm., Policy Development, (504) 342-6827
Jennifer Butler Hembree, Sec. Adm., Federal Prgms./Inquiry Srvs., (504) 342-4011
ICAMA Genita Hunter, Prgm. Mgr., Adoption Subsidy, (504) 342-2844
ICPC Leola McClinton, Dep. Interstate Compact Adm., (504) 342-4034

OFFICE OF FAMILY SUPPORT
PO Box 94065
Baton Rouge, LA 70804-9065
Vera W. Blakes, Asst. Secy., (504) 342-3947; fax: (504) 342-4252
CSE Lionel Anthony, Dep. Asst. Secy., (504) 342-4953; fax: (504) 342-4252

Support Enforcement Division
530 Lakeland Ave.
Baton Rouge, LA 70801
Gordon Hood, Dir., (504) 342-4780; fax: (504) 342-7397

Division of Field Operations
John Jett, Dir., Sec. I, (504) 342-6482
Julie Howard, Dir., Sec. II, (504) 342-3960

Disability Determinations
721 Government St., 3rd Fl.
Baton Rouge, LA 70802
Kay Hoffpauir, Dir., (504) 342-2238; fax: (504) 342-2160

FIND Work/Child Care Division
438 Main St.
Baton Rouge, LA 70801
Robert Thompson, Dir., (504) 342-2511; fax: (504) 342-2536

Child Care Assistance Program
412 North Fourth St., Suite 200
Baton Rouge, LA 70802
Linda Beauvais, Dir., (504) 342-9106; fax: (504) 342-9111

Department of Social Services—*Continued*

GA Division of Financial Assistance
755 Third St.
Baton Rouge, LA 70802
Don Moore, Dir., (504) 342-4273

TANF Assistance Payments
PO Box 94065
Baton Rouge, LA 70804-9065
Christine Sutton, Dir., (504) 342-2890; fax: (504) 342-8994

FS Food Stamps
438 Main St.
Baton Rouge, LA 70801
James Sanders, Dir., (504) 342-3859; fax: (504) 342-9481

EBT Automation Support Section
Richard McKnight, Dir., (504) 342-3535; fax: (504) 342-9481
Randall Dupuy, Dir., Automated Systems Sec., (504) 922-1633; fax: (504) 922-1634

SIEVS Unit
Terry Williams, Mgr., (504) 342-2518; fax: (504) 342-9481

Division of Administrative Services
Carolyn Hitt, Dir., (504) 342-3911
Gwendolyn Brooks, Coord., Equal Employment Opportunity, (504) 342-3919
Jerry Geier, Dir., Inquiry Srvs., (504) 342-2342
Edward Norwood, Dir., Human Resource Sec., (504) 342-3963
David D. Sigue, Support Srvs. Mgr., (504) 342-3853; fax: (504) 342-6996
Brenda Olivier, Dir., Planning Sec., (504) 342-3859
Paula Saltaformaggio, Dir., Training Sec., (504) 925-7251; fax: (504) 922-3291
Debra Nance, Dir., Quality Control, (504) 925-4558; fax: (504) 925-4525
Christine Comeaux, Dir., Fraud and Recovery Sec., (504) 342-3970; fax: (504) 342-2047

Budget and Business Services Division
Percy Manuel, Support Srvs. Mgr., (504) 342-9391
Cynthia Brooks, Dir., Budget Sec., (504) 342-9391

Louisiana Department of Health and Hospitals

1201 Capitol Access Rd., 3rd Fl.
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PHSBG David Hood, Secy., (504) 342-9509; fax: (504) 342-5568
Bob Johannessen, Confidential Asst. to the Secy., (504) 342-1532
John LaCour, Dep. Secy., (504) 342-7092; fax: (504) 342-5568
Barbara Gulotta, Exec. Asst., Srvs.
Linda Williams, Admv. Specialist
Taisha Phifer, Exec. Secy.
Charles Castille, Undersecy., (504) 342-6726

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Baton Rouge, LA 70821
Bob Johannessen, Dir., (504) 342-1532; fax: (504) 342-3738

Budget
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Baton Rouge, LA 70821
Cleish Dawkins, Dir., (504) 342-4302

Division of Fiscal Management
PO Box 3797–Bin 23
Baton Rouge, LA 70821
Stan Mead, Dir., (504) 342-1483

Human Resources Administration
PO Box 1349–Bin 5
Baton Rouge, LA 70821
Nancy Fleming, Dir., (504) 342-6477

Division of Information Services
PO Box 3013–Bin 17
Baton Rouge, LA 70821
Pat Potier, Dir., (504) 342-5643

Division of Legal Services
PO Box 3836–Bin 20
Baton Rouge, LA 70821
Frank Perez, Gen. Cnsl., (504) 342-5737; fax: (504) 342-2232

MAP **BUREAU OF HEALTH SERVICES FINANCING**
PO Box 91030–Bin 24
Baton Rouge, LA 70821
Thomas Collins, Dir., (504) 342-3891; fax: (504) 342-3893

Health Standards Section
PO Box 3767–Bin 27
Baton Rouge, LA 70821
Lily McAlister, Mgr., (504) 342-0138; fax: (504) 342-5292

Human Resources Training and Staff Development
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Steve Gerhart, Prgm. Adm., (504) 342-9523; fax: (504) 219-4662

ADAMHBG **OFFICE OF ALCOHOL AND DRUG ABUSE**
PO Box 2790–Bin 18
1201 Capitol Access Rd., 4th Fl.
Baton Rouge, LA 70802
Jake Hadley, Asst. Secy., (504) 342-6717; fax: (504) 342-3875

Department of Health and Hospitals—*Continued*

ICMH **OFFICE OF MENTAL HEALTH**
PO Box 4049–Bin 12
Baton Rouge, LA 70821
Richard Lippincott, MD, Asst. Secy., (504) 342-9238; fax: (504) 342-5066

MR OFFICE FOR CITIZENS WITH DEVELOPMENTAL DISABILITIES
PO Box 3117–Bin 21
Baton Rouge, LA 70821-3117
Bruce Blaney, Asst. Secy., (504) 342-0095; fax: (504) 342-8823

DIVISION OF RESEARCH AND DEVELOPMENT
PO Box 2870
Baton Rouge, LA 70821-2870
Carolyn O. Maggio, PhD, Exec. Dir., (504) 342-2964; fax: (504) 342-0080

OFFICE OF PUBLIC HEALTH
PO Box 3214
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Jimmy Guidry, Asst. Secy., (504) 342-8092; fax: (504) 342-8098
Joseph Kimbrell, Dep. Asst. Secy., Prgms., (504) 568-5051

CHIP MATERNAL AND CHILD HEALTH
MCHBG Joan Wightkin, Dir., (504) 568-5073; fax: (504) 568-8162

WIC WIC PROGRAM
Pam McCandless, Dir., (504) 568-5065

REACH
Sharon Howard, Dir., Family Planning Prgm., (504) 568-5333; fax: (504) 568-3786

Related State Agencies

ICSPP **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS**
PO Box 94304, Capitol Station
Baton Rouge, LA 70804-9304
Richard L. Stalder, Secy., (504) 342-8983; fax: (504) 342-3095

CP OFFICE OF ADULT SERVICES
Johnny Creed, Asst. Secy., (504) 342-9711
Larry Smith, Dep. Asst. Secy., (504) 342-0548

PAR PRO DIVISION OF PROBATION AND PAROLE
Morris E. Easley Jr., Dir., (504) 342-6609

ICJ YA Y-PAR OFFICE OF JUVENILE SERVICES
Y-PRO PO Box 94304, Capitol Station
Baton Rouge, LA 70804-9304
Richard Thompson, Asst. Secy., (504) 342-6001

DEPARTMENT OF EDUCATION
PO Box 94064
Baton Rouge, LA 70804-9064
http://www.doe.state.la.us
Cecil J. Picard, Supt., (504) 342-3602; fax: (504) 342-7316; e-mail: ddavis@mail.doe.state.la.us
Carol LaCour, Dir., Communications, (504) 342-3600; fax: (504) 342-0193; e-mail: clacour@mail.doe.state.la.us

DEPARTMENT OF LABOR
1001 North 23rd St.
PO Box 94094
Baton Rouge, LA 70804-9094
tel: (504) 342-3111
Garey Forster, Secy., (504) 342-3011
Dawn Watson, Dep. Secy., (504) 342-7837
Rodney Braxton, Undersecy., (504) 342-3110

UC OFFICE OF REGULATORY SERVICES
Gayle Joseph, Asst. Secy., (504) 342-3013

CSBG ES OFFICE OF WORKFORCE DEVELOPMENT
JTPA Sujuan Boutte, Asst. Secy., (504) 342-7692

OFFICE OF OCCUPATIONAL INFORMATION
Raj Jindal, Asst. Secy., (504) 342-3222

MS **DEPARTMENT OF STATE CIVIL SERVICE**
PO Box 94111, Capitol Station
Baton Rouge, LA 70804-9111
Allen H. Reynolds, Dir., (504) 342-8083

VET **OFFICE OF THE GOVERNOR**

DEPARTMENT OF VETERANS AFFAIRS
PO Box 94095, Capitol Station
Baton Rouge, LA 70804-9095
http://www.dscs.state.la.us
John E. Caulking, Exec. Dir., (504) 922-0500; fax: (504) 922-0511

OA GOVERNOR'S OFFICE OF ELDERLY AFFAIRS
PO Box 80374
Baton Rouge, LA 70898-0374
Paul F. (Pete) Arceneaux, Exec. Dir., (504) 342-7100; fax: (504) 342-7133
Linda Sadden, State Ombudsman for Long-Term Care, (504) 342-7100; fax: (504) 342-7133
Rita Coutee, Dir., Mgr., Elder Rights, (504) 342-7100; fax: (504) 342-7133
APS Bob Seamann, Mgr., Elderly Protective Srvs., (504) 342-7100; fax: (504) 342-7133

ADA DIVISION OF ADMINISTRATION
Mark C. Drennen, Comm., (504) 342-7000; fax: (504) 342-1057

Office of Family Support—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. SOUTHEAST (East Jefferson, Plaquemines, Saint Bernard, Saint Tammany, Washington, and West Jefferson Parishes)
3150 North Causeway Blvd., Suite 515, Metairie, LA 70002
Ken Witkowski, Regl. Adm., (504) 838-5630; fax: (504) 838-5642

II. BATON ROUGE (East Baton Rouge, East Feliciana, Livingston, Saint Helena, Tangipahoa, West Baton Rouge, and West Feliciana Parishes)
PO Box 15393, Baton Rouge, LA 70895-5393
Louis Broussard, Regl. Adm., (504) 925-4540; fax: (504) 925-4543

III. THIBODAUX (Ascension, Assumption, Iberville, Lafourche, Saint Charles, Saint James, Saint John, Saint Mary, and Terrebonne Parishes)
PO Box 5118, Thibodaux, LA 70302-5118
Robert Ledet, Regl. Adm., (504) 447-0800; fax: (504) 447-0886

IV. LAFAYETTE (Evangeline, Iberia, Lafayette, Pointe Coupee, Saint Landry, Saint Martin, and Vermilion Parishes)
Brandywine VI Complex, Suite 300, 825 Kaliste Saloom Rd., Lafayette, LA 70598-4235
Reginald Devillier, Regl. Adm., (318) 262-5255; fax: (318) 262-5295

V. LAKE CHARLES (Acadia, Allen, Beauregard, Calcasieu, Cameron, Jefferson Davis, and Vernon Parishes)
PO Box 1807, Lake Charles, LA 70602-1807
Jason Dupuy, Regl. Adm., (318) 491-2173; fax: (318) 491-2197

VI. ALEXANDRIA (Avoyelles, Catahoula, Concordia, Grant, LaSalle, Natchitoches, Rapides, Sabine, and Winn Parishes)
5419B Jackson St. Extension, Alexandria, LA 71303-5419
C. J. Guillory, Regl. Adm., (318) 487-5228; fax: (318) 487-5230

VII. SHREVEPORT (Bienville, Bossier, Caddo, Claiborne, DeSoto, Lincoln, Red River, and Webster Parishes)
1525 Fairfield Ave., 3rd Fl., North, Shreveport, LA 71101-4388
Daneta Bardsley, MD, Regl. Adm., (318) 676-7101; fax: (318) 676-7086

VIII. MONROE (Caldwell, East Carroll, Franklin, Jackson, Madison, Morehouse, Ouachita, Richland, Tensas, Union, and West Carroll Parishes)
122 Saint John St., Rm. 450, Monroe, LA 71201-7384
Daniel Sledge, Regl. Adm., (318) 362-3386; fax: (318) 362-3358

IX. NEW ORLEANS (Algiers, Downtown, Gentilly, Midtown, and Uptown Districts)
PO Box 871930, New Orleans, LA 70187-1930
Mary Joseph, Regl. Adm., (504) 243-7700; fax: (504) 243-7672

Louisiana Rehabilitation Services—Regional Offices

BS, VR, VRB

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. BATON ROUGE Kitty Lapeyrolerie, Regl. Mgr., 2097 Beaumont Dr., Baton Rouge, LA 70806-1473—(504) 925-4985; fax: (504) 925-4981

II. NEW ORLEANS Irby Hornsby, Regl. Mgr., 2026 Saint Charles St., 2nd Fl., New Orleans, LA 70130-5300—(504) 568-8815; fax: (504) 568-8819

III. SHREVEPORT James Wallace, Regl. Mgr., 1525 Fairfield, Rm. 708, Shreveport, LA 71101-4388—(318) 676-7155; fax: (318) 676-7176

IV. MONROE Bob Tucker, Regl. Mgr., State Office Bldg., Rm. 311, 122 Saint John St., Monroe, LA 71201-7386—(318) 362-3232; fax: (318) 362-3223

V. ALEXANDRIA Charles Arrington, Regl. Mgr., 900 Murray St., Rm. H-100, Alexandria, LA 71301-7699—(318) 487-5335; fax: (318) 487-5366

VI. HOUMA John Tauzin, Regl. Mgr., PO Drawer 469, Houma, LA 70361-0469—(504) 857-3652; fax: (504) 857-3649

VII. LAFAYETTE Richard Hughes, Regl. Mgr., Brandywine VI, Suite 350, 825 Kaliste Saloom Rd., Lafayette, LA 70508—(318) 262-5353; fax: (318) 262-5727

VIII. HAMMOND Wayne Kitchens, Regl. Mgr., 130 Robin Hood Dr., Hammond, LA 70403—(504) 543-4040; fax: (504) 543-4054

IX. LAKE CHARLES Joe Frank, Regl. Mgr., 3616 Kirkman St., Lake Charles, LA 70605-3006—(318) 475-8038; fax: (318) 475-8037

Office of Community Services/Children, Youth, and Families—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. ORLEANS Ann Joseph, Act. Mgr., 1001 Howard Ave., 16th Fl., New Orleans, LA 70113—(504) 568-7413; fax: (504) 568-7444

II. BATON ROUGE E. Sue Fontenot, Mgr., 1967 North St., Baton Rouge, LA 70896—(504) 342-0494; fax: (504) 342-0418

III. THIBODAUX Michael Pooley, Mgr., 1000-E Plantation Rd., Thibodaux, LA 70302-0998—(504) 447-0945; fax: (504) 447-0875

IV. LAFAYETTE Jacqueline Harrell, Mgr., 1353 Surrey St., Lafayette, LA 70501—(318) 262-5970; fax: (318) 262-1092

Office of Community Services/Children, Youth, and Families Regional Offices—*Continued*

V. LAKE CHARLES Delores Cornett, Mgr., 4016 Ave. F, 2nd Fl., Lake Charles, LA 70616—(318) 491-2189; fax: (318) 491-2059

VI. ALEXANDRIA Sara Alford, Mgr., 900 Murray St., 2nd Fl., Rm. J-269, Alexandria, LA 71301—(318) 487-5227; fax: (318) 484-2178

VII. SHREVEPORT Donna Guenard, Mgr., 1525 Fairfield Ave., Rm. 850, Shreveport, LA 71101-4388—(318) 676-7100; fax: (318) 676-7084

VIII. MONROE Helen Buttitta, Mgr., 122 Saint John St., Rm. 450, Monroe, LA 71201—(318) 362-3362; fax: (318) 362-3013

IX. COVINGTON Jane Moncrief, Mgr., 207 East Lockwood St., Suite B, Covington, LA 70433—(504) 893-6363; fax: (504) 893-6366

X. JEFFERSON Rebecca Corbello, Mgr., 1333 Clearview Parkway, Suite 208, Jefferson, LA 70121—(504) 736-7151; fax: (504) 736-7161

Office of Family Support—Local Offices

CSE, FS, MAP, TANF

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Parishes

Acadia Christine Miller, Act. Parish Mgr., PO Drawer 1060, Crowley, LA 70527-1060—(318) 788-7540; fax: (318) 788-7609

Allen Wayne Earl, Parish Mgr., PO Drawer 280, Oberlin, LA 70655-0280—(318) 639-2961; fax: (318) 639-2964

Ascension William Lewis, Parish Mgr., PO Box 1920, Gonzales, LA 70707-1920—(504) 644-0484; fax: (504) 647-9013

Assumption Carolyn Dominique, Parish Mgr., PO Box 39, Napoleonville, LA 70390-0039—(504) 369-6134; fax: (504) 369-7779

Avoyelles Lynn Nugent, Parish Mgr., 113 Tucker St., Marksville, LA 71351-0133—(318) 253-5941; fax: (318) 253-0058

Beauregard Hazel Loftin, Parish Mgr., PO Drawer 848, DeRidder, LA 70634-0848—(318) 463-6091; fax: (318) 463-8634

Bienville Veda Emerson, Parish Mgr., PO Box 598, Arcadia, LA 71001-0598—(318) 263-2815; fax: (318) 263-9469

Bossier Faye Sheffield, Parish Mgr., PO Box 72669, Bossier City, LA 71172-2669—(318) 741-7320; fax: (318) 741-7329

Caddo Johnnie Bradley, Parish Mgr., State Office Bldg., Rm. 220, 1525 Fairfield Ave., Shreveport, LA 71101-4388—(318) 676-7600; fax: (318) 676-7317

Calcasieu Peggy Reddock, Parish Mgr., PO Box 810, Lake Charles, LA 70602-0810—(318) 491-2211; fax: (318) 491-2261

Caldwell Ellen Lumpkin, Parish Mgr., PO Box 1329, Columbia, LA 71418-1329—(318) 649-2673; fax: (318) 649-0267

Cameron Peggy Reddock, Parish Mgr., PO Box 810, Lake Charles, LA 70602-0810—(318) 775-5575

Catahoula Carl Book, Parish Mgr., 1305 Fourth St., Jonesville, LA 71343—(318) 339-6611; fax: (318) 339-6779

Claiborne Sarah Harmon, Parish Mgr., PO Drawer 210, Homer, LA 71040-0210—(318) 927-3518; fax: (318) 927-5496

Concordia Jason Dupuy, Parish Mgr., PO Box 1631, Ferriday, LA 71334-1631—(318) 757-4161; fax: (318) 757-7606

DeSoto Gail Curtis, Parish Mgr., PO Box 800, Mansfield, LA 71052-0800—(318) 872-0935; fax: (318) 872-4718

East Baton Rouge Henry Bennett, Parish Mgr., PO Box 96100, Baton Rouge, LA 70896-9100—(504) 922-3000; fax: (504) 925-7288

East Carroll David G. Johnson, Parish Mgr., 301 First St., Lake Providence, LA 71254-2697—(318) 559-2904; fax: (318) 559-3146

East Feliciana Jo Ellen Carruth, Parish Mgr., PO Box 926, Clinton, LA 70722-0926—(504) 683-5142; fax: (504) 683-5088

Evangeline Jerry Foret, Parish Mgr., 410 West LaSalle St., Ville Platte, LA 70586—(318) 363-2155; fax: (318) 363-0324

Franklin Lucy Arnold, Parish Mgr., 2401 Loop Rd., Winnsboro, LA 71295—(318) 435-2101; fax: (318) 435-2135

Grant Daniel Mallette, Parish Mgr., 100 Eighth St., Colfax, LA 71417-1499—(318) 627-3116; fax: (318) 627-3597

Iberia Wayne LeBlanc, Parish Mgr., PO Box 9771, New Iberia, LA 70562-9771—(318) 373-0060; fax: (318) 373-0111

Iberville Emmie Denham, Parish Mgr., PO Box 778, Plaquemine, LA 70765-0778—(504) 687-4315; fax: (504) 687-8978

Jackson Charles Williams, Parish Mgr., PO Box 490, Jonesboro, LA 71251-0610—(318) 259-2411; fax: (318) 259-1099

Jefferson: *West Bank* Clarice Jeff, Act. Parish Mgr., 2150 Westbank Expressway, Suite 201, Harvey, LA 70058—(504) 361-6111; fax: (504) 361-6196

East Bank Donna Moran, Parish Mgr., PO Box 97, Metairie, LA 76004-0097—(504) 838-5111; fax: (504) 838-5355

Jefferson Davis Wendell Young, Act. Parish Mgr., PO Box 879, Jennings, LA 70546-0879—(318) 824-3694; fax: (318) 824-8197

Lafayette Reggie DeVillier, Act. Parish Mgr., PO Box 81008, Lafayette, LA 70598-1008—(318) 262-5111; fax: (318) 262-5988

Lafourche Al Campo, Parish Mgr., PO Box 5058, Thibodaux, LA 70302-5058—(504) 447-0938; fax: (504) 447-0898

LaSalle Sandra Sanders, Parish Mgr., PO Box 1378, Jena, LA 71342-1378—(318) 992-4181; fax: (318) 992-5317

Lincoln Martha Dianne Stuckey, Parish Mgr., PO Box 1347, Ruston, LA 71273-1347—(318) 251-4105; fax: (318) 251-4179

Livingston Carol Helmers, Parish Mgr., PO Box 190, Livingston, LA 70754-0190—(504) 686-2261; fax: (504) 686-7037

Madison Ernestine Wixson, Parish Mgr., PO Box 1560, Tallulah, LA 71284-1560—(318) 574-4524; fax: (318) 574-4046

Morehouse Sue Gewin, Parish Mgr., PO Box 1488, Bastrop, LA 71221-1488—(318) 283-0825; fax: (318) 283-0808

Natchitoches Martha Waters, Parish Mgr., PO Box 839, Natchitoches, LA 71458-0839—(318) 357-3112; fax: (318) 357-3117

Office of Family Support
Local Offices—*Continued*

Orleans: *Algiers* Lemuel Barbarin, Parish Mgr., PO Box 740069, New Orleans, LA 70174-0069—(504) 361-6366; fax: (504) 361-6007

Midtown Beulah Pierce, Parish Mgr., PO Box 57749, New Orleans, LA 70157-7749—(504) 827-3000; fax: (504) 827-3074

Uptown Daniel Tuman, Parish Mgr., PO Box 51870, New Orleans, LA 70151-1870—(504) 599-1700; fax: (504) 599-1814

Downtown David Pace, Parish Mgr., PO Box 3128, New Orleans, LA 70177-3128—(504) 942-8900; fax: (504) 942-8927

Gentilly Alma Keller, Parish Mgr., PO Box 871030, New Orleans, LA 70187-1030—(504) 243-7520; fax: (504) 243-7688

Ouachita Janis Barefield, Parish Mgr., PO Box 1432, Monroe, LA 71210-1432—(318) 362-5333; fax: (318) 362-3220

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Pointe Coupee Blanche Lindsly, Parish Mgr., PO Box 130, New Roads, LA 70760-0130—(504) 638-3741; fax: (504) 638-6266

Rapides Linda G. Amberg, Parish Mgr., PO Box 551, Alexandria, LA 71309-0551—(318) 487-5101; fax: (318) 487-5107

Red River Nita L. Long, Parish Mgr., PO Box 1368, Coushatta, LA 71019-1368—(318) 932-5715; fax: (318) 932-3977

Richland Sandra Morgan, Parish Mgr., PO Box 837, Rayville, LA 71269-0837—(318) 728-3253; fax: (318) 728-2124

Sabine Glenda McInnis, Parish Mgr., PO Drawer 310, Many, LA 71449-0310—(318) 256-4121; fax: (318) 256-4142

Saint Bernard Peggy Murla, Parish Mgr., 96 Norton Ave., Arabi, LA 70032-1897—(504) 278-7465; fax: (504) 278-7480

Saint Charles Jean Reeves, Parish Mgr., PO Box 1259, Boutteville, LA 70039-1259—(504) 758-7135; fax: (504) 758-7349

Saint Helena Phyllis Watts, Parish Mgr., PO Box 400, Greensburg, LA 70441-0400—(504) 222-6155; fax: (504) 222-4894

Saint James Richard J. Beenel, Parish Mgr., PO Box 2000, Lutcher, LA 70071-2000—(504) 869-5371; fax: (504) 869-4990

Saint John Dean P. Torres, Parish Mgr., PO Drawer W, Reserve, LA 70084-0522—(504) 536-1199; fax: (504) 536-4735

Saint Landry James K. Stevens, Act. Parish Mgr., PO Box 1060, Opelousas, LA 70571-1060—(318) 942-0121; fax: (318) 948-0370

Saint Martin Wayne Guidry, Parish Mgr., PO Drawer 789, Saint Martinville, LA 70582-0789—(318) 394-5545; fax: (318) 394-1817

Saint Mary Martha Longman, Parish Mgr., 604 Second St., Franklin, LA 70538-5499—(318) 828-0310; fax: (318) 828-0859

Saint Tammany Patricia Gowland, Act. Parish Mgr., PO Box 788, Covington, LA 70433-0788—(504) 893-6215; fax: (504) 893-6298

Tangipahoa Nick J. Lascaro, Parish Mgr., PO Box 919, Amite, LA 70422-0919—(504) 748-5162; fax: (504) 748-2061

Tensas Maude Pollard, Parish Mgr., PO Box 6186, Saint Joseph, LA 71366-6186—(318) 766-3277; fax: (318) 766-9242

Terrebonne Janice Howard, Parish Mgr., PO Box 2118, Houma, LA 70361-2118—(504) 857-3620; fax: (504) 857-3757

Union Catherine Bowden, Parish Mgr., PO Box 490, Farmerville, LA 71241-0490—(318) 368-3166; fax: (318) 368-7771

Vermilion Gerald Butaud, Parish Mgr., PO Box 160, Abbeville, LA 70510-0160—(318) 893-5930; fax: (318) 893-9115

Vernon Constance Hilton, Parish Mgr., PO Box 370, Leesville, LA 71446-0370—(318) 238-6414; fax: (318) 238-6464

Washington Pat Branch, Parish Mgr., PO Box 760, Bogalusa, LA 70427-0760—(504) 732-6622; fax: (504) 732-6609

Webster Thelma Deal, Parish Mgr., PO Drawer 1017, Minden, LA 71058-1017—(318) 371-3012; fax: (318) 371-3071

West Baton Rouge Pamela Brown, Parish Mgr., PO Box 560, Port Allen, LA 70767-0560—(504) 342-8233; fax: (504) 342-6977

West Carroll Kenneth Earl Nix, Parish Mgr., PO Box 728, Oak Grove, LA 71263-0728—(318) 428-3252; fax: (318) 428-9071

West Feliciana Marie H. Yarbrough, Parish Mgr., PO Box 880, Saint Francisville, LA 70775-0880—(504) 635-3374; fax: (504) 635-0133

Winn Susan Martin, Parish Mgr., PO Box 231, Winnfield, LA 71483-0231—(318) 628-2746; fax: (318) 628-1995

Office of Community Services/ Children, Youth, and Families— Local Offices

CA/N, CW, SF
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Parishes

Acadia Wanda J. Oestriecher, Mgr., 600 North Ave. G, Crowley, LA 70527—(318) 788-7503

Allen Juanita Fontenot, Mgr., 209 North 16th St., Oakdale, LA 71463—(318) 335-1740

Ascension Irma Reynard, Mgr., 220 East Spillman Dr., Gonzales, LA 70707—(504) 644-4603

Assumption See Thibodaux Region/LaFourche Parish Office

Avoyelles Ralph E. Schwartzenburg, Mgr., 105 Tucker St., Marksville, LA 71351—(318) 253-5941

Beauregard Lamar Strother, Mgr., 1877 Highway 190 West, DeRidder, LA 70634—(318) 463-2069

Bienville See Webster Parish Office

Bossier Patsy Ford, Mgr., 3808 Kirkpatrick Dr., Bossier City, LA 71112—(318) 741-7340

Caddo James Goudeau, District Supv., 1525 Fairfield Ave., Rm. 424, Shreveport, LA 71101-4388—(318) 676-7323

Calcasieu Jan Bello, District Supv., 4016 Ave. F, 2nd Fl., Lake Charles, LA 70616—(318) 491-2955

Caldwell See Ouachita Parish Office

Cameron See Calcasieu Parish Office

Catahoula Gloria Taylor, Mgr., 604 First St., Jonesville, LA 71343—(318) 339-6031

Claiborne See Webster Parish Office

Office of Community Services/Children, Youth, and Families Local Offices—*Continued*

Concordia Laura D. Crothers, Mgr., 100 Serio Blvd., Ferriday, LA 71334—(318) 757-3667

DeSoto Marsha McCall, Mgr., 509 Texas St., Mansfield, LA 71052—(318) 872-6311

East Baton Rouge Joseph Keegan, District Supv., 1913 North St., Baton Rouge, LA 70802—(504) 342-0510; (504) 342-4571 (hotline)

East Carroll Belinda Palm, Mgr., 301 First St., Lake Providence, LA 71254—(318) 559-2904

East Feliciana Beth Fuller, Mgr., PO Box 249, Jackson, LA 70748—(504) 634-5262

Evangeline Jerry Veillon, Mgr., 120 West Cotton St., Ville Platte, LA 70586—(318) 363-6011

Franklin Terri Spence, Mgr., 7210-B Prairie St., Winnsboro, LA 71295—(318) 435-2188

Grant Earline Humphrey, Mgr., 602 Main St., Colfax, LA 71417—(318) 627-3000

Iberia Janenne Trahan, Mgr., 706 Bayard St., New Iberia, LA 70560—(318) 373-0026

Iberville Robin Bettis, Mgr., 58310 Court St., Plaquemine, LA 70764—(504) 687-2129

Jackson See Lincoln Parish Office

Jefferson: *West Bank* Betty Farria, District Supv., Harvey State Office Bldg., Suite 601, 2150 West Bank Expressway, Harvey, LA 70058—(504) 361-6161

East Bank Yvonne Davis, District Supv., 1333 South Clearview Parkway, 2nd Fl., Jefferson, LA 70121—(504) 736-7001

Jefferson Davis Candace Kelly, Mgr., 15187 Highway 26, Jennings, LA 70546—(318) 824-9649

Lafayette Tommie Elder, Mgr., 1353 Surrey St., Lafayette, LA 70501—(318) 262-5901

Lafourche Eva Jackson, District Supv., 1000E Plantation Rd., Thibodaux, LA 70302—(504) 447-0945

LaSalle See Catahoula Parish Office

Lincoln Mary Webb, Mgr., 1000 South Vienna St., Ruston, LA 71273—(318) 251-4101

Livingston Laura Eisler, Mgr., 29940 South Magnolia St., Livingston, LA 70754—(504) 686-7257

Madison James Fife, Mgr., 508 East Bayou St., Tallulah, LA 71282—(318) 574-5201

Morehouse Joyce Powell, Mgr., 207 West Cypress St., Bastrop, LA 71221—(318) 283-0820

Natchitoches Mayana Westmoreland, Mgr., 1756 Texas St., Natchitoches, LA 71457—(318) 357-3128

Orleans Glen Malonguet, Mgr., 8000 Forshey St., New Orleans, LA 70125—(504) 483-4711

Plaza Glen Malonguet, Mgr., Plaza Bldg., 230 Loyola Ave., New Orleans, LA 70160—(504) 568-8068

Ouachita Linda Foster, District Supv., 1401 Stubb St., Monroe, LA 71207—(318) 362-5417

Plaquemines Juanita Messa, Mgr., 9567 Highway 23, Belle Chasse, LA 70037—(504) 393-5618

Pointe Coupee Penelope Hebert, Mgr., 104 West End Dr., New Roads, LA 70760—(504) 638-4847

Rapides (Vacant), District Supv., State Office Bldg., 2nd Fl., 900 Murray St., Alexandria, LA 71301—(318) 487-5054

Red River See Natchitoches Parish Office

Richland Billy Dartlone, Mgr., 105 South Eugene St., Rayville, LA 71269—(318) 728-3037

Sabine Sarah Pilcher, Mgr., 195 Marthaville Rd., Many, LA 71449—(318) 256-4104

Saint Bernarde Hattie Manuel, District Supv., 96 Norton Ave., Arabi, LA 70032—(504) 278-7382

Saint Charles See Saint John Parish Office

Saint Helena See Tangipahoa Parish Office

Saint James See Saint John Parish Office

Saint John Andrew Montalbano, District Supv., 429 West Airline Highway, LaPlace, LA 70068—(504) 652-2938

Saint Landry Eurydice Thomas, Mgr., 1283 Service Rd., Highway 167, Opelousas, LA 70570—(318) 942-0050

Saint Martin Fred Zeringue Jr., Mgr., 1109 South Main, Saint Martinville, LA 70582—(318) 394-6081

Saint Mary Karen Matthews, Mgr., 613 Second St., Franklin, LA 70538—(318) 828-5278

Saint Tammany Robert Couvillion, District Supv., 300 Covington Center, Suite 1, Covington, LA 70433—(504) 893-6225

Tangipahoa Dane LeTard, District Supv., 721 South First St., Amite, LA 70422—(504) 748-2001

Tensas James Fife, Mgr., 201 Newton St., Saint Joseph, LA 71366—(318) 766-3998

Terrebonne Saundra Lirette, Mgr., 1087 Little Bayou Black Dr., Houma, LA 70360—(504) 857-3630

Union Van Rogers, Mgr., 108 Hill St., Farmerville, LA 71241—(318) 368-3166

Vermilion Randall Gaspard, Mgr., 2729 Veterans Memorial Dr., Abbeville, LA 70511—(318) 893-1420

Vernon Larry Rooker, District Supv., 302 Vernon St., New Llano, LA 71461—(318) 238-7030

Washington Leonard Oswald, Mgr., 348 Masonic Dr., Bogalusa, LA 70427—(504) 732-6625

Webster Ann Edwards, Mgr., 1232 Sheppard St., Minden, LA 71058-1076—(318) 371-3004

West Baton Rouge See Iberville Parish Office

West Carroll Billy W. Dartlone, Mgr., 702 East Jefferson, Oak Grove, LA 71263—(318) 428-3252

West Feliciana See East Feliciana Parish Office

Winn Donna Johnson, Mgr., 6285 Highway 165 North, Winnfield, LA 71483—(318) 648-6805

Key to Cities

over 30,000 population

City: Parish; Region

Alexandria: Rapides: VI—Alexandria

Baton Rouge: East Baton Rouge: II—Baton Rouge

Bossier City: Bossier: VII—Shreveport

Houma: Terrebonne: III—Thibodaux

Kenner: Jefferson: I—New Orleans

Lafayette: Lafayette: IV—Lafayette

City: Parish; Region

Lake Charles: Calcasieu: V—Lake Charles

Monroe: Ouachita: VIII—Monroe

New Iberia: Iberia: IV—Lafayette

New Orleans: Orleans: I—New Orleans

Shreveport: Caddo: VII—Shreveport

Maine

Angus S. King Jr. (I) Gov., 1 State House Station, Augusta, ME 04333—(207) 287-3531

MAINE AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Services

Related State Agencies, Department of Education; Department of Labor; Department of Mental Health, Mental Retardation, and Substance Abuse Services; Department of Corrections; Department of Defense and Veterans Services; Department of Administration and Finance; Department of Economic and Community Development; Housing Authority; Human Rights Commission

Department of Human Services—Regional Offices

Local Public Human Service Agencies, Cities

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Income maintenance and services in Maine are administered by several bureaus of the Department of Human Services. The programs, which are federal-state funded, are provided directly in five regions of the state under the supervision of the Department of Human Services.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration, on behalf of the state, using Maine funds that are forwarded monthly by the Department of Human Services.

General assistance (GA) is administered by local officials and is state-local funded. Municipalities are required to have established standards for administration of GA.

Assistance and Services

Assistance programs under the Bureau of Family Independence are Temporary Assistance for Needy Families (TANF), Child Support Enforcement (CSE), Food Stamps (FS), and Medicaid (MAP) eligibility. The bureau also conducts fair hearings for each assistance program and monitors GA. The Bureau of Medical Services administers MAP and the Children's Health Insurance Program (CHIP).

Social and rehabilitation services are administered by several bureaus within the Department of Human Services. These are child welfare services (CA/N, CW) under the foster care/adoption assistance program (FC/AA), including protective services (CPS), substitute care services; services to families (SF), family preservation and support services (FP/FS), and adoption; services to adults (SA), including protective services (APS), substitute care, and services to the aged under the Older Americans Act (OA); licensing services for boarding homes, foster homes, day-care facilities, hospitals, nursing homes, group homes, and other residential care facilities for children and adults; disability determination services; the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); and the Preventive Health Services Block Grant (PHSBG).

Related state agencies have responsibility for employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); services under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation programs (MR); vocational rehabilitation services (VR); eye care services (VRB); the Low-Income Home Energy Assistance Program (LIHEAP); correctional programs for adults and youth (CP, YA), including probation and parole (PRO, PAR, Y-PRO, Y-PAR); the Community Services Block Grant (CSBG); and veterans services (VET).

Where to Write

The Department of Human Services will act as a forwarding center for inquiries. Letters should be addressed to:

Kevin W. Concannon, Commissioner
Department of Human Services
11 State House Station
Augusta, ME 04333

Client Inquiries

Client inquiries should be sent to:

Kevin W. Concannon, Commissioner
Department of Human Services
11 State House Station
Augusta, ME 04333

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements**, requests for **verification of legal residence for purposes of public assistance**, and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Maine who are receiving assistance from other states** should be sent in duplicate to:

Bureau of Family Independence
Department of Human Services
11 State House Station
Augusta, ME 04333

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent in duplicate to:

Judy Williams, Director
Bureau of Family Independence
Department of Human Services
11 State House Station
Augusta, ME 04333

Checks for assistance from other states for recipients living in Maine should be mailed directly to the recipient.

Requests for general information regarding **service programs and eligibility requirements** should be addressed in duplicate to:

Bureau of Family Independence
Department of Human Services
11 State House Station
Augusta, ME 04333

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Steven L. Hussey, Director
Division of Support, Enforcement, and Recovery
Bureau of Family Independence
Department of Human Services
11 State House Station
Augusta, ME 04333

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Ron Hanson, Executive Secretary
Governor's Committee on Employment of People with Disabilities
Bureau of Rehabilitation Services
Department of Labor
150 State House Station
Augusta, ME 04333-0150

Children

Inquiries regarding **child protective services** and **child abuse and neglect cases** should be addressed to:

Director
Bureau of Child and Family Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Inquiries concerning **adoptions within Maine** should be addressed to:

Adoption Program Specialist
Bureau of Child and Family Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Charlie Gagnon, Manager
Substitute Care Services
Bureau of Child and Family Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Correspondence related to the **Interstate Compact on the Placement of Children** and information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Director
Bureau of Child and Family Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Division of Child Care and Licensing
Bureau of Child and Family Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Director
Bureau of Child and Family Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to the appropriate Regional Director at the:

Department of Mental Health, Mental Retardation, and Substance Abuse Services
State Office Bldg., Rm. 411
40 State House Station
Augusta, ME 04333

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Christine Gianopoulos, Director
Bureau of Elder and Adult Services
Department of Human Services
11 State House Station
Augusta, ME 04333

For client inquiries, the **state ombudsman for long-term care** is:

Brenda Gallant, Director
Long-Term Care Ombudsman Program
PO Box 2723
Augusta, ME 04338
tel: (207) 621-1079

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Lou Dorogi, Director
Division of Licensing and Certification
Bureau of Medical Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Bureau of Family Independence
Department of Human Services
11 State House Station
Augusta, ME 04333

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed in duplicate to:

Bureau of Medical Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Inquiries regarding other **health insurance initiatives** should be sent in duplicate to:

Bureau of Medical Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Request for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Lou Dorogi, Director
Division of Licensing and Certification
Bureau of Medical Services
Department of Human Services
11 State House Station
Augusta, ME 04333

Communications regarding **mental institutions and community mental health clinics**, inquiries regarding **residence or social information about persons who are mentally ill**, and correspondence related to the **Interstate Compact on Mental Health** should be addressed to the appropriate Regional Director at the:

Department of Mental Health, Mental Retardation, and
Substance Abuse Services
State Office Bldg., Rm. 411
40 State House Station
Augusta, ME 04333

Corrections

Requests for **residence and other social information about adult and juvenile inmates of penal and correctional institutions**, inquiries regarding **adult and juvenile probation and parole**, and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** and the **Interstate Compact on Juveniles** should be addressed to:

Department of Corrections
111 State House Station
Augusta, ME 04333

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, marriage, and divorce records (since 1923) are maintained by Vital Records. Certified copies of birth, death, marriage, and divorce records cost $10; uncertified copies cost $6; and additional copies cost $4 each. Checks or money orders should be payable to Treasurer, state of Maine. Address inquiries to:

Vital Records
221 State St.
11 State House Station
Augusta, ME 04333-0011
tel: (207) 287-3181

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Bureau of Human Resources
Department of Administration and Finance
4 State House Station
Augusta, ME 04333

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Dawn Stiles, Acting Director, Bureau of Child and Family Services, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-5060; fax: (207) 624-5282

Children's Health Insurance Program. Francis Finnegan, Director, Bureau of Medical Services, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-6888; fax: (207) 287-2675

Food Stamp Work/Employment and Training. STEPHEN TELOW, Manager, A.S.P.I.R.E. Program, Bureau of Family Independence, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-2638; fax: (207) 287-5096

Fraud and Abuse Investigation. STEVEN L. HUSSEY, Director, Division of Support, Enforcement, and Recovery, Bureau of Family Independence, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-2886; fax: (207) 287-5096

Immigration Issues. KEVIN W. CONCANNON, Commissioner, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-2736; fax: (207) 624-5555; e-mail: kevin.w.concannon@state.me.us

Information Systems. JOSEPH RADZISZEWSKI, Director, Division of Technology Services, Office of Management, Budget, and Policy, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-3864; fax: (207) 287-1131; e-mail: joseph.p.radziszewski@state.me.us

Legal Matters. CHRISTOPHER LEIGHTON, Deputy Attorney General, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 624-8800

Public Information. DAVID WINSLOW, Director, Office of Public and Legislative Affairs, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-2546; fax: (207) 287-3005; e-mail: david.s.winslow@state.me.us

Research and Statistics. N. WARREN BARTLETT, Director, Office of Data, Research, and Vital Statistics, Department of Human Services, 11 State House Station, Augusta, ME 04333-0011—(207) 624-5445

Staff Development. SHELBY RAFTER, Director, Staff Education and Training Unit, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 624-5373

Substance Abuse. LYNN DUBY, Director, Office of Substance Abuse, Department of Mental Health, Mental Retardation, and Substance Abuse Services, 159 State House Station, Augusta, ME 04333—(207) 287-2595; fax: (207) 287-4005

Teen Pregnancy. DORA MILLS, MD, Director, Bureau of Health, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-3201; fax: (207) 287-4631

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* JUDY WILLIAMS, Director, Bureau of Family Independence, Department of Human Services, 11 State House Station, Augusta, ME 04333—(207) 287-3106; fax: (207) 287-5096; e-mail: judy.williams@state.me.us

Maine Department of Human Services

11 State House Station
Augusta, ME 04333
tel: (207) 287-3707; fax: (207) 624-5555
http://www.state.me.us/dhs/main/welcome.htm
Kevin W. Concannon, Comm., (207) 287-2736; fax: (207) 624-5555; e-mail: kevin.w.concannon@state.me.us
Mary Luce, Exec. Secy.
James Chaplin, Special Asst., (207) 287-2736
Christopher Leighton, Dep. Atty. Gen., (207) 624-8800
Andrea Paul, Exec. Mgr., Region I, (207) 822-2000
Rachel Cyr Henderson, Exec. Mgr., Region II, (207) 624-8000
Becky Hayes Boober, Exec. Mgr., Region III, (207) 561-4100

OFFICE OF DEPUTY COMMISSIONERS
Peter Walsh, Dep. Comm., (207) 287-2544; fax: (207) 287-3005
Rudolph Naples, Dep. Comm., Mgmt., Budget, and Policy, (207) 287-2546
David Winslow, Dir., Office of Pub. and Leg. Affairs, (207) 287-2546; fax: (207) 287-3005; e-mail: david.s.winslow@state.me.us

CA/N CPS CW **BUREAU OF CHILD AND FAMILY**
SA SF **SERVICES**
SSBG 221 State St.
11 State House Station
Augusta, ME 04333
tel: (207) 287-5060
(800) 452-1999 (24-hr., toll-free adult and child abuse and neglect hotline)
FC/AA ICPC Dawn Stiles, Act. Dir., (207) 287-5060; fax: (207) 287-5282

DIVISION OF OPERATIONS
Dawn Stiles, Dir., (207) 287-5060

DIVISION OF CHILD WELFARE
FP/FS Sandra Hodge, Dir.
ICAMA Charlie Gagnon, Mgr., Substitute Care Srvs.
Robert Pronovost, Supv., Children's Emergency Srvs.
(Vacant), Adoption Prgm. Specialist
Nancy Goddard, Prgm. Specialist
Carolyn Welch, Prgm. Specialist, Protective Srvs. for Children
Paul Martin, Prgm. Specialist, Child Protective Srvs.
Phyllis Merriam, Prgm. Specialist, Child Protective Srvs.

DIVISION OF CHILD CARE AND LICENSING
James Chaplin, Act. Dir., (207) 287-5060; fax: (207) 287-5031

AUDITING, CONTRACTING, AND LICENSING SERVICE CENTER
Sue Harlor, Dir., (207) 287-5060; fax: (207) 287-5282

DIVISION OF INFORMATION SYSTEMS
Dana Hall, Mgr.

BUREAU OF FAMILY INDEPENDENCE
tel: (207) 287-2826; fax: (207) 287-5096
TANF Judy Williams, Dir., (207) 287-3106; fax: (207) 287-5096; e-mail: judy.williams@state.me.us
Hilary Fleming, Dir., Mgmt. Info. Systems, Quality Control, and Med. Review Team, (207) 287-3103

Susan Dustin, Dir., Policy and Prgms., (207) 287-2826
Rose Masure, Dir., TANF Prgm., (207) 287-2826
FS Richard Morrow, Dir., Food Stamp Prgm., (207) 287-2826; fax: (207) 287-5096
GA (Vacant), Dir., General Assistance, (207) 287-2826
MAP Barbara Feltes, Dir., Med. Assistance, (207) 287-2826
CSE Division of Support, Enforcement, and Recovery
Steven L. Hussey, Dir., (207) 287-2886; fax: (207) 287-5096
Hilary Fleming, Asst. Dir., Quality Control, (207) 287-3103; fax: (207) 287-5096
Stephen Telow, Mgr., A.S.P.I.R.E. Prgm., (207) 287-2638; fax: (207) 287-5096

APS OA **BUREAU OF ELDER AND ADULT SERVICES**
35 Anthony Ave.
11 State House Station
Augusta, ME 04330
tel: (207) 624-5335; fax: (207) 624-5555
Christine Gianopoulos, Dir.
Disability Determination Services
Arsenal St. Extension, State House Station #116
Augusta, ME 04333
Ann D. DeWitt, Dir., (207) 287-7900

BUREAU OF HEALTH
151 Capitol St.
11 State House Station
Augusta, ME 04333
PHSBG Dora A. Mills, MD, Dir., (207) 287-3201; fax: (207) 287-4631
Philip Haines, DPH, Dep. Dir., (207) 287-3201
MCHBG MR Division of Community and Family Health
Randy Schwartz, Dir., (207) 287-5180
WIC Mark Byron, Prgm. Mgr., (207) 287-3991
Division of Health Engineering
Clough Toppan, Dir., (207) 287-5697
Division of Disease Control
Gregory Bogdan, Dir., (207) 287-3460
Health and Environmental Testing Laboratory
John Kreuger, Dir., (207) 287-2727
Office of Health Data and Program Management
N. Warren Bartlett, Dir., (207) 287-3201

CHIP MAP **BUREAU OF MEDICAL SERVICES**
Francis Finnegan, Dir., (207) 287-6888; fax: (207) 287-2675
(Vacant), Dep. Dir.
Division of Financial Services
Christopher Nolan, Dir., (207) 287-6888
Division of Operations
James Gorman, Dir., (207) 287-6888
Division of Benefits Management
Alison, Moore, Dir., (207) 287-6888
Division of Licensing and Certification
Lou Dirogi, Dir., (207) 624-5443

OFFICE OF MANAGEMENT, BUDGET, AND POLICY
Rudolph Naples, Dep. Comm., (207) 287-1921
Division of Financial Services and Audit
John Bouchard, Dir., (207) 287-2377
Division of Personnel and Employee Relations
Thomas Meiser, Dir., (207) 287-2567
Affirmative Action Office
Ann Twombly, Ofr., (207) 287-3488
Division of Regional OMB Operations
Robert Nadeau, Dir., (207) 774-4581
EBT Division of Technology Services
Joseph Radziszewski, Dir., (207) 287-3864; fax: (207) 287-1131; e-mail: joseph.p.radziszewski@state.me.us

Related State Agencies

DEPARTMENT OF EDUCATION
23 State House Station
Augusta, ME 04333-0023
tel: (207) 287-5800; fax: (207) 287-5802
J. Duke Albanese, Comm.

DEPARTMENT OF LABOR
20 Union St.
PO Box 309
Augusta, ME 04332-0309
Valerie R. Landry, Comm., (207) 287-3788; fax: (207) 287-5292
ES Bureau of Employment Services
Linda Smith, Dir., (207) 624-6390
UC Bureau of Unemployment Compensation
Gail Y. Thayer, Dir., (207) 287-2316
JTPA Workforce Development Center
124 State House Station
Augusta, ME 04330
George Ezzy, Exec. Dir., (207) 287-3378; fax: (207) 287-3611
Bureau of Labor Standards
Alan Hinsey, Dir., (207) 624-6400
VR Bureau of Rehabilitation Services
35 Anthony Ave.
150 State House Station
Augusta, ME 04333-0150
tel: (207) 624-5300
Division of Vocational Rehabilitation
(Vacant), Dir.
BS VRB Division for the Blind and Visually Impaired
Harold Lewis, Dir., (207) 624-5323

Related State Agencies—*Continued*

ADA GOVERNOR'S COMMITTEE ON EMPLOYMENT OF PEOPLE WITH DISABILITIES
Ronald Hanson, Exec. Secy., (207) 624-5307

ADAMHBG ICMH MR **DEPARTMENT OF MENTAL HEALTH, MENTAL RETARDATION, AND SUBSTANCE ABUSE SERVICES**
State Office Bldg., Rm. 411
40 State House Station
Augusta, ME 04333
tel: (207) 287-4223; fax: (207) 287-4268
Melodie J. Peet, Comm.
Wayne Douglas, Assoc. Comm., Systems Operations
H. Sawin Millett, Assoc. Comm., Administration
Andrea Blanch, Assoc. Comm., Prgm. Srvs.
Peter O'Donnell, Regl. Dir., Region I, 169 Lancaster St., Portland, ME 04101—(207) 822-0270; fax: (207) 822-0295
Holly Stover, Regl. Dir., Region II, 141 State House Station, Augusta, ME 04333—(207) 287-7130; fax: (207) 287-1798
Terry Sandusky, Act. Regl. Dir., Region III, 106 Hogan Rd., Bangor, ME 04401—(207) 941-4360; fax: (207) 941-4389

CP YA **DEPARTMENT OF CORRECTIONS**
111 State House Station
Augusta, ME 04333
Martin A. Magnusson, Comm., (207) 287-4360; fax: (207) 287-4370

ICJ ICSPP DIVISION OF PROBATION AND PAROLE
PAR PRO Nanci Bouchard, Assoc. Comm., Adult Srvs.,
Y-PAR Y-PRO (207) 287-4384; fax: (207) 287-4370
Mary Ann Saar, Assoc. Comm., Juvenile Srvs., (207) 287-4365; fax: (207) 287-4370

DEPARTMENT OF DEFENSE AND VETERANS SERVICES
Camp Keyes
33 State House Station
Augusta, ME 04333-0033
tel: (207) 626-4205; fax: (207) 626-4509
Maj. Gen. Earl L. Adams, Comm.

MILITARY BUREAU
tel: (207) 626-4224; fax: (207) 626-4509
Col. Joseph E. Tinkham II, Dep. Comm.

VET BUREAU OF VETERANS SERVICES
117 State House Station
Augusta, ME 04333-0117
tel: (207) 626-4464; fax: (207) 626-4469
Frank C. Soares, Dir.

MAINE EMERGENCY MANAGEMENT AGENCY
72 State House Station
Augusta, ME 04333-0072
tel: (207) 287-4082; fax: (207) 287-4079
John W. Libby, Dir.

DEPARTMENT OF ADMINISTRATION AND FINANCE
78 State House Station
Augusta, ME 04333
Janet E. Waldron, Comm., (207) 624-7800; fax: (207) 624-7804

MS BUREAU OF HUMAN RESOURCES
4 State House Station
Augusta, ME 04333
tel: (207) 287-3761; fax: (207) 287-4414
Donald A. Wills, Dir.

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
33 Stone St.
59 State House Station
Augusta, ME 04333-0059
http://www.econdevmain.com
Thomas D. McBrierty, Comm., (207) 287-2656; fax: (207) 287-2861

HOUSING AUTHORITY
353 Water St.
Augusta, ME 04333
tel: (207) 626-4600; fax: (207) 624-5702
http://www.mainehousing.org
David Lakari, Dir.
Dana Totman, Dep. Dir.
Peter Merrill, Dir., Planning and Governmental Affairs
LIHEAP Peter Wintle, Fed. Prgm. Mgr.

EEO **HUMAN RIGHTS COMMISSION**
51 State House Station
Augusta, ME 04333
Patricia E. Ryan, Exec. Dir., (207) 624-6050; tdd: (207) 624-6064; fax: (207) 624-6063

Department of Human Services—Regional Offices

ADAMHBG, BS, CA/N, CW, FS, MAP, MCHBG, MR, OA, SA, SE, TANF, VR, VRB
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

AUGUSTA
219 Capitol St., Augusta, ME 04333—(207) 624-8000; fax: (207) 624-8074
John Perkins, Prgm. Adm., Family Independence
Virgil Norton, Prgm. Adm., Elder and Adult Srvs.
Mary Dionne, Prgm. Adm., Child and Family Srvs.

BANGOR
396 Griffin Rd., Bangor, ME 04401—(207) 561-4100; fax: (207) 561-4122
Donna Greenlaw, Prgm. Adm., Family Independence
Shawn Yardley, Prgm. Adm., Child and Family Srvs.

BIDDEFORD
208 Graham St., Biddeford, ME 04005—(207) 282-2400; fax: (207) 286-2408
Wendy O'Blenis, Prgm. Adm., Family Independence
Richard Totten, Prgm. Adm., Child and Family Srvs.

Department of Human Services
Regional Offices—*Continued*

CALAIS
88A South St., Calais, ME 04619—(207) 454-9000; fax: (207) 454-9012

CARIBOU
Routes 1 & 89, Caribou, ME 04736—(207) 493-4000; fax: (207) 493-4001

DOVER-FOXCROFT
125 Summer St., Dover, ME 04426—(207) 564-3444; fax: (207) 564-3444

ELLSWORTH
11 Short St., Ellsworth, ME 04605—(207) 667-1600; fax: (207) 667-5364

FARMINGTON
25 Main St., Farmington, ME 04938—(207) 778-8211; fax: (207) 778-8210

FORT KENT
92 Market St., Fort Kent, ME 04743—(207) 834-7700; fax: (207) 834-7701

HOULTON
11 High St., Houlton, ME 04730—(207) 532-5000; fax: (207) 532-7995
Gerald McCarthy, Prgm. Adm., Family Independence
Norma Folsom, Prgm. Adm., Elder and Adult Srvs.
Fred Putnam, Prgm. Adm., Child and Family Srvs.

LEWISTON
200 Main St., Lewiston, ME 04240—(207) 795-4480; fax: (207) 795-4494
Gail Palman, Prgm. Adm., Family Independence
Raymond Duchette, Prgm. Adm., Child and Family Srvs.

MACHIAS
100 Court St., Machias, ME 04654—(207) 255-2000; fax: (207) 255-2202
Dail Hersey, Prgm. Adm., Family Independence
Tom Wolverton, Prgm. Adm., Child and Family Srvs.

PORTLAND
509 Forest Ave., Portland, ME 04101—(207) 822-2000; fax: (207) 822-2146
Don Comeau, Prgm. Adm., Family Independence
Ricker Hamilton, Prgm. Adm., Elder and Adult Srvs.
Peter Morgan, Prgm. Adm., Child and Family Srvs.

ROCKLAND
360 Old County Rd., Rockland, ME 04841—(207) 596-4200; fax: (207) 596-4235
John Perkins, Prgm. Adm., Family Independence
Chris Beerits, Prgm. Adm., Child and Family Srvs.

SANFORD
39 Saint Ignatius St., Sanford, ME 04073—(207) 490-5400; fax: (207) 490-5463

SKOWHEGAN
104 North Ave., Skowhegan, ME 04976—(207) 474-4800; fax: (207) 474-4888

Local Public Human Service Agencies

over 25,000 population: GA
Hours of service: Mon.-Fri. 8:00 AM to 5:00 PM

Cities

AUBURN Earl Edgerley, Dir., Dept. of Pub. Welfare, City Bldg., 45 Spring St., Auburn, ME 04210—(207) 786-2421

AUGUSTA Mary Frances Bartlett, Dir., Bureau of Health and Welfare, City Hall, 16 Cony St., Augusta, ME 04330—(207) 626-2325

BANGOR Mary-Anne Chalila, Dir., Pub. Welfare Dept., 103 Texas Ave., Bangor, ME 04401—(207) 941-0257

LEWISTON Sue Charron, Supv., Welfare Dept., City Bldg., Pine St., Lewiston, ME 04240—(207) 784-2951, ext. 209

PORTLAND Robert Duranleau, Dir., Soc. Srvs., Dept. of Health and Human Srvs., 196 Lancaster St., Portland, ME 04101—(207) 775-7912

SOUTH PORTLAND John E. Roberts Jr., Dir., Welfare Dept., 25 Cottage Rd., South Portland, ME 04116-9422—(207) 767-7617; fax: (207) 767-7620

WATERVILLE Linda Fossa, Dir., Dept. of Pub. Welfare, City Hall, 1 Common St., Waterville, ME 04901-6699—(207) 873-7131

Key to Cities

over 20,000 population

City: County
AUBURN: Androscoggin
AUGUSTA: Kennebec
BANGOR: Penobscot
BIDDEFORD: York
BRUNSWICK: Cumberland

City: County
LEWISTON: Androscoggin
PORTLAND: Cumberland
SANFORD: York
SOUTH PORTLAND: Cumberland

Maryland

Parris N. Glendening (D) Gov., State House, 100 State Circle, Annapolis, MD 21401—(410) 974-3901

WASHINGTON OFFICE: Elizabeth Pyke, Dir., Federal Affairs, 444 North Capitol St., Suite 311, Washington, DC 20001—(202) 638-2215; fax: (202) 783-3061

MARYLAND AGENCIES LISTED ON THE FOLLOWING PAGES:

DEPARTMENT OF HUMAN RESOURCES

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

RELATED STATE AGENCIES. Office on Aging; Department of Education; Department of Public Safety and Correctional Services; Veterans Commission; Office of Human Resources; Department of Business and Economic Development; Department of Housing and Community Development; Governor's Office for Children, Youth, and Families; Department of Juvenile Justice

LOCAL DEPARTMENTS OF SOCIAL SERVICES. Counties and Baltimore City

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Social services, public assistance, and the regulation of child-care programs in Maryland are administered by the Family Investment, Social Services, Child Care, and Community Services Administrations of the Maryland Department of Human Resources, with federal-state and some local funding. These programs are operated through 24 local Departments of Social Services, located in 23 counties and in Baltimore, an independent city.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration; the optional supplement is administered by the department's Family Investment Administration.

The Transitional Emergency Medical and Housing Assistance Program is state administered and locally delivered with state funding.

Assistance and Services

Assistance programs administered by the Family Investment Administration include Temporary Assistance for Needy Families (TANF), including emergency assistance to families with children, which is federal-state funded; Food Stamps (FS); and the optional supplement to SSI for persons in licensed domiciliary-care facilities. The Community Services Administration administers the Low-Income Home Energy Assistance Program (LIHEAP). The Department of Health and Mental Hygiene is responsible for Medicaid (MAP) and the Children's Health Insurance Program (CHIP).

Service programs administered by the Social Services Administration include child welfare (CA/N, CW); services to families (SF); and services to families with children, including protective services (CPS), intensive family services, family preservation and support services (FP/FS), foster care/adoption assistance (FC/AA), and adoption services. The Social Services Administration licenses child-caring agencies, institutions, and group homes. The Child Support Enforcement Administration, under Title IV-D, locates absent parents, establishes paternity and court orders for support, and enforces delinquent support.

Service programs administered by the Community Services Administration include energy assistance; services to refugees; services to adults (SA), including adult protective services (APS); social services to adults; in-home care services; certified adult residential environment placement and respite care; legal services for children in need of assistance; funding and administrative support for shelter; and support services for homeless persons and for women, including battered spouse, rape crisis, displaced homemaker, shelter and transitional housing for homeless women, crime victims assistance, and family violence programs; and emergency food assistance.

The Purchase of Care Program (day care for fewer than 24 hours), the regulation of child-care centers and family child-care homes, the Child Care Development Fund, and the Dependent Care Grant are administered by the Child Care Administration.

Related state agencies are responsible for state veterans services (VET); services to the aged under the Older Americans Act (OA); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); mental retardation programs (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); youth authority, including probation and parole (YA, Y-PRO, Y-PAR); vocational rehabilitation (VR); vocational rehabilitation for the blind (VRB); the correctional program for adults, including probation and parole (CP, PRO, PAR); the Community Services Block Grant (CSBG); and the weatherization assistance program.

Where to Write

Client Inquiries

Client inquiries should be addressed to:

Barbara Jackson, Manager
Constituent Services
Department of Human Resources
Saratoga State Center, 1st Fl.
311 West Saratoga St.
Baltimore, MD 21201

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** and inquiries regarding the **ability of relatives to provide financial support in public assistance cases** should be addressed in duplicate to:

Arnold Dixon, Ombudsman
Constituent Services
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed to:

Kevin Mahon, Executive Director
Family Investment Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Requests for general information regarding **services and programs of the Community Services Administration** should be addressed to:

Denese Maker, Executive Director
Community Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Requests for general information regarding the **Food Stamp Program** should be addressed in duplicate to:

Rosemary Malone, Manager, Policy and Training
Office of Policy and Research
Family Investment Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Requests for general information regarding **service programs and eligibility requirements** and inquiries regarding **the ability of relatives to provide financial support in child welfare cases** should be addressed in duplicate to:

Linda Ellard, Executive Director
Social Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Maryland who are receiving assistance from other states** should be addressed in duplicate to the appropriate local Department of Social Services.

Checks for assistance from other states for recipients living in Maryland should be mailed to the appropriate local Department of Social Services.

When the county is not known, inquiries usually sent to the local departments may be sent for forwarding to:

Arnold Dixon, Ombudsman
Constituent Services
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Requests for information and assistance regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Clifford Layman, Executive Director
Child Support Enforcement Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Freda Stevens, Deputy Director
Equal Opportunity Office
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Children

Inquiries regarding **child abuse and neglect cases** should be addressed in duplicate to:

Steve Berry, Manager
Children and Family Services
Social Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Inquiries regarding **child protective services** should be addressed to:

Steve Berry, Manager
In-Home Services
Social Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Inquiries concerning **adoptions within Maryland** should be addressed in duplicate to:

Stephanie Pettaway, Manager
Out-of-Home Services, Adoption
Social Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent in duplicate to:

Barbara Tayman, Assistant Director
Program Development
Child Care Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Inquiries regarding the **licensing of child-care centers and family child-care homes** should be sent in duplicate to:

Hazel Watson, Assistant Director
Licensing
Child Care Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Correspondence related to the **Interstate Compact on the Placement of Children** should be addressed in duplicate to:

Stephanie Pettaway, Interstate Compact Administrator
Social Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Information on requests for **custody studies in divorce cases** should be addressed to the director of the appropriate local Department of Social Services.

Inquiries regarding **programs for children with developmental disabilities** should be sent in duplicate to:

Diane Coughlin, Director
Developmental Disabilities Administration
Department of Health and Mental Hygiene
201 West Preston St., 4th Fl.
Baltimore, MD 21201

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Yvonne Wiley-Batson, Program Manager
Social Services to Adults/Adult Protective Services
Community Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

For client inquiries, the **state ombudsman for long-term care** is:

Patricia Bayliss, Long-Term Care Ombudsman
Long-Term Care
Office on Aging
301 West Preston St., Suite 1007
Baltimore, MD 21201

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Carol Benner, Director
Licensing and Certification
Department of Health and Mental Hygiene
4201 Patterson Ave.
Baltimore, MD 21215

Correspondence regarding the **licensing of community-based, long-term care facilities for adults and the elderly** should be sent to:

Susan Seling, Director
Office of Adult and Family Services
Community Services Administration
Department of Human Resources
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201

Health/Mental Health

Inquiries regarding **Medicaid eligibility and services provided under Medicaid** should be addressed in duplicate to:

Joseph Millstone, Director
Medical Care Policy Administration
Department of Health and Mental Hygiene
201 West Preston St.
Baltimore, MD 21201

Inquiries regarding **Medicaid claims** should be addressed in duplicate to:

Joseph Davis, Director
Medical Care Operations Administration
Department of Health and Mental Hygiene
201 West Preston St.
Baltimore, MD 21201

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Carol Benner, Director
Licensing and Certification
Department of Health and Mental Hygiene
4201 Patterson Ave.
Baltimore, MD 21215

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Peter Jedrzejczak, Assistant to the Compact
Administrator
Mental Hygiene Administration
Department of Health and Mental Hygiene
201 West Preston St., 4th Fl.
Baltimore, MD 21201

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Oscar Morgan, MD, Director
Mental Hygiene Administration
Department of Health and Mental Hygiene
201 West Preston St., 4th Fl.
Baltimore, MD 21201

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Richard A. Lanham Sr., Commissioner
Division of Correction
Department of Public Safety and Correctional Services
6776 Reisterstown Rd., Suite 310
Baltimore, MD 21215-2341

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

W. Roland Knapp, Director
Division of Parole and Probation
Department of Public Safety and Correctional Services
6776 Reisterstown Rd., Suite 305
Baltimore, MD 21215-2344

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile probation and parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Gilberto de Jesus, Secretary
Department of Juvenile Justice
2323 Eastern Blvd., Bldg. E
Baltimore, MD 21220

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1898 and since 1875 for Baltimore City), **marriage records** (since June 1951), and **divorce verification** (since July 1961) are maintained by the Department of Health and Mental Hygiene. The cost for certified copies of abridged copies—or for search of a record not found on file—is $4. Include a self-addressed stamped envelope with your request. Address inquiries to:

Division of Vital Records
Department of Health and Mental Hygiene
PO Box 68760
Baltimore, MD 21215-0020
tel: (800) 832-3277; (410) 764-3038

Records of marriages are also available from the clerk of the circuit court in the county where the marriage took place; fees for certified copies vary by county.

Marriage records for Baltimore City (1885 to May 1951) are maintained by the court of common pleas. Copies are $4. Address inquiries to:

Clerk, Circuit Court for Baltimore City
Courthouse
Baltimore, MD 21202

Divorce records are maintained by the clerks of the circuit courts of the counties and Baltimore City. Certified copies are $4.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Director
Recruitment and Examination
Office of Human Resources
300 West Preston St., 1st Fl.
Baltimore, MD 21201

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* BARBARA TAYMAN, Assistant Director, Program Development, Child Care Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7840; fax: (410) 333-8699; e-mail: dhrcca@erols.com

Children's Health Insurance Program. BARBARA SHIPNUCK, Deputy Secretary, Health Care Policy Financing and Regulation, Department of Health and Mental Hygiene, 201 West Preston St., Baltimore, MD 21201—(410) 767-4664; fax: (410) 333-7687

Food Stamp Work/Employment and Training. KEVIN MAHON, Executive Director, Family Investment Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7338; fax: (410) 333-6699; e-mail: kmahon@fia.dhr.state.md.us

Fraud and Abuse Investigation. Greg Crist, Acting Director, Office of the Inspector General, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7424; fraud hotline: (800) 492-5515

Illegitimacy Rate Reduction Bonus. Susan Selig, Director, Office of Adult and Family Services, Community Services Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201-3521—(410) 767-7901; fax: (410) 333-0079; e-mail: cchase@mail.dhr.state.md.us

Immigration Issues. Frank Bien, Director, Maryland Office of New Americans, Community Services Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7021

Information Systems. Vashti Savage, Acting Director, Office of Information Management, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7462; fax: (410) 333-0433; e-mail: savagv@mail.dhr.state.md.us

Legal Matters. Catherine Shultz, Principal Counsel, Department of Human Resources Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7726

Public Information. Harry Bosk, Director, Public Relations, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7758; e-mail: hbosk@bcpl.lib.md.us

Research and Statistics. Susan Fernandez, Deputy Secretary, Policy, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-8963; Richard Larson, Director, Office of Policy and Research, Family Investment Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7150; Ed Sabin, Manager, Research, Social Services Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7650

Staff Development. Rosemary Malone, Manager, Policy and Training, Family Investment Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7949; Nancy Monseaux, Manager, Budget and Central Services, Social Services Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7144; Gloria Nelson, Manager, Staff Development and Training, Operations, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7476

Substance Abuse. Tom Davis, Director, Alcohol and Drug Abuse Administration, Department of Health and Mental Hygiene, 201 West Preston St., Baltimore, MD 21201—(410) 767-6925; fax: (410) 333-7206; Wayne Brewster-McCarthy, Substance Abuse Coordinator, Special Services, Social Services Admininstration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201-3521— (410) 767-7911; fax: (410) 333-0127

Teen Pregnancy. Del Reever, Manager, Interagency Projects and Legislation, Social Services Administration, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-7754; fax: (410) 333-0127

Welfare to Work. *Welfare-to-Work Grants Program.* John Huegelmeyer, Acting Bureau Chief, Local Support, Family Investment Administration, Department of Human Resources, Saratoga State Center, 3111 West Saratoga St., Baltimore, MD 21201—(410) 767-8193; fax: (410) 333-6699; e-mail: jhuegelm@fia.dhr.state.md.us; *TANF welfare-to-work programs and job placement/job readiness programs.* Jewru Bandeh, Director, Work Opportunities, Family Investment Administration, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201-3521—(410) 767-7978; fax: (410) 333-6699; e-mail: jbandeh@fia.dhr.state.md.us

Maryland Department of Human Resources

Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201
General Info.: (800) 332-6347; (410) 333-0988; Hispanic Info. Hotline: (800) 732-7850
http://www.gl.umbc.edu/~hickman/dhr2.html
Alvin C. Collins, Secy., (410) 767-7109; fax: (410) 333-0099; e-mail: acollins@mail.state.md.us
Lynda Fox, Dep. Secy., Prgms. and Local Operations, (410) 767-7486; fax: (410) 333-0099; e-mail: foxl@mail.dhr.state.md.us
Lois Whitaker, Dep. Secy., Operations, (410) 767-7107; fax: (410) 333-0099
Susan Fernandez, Dep. Secy., Policy, (410) 767-8963
Catherine Shultz, Principal Cnsl., (410) 767-7726
Harry Bosk, Dir., Pub. Relations, (410) 767-7758; e-mail: hbosk@bcpl.lib.md.us
  Barbara Jackson, Mgr., Constituent Srvs., (410) 767-7308

Foster Care Review Board
Charles Cooper, Adm., (410) 767-7781

Local Operations
Lois Whitaker, Dep. Secy., (410) 767-7107
  Division of Budget and Finance
  Ted Martin, Chf. Financial Ofr., (410) 767-7504

  Division of Personnel
  (Vacant), Dir., (410) 767-7485

  Office of Administrative Services
  Delores Ann Burton, Dir., (410) 767-7699

ADA EEO Equal Opportunity Office
  Freda Stevens, Dep. Dir., (410) 767-7861

Office of Information Management
Vashti Savage, Act. Dir., (410) 767-7462; fax: (410) 333-0433; e-mail: savagv@mail.dhr.state.md.us

EBT Jerri Thomas, Dir., Electronic Benefits Transfer Systems, (410) 767-7711; fax: (410) 333-0099

Department of Human Resources—*Continued*

CPS CW **SOCIAL SERVICES ADMINISTRATION**
FC/AA SA SF (800) 492-0618 (24-hr., toll-free child welfare
SSBG hotline)
Linda Ellard, Exec. Dir., (410) 767-7216; fax: (410) 333-0127; e-mail: ellardl@mail.dhr.state.md.us
Carol Ann Mumma, Dep. Exec. Dir., (410) 767-7684
Thelma Savage, Exec. Asst., (410) 767-7561
Tom Grazio, Dir., Family and Children's Srvs., (410) 767-7269
CA/N FP/FS Steve Berry, Mgr., In-Home Srvs., (410) 767-7018
ICPC Stephanie Pettaway, Mgr., Out-of-Home Srvs., Adoption, (410) 767-7423; fax: (410) 333-0127
Dee Reever, Mgr., Interagency Projects and Legislation, (410) 767-7754; fax: (410) 333-0127
Nancy Monseaux, Mgr., Budget and Central Srvs., (410) 767-7144
Craig Adams, Dir., Mgmt. Srvs., (410) 767-7676
Grace Turner, Mgr., Licensing, Contracts, and Monitoring, (410) 767-7903
Gloria Valentine, Dir., Special Srvs., (410) 767-7686
Rick Ratigan, Mgr., Evaluation and Quality Assurance, (410) 767-7522

COMMUNITY SERVICES ADMINISTRATION
Denese Maker, Exec. Dir., (410) 767-7350
Carol Ann Chase, Dir., Admv. Support, (410) 767-7463

Office of Adult and Family Services
Susan Seling, Dir., (410) 767-7901

Social Services to Adults/Adult Protective Services
APS Yvonne Wiley-Batson, Prgm. Mgr., (410) 767-7639

Office of Transitional Services
Robert Mulderig, Dir., (410) 767-7340

LIHEAP Energy Assistance Program
Sandra E. Brown, Dir., (410) 767-7218

Legal Services Program
Joanna Armentrout, Dir., (410) 767-7127

Maryland Office of New Americans
Frank Bien, Dir., (410) 767-7021

Asian-Pacific American Affairs Committee
Shu-Ping Chan, Dir., (410) 767-7138

Maryland Commission for Women
Joanne Saltzburg, Dir., (410) 767-7137

Commission on Hispanic Affairs
Louis Ortega, Dir., (410) 767-7857

Governor's Commission on Migratory and Seasonal Farm Labor
Larry Worthington, Dir., (410) 767-7631

CHILD CARE ADMINISTRATION
Saratoga State Center
311 West Saratoga St.
Baltimore, MD 21201
Linda Heisner, Exec. Dir., (410) 767-7128; fax: (410) 333-8699
Nancy Lantz, Exec. Asst., (410) 767-7817
Patricia A. Jennings, Dep. Dir., (410) 767-7798
Barbara Tayman, Asst. Dir., Prgm. Development, (410) 767-7840, fax: (410) 333-8699
Hazel Watson, Asst. Dir., Licensing, (410) 767-7805
Barbara Rice, Asst. Dir., Prgm. Standards, (410) 767-7804

Regional Offices
(Vacant), Regl. Mgr., Region I, Anne Arundel County, (410) 514-7850; (800) 637-5561
Lillian Augustus, Regl. Mgr., Region II, Baltimore City, (410) 554-0457
Percy Alston, Regl. Mgr., Region III, Baltimore City, (410) 321-2216
Evelyn Adebiyo, Act. Regl. Mgr., Region IV, Prince George's County, (301) [illegible]99-3600
Frances Feldman, Act. Regl. Mgr., Region V, Montgomery County, (301) 294-0344; (800) 648-3112
Frances Sterner, Regl. Mgr., Region VI, Howard County, (410) 750-8770
Delores Harmon, Regl. Mgr., Region VII, Western Maryland—Allegany, Garrett, and Washington Counties, (301) 791-4584; (800) 468-6771
Allegany County Field Office, (301) 777-2385
Garrett County Field Office, (301) 334-3426
Price Shuler, Regl. Mgr., Region VIII, Upper Shore—Caroline, Dorchester, Kent, Queen Anne's and Talbot Counties, (410) 820-2381; (800) 637-5563
Cambridge Field Office, (410) 221-0950
Suzanne Ruark, Regl. Mgr., Region IX, Lower Shore—Somerset, Wicomico, and Worcester Counties, (410) 543-6731; (800) 343-1653
Susan Copsey, Regl. Mgr., Region X, Southern Tri-County—Calvert, Charles, and Saint Mary's Counties, (301) 475-3770; (800) 874-6797
Gary Kosyjana, Regl. Mgr., Region XI, North Central—Harford and Cecil Counties, (410) 272-5358; (800) 343-0955
Deane Nicewarner, Regl. Mgr., Region XII, Frederick County, (410) 696-9766; (800) 344-2230
Elizabeth Kelly, Regl. Mgr., Region XIII, Carroll County, (410) 751-5438

BEST COPY AVAILABLE

Department of Human Resources—*Continued*

FS GA **FAMILY INVESTMENT**
SSI/S TANF **ADMINISTRATION**

Kevin Mahon, Exec. Dir., (410) 767-7338; fax: (410) 333-6699; e-mail: kmahon@fia.dhr.state.md.us
Dana Pryor, Exec. Asst., (410) 767-7333
Richard Larson, Dir., Policy and Research, (410) 767-7150
FS Rosemary Malone, Mgr., Policy and Training, (410) 767-7949
Charles Henry, Dir., Admv. Srvs., (410) 767-8389
Jewru Bandeh, Dir., Work Opportunities, (410) 767-7978; fax: (410) 333-6699; e-mail: jbandeh@fia.dhr.state.md.us

CSE **CHILD SUPPORT ENFORCEMENT ADMINISTRATION**

Clifford Layman, Exec. Dir., (410) 767-7674
Louis Curry III, Dep. Dir., (410) 767-7674

Planning and Administration
Elizabeth Blake, Dir., (410) 767-7724

Collection Management
Dewartha Walker, Dir., (410) 767-7725

Local Services
Darla Sneade, Act. Dir., (410) 767-7603

Maryland Department of Health and Mental Hygiene

201 West Preston St.
Baltimore, MD 21201
tel: (410) 767-6500; info: (410) 767-6860
After-hours emergency: (410) 795-7365

MAP PHSBG Martin P. Wasserman, MD, Secy., (410) 767-6505
Mark Puente, Dep. Secy., Operations, (410) 767-6505
CHIP Barbara Shipnuck, Dep. Secy., Health Care Policy, Financing, and Regulation, (410) 767-4664
ADAMHBG George C. Benjamin, MD, Dep. Secy., Pub. Health Srvs., (410) 767-6510
WIC Joan Salim, Dir., WIC, (410) 767-5233

Chronic Disease Prevention
Marsha Bienna, MD, PhD, Act. Dir., (410) 225-6778

Licensing and Certification
4201 Patterson Ave.
Baltimore, MD 21215
Carol Benner, Dir., (410) 764-2750

Alcohol and Drug Abuse Administration
Tom Davis, Dir., (410) 767-6925; fax: (410) 333-7206

Medical Care Compliance and Finance Administration
Larry Triplett, Dir., (410) 767-5402

Medical Care Operations Administration
Joseph Davis, Dir., (410) 767-5400

Medical Care Policy Administration
Joseph Millstone, Dir., (410) 767-1432

ICMH Mental Hygiene Administration
Oscar Morgan, MD, Dir., (410) 767-6611

MR Developmental Disabilities Administration
Diane Coughlin, Dir., (410) 767-5600

MCHBG Local and Family Health Administration
Carlessia Huessin, DPH, Dir., (410) 767-5300

Related State Agencies

OA **OFFICE ON AGING**

301 West Preston St., Suite 1007
Baltimore, MD 21201
tel: (410) 767-1100; (800) 243-3425
http://www.inform.umd.edu/md-ooa
Sue Fryer Ward, Dir., (410) 767-1102; fax: (410) 333-7943
Patricia Bayliss, Long-Term Care Ombudsman, (410) 767-1074
Pamela T. Causey, Pub. Affairs Mgr., (410) 767-1273; e-mail: ptc@ooa.mop.md.gov

DEPARTMENT OF EDUCATION

200 West Baltimore St., 7th Fl.
Baltimore, MD 21201
tel: (410) 767-0462; fax: (410) 333-2226
http://www.msde.state.md.us
Nancy S. Grasmick, PhD, Supt. of Schools, (410) 767-0462

VR VRB Division of Rehabilitation Services
tel: (410) 554-9385; fax: (410) 554-9412
Bob Burns, Asst. Supt.

Disability Determination Services
170 West Ridgley Rd., Suite 170
Timonium, MD 21093-5100
Kathi Thompson, Dir., (410) 308-4360; fax: (410) 308-4300

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

300 East Joppa Rd., Suite 1000
Towson, MD 21286-3020
http://www.dpscs.state.md.us
tel: (410) 339-5000; fax: (410) 339-5076
Stuart O. Simms, Secy.
David N. Bezanson, Dep. Secy., (410) 339-5068; fax: (410) 339-5064
G. Lawrence Franklin, Asst. Secy.

CP Division of Correction
6776 Reisterstown Rd., Suite 310
Baltimore, MD 21215-2341
tel: (410) 764-4100
Richard A. Lanham Sr., Comm., (410) 764-4184; fax: (410) 764-4182

Related State Agencies—*Continued*

Maryland Parole Commission
6776 Reisterstown Rd., Suite 307
Baltimore, MD 21215-2343
Patricia Cushwa, Chair, (410) 764-4231; fax: (410) 764-4355

ICSPP Division of Parole and Probation
PAR PRO 6776 Reisterstown Rd., Suite 305
Baltimore, MD 21215-2344
tel: (410) 764-4274
W. Roland Knapp, Dir., (410) 764-4276; fax: (410) 764-4091

VET **VETERANS COMMISSION**
Federal Bldg., Rm. 110
31 Hopkins Plaza
Baltimore, MD 21201
tel: (410) 962-4700
Thomas E. Bratten Jr., Dir., (410) 333-4429; fax: (410) 333-1071
Christine V. Hobbs, Pub. Info. Ofr., (410) 333-4430; fax: (410) 333-1071; e-mail: c.hobbs@erols.com

MS **OFFICE OF HUMAN RESOURCES**
301 West Preston St., Rm. 609
Baltimore, MD 21201
tel: (410) 767-4715; fax: (410) 333-5262
Andrea M. Fulton, Exec. Dir.

DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT
217 East Redwood St.
Baltimore, MD 21202
James T. Brady, Secy., (410) 767-6300; fax: (410) 333-6911
James D. Fielder Jr., Dep. Secy., (410) 767-6302
Laila Atallah, Asst. Atty. Gen., (410) 767-6446
Susan Smith-Bauk, Asst. Secy., Economic Development, (410) 767-6310
Sally Scott Marietta, Special Asst. to the Secy./Exec. Dir., Maryland Economic Development Commission, (410) 767-6309
Rhonda Ray, Office of Leg. Liaison, (410) 767-6314
Darlene Frank, Dir., Communications, (410) 767-6319

Office of Internal Audits
Michael McManus, Dir., (410) 767-2286
Ted Tarleton, (410) 767-2292

Equal Opportunity Office
Everett J. Ross, Dir., (410) 767-6469

Division of Administration
Chuck Radford, Asst. Secy., (410) 767-2201
Jo Ann Wright, Dir., Contracts and Procurement, (410) 767-2208
Charles Billings, Dir., Human Resource Mgmt., (410) 767-2235
Tim LaValle, Dir., Gen. Srvs., (410) 767-2202
(Vacant), Dir., Budget and Finance, (410) 767-2355
Dan Singleton, Dir., Info. Srvs., (410) 767-3391

Division of Marketing
Mary Burkholder, Asst. Secy., (410) 767-6866
Pradeep Ganguly, Dir., Business and Economic Research, (410) 767-6398
Janice Posey, Dir., Business Development, (410) 767-6740
James Hughes, Dir., Office of International Business, (410) 767-0684
Michelle Wright, Dir., Industry Sector Assistance, (410) 767-3399

Division of Financing Programs
Bob Brennan, Asst. Secy., (410) 767-3213
D. Gregory Cole, Dir., Maryland Industrial Development Financing Authority, (410) 767-6376
Joan Case, Dir., Day Care, (410) 767-6345
Beth Woodring, Dir., Community Financing Group, (410) 767-6351

Division of Tourism, Film, and the Arts
Dean Kenderdine, Asst. Secy., (410) 767-6266
George Williams, Dir., Tourism Development, (410) 767-6299
Michael Styer, Dir., Film Office, (410) 767-6341
James Backas, Dir., Arts Council, (410) 333-8232
Jody Albright, Dir., Special Projects, (410) 225-4712

Division of Regional Development
Vernon Thompson, Asst. Secy, (410) 767-0082
Alan Kutz, Dir., Regional Response, (410) 767-0093
Anthony Myers, Dir., Federal Response and Technology, (410) 767-6524
Will Castleberry, Dir., Office of Business Advocacy, (410) 767-6492
Steve Lynch, Dir., Regl. Financing Development, (410) 767-6390

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
100 Community Pl.
Crownsville, MD 21032-2023
tel: (800) 756-0119; fax: (410) 987-4660
http://www.dhcd.state.md.us

CSBG Community Services Block Grant Program
Charles Smallwood, Prgm. Mgr., (410) 514-7229; fax: (410) 987-4660

Related State Agencies—*Continued*

WEATHERIZATION ASSISTANCE PROGRAM
Eileen R. Hagan, Dir., Special Loans, (410) 514-7565; fax: (410) 514-7499

GOVERNOR'S OFFICE FOR CHILDREN, YOUTH, AND FAMILIES
301 West Preston St., Suite 1502
Baltimore, MD 21201
tel: (410) 767-4160; fax: (410) 333-7549
http://www.ocyf.state.md.us
Linda S. Thompson, Special Secy.
Erlene B. Wilson, Communications Dir., (410) 767-4160; fax: (410) 333-5248; e-mail: erlene@mail.ocyf.state.md.us

FC/AA ICJ SF YA Y-PAR Y-PRO **DEPARTMENT OF JUVENILE JUSTICE**
2323 Eastern Blvd., Bldg. E
Baltimore, MD 21220
Gilberto de Jesus, Secy., (410) 780-7878; fax: (410) 780-7999; e-mail: dejesus@djj.state.md.us

Local Departments of Social Services

CA/N, CSE, CW, FC/AA, FS, GA, LIHEAP, SA, SF, SSI/S, TANF
Hours of service: Mon.–Fri. 8:30 AM to 5:00 PM

Counties

ALLEGANY Richard Paulman, Dir., PO Box 1420, Cumberland, MD 21502—(301) 777-5547
ANNE ARUNDEL Edward Bloom, Dir., 80 West St., Annapolis, MD 21401—(410) 974-8600
BALTIMORE[1] Barbara Gradet, Dir., 1 Investment Pl., Towson, MD 21204—(410) 887-2811
CALVERT Gary Anderson, Dir., 200 Duke St., Prince Frederick, MD 20678—(410) 535-8714
CAROLINE Jane Conlin, Dir., PO Box 100, Denton, MD 21629—(410) 479-5900
CARROLL George W. Giese, Dir., 10 Distillery Dr., Westminster, MD 21157—(410) 876-2190
CECIL Nicholas Ricciuti, Dir., 170 East Main St., Elkton, MD 21921—(410) 996-0406
CHARLES Judy Rudolf, Dir., PO Box 1010, La Plata, MD 20646—(301) 934-6600
DORCHESTER William McDonnell, Dir., 774 Cambridge Plaza, Route 50, Cambridge, MD 21613—(410) 228-5100
FREDERICK Stephen Mood, Dir., 100 East All Saints St., Frederick, MD 21701—(301) 694-2400
GARRETT Henry A. Brown, Dir., 12578 Garrett Highway, Oakland, MD 21550-1159—(301) 334-9461; fax: (301) 334-5449
HARFORD Lawrence Berardelli, Dir., 2 South Bond St., Bel Air, MD 21014—(410) 836-4955
HOWARD Sam Marshall, Dir., 7121 Columbia Gateway Dr., Columbia, MD 21046—(410) 872-4286
KENT Patrick Carney, Dir., 350 High St., Chestertown, MD 21620—(410) 778-0820
MONTGOMERY Winifred Wilson, Soc. Srvs. Ofr., 101 Monroe St., Rockville, MD 20850—(301) 271-1275; fax: (301) 279-1692
PRINCE GEORGE'S Karen Lynch, Dir., 805 Brightseat Rd., Landover, MD 20785—(301) 952-2681
QUEEN ANNE'S Virginia Ingling, Dir., 120 Broadway, Centreville, MD 21617—(410) 758-5121
SAINT MARY'S Ella May Russell, Dir., 180 Washington St., Leonardtown, MD 20650—(301) 475-4700
SOMERSET Patricia Mannion, Dir., PO Box 369, Princess Anne, MD 21853—(410) 651-0311
TALBOT Cathy Mols, Dir., 10 South Hanson St., Easton, MD 21601—(410) 820-6682
WASHINGTON David Engle, Dir., 122 North Potomac, Hagerstown, MD 21740-1419—(301) 791-5992
WICOMICO Cynthia Jackson, Dir., PO Box 2298, Salisbury, MD 21802-2298—(410) 543-6818
WORCESTER Paula Erdie, Dir., 299 Commerce St., Snow Hill, MD 21863—(410) 632-2705

Independent City

BALTIMORE Yvonne Gilchrist, Dir., 1510 Guilford Ave., Baltimore, MD 21202—(410) 361-2201

Key to Cities

over 30,000 population

City: County
ANNAPOLIS: Anne Arundel
BALTIMORE: independent city
BOWIE: Prince George's
COLUMBIA: Howard
FREDERICK: Frederick

City: County
GAITHERSBURG: Montgomery
HAGERSTOWN: Washington
ROCKVILLE: Montgomery
TOWSON: Baltimore

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[1] Requests for information concerning Baltimore City residents should be sent to the Baltimore City Department of Social Services.

Massachusetts

Argeo Paul Cellucci (R) Gov., State House, Rm. 360, Boston, MA 02133—(617) 727-9173

Washington Office: Charles N. Steele, Dir., Office of Federal-State Relations, 444 North Capitol St., Suite 400, Washington, DC 20001—(202) 624-7713; fax: (202) 624-7714

MASSACHUSETTS AGENCIES LISTED ON THE FOLLOWING PAGES:

Executive Office of Health and Human Services. Division of Medical Assistance; Department of Transitional Assistance; Division of Health Care Finance and Policy; Massachusetts Office of Refugees and Immigrants; Department of Social Services; Department of Public Health; Department of Mental Health; Department of Youth Services; Commission for the Blind; Rehabilitation Commission; Office of Child Care Services; Commission for the Deaf and Hard of Hearing; Department of Mental Retardation

Related State Agencies. Executive Office of Public Safety; Executive Office of Elder Affairs; Department of Economic Development; Department of Labor and Workforce Development; Department of Education; Office of the Commissioner of Probation; Department of Housing and Community Development; Executive Office for Administration and Finance; Department of Revenue

Department of Social Services—Regional Offices

Department of Transitional Assistance—Regional/Local Offices

Department of Social Services—Area Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance, including emergency assistance for elderly and disabled and children (EA/EDC), and service programs in Massachusetts are administered by the Executive Office of Health and Human Services' Departments of Transitional Assistance and Social Services. Assistance programs are provided through the Department of Transitional Assistance's local offices under the supervision of the central office. Service programs are provided through the 26 area offices of the Department of Social Services. Programs are federal-state funded except for EA/EDC, which is state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF); EA/EDC; Food Stamps (FS); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); and, with the Division of Medical Assistance, Medicaid (MAP) coverage for the medically needy, including all SSI recipients, and the Children's Health Insurance Program (CHIP).

Services administered by the Department of Social Services are services to families (SF) and children. The department provides services without regard to income, has implemented a sliding fee scale for day care, and will be establishing a sliding fee scale for all services. Emphasis is placed on services to protect children and to maintain families. The department administers child welfare (CW) services on the principles of permanent planning—maintaining children in their families and developing alternative permanent plans when this is not an option. The department provides extensive services to children in need of care and protection (CA/N), to adolescents in need of services, and to battered women, young parents, and intact families in need of support services. The department offers the following major types of social services: child protective services (CPS); substitute care, including adoption, foster care, and residential services (FC/AA); counseling; family-based/family preservation and support services (FP/FS); day care; and services to women in transition. The department administers the Interstate Compact on the Placement of Children (ICPC) and plans and administers the Social Services Block Grant (SSBG).

Other programs administered by agencies within the Executive Office of Health and Human Services are the Maternal and Child Health Block Grant (MCHBG); blind services (BS), including vocational rehabilitation (VRB); mental retardation programs (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the Preventive Health Services Block Grant (PHSBG); and vocational rehabilitation (VR).

Related state agencies have responsibility for services to the elderly under the Older Americans Act (OA); adult corrections (CP); adult parole (PAR); and youth corrections, including parole (YA, Y-PAR); adult and juvenile probation (PRO, Y-PRO); unemployment insurance (UC); employment services (ES); the Job Training Partnership Act (JTPA); the Community Services Block Grant (CSBG); the Low-Income Home Energy Assistance Program (LIHEAP); and veterans services (VET).

Where to Write

Client Inquiries

Client inquiries should be sent in duplicate to:

Office of Recipient Services
Department of Transitional Assistance
Executive Office of Health and Human Services
600 Washington St.
Boston, MA 02111

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Massachusetts who are receiving assistance from other states** should be addressed in duplicate to:

Field and Eligibility Operations
Department of Transitional Assistance
Executive Office of Health and Human Services
600 Washington St.
Boston, MA 02111

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed in duplicate to:

Margaret Mulligan O'Brien, Director
Policy, Procedure, and Program Management
Department of Transitional Assistance
Executive Office of Health and Human Services
600 Washington St.
Boston, MA 02111

Requests for general information regarding **service programs and eligibility requirements** should be addressed in duplicate to the appropriate Area Office of the Department of Social Services.

Requests for **verification of legal residence for purposes of public assistance** should be sent to the city or town clerk of the municipality where the client resides.

Checks for assistance from other states for recipients living in Massachusetts should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Amy Pitter, Deputy Commissioner
Child Support Enforcement Division
Department of Revenue
141 Portland St.
Cambridge, MA 02139-1937

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Judith Subanny
Equal Opportunity Officer
Department of Transitional Assistance
Executive Office of Health and Human Services
600 Washington St., 6th Fl.
Boston, MA 02111

Children

Inquiries regarding **child abuse and neglect cases** should be addressed to:

Peggy Connors, Agency Ombudsman
Department of Social Services
Executive Office of Health and Human Services
24 Farnsworth St.
Boston, MA 02210

Inquiries regarding **child protective services** should be addressed to:

Susan Pederzoli, Assistant Commissioner
Clinical Services and Intergovernmental Affairs
Department of Social Services
Executive Office of Health and Human Services
24 Farnsworth St.
Boston, MA 02210

Inquiries concerning **adoptions within Massachusetts** and correspondence related to the **Interstate Compact on Adoption and Medical Assistance** and the **Interstate Compact on the Placement of Children** should be addressed in duplicate to:

Michael MacCormack, Deputy Compact Administrator
Department of Social Services
Executive Office of Health and Human Services
24 Farnsworth St.
Boston, MA 02210

Inquiries regarding the **licensing of child-care facilities** and **eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Frances Barrett, Deputy Commissioner
Office of Child Care Services
Executive Office of Health and Human Services
1 Ashburton Pl., Rm. 1105
Boston, MA 02108

Information on requests for **custody studies in divorce cases** should be sent to:

John Cremens, Deputy Commissioner
Office of the Commissioner of Probation
McCormack Bldg., Rm. 405
1 Ashburton Pl.
Boston, MA 02108

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Gerry Morrissey, Commissioner
Department of Mental Retardation
Executive Office of Health and Human Services
160 North Washington St.
Boston, MA 02114

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Lillian Glickman, Acting Secretary
Executive Office of Elder Affairs
1 Ashburton Pl., 5th Fl.
Boston, MA 02108

Inquiries regarding **adult/elder protective services** should be sent to:

Gregory Guiliano, Director
Protective Services
Executive Office of Elder Affairs
1 Ashburton Pl., 5th Fl.
Boston, MA 02108

For client inquiries, the **state ombudsman for long-term care** is:

Mary E. McKenna
Executive Office of Elder Affairs
1 Ashburton Pl., 5th Fl.
Boston, MA 02108

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Nancy Ridley, Director
Health Quality Management
Division of Health Care Quality
Department of Public Health
Executive Office of Health and Human Services
250 Washington St.
Boston, MA 02108

Health/Mental Health

Inquiries regarding **MassHealth, Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent to:

Commissioner
Division of Medical Assistance
Executive Office of Health and Human Services
600 Washington St., 5th Fl.
Boston, MA 02111
tel: (800) 841-2900

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Nancy Ridley, Director
Health Quality Management
Division of Health Care Quality
Department of Public Health
Executive Office of Health and Human Services
250 Washington St.
Boston, MA 02108

Correspondence related to the **Interstate Compact on Mental Health** should be addressed to:

Bobbi Spofford, Interstate Compact Coordinator
Office of Client Services and Emergency Management
Department of Mental Health
Executive Office of Health and Human Services
25 Staniford St.
Boston, MA 02114

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Marylou Sudders, Commissioner
Department of Mental Health
Executive Office of Health and Human Services
25 Staniford St.
Boston, MA 02114

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Michael T. Maloney, Commissioner
Department of Correction
Executive Office of Public Safety
100 Cambridge St., 22nd Fl.
Boston, MA 02202

Inquiries related to **adult parole** should be addressed to:

Natalie Hardy, Executive Director
Parole Board
Executive Office of Public Safety
27–43 Wormwood St., Suite 300
Boston, MA 02210-1606

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Helen Harvey, Deputy Compact Administrator
Parole Board
Executive Office of Public Safety
27–43 Wormwood St., Suite 300
Boston, MA 02210-1606

Inquiries regarding **adult and juvenile probation** should be addressed to:

John J. O'Brien, Commissioner
Office of the Commissioner of Probation
McCormack Bldg., Rm. 405
1 Ashburton Pl.
Boston, MA 02108

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile parole** should be addressed to:

Sheila Ahern, Classification Panel Member
Department of Youth Services
Executive Office of Health and Human Services
Fort Point Pl.
27–43 Wormwood St., Suite 400
Boston, MA 02210

Correspondence related to **juvenile parole** and the **Interstate Compact on Juveniles** should be addressed to:

George O'Shea or Sheila Ahern
Department of Youth Services
Executive Office of Health and Human Services
Fort Point Pl.
27–43 Wormwood St., Suite 400
Boston, MA 02110

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, and marriage records (since 1901) are maintained by the Registry of Vital Records and Statistics in the Department of Public Health. The fee for certified copies is $6 if the request is made in person, $11 if the request is mailed, $14 if the request is sent by rush mail; phone requests using credit cards cost $19; next-day air service costs $34.50. Address all inquiries to:

Registry of Vital Records and Statistics
470 Atlantic Ave., 2nd Fl.
Boston, MA 02210-2224
tel: (617) 753-8601

Records for Boston can also be obtained from the City Registry of Births, Marriages, and Deaths. Certified copies cost $6. If the year of the requested material is before 1870, an additional $5 research fee is added to the base fee of $5. Address inquiries for Boston to:

City Registry of Births, Marriages, and Deaths
Boston City Hall, Rm. 213
1 City Hall Square
Boston, MA 02201
tel: (617) 635-4177

Divorce records (since 1922) are maintained by the probate court for the county where the divorce occurred. There is no fee for verification of information and certified copies are $5. Address inquiries to the appropriate court.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

James Hartnett, Administrator
Department of Human Resources
Executive Office for Administration and Finance
1 Ashburton Pl., Rm. 213
Boston, MA 02108

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Ardith Wieworka, Commissioner, Office of Child Care Services, Executive Office of Health and Human Services, 1 Ashburton Pl., Rm. 1105, Boston, MA 02108—(617) 626-2000; fax: (617) 626-2028

Children's Health Insurance Program. Mark Reynolds, Deputy Commissioner, Division of Medical Assistance, Executive Office of Health and Human Services, 600 Washington St., Boston, MA 02111—(617) 210-5670

Food Stamp Work/Employment and Training. Margaret Mulligan O'Brien, Director, Policy, Procedure, and Program Management, Department of Transitional Assistance, Executive Office of Health and Human Services, 600 Washington St., Boston, MA 02111—(617) 348-8471; fax: (617) 727-0166; e-mail: maggie_o'brien@dta.state.ma.us

Fraud and Abuse Investigation. Glen Fealy, Director, Bureau of Special Investigations, Executive Office of Public Safety, 1 Ashburton Pl., Rm. 501, Boston, MA 02108—(617) 727-6950

Illegitimacy Rate Reduction Bonus. John Wagner, Director, Family Services, Executive Office of Health and Human Services, 1 Ashburton Pl., Rm. 1109, Boston, MA 02108—(617) 727-7600; fax: (617) 727-1396; e-mail: john.wagner@state.ma.us

Immigration Issues. Nam Pham, Director, Office of Refugees and Immigrants, Executive Office of Health and Human Services, 18 Tremont St., Boston, MA 02108—(617) 727-7888, ext. 309; fax: (617) 727-1822

Information Systems. Jim Reen, Assistant Commissioner, Systems, Department of Transitional Assistance, Executive Office of Health and Human Services, 600 Washington St., Boston, MA 02111—(617) 348-8408; fax: (617) 348-8575; e-mail: jim_reen@dta.state.ma.us; Craig Burlingame, Assistant Commissioner, Office for Information Technology, Department of Social Services, Executive Office of Health and Human Services, 24 Farnsworth St., Boston, MA 02210—(617) 727-3171, ext. 217; fax: (617) 261-7435; e-mail: cburlingame@state.ma.us

Legal Matters. Thomas Noonan, General Counsel, Department of Transitional Assistance, Executive Office of Health and Human Services, 600 Washington St., Boston, MA 02111—(617) 348-8521; Kristen Apgar, General Counsel, Legal Office, Department of Social Services, Executive Office of Health and Human Services, 24 Farnsworth St., Boston, MA 02210—(617) 727-0900; fax: (617) 261-7435

Public Information. Lorraine Carli, Director, Public Affairs Office, Department of Social Services, Executive Office of Health and Human Services, 24 Farnsworth St., Boston, MA 02210—(617) 727-0900; fax: (617) 439-4482

Research and Statistics. Rachel Berman, Director, Management Planning and Analysis, Department of Social Services, Executive Office of Health and Human Services, 24 Farnsworth St., Boston, MA 02210—(617) 727-0900; fax: (617) 261-7435

Staff Development. Judith Ananian, Director, Training, Department of Transitional Assistance, Executive Office of Health and Human Services, 600 Washington St., Boston, MA 02111—(617) 348-5555; Kathy Cowie, Director, Training, Department of Social Services, 24 Farnsworth St., Boston, MA 02210—(617) 727-0900; fax: (617) 261-7435

Substance Abuse. Myra Rodriguez-Howard, Director, Bureau of Substance Abuse Services, Department of Public Health, Executive Office of Health and Human Services, 250 Washington St., Boston, MA 02108-4619—(617) 624-5111

Teen Pregnancy. Dianne Hagan, Bureau of Family and Community Health, Department of Public Health, Executive Office of Health and Human Services, 250 Washington St., Boston, MA 02108-4619—(617) 624-5070

Welfare to Work. *Welfare-to-Work Grants Program.* Janice Tatarka, Chief of Staff, Department of Labor and Workforce Development, 1 Ashburton Pl., Rm. 1402, Boston, MA 02108—(617) 727-6573; fax: (617) 727-1090; *TANF welfare-to-work programs and job placement/job readiness programs.* Margo Blaser, Director, Employment Services Program, Department of Transitional Assistance, Executive Office of Health and Human Services, 600 Washington St., Boston, MA 02111—(617) 348-8400; fax: (617) 348-8575

Massachusetts Executive Office of Health and Human Services

1 Ashburton Pl., Rm. 1109
Boston, MA 02108
tel: (617) 727-7600; fax: (617) 727-5134
http://www.magnet.state.ma.us/eohhs/eohhs.htm
William O'Leary, Secy.
John R. Ford, Undersecy.
Daniel Nakamoto, Undersecy.

Soldiers' Home in Chelsea
91 Crest Ave.
Chelsea, MA 02150
William D. Thompson, Comdt., (617) 884-5660

Soldiers' Home in Holyoke
110 Cherry St.
Holyoke, MA 01040
Paul Morin, Supt., (413) 532-9475

MAP **DIVISION OF MEDICAL ASSISTANCE**
600 Washington St., 5th Fl.
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CHIP Mark Reynolds, Dep. Comm., (617) 210-5670
Laura Basso, Exec. Secy., (617) 210-5690
Jean Sullivan, Gen. Cnsl., (617) 210-5360
Annette Hanson, Med. Dir., (617) 210-5683
Sharon Torgerson, Dir., External Affairs, (617) 210-5680
Jerry Cole, Dir., Strategic Planning and Development, (617) 210-5425

Administration and Finance
Louise Povall, Asst. Comm., (617) 210-5094

Delivery Systems
Elizabeth Greene, Asst. Comm., (617) 210-5601

Member Services
Russell Kulp, Asst. Comm., (617) 210-5311

Benefit Plans
Phyllis Peters, Asst. Comm., (617) 210-5690

DEPARTMENT OF TRANSITIONAL ASSISTANCE
600 Washington St.
Boston, MA 02111
tel: (617) 348-8500
Claire McIntire, Comm., (617) 348-8410; fax: (617) 348-8575
ADA EEO Judith Subanny, Equal Opportunity Ofr., (617) 348-8490; fax: (617) 348-5191

EBT Administration and Finance
William Bell, Asst. Comm., (617) 348-8431; fax: (617) 348-8575
Thomas Noonan, Gen. Cnsl., (617) 348-8521

FS GA Field and Eligibility Operations
SSI/S Joyce Sampson, Asst. Comm., (617) 348-8415

Office of Recipient Services
Carol Simering, Dir., (617) 348-5507

Policy and Program Management
Ed Sanders-Bey, Asst. Comm., (617) 348-8412; fax: (617) 348-8575
TANF Margaret Mulligan O'Brien, Dir., Policy, Procedure, and Prgm. Mgmt., (617) 348-8471; fax: (617) 727-0166; e-mail: maggie_o'brien@dta.state.ma.us

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Jim Reen, Asst. Comm., (617) 348-8408; fax: (617) 348-8575; e-mail: jim_reen@dta.state.ma.us

DIVISION OF HEALTH CARE FINANCE AND POLICY
Barbara Weinstein, Chair, (617) 451-5330; fax: (617) 451-1878

MASSACHUSETTS OFFICE OF REFUGEES AND IMMIGRANTS
18 Tremont St.
Boston, MA 02108
Nam Pham, Dir., (617) 727-7888, ext. 309; fax: (617) 727-1822

CA/N CW **DEPARTMENT OF SOCIAL SERVICES**
FC/AA 24 Farnsworth St.
ICAMA Boston, MA 02210
ICPC tel: (617) 727-0900; fax: (617) 261-7435
SF SSBG (800) 792-5200 (after hours child-at-risk hotline)
(800) KIDS-508 (child abuse/neglect reporting line)
http://www.state.ma.us/dss
Linda Carlisle, Comm., (617) 727-0900; fax: (617) 439-4482
John Farley, Dep. Comm., Field Operations, (617) 727-0900; fax: (617) 261-7438
CPS FP/FS Susan Pederzoli, Asst. Comm., Clinical Srvs. and Intergovernmental Affairs, (617) 727-3171, ext. 411; fax: (617) 261-7435

Executive Office of Health and
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Public Affairs Office
Lorraine Carli, Dir., (617) 727-0900; fax: (617) 439-4482

Foster Care Review Unit
Kate May, Dir., (617) 727-0900; fax: (617) 261-7435

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Office of Human Resources
David Young, Asst. Comm., (617) 727-0900; fax: (617) 261-7435

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PHSBG Boston, MA 02108
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Bureau of Hospital Management
Mary Hardiman, Dir., (617) 624-5256

WIC WIC Program
Mary Kassler, Dir., (617) 624-6100

Bureau of Substance Abuse Services
Myra Rodriguez-Howard, Dir., (617) 624-5111

Bureau of Health Quality Management
Nancy Ridley, Asst. Comm., (617) 624-5280

Division of Health Care Quality
10 West St., 5th Fl.
Boston, MA 02111
Paul Dreyer, Dir., (617) 753-8000

Division of Food and Drugs
Richard Waskiewicz, Dir., Food Protection, (617) 983-6712
Grant Carrow, Dir., Drugs, (617) 983-6712

ADAMHBG **DEPARTMENT OF MENTAL HEALTH**
25 Staniford St.
Boston, MA 02114
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Jeff McCue, Dep. Comm., Mgmt. and Budget, (617) 727-5500, ext. 401
Carolyn Schlaepfer, Dep. Comm., Prgm. Operations, (617) 727-5500, ext. 385
ICMH Bobbi Spofford, Interstate Compact Coord., (617) 727-5500, ext. 284
Paul Barreira, Dep. Comm., Clinical and Professional Srvs., (617) 727-5500, ext. 435

Child/Adolescent Services
Joan Mikula, Asst. Comm., (617) 727-5500, ext. 543

Forensic Mental Health Services
Deborah Scott, Asst. Comm., (617) 727-5500, ext. 549

ICJ YA **DEPARTMENT OF YOUTH SERVICES**
Y-PAR Fort Point Pl.
27–43 Wormwood St., Suite 400
Boston, MA 02210
Robert P. Gittens, Comm., (617) 727-7575; fax: (617) 439-4482
Edward Dolan, Dep. Comm., (617) 727-7575; fax: (617) 727-0696
Sheila Ahern, Classification Panel Member, (617) 727-7575

BS VRB **COMMISSION FOR THE BLIND**
88 Kingston St.
Boston, MA 02111
tel: (800) 392-6450 (toll free); tdd: (800) 392-6556; fax: (617) 727-5960
Charles H. Crawford, Comm., (617) 727-5550

VR **REHABILITATION COMMISSION**
Fort Point Pl.
27–43 Wormwood St.
Boston, MA 02110
Elmer Bartels, Comm., (617) 727-2172; fax: (617) 727-1354
Warren L. McManus, Dep. Comm., Vocational Rehabilitation Srvs., (617) 727-6744
John A. Chappell, Dep. Comm., Independent Living, (617) 727-4828

Disability Determination Services
110 Chauncey St.
Boston, MA 02111
Kasper Goshgarian, Dep. Comm., (617) 727-1600

OFFICE OF CHILD CARE SERVICES
1 Ashburton Pl., Rm. 1105
Boston, MA 02108
Ardith Wieworka, Comm., (617) 626-2000; fax: (617) 626-2028
Frances Barrett, Dep. Comm., (617) 626-2040

COMMISSION FOR THE DEAF AND HARD OF HEARING
210 South St.
Boston, MA 02111
tel: (800) 882-1155 (tty)
Barbara Jean Wood, Comm., (617) 695-7557; fax: (617) 695-7559

Executive Office of Health and
Human Services—*Continued*

MR **DEPARTMENT OF MENTAL RETARDATION**
160 North Washington St.
Boston, MA 02114
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Mary Ann Brenner, Chf. of Staff, (617) 727-5608

Office of Quality Management
Dorothy Mullen, Asst. Comm.

Human Resources
Roger Tremblay, Dir.

Management and Finance
Bill Hetherington, Asst. Comm.

Policy, Planning, and Children's Services
Janet George, Asst. Comm.

Field Operations
Lawrence Tummino, Asst. Comm.

Related State Agencies

EXECUTIVE OFFICE OF PUBLIC SAFETY
1 Ashburton Pl., Rm. 2133
Boston, MA 02108
tel: (617) 727-7775
http://www.state.ma.us/eops
Kathleen M. O'Toole, Secy.

CP Department of Correction
100 Cambridge St., 22nd Fl.
Boston, MA 02202
tel: (617) 727-3300
Michael T. Maloney, Comm., (617) 727-3300
Kathy Dennehy, Dep. Comm., (617) 727-3300

Parole Board
27–43 Wormwood St., Suite 300
Boston, MA 02210-1606
tel: (617) 727-3271
Shelia A. Hubbard, Chair, (617) 727-3271
PAR Natalie Hardy, Exec. Dir., (617) 727-3271
ISCPP Helen Harvey, Dep. Compact Adm., (617) 727-3271
Timothy Zadai, Sup. of Field Srvs., (617) 727-3271

OA **EXECUTIVE OFFICE OF ELDER AFFAIRS**
1 Ashburton Pl., 5th Fl.
Boston, MA 02108
(800) 882-2003 (info. and referral); fax: (617) 727-9368
(800) 922-2275 (24 hr., toll-free adult abuse and neglect hotline)
Lillian Glickman, Act. Secy., (617) 727-7750; fax: (617) 727-6944
APS Gregory Guiliano, Dir., Protective Srvs., (617) 727-7750; fax: (617) 727-9368
Mary E. McKenna, Ombudsman, Long-Term Care, (617) 727-7750
Derrek L. Shulman, Pub. Info. Ofr., (617) 727-7750; fax: (617) 727-9368; e-mail: derrekshulman@executive@eld

DEPARTMENT OF ECONOMIC DEVELOPMENT
1 Ashburton Pl., Rm. 2101
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DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
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Boston, MA 02108
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Loreena LaMarca, Mgr., Federal Grants, (617) 727-6573, fax: (617) 727-1090

Division of Employment and Training
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Boston, MA 02114
ES UC John A. King, Act. Dep. Dir., (617) 626-6600; fax: (617) 727-0315
  Maida Shifman, Mgr., Customer Service, (617) 626-5400
  Wallace Graham, Pub. Info. Mgr., (617) 626-6657; fax: (617) 723-5594
Susan McKelliget, Dir., Policy and Planning, (617) 626-5180
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(Vacant), Assoc. Dir., UI Prgms., (617) 626-6850
Henry O. Marcy IV, Assoc. Dir., Administration and Finance, (617) 626-6600
Richard Dill, Assoc. Dir., Field Operations, (617) 626-6600
Richard T. Sullivan, Assoc. Dir., Revenue and Research, (617) 626-5050
  Rena Kottcamp, Asst. Dir., Economic Research, (617) 626-6556
  Robert Vinson, Asst. Dir., Field Research, (617) 626-5719

Related State Agencies—*Continued*

DEPARTMENT OF EDUCATION
350 Main St.
Malden, MA 02148-5023
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http://www.doe.mass.edu
Frank Haydu, Interim Comm.
Alan Safran, Exec. Dir. to the Comm., Leg. Affairs and Media Relations
David P. Driscoll, Dep. Comm.
Carole Thomason, Act. Assoc. Comm., Educational Improvement
(Vacant), Assoc. Comm., Finance and Accountability
Scott Hamilton, Assoc. Comm., Charter Schools, (617) 727-0075

PRO Y-PRO **OFFICE OF THE COMMISSIONER OF PROBATION**
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Boston, MA 02108
John J. O'Brien, Comm., (617) 727-5300; fax: (617) 727-8483
John Cremens, Dep. Comm., (617) 727-5300; fax: (617) 727-8483

CSBG LIHEAP **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**
100 Cambridge St., Rm. 1804
Boston, MA 02202
Jane W. Gumble, Dir., (617) 727-7765; fax: (617) 727-5060

EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE
State House, Rm. 373
Boston, MA 02133
tel: (617) 727-2040
Charles D. Baker, Secy. (617) 727-2040
MS Department of Human Resources
1 Ashburton Pl., Rm. 213
Boston, MA 02108
Jim Hartnett, Adm., (617) 727-3555
VET Office of Veterans Services
100 Cambridge St.
Boston, MA 02202
Tom Hudner, Comm., (617) 727-3570

DEPARTMENT OF REVENUE
100 Cambridge St., Rm. 806
Boston, MA 02114
tel: (617) 626-2201
Mitchell Adams, Comm., (617) 626-2201; fax: (617) 626-2299
CSE Child Support Enforcement Division
141 Portland St.
Cambridge, MA 02139-1937
Amy Pitter, Dep. Comm., (617) 577-7200, ext. 30405; fax: (617) 621-4991

Department of Social Services—Regional Offices

CA/N, CW, GA, SF

Hours of service: Mon., Tues., Wed., and Fri. 8:45 AM to 5:00 PM; Thurs. 8:45 AM to 8:00 PM

I. Western Gene Caquette, Regl. Dir., 1537 Main St., 2nd Fl., Springfield, MA 01103—(413) 452-3350; fax: (413) 781-4482
II. Northeast Alice Kubacki, Regl. Dir., 11 Lawrence St., Rm. 708, Lawrence, MA 01840—(978) 557-9223; fax: (978) 557-9231
III. Central Valerie Lovelace-Graham, Regl. Dir., 340 Main St., Suite 570, Worcester, MA 01608—(508) 929-2130; fax: (508) 755-1936
IV. Metro Eleanor Dowd, Regl. Dir., 30 Mystic St., Arlington, MA 02174—(781) 643-6205; fax: (781) 648-6909
V. Boston Federico Brid, Regl. Dir., William Warren Center, 38 Wareham St., 1st Fl., Boston, MA 02118—(617) 574-8550; fax: (617) 423-0799
VI. Southeast Robert Kelley, Regl. Dir., 141 Main St., Brockton, MA 02401—(617) 727-9310; fax: (617) 559-7878

Department of Transitional Assistance—Regional/Local Offices

FS, GA, TANF

Hours of service: Mon.–Fri. 8:45 AM to 5:00 PM

EASTERN (Allston, Arlington, Belmont, Boston, Braintree, Brant Rock, Brighton, Brookline, Bryantville, Cambridge, Carver, Charlestown, Chelsea, Cohasset, Dedham, Duxbury, East Boston, Greenbush, Green Harbor, Halifax, Hanover, Hanson, Hingham, Hull, Humarock, Islington, Kingston, Lincoln, Manomet, Marshfield, Marshfield Hills, Milton, Minot, Monponsett, Newton, North Carver, North Pembroke, Norwell, Norwood, Ocean Bluff, Pembroke, Plymouth, Plympton, Quincy, Randolph, Revere, Scituate, Somerville, South Carver, Waltham, Watertown, Westwood, Weymouth, White Horse Beach, and Winthrop)
600 Washington St., Boston, MA 02111
John Augeri, Regl. Dir., (617) 348-8500; fax: (617) 727-0166
Boston Family Housing Adrienne Anderson, Dir., 90 Washington St., Dorchester, MA 02121—(617) 541-0641; fax: (617) 427-2329
Bowdoin Park Joe Casey, Dir., 294 Bowdoin St., Dorchester, MA 02122—(617) 288-3340; fax: (617) 727-2901
Davis Square Diane Younker, Dir., 1 Davis Square, Somerville, MA 02144—(617) 629-1400; fax: (617) 727-7697
Grove Hall Shirley Story, Dir., 90 Washington St., Dorchester, MA 02121—(617) 474-1300; fax: (617) 727-4722
Newmarket Square Jack Currivan, Dir., 1010 Massachusetts Ave., Boston, MA 02118—(617) 989-2200; fax: (617) 427-9214
Plymouth Arn Jorgensen, Dir., 67 Industrial Park Rd., North Plymouth, MA 02360—(508) 746-5180; fax: (508) 830-9433
Quincy Kathy O'Neil, Dir., 1 Cliveden St., Quincy, MA 02169—(617) 847-4600; fax: (617) 727-7660

Department of Transitional Assistance
Regional/Local Offices—*Continued*

Revere Maryalice Burke, Dir., 300 Ocean Ave., Revere, MA 02151—(617) 286-7800; fax: (617) 727-4567

Roslindale Clarence Moten, Dir., 970–980 American Legion Highway, Roslindale, MA 02131—(617) 469-1500; fax: (617) 727-7677

NORTHERN (Acton, Amesbury, Andover, Ashburnham, Ashby, Auburn, Ayer, Bedford, Berlin, Beverly, Billerica, Bolton, Boxford, Boylston, Burlington, Byfield, Carlisle, Chelmsford, Cherry Valley, Clinton, Concord, Danvers, Dracut, Dunstable, East Princeton, Essex, Everett, Fitchburg, Gardner, Georgetown, Gloucester, Groton, Groveland, Hamilton, Hanscom Field, Harvard, Hathorne, Haverhill, Holden, Hubbardston, Ipswich, Jefferson, Lancaster, Lawrence, Leicester, Leominster, Lexington, Littleton, Lowell, Lunenburg, Lynn, Lynnfield, Malden, Manchester, Marblehead, Medford, Melrose, Merrimack, Methuen, Middleton, Millbury, Morningdale, Nahant, New Braintree, Newbury, Newburyport, North Andover, North Reading, Nutting Lake, Oakdale, Oakham, Paxton, Peabody, Pepperell, Pinehurst, Princeton, Reading, Rochdale, Rockport, Rowley, Rutland, Salem, Salisbury, Saugus, Shirley, Shrewsbury, South Ashburnham, Sterling, Still River, Stoneham, Swampscott, Tewksbury, Topsfield, Townsend, Tyngsboro, Wakefield, Wenham, West Boylston, Westford, West Newbury, Westminster, Weston, Wilmington, Winchendon, Winchendon Springs, Winchester, Woburn, and Worcester)
600 Washington St., Boston, MA 02111
Joan Miller, Regl. Dir., (617) 348-8500; fax: (617) 727-0166

Fitchburg John Bennard, Dir.: 473 Main St., Fitchburg, MA 01420—(508) 665-8700; fax: (508) 345-0935

Haverhill Bill Laspina, Dir., 755 Main St., Haverhill, MA 01830—(508) 469-7100; fax: (508) 373-8941

Lawrence Marie Maio Colbert, Dir., 15 Union St., Lawrence, MA 01840—(508) 725-7100; fax: (508) 681-6216

Lowell Janis Callan, Dir., 131 Davidson St., Lowell, MA 01852—(508) 446-2400; fax: (508) 458-7563

Malden Matthew Kanan, Dir., 200 Pleasant St., Malden, MA 02148—(617) 321-3800; fax: (617) 727-7493

North Shore John Speropoulos, Dir., 35 Congress St., Salem, MA 01970—(508) 825-7300; fax: (508) 741-4869

Woburn Maryalyce Cleveland, Dir., 4 Federal St., Woburn, MA 01801—(617) 935-3850; fax: (617) 727-9662

Worcester Area Tom Walsh, Dir., 627 Main St., Worcester, MA 01608—(508) 792-7200; fax: (508) 792-7259

SOUTHERN (Abington, Acushnet, Ashland, Assonet, Attleboro, Attleboro Falls, Avon, Barnstable, Bellingham, Berkley, Blackstone, Bourne, Boxborough, Brewster, Bridgewater, Brockton, Buzzards Bay, Canton, Cataumet, Centerville, Chartley, Chatham, Chilmark, Cotuit, Cummaquid, Cuttyhunk, Dartmouth, Dennis, Dennisport, Dighton, Douglas, Dover, East Bridgewater, East Dennis, Eastham, East Mansfield, Easton, East Orleans, East Sandwich, East Taunton, East Walpole, East Wareham, Edgartown, Elmwood, Fairhaven, Fall River, Falmouth, Forestdale, Foxboro, Framingham, Franklin, Freetown, Gay Head, Gosnold, Grafton, Harwich, Harwichport, Holbrook, Holliston, Hopedale, Hopkinton, Hudson, Hyannis, Hyannisport, Lakeville, Linwood, Marion, Marlboro, Manchaug, Mansfield, Marstons Mills, Mashpee, Mattapoisett, Maynard, Medfield, Medway, Mendon, Menemsha, Middleborough, Milford, Millis, Millville, Monument Beach, Nantucket, Natick, Needham, New Bedford, Norfolk, North Attleboro, Northborough, Northbridge, North Chatham, North Dighton, North Eastham, North Easton, North Truro, Norton, Oak Bluffs, Onset, Orleans, Osterville, Otis Air Force Base, Plainville, Pocasset, Provincetown, Raynham, Rehoboth, Rochester, Rockland, Sagamore, Sagamore Beach, Sandwich, Seekonk, Segreganset, Sharon, Sheldonville, Sherborn, Siasconset, Somerset, Southborough, South Chatham, South Dennis, South Easton, South Harwich, South Orleans, South Walpole, South Wellfleet, South Yarmouth, Stoughton, Stow, Sudbury, Sutton, Swansea, Taunton, Tisbury, Truro, Upton, Uxbridge, Vineyard Haven, Walpole, Waquoit, Wareham, Wayland, Wellesley, Wellfleet, Westborough, West Bridgewater, West Barnstable, West Chatham, West Dennis, West Harwich, Westport, West Tisbury, West Wareham, West Yarmouth, Weston, Whitinsville, Whitman, Wilkinsonville, Woods Hole, Wrentham, Yarmouth, and Yarmouthport)
600 Washington St., Boston, MA 02111
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Barnstable Ellen Murphy, Dir., 460 West Main St., Hyannis, MA 02601—(508) 771-1201; fax: (508) 790-4685

Brockton Philip Cummings, Dir., 75 Commercial St., Brockton, MA 02401—(508) 588-3902; fax: (508) 727-3569

Fall River Linda Tripp, Dir., 1567 North Main St., Fall River, MA 02720—(508) 679-1981; fax: (508) 675-3441

Falmouth Donald Brown, Dir., 155 Katharine Lee Bates Rd., Falmouth, MA 02540—(508) 548-8222; fax: (508) 540-6756

Framingham Janice Marshall, Dir., 105 Irving St., Framingham, MA 01701—(508) 628-1200, fax: (508) 727-4718

Milford Sheila Smith, Dir., 25 Birch St., Milford, MA 01757—(508) 634-7100; fax: (508) 792-7267

Nantucket Jon Tirrell, Dir., 9 Bayberry Court, Unit 9-1A, Nantucket, MA 02584—(508) 288-0470; fax: (508) 325-4641

New Bedford Jeffrey Travers, Dir., 160 West Rodney French Blvd., New Bedford, MA 02744—(508) 961-2000; fax: (508) 961-2100

Oak Bluffs Jon Tirrell, Dir., 1 Douglas Way, Oak Bluffs, MA 02557—(508) 693-0210; fax: (508) 693-3875

Orleans Donald Brown, Dir., 19 Bay State Court, Orleans, MA 02653—(508) 255-4403; fax: (508) 240-3408

Taunton Area Al Dufresne, Dir., 21 Spring St., Taunton, MA 02780—(508) 823-2571; fax: (508) 880-5384

Wareham Jon Tirrell, Dir., 3088 Cranberry Highway, Onset, MA 02558—(508) 291-4500; fax: (508) 291-7327

WESTERN (Adams, Agawam, Alford, Amherst, Ashfield, Ashley Falls, Athol, Baldwinville, Barre, Becket, Belchertown, Berkshire, Bernardston, Blandford, Bondsville, Brimfield, Brookfield, Buckland, Charlemont, Charlton, Cheshire, Chester, Chesterfield, Chicopee, Clarksburg, Colrain, Conway, Cummington, Dalton, Deerfield, Drury, Dudley, East Brookfield, Easthampton, East Longmeadow, East Templeton, Egremont, Erving, Feeding Hills, Fiskdale, Florida, Gilbertville, Gill, Glendale, Goshen, Granby, Granville, Great Barrington, Greenfield, Griswoldville, Hadley, Hampden, Hancock, Hardwick, Hatfield, Hawley, Haydenville, Heath, Hinsdale, Holland, Holyoke, Housatonic, Huntington, Lake Pleasant, Lanesborough, Lee, Leeds, Lenox, Lenoxdale, Leverett, Leydon, Longmeadow, Ludlow, Middlefield, Mill River, Monroe,

Department of Transitional Assistance
Regional/Local Offices—*Continued*

Monroe Bridge, Monson, Montague, Monterey, Montgomery, Mount Washington, New Ashford, New Marlborough, New Salem, North Adams, Northampton, North Brookfield, Northfield, Orange, Otis, Oxford, Palmer, Pelham, Peru, Petersham, Phillipston, Pittsfield, Plainfield, Richmond, Rowe, Royalston, Russell, Sandisfield, Savoy, Shattuckville, Sheffield, Shelburne, Shelburne Falls, Shutesbury, South Barre, Southbridge, South Hadley, Southampton, South Lee, Southwick, Spencer, Springfield, Stockbridge, Sturbridge, Sunderland, Templeton, Thorndike, Three Rivers, Tolland, Turners Falls, Tyringham, Wales, Ware, Warren, Warwick, Washington, Webster, Wendell, West Brookfield, Westfield, Westhampton, West Springfield, West Stockbridge, West Warren, Whatley, Wheelwright, Wilbraham, Williamsburg, Williamstown, Windsor, Woronoco, and Worthington)
600 Washington St., Boston, MA 02111
Cescia Derderian, Regl. Dir., (617) 348-8500; fax: (617) 727-0166

Athol Charlene Brown, Dir., 491 Main St., Athol, MA 01331—(508) 249-3242; fax: (508) 249-4618

Greenfield James Greenleaf, Dir., 1 Arch Place, Suite 2A, 2nd Fl., Greenfield, MA 01301—(413) 772-3400; fax: (413) 774-5266

Holyoke Donald Pijar, Dir., 72–100 Front St., Holyoke, MA 01040—(413) 552-5400; fax: (413) 784-1050

North Adams Chris Meehan, Dir., Berkshire Plaza, 37 Main St., North Adams, MA 02147—(413) 664-9951; fax: (413) 664-9274

Northampton John Thompson, Dir., 15 Straw Ave., Northampton, MA 01060—(413) 586-3600; fax: (413) 784-1048

Pittsfield Charles Garivaltis, Dir., 46 Summer St., Pittsfield, MA 01201—(413) 499-3250; fax: (413) 448-2466

Southbridge John Saad, Dir., 79 North St., Southbridge, MA 01550—(508) 764-4351; fax: (508) 765-0740

Springfield State Florence Webb, Dir., 310 State St., Springfield, MA 01105—(413) 781-7670; fax: (413) 784-1049

Springfield Liberty Luis-Orlando Isaza, Dir., 95 Liberty St., Springfield, MA 01103—(413) 784-1400; fax: (413) 784-1044

Westfield Leonard Provost, Dir., 125 North Elm St., Westfield, MA 01085—(413) 568-8913; fax: (413) 784-1047

Department of Social Services—Area Offices

CA/N, CW, SF
Hours of service: Mon.–Wed. and Fri. 8:45 AM to 5:00 PM; Thurs. 8:45 AM to 8:00 PM

ARLINGTON (Belmont, Needham, Newton, Waltham, Watertown, Wellesley, and Weston)
30 Mystic St., Arlington, MA 02174
Ken Pontes, Area Dir., (781) 643-4737; fax: (781) 646-5172

ATTLEBORO (Attleboro, Berkley, Canton, Dedham, Dighton, Foxborough, Lakeville, Mansfield, Medfield, Middleboro, Millis, Norfolk, North Attleboro, Norton, Norwood, Plainville, Raynham, Rehoboth, Seekonk, Sharon, Taunton, Walpole, Westwood, and Wrentham)
67 Mechanic St., Attleboro, MA 02703
Martin Kenney, Area Dir., (508) 431-9500; fax: (508) 226-6706

BROCKTON (Abington, Avon, Bridgewater, Brockton, East Bridgewater, Easton, Holbrook, Rockland, Stoughton, and Whitman)
143 Main St., Brockton, MA 02401
Doreen Jackson, Area Dir., (508) 584-0980; fax: (508) 559-7695

CAMBRIDGE/SOMERVILLE (Cambridge and Somerville)
810 Memorial Dr., Cambridge, MA 02139
Richard Ho, Area Dir., (617) 868-1400; fax: (617) 354-0243

CAPE COD AND ISLANDS/PLYMOUTH (Barnstable, Bourne, Brewster, Chatham, Chilmark, Dennis, Eastham, Edgartown, Falmouth, Gay Head, Harwich, Hyannis, Mashpee, Nantucket, Oak Bluffs, Orleans, Provincetown, Sandwich, Tisbury, Truro, Wellfleet, West Tisbury, and Yarmouth)
32 Commercial St., South Yarmouth, MA 02664
Steve Ryan, Area Dir., (508) 394-1325; fax: (508) 394-4356

Plymouth (Carver, Duxbury, Halifax, Hanover, Hanson, Kingston, Marshfield, Pembroke, Plymouth, and Plympton)
61 Industrial Park Rd., Plymouth, MA 02360
Michele Mason, Site Dir., (508) 732-6200; fax: (508) 747-1239

COASTAL (Braintree, Cohasset, Hingham, Hull, Milton, Norwell, Quincy, Randolph, Scituate, South Weymouth, and Weymouth)
541 Main St., South Weymouth, MA 02190
J. Madigan, Area Dir., (781) 331-6600; fax: (781) 337-4587

DIMOCK STREET (Allston, Brighton, Brookline, Jamaica Plain, Fenway, Mission Hill, parts of Back Bay, Roxbury, and parts of the South End)
30 Dimock St., Roxbury, MA 02119
Bruce Heller, Area Dir., (617) 989-2800; fax: (617) 445-9147

FALL RIVER (Fall River, Freetown, Somerset, Swansea, and Westport)
1567 North Main St., Fall River, MA 02720
Sandra Fitzsimmons, Area Dir., (508) 672-7044; fax: (508) 672-5404

Department of Social Services Area Offices—*Continued*

FITCHBURG (Ashburnham, Ashby, Ayer, Barre, Berlin, Bolton, Boylston, Clinton, Fitchburg, Gardner, Groton, Hardwick, Harvard, Holden, Hubbardston, Lancaster, Leominster, Lunenburg, New Braintree, Oakham, Paxton, Pepperell, Princeton, Rutland, Shirley, Sterling, Templeton, Townsend, West Boylston, Westminster, and Winchendon)
76 Summer St., Rm. 210, Fitchburg, MA 01420
Olga Roche, Area Dir., (978) 345-2101; fax: (978) 342-5062

FRAMINGHAM (Acton, Ashland, Bedford, Boxborough, Carlisle, Concord, Dover, Framingham, Holliston, Hopkinton, Lincoln, Littleton, Maynard, Natick, Sherborn, Sudbury, Stow, and Wayland)
63 Fountain St., Framingham, MA 01701
Judy Abrahams, Area Dir., (508) 424-0100; fax: (508) 872-8340

GREENFIELD (Amherst, Ashfield, Athol, Bernardston, Buckland, Charlemont, Chesterfield, Colrain, Cummington, Deerfield, Easthampton, Erving, Gill, Goshen, Greenfield, Hadley, Hatfield, Hawley, Heath, Leverett, Leyden, Middlefield, Montague, New Salem, Northampton, Northfield, Orange, Pelham, Petersham, Phillipston, Plainfield, Rowe, Royalston, Shelburne, Shutesbury, Sunderland, Warwick, Wendell, Westhampton, Whately, Williamsburg, and Worthington)
1 Arch Pl., 1st Fl., Greenfield, MA 01301
Paula Tucker, Area Dir., (413) 775-5000; fax: (413) 773-5773

Northampton Social Service Center
23 Service Center Rd., Northampton, MA 01060
Paula Tucker, Area Dir., (413) 584-1698; fax: (413) 586-6776

HARBOR (Beacon Hill, Charlestown, East Boston, North End, parts of South End, West End, and Winthrop)
151 Everett Ave., 3rd Fl., Chelsea, MA 02150
Ruth McDermott, Area Dir., (617) 660-3400; fax: (617) 884-0215

New Chardon Street Shelter
41 New Chardon St., Boston, MA 02114
Pamela Forte, Dir., (617) 523-2337; fax: (617) 723-7486

HAVERHILL/CAPE ANN (Amesbury, Beverly, Boxford, Danvers, Essex, Georgetown, Gloucester, Groveland, Hamilton, Haverhill, Ipswich, Manchester, Marblehead, Merrimac, Middleton, Newbury, Newburyport, Peabody, Rockport, Rowley, Salem, Salisbury, Topsfield, Wenham, and West Newbury)
200 Main St., Haverhill, MA 01830
Jacquie Gervais, Site Dir., (978) 373-3913; fax: (978) 825-9091

Cape Ann Social Service Center (Beverly, Essex, Gloucester, Hamilton, Ipswich, Manchester, Rockport, Topsfield, and Wenham)
45 Congress St., Bldg. 4, Salem, MA 01970
Betty Rodger, Area Dir., (978) 825-3800; fax: (978) 825-9091

HOLYOKE (Agawam, Belchertown, Bandford, Bondville, Chester, Chicopee, Feedinghills, Granby, Granville, Holyoke, Huntington, Ludlow, Monson, Montgomery, Palmer, Russell, South Hadley, Southampton, Southwick, Thorndike, Three Rivers, Tolland, Ware, Westfield, and West Springfield)
261 High St., Holyoke, MA 01040
Ellen Patashnick, Area Dir., (413) 493-2600; fax: (413) 533-9355

LAWRENCE (Andover, Lawrence, Methuen, and North Andover)
11 Lawrence St., 4th Fl., Lawrence, MA 01840
Luz Cassano-Parisien, Area Dir., (978) 685-8384; fax: (978) 683-7455

LOWELL (Billerica, Chelmsford, Dracut, Dunstable, Lowell, Tewksbury, Tyngsborough, and Westford)
33 East Merrimack St., Lowell, MA 01852
Gail Medeiros, Area Dir., (978) 275-6800; fax: (978) 452-5896

LYNN (Lynn, Lynnfield, Nahant, Saugus, and Swampscott)
20 Wheeler St., Lynn, MA 01902
John York, Area Dir., (781) 596-0200; fax: (781) 592-3380

MALDEN (Everett, Malden, Medford, Melrose, North Reading, Reading, Stoneham, and Wakefield)
22 Pleasant St., Malden, MA 02148
Peter Evers, Area Dir., (781) 388-7100; fax: (781) 324-2209

MORTON STREET (Hyde Park, Mattapan, Roslindale, West Roxbury, and parts of Southern Dorchester)
123 Morton St., Jamaica Plain, MA 02130
Rudy Adams, Area Dir., (617) 971-2500; fax: (617) 524-5296

NEW BEDFORD (Acushnet, Dartmouth, Fairhaven, Gosnold, Marion, Mattapoisett, New Bedford, Rochester, and Wareham)
100 North Front St., New Bedford, MA 02740
Randall Whittle, Area Dir., (508) 910-1000; fax: (508) 990-7321

PARK STREET (Chinatown, Harbor Islands, parts of Northern Dorchester, South Boston)
The Esquire Bldg., 50 Park St., Dorchester, MA 02122
Bill Brown, Area Dir., (617) 882-4700; fax: (617) 282-1019

PITTSFIELD (Adams, Alford, Becket, Cheshire, Clarksburg, Dalton, Egremont, Florida, Great Barrington, Hancock, Hinsdale, Lanesboro, Lee, Lenox, Monroe, Monterey, Mount Washington, New Ashford, New Marlboro, North Adams, Otis, Peru, Pittsfield, Richmond, Sandisfield, Savoy, Sheffield, Stockbridge, Tyringham, Washington, West Stockbridge, Williamstown, and Windsor)
Dunham Mall, 90 North St., Pittsfield, MA 01201
Raymond Burke, Area Dir., (413) 499-7370; fax: (413) 445-4507

Department of Social Services Area Offices—*Continued*

SOUTH CENTRAL/BLACKSTONE VALLEY (Auburn, Brimfield, Brookfield, Charlton, Dudley, East Brookfield, Holland, Leicester, North Brookfield, Oxford, Southbridge, Spencer, Sturbridge, Wales, Warren, Webster, and West Brookfield)
185 Church St., Whitinsville, MA 01588
Diane Hendricken, Area Dir., (508) 234-6213; fax: (508) 234-4110

SPRINGFIELD (East Longmeadow, Hampden, Longmeadow, Springfield, and Wilbraham)
1537 Main St., 4th Fl., Springfield, MA 01103
Arlene Smith, Area Dir., (413) 452-3200; fax: (413) 739-5851

WILLIAM E. WARREN CENTER (parts of Dorchester, Roxbury, and South End)
38 Wareham St., Boston, MA 02118
Corinne Contarino, Area Dir., (617) 423-0285; fax: (617) 423-0599

WORCESTER (Worcester)
340 Main St., Suite 525, Worcester, MA 01608
Suzanne Hannigan, Area Dir., (508) 929-2000; fax: (508) 754-9803

Key to Cities

over 60,000 population

City: Region
Boston: Eastern
Brockton: Southern
Cambridge: Eastern
Fall River: Southern
Framingham: Southern
Lawrence: Northern
Lowell: Northern

City: Region
Lynn: Northern
New Bedford: Southern
Newton: Northern
Quincy: Eastern
Somerville: Eastern
Springfield: Western
Worcester: Northern

Michigan

John M. Engler (R) Gov., PO Box 30013, Lansing, MI 48909—(517) 373-3400

WASHINGTON OFFICE: LeAnne Redick, Dir., 444 North Capitol St., Suite 411, Washington, DC 20001—(202) 624-5840;
fax: (202) 624-5841

MICHIGAN AGENCIES LISTED
ON THE FOLLOWING PAGES:

FAMILY INDEPENDENCE AGENCY

DEPARTMENT OF COMMUNITY HEALTH

RELATED STATE AGENCIES. Department of the Attorney General; Department of Corrections; State Board of Education; Veterans Trust Fund; Department of Civil Service; Department of Consumer and Industry Services; Michigan Jobs Commission

FAMILY INDEPENDENCE AGENCY—ZONE OFFICES

FAMILY INDEPENDENCE AGENCY—COUNTY OFFICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Service and assistance programs are administered by the Michigan Family Independence Agency through its 83 county offices, supervised by four zone offices and four divisions in Wayne County supervising 34 district offices. The programs are federal-state funded except for state disability assistance, medical programs, and emergency relief, which are state-funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Family Independence Agency.

Assistance and Services

Assistance programs are the Family Independence Program, Michigan's Temporary Assistance for Needy Families (TANF) program; Food Stamps (FS); and the Low-Income Home Energy Assistance Program (LIHEAP).

Social services include child welfare services (CA/N, CW), foster care/adoption assistance (FC/AA), services to families (SF), services to adults (SA), family preservation and support services (FP/FS), and a broad range of other services for TANF and SSI recipients and other persons who are eligible on the basis of low income under the annual social services plan. Services under the Social Services Block Grant (SSBG) include protective services for children and adults (CPS, APS), information and referral services, day-care services, home- and money-management services, adoption, placement services for children and adults, Work First, housing improvement, transportation, socialization and homemaker services, individual and family counseling, mental health treatment and rehabilitation services, family planning, health-related services; blind services (BS); and the Community Services Block Grant (CSBG). In addition, the department operates residential service programs for youths that include emergency shelter, group homes, halfway houses, youth camps, and training schools (YA, Y-PRO).

The Department of Community Health is responsible for Medicaid (MAP) for the medically indigent; the Children's Health Insurance Program (CHIP); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation programs (MR); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Community Health Centers (CHC) Program; and the Preventive Health Services Block Grant (PHSBG).

Related state agencies are responsible for the correctional program for adults (CP), including probation and parole (PRO, PAR); vocational rehabilitation (VR); employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); state veterans services (VET); and services to the aging (OA).

Where to Write

Client Inquiries

Client inquiries should be addressed to:

Director
Inquiries and Concerns Unit
Office of Communications
Family Independence Agency
PO Box 30037
Lansing, MI 48909
tel: (517) 373-2035; fax: (517) 335-6235

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** should be addressed in duplicate to:

Cherie Swain, Director
Office of Program Coordination
Family Independence Services Administration
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed in duplicate to:

Federal Liaison and Policy Advisor
Family Independence Agency
235 South Grand Ave.
Lansing, MI 48909

Requests for general information regarding **service programs for adults, children, and youths and eligibility requirements** should be sent in duplicate to:

James Beougher, Director
Child and Family Services
Family Independence Services Administration
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Michigan who are receiving assistance from other states** should be addressed in duplicate to the appropriate county office of the Family Independence Agency. If the county is not known, address inquiries in duplicate to:

Director
Inquiry and Concerns Unit
Office of Communications
Family Independence Agency
PO Box 30037
Lansing, MI 48909
tel: (517) 373-2035; fax: (517) 335-6235

Checks for assistance from other states for recipients living in Michigan should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Wallace Dutkowski, Director
Office of Child Support
Family Independence Services Administration
Family Independence Agency
PO Box 30478
Lansing, MI 48909-7978

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

James Newsom, Director
Office of Affirmative Action
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Children

Inquiries regarding **child protective services, child abuse and neglect cases, foster care,** and **adoptions within Michigan** should be addressed in duplicate to:

James Beougher, Director
Child and Family Services
Family Independence Services Administration
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Correspondence relating to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** and information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Bryan Stewart, Interstate Compact Services
Child and Family Services
Family Independence Services Administration
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Inquiries concerning the **licensing of child day-care centers and day-care homes** should be addressed in duplicate to:

Ted deWolf, Director
Child Day Care Licensing
Bureau of Regulatory Services
Department of Consumer and Industry Services
PO Box 30650
Lansing, MI 48909-8150

Inquiries concerning the **licensing of child welfare agencies, institutions, summer residential camps, and foster family homes** should be sent to:

Robert Cable, Acting Director
Child Welfare Licensing
Bureau of Regulatory Services
Department of Consumer and Industry Services
PO Box 30650
Lansing, MI 48909-8150

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Paul Nelson, Director
Child Day Care Division
Family Independence Services Administration
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Community Living, Children, and Families
Department of Community Health
Baker-Olin West, 2nd Fl.
3423 North Martin Luther King Jr. Blvd.
Lansing, MI 48909

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Robert D. Cecil, Director
Office of Adult Services
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Correspondence related to the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Walter S. Wheeler III, Director
Bureau of Health Systems
Department of Consumer and Industry Services
PO Box 30195
Lansing, MI 48909

Health/Mental Health

Inquiries regarding **Medicaid eligibility criteria, services provided under Medicaid, and Medicaid claims** should be addressed to:

Medical Services Administration
Department of Community Health
400 South Pine St.
PO Box 30479
Lansing, MI 48909

Inquiries regarding **Medicaid recipient eligibility** should be sent in duplicate to the appropriate county department of social services.

Requests for information on the **licensing of hospitals, nursing homes,** and **related health facilities** should be sent in duplicate to:

Walter S. Wheeler III, Director
Bureau of Health Systems
Department of Consumer and Industry Services
PO Box 30195
Lansing, MI 48909

Inquiries regarding the **licensing of adult foster care homes and facilities** should be addressed to:

Irma Zuckerberg, Acting Director
Adult Foster Care Licensing
Bureau of Regulatory Services
Department of Consumer and Industry Services
PO Box 30650
Lansing, MI 48909-8150

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Cheryl Thelen, Interstate Compact Coordinator
Department of Community Health
Baker-Olin West Bldg.
3423 North Martin Luther King Jr. Blvd.
Lansing, MI 48909

Communications regarding **state-operated mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Curt Bunte, Director
Division of Hospitals and Centers
Bureau of Community and Hospital Services
Department of Community Health
Lewis Cass Bldg.
320 South Walnut St.
Lansing, MI 48913

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Department of Corrections
PO Box 30003
Lansing, MI 48909-7503

Inquiries regarding **adult probation** should be addressed in duplicate to:

Field Operations Administration
Department of Corrections
PO Box 30003
Lansing, MI 48909-7503

Inquiries regarding **adult parole** should be addressed in duplicate to:

Parole Board
Department of Corrections
PO Box 30003
Lansing, MI 48909-7503

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile probation** should be sent in duplicate to:

Larry Miesner, Director
Office of Juvenile Justice
Family Independence Agency
PO Box 30037
Lansing, MI 48909

Correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Bryan Stewart
Interstate Compact on Juveniles
Family Independence Services Administration
Family Independence Agency
PO Box 30037
Lansing, MI 48909

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth (since 1867), **death, marriage, and divorce** (since 1897) **records** are maintained by the Department of Community Health. Certified copies, including a three-year search, cost $13. All fees must accompany the order and are payable to the state of Michigan. Address inquiries to:

Division for Vital Records and Health Statistics
Department of Community Health
3423 North Martin Luther King Jr. Blvd.
PO Box 30195
Lansing, MI 48909
tel: (800) 361-6374; (517) 335-8656 (recording);
expedited, emergency requests: (517) 335-8676;
(800) 669-8310 (credit card orders)
http://www.mdch.state.mi.us/pha/osr

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Department of Civil Service
PO Box 30002
Lansing, MI 48909

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Paul Nelson, Director, Child Day Care Division, Family Independence Services Administration, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 335-6183; fax: (517) 335-7771; e-mail: nelsonP3@state.mi.us

Children's Health Insurance Program. Kathleen Tobin, Director, Actuarial and Payment Services Bureau, Medical Services Administration, Department of Community Health, PO Box 30479, Lansing, MI 48909—(517) 335-5100; fax: (517) 335-5007; e-mail: tobink1@state.mi.us

Food Stamp Work/Employment and Training. Lynda Crandall, Director, Family Independence Services Administration, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 335-3094; fax: (517) 335-7771; e-mail: crandalll@state.mi.us

Fraud and Abuse Investigation. Richard O'Herron, Director, Office of Inspector General, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 373-8485

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Virginia Harmon, Deputy Director, Community Living, Children, and Families, Department of Community Health, Baker-Olin West Bldg., 2nd Fl., 3423 North Martin Luther King Jr. Blvd., Lansing, MI 48909—(517) 335-9371; fax: (517) 335-8560; e-mail: harmon@state.mi.us

Immigration Issues. Alan Durkee, Director, Office of Financial Assistance Programs, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 373-2535

Information Systems. Dawn Shattuck, Chief Information Officer, Information Technology Services, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 241-9041; fax: (517) 241-7613; e-mail: shattuckd@state.mi.us

Legal Matters. Director, Bureau of Legal Affairs, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 373-2082

Public Information. Karen S. Smith, Director, Office of Communications, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 373-7394; e-mail: smithk@state.mi.us

Research and Statistics. Charles Overbey, Director, Policy Analysis and Program Evaluation, Administration for Budget, Analysis, and Financial Management, (517) 373-6830; Director, Data-Reporting Division, Office of Financial Services, (517) 373-2005—Family Independence Agency, PO Box 30037, Lansing, MI 48909

Staff Development. Director, Office of Training and Staff Development, Family Independence Services Administration, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 335-4506

Substance Abuse. William Allen, Deputy Director, Mental Health and Substance Abuse Services, Department of Community Health, 320 Walnut St., Lansing, MI 48913—(517) 335-0196; fax: (517) 335-3090; e-mail: allen@state.mi.us

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Montmorency Cindy Pushman, Act. Dir., PO Box 427, Atlanta, MI 49709—(517) 785-4218

Muskegon Janeane Morrissey, Dir., 2700 Baker St., Muskegon Heights, MI 49444—(616) 733-3700

Newaygo James McCormick, Dir., 1018 Newell St., White Cloud, MI 49349—(616) 689-5500

Oakland Gerald Hall, Dir., Stoneridge and East, Suite 200, 2100 North Woodward Ave., Bloomfield Hills, MI 48304-2263—(248) 975-4804

Oceana Velvet Savage, Dir., 535 Russell Rd., Hart, MI 49420—(616) 873-7251

Ogemaw Jim Beach, Act. Dir., 444 East Houghton Ave., West Branch, MI 48661—(517) 345-5135

Ontonagon Dale MacDonald, Dir., 730 South Seventh St., Ontonagon, MI 49953—(906) 884-4951

Osceola Stephen Smith, Dir., 220 East Church St., Reed City, MI 49677—(616) 832-4100

Oscoda Cindy Pushman, Act. Dir., 200 West Fifth St., Mio, MI 48647—(517) 826-4000

Otsego Kim Wright, Act. Dir., 800 Livingston Blvd., Gaylord, MI 49735—(517) 732-1702

Ottawa Loren Snippe, Dir., 12265 James St., Suite 100, Holland, MI 49424—(616) 394-7200

Presque Isle Robert Roberge, Dir., 1242 West Third St., Rogers City, MI 49779—(517) 734-2108

Roscommon Walter Kaniszewski, Dir., 111 West Union, Roscommon, MI 48653—(517) 275-5107

Saginaw Walter Kwiatowski, Dir., 411 Genesee St., Saginaw, MI 48605—(517) 758-1500

Saint Clair James Nunnold, Dir., 3111 Electric Ave., Port Huron, MI 48060-5017—(810) 984-7500

Saint Joseph Chris Kadulski, Dir., 615 East Main, Centreville, MI 49032—(616) 467-1200

Sanilac Joseph Rotger, Dir., 515 South Sandusky Rd., Sandusky, MI 48471—(810) 648-4420

Schoolcraft Robyn Loviska, Dir., 300 Walnut St., Rm. 170, Manistique, MI 49854—(906) 341-2114

Shiawassee Paula Clark, Dir., 1975 West Main St., Suite 1, Owosso, MI 48867—(517) 725-3200

Tuscola Thomas Dillon, Dir., 1365 Cleaver Rd., Caro, MI 48723—(517) 673-9100

Van Buren Marc Delmariani, Dir., PO Box 7, CR-681, Hartford, MI 49057—(616) 621-2800

Washtenaw Patricia Hammond, Dir., 22 Center St., Ypsilanti, MI 48198—(734) 481-2000

Family Independence Agency
County Offices—*Continued*

Wayne Sam Chambers, Dir., State Plaza Bldg., Suite 900, 1200 Sixth St., Detroit, MI 48226—(313) 256-1022
Wexford Thomas Schwarz, Dir., 10641 West Watergate, Cadillac, MI 49601—(616) 779-4550

Key to Cities

over 30,000 population

City: County
Allen Park: Wayne
Ann Arbor: Washtenaw
Battle Creek: Calhoun
Bay City: Bay
Dearborn: Wayne
Dearborn Heights: Wayne
Detroit: Wayne
East Lansing: Ingham
Eastpointe: Macomb
Farmington Hills: Oakland
Flint: Genesee
Garden City: Wayne
Grand Rapids: Kent
Inkster: Wayne
Jackson: Jackson
Kalamazoo: Kalamazoo
Kentwood: Kent
Lansing: Ingham
Lincoln Park: Wayne
Livonia: Wayne
Madison Heights: Oakland
Meridian: Ingham

City: County
Midland: Midland
Muskegon: Muskegon
Novi: Oakland
Oak Park: Oakland
Pontiac: Oakland
Portage: Kalamazoo
Port Huron: Saint Clair
Rochester Hills: Oakland
Roseville: Macomb
Royal Oak: Oakland
Saginaw: Saginaw
Saint Clair Shores: Macomb
Southfield: Oakland
Southgate: Wayne
Sterling Heights: Macomb
Taylor: Wayne
Troy: Oakland
Warren: Macomb
Westland: Wayne
Wyandotte: Wayne
Wyoming: Kent

Minnesota

Arne H. Carlson (R) Gov., 130 State Capitol, 75 Constitution Ave., Saint·Paul, MN 55155—(612) 296-3391

WASHINGTON OFFICE: Alison Burns, Dir., 400 North Capitol St., Suite 365, Washington, DC 20001—(202) 624-5308; fax: (202) 624-5425

MINNESOTA AGENCIES LISTED
ON THE FOLLOWING PAGES:

DEPARTMENT OF HUMAN SERVICES

RELATED STATE AGENCIES. Department of Corrections; Department of Economic Security; Department of Children, Families, and Learning; Department of Health; Department of Veterans Affairs; Department of Employee Relations

COUNTY DEPARTMENTS OF HUMAN SERVICES

NOTE: Program and title abbreviations are listed on page 4

Administration of Human Services

Assistance programs are supervised by the Minnesota Department of Human Services and administered by the county departments of human services. Service programs are supervised by the Minnesota Department of Human Services and administered by county social services and human services departments. Local administration of all programs is under the direction of the county boards of commissioners. Programs are federal-state-county funded.

Both the mandatory and the optional state supplements to the Supplemental Security Income Program (SSI/S) are state supervised and locally administered.

General assistance (GA) is state-county funded and administered by the county departments.

Assistance and Services

Economic and Community Support Strategies supervises Temporary Assistance for Needy Families (TANF)—the Minnesota Family Investment Program, diversionary assistance, emergency assistance, GA, Food Stamps (FS), and supplemental aid. The Families with Children Division; the Child Support Enforcement Division; the Program Assessment and Integrity Division; the MAXIS Division; the Adult Supports Division; and Deaf and Hard of Hearing Services report to the assistant commissioner of Economic and Community Support Strategies. Health and Continuing Care Strategies supervises medical care; Medicaid (MAP) for the medically indigent; the Children's Health Insurance Program (CHIP); Early and Periodic Screening, Diagnosis, and Treatment; SSI/S; mental retardation programs (MR); and services under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG).

Aging Initiative: Project 2030 supervises rate-setting and audits for nursing facilities serving mostly frail elderly persons and intermediate-care facilities for mentally retarded persons, the state's elderly waiver, the state-funded alternative care program, group residential housing, adult foster care and adult protective services (APS), social services for the elderly, and Minnesota Senior Health Options (OA, SA).

Child welfare services (CW, CA/N); the Interstate Compacts for the Placement of Children, Adoption and Medical Assistance, and Juveniles (ICPC, ICAMA, ICJ); foster care/adoption assistance (FC/AA); services to families (SF); family preservation and support services (FP/FS); children's mental health services; ADAMHBG; and community services, including services under SSBG, are supervised by the Children's Initiative.

Related state agencies have responsibility for the correctional program for adults and youth (CP, ICSPP, YA), including parole and probation (PAR, PRO, Y-PAR, Y-PRO); vocational rehabilitation (VR); vocational rehabilitation and services to the blind (VRB, BS); employment services (ES); unemployment insurance (UC); the Low-Income Home Energy Assistance Program (LIHEAP); the Community Services Block Grant (CSBG); the Preventive Health Services Block Grant (PHSBG); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); and state veterans services (VET).

Where to Write

Client Inquiries

Client inquiries should be addressed in duplicate to the appropriate county Department of Human Services.

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families** and **assistance programs and eligibility requirements** should be addressed in duplicate to:

Ann Sessoms, Director
Families with Children Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3834

Requests for general information regarding **social service programs and eligibility requirements** should be addressed in duplicate to:

Gwen Wildermuth, Director
Community Services Division
Department of Human Services
Human Services Bldg.
444 Lafayette Rd.
Saint Paul, MN 55155-3839

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Minnesota who are receiving assistance from other states** should be addressed to the appropriate county Department of Human Services. The Department of Human Services will not act as a forwarding center.

Checks for assistance from other states for recipients living in Minnesota should be mailed directly to the recipient.

Communications regarding the **location of absent parents** and the **Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Laura Kadwell, Director
Child Support Enforcement Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3846

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Mary Jean Anderson, Director
Equal Opportunity, Affirmative Action, and Civil Rights
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3812

Children

Inquiries regarding **children's services** should be addressed to:

Erin Sullivan Sutton, Director
Family and Children's Services Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3832

Inquiries regarding **child abuse and neglect cases** should be addressed to the appropriate county Department of Human Services. Specific questions regarding **child protective services** and **child abuse law or policy** should be addressed to:

Dorothy Renstrom, Supervisor
Family and Children's Services Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3832

Inquiries concerning **adoptions within Minnesota** and correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Bob DeNardo, Supervisor
Adoption and Guardianship
Family and Children's Services Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3831

Correspondence related to the **Interstate Compact on the Placement of Children** should be addressed in triplicate to:

Julie Fredlund, Deputy Compact Administrator
Family and Children's Services Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3832

Inquiries concerning the **licensing of residential and nonresidential child-care programs** should be addressed to:

Jerry Kerber, Director
Licensing Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3842

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Office of Child Care
Department of Children, Families, and Learning
Capitol Square Bldg.
550 Cedar St.
Saint Paul, MN 55101-2273

Information on requests for **custody studies in divorce cases** should be addressed in duplicate to the appropriate county court.

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Steve Larson, Director
Community Supports for Minnesotans with Disabilities
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3857

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

James Varpness, Director
Aging and Adult Services Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3843

Inquiries regarding **adult/elder protective services** should be sent to:

Thom Campbell, Adult Protection Consultant
Aging and Adult Services Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3843

For client inquiries, the **state ombudsman for long-term care** is:

Sharon Zoesch
Office of Ombudsman for Older Minnesotans
Aging and Adult Services Division
Department of Human Services
85 East Seventh Pl., Suite 280
Saint Paul, MN 55101

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Carol Hirschfeld
Survey and Compliance Section
Division of Facility and Provider Compliance
Department of Health
393 North Dunlap St.
Saint Paul, MN 55164-0900

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Eligibility
Kathleen Henry, Director
Health Care for Families and Children
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3848

MinnesotaCare
Mary Jo Ahlgren, Acting Manager
MinnesotaCare Enrollment and Operations
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3829

Inquiries regarding **services to people with disabilities** should be sent to:

Shirley Patterson, Director
Continuing Care for Persons with Disabilities
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3848

Inquiries regarding **Medicaid covered services (except long-term care) and prepaid Medicaid services or programs** should be sent to:

James A. Chase, Director
Purchasing and Service Delivery
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3853

Inquiries regarding **Medicaid provider enrollment, education, and information** should be sent to:

Susan Lapakko, Director
Customer Services
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3827

Inquiries regarding **Medicaid claims, the EDI Project, drug rebates, or third-party liability** should be addressed in duplicate to:

Larry Woods, Director
Health Care Operations Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3849

Inquiries regarding **quality assurance for Medicaid prepaid health plans, performance measurement, Medicaid HEDIS, or surveillance and utilization review** should be addressed to:

Mary B. Kennedy, Medicaid Director
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3865

Inquiries regarding **MMIS II** should be sent to:

Maggie O'Groske, Director
Medicaid Management Systems Policy Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3849 *or*

Dan Schivone, Director
Medicaid Management Systems Development Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3855

Inquiries regarding **long-term care facilities** should be sent to:

Lisa Rotegard, Acting Director
Continuing Care for the Elderly Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3844

Inquiries regarding **home- and community-based services** should be sent to:

Robert F. Meyer, Supervisor
Home- and Community-Based Services Operations
Community Supports for Minnesotans with Disabilities
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3857

Inquiries regarding **long-term care audits** should be sent to:

Greg TaBelle, Manager
Audits Section
Continuing Care for the Elderly Division
Department of Human Services
444 Pine St.
Saint Paul, MN 55155-3836

Inquiries regarding **appeals of long-term care rates, hospital inservice medical necessity appeals, and other provider appeals** should be sent to:

Diane Krueger, Acting Director
Provider Appeals Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3841

Inquiries regarding **drug abuse and chemical dependency programs** should be addressed to:

Cynthia Turnure, PhD, Director
Chemical Dependency Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3823

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Linda Sutherland, Director
Division of Facility and Provider Compliance
Department of Health
393 North Dunlap St.
Saint Paul, MN 55164-0900

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Bonnie Lee, Coordinator, Legal Issues
State-Operated Services Support
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3826

Communications regarding **state-operated mental health residential facilities** should be addressed in duplicate to:

Frances Bly, Director
State-Operated Services Support
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3826

Communications regarding **community mental health clinics** and inquiries regarding **residence or social information about adults who are mentally ill** should be addressed in duplicate to:

Sharon Autio, Director
Mental Health Division
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3828

Inquiries regarding **programs for children who are mentally ill** should be sent to:

Janice Cooper, Director
Children's Mental Health
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3860

Inquiries regarding **state guardianship of mentally retarded persons** should be addressed in duplicate to:

Kathryn Finlayson, Director
Guardianship Office
Community Supports for Minnesotans with Disabilities
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3857

Inquiries regarding **mentally retarded persons** should be addressed to:

Steve Larson, Director
Community Supports for Minnesotans with Disabilities
Department of Human Services
444 Lafayette Rd.
Saint Paul, MN 55155-3857

Corrections

Requests for **residence and other social information about adult and juvenile inmates of penal and correctional institutions** should be sent in duplicate to:

Dennis Benson, Deputy Commissioner
Department of Corrections
300 Bigelow Bldg.
450 North Syndicate St.
Saint Paul, MN 55104

Inquiries regarding **adult and juvenile probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers and the Interstate Compact on Juveniles** should be addressed in duplicate to:

Deputy Compact Administrator
Department of Corrections
1450 Energy Park Dr., Suite 200
Saint Paul, MN 55108-5219

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth records (since 1900) and **death records** (since 1908) are maintained by the Department of Health. Verification of information for state and local government agencies costs $8. For others, certified copies of birth records cost $11, $5 for each additional copy. Certified copies of death records cost $8, $2 for each additional copy. Verifications of information cost $8. Address inquiries to:

Section of Vital Statistics
Department of Health
PO Box 9441
Minneapolis, MN 55440
tel: (612) 623-5120

Marriage and divorce records (since 1908, and earlier for some counties) are maintained by the district courts. Marriage records from 1958 to 1993 and divorce records from 1970 to 1991 are indexed by the Department of Health. All copies of records must be obtained from the county. The fee for verification of information on marriages and divorces varies among the districts. Certified copies of marriage records are $8; fees vary for certified copies of divorce records. Address inquiries to the court administrator in the county where the marriage occurred or in which the divorce was granted.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Department of Employee Relations
200 Centennial Bldg.
658 Cedar St.
Saint Paul, MN 55155

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Karen Carlson, Director, Early Childhood, Family, and Community Support, Department of Children, Families, and Learning, Capitol Square Bldg., 550 Cedar St., Saint Paul, MN 55101-2273—(612) 296-4059; fax: (612) 296-5890; e-mail: karen.carlson@state.mn.us

Children's Health Insurance Program. Ann Berg, Manager, Federal Relations, Health Care, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3853—(612) 296-0642; fax: (612) 297-3230; e-mail: ann.berg@state.mn.us

Food Stamp Work/Employment and Training. Mark Kleczewski, Planning Director, Adult Supports Division, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3837—(612) 297-4819; fax: (612) 215-1818; e-mail: mark.kleczewski@state.mn.us

Fraud and Abuse Investigation. *Eligibility.* Daniel Haley, Program Integrity Team, Program Assessment and Integrity Division, Economic and Community Support Strategies, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3845—(612) 296-4699; *Health Services.* Tom McKeever, Manager, Surveillance and Integrity Review, Performance Measurement and Quality Improvement, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3851—(612) 296-7852

Immigration Issues. Quy Dam, Supervisor, Refugee and Immigrant Services Section, Adult Supports Division, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3837—(612) 297-3210

Information Systems. Barbara Anderson, Chief Information Officer, Information and Technology Strategies, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3835—(612) 215-1363; fax: (612) 297-4698; e-mail: barb.anderson@state.mn.us

Legal Matters. Julie K. Harris, Assistant Attorney General, Legal Services, Department of Human Services, North Central Life Tower, 445 Minnesota St., Saint Paul, MN 55155—(612) 296-6628

Public Information. Terry Gunderson, Director, Communications, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155—(612) 296-4416; fax: (612) 296-5868; e-mail: terry.gunderson@state.mn.us

Research and Statistics. *Financial and Medical Programs.* George Hoffman, Director, Reports and Forecasts Division, Finance and Management Operations, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3838—(612) 296-6154; *Social Service Programs.* Gwen Wildermuth, Director, Community Services Division, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3839—(612) 296-0311; fax: (612) 297-1949

Staff Development. Martha Watson, Director, Human Resources Division, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3820—(612) 296-8067

Substance Abuse. Cynthia Turnure, PhD, Director, Chemical Dependency, Continuing Care for Persons with Disabilities, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3823—(612) 296-4610; fax: (612) 297-1862; e-mail: cindy.turnure@state.mn.us

Teen Pregnancy. Steve Vonderharr, Supervisor, Early Intervention and Services for Adolescents, Family and Children's Services Division, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3830—(612) 296-5324; fax: (612) 297-1949; e-mail: steve.vonderharr@state.mn.us

Welfare to Work. *Welfare-to-Work Grants Program and TANF welfare-to-work programs.* Steve Gies, Program Consultant, Families with Children, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155—(612) 297-1427; fax: (612) 297-5840; e-mail: steve.gies@state.mn.us; *job placement/job readiness programs.* Jack Weidenbach, Assistant Commissioner, Workforce Exchange Branch, Department of Economic Security, 390 North Robert St., Saint Paul, MN 55101—(612) 296-1692

Minnesota Department of Human Services

444 Lafayette Rd.
Saint Paul, MN 55155
tel: (612) 296-6117; fax: (612) 296-6244
http://www.dhs.state.mn.us

David S. Doth, Comm., (612) 296-2701; fax: (612) 296-5868
  Barbara Heck, Exec. Aide, (612) 296-7557
Thomas V. Moss, Dep. Comm., (612) 296-6993
  Janice Wryk, Admv. Asst., (612) 296-8178
Barbara Anderson, Chf. Info. Ofr., Info. and Technology Strategies, (612) 215-1363; (612) 297-4698; e-mail: barb.anderson@state.mn.us
EBT Johanna Berg, Dir., Electronic Benefits Transfer, (612) 296-0570
Terry Gunderson, Dir., Communications, (612) 296-4416; fax: (612) 296-5868; e-mail: terry.gunderson@state.mn.us

ADA EEO Equal Opportunity, Affirmative Action, and Civil Rights
Mary Jean Anderson, Dir., (612) 296-3510; fax: (612) 296-6244

Human Resources Division
Martha Watson, Dir., (612) 296-8067

County Relations
Darcy Miner, Dir., (612) 282-6489

Federal Reform
Ron Hook, Dir., (612) 297-7959

Tribal Relations
Vern LaPlante, Dir., (612) 296-4606

Legislation
Steve Barta, Dir., (612) 296-5685

Regulatory Reform
(Vacant), Dir., (612) 215-1356
  Licensing Info., (612) 296-4473

FINANCE AND MANAGEMENT OPERATIONS

Dennis W. Erickson, Asst. Comm., (612) 296-6635

Appeals and Regulations Division
Rae Bly, Dir., (612) 297-1489

Budget Analysis Division
Wes Kooistra, Dir., (612) 297-8051

Financial Management Division
Jon Darling, Dir., (612) 296-5733

Health Care Operations Division
Larry Woods, Dir., (612) 296-2719; fax: (612) 282-6744

  Benefit Recovery Section
  Jan Taylor, Supv., (612) 296-6964

  Claims Processing Section
  Pat Raschio, (612) 296-7856

  Performance Measurement and Quality Assurance Section
  Mary Poe, Supv., (612) 297-3211

Internal Audit Division
Dave Ehrhardt, Dir., (612) 282-9996

Management Services Division
Ronald J. Lang, Dir., (612) 296-3069

Reimbursement Division
Lori Mo, Dir., (612) 296-3763

Reports and Forecasts Division
George Hoffman, Dir., (612) 296-6154

Grants and Aids Project
Phil Brekken, Dir., (612) 296-4611

Medicaid Management Systems Development Division
Dan Schivone, Dir., (612) 296-3596

Medicaid Management Systems Policy Division
Maggie O'Groske, Dir., (612) 297-5425

Provider Appeals Division
Diane Krueger, Act. Dir., (612) 296-5572

CONTINUING CARE

Elaine J. Timmer, Asst. Comm., (612) 296-2710; fax: (612) 297-1539

Continuing Care for Persons with Disabilities
Shirley Patterson, Dir., (612) 296-9169; fax: (612) 282-9922
James R. Huber, Dep. Dir., (612) 297-4984; fax: (612) 282-9922

  Demonstration Projects for People with Disabilities
  Kathleen Schuler, Mgr., (612) 297-4668

  HIV/AIDS Office
  Lori Lippert, Coord., (612) 296-5611

ADAMHBG Chemical Dependency Division
  Cynthia Turnure, PhD, Dir., (612) 296-4610; fax: (612) 297-1862; e-mail: cindy.turnure@state.mn.us

MR Community Supports for Minnesotans with Disabilities
  Steve Larson, Dir., (612) 297-7183; fax: (612) 297-4692
  Laura Doyle, Dep. Dir., (612) 296-0307; fax: (612) 297-4692
  Marge Scudder Brehan, Supv., Consumer and Family Support, (612) 296-2274; fax: (612) 296-9797
  Kathryn Finalyson, Dir., Guardianship Office, (612) 296-2168; fax: (612) 297-4692
  Robert F. Meyer, Supv., Home- and Community-Based Srvs. Operations, (612) 297-0307; fax: (612) 297-4692
  Pamela Erkel, Supv., Provider Support, (612) 296-1551
  Sharyl Helgeson, Supv., Traumatic Brain Injury Prgm. and Waiver, (612) 297-7183

ADAMHBG Mental Health Division
  Sharon Autio, Dir., (612) 297-3510; fax: (612) 296-7731

  State-Operated Services Support
  Frances Bly, Dir., (612) 297-3647; fax: (612) 297-1539

Department of Human Services—*Continued*

ICMH Bonnie Lee, Coord., Legal Issues, (612) 296-6918

Alan Q. Radke, MD, MPH, Med. Dir., (612) 296-6193

MAP SSI/S **HEALTH CARE**

Mary B. Kennedy, Asst. Comm./Medicaid Dir., (612) 282-9921; fax: (612) 297-3230

CHIP Ann Berg, Mgr., Federal Relations, (612) 296-0642; fax: (612) 297-3230; e-mail: ann.berg@state.mn.us

Jane Wilcox Hardwick, Mgr., Waivers and Tribal Relations, (612) 296-7429; fax: (612) 297-3230

Office of Budget/Finance

Scott Leitz, Dir., (612) 282-2622; fax: (612) 297-3230

Health Care for Families and Children

Kathleen Henry, Dir., (612) 296-8818; fax: (612) 282-9922

Eligibility for Disabled and Elderly Persons

Nina Rosefelt, Supv., (612) 296-0387

Families/Children Policy Team

Nina Rosefelt, Supv., (612) 297-7221

MinnesotaCare Enrollment and Operations

Mary Jo Ahlgren, Act. Mgr., (612) 296-0419; fax: (612) 282-5100

Policy and Systems Services

Barbara Geiger, Supv., (612) 282-5307

Purchasing and Service Delivery

James A. Chase, Dir., (612) 215-0125; fax: (612) 297-3230

Kathleen Cota, Asst. Dir., (612) 297-3200

Benefits Policy

Christine Reisdorf, Supv., (612) 296-8822

Contract Management and Service Development

Karen Peed, Supv., (612) 297-7793

Customer Services

Susan Lapakko, Dir., (612) 297-7796; fax: (612) 296-5690

Camille Hauer, Supv., Provider Enrollments, (612) 297-5453

Barbara Solbert, Supv., Provider Relations, (612) 296-8819

Jerry Dalnes, Supv., Provider and Recipient Call Center, (612) 297-1251

Minnesota Senior Health Options Project

Pamela Parker, Mgr., (612) 296-2140

Negotiations and Contracting

Kathleen Cota, Mgr., (612) 297-3230

Payment Policy

Paul Olson, Mgr., (612) 296-5620

Service Implementation

Jacklyn Baird, Supv., (612) 297-7947

Managed Care Ombudsman

Ginny Prasek, Coord., (612) 296-7561

Performance Measurement and Quality Improvement

Vicki Kunerth, Act. Dir., (612) 215-5755; fax: (612) 215-5754

Health Program Research and Evaluation

Patricia Harrison, Supv., (612) 296-8574

Managed Care Quality Assurance/Quality Improvement

Debra Stenseth, Supv., (612) 296-3958

Maternal and Child Health Assurance

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Surveillance and Integrity Review

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Department of Human Services—*Continued*

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Children's Mental Health
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FC/AA FP/FS Community Services Division
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Y-PAR Saint Paul, MN 55108-5219
Y-PRO tel: (612) 642-0200; fax: (612) 642-0223
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Dennis Benson, Dep. Comm., (612) 642-0290

Community Services Division
Richard Mulcrone, Asst. Comm., (612) 642-0288

Adult Facilities Division
Erik Skon, Asst. Comm., (612) 642-0257

Legislative and Juvenile Services Division
Janet Entzel, Asst. Comm., (612) 643-3689

Management Services Division
Karen Robinson, Asst. Comm., (612) 642-0566

Health Services
Carol Sheehan, Dir., (612) 603-0165

Planning and Research
Dan Storkamp, Dir., (612) 603-0194

Special Investigations
Steve Lydon, Dir., (612) 642-0241

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ES UC Workforce Exchange Branch
Jack Weidenbach, Asst. Comm., (612) 296-1692

CSBG Workforce Preparation Branch
LIHEAP SF Kathy Sweeney, Asst. Comm., (612) 296-3700

VR Rehabilitation Services Branch
Mick Coleman, PhD, Asst. Comm., (612) 296-9137

BS VRB State Services for the Blind Branch
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Saint Paul, MN 55114
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Related State Agencies—*Continued*

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Jobs Info.: (612) 296-2616
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County Departments of Human Services

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County Departments of Human Services—*Continued*

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TODD Frank Sandelin, Dir., County Soc. Srvs., Courthouse Annex, 212 Second Ave., South, Long Prairie, MN 56347-1640—(320) 732-4500; fax: (320) 732-4540

TRAVERSE Christeen Borsheim, Dir., County Soc. Srvs. Dept., 203 Eighth St., North, Wheaton, MN 56296-1796—(320) 563-8255; fax: (320) 563-4230

WABASHA Terry Smith, Dir., County Dept. of Soc. Srvs., 625 Jefferson Ave., Wabasha, MN 55981-1589—(612) 565-3351 (Gen. Info.); fax: (612) 565-3084

County Departments of Human Services—*Continued*

WADENA Paul M. Sailer, Dir., County Soc. Service Dept., 124 First St., SE, Wadena, MN 56482—(218) 631-7605; fax: (218) 631-7616

WASECA Russell W. Lee, Dir., County Dept. of Human Srvs., 123 Third Ave., NW, Waseca, MN 56093-2498—(507) 835-0560; fax: (507) 835-0566

WASHINGTON Daniel Papin, Dir., County Community Srvs., Government Center, 14900–61st St., North, Stillwater, MN 55082-0030—(612) 430-6455; fax: (612) 430-6605

WATONWAN Richard Collins, Dir., County Human Srvs., 720 First Ave., South, Saint James, MN 56081-0031—(507) 375-3294; fax: (507) 375-7359

WILKIN David L. Sayler, Dir., County Family Service Agency, 300 Fifth St., South, Breckenridge, MN 56520-0369—(218) 643-8561; fax: (218) 643-2230

WINONA William Craig Brooks, Dir., County Dept. of Human Srvs., 202 West Third St., Winona, MN 55987-3146—(507) 457-6200; fax: (507) 454-9382

WRIGHT Don Mleziva, Dir., County Human Srvs., 10 Second St., NW, Rm. 300, Buffalo, MN 55313-1191—(612) 682-7400 (Soc. Srvs. and Community Health); (612) 682-7414 (Gen. Info.); fax: (612) 682-7701

YELLOW MEDICINE Richard Wambeke, Dir., County Family Service Center, 415 Ninth Ave., Granite Falls, MN 56241-1367—(612) 564-2211; fax: (612) 564-4165

Key to Cities

over 30,000 population

City: County
APPLE VALLEY: Dakota
BLAINE: Anoka
BLOOMINGTON: Hennepin
BROOKLYN PARK: Hennepin
BURNSVILLE: Dakota
COON RAPIDS: Anoka
DULUTH: Saint Louis
EDEN PRAIRIE: Hennepin
EDINA: Hennepin
MANKATO: Blue Earth
MAPLE GROVE: Hennepin
MAPLEWOOD: Ramsey

City: County
MINNEAPOLIS: Hennepin
MINNETONKA: Hennepin
MOORHEAD: Clay
PLYMOUTH: Hennepin
RICHFIELD: Hennepin
ROCHESTER: Olmsted
ROSEVILLE: Ramsey
SAINT CLOUD: Stearns
SAINT LOUIS PARK: Hennepin
SAINT PAUL: Ramsey

Mississippi

Kirk Fordice (R) Gov., PO Box 139, Jackson, MS 39205—(601) 359-3150

MISSISSIPPI AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Services
Office of the Governor, Division of Medicaid
Related State Agencies, Emergency Management Agency; Department of Education; Department of Rehabilitation Services; Employment Security Commission; Department of Economic and Community Development; Department of Health; Department of Mental Health; Department of Corrections; Veterans Affairs Board; State Personnel Board; Office of the Attorney General
Division of Economic Assistance—Regional Offices
Division of Family and Children's Services—Regional Offices
Division of Youth Services—Regional Offices
Division of Child Support Enforcement—Regional Offices
Department of Human Services—County Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and services in Mississippi are administered by the Department of Human Services, the Division of Medicaid, the Employment Security Commission, and the Departments of Health, Corrections, and Mental Health. Programs are delivered by the department's county offices and are federal-state funded.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration. There is no optional supplement.

General assistance (GA) is left to the discretion of the board of supervisors in each county.

Assistance and Services

Assistance programs administered by the Mississippi Department of Human Services are Temporary Assistance for Needy Families (TANF), Child Support Enforcement (CSE), and Food Stamps (FS). Eligibility determinations for the Medicaid program (MAP) for the categorically needy and the Children's Health Insurance Program (CHIP) are the responsibility of the Division of Medicaid. Some Medicaid eligibility (for children and pregnant women) is determined by the Department of Human Services.

Services are provided to adults (SA), families (SF), and children (CA/N, CW). These include protective services (APS, CPS); services to unmarried parents and their children; services for interstate placement; family planning; volunteer services; specialized education and training for children who have unusual disabilities; youth corrections (YA), including parole (Y-PAR) and probation (Y-PRO); foster care/adoption assistance (FC/AA); foster and adoptive home studies; family preservation and support services (FP/FS); the Community Services Block Grant (CSBG); the Low-Income Home Energy Assistance Program (LIHEAP); and services to the aged under the Older Americans Act (OA).

Related state agencies have responsibility for vocational rehabilitation (VR); blind services (BS), including vocational rehabilitation (VRB); employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services and Alcohol, Drug Abuse, and Mental Health Block Grants (PHSBG, ADAMHBG); the Community Health Centers (CHC) Program; mental retardation (MR); adult corrections (CP); parole and probation (PAR, PRO); and state veterans services (VET).

Mississippi Industries for the Blind provides services (BS) under the direction of the Board of Rehabilitation Services.

Where to Write

Client Inquiries

For **client inquiries,** the state ombudsman is:

Edwin Henry, Director
Division of Economic Assistance
Department of Human Services
750 North State St.
Jackson, MS 39202-3033

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families; assistance programs and eligibility requirements;** requests for **verification of legal residence for purposes of public assistance;** inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Mississippi who are receiving assistance from other states;** inquiries regarding the **ability of relatives to provide financial support;** and **checks for assistance from other states for recipients living in Mississippi** should be sent to:

Edwin Henry, Director
Division of Economic Assistance
Department of Human Services
750 North State St.
Jackson, MS 39202-3033

Requests for general information regarding **family and children's service programs and eligibility requirements** should be addressed in duplicate to:

Sue Perry, Director
Division of Family and Children's Services
Department of Human Services
750 North State St.
Jackson, MS 39202

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Richard Harris, Director
Division of Child Support Enforcement
Department of Human Services
PO Box 352
Jackson, MS 39205

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Gary Neely, Director
Office of Vocational Rehabilitation
Department of Rehabilitation Services
PO Box 1698
Jackson, MS 39205

Children

Inquiries regarding **child protective services, child abuse and neglect cases,** and **adoptions within Mississippi;** correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance;** information on requests for **custody studies in divorce cases;** and inquiries concerning the **licensing of child-care facilities** and **programs for mentally retarded children** should be addressed in duplicate to:

Sue Perry, Director
Division of Family and Children's Services
Department of Human Services
750 North State St.
Jackson, MS 39202

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Ronnie McGinnis, Director
Office of Children and Youth
Department of Human Services
PO Box 352
Jackson, MS 39205

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Eddie Anderson, Director
Division of Aging and Adult Services
Department of Human Services
750 North State St.
Jackson, MS 39202

For client inquiries, the **state ombudsman for long-term care** is:

Anniece McLemore
Division of Aging and Adult Services
Department of Human Services
750 North State St.
Jackson, MS 39202

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Vanessa Phipps, Director
Division of Health Facilities Licensure and Certification
Department of Health
2423 North State St.
PO Box 1700
Jackson, MS 37215-1700

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid,** and **Medicaid claims** should be sent in duplicate to:

Helen Wetherbee, JD, MPH, Executive Director
Division of Medicaid
Office of the Governor
239 North Lamar St., Suite 801
Jackson, MS 39201-1399

Requests for information on the **licensing of hospitals, nursing homes,** and **related health facilities** should be sent to:

Vanessa Phipps, Director
Division of Licensure and Certification
Department of Health
2423 North State St.
PO Box 1700
Jackson, MS 39215-1700

Correspondence related to the **importation and deportation of mental patients,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be sent in duplicate to:

Albert Randel Hendrix, PhD, Executive Director
Department of Mental Health
1101 Robert E. Lee Bldg.
Jackson, MS 39201

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

James Anderson, Commissioner
Department of Corrections
723 North President St.
Jackson, MS 39202-3097

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Chris Epps, Deputy Commissioner
Division of Community Services
Department of Corrections
723 North President St.
Jackson, MS 39202

Correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Sue Perry, Director
Division of Family and Children's Services
Department of Human Services
750 North State St.
Jackson, MS 39202

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile probation and parole** should be addressed in duplicate to:

Walter Wood, Director
Division of Youth Services
Department of Human Services
750 North State St.
Jackson, MS 39202

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, marriage (from 1926 to June 30, 1938, and since 1942), **and death records** (since 1912) are maintained by the Department of Health. Certified full copies of **birth records** (with parentage) cost $12, certified short copies are $7, and additional copies are $3 at time of request. **Death certificates** cost $10 and additional copies are $2 at time of request. Address inquiries in duplicate to:

Vital Records
Department of Health
PO Box 1700
Jackson, MS 39215-1700
tel: (601) 960-7982

Marriage records (from July 1, 1938 to December 31, 1941) are maintained by the county circuit clerk in each county. There is no fee for verification of information. Address inquiries in duplicate to the appropriate county circuit clerk.

Divorce records are maintained by the county chancery clerk in each county. There is no fee for verification of information. Address inquiries in duplicate to the appropriate county chancery clerk.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

J. K. Stringer Jr., Director
State Personnel Board
301 North Lamar St.
Jackson, MS 39201

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Ronnie McGinnis, Director, Office of Children and Youth, Department of Human Services, PO Box 352, Jackson, MS 39205—(601) 359-4555; fax: (601) 359-4422

Children's Health Insurance Program. Helen Wetherbee, JD, MPH, Executive Director, Division of Medicaid, Office of the Governor, 239 North Lamar St., Suite 801, Jackson, MS 39201-1399—(601) 359-6050; fax: (601) 359-6048

Food Stamp Work/Employment and Training. Tom Corcoran, Division Director, Food Stamp Employment and Training, Department of Human Services, 750 North State St., Jackson, MS 39202—(601) 359-4468; fax: (601) 359-4477

Fraud and Abuse Investigation and **Legal Matters.** Robert L. Cook, Director, Division of Program Integrity, Department of Human Services, PO Box 352, Jackson, MS 39205—(601) 359-4891; fax: (601) 359-6764

Illegitimacy Rate Reduction Bonus. Edwin Henry, Director, Division of Economic Assistance, Department of Human Services, 750 North State St., Jackson, MS 39202—(601) 359-4800; fax: (601) 359-4781

Immigration Issues. Donald R. Taylor, Executive Director, Department of Human Services, 750 North State St., Jackson, MS 39202—(601) 359-4480; fax: (601) 359-4477

Information Systems. Daryl Smith, Director, Division of Management Information Systems, Department of Human Services, PO Box 352, Jackson, MS 39205—(601) 359-4600; fax: (601) 359-4565; e-mail: dsmith@mdhs.state.ms.us

Public Information. Refer to the director of the appropriate program department.

Research and Statistics. Vivian Charleston, Branch Director II, Research and Statistics, Department of Human Services, 750 North State St., Jackson, MS 39205—(601) 359-4423; fax: (601) 359-4698

Substance Abuse. Herb Loving, Director, Division of Alcohol and Drug Abuse, Department of Mental Health, 1101 Robert E. Lee Bldg., Jackson, MS 39201—(601) 359-1288; fax: (601) 359-6295

Teen Pregnancy. Rebecca Doyle, Senior Program Administrator, Division of Economic Assistance, Department of Human Services, 750 North State St., Jackson, MS 39202—(601) 359-4437; fax: (601) 359-4781

Welfare to Work. *Welfare-to-Work Grants Program and job placement/job readiness programs.* Rickey Berry, Director, Resource Development, Division of Economic Assistance, Department of Human Services, 750 North State St., Jackson, MS 39202—(601) 359-4854; fax: (601) 359-4860; *TANF welfare-to-work programs.* Edwin Henry, Director, Division of Economic Assistance, Department of Human Services, 750 North State St., Jackson, MS 39202—(601) 359-4800; fax: (601) 359-4781

Mississippi Department of Human Services

SSBG 750 North State St.
Jackson, MS 39202
http://www.mdhs.state.ms.us
Donald R. Taylor, Exec. Dir., (601) 359-4480; fax: (601) 359-4477
FP/FS Dot Roberts, Dir., (601) 359-4752; fax: (601) 359-4363

ADMINISTRATION
David Mitchell, Dep. Dir., (601) 359-4509; fax: (601) 359-4477

PROGRAMS
J. Stewart Murphy, Dep. Dir., (601) 359-4509; fax: (601) 359-4477

OFFICE OF CHILDREN AND YOUTH
Ronnie McGinnis, Dir., (601) 359-4555; fax: (601) 359-4422

BS MISSISSIPPI INDUSTRIES FOR THE BLIND
PO Drawer 4417
Jackson, MS 39216
(Vacant), Dir., (601) 355-0212

VRB **DIVISION OF REHABILITATION FOR THE BLIND**
5455 Executive Pl.
Jackson, MS 39296-4872
(Vacant), Dir., (601) 354-6411; fax: (601) 982-7372

CSBG LIHEAP **DIVISION OF COMMUNITY SERVICES**
Sollie Norwood, Dir., (601) 359-4768; fax: (601) 359-4370

APS OA **DIVISION OF AGING AND ADULT SERVICES**
tel: (800) 948-3090
Eddie Anderson, Dir., (601) 359-5131; fax: (601) 359-4370
Anniece McLemore, Ombudsman for Long-Term Care, (601) 359-4929

CA/N CPS CW FC/AA ICAMA ICJ ICPC SA SF **DIVISION OF FAMILY AND CHILDREN'S SERVICES**
Sue Perry, Dir., (601) 359-4999; fax: (601) 359-4363; (800) 222-8000 (24-hr., toll-free child abuse and neglect hotline)

YA Y-PAR Y-PRO **DIVISION OF YOUTH SERVICES**
Walter Wood, Dir., (601) 359-4972; fax: (601) 359-4970

COLUMBIA CAMPUS
1730 Highway 44
Columbia, MS 39429
James Culliver, Supt., (601) 736-4591

OAKLEY CAMPUS
2375 Oakley Rd.
Raymond, MS 39154
Nanolla Yazdani, Supt., (601) 857-8031

IRONWOOD UNIT
2360 Oakley Rd.
Raymond, MS 39154
Richard Gray, Youth Srvs. Security Administration, (601) 857-2591

TANF **DIVISION OF ECONOMIC ASSISTANCE**
Edwin Henry, Dir., (601) 359-4800; fax: (601) 359-4781
Nan Bingham, Dep. Dir., (601) 359-4800; fax: (601) 359-4781
Rickey Berry, Dir., Resource Development, (601) 359-4854; fax: (601) 359-4860
EBT Bob Martin, EBT Project Dir., (601) 359-4561; fax: (601) 359-4781

FS FIELD OPERATIONS
Zenotha Robinson, Dir., (601) 359-4810; fax: (601) 359-4347

STATE OPERATIONS
JoAnn Coleman, Dir., (601) 359-4824; fax: (601) 359-4781

CSE DIVISION OF CHILD SUPPORT ENFORCEMENT
Richard Harris, Dir., (601) 359-4861; fax: (601) 359-4415
Susan Hales, Prgm. Dir., (601) 359-4861
Earl Scales, Chf. Legal Cnsl., (601) 359-4861
Susie Steed, Field Dir., (601) 359-4861

Mississippi Office of the Governor

PO Box 139
Jackson, MS 39205
tel: (601) 359-3150
Kirk Fordice, Gov.

CHIP MAP **DIVISION OF MEDICAID**
239 North Lamar St., Suite 801
Jackson, MS 39201-1399
tel: (601) 359-6050; fax: (601) 359-6048
http://www.dom.state.ms.us
Helen Wetherbee, JD, MPH, Exec. Dir.
Max M. Cole, Bureau Dir.
Gene Lockett, Bureau Dir.
Melba Carr, Bureau Dir.
Bill Slaughter, Bureau Dir.
Nancy Horton, Bureau Dir.
Melzana Fuller, Div. Dir.

Related State Agencies

EMERGENCY MANAGEMENT AGENCY
PO Box 4501
Jackson, MS 39296-4501
tel: (601) 352-9100; fax: (601) 352-8314
J. E. Maher, Exec. Dir., e-mail: mema@mema.state.ms.us
Leon K. Shaifer, Dep. Dir.
Clif Lusk, Pub. Relations Dir.

Related State Agencies—*Continued*

DEPARTMENT OF EDUCATION
PO Box 771
Jackson, MS 39205-0771
http://www.mdek12.state.ms.us
Richard L. Thompson, EdD, State Supt., (601) 359-3513; fax: (601) 359-3242

DEPARTMENT OF REHABILITATION SERVICES
PO Box 1698
Jackson, MS 39215-1698
http://www.mdrs.state.ms.us
H. S. McMillan, Exec. Dir., (601) 853-5201

ADA VR Office of Vocational Rehabilitation
PO Box 1698
Jackson, MS 39205
Gary Neely, Dir., (601) 853-5230

VRB Office of Vocational Rehabilitation for the Blind
Michael Gandy, EdD, Dir., (601) 853-5245

EMPLOYMENT SECURITY COMMISSION
1520 West Capitol St.
PO Box 1699
Jackson, MS 39215-1699
tel: (601) 354-8711
http://www.mesc.state.ms.us
Thomas E. Lord, Exec. Dir., (601) 961-7401; fax: (601) 961-7405

ES Employment Service Division
James P. Bunch, Dir.

UC Unemployment Insurance Division
Johnny F. Conwill, Dir.

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
1200 Walter Sillers Bldg.
PO Box 849
Jackson, MS 39205-0849
James B. Heidel, Exec. Dir., (601) 359-3449; fax: (601) 359-3613
Alice Lusk, Dir., Community Srvs., (601) 359-3179
JTPA Jean Denson, Dir., Employment Training, (601) 949-2003; fax: (601) 949-2291
Jay Hambright, Dir., Existing Industry and Business, (601) 359-3593

CHC MCHBG **DEPARTMENT OF HEALTH**
PHSBG Felix J. Underwood Bldg.
2423 North State St.
PO Box 1700
Jackson, MS 39215-1700
tel: (601) 960-7634
F. E. Thompson, MD, State Health Ofr.

Bureau of Personal Health Services
(Vacant), Dep. Dir., (601) 960-7463
WIC Curtis Jordan, Dir., WIC, (601) 987-6730
Hazel Gaines, Dir., Bureau of Women's Health, (601) 960-7464
Mike Gallarno, Dir., Children's Med. Prgm., (601) 987-3965
Sam Valentine, Dir., Child Health, (601) 960-7463

Division of Health Facilities Licensure and Certification
Vanessa Phipps, Dir., (601) 354-7300

DEPARTMENT OF MENTAL HEALTH
1101 Robert E. Lee Bldg.
Jackson, MS 39201
Albert Randel Hendrix, PhD, Exec. Dir., (601) 359-1288; fax: (601) 359-6295

Bureau of Administration, Planning, and Coordination
Glynn A. Kegley, CPA, Chf., (601) 359-1288; fax: (601) 359-6295

ADAMHBG Bureau of Mental Health
Roger McMurtry, Chf., (601) 359-1288; fax: (601) 359-6295

Division of Alcohol and Drug Abuse
Herb Loving, Dir., (601) 359-1288; fax: (601) 359-6295

Division of Children and Youth Services
Brenda Scafidi, EdD, Dir., (601) 359-1288; fax: (601) 359-6295

Division of Community Services
Larry Swearengen, Dir., (601) 359-1288; fax: (601) 359-6295

Division of Personnel Services
Anne C. Thames, Dir., (601) 359-1288; fax: (601) 359-6295

MR Bureau of Mental Retardation
Edwin C. LeGrand, Chf., (601) 359-1288; fax: (601) 359-6295

CP **DEPARTMENT OF CORRECTIONS**
723 North President St.
Jackson, MS 39202-3097
tel: (601) 359-5600; fax: (601) 359-5624
James Anderson, Comm.
Ken Jones, Pub. Info. Ofr.

JCSPP PAR Division of Community Services
PRO Chris Epps, Dep. Comm.

Division of Administration and Finance
Michael Lucius, Dep. Comm.

Division of Institutions
John Grubbs, Dep. Comm.

Parole Board
Ruth Mosley, Chair, (601) 354-7716; fax: (601) 354-7725

Related State Agencies—*Continued*

CENTRAL MISSISSIPPI CORRECTIONAL FACILITY
PO Box 88550
Pearl, MS 39208
tel: (601) 932-2880
Jack Donnelly, Supt.
Lora Cole, Wrdn.
Margaret Bingham, Wrdn., Chf. of Security
Wood Brown, Wrdn.
Jackie Parker, Wrdn
James Holman, Wrdn.

STATE PENITENTIARY
Parchman, MS 38738
tel: (601) 745-6611
Walter Booker, Supt.
Barry Parker, Wrdn., Area I
Willie Mae Williams, Wrdn., Treatment and Support
Dwight Presley, Wrdn., Area II
Stanley Flagg, Wrdn., Area III
Robert Armstrong, Wrdn., Area IV
Gene Crocker, Wrdn., Chf. of Security

SOUTH MISSISSIPPI CORRECTIONAL INSTITUTION
PO Box 1419
Leakesville, MS 39451
David Turner, Supt.
Monty Eaves, Wrdn.
Aaron Jeagers, Wrdn.

VET **VETERANS AFFAIRS BOARD**
Standard Life Bldg., Suite 1100
206 West Pearl St.
Jackson, MS 39201
tel: (601) 354-7377; fax: (601) 354-7386
Jack Stephens, Exec. Dir.

MS **STATE PERSONNEL BOARD**
301 North Lamar St.
Jackson, MS 39201
J. K. Stringer Jr., Dir., (601) 359-1406; fax: (601) 359-2729

LEO **OFFICE OF THE ATTORNEY GENERAL**
PO Box 220
Jackson, MS 39205
Mike Moore, Atty. Gen., (601) 359-3680; fax: (601) 359-3441; e-mail: msag01@ago.state.ms.us

Division of Economic Assistance—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I-E. (Alcorn, Chickasaw, Clay, Itawamba, Lee, Monroe, Pontotoc, Prentiss, Tishomingo, and Webster Counties)
25 Liberty St., Pontotoc, MS 38863
Mattie B. Wilson, Regl. Dir., Region I East, (601) 489-1232; fax: (601) 489-1234

I-W. (Benton, Calhoun, Lafayette, Marshall, Panola, Tate, Tippah, Union, and Yalobusha Counties)
3092 Highway 61 South, Tunica, MS 38678
Derrick Crawford, Regl. Dir., Region I West, (601) 363-3838; fax: (601) 363-5922

II. (Coahoma, Desoto, East Bolivar, Grenada, Humphreys, Quitman, Sunflower, Tallahatchie, Tunica, Washington, and West Bolivar Counties)
142 Sunflower Ave., Clarksdale, MS 38614
Kenneth Dixon, Regl. Dir., (601) 627-1044; fax: (601) 624-2761

III. (Attala, Carroll, Holmes, Issaquena, Leake, Leflore, Madison, Montgomery, Rankin, Scott, Sharkey, and Yazoo Counties)
2507 Browning Rd., Greenwood, MS 38935-0887
George Turbeville, Regl. Dir., (601) 455-7982; fax: (601) 455-7990

IV. (Choctaw, Clarke, Covington, Jasper, Jones, Kemper, Lauderdale, Lowndes, Neshoba, Newton, Noxubee, Oktibbeha, Smith, Wayne, and Winston Counties)
2412 Seventh St., Meridian, MS 39302
Cheryl Sparkman, Regl. Dir., (601) 486-2994; fax: (601) 486-2996

V. (Adams, Amite, Claiborne, Copiah, Franklin, Jefferson, Jefferson Davis, Lamar, Lawrence, Lincoln, Marion, Pike, Simpson, Walthall, and Wilkinson Counties)
210 South Broadway, McComb, MS 39648
Danny Iupe, Regl. Dir., (601) 684-4081; fax: (601) 684-4482

VI-N. (Forrest, George, Greene, Perry, and Stone Counties)
1604 West Pine St., Hattiesburg, MS 39404-7257
David Powers, Regl. Dir., (601) 554-4281; fax: (601) 554-4366

VI-S. (Hancock, Harrison, Jackson, and Pearl River Counties)
10260 Larkin Smith Rd., Gulfport, MS 39505-3417
Mary Stanton, Regl. Dir., (601) 897-5600; fax: (601) 897-5780

VII. (Hinds and Warren Counties)
4777 Medgar Evers Blvd., Jackson, MS 39283-1677
Herbert Scott, Regl. Dir., (601) 364-7464; fax: (601) 364-7615

Division of Family and Children's Services—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I–E. (East Chickasaw, West Chickasaw, Clay, Itawamba, Lee, Monroe, Pontotoc, Prentiss, Tishomingo, Union, and Webster Counties)
110 North Main, Booneville, MS 38829
Ronnie Crawford, Regl. Dir., (601) 728-8020; fax: (601) 728-0940

I–W. (Alcorn, Benton, Calhoun, DeSoto, Marshall, Panola, Lafayette, Tate, Tippah, and Tunica Counties)
110 North Main, Booneville, MS 38829
Margaret Duncan, Regl. Dir., (601) 728-8020; fax: (601) 728-0940

II. (East Bolivar, Coahoma, Grenada, Humphreys, Quitman, Sunflower, Tallahatchie, Washington, West Bolivar, and Yalobusha Counties)
1241 South Mound St., Grenada, MS 38902
Martha McDaniel, Regl. Dir., (601) 226-1351; fax: (601) 226-1432

III. (Attala, Carroll, Holmes, Issaquena, Leake, Leflore, Madison, Montgomery, Rankin, Scott, Sharkey, and Yazoo Counties)
1000 Chestnut, Rolling Fork, MS 39159
Henry Goodman, Regl. Dir., (601) 873-6144; fax: (601) 873-6145

IV. (Choctaw, Clarke, Jasper, Kemper, Lauderdale, Lowndes, Neshoba, Newton, Noxubee, Oktibbeha, Smith, Wayne, and Winston Counties)
2412 Seventh St., Meridian, MS 39302
Lori Woodruff, Regl. Dir., (601) 486-2992; fax: (601) 482-2996

V. (Adams, Amite, Claiborne, Copiah, Franklin, Jefferson, Jefferson Davis, Lawrence, Lincoln, Marion, Pike, Simpson, Walthall, and Wilkinson Counties)
210 South Broadway, McComb, MS 39648
Elizabeth Polk, Regl. Dir., (601) 684-4479; fax: (601) 684-4482

VI–N. (Covington, Forrest, George, Greene, Jones, Lamar, Pearl River, Perry, and Stone Counties)
500 Komo Dr., Collins, MS 39428
Tammy Miller, Regl. Dir., (601) 765-5005; fax: (601) 765-5004

VI–S. (Hancock, Harrison, and Jackson Counties)
109 Scenic Dr., Pass Christian, MS 39571
Illona Jones, Regl. Dir., (601) 452-2465; fax: (601) 452-2803

VII. (Hinds and Warren Counties)
4777 Medgar Evers Blvd., Jackson, MS 39213-1677
Billie Sims, Regl. Dir., (601) 364-7680; fax: (601) 364-7679

Division of Youth Services—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. (Alcorn, Benton, Calhoun, Chickasaw, Clay, Itawamba, Lafayette, Lee, Marshall, Monroe, Panola, Pontotoc, Prentiss, Tate, Tippah, Tishomingo, and Union Counties)
PO Box 219, Holly Springs, MS 38635
Lynn Pullen, Regl. Dir., tel./ fax: (601) 252-5661

II. (Bolivar, Coahoma, DeSoto, Grenada, Humphreys, Montgomery, Quitman, Sunflower, Tallahatchie, Tunica, Washington, and Yalobusha Counties)
PO Box 1102, Cleveland, MS 38732
Larry McCalop, Regl. Dir., (601) 843-8556; fax: (601) 846-5880

III. (Attala, Carroll, Holmes, Jasper, Leake, Leflore, Madison, Newton, Rankin, Scott, and Yazoo Counties)
PO Box 8290, Greenwood, MS 38935
Melanie Taylor, Regl. Dir., (601) 455-7982; fax: (601) 455-7990

IV. (Choctaw, Clarke, Jones, Kemper, Lauderdale, Lowndes, Neshoba, Noxubee, Oktibbeha, Smith, Wayne, Webster, and Winston Counties)
PO Box 5515, Meridian, MS 39302
Cynthia Edwards, Regl. Dir., (601) 486-2991; fax: (601) 486-2996

V. (Adams, Amite, Claiborne, Copiah, Covington, Franklin, Jefferson, Jefferson Davis, Lawrence, Lincoln, Pike, Simpson, Smith, Walthall, and Wilkinson Counties)
PO Box 827, McComb, MS 39648
Clarence Powell, Regl. Dir., (601) 249-4631; fax: (601) 249-4631

VI–A. (George, Greene, Hancock, and Jackson Counties)
PO Box 1897, Gulfport, MS 39502
Jaqueline Dedeaux, Regl. Dir., (601) 868-0766; fax: (601) 863-1111

VI–B. (Forrest, Harrison, Lamar, Marion, Pearl River, Perry, and Stone Counties)
PO Box 1897, Gulfport, MS 39502
Clare Riviere, Regl. Dir., (601) 868-0763; fax: (601) 863-1111

VII. (Hinds, Issaquena, Sharkey, and Warren Counties)
PO Box 352, Jackson, MS 39205
Jim Maxwell, Regl. Dir., (601) 359-4434; fax: (601) 359-4970

Division of Child Support Enforcement—Regional Offices

CSE
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I–A. (Alcorn, Benton, Calhoun, Lafayette, Marshall, Panola, Tate, Tippah, Union, and Yalobusha Counties)
25 Liberty St., Pontotoc, MS 38863
Ronnie Hudson, Regl. Dir., (601) 489-1232; fax: (601) 489-1243

I–B. (Clay, East Chickasaw, Itawamba, Lee, Monroe, Pontotoc, Prentiss, Tishomingo, Webster, and West Chickasaw Counties)
25 Liberty St., Pontotoc, MS 38863
Stan Brewer, Regl. Dir., (601) 489-1232; fax: (601) 489-1243

II. (East Bolivar, Coahoma, DeSoto, Grenada, Humphreys, Quitman, Sunflower, Tallahatchie, Tunica, Washington, and West Bolivar Counties)
PO Box 945, Grenada, MS 38901
Randy Hodges, Regl. Dir., (601) 226-1416; fax: (601) 227-2866

III. (Attala, Carroll, Holmes, Issaquena, Leake, Leflore, Madison, Montgomery, Rankin, Scott, Sharkey, and Yazoo Counties)
PO Box 669, Canton, MS 39046
Mary Tucker, Regl. Dir., (601) 859-4813; fax: (601) 859-0321

IV. (Choctaw, Clarke, Covington, Jasper, Jones, Kemper, Lauderdale, Lowndes, Neshoba, Newton, Noxubee, Oktibbeha, Smith, Wayne, and Winston Counties)
PO Box 991, Meridian, MS 39302
Charles Stevens, Regl. Dir., (601) 485-4660; fax: (601) 486-2986

V. (Adams, Amite, Claiborne, Copiah, Franklin, Jefferson, Jefferson Davis, Lamar, Lawrence, Lincoln, Marion, Pike, Simpson, Walthall, and Wilkinson Counties)
PO Box 827, McComb, MS 39648
Betty Polk, Regl. Dir., (601) 684-4089; fax: (601) 684-4482

VI. (Forrest, George, Greene, Hancock, Harrison, Jackson, Pearl River, Perry, and Stone Counties)
PO Box 17257, Hattiesburg, MS 39404-7257
Carolyn Trigg, Regl. Dir., (601) 554-4364; fax: (601) 554-4366

VII. (Oversight for Hinds and Warren Counties)
750 North State St., Jackson, MS 39205
Ross Crawford, Prgm. Adm., (601) 359-4866; fax: (601) 359-4415

Department of Human Services—County Offices

CA/N, CSE, CW, FS, MAP, SA, SE, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

ADAMS Edwina Blanchard, Dir., 150 East Franklin, Natchez, MS 39121—(601) 442-1481; fax: (601) 446-5111
ALCORN Janis Haynie, Dir., 3001 Highway 72 West, Corinth, MS 38834—(601) 286-2205; fax: (601) 286-7721
AMITE Carolyn Wooley, Dir., 185 Irene St., Liberty, MS 39645—(601) 657-8066; fax: (601) 657-8068
ATTALA Pam Simpson, Dir., 415 East Adams, Kosciusko, MS 39090-0745—(601) 289-4881; fax: (601) 289-1575
BENTON Sondra G. Wilburn, Dir., Highway 370, Main St., Ashland, MS 38603—(601) 224-6245; fax: (601) 224-6308
BOLIVAR: *East* Bette Noblin, Dir., 212 North Pearlman Ave., Cleveland, MS 38732-1628—(601) 843-8311; fax: (601) 846-0990
West Gwen Costanzi, Dir., 706 Bradford St., Rosedale, MS 38769—(601) 759-3552; fax: (601) 759-3465
CALHOUN Larry Hardy, Dir., PO Box 57, Pittsboro, MS 38951-0057—(601) 412-3169; fax: (601) 412-3176
CARROLL Faye Butler, Dir., 101 Lee St., Vaiden, MS 39176—(601) 464-5961; fax: (601) 464-5342
Branch Office 101 Jefferson Rd., North Carrollton, MS 38947—(601) 237-9235
CHICKASAW: Claire Gregory, Dir., PO Box 151, Houston, MS 38851—(601) 456-3724; fax: (601) 456-2871
Branch Office 234 West Main St., Rm. 101, Okolona, MS 38860—(601) 447-5511
CHOCTAW William Ganann, Dir., 223 West Main St., Ackerman, MS 39735-0280—(601) 285-6269; fax: (601) 285-3962
CLAIBORNE Carol Wood, Dir., 417 Industrial Dr., Port Gibson, MS 39150—(601) 437-5115; fax: (601) 437-4162
CLARKE Teresa Bosarge, Dir., 29 Harris Ave., Quitman, MS 39355—(601) 776-3756; fax: (601) 773-1013
CLAY Martha Brand, Dir., 218 West Broad St., West Point, MS 39773 (601) 494-3843; fax: (601) 494-1747
COAHOMA Mary E. Herrington, Dir., 917 Ohio Ave., Clarksdale, MS 38614—(601) 624-3050; fax: (601) 624-3038
COPIAH Mary A. Jefferson, Dir., 640 Georgetown St., Hazlehurst, MS 39083—(601) 894-2321; fax: (601) 894-3429
COVINGTON Thomas Abbott, Dir., 107 Beech St., Collins, MS 39428—(601) 765-6585; fax: (601) 765-5004
DESOTO Kathy J. White, Dir., 2725 Highway 51 South, Hernando, MS 38632—(601) 429-4461; fax: (601) 449-1407
FORREST Lynda Jackson, Dir., 1604 West Pine St., Hattiesburg, MS 39403-1938—(601) 554-4350; fax: (601) 554-4366
FRANKLIN Annette Clanton, Dir., PO Drawer 667, Meadville, MS 39653—(601) 384-5837; fax: (601) 384-3734
GEORGE Janice Ezell, Dir., Glen Oaks Dr., Lucedale, MS 39452—(601) 947-7551; fax (601) 947-7406
GREENE Elizabeth Selle, Dir., Courthouse Annex, Leakesville, MS 39451—(601) 394-2362; fax: (601) 394-4069
GRENADA Lisa Weathers, Dir., 1241 South Mound St., Grenada, MS 38901-0945—(601) 226-1971; fax: (601) 227-2866
HANCOCK Wallace Bradley, Dir., 3066 Longfellow Dr., Bay Saint Louis, MS 39521—(228) 467-4565; fax: (228) 467-7530

Department of Human Services
County Offices—*Continued*

Harrison Carolyn DeIorio, Branch Dir., 10260 Larkin Smith Rd., Gulfport, MS 39502-3400—(601) 897-5600; fax: (601) 897-5780

——— Peggy Crawford, Assoc. Branch Dir., 461 Parker St., Biloxi, MS 39533 0453—(601) 374-8105; fax: (601) 435-8423

Hinds Michael Miller, Dir., 4777 Medgar Evers Blvd., Jackson, MS 39283-1677—(601) 362-9892; fax: (601) 364-7615

——— Cheryl Oatis, Assoc. Dir., 300 East Madison St., Bolton, MS 39041—(601) 866-4454; fax: (601) 866-2290

Holmes Henry Luckett, Dir., Highway 12 East, Lexington, MS 39095—(601) 834-1221; fax: (601) 834-3869

Humphreys Mary F. Warren, Dir., Courthouse, 102 Castleman St., Belzoni, MS 39038—(601) 247-2323; fax: (601) 247-3908

Issaquena Marquetta Brown, Dir., 129 Court St., Mayersville, MS 39113—(601) 873-6296; fax: (601) 873-6297

Itawamba Nina House, Dir., 305 West Cedar St., Fulton, MS 38843-0637—(601) 862-9781; fax: (601) 862-4888

Jackson Sarah McCon, Dir., 5343 Jefferson St., Moss Point, MS 39563 (mailing address: PO Box 789, Pascagoula, MS 39568-0789)—(601) 769-3275; fax: (601) 769-3366

Jasper Bonnie S. Grantham, Dir., 37 West Eighth Ave., Bay Springs, MS 39422—(601) 764-2151; fax: (601) 764-4869

Jefferson Delores G. Rankin, Dir., 519 Main St., Fayette, MS 39069—(601) 786-3571; fax: (601) 786-6005

Jefferson Davis Lee N. Price, Dir., 1185-B Frontage Rd., Prentiss, MS 39474-1167—(601) 792-4206; fax: (601) 792-2472

Jones Carol Smith, Dir., 923 Sawmill Rd., Laurel, MS 39441-1943—(601) 426-1200; fax: (601) 426-1207

Kemper Annette Henderson, Dir., Highway 39 North, Dekalb, MS 39328—(601) 743-5826; fax: (601) 743-9166

Lafayette Janis Baker, Dir., 819 Jackson Ave., Oxford, MS 38655—(601) 234-1861; fax: (601) 236-0228

Lamar Willie L. Grimsley, Dir., 207 Main St., Purvis, MS 39475—(601) 794-1050; fax: (601) 794-1066

Lauderdale Jackie Cockfield, Dir., 5224 Valley St., Meridian, MS 39301-1891—(601) 483-3337; fax: (601) 484-5117

Lawrence Judy Clyburn, Dir., 1200 Nola Rd., Monticello, MS 39654—(601) 587-7632; fax: (601) 587-3008

Leake Carol Brooks, Dir., 201 Chipley St., Carthage, MS 39051—(601) 267-3242; fax: (601) 267-8884

Lee Addie Colburn, Dir., 405 South Spring St., Tupelo, MS 38802—(601) 841-9050; fax: (601) 680-5790

Leflore Kathryn Berry, Dir., 216 Highway 7 South, Greenwood, MS 38930—(601) 453-3124; fax: (601) 455-7972

Lincoln Peggy Hedgepeth, Dir., 300 East Chickasaw St., Brookhaven, MS 39601—(601) 833-3311; fax: (601) 835-0244

Lowndes Marcia Trapp, Dir., 1602 College St., Columbus, MS 39703-1347—(601) 328-5278; fax: (601) 245-4621

Madison Thelma Brittain, Dir., 110 Martin Luther King Dr., Canton, MS 39046-0669—(601) 859-1276; fax: (601) 859-0321

Marion Fran McKnight, Dir., 511 South Main St., Columbia, MS 39429—(601) 736-6383; fax: (601) 736-6384

Marshall Elizabeth Kriss, Dir., 230 East College St., Holly Springs, MS 38635—(601) 252-4511; fax: (601) 252-1111

Monroe Lurlene Adams, Dir., 104½ North Mattubba St., Aberdeen, MS 39730—(601) 369-2872; fax: (601) 369-7039

Branch Office 300 South Front St., Suite 2, Amory, MS 38821—(601) 256-9311

Montgomery Cathy Sykes, Dir., 705 Alberta St., Winona, MS 38967—(601) 283-2922; fax: (601) 283-4005

Neshoba Lynda Lewis, 1016 Holland Ave., Philadelphia, MS 39350—(601) 656-1451; fax: (601) 656-6515

Newton Mildred Pace, Dir., 4712 Highway 15 South, Decatur, MS 39327—(601) 635-2745; fax: (601) 635-4014

Noxubee Kay Papas, Dir., 601 West Pearl St., Macon, MS 39341—(601) 726-5884; fax: (601) 726-2936

Oktibbeha Lizabeth Collier, Dir., 213 Yeates St., Starkville, MS 39760-0865—(601) 323-1566; fax: (601) 324-0003

Panola Arlene Wilson, Dir., 335 East Lee St., Sardis, MS 38666—(601) 487-2095; fax: (601) 487-2002

Pearl River Loraine Hill, Dir., 417 Highway 11 North, Poplarville, MS 39470—(601) 795-4507; fax: (601) 795-3039

Branch Office 1704 East Canal, Picayune, MS 39466-1578—(601) 798-7847; fax: (601) 798-4449

Perry Howard Cochran, Dir., PO Box 407, New Augusta, MS 39462—(601) 964-8374; fax: (601) 964-8376

Pike Wanda Caulfield, Dir., 1002 Warren Krout Rd., McComb, MS 39648—(601) 684-7100; fax: (601) 249-4632

Pontotoc Kenny Luther, Dir., 341 Ridge Rd., Pontotoc, MS 38863—(601) 489-4182; fax: (601) 489-3918

Prentiss Charles Loveless, Dir., PO Box 427, Booneville, MS 38829—(601) 728-3118; fax: (601) 728-3119

Quitman E. Howard Shields, Dir., Highway 3 South, Marks, MS 38646—(601) 326-8021; fax: (601) 326-7904

Rankin Marsha Pittman, Dir., 1551 West Government St., Brandon, MS 39043—(601) 825-7210; fax: (601) 825-7216

Scott William C. Bradford, Dir., 521 Airport Rd., Forest, MS 39074—(601) 469-2771; fax: (601) 469-3118

Sharkey Fannie Sampson, Dir., 1000 Chestnut, Rolling Fork, MS 39159—(601) 873-2655; fax: (601) 873-6136

Simpson Lillie Wadlington, Dir., Multipurpose Bldg., 109 West Pine St., Mendenhall, MS 39114—(601) 847-3815; fax: (601) 847-3864

Smith Patricia Hough, Dir., PO Box 100, Raleigh, MS 39153—(601) 782-4505; fax: (601) 782-4918

Stone Carolyn D. Massey, Dir., 648 West Fairground St., Wiggins, MS 39577—(601) 928-4996; fax: (601) 928-6459

Sunflower Julia C. Carpenter, Dir., Highway 49 South, Indianola, MS 38751—(601) 887-2051; fax: (601) 887-7056

North Branch Office Anita Hayes, Assoc. Dir., 630 East Byron St., Ruleville, MS 38771-0236—(601) 756-4301; fax: (601) 756-4222

Tallahatchie Wardell Bradford, Dir., PO Box 49, Charleston, MS 38921—(601) 647-5571; fax: (601) 647-2204

Tate Virginia L. Cox, Dir., 1428 Brownsferry Rd., Senatobia, MS 38668—(601) 562-4478; fax: (601) 562-7222

Tippah Elizabeth Davis, Dir., 412 Water St., Ripley, MS 38663—(601) 837-9307; fax: (601) 837-1192

Tishomingo Margaret Riley, Dir., County Courthouse, 1008 Battleground Dr., Iuka, MS 38852—(601) 423-7020; fax: (601) 423-7057

Tunica Jacklyn Pickett, Dir., 972 East Edward, Tunica, MS 38676—(601) 363-1771; fax: (601) 363-9792

Union John Simpson, Dir., 923 Fairground Spur Rd., New Albany, MS 38652—(601) 534-1984; fax: (601) 534-1988

Department of Human Services
County Offices—*Continued*

WALTHALL Jewel Greer, Dir., 910 Union Rd., Tylertown, MS 39667—(601) 876-2191; fax: (601) 876-6688

WARREN Lula M. Jones, Dir., 1316 Openwood St., Vicksburg, MS 39180—(601) 636-1512, fax: (601) 638-0108

WASHINGTON Eric Stuckett, Dir., 925 Main St., Greenville, MS 38702-1019—(601) 335-6051; fax: (601) 334-3554

WAYNE Charles Seeger, Dir., 1104-A Cedar St., Waynesboro, MS 39367—(601) 735-4752; fax: (601) 735-6260

WEBSTER Brenda Ulmer, 319 East Gould Ave., Suite A, Eupora, MS 39744—(601) 258-4771; fax: (601) 258-9700

WILKINSON Frances Bailey, Dir., 769 First St. South & Sligo, Woodville, MS 39669—(601) 888-4311; fax: (601) 888-4371

WINSTON Mary Johnson, Dir., 258 Vance St., Louisville, MS 39339—(601) 773-8034; fax: (601) 773-8839

YALOBUSHA Sandra Goodwin, Dir., Highway 32 West, Water Valley, MS 38965—(601) 473-2951; fax: (601) 473-5027

YAZOO Patricia Gunter, Dir., 1315 Grady Ave., Yazoo City, MS 39194—(601) 746-5821; fax: (601) 746-2141

Key to Cities

over 20,000 population

City: County
BILOXI: Harrison
CLARKSDALE: Coahoma
CLINTON: Hinds
COLUMBUS: Lowndes
GREENVILLE: Washington
GULFPORT: Harrison

City: County
HATTIESBURG: Forrest
JACKSON: Hinds
MERIDIAN: Lauderdale
PASCAGOULA: Jackson
TUPELO: Lee
VICKSBURG: Warren

Missouri

Mel Carnahan (D) Gov., State Capitol, Rm. 216, Jefferson City, MO 65101—(573) 751-3222

Washington Office: Susan Harris, Dir., 400 North Capitol St., Suite 376, Washington DC 20001—(202) 624-7720; fax: (202) 624-5855

MISSOURI AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Social Services
Related State Agencies. Department of Health; Department of Elementary and Secondary Education; Department of Labor and Industrial Relations; Department of Mental Health; Department of Corrections; Office of Administration; Department of Public Safety
Division of Family Services—Area Offices
Division of Family Services—County and City Offices
Rehabilitation Services for the Blind—District Offices

Note: Program and title abbreviations are listed on page 4

Administration of Human Services

Public assistance and support service programs in Missouri are state administered through the Department of Social Services' Division of Family Services. The division operates through 114 county offices and an office in the city of Saint Louis. Most programs are federal-state funded; a limited number of programs, including blind pensions, are entirely state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Division of Family Services.

Assistance and Services

Assistance programs are cash and work supports through the Temporary Assistance for Needy Families (TANF) program, Food Stamps (FS), SSI/S, day care, supplemental nursing care, the Low-Income Home Energy Assistance Program (LIHEAP), and Medicaid (MAP) for the categorically needy (not including all SSI recipients). There is also a state-funded program of aid to the blind, a blind pension program, and general relief.

The Division of Family Services also administers child welfare services (CA/N, CW), including protective services (CPS); foster care/adoption assistance (FC/AA); family preservation and support services (FP/FS); and the Interstate Compacts on the Placement of Children and on Adoption and Medical Assistance (ICPC, ICAMA). The division provides education, training, and employment to TANF and FS recipients through the FUTURES and Work First Programs; to at-risk youths (QUEST); and under the Job Training Partnership Act (JTPA). Rehabilitation Services for the Blind within the Division of Family Services provides blind services (BS), including vocational rehabilitation (VRB), a program for prevention of blindness, rehabilitation teaching to adults and preschool children, blind services for the elderly, and the business enterprise program.

Other divisions within the Department of Social Services provide Child Support Enforcement (CSE); the Children's Health Insurance Program (CHIP); youth corrections, including probation and parole (YA, Y-PRO, Y-PAR); and the Interstate Compact on Juveniles (ICJ).

The Department of Social Services and the Department of Health have joint responsibility for the provision of services to the aged under the Older Americans Act (OA).

Related state agencies are responsible for the Maternal and Child Health Block Grant (MCHBG); the Preventive Health Services Block Grant (PHSBG); the Community Health Centers (CHC) Program; the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); vocational rehabilitation (VR); unemployment compensation (UC); employment services (ES); mental retardation programs (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); adult corrections, including probation and parole (CP, PRO, PAR); the merit system (MS); the Community Services Block Grant (CSBG); the Interstate Compact on Mental Health (ICMH); and state veterans services (VET).

Where to Write

Client Inquiries

Client inquiries should be sent to:

Office of the Director
Department of Social Services
Broadway State Office Bldg.
221 West High St.
PO Box 1527
Jefferson City, MO 65102

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** should be addressed to:

Income Maintenance Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Requests for general information regarding **food assistance programs and eligibility requirements** should be addressed in duplicate to:

Income Maintenance Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Requests for general information regarding **service programs and eligibility requirements** should be addressed in duplicate to:

Children's Services Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Inquiries regarding **Temporary Assistance for Needy Families** should be addressed to:

Tom Jones, Associate Director
Welfare Reform
Department of Social Services
221 West High St.
PO Box 1527
Jefferson City, MO 65102

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Missouri who are receiving assistance from other states** should be sent in duplicate to the appropriate Division of Family Services county or city office. If the county is not known, inquiries should be addressed to:

Correspondence and Information Unit
Income Maintenance Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Checks for assistance from other states for recipients living in Missouri should be mailed directly to the recipient.

Inquiries regarding **the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Division of Child Support Enforcement
Department of Social Services
3418 Knipp Dr., Suite F
PO Box 2320
Jefferson City, MO 65102-1527

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Al Gage, Director
Division of General Services
Department of Social Services
Broadway State Office Bldg.
221 West High St.
PO Box 1643
Jefferson City, MO 65102-1643

Inquiries regarding **services to the blind and visually impaired** should be addressed to:

Rehabilitation Services for the Blind
Division of Family Services
Department of Social Services
3418 Knipp Dr.
PO Box 88
Jefferson City, MO 65103-0088

Children

Inquiries regarding **child abuse and neglect cases, child protective services, and adoptions within Missouri** should be addressed in triplicate to:

Children's Services Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Inquiries regarding **reporting requirements of child fatalities under the age of 15 and training and services for multidisciplinary sexual abuse investigation teams in Missouri** should be addressed to:

State Technical Assistance Team
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in triplicate to:

Interstate Compact
Children's Services Section
Division of Family Services
Department of Social Services
3418 Knipp Dr.
PO Box 88
Jefferson City, MO 65103-0088

Inquiries concerning the **licensing of residential care facilities and child-placing agencies** should be addressed in duplicate to:

Licensing Unit
Children's Services Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to.

Bureau of Child Care Safety and Licensure
Department of Health
PO Box 570
Jefferson City, MO 65102-0570

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Income Maintenance Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Interstate Compact
Children's Services Section
Division of Family Services
Department of Social Services
3418 Knipp Dr.
PO Box 88
Jefferson City, MO 65103-0088

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Division of Mental Retardation and Developmental Disabilities
Department of Mental Health
1706 East Elm St.
PO Box 687
Jefferson City, MO 65102

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Jim Cook, Alternative Services Administrator
Division of Aging
Department of Social Services
615 Howerton Court
PO Box 1337
Jefferson City, MO 65102

For client inquiries, the **state ombudsman for long-term care** is:

Carol Scott, Ombudsman Director
Division of Aging
Department of Social Services
615 Howerton Court
PO Box 1337
Jefferson City, MO 65102

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Bill Toenies, Program Manager
Licensure and Certification
Institutional Services
Division of Aging
Department of Social Services
615 Howerton Court
PO Box 1337
Jefferson City, MO 65102

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to the appropriate Division of Family Services county or city office. If the county is not known, inquiries will be forwarded by:

Correspondence and Information Unit
Income Maintenance Section
Division of Family Services
Department of Social Services
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed to:

Program Relations Unit
Division of Medical Services
Department of Social Services
615 Howerton Court
PO Box 6500
Jefferson City, MO 65102-6500

Requests for information on the **licensing of hospitals and related health facilities** should be sent in duplicate to:

Bureau of Health Facility Regulation
Department of Health
920 Wildwood Dr.
PO Box 570
Jefferson City, MO 65102-0570

Requests for information on the **licensing of nursing homes** should be sent in duplicate to:

Bill Toenies, Program Manager
Licensure and Certification
Institutional Services
Division of Aging
Department of Social Services
615 Howerton Court
PO Box 1337
Jefferson City, MO 65102

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Department of Mental Health
1706 East Elm St.
PO Box 687
Jefferson City, MO 65102

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Department of Corrections
2729 Plaza Dr.
PO Box 236
Jefferson City, MO 65102

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Board of Probation and Parole
Department of Corrections
1511 Christy Lane
Jefferson City, MO 65101

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile probation and parole,** and correspondence related to the **Interstate Compact on Juveniles** should be sent in duplicate to:

Division of Youth Services
Department of Social Services
Broadway State Office Bldg.
221 West High St.
PO Box 447
Jefferson City, MO 65102

The cutoff age for juveniles is 17 years.

Vital Statistics

Birth and death records (since 1910) and **marriage and divorce records** (since July 1, 1948) are maintained by t[illegible] Bureau of Vital Records, Department of Health. There is no fee for verification of information when requested by government agencies. Certified copies of birth and death records cost $10. There is no fee for certified copies of marriage and divorce records. Address inquiries to:

Bureau of Vital Records
Department of Health
1730 East Elm St.
PO Box 570
Jefferson City, MO 65102
tel: (573) 751-6383

Marriage records (since 1881) are maintained by the recorder of deeds in each county. There is no charge for verification of information; fees for certified copies vary according to the county. Address inquiries to the recorder of deeds at the courthouse in the county seat of the county where the license was purchased.

Divorce records are also maintained by the clerk of the circuit court in each county. There is no fee for verification of information; fees for certified copies vary according to the county. Address inquiries to the clerk of the circuit court in the courthouse in the county seat of the county where the divorce was granted.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Personnel Division
Office of Administration
Truman Bldg., Rm. 430
301 West High St.
PO Box 388
Jefferson City, MO 65102

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund;* **Food Stamp Work/Employment and Training; Illegitimacy Rate Reduction Bonus;** and **Teen Pregnancy.** Mona Prater, Acting Deputy Director, Income Maintenance Section, Division of Family Services, Department of Social Services, 615 Howerton Court, PO Box 88, Jefferson City, MO 65103-0088—(573) 751-3124; fax: (573) 526-4837; e-mail: mprater@mail.state.mo.us

Children's Health Insurance Program. Pamela S. Victor, Budget Manager, Division of Medical Services, Department of Social Services, 615 Howerton Court, PO Box 6500, Jefferson City, MO 65102—(573) 751-8985; fax: (573) 526-4375

Fraud and Abuse Investigation. Larry Dickerson, Deputy Director, Investigations Section, Division of Legal Services, Department of Social Services, Broadway State Office Bldg., 221 West High St., PO Box 1527, Jefferson City, MO 65102—(573) 751-0803

Immigration Issues. Regina Turley, Coordinator, Refugee Resettlement Program, Division of Family Services, Department of Social Services, 3418 Knipp Dr., PO Box 88, Jefferson City, MO 65103-0088—(573) 526-5605; fax: (573) 526-5592

Information Systems. Joyce Backes, Director, Division of Data Processing, Department of Social Services, 313 West McCarty St., PO Box 1527, Jefferson City, MO 65102—(573) 751-4435; fax: (573) 751-0412

Legal Matters. Mary Browning, Director, Division of Legal Services, Department of Social Services, Broadway State Office

Bldg., 221 West High St., PO Box 1527, Jefferson City, MO 65102—(573) 751-1334

Public Information. Marilynn J. Knipp, Associate Director, Community Relations, Department of Social Services, Broadway State Office Bldg., 221 West High St., PO Box 1527, Jefferson City, MO 65102—(573) 751-4815; fax: (573) 751-3203; e-mail: mknipp@mail.state.mo.us

Research and Statistics. Richard Koon, Research Manager, Research and Evaluation, Department of Social Services, Broadway State Office Bldg., 221 West High St., PO Box 1527, Jefferson City, MO 65102—(573) 751-3060

Staff Development. Division of Family Services, Department of Social Services, 615 Howerton Court, PO Box 88, Jefferson City, MO 65103-0088—(573) 751-3823; fax: (573) 526-3971

Substance Abuse. Michael Couty, Director, Division of Alcohol and Drug Abuse, Department of Mental Health, 1706 East Elm St., PO Box 687, Jefferson City, MO 65102—(573) 751-9499; fax: (573) 751-7814; e-mail: coutym@mail.dmh.state.mo.us

Welfare to Work. *Welfare-to-Work Grants Program.* Tom Jones, Associate Director, Welfare Reform, Department of Social Services, Broadway State Office Bldg., 221 West High St., PO Box 1527, Jefferson City, MO 65102—(573) 526-3581; fax: (573) 526-4814; e-mail: tjones@mail.state.mo.us; *TANF welfare-to-work programs and job placement/job readiness programs.* Mona Prater, Acting Deputy Director, Income Maintenance Section, Division of Family Services, Department of Social Services, 615 Howerton Court, PO Box 88, Jefferson City, MO 65103-0088—(573) 751-3124; fax: (573) 526-4837; e-mail: mprater@mail.state.mo.us

Missouri Department of Social Services

Broadway State Office Bldg.
221 West High St.
PO Box 1527
Jefferson City, MO 65102
tel: (573) 751-4815; fax: (573) 751-3203
http://www.state.mo.us/dss
Gary J. Stangler, Dir., e-mail: dlorts@mail.state.mo.us
Steve Renne, Dep. Dir., (573) 751-4815; fax: (573) 751-3203; e-mail: srenne@mail.state.mo.us
TANF Tom Jones, Assoc. Dir., Welfare Reform, (573) 526-3581; fax: (573) 526-4814; e-mail: tjones@mail.state.mo.us
Marilyn J. Knipp, Assoc. Dir., Community Relations, (573) 751-4815; fax: (573) 751-3203; e-mail: mknipp@mail.state.mo.us
Melba Price, Assoc. Dir., Policy Coordination, (573) 751-4815; fax: (573) 751-3203; e-mail: kmartell@mail.state.mo.us

DIVISION OF LEGAL SERVICES

Broadway State Office Bldg.
221 West High St.
PO Box 1527
Jefferson City, MO 65102
Mary Browning, Dir., (573) 751-1334

Investigations Section
Larry Dickerson, Dep. Dir., (573) 751-0803

Personnel and Labor Relations Section
Resa Siedhoff, Personnel Ofr., (573) 751-4244

CSE DIVISION OF CHILD SUPPORT ENFORCEMENT

3418 Knipp Dr., Suite F
PO Box 2320
Jefferson City, MO 65102-1527
tel: (573) 751-4301; fax: (573) 751-8450
Brian Kinkade, Dir.

DIVISION OF BUDGET AND FINANCE

Broadway State Office Bldg.
221 West High St.
PO Box 1082
Jefferson City, MO 65102
tel. (573) 751-7533; fax: (573) 751-7598
Christine Rackers, Dir.

SSBG Receipts and Reporting
Jim Burns, Adm., (573) 751-2170

DIVISION OF DATA PROCESSING

313 West McCarty St.
PO Box 1527
Jefferson City, MO 65102
Joyce Backes, Dir., (573) 751-4435; fax: (573) 751-0412

DIVISION OF GENERAL SERVICES

Broadway State Office Bldg.
221 West High St.
PO Box 1643
Jefferson City, MO 65102-1643
ADA Al Gage, Dir., (573) 751-3870; fax: (573) 751-1329

Prince Hall Family Support Center
4411 North Newstead Ave.
Saint Louis, MO 63115
Donell Whitfield, Exec. Dir., (314) 877-2000; fax: (314) 877-2028

OA DIVISION OF AGING

615 Howerton Court
PO Box 1337
Jefferson City, MO 65102
(800) 392-0210 (24-hr., toll-free elderly abuse reports hotline); fax: (573) 751-4386
(800) 235-5503 (24-hr., toll-free aging info.)
Andrea Routh, Dir., (573) 751-8535
APS Jim Cook, Alternative Srvs. Adm., (573) 526-8537; fax: (573) 751-8493
Carol Scott, Ombudsman Dir., (573) 751-3082; fax: (573) 751-8687

Institutional Services
Bill Toenies, Prgm. Mgr., Licensure and Certification, (573) 526-8523; fax: (573) 751-8493

Department of Social Services—*Continued*

DIVISION OF FAMILY SERVICES
615 Howerton Court
PO Box 88
Jefferson City, MO 65103-0088
tel: (573) 751-4247; fax: (573) 751-0507
Carmen Schulze, Dir., e-mail: eschulze@mail.state.mo.us

SSI/S INCOME MAINTENANCE SECTION
Mona Prater, Act. Dep. Dir., (573) 751-3124; fax: (573) 526-4837; e-mail: mprater@mail.state.mo.us

LIHEAP LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM
Chuck Wright, Project Dir., (573) 751-0472; fax: (573) 526-5592

FS FOOD DISTRIBUTION PROGRAM
Paul Spicer, Dir., (573) 751-4328; fax: (573) 526-4413

CA/N CPS CW CHILDREN'S SERVICES SECTION
FC/AA FP/FS Richard L. Matt, Dep. Dir., (573) 751-2882; fax: (573) 526-3971
Anna Stone, Principal Asst., (573) 751-2502; fax: (573) 526-3971
Frederic M. Simmens, Asst. Dep. Dir., (573) 751-4329; fax: (573) 526-3971
Sheila Tannehill, Asst. Dep. Dir., (573) 751-4193; fax: (573) 526-3971
Vince Geremia, Prgm. Coord., Family Preservation Srvs., (573) 751-2427; fax: (573) 526-3971
Rich Easter, Dir., Child Fatality Review Prgm., (573) 751-5980; fax: (573) 751-1479
ICAMA ICPC Charles Edwards, Soc. Srvs. Supv. V/ICPC Coord., (573) 751-2981; fax: (573) 526-3971
(800) 392-3738 (24-hr., toll-free child abuse and neglect reports hotline)

BS VRB REHABILITATION SERVICES FOR THE BLIND
3418 Knipp Dr.
PO Box 88
Jefferson City, MO 65103-0088
Sally Howard, Dep. Dir., (573) 751-4249; fax: (573) 751-4984

CSBG MANAGEMENT SERVICES SECTION
Charles McMann, CSBG Adm., (573) 751-6789; fax: (573) 526-5592

ICJ YA **DIVISION OF YOUTH SERVICES**
Y-PAR Broadway State Office Bldg.
Y-PRO 221 West High St.
PO Box 447
Jefferson City, MO 65102
tel: (573) 751-3324; fax: (573) 526-4494
Mark Steward, Dir.

CHIP MAP **DIVISION OF MEDICAL SERVICES**
615 Howerton Court
PO Box 6500
Jefferson City, MO 65102-6500
tel: (573) 751-3425; fax: (573) 751-6564
Gregory A. Vadner, Dir., (573) 751-6922

ADMINISTRATION
Bill LaRue, Asst. to the Dir., (573) 751-6922
Billie Waite, Legal Cnsl., (573) 751-6922

SERVICE DELIVERY
Pamela Leyhe, Dep. Dir., (573) 751-6926

INFORMATION SYSTEMS
Joel Schnedler, Dep. Dir., (573) 751-7996

PROGRAM DEVELOPMENT/QUALITY ASSESSMENT
Myrna Bruning, Dep. Dir., (573) 751-6963

FINANCE
Jim Uffmann, Dep. Dir., (573) 751-1092

Related State Agencies

CHC MCHBG **DEPARTMENT OF HEALTH**
PHSBG 920 Wildwood Dr.
PO Box 570
Jefferson City, MO 65102-0570
tel: (573) 751-6387 (info. on birth records); (573) 751-6376 (info. on death records)
Maureen Dempsey, MD, Dir., (573) 751-6001
Ronald W. Cates, Dep. Dir., (573) 751-6002
Owen Smith, MHA, Dir., Center for Local Pub. Health Srvs., (573) 751-6170
Gretchen Wartman, Div. Dir., Maternal, Child, and Family Health, (573) 526-5520
WIC Annie Siu Norman, Chf., WIC, (573) 751-6204
Richard Brown, Chf., Bureau of Special Health Care Needs, (573) 751-6246

DIVISION OF HEALTH STANDARDS AND LICENSURE
Lois Kollmeyer, Dir., (573) 751-6271; fax: (573) 526-0441
Rochelle Paneitz, Dep. Dir., (573) 751-6271; fax: (573) 526-0441

BUREAU OF CHILD CARE SAFETY AND LICENSURE
Margaret Franklin, Chf., (573) 751-2450
Darrell Hendrickson, Chf., Bureau of Health Facilities Regulation, (573) 751-6302

DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
Jefferson Bldg., 6th Fl.
205 Jefferson St.
PO Box 480
Jefferson City, MO 65102-0480
http://www.services.dese.state.mo.us
Robert E. Bartman, EdD, Comm. of Education, (573) 751-4446; fax: (573) 751-1179
James L. Morris, Dir., Pub. Info., e-mail: jmorris@mail.dese.state.mo.us

VR DIVISION OF VOCATIONAL REHABILITATION
3024 West Truman Blvd.
Jefferson City, MO 65109-0525
Ronald Vessell, Asst. Comm., (573) 751-3251; fax: (573) 751-1441

Related State Agencies—*Continued*

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
3315 West Truman Blvd.
PO Box 504
Jefferson City, MO 65102-0504
tel: (573) 751-4091; fax: (573) 751-4135
Karla M. McLucas, Dir.

LABOR AND INDUSTRIAL RELATIONS COMMISSION
PO Box 599
Jefferson City, MO 65102-0599
Christopher Kelly, Chair, (573) 751-2461; fax: (573) 751-7806

ES EC DIVISION OF EMPLOYMENT SECURITY
421 East Dunklin St.
PO Box 59
Jefferson City, MO 65104-0059
Rick Hemming, Act. Dir., (573) 751-3215; fax: (573) 751-4945

DIVISION OF LABOR STANDARDS
3315 West Truman Blvd.
PO Box 449
Jefferson City, MO 65102-0449
tel: (800) 475-2130; fax: (573) 751-3721
Colleen Baker, Dir.

DIVISION OF WORKERS' COMPENSATION
3315 West Truman Blvd.
PO Box 58
Jefferson City, MO 65102-0058
tel: (573) 751-4231; fax: (573) 751-2012
Jo Ann Karll, Dir.

GOVERNOR'S COUNCIL ON DISABILITY
3315 West Truman Blvd.
PO Box 1668
Jefferson City, MO 65102-1668
tel: (573) 751-2600; fax: (573) 526-4109
William Goren, Exec. Dir.

MISSOURI COMMISSION ON HUMAN RIGHTS
3315 West Truman Blvd.
PO Box 1129
Jefferson City, MO 65102-1129
tel: (573) 751-3325; fax: (573) 751-2905
Donna Cavitte, Exec. Dir.

STATE BOARD OF MEDIATION
3315 West Truman Blvd.
Jefferson City, MO 65102-0591
tel: (573) 751-3614; fax: (573) 751-0215
John Birch, Chair

ADAMHRG **DEPARTMENT OF MENTAL HEALTH**
ICMH 1706 East Elm St.
PO Box 687
Jefferson City, MO 65102
tel: (573) 751-4122
http://www.state.mo.us/dmh
Roy C. Wilson, MD, Dir., (573) 751-3070; fax: (573) 526-7926

DIVISION OF COMPREHENSIVE PSYCHIATRIC SERVICES
Dorn Schuffman, Dir., (573) 751-8017; fax: (573) 751-7815

MR DIVISION OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES
John Solomon, Dir., (573) 751-8676; fax: (573) 751-9207

DIVISION OF ALCOHOL AND DRUG ABUSE
Michael Couty, Dir., (573) 751-9499; fax: (573) 751-7814; e-mail: coutym@mail.dmh.state.mo.us

CP **DEPARTMENT OF CORRECTIONS**
2729 Plaza Dr.
PO Box 236
Jefferson City, MO 65102
Dora B. Schriro, Dir., (573) 751-2389; fax: (573) 751-4099

ICSPP PAR BOARD OF PROBATION AND PAROLE
PRO 1511 Christy Lane
Jefferson City, MO 65101
Dora B. Schriro, Dir., (573) 751-2389; fax: (573) 751-8501

MS **OFFICE OF ADMINISTRATION**
Capitol Bldg., Rm. 125
PO Box 809
Jefferson City, MO 65102
http://www.state.mo.us/oa/index.html
Richard A. Hanson, Comm., (573) 751-3311; fax: (573) 751-1212; e-mail: stategov@mail.state.mo.us

PERSONNEL DIVISION
Truman Bldg., Rm. 430
301 West High St.
PO Box 388
Jefferson City, MO 65102
tel: (573) 751-4162
H. Lee Capps, Dir., e-mail: persmail@mail.state.mo.us

DEPARTMENT OF PUBLIC SAFETY
Truman Bldg., Rm. 870
301 West High St.
PO Box 749
Jefferson City, MO 65102-0749
http://www.dps.state.mo.us/
Gary B. Kempker, Dir., (573) 751-4905; fax: (573) 751-5399; e-mail: gkempker@mail.state.mo.us

VET MISSOURI VETERANS COMMISSION
1719 Southridge Dr.
PO Drawer 147
Jefferson City, MO 65102
Robert R. Buckner, Exec. Dir., (573) 751-3779

Division of Family Services—Area Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. (Andrew, Atchison, Buchanan, Caldwell, Carroll, Cass, Chariton, Clay, Clinton, Cooper, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Howard, Johnson, Lafayette, Linn, Livingston, Mercer, Nodaway, Pettis, Platte, Putnam, Randolph, Ray, Saline, Sullivan, and Worth Counties)

525 Jules, Suite 202, Saint Joseph, MO 64501

Peggy Torno, Area Dir., (816) 387-2190; fax: (816) 387-2151

II. (Adair, Audrain, Boone, Callaway, Clark, Cole, Franklin, Gasconade, Jefferson, Knox, Lewis, Lincoln, Macon, Marion, Monroe, Montgomery, Osage, Pike, Ralls, Saint Charles, Schuyler, Scotland, Shelby, and Warren Counties)

106 North Hospital Dr., PO Box 607, Fulton, MO 65251-0607

Clarence (Mack) Abernathy, Area Dir., (573) 592-4090; fax: (573) 592-4097

III. (Bollinger, Butler, Cape Girardeau, Carter, Crawford, Dent, Dunklin, Howell, Iron, Madison, Mississippi, New Madrid, Oregon, Pemiscot, Perry, Reynolds, Ripley, Saint Francois, Sainte Genevieve, Scott, Shannon, Stoddard, Washington, and Wayne Counties)

130 South Frederick, PO Box 1059, Cape Girardeau, MO 63702-1059

(Vacant), Area Dir., (573) 290-5656; fax: (573) 290-5707

IV. (Barry, Barton, Bates, Benton, Camden, Cedar, Christian, Dade, Dallas, Douglas, Greene, Henry, Hickory, Jasper, Laclede, Lawrence, McDonald, Maries, Miller, Moniteau, Morgan, Newton, Ozark, Phelps, Polk, Pulaski, Saint Clair, Stone, Taney, Texas, Vernon, Webster, and Wright Counties)

1410 South Kansas Expressway, Suite 200, Springfield, MO 65807

James Hair, Area Dir., (417) 895-6590; fax: (417) 895-6717

Jackson County Administration

Kansas City Office Bldg., 615 East 13th St., Kansas City, MO 64106

(Vacant), Children's Srvs. Dir., (816) 889-2480; fax: (816) 889-2008

Peggy Torno, Income Maintenance Dir., (816) 889-2500; fax: (816) 889-2008

Saint Louis City Administration

111 North Seventh St., Saint Louis, MO 63103

Tena Thompson, Children's Srvs. Dir., (314) 340-7007; fax: (314) 340-7117

3545 Lindell, Saint Louis, MO 63103-1077

John Lofton, Income Maintenance Dir., (314) 340-5062; fax: (314) 340-5076

Saint Louis County Administration

9900 Page, Saint Louis, MO 63132

Tim Brownlee, Area Dir., (314) 429-7632; fax: (314) 426-6072

Jim Washeck, Children's Srvs. Dir., (314) 426-8401; fax: (314) 426-6035

(Vacant), Income Maintenance Dir., (314) 426-8501; fax: (314) 426-3573

Division of Family Services—County and City Offices

CA/N, CW, FS, SF, SSI/S, TANF

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Counties

ADAIR Charles Silvey, Dir., 1412 North Osteopathy St., Suite A, Kirksville, MO 63501—(660) 785-2440; fax: (660) 785-2447

ANDREW Michael Guthals, Dir., 107 Highway 71, West, Savannah, MO 64485—(816) 324-3152; fax: (816) 324-6523

ATCHISON K. Judith Glauser, Dir., 101 Grant St., Rock Port, MO 64482—(660) 744-5318; fax: (660) 744-6482

AUDRAIN Deanna Nobis, Dir., 3626-A South Clark, Mexico, MO 65265-0129—(573) 581-3312; fax: (573) 581-8001

BARRY Keith E. Conley, Dir., 208 East Eighth St., Cassville, MO 65625—(417) 847-4761; fax: (417) 847-5334

BARTON Carolyn A. Million, Dir., 115 West 12th, Lamar, MO 64759—(417) 682-3531; fax: (417) 682-6669

BATES Jim L. McLaughlin, Dir., 611 West Fort Scott, Butler, MO 64730—(660) 679-3174; fax: (660) 679-3894

BENTON Dennis VanBaale, Dir., 2175 Hilltop Dr., Warsaw, MO 65355—(660) 438-7357; fax: (660) 438-7997

BOLLINGER Grover Cole, Dir., 602 Highway 34, West, Marble Hill, MO 63764—(573) 238-2624; fax: (573) 238-4853

BOONE Marta J. Halter, Dir., 601 Business 70 West, #217, Columbia, MO 65203—(573) 882-9180; fax: (573) 884-5110

BUCHANAN Melissa Bible, Dir., 525 Jules St., Suite 127, Saint Joseph, MO 64501—(816) 387-2000; fax: (816) 387-2006

BUTLER Darrell Deken, Dir., 1903 Northwood, Poplar Bluff, MO 63902—(573) 840-9200; fax: (573) 840-9273

CALDWELL Carla Webb, Dir., 101 South Frame St., Hamilton, MO 64644—(816) 583-2166; fax: (816) 583-4910

CALLAWAY Helen Grace Shaw, Dir., 108 North Hospital Dr., Fulton, MO 65251-2531—(573) 592-4138; fax: (573) 592-4012

CAMDEN Martha Woods, Dir., 131 Rodeo Rd., Camdenton, MO 65020—(573) 346-3363; fax: (573) 346-0382

CAPE GIRARDEAU Frances J. Gould, Dir., 130 South Frederick, Cape Girardeau, MO 63702-0578—(573) 290-5800; fax: (573) 290-5600

CARROLL Wendy E. Austin, Dir., 301 North Mason St., Carrollton, MO 64633—(660) 542-0656; fax: (660) 542-0632

CARTER Mark J. Norris, Dir., HCR2, Box 2270, Van Buren, MO 63965—(573) 323-4201; fax: (573) 323-4494

CASS Pat Niner, Dir., 2500 East Mechanic St., Harrisonville, MO 64701—(816) 380-3597; fax: (816) 884-4056

CEDAR James A. Steen, Dir., 119 RB Rd., Stockton, MO 65785—(417) 276-5113; fax: (417) 276-6173

Division of Family Services
County and City Offices—*Continued*

Chariton Karen L. Fay, Dir., 121 East Jackson, Keytesville, MO 65261—(660) 288-3293; fax: (660) 288-3113

Christian Cherrie B. Tally, Dir., 4715 Towne Centre Dr., Ozark, MO 65721—(417) 581-7511; fax: (417) 581-6515

Clark Helen F. Macomber, Dir., 320 West Main St., Kahoka, MO 63445—(660) 727-3393; fax: (660) 727-1020

Clay Carolyn Morris, Dir., 7000 Liberty Dr., Liberty, MO 64068—(816) 781-8900; fax: (816) 781-4787

Clinton Jacqueline J. Tilford, Dir., 108 Bush St., Plattsburg, MO 64477—(816) 539-2146; fax: (816) 539-3120

Cole Michael Logsdon, Dir., 1715 Southridge, Jefferson City, MO 65109—(573) 751-4688; fax: (573) 526-4746

Cooper Robert E. Wilcox, Dir., 1680 Radio Hill, Boonville, MO 65233—(660) 882-5311; fax: (660) 882-8858

Crawford Franklin Cunningham, Dir., Highway 19 North, Steelville, MO 65565—(573) 775-2146; fax: (573) 775-3146

Dade Linda D. Swinney, Dir., 105 Grand St., Greenfield, MO 65661—(417) 637-5326; fax: (417) 637-5113

Dallas Debra O. Jones, Dir., 615 North Ash, Buffalo, MO 65622—(417) 345-7651; fax: (417) 345-8509

Daviess Roy Deskins, Dir., 201 Ash, Gallatin, MO 64640—(660) 663-2189; fax: (660) 663-8919

DeKalb Allan Ray, Dir., 302 East Highway 6, Maysville, MO 64469—(816) 449-2165; fax: (816) 449-2522

Dent Betti Jo Pyatt, Dir., 800 Highway 32 West, Salem, MO 65560—(573) 729-4137; fax: (573) 729-7483

Douglas Jacquelyn U. Ferguson, Dir., 1005 NW 10th Lane, Ava, MO 65608—(417) 683-4817; fax: (417) 683-6151

Dunklin Dorothy Adams, Dir., 110 Oakview St., Kennett, MO 63857—(573) 888-5981; fax: (573) 888-3168

Franklin Lynne Gierer, Dir., 1 Liberty Plaza, Union, MO 63084—(314) 583-2571; fax: (314) 583-8670

Gasconade Debbie A. Hinrichs, Dir., Highway 28 West, Owensville, MO 65066—(573) 437-4188; fax: (573) 437-5776

Gentry Louis (Neil) Langford, Dir., 211 South Polk, Albany, MO 64402—(660) 726-3971; fax: (660) 726-3973

Greene Frank A. Floyd, Dir., 101 Park Central Square, Springfield, MO 65806—(417) 895-6000; fax: (417) 895-6080

Grundy Margaret L. Elliott, Dir., 2926 Oklahoma Ave., Trenton, MO 64683—(660) 359-3971; fax: (660) 359-5579

Harrison Tammy S. Taylor, Dir., 2403 Vandivert St., Bethany, MO 64424—(660) 425-7995; fax: (660) 425-7382

Henry Gerald A. Seeley, Dir., 1003 East Clark, Clinton, MO 64735—(660) 885-5531; fax: (660) 885-5899

Hickory Debra Jones, Act. Dir., Dallas & Oak Sts., Hermitage, MO 65668—(417) 745-6491; fax: (417) 745-2100

Holt Verletta Hurst, Dir., 1423 State St., Mound City, MO 64470—(660) 442-3314; fax: (660) 442-3361

Howard Margaret Stallman, Dir., 101 Furr St., Fayette, MO 65248-1069—(660) 248-3324; (660) 248-1023

Howell Dennis Reagan, Dir., 1622 North Porter Waggoner Rd., West Plains, MO 65775—(417) 256-7121; fax: (417) 256-3473

Iron Shirley J. Pennington, Dir., 202 Park Dr., Ironton, MO 63650—(573) 546-7463; fax: (573) 546-6002

Jackson Marge Randle, Dir., Income Maintenance Prgms.; Thomastine Nosiri, Dir., Children's Prgms., 615 East 13th St., Kansas City, MO 64106—(816) 889-2000; fax: (816) 889-2008

Jasper Ronald Woody, Dir., 601 Commercial, Joplin, MO 64802-1353—(417) 629-3050; fax: (417) 629-3209

Jefferson Carolyn Willett, Dir., 10325 Highway 21, Hillsboro, MO 63050-1088—(314) 789-3322; fax: (314) 789-2368

Johnson Robert J. Bartlett, Dir., 505-BN Ridgeview Dr., Warrensburg, MO 64093—(660) 543-7900; fax: (660) 543-7947

Knox Roger Briggs, Act. Dir., 101 West Monticello, Edina, MO 63537—(660) 397-2297; fax: (660) 397-3370

Laclede Karen L. Miller, Dir., 2639 South Jefferson, Lebanon, MO 65536—(417) 532-3137; fax: (417) 532-3973

Lafayette Melody Arnold, Dir., 736 State Route 13, Lexington, MO 64067—(660) 259-2294; fax: (660) 259-3834

Lawrence Rebecca M. Wilson, Dir., Highway 60 & 39 South, Aurora, MO 65605—(417) 678-4138; fax: (417) 678-5721

Lewis Bonnie Bradley, Dir., South Washington St., Monticello, MO 63457—(573) 767-5284; fax: (573) 767-5368

Lincoln Becky Mueller, Dir., 384 North Lincoln Dr., Troy, MO 63379—(314) 528-8521; fax: (314) 528-3861

Linn Vicki L. Barnett, Dir., 1102 West Helm, Brookfield, MO 64628—(660) 258-3388; fax: (660) 258-2091

Livingston Donita Smith, Dir., 708–A South Washington, Chillicothe, MO 64601—(660) 646-5770; fax: (660) 646-3278

Macon James L. Ehly, Dir., East Patton St., Macon, MO 63552—(660) 385-3191; fax: (660) 385-5268

Madison John E. Danieley, Dir., 413 Burris, Fredericktown, MO 63645—(573) 783-5596; fax: (573) 783-5227

Maries Rick Robertson, Dir., 205 Highway 635, Vienna, MO 65582—(573) 422-3114; fax: (573) 422-3525

Marion John Hirner, Dir., 3055 Holman Dr., Hannibal, MO 63401—(573) 248-2540; fax: (573) 248-2416

McDonald Marty Crosby, Dir., Highway 71, Anderson, MO 64831—(417) 845-6951; fax: (417) 845-6088

Mercer (Vacant), Dir., 501 West Main, Princeton, MO 64673—(660) 748-3292; fax: (660) 748-3494

Miller Susan K. Yows, Dir., Industrial Dr., Eldon, MO 65026—(573) 392-5141; fax: (573) 392-0120

Mississippi Ellie F. Little, Dir., 718 North Martin St., East Prairie, MO 63845—(573) 649-3091; fax: (573) 649-5911

Moniteau William J. Boies, Dir., 104 North Gerhart Rd., California, MO 65018—(573) 796-3196; fax: (573) 796-3230

Monroe Gloria (Jean) Olson, Dir., 101 East Marion St., Paris, MO 65275—(660) 327-4185; fax: (660) 327-5668

Montgomery Charlene Strange, Dir., 310 North Salisbury St., Montgomery City, MO 63361—(573) 564-2258; fax: (573) 564-3167

Morgan Mary Ann Rouse, Dir., 703 North Monroe, Versailles, MO 65084—(573) 378-4681; fax: (573) 378-1919

New Madrid Ellie F. Little, Dir., Highway 61, South, New Madrid, MO 63869—(573) 748-5533; fax: (573) 748-2729

Newton Helen Shore, Dir., 209 North Valley, Neosho, MO 64850—(417) 451-3125; fax: (417) 451-7446

Nodaway Scott Aderton, Dir., 301 East Summit Dr., Maryville, MO 64468—(660) 582-3141; fax: (660) 582-3180

Oregon David L. Coy, Dir., Highway 19 South, Alton, MO 65606—(417) 778-7251; fax: (417) 778-6773

Osage David A. Gaughan, Dir., 925 Main St., Linn, MO 65051—(573) 897-3678; fax: (573) 897-9869

Ozark Helen Conardy, Dir., Highway 160 West, Gainesville, MO 65655—(417) 679-4616; fax: (417) 679-3103

Division of Family Services
County and City Offices—*Continued*

Pemiscot Beverly McCulloch, Dir., 911 Highway 84, Caruthersville, MO 63830—(573) 333-1060; fax: (573) 333-5008

Perry Betty M. Bertke, Dir., 707 North Main, Perryville, MO 63775—(573) 547-8372; fax: (573) 547-3803

Pettis Linda Messenger, Dir., 1400 South Limit, Suite 9, Sedalia, MO 65301—(660) 530-5900; fax: (660) 530-5507

Phelps Wayne Langston, Dir., 1111 Kingshighway, Suite A, Rolla, MO 65401-2922—(573) 368-2340; fax: (573) 368-2383

Pike Theresa E. Bielawski, Dir., Business Highway 54 West, Bowling Green, MO 63334—(573) 324-2243; fax: (573) 324-2930

Platte Ron McAdams, Dir., 233 Marshall Rd., Platte City, MO 64079—(816) 858-3740; fax: (816) 858-5208

Polk Terry Phillips, Dir., 2110 South Springfield, Bolivar, MO 65613—(417) 326-6241; fax: (417) 326-6265

Pulaski Eva (Caroline) Bradford, Dir., 712 Historic 66 West, Waynesville, MO 65583—(573) 774-6121; fax: (573) 774-2740

Putnam Stacey Dunn, Dir., 27th St. & Pleasant View Dr., Unionville, MO 63565—(660) 947-2567; fax: (660) 947-3290

Ralls Glenda S. Coons, Dir., 209 East Fourth St., New London, MO 63459—(573) 985-2911; fax: (573) 985-3996

Randolph Janice Louis, Dir., 1715 South Morley, Moberly, MO 65270—(660) 263-4330; fax: (660) 263-6560

Ray Bonnie G. Walker, Dir., 749 Driskill Dr., Richmond, MO 64085—(816) 776-6964; fax: (816) 776-3503

Reynolds Janice S. Stout, Dir., Highways 72 & 21 South, Centerville, MO 63633—(573) 648-2401; fax: (573) 648-2279

Ripley Gaylin Thompson, Dir., Highway 160 East, Doniphan, MO 63935—(573) 996-2175; fax: (573) 996-2238

Saint Charles Rebecca Hamer, Dir., 3737 Harry S Truman Ave., Suite 100, Saint Charles, MO 63301—(314) 946-7200; fax: (314) 946-5459

Saint Clair Philip H. Ross, Dir., 455 Hailman Blvd., Osceola, MO 64776-9503—(417) 646-8165; fax: (417) 646-8337

Saint Francois John Carter, Dir., 1115 Saint Joe Dr., Park Hills, MO 63601-1998—(573) 431-6592; fax: (573) 431-7478

Sainte Genevieve Kathleen Roth, Dir., 583–B Sainte Genevieve Dr., Sainte Genevieve, MO 63670—(573) 883-5757; fax: (573) 883-7677

Saint Louis Bob L. Fant, Income Maintenance Dir.; James Washeck, Children's Srvs. Dir., 9900 Page Ave., Saint Louis, MO 63132—(314) 426-9600; fax: (314) 426-6072

Saline (Vacant), Dir., 1239 Santa Fe Trail, Suite 100, Marshall, MO 65340-9115—(660) 886-5562; fax: (660) 886-4183

Schuyler Nancy Calhoun, Dir., Highway 136 East, Lancaster, MO 63548—(660) 457-3792; fax: (660) 457-2107

Scotland Roger Briggs, Dir., 2 Child Support Lane, Memphis, MO 63555—(660) 465-8549; fax: (660) 465-8980

Scott Jerry D. Mann, Dir., 808 Hunter St., Sikeston, MO 63801—(573) 472-5222; fax: (573) 472-5383

Shannon David L. Coy, Act. Dir., Highway 19 South & Route F, Eminence, MO 65466—(573) 226-3295; fax: (573) 226-5422

Shelby Brenda Wright, Dir., 301 East Main, Shelbyville, MO 63469—(573) 633-2550; fax: (573) 633-2243

Stoddard G. Michael Patterson, Dir., 401 Shawnee, Bloomfield, MO 63825—(573) 568-2111; fax: (573) 568-3050

Stone Paula J. Jason, Dir., Route 2, Highway 13, Galena, MO 65656—(417) 357-6118; fax: (417) 357-8401

Sullivan Connie VanDusseldorp, Dir., 309 East Third St., Milan, MO 63556—(660) 265-4295; fax: (660) 265-4559

Taney Judith A. Whitlock, Dir., 1756-A Bee Creek Rd., Branson, MO 65616—(417) 339-0063; fax: (417) 339-2770

Texas Larry D. Gaston, Dir., 950 North Highway 63, Houston, MO 65483—(417) 967-4551; fax: (417) 967-2450

Vernon Larry J. Rose, Dir., 345 South Barrett, Nevada, MO 64772—(417) 667-3394; fax: (417) 667-2841

Warren Verlyn W. Schulze, Dir., 3920 North Highway 47, Warrenton, MO 63383—(314) 456-3307; fax: (314) 456-4518

Washington Edna R. Phillips, Dir., 1701 North Missouri, Potosi, MO 63664—(573) 438-2121; fax: (573) 438-6254

Wayne Marvin Berryman, Dir., Highway 49 North, Piedmont, MO 63957—(573) 223-4236; fax: (573) 223-7845

Webster Sharon Watkins, Dir., 1325 Spur Dr., Marshfield, MO 65706—(417) 859-2208; fax: (417) 859-4448

Worth L. Neil Langford, Dir., 108 East First St., Grant City, MO 64456—(660) 564-3711; fax: (660) 564-7122

Wright Nancy R. Sponsler, Dir., 401 East 17th St., Mountain Grove, MO 65711—(417) 926-4142; fax: (417) 926-7202

City

Saint Louis John Lofton, Income Maintenance Dir., Midtown Bldg., 3545 Lindell Blvd., Saint Louis, MO 63103-1077—(314) 340-5000; fax: (314) 340-5076; Tena Thompson, Children's Srvs. Dir., Wainwright Bldg., 111 North Seventh St., Saint Louis, MO 63101—(314) 340-6800; fax: (314) 340-7117

Rehabilitation Services for the Blind—District Offices

BS, VRB
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

MID-MO DISTRICT (Adair, Audrain, Boone, Callaway, Camden, Clark, Cole, Cooper, Gasconade, Howard, Knox, Lewis, Macon, Maries, Marion, Miller, Moniteau, Monroe, Morgan, Osage, Pulaski, Ralls, Randolph, Schuyler, Scotland, and Shelby Counties)
210 C East High St., Jefferson City, MO 65101
Ed Legge, District Supv., (573) 751-2714; fax: (573) 526-4526

KANSAS CITY DISTRICT (Andrew, Atchison, Bates, Benton, Buchanan, Caldwell, Carroll, Cass, Chariton, Clay, Clinton, Daviess, De Kalb, Gentry, Grundy, Harrison, Henry, Holt, Jackson, Johnson, Lafayette, Linn, Livingston, Mercer, Nodaway, Pettis, Platte, Putnam, Ray, Saline, Sullivan, and Worth Counties)
615 East 13th St., Kansas City, MO 64106
Kathy Wright, District Supv., (816) 889-2677; fax: (816) 889-2504

Rehabilitation Services for the Blind
District Offices—*Continued*

SAINT LOUIS DISTRICT—NORTH (Lincoln, Montgomery, Pike, Saint Charles, North Saint Louis, and Warren Counties; North Saint Louis City)
10449 Saint Charles Rock Rd., Saint Ann, MO 63074-1827
Mae Etta Weston, District Supv., (314) 426-4949; fax: (314) 426-3560

SAINT LOUIS DISTRICT—SOUTH (Crawford, Franklin, Jefferson, South Saint Louis, and Washington Counties; South Saint Louis City)
2 Campbell Plaza, Suite 300, Saint Louis, MO 63139
Naomi Soule, District Supv., (314) 877-0151; fax: (314) 877-0168

SOUTHEAST DISTRICT (Bollinger, Butler, Cape Girardeau, Carter, Dent, Dunklin, Howell, Iron, Madison, Mississippi, New Madrid, Oregon, Pemiscot, Perry, Phelps, Pulaski, Reynolds, Ripley, Saint Francois, Sainte Genevieve, Scott, Shannon, Stoddard, Texas, and Wayne Counties)
808 Hunter, PO Box 369, Sikeston, MO 63801
Roger Tesney, District Supv., (573) 472-5240; fax: (573) 472-5393

SOUTHWEST DISTRICT (Barry, Barton, Cedar, Christian, Dade, Dallas, Douglas, Greene, Hickory, Jasper, Laclede, Lawrence, McDonald, Newton, Ozark, Polk, Saint Clair, Stone, Taney, Vernon, Webster, and Wright Counties)
149 Park Central Square, 6th Fl., Springfield, MO 65806
Richard Haege, District Supv., (417) 895-6386; fax: (417) 895-6392

Key to Cities

over 30,000 population

City: County
Blue Springs: Jackson
Cape Girardeau: Cape Girardeau
Chesterfield: Saint Louis
Columbia: Boone
Florissant: Saint Louis
Independence: Jackson
Jefferson City: Cole
Joplin: Jasper
Kansas City: Jackson
Lee's Summit: Jackson

City: County
Raytown: Jackson
Saint Charles: Saint Charles
Saint Joseph: Buchanan
Saint Louis: independent city
Saint Peters: Saint Charles
Springfield: Greene
University City: Saint Louis

Montana

Marc Racicot (R) Gov., Governor's Office, State Capitol, Helena, MT 59620-0801—(406) 444-3111; fax: (406) 444-2801

MONTANA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Public Health and Human Services
Related State Agencies. Department of Corrections; Department of Labor and Industry; Department of Revenue; Department of Administration; Office of Public Instruction; Department of Military Affairs; Department of Justice
Department of Public Health and Human Services/Child and Family Services Division—Area Offices
Department of Public Health and Human Services/Child and Family Services Division—Regional/District Offices
County Departments of Public Human Services

Note. Program and title abbreviations are listed on page 4.

Administration of Human Services

The Department of Public Health and Human Services has responsibility for assistance programs that are administered by the state in 12 counties and under state supervision by county Departments of Public Human Services in 44 counties. Programs are federal-state-local funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration. Medicaid eligibility for SSI recipients is determined by the Social Security Administration.

The department also has responsibility for administering child and adult protective service programs. The department licenses and trains foster parents and provides family reunification assistance through contracted projects such as community-based services. Adoption services are also provided by the department.

The department implements its policy and services across Montana through the direction and oversight of five regional administrators. Each regional administrator is responsible for a number of county offices listed in the regional offices section.

Assistance and Services

Assistance programs, supervised by the Child and Family Services Division, are Temporary Assistance for Needy Families (TANF); distribution of surplus commodities; day-care services; preparation of persons for referral for training or job placement; the Job Training Partnership Act (JTPA); Food Stamps (FS); weatherization; the Low-Income Home Energy Assistance Program (LIHEAP); services for the homeless; the Community Services Block Grant (CSBG); SSI/S; and work programs. Services under the Medicaid Services Division include Medicaid (MAP) for the categorically and medically needy, including SSI recipients; the Children's Health Insurance Program (CHIP); and nursing home screening, under the Senior and Long-Term Care Division.

Other divisions within the department have responsibility for services to the visually handicapped, including vocational rehabilitation (BS, VRB); vocational rehabilitation (VR); services for the developmentally disabled (MR); and the Child Support Enforcement Program (CSE).

Other services supervised by the department include child welfare services (CA/N, CPS, CW), services to families (SF), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), and services to adults (SA). CW and SF (provided by the county departments or contracted to other state or local nonprofit agencies) include information, referral, and follow-up; foster care for children and adults; importation and exportation of children; homemaker services; family planning; legal services; adoption; adjustment services for adults; and licensing of private child-placing agencies, private child-caring institutions, foster homes, day-care centers, and child-care facilities. Services for the aged include chore services, education referral, home-delivered meals, homemaker services, home management, housing improvement, legal services, transportation, protective services (APS), and case management for the developmentally disabled; services to the aged under the Older Americans Act (OA); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); mental retardation services (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); and the Preventive Health Services Block Grant (PHSBG).

Related state agencies provide employment services (ES); unemployment compensation (UC); youth corrections and parole (YA, Y-PAR); adult corrections, including probation and parole (CP, PAR, PRO); and state veterans services (VET).

Where to Write

Client Inquiries

Client, service, and assistance inquiries relevant to the Department of Public Health and Human Services may be sent to:

Director
Department of Public Health and Human Services
PO Box 4210
Helena, MT 59604

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements**, requests for **verification of legal residence for purposes of public assistance**, and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Montana who are receiving assistance from other states** should be addressed in duplicate to:

Child and Family Services Division
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed in duplicate to:

Karlene Grossberg, Chief
Public Assistance Bureau
Child and Family Services Division
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604

Requests for general information regarding **service programs** should be addressed in duplicate to:

Shirley Brown, Chief
Program Management Bureau
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604-8005

Checks for assistance from other states for recipients living in Montana should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves. If help with the inquiry is needed, requests should be sent in duplicate to:

Child and Family Services Division
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (IV-D) should be addressed in duplicate to:

Mary Ann Wellbank, Administrator
Child Support Enforcement Division
Department of Public Health and Human Services
PO Box 5955
Helena, MT 59604

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Joe Mathews, Administrator
Disability Services Division
Department of Public Health and Human Services
PO Box 4210
Helena, MT 59604

Children

Inquiries regarding **child abuse and neglect cases and adoptions within Montana**, correspondence related to the **Interstate Compact on the Placement of Children**, and information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Shirley Brown, Chief
Program Management Bureau
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604-8005

Inquiries regarding **child protective services** should be addressed in duplicate to:

Shirley V. Tiernan, Chief
Children's Services Bureau
Child and Family Services Division
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604

Inquiries concerning the **licensing of child-care facilities and residential care placements** should be addressed in duplicate to:

Charlie McCarthy, Supervisor
Protection/Intervention/Treatment Services
Program Management Bureau
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604-8005

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Hank Hudson, Administrator
Child and Family Services Division
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604-8005

Inquiries regarding **programs for mentally retarded children or adults** should be addressed in duplicate to:

Joe Mathews, Administrator
Disability Services Division
Department of Public Health and Human Services
PO Box 4210
Helena, MT 59604

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent in triplicate to:

Charlie Rehbein, Coordinator
Aging Services
Senior and Long-Term Care Division
Department of Public Health and Human Services
PO Box 4210
Helena, MT 59604

Inquiries regarding **adult/elder protective services** should be sent in duplicate to:

Rick Bartos, APS State Manager
Adult Protective Services
Child and Family Services Division
Department of Public Health and Human Services
PO Box 8005
Helena, MT 59604

For client inquiries, the **state ombudsman for long-term care** is:

Aging Services
Senior and Long-Term Care Division
Department of Public Health and Human Services
PO Box 4210
Helena, MT 59604

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in duplicate to:

Denzel Davis, Administrator
Quality Assurance Division
Department of Public Health and Human Services
PO Box 202951
Helena, MT 59620-2951

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** and requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Health Policy and Services Division
Department of Public Health and Human Services
PO Box 202951
Helena, MT 59620-2951

Medicaid eligibility for SSI recipients is determined by the Social Security Administration.

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in triplicate to:

Dan Anderson, Administrator
Addictive and Mental Disorders Division
Department of Public Health and Human Services
PO Box 202951
Helena, MT 59620-2951

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions,** inquiries regarding **adult probation and parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent in duplicate to:

Rick Day, Director
Department of Corrections
PO Box 201301
Helena, MT 59620-1301

Requests for **residence and other social information about juvenile inmates of penal and correctional institutions,** inquiries regarding **juvenile parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** and the **Interstate Compact on Juveniles** should be sent in duplicate to:

Rick Day, Director
Department of Corrections
PO Box 201301
Helena, MT 59620-1301

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1907) are maintained by the Department of Public Health and Human Services. The fee for verification of information or a certified copy is $10. Address inquiries to:

Montana Vital Statistics Bureau
PO Box 4210
Helena, MT 59604
tel: (406) 444-4228

Marriage and divorce records (since 1943) are maintained by the counties. The fee for certified copies varies. The Department of Public Health and Human Services keeps a record. The fee is $10 per five-year search; you will be referred to the appropriate county office for a certified copy. Write to the Vital Records and Statistics Bureau above.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in triplicate to:

Department of Labor and Industry
Helena Job Service
715 Front St.
Helena, MT 59620

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Shirley Brown, Chief, Program Management Bureau, and Linda Fillinger, Acting Supervisor, Early Childhood Services, Child and Family Services Division, Department of Public Health and Human Services, PO Box 8005, Helena, MT 59620—(406) 444-5900; fax: (406) 444-5956; e-mail: sbrown@mt.gov and lfillinger@mt.gov

Children's Health Insurance Program. Mary Dalton, Chief, Medicaid Services Bureau, Health Policy and Services Division, Department of Public Health and Human Services, PO Box 202951, Helena, MT 59620-2951—(406) 444-4144; fax: (406) 444-1861; e-mail: mdalton@mt.gov

Food Stamp Work/Employment and Training. Linda Currie, JOBS Program Specialist, Public Assistance Bureau, Child and Family Services Division, Department of Public Health and Human Services, PO Box 8005, Helena, MT 59604—(406) 444-4099; fax: (406) 444-2547; e-mail: lcurrie@mt.gov

Fraud and Abuse Investigation. Arlyn Greydanus, Chief, Criminal Investigation Bureau, Department of Justice, 303 North Roberts St., Helena, MT 59620—(406) 444-3874; fax: (406) 444-2759

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** JoAnn Dotson, Chief, Family and Community Health Bureau, Health Policy and Services Division, Department of Public Health and Human Services, PO Box 202951, Helena, MT 59620—(406) 444-4743; fax: (406) 444-2606; e-mail: jdotson@mt.gov

Immigration Issues. Shirley Brown, Chief, Program Management Bureau, Child and Family Services Division, Department of Public Health and Human Services, PO Box 8005, Helena, MT 59604-8005—(406) 444-5906; fax: (406) 444-5956; e-mail: sbrown@mt.gov

Information Systems and **Research and Statistics.** Mike Billings, Administrator, Operations and Technology Division, Department of Public Health and Human Services, PO Box 4210, Helena, MT 59604—(406) 444-4133; fax: (406) 444-1970; e-mail: mbillings@mt.gov

Legal Matters. Russ Cater, Chief Legal Counsel, Office of Legal Affairs, Department of Public Health and Human Services, PO Box 4210, Helena, MT 59604—(406) 444-5626

Public Information. Laurie Ekanger, Director, Department of Public Health and Human Services, PO Box 4210, Helena, MT 59604—(406) 444-5622; fax: (406) 444-1970; e-mail: lekanger@mt.gov

Substance Abuse. Dan Anderson, Administrator, Addictive and Mental Disorders Division, Department of Public Health and Human Services, PO Box 202951, Helena, MT 59620-2951—(406) 444-3964; fax: (406) 444-4435; e-mail: daanderson@mt.gov

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Karlene Grossberg, Chief, Public Assistance Bureau, Child and Family Services Division, Department of Public Health and Human Services, PO Box 8005, Helena, MT 59604—(406) 444-1917; fax: (406) 444-2547; e-mail: kgrossberg@mt.gov

Montana Department of Public Health and Human Services

111 North Sanders
PO Box 4210
Helena, MT 59604
tel: (406) 444-5622; fax: (406) 444-1970
http://www.dphhs.mt.gov
Laurie Ekanger, Dir., e-mail: lekanger@mt.gov

Office of Legal Affairs
Russell Cater, Chf. Legal Cnsl., (406) 444-5626

Office of State and Local Relations
T. Gary Curtis, Coord., (406) 444-9530

Office of Human Resources
Beth McLaughlin, Chf. Personnel Ofr., (406) 444-3426

Office of Public Information
(Vacant), Pub. Info. Ofr., (406) 444-2596

ADA MR **DISABILITY SERVICES DIVISION**
SSBG tel: (406) 444-2591; fax: (406) 444-3632
Joe Mathews, Adm.

Developmental Disabilities Program

Field Services Bureau
Sue Jackson, Chf., (406) 444-2995

Management Operations Bureau
Janice Frisch, Chf., (406) 444-2995

Vocational Rehabilitation Program

Field Services Bureau
Bob Jahner, Chf., (406) 444-2590

Program Support Bureau
Peggy Williams, Chf., (406) 444-2590

Disability Determination Services Bureau
Michelle Thibodeau, Chf., (406) 444-3054

Financial Services Bureau
Gail Briese-Zimmer, Chf., (406) 444-5482

EBT **OPERATIONS AND TECHNOLOGY DIVISION**
Mike Billings, Adm., (406) 444-4133; fax: (406) 444-1970; e-mail: mbillings@mt.gov

Budget and Program Analysis Bureau
Scott Sim, Chf., (406) 444-4216

Fiscal Bureau
Chuck Virag/Connie Griffith, Chf., (406) 444-3631

Environmental Laboratory Bureau
Debra Fulton, Chf., (406) 444-5259

Network and Communications Bureau
Teri Lundberg, Chf., (406) 444-1922

Information Systems Bureau
Dan Forbes, Chf., (406) 444-1794

External Systems Bureau
Marilyn Carlin, Chf., (406) 444-0012

Vital Statistics Bureau
Sam Sperry, Chf., (406) 444-4228

Department of Public Health
and Human Services—*Continued*

SENIOR AND LONG-TERM CARE DIVISION
Mike Hanshew, Adm., (406) 444-4209

OA OFFICE ON AGING
Charlie Rehbein, Coord., Aging Srvs., (405) 444-7788

COMMUNITY SERVICES BUREAU
Joyce DeCunzo, Chf., (406) 444-4544

NURSING FACILITIES BUREAU
Kelly Williams, Chf., (406) 444-4147

FISCAL AND INFORMATION SERVICES BUREAU
Norm Rostocki, Chf., (406) 444-4143

VET MONTANA VETERANS' HOME
PO Box 250
Columbia Falls, MT 59912-0250
tel: (406) 892-3256; fax: (406) 892-3012
Pat Estenson, Supt.

VET EASTERN MONTANA VETERANS' HOME
2000 Montana Ave.
Glendive, MT 59330
tel: (406) 365-8855; fax: (406) 365-9804
Ed Croucher, Prgm. Mgr.

ADAMHBG ICMH **ADDICTIVE AND MENTAL DISORDERS DIVISION**
Cogswell Bldg.
1400 Broadway
PO Box 202951
Helena, MT 59620-2951
tel: (406) 444-3969; fax: (406) 444-4435
Dan Anderson, Adm., (406) 444-3964; fax: (406) 444-4435; e-mail: daanderson@mt.gov

OPERATIONS BUREAU
Bob Mullen, Chf., (406) 444-4901

MANAGED CARE BUREAU
Randy Poulsen, Chf., (406) 444-2706

TREATMENT AND PREVENTION BUREAU
Dan Anderson, Chf., (406) 444-3964; fax: (406) 444-4435; e-mail: daanderson@mt.gov

MONTANA CHEMICAL DEPENDENCY CENTER
Roland Mena, Prgm. Dir., (406) 496-5414; fax: (406) 496-5437

MENTAL HEALTH NURSING CARE CENTER
Ron Balas, Supt., (406) 538-7451; fax: (406) 538-2863

MONTANA STATE HOSPITAL
Warm Springs, MT 59756-0300
Debra Dirkson, Chf. Exec. Ofr., (406) 693-7010
James Hooker, MD, Med. Dir., (406) 693-7008
Ed Amberg, Quality Assurance Dir., (406) 693-7007
Keith Wilson, Admv. Support Dir., (406) 693-7017; fax: (406) 693-7023

FC/AA FP/FS SA **CHILD AND FAMILY SERVICES DIVISION**
Cogswell Bldg., Rm. C-123
1400 Broadway
PO Box 8005
Helena, MT 59604
tel: (406) 444-5900; fax: (406) 444-5956
Hank Hudson, Adm.

FS MAP SSI TANF PUBLIC ASSISTANCE BUREAU
Cogswell Bldg., Rm. A-116
1400 Broadway
PO Box 8005
Helena, MT 59604
tel: (406) 444-5900; fax: (406) 444-2547
Karlene Grossberg, Chf., (406) 444-1917; fax: (406) 444-2547; e-mail: kgrossberg@mt.gov

CSBG LIHEAP INTERGOVERNMENTAL HUMAN SERVICES BUREAU
1400 Carter Dr.
Helena, MT 59601
tel: (406) 447-4260; fax: (406) 447-4287
Jim Nolan, Chf.

CA/N CW ICPC PROGRAM MANAGEMENT BUREAU
Shirley Brown, Chf., (406) 444-5906; fax: (406) 444-5956; e-mail: sbrown@mt.gov

OPERATIONS AND FISCAL SERVICES BUREAU
Lois Steinbeck, Chf., (406) 444-9740

CPS CHILDREN'S SERVICES BUREAU
Shirley V. Tiernan, Chf., (406) 444-1688; fax: (406) 444-2547; e-mail: stiernan@mt.gov

APS ADULT PROTECTIVE SERVICES
Rick Bartos, APS State Mgr., (406) 444-9810

MAP **HEALTH POLICY AND SERVICES DIVISION**
Cogswell Bldg.
1400 Broadway
PO Box 202951
Helena, MT 59620-2951
tel: (406) 444-4141; fax: (406) 444-1861
Nancy Ellery, Adm., (406) 444-4141; fax: (406) 444-1861

FINANCIAL OPERATIONS AND SUPPORT SERVICES BUREAU
John Chappuis, Chf., (406) 444-4084

HEALTH SYSTEMS BUREAU
Bob Moon, Chf., (406) 444-4488

MCHBG WIC FAMILY AND COMMUNITY HEALTH BUREAU
JoAnn Dotson, Chf., (406) 444-4743; fax: (406) 444-2606; e-mail: jdotson@mt.gov

CHIP MEDICAID SERVICES BUREAU
Mary Dalton, Chf., (406) 444-4144; fax: (406) 444-1861; e-mail: mdalton@mt.gov

PHSBG COMMUNICABLE DISEASE CONTROL AND PREVENTION BUREAU
Kathleen Martin, Chf., (406) 444-4146

Department of Public Health
and Human Services—*Continued*

QUALITY ASSURANCE DIVISION
Cogswell Bldg.
1400 Broadway
PO Box 202951
Helena, MT 59620-2951
tel: (406) 444-5401; fax: (406) 444-1742
Denzel Davis, Adm.

Certification Bureau
Linda Sandman, Chf., (406) 444-2038

Licensure Bureau
Roy Kemp, Chf., (406) 444-2868

Audit and Compliance Bureau
Erich Merdinger, Chf., (406) 444-4120

Fair Hearings
Barbara Conrady, Prgm. Mgr., (406) 444-2472

CSE **CHILD SUPPORT ENFORCEMENT DIVISION**
3075 North Montana Ave.
PO Box 5955
Helena, MT 59604
tel: (406) 444-6856; fax: (406) 444-1370
Mary Ann Wellbank, Adm.

Administrative Services Bureau
Roberta Knapp, Chf., (406) 444-6856

Legal Services Bureau
Ann Hefenieder, Chf., (406) 656-0243; fax: (406) 656-1052

Field Services Bureau
Dennis Shober, Chf., (406) 444-6856

Office of the Administrative Law Judge
John Koch, Admv. Law Judge, (406) 444-9370

Related State Agencies

CP/ICSPP **DEPARTMENT OF CORRECTIONS**
1539–11th Ave.
PO Box 201301
Helena, MT 59620-1301
Rick Day, Dir., (406) 444-3930; fax: (406) 444-4920

Community Corrections Division
Mike Ferriter, Adm., (406) 444-4913

DEPARTMENT OF LABOR AND INDUSTRY
Walt Sullivan Bldg.
PO Box 1728
Helena, MT 59624-1728
http://www.jsd.dli.mt.gov/dli_home/dli.htm
Patricia (Pat) Haffey, Comm., (406) 444-9091; fax: (406) 444-1394; e-mail: phaffey@mt.gov
Jean Branscum, Info. Specialist/Pub. Info. Ofr., (406) 444-1520; fax: (406) 444-1394; e-mail: jbranscum@mt.gov

Centralized Services Division
David Scott, Adm., (406) 444-3301; fax: (406) 444-1394

ES Job Service Division
Wendy Keating, Adm., (406) 444-4100; fax: (406) 444-3037

UC Unemployment Insurance Division
Dennis A. Zeiler, Adm., (406) 444-2749; fax: (406) 444-2699

EEO Employment Relations Division
Chuck Hunter, Adm., Human Rights Bureau, (406) 444-1555; fax: (406) 444-4140

DEPARTMENT OF REVENUE
Mitchell Bldg., Rm. 455
Helena, MT 59620
Mary Bryson, Dir., (406) 444-2460; fax: (406) 444-3696; e-mail: mbryson@mt.gov
Cynthia Alexander, Pub. Info. Ofr., (406) 444-6700; fax: (406) 444-3696; e-mail: calexander@mt.gov

DEPARTMENT OF ADMINISTRATION
PO Box 200101
Helena, MT 59620-0101
Lois Menzies, Dir., (406) 444-2032; fax: (406) 444-2812; e-mail: lmenzies@mt.gov

MS State Personnel Division
John McEwen, Adm., (406) 444-3871

OFFICE OF PUBLIC INSTRUCTION
PO Box 202501
Helena, MT 59620-2501
Nancy Keenan, Supt., (406) 444-7362; fax: (406) 444-2893

DEPARTMENT OF MILITARY AFFAIRS
1100 North Last Chance Gulch
PO Box 5715
Helena, MT 59604

VET Veterans Affairs Division
James F. Jacobsen, Adm., (406) 841-3741; fax: (406) 841-3145

DEPARTMENT OF JUSTICE
215 North Sanders St.
Helena, MT 59620
Joseph P. Mazurek, Atty. Gen., (406) 444-2026; fax: (406) 444-3549

Criminal Investigation Bureau
303 North Roberts St.
PO Box 201417
Helena, MT 59620-1417
Arlyn Greydanus, Chf., (406) 444-3874; fax: (406) 444-2759

Department of Public Health and Human Services/Child and Family Services Division—Area Offices

BS, MR, VR, VRB
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. (Beaverhead, Blaine, Broadwater, Cascade, Chouteau, Deer Lodge, Gallatin, Glacier, Granite, Hill, Jefferson, Lewis and Clark, Liberty, Madison, Meagher, Park, Pondera, Powell, Silver Bow, Teton, and Toole Counties)

PO Box 8005, Helena, MT 59604
Jerry Grimes, Field Mgr., (406) 444-4097; fax: (406) 444-2547

II. (Big Horn, Carbon, Fergus, Flathead, Golden Valley, Judith Basin, Lake, Lincoln, Mineral, Missoula, Musselshell, Petroleum, Ravalli, Sanders, Stillwater, Sweetgrass, Wheatland, and Yellowstone Counties)

PO Box 4210, Helena, MT 59604
Jon Vestre, Field Mgr., (406) 444-3928; fax: (406) 444-2547

III. (Carter, Custer, Daniels, Dawson, Fallon, Garfield, McCone, Phillips, Powder River, Prairie, Richland, Roosevelt, Rosebud, Sheridan, Treasure, Valley, and Wibaux Counties)

PO Box 8005, Helena, MT 59601
Roger La Voie, Field Mgr., (406) 444-1959; fax: (406) 444-5956

Department of Public Health and Human Services/Child and Family Services Division—Regional/District Offices

CA/N, FC/AA, SI
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

EASTERN (Carter, Custer, Daniels, Dawson, Fallon, Garfield, McCone, Phillips, Powder River, Prairie, Richland, Roosevelt, Rosebud, Sheridan, Treasure, Valley, and Wibaux Counties)
708 Palmer St., Miles City, MT 59301
Bruce Deitle, Regl. Adm., Family Srvs., (406) 232-1385; fax: (406) 232-6755

Glasgow Ellen Crosby, Family Resource Specialist, 334 West Court, Glasgow, MT 59230—(406) 228-8264

Miles City Tere Gabel, Community Soc. Wrk. Supv., 708 Palmer, Miles City, MT 59301—(406) 232-1385

Sidney Rod Huisman, Community Soc. Wrk. Supv., 221 Fifth St., SW, Sidney, MT 59270—(406) 482-1903

NORTH CENTRAL (Blaine, Cascade, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, and Toole Counties)
2300–12th Ave., South, Suite 106, Great Falls, MT 59405
Pat Cahill, Adm., Family Srvs., (406) 727-7746; fax: (406) 761-8663

SOUTH CENTRAL (Big Horn, Carbon, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Park, Petroleum, Stillwater, Sweet Grass, Wheatland, and Yellowstone Counties)
1211 Grand Ave., Billings, MT 59102
Betty Petek, Regl. Adm., Family Srvs., (406) 252-5601; fax: (406) 252-9021

SOUTHWESTERN (Beaverhead, Broadwater, Deer Lodge, Gallatin, Granite, Jefferson, Lewis and Clark, Madison, Powell, and Silver Bow Counties)
316 North Park, 2nd Fl., Helena, MT 59620
Kathy Ostrander, Regl. Adm., Family Srvs., (406) 444-2030; fax: (406) 444-1681

WESTERN (Flathead, Lake, Lincoln, Mineral, Missoula, Ravalli, and Sanders Counties)
610 Woody St., Missoula, MT 59802
Warren Wright, Regl. Adm., Family Srvs., (406) 523-4100; fax: (406) 721-6249

Kalispell Fred Jenneskens, Family Resource Specialist Supv., 2282 Highway 93, South, Kalispell, MT 59901—(406) 755-5950; fax: (406) 257-5423

County Departments of Public Human Services

CA/N, CW, FS, MAP, SA, SF, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM
*Telephone number for Family Services Division

Beaverhead Jim Fay, Dir., Courthouse, 2 South Pacific, CL #9, Dillon, MT 59725—(406) 683-2901; fax: (406) 683-5776; *(406) 683-4266

Big Horn Jean Kukes, Dir., 809 Custer Ave., Hardin, MT 59034—(406) 665-1907; fax: (406) 665-3675

Blaine Tim Whitney, Dir., PO Box 1088, Chinook, MT 59523—(406) 357-2276; fax: (406) 357-2199; *(406) 357-2836

Broadwater Juanita Mallo, Dir., 124 North Cedar, Townsend, MT 59644—(406) 266-3157; fax: (406) 266-3158; *(406) 444-2030

Carbon Mary Newman, Dir., 206 North Broadway, Red Lodge, MT 59068—(406) 446-1302; fax: (406) 446-2640; *(406) 446-3729

Carter Betty Mueller, Dir., 10 West Fallon Ave., Ekalaka, MT 59313—(406) 778-2883, ext. 30; fax: (406) 778-3431; *(406) 778-2883, ext. 16

Cascade George Shanley, Dir., 1601 Second Ave., North, Great Falls, MT 59403—(406) 454-5640; fax: (406) 454-5697; *(406) 771-8580

Chouteau Tim Whitney, Dir., 1020–13th St., Fort Benton, MT 59442-0459—(406) 662-5432; fax: (406) 622-3848; *(406) 622-5414

Custer Sue Matthews, Dir., 1010 Main St., Miles City, MT 59301—(406) 232-7800; fax: (406) 233-3449; *(406) 232-1385

Dawson Joan Brenner, Dir., 207 West Bell, Glendive, MT 59330—(406) 365-4314; fax: (406) 365-5917; *(406) 365-4963

County Departments of Public Human Services—*Continued*

Deer Lodge Patty Guiberson, Dir., 307 East Park, Rm. 305, Anaconda, MT 59711—(406) 563-3448; fax: (406) 563-7279; *(406) 563-3448

Fallon Betty Mueller, Dir., 10 West Fallon Ave., Baker, MT 59313—(406) 778-2883, ext. 30; fax: (406) 778-2815; *(406) 778-2883, ext. 16

Fergus Boni Braunbeck, Dir., 300 First Ave., North, #201, Lewistown, MT 59457—(406) 538-7468; *(406) 538-7731; fax: (406) 538-8419

Flathead John Gardner, Dir., 2282 Highway 93, South, Kalispell, MT 59901—(406) 755-1515; *(406) 755-5950; fax: (406) 257-5423

Gallatin Joan Davies, Dir., Courthouse, Rm. 300, Bozeman, MT 59715—(406) 582-3010; fax: (406) 582-3003; *(406) 585-9984; fax: (406) 585-7178

Garfield Sue Matthews, Dir., Courthouse, Jordan, MT 59337—(406) 557-2297

Glacier Patty LaPlant, Dir., PO Box 3025, Browning, MT 59417—(406) 338-5131; *(406) 338-5171; fax: (406) 338-7769

——— 1210 East Main St., Cut Bank, MT 59427—(406) 873-4113; fax: (406) 873-4706; *(406) 873-5534; fax: (406) 873-4218

Golden Valley Boni Braunbeck, Dir., 107 Kemp St., Ryegate, MT 59074—(406) 568-2231

Granite Patty Guiberson, Dir., 220 North Sansome St., Philipsburg, MT 59858—(406) 859-3831; fax: (406) 859-3817

Hill Tim Whitney, Dir., Courthouse, 304 Fourth Ave., Havre, MT 59501—(406) 265-4348; fax: (406) 265-6919; *(406) 265-1233

Jefferson Jim Fay, Dir., PO Box 836, Boulder, MT 59632—(406) 225-4045; fax: (406) 225-4145; *(406) 225-4251, ext. 48

Judith Basin Boni Braunbeck, Dir., 300 Central, Stanford, MT 59479—(406) 566-2461; fax: (406) 566-2211

Lake Marilyn Becker, Dir., Eighth & Main Sts., Polson, MT 59860—(406) 883-7820; fax: (406) 883-5320; *(406) 883-3828; fax: (406) 883-6255

Lewis and Clark Jim Greer, Dir., 3075 North Montana, Helena, MT 59604—(406) 444-1700; fax: (406) 444-1751; *(406) 444-2030; fax: (406) 449-8376

Liberty Tim Whitney, Dir., Courthouse, Chester, MT 59522—(406) 265-4348; fax: (406) 265-6919; *(406) 759-5603; fax: (406) 759-5799

Lincoln Susan Gosney, Dir., 117 Commerce Way, Libby, MT 59923—(406) 293-3791; *(406) 293-3757; fax: (406) 293-5549

Madison Emery Smith, Dir., 313 East Idaho, Virginia City, MT 59755—(406) 843-5324; fax: (406) 843-5325; *(406) 683-4266; fax: (406) 683-5776

McCone Sue Matthews, Dir., Circle, MT 59215—(406) 485-3425; *(406) 482-1903

Meagher Juanita Mallo, Dir., 15 West Main St., White Sulphur Springs, MT 59645—(406) 547-3752; fax: (406) 547-3388

Mineral Carole Graham, Dir., Superior, MT 59872—(406) 822-3217; *(406) 822-4809

Missoula Carole Graham, Dir., 301 West Alder, Missoula, MT 59802—(406) 523-4950; fax: (406) 721-4527; *(406) 523-4100

Musselshell Boni Braunbeck, Dir., 26 Main St., Roundup, MT 59072—(406) 323-2101; *(406) 323-2107

Park Juanita Mallo, Dir., 217 South Main St., Livingston, MT 59047—(406) 222-8000; fax: (406) 222-5742; *(406) 222-7402

Petroleum Boni Braunbeck, Dir., Courthouse, Winnett, MT 59087—(406) 538-7468

Phillips Linda Nybakken, Dir., 314 South Second Ave., West, Malta, MT 59538—(406) 654-2252; fax: (406) 654-2254; *(406) 654-2252

Pondera Darlene Miller, Dir., 20 Fourth Ave., SW, Conrad, MT 59425—(406) 278-4020; fax: (406) 278-4074; *(406) 278-7681, ext. 46; fax: (406) 278-3565

Powell Patty Guiberson, Dir., 409 Missouri, Deer Lodge, MT 59722—(406) 846-3680, ext. 15; *(406) 846-3680; fax: (406) 846-3257

Prairie Sue Matthews, Dir., Terry, MT 59349—(406) 637-2133; *(406) 365-4963

Ravalli Mary Loveridge, Dir., 310 North Third St., Hamilton, MT 59840—(406) 363-1944; fax: (406) 363-2138; *(406) 363-1961; fax: (406) 363-2245

Richland Lena Neer, Dir., 221 Fifth St., SW, Sidney, MT 59270—(406) 482-2282; fax: (406) 482-2015 *(406) 482-1903

Roosevelt J. T. Brownlee, Dir., Courthouse, 400 Second Ave., South, Wolf Point, MT 59201—(406) 653-1590, ext. 1210; fax: (406) 653-2057; *(406) 653-1590

Rosebud Barbara Rolston, Dir., PO Box 5016, Forsyth, MT 59327—(406) 356-2563; fax: (406) 356-7166; *(406) 356-7918

——— Lame Deer, MT 59043—(406) 477-6251; fax: (406) 477-6153; *(406) 356-7918

Sanders Thorne Johnson, Dir., PO Box 519, Thompson Falls, MT 59873—(406) 827-4395; fax: (406) 827-4388; *(406) 827-4317

Sheridan J. T. Brownlee, Dir., PO Box 413, Plentywood, MT 59254—(406) 765-1370; *(406) 765-1770

Silver Bow Jim Fay, Dir., 700 Casey St., Butte, MT 59701—(406) 496-4900; fax: (406) 782-8728; *(406) 496-4950

Stillwater Nancy Ambrose, Dir., 34 North Fourth St., Columbus, MT 59019—(406) 322-5331; fax: (406) 322-4698; *(406) 322-4821

Sweet Grass Nancy Ambrose, Dir., 301 West First St., Big Timber, MT 59011—(406) 932-5266; *(406) 932-5267

Teton Darlene Miller, Dir., Choteau, MT 59422—(406) 466-5721; fax: (406) 466-2349; *(406) 466-5592; fax: (406) 466-5783

Toole Darlene Miller, Dir., Courthouse, Shelby, MT 59474—(406) 434-2371; fax: (406) 434-2467; *(406) 434-5022

Treasure Barbara Rolston, Dir., Courthouse, Hysham, MT 59038—(406) 356-2563

Valley Linda Nybakken, Dir., Courthouse Annex, 501 Courthouse Square, Glasgow, MT 59230—(406) 228-8221; fax: (406) 228-4030; *(406) 228-8221

Wheatland Boni Braunbeck, Dir., PO Box 4920, Harlowton, MT 59036—(406) 632-4895

Yellowstone Gary Huffmaster, Dir., 111 North 31st St., Billings, MT 59101—(406) 256-6950; fax: (406) 256-6996; *(406) 657-3120

Key to Cities

over 20,000 population

City: County
Billings: Yellowstone
Bozeman: Gallatin
Butte: Silver Bow

City: County
Great Falls: Cascade
Helena: Lewis and Clark
Missoula: Missoula

Nebraska

E. Benjamin Nelson (D) Gov., State Capitol Bldg., Rm. 2316, PO Box 94848, Lincoln, NE 68509-4848—(402) 471-2244

WASHINGTON OFFICE: Thomas R. Litjen, Rep., 444 North Capitol St., Suite 406, Washington, DC 20001—(202) 508-3838; fax: (202) 624-7714

NEBRASKA AGENCIES LISTED
ON THE FOLLOWING PAGES:

NEBRASKA HEALTH AND HUMAN SERVICES SYSTEM. Department of Health and Human Services; Department of Health and Human Services Regulation and Licensure; Department of Health and Human Services Finance and Support

RELATED STATE AGENCIES. Department of Correctional Services; Department of Education; Office of the Attorney General; Department of Labor; Department of Administrative Services; Probation Administration; Department of Veterans Affairs; Nebraska Equal Opportunity Commission

DEPARTMENT OF HEALTH AND HUMAN SERVICES—SERVICE AREAS

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

The Nebraska Partnership for Health and Human Services Act was passed in April 1996 to change the structure of the state's five primary health and human service agencies. On January 1, 1997, the Departments of Social Services, Public Institutions, Health, and Aging and the Office of Juvenile Services became three new departments: Health and Human Services, Health and Human Services Finance and Support, and Health and Human Services Regulation and Licensure.

Assistance and services in Nebraska are administered by the Department of Health and Human Services through six service areas. Medical assistance, other assistance, and service programs are federal-state or state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Department of Health and Human Services.

General assistance (GA) is county funded and is administered in most counties by the Department of Health and Human Services' local offices, through contracts with the county boards of commissioners or supervisors.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), SSI/S, Medicaid and Medicaid managed-care eligibles (MAP), the Children's Health Insurance Program (CHIP), food commodities, and the Low-Income Home Energy Assistance Program (LIHEAP).

Service programs are child welfare services (CA/N, CW), services to families and adults (SA, SF), and medically handicapped children's services. These services include child care, chore services, family planning, foster care for adults and children, home-delivered or congregate meals, homemaker services, protective services for adults and children (APS, CPS), transportation, special services for the mentally retarded, adoption services, information and referral services, foster care/adoption assistance (FC/AA), and family preservation and support services (FP/FS). In addition, the Department of Health and Human Services is responsible for the licensing of child care and foster care for children; the state domestic violence program; the maintenance of a central child and adult abuse and neglect registry; the Community Services Block Grant (CSBG); the Child Support Enforcement Program (CSE); services to the aged under the Older Americans Act (OA); vocational rehabilitation (VR); youth correctional programs, including parole services (YA, Y-PAR); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); blind services (BS); vocational rehabilitation for the blind (VRB); mental retardation services (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); and the Preventive Health Services Block Grant (PHSBG).

Related state agencies have responsibility for adult and youth probation (PRO, Y-PRO), correctional programs for adults (CP, PAR), veterans services (VET), employment services (ES), unemployment insurance (UC), and the Job Training Partnership Act (JTPA).

Where to Write

The Department of Health and Human Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Jessie K. Rasmussen, Director
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Client Inquiries

For **client inquiries:**

Chris Hanus, Administrator
Children and Family Services
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Nebraska who are receiving assistance from other states** should be sent to:

Dan Cillessen, Administrator
Economic Assistance
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Requests for general information regarding **service programs and eligibility requirements for children and families** and **service programs for victims of domestic abuse** should be addressed to:

Children and Family Services
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Requests for general information regarding **service programs and eligibility requirements for aged and disabled persons** should be addressed to:

Mary Jo Iwan, Administrator
Special Services for Children and Adults
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Checks for assistance from other states for recipients living in Nebraska should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Daryl Wusk, Administrator
Child Support
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Buildings:
Jack Conrad, ADA Coordinator
Building Division
Department of Administrative Services
Executive Bldg., Suite 500
521 South 14th St.
Lincoln, NE 68508-2702

Employment:
Mollie Anderson, Director
State Personnel Division
Department of Administrative Services
301 Centennial Mall, South
PO Box 94905
Lincoln, NE 68509-4905

Children

Inquiries concerning **child protective services, child abuse and neglect cases,** and **adoptions within Nebraska** should be addressed to:

Chris Hanus, Administrator
Children and Family Services
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Inquiries regarding programs for **disabled or mentally retarded children** should be addressed to:

Mary Jo Iwan, Administrator
Special Services for Children and Adults
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Inquiries regarding the **licensing of child-care facilities** and inquiries regarding **eligibility determinations for subsidized child-care programs** should be addressed to:

Patricia Urzedowski, Administrator
Child Care
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68502-5044

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Interstate Compact Coordinator
Children and Family Services
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Carol Lieske, Adult Protective Services
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

For client inquiries, the **state ombudsman for long-term care** is:

Bob Seiffert, Administrator
Long-term Care
Department of Health and Human Services Finance
 and Support
301 Centennial Mall, South
PO Box 95026
Lincoln, NE 68509-5026
tel: (402) 471-9718; fax: (402) 471-9092

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Health Facilities Licensure and Inspection Section
Department of Health and Human Services Regulation
 and Licensure
301 Centennial Mall, South
PO Box 95007
Lincoln, NE 68509-5007

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Dan Cillessen, Administrator
Economic Assistance
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Inquiries regarding **services provided under Medicaid or Medicaid managed care** should be addressed to:

Ric Compton, Administrator
Medicaid
Department of Health and Human Services Finance
 and Support
301 Centennial Mall, South
PO Box 95026
Lincoln, NE 68509-5026

Inquiries regarding **Medicaid claims** should be addressed to:

Willard Bouwens, Administrator
Financial Services
Department of Health and Human Services Finance
 and Support
301 Centennial Mall, South
PO Box 95026
Lincoln, NE 68509-5026

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Health Facilities Licensure and Inspection Section
Department of Health and Human Services Regulation
 and Licensure
301 Centennial Mall, South
PO Box 95007
Lincoln, NE 68509-5007

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Jim Wiley, Administrator
Behavioral Health
Health and Well-Being Division
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Division Administrator
Health and Well-Being Division
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Corrections

Requests for **residence and other social information about adult and juvenile inmates of penal and correctional institutions,** inquiries about **adult parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Department of Correctional Services
Folsom & West Prospector Place, Bldg. 15
PO Box 94661
Lincoln, NE 68509-4661

Inquiries about **juvenile parole** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Mark Martin, Administrator
Parole and Community-Based Juvenile Services
Protection and Safety Division
Department of Health and Human Services
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044

Inquiries regarding **adult and juvenile probation** should be addressed to:

Probation Administration
State Capitol, Rm. 1220
PO Box 8910
Lincoln, NE 68509-8910

The cutoff age for juveniles is 19 years.

Vital Statistics

Birth and death records (since 1904), and **marriage and divorce records** (since 1909) are maintained by Health Records Management. Copies of certified birth certificates cost $10; certified copies of death, marriage, and divorce certificates cost $9. Address inquiries in duplicate to:

Vital Records
PO Box 95065
Lincoln, NE 68509-5065
tel: (402) 471-2871 (recording)

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

State Personnel Division
Department of Administrative Services
301 Centennial Mall, South
PO Box 94905
Lincoln, NE 68509-4905

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Patricia Urzedowski, Administrator, Child Care, Department of Health and Human Services, 301 Centennial Mall, South, PO Box 95044, Lincoln, NE 68509-5044—(402) 471-9431; fax: (402) 471-9455

Children's Health Insurance Program. Ric Compton, Administrator, Medicaid, Department of Health and Human Services Finance and Support, 301 Centennial Mall, South, PO Box 95026, Lincoln, NE 68509-5026—(402) 471-8241; fax: (402) 471-9092

Food Stamp Work/Employment and Training and **Welfare to Work.** *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Dan Cillessen, Administrator, Economic Assistance, Department of Health and Human Services, 301 Centennial Mall, South, PO Box 95044, Lincoln, NE 68509-5044—(402) 471-9270; fax: (402) 471-9455; e-mail: dcilless@hhs.state.ne.us

Fraud and Abuse Investigation and **Legal Matters.** Dave Barcock, General Counsel, Department of Health and Human Services Finance and Support, 301 Centennial Mall, South, PO Box 95026, Lincoln, NE 68509-5026—(402) 471-4731; fax: (402) 471-9518

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Paula Eurek, Administrator, Family Health, Preventive Health and Public Wellness Division, Department of Health and Human Services, 301 Centennial Mall, South, PO Box 95044, Lincoln, NE 68509-5044—(402) 471-0196; fax: (402) 471-7049

Immigration Issues. *Refugees.* Maria Diaz, Program Coordinator, Department of Health and Human Services, 301 Centennial Mall, South, PO Box 95044, Lincoln, NE 68509-5044—(402) 471-9200

Information Systems. Howard Boardman, Administrator, Information Systems and Technology Division, Department of Health and Human Services Finance and Support, 301 Centennial Mall, South, PO Box 95026, Lincoln, NE 68509-5026—(402) 471-8554; fax: (402) 471-9455

Public Information. Kathie Osterman, Administrator, Communications and Legislative Services Division, Department of Health and Human Services Finance and Support, 301 Centennial Mall, South, PO Box 95026, Lincoln, NE 68509-5026—(402) 471-9108; fax: (402) 471-3996; e-mail: dss0015@vmhost.cdp.state.ne.us

Research and Statistics. Willard Bouwens, Administrator, Financial Services Division, Department of Health and Human Services Finance and Support, 301 Centennial Mall, South, PO Box 95026, Lincoln, NE 68509-5026—(402) 471-8072

Staff Development. Kathie Lueke, Administrator, Staff and Partnership Development, Department of Health and Human Services Finance and Support, 301 Centennial Mall, South, PO Box 95026, Lincoln, NE 68509-5026—(402) 471-8423; fax: (402) 471-9455

Substance Abuse. Gordon Tush, Director, Division of Alcoholism, Drug Abuse, and Addiction, Health and Well-Being Division, Department of Health and Human Services, 301 Centennial Mall, South, PO Box 95044, Lincoln, NE 68509-5044—(402) 471-0196; fax: (402) 471-7049

Nebraska Health and Human Services System

301 Centennial Mall, South, 3rd Fl.
PO Box 95026
Lincoln, NE 68509-5026
tel: (800) 254-4202
http://www.hhs.state.ne.us
Deb Thomas, Policy Secy., (402) 471-9105
Pat Taft, HHS System Advocate, (402) 471-6035

DEPARTMENT OF HEALTH AND HUMAN SERVICES
301 Centennial Mall, South
PO Box 95044
Lincoln, NE 68509-5044
Jessie K. Rasmussen, Dir., (402) 471-9106

District/Local Service Delivery and Veterans Homes
Dennis Loose, Adm., (402) 471-9106

Administration
Mary Boschult, Adm., (402) 471-9109

Individual and Community Services
Dennis Mohatt, Adm., (402) 471-8420

FS LIHEAP Self-Sufficiency Division
SSUS
CSE Child Support
Daryl Wusk, Adm., (402) 471-9390

Child Care
Patricia Urzedowski, Adm., (402) 471-9431

EBT TANF Economic Assistance
MAP Dan Cillessen, Adm., (402) 471-9270; fax: (402) 471-9455; e-mail: dcilless@hhs.state.ne.us

Health and Human Services System—*Continued*

CSBG PROTECTION AND SAFETY DIVISION
FP/FS SF OFFICE OF JUVENILE SERVICES
PO Box 95044
Lincoln, NE 68509-5044
tel: (402) 471-8410; fax: (402) 471-9034
Brian Vanderzee, Adm., Metro Omaha Region, (402) 595-1055
Michael C. Reddish, Adm., Eastern Region, (402) 471-5357
Peggy L. Barner, Adm., Western Region, (308) 535-8280

YOUTH REHABILITATION AND TREATMENT CENTERS
Jon R. Hill, Adm., (402) 471-8402

ICJ Y-PAR PAROLE AND COMMUNITY-BASED JUVENILE SERVICES
Mark Martin, Adm., (402) 471-8403

CLASSIFICATION/PLACEMENT
Ken Gallagher, Adm., (402) 479-5624

CA/N CPS CHILDREN AND FAMILY SERVICES
CW FC/AA Chris Hanus, Adm., (402) 471-9308; fax:
ICAMA ICPC (402) 471-9034; e-mail: dss0077@vmhost.cdp.state.ne.us

ADAMHBG HEALTH AND WELL-BEING DIVISION
Jim Wiley, Div. Adm., (402) 479-5293

ICMH BEHAVIORAL HEALTH
Jim Wiley, Div. Adm., (402) 479-5293

DIVISION OF ALCOHOLISM, DRUG ABUSE, AND ADDICTION
Gordon Tush, Dir., (402) 479-5583

BS VRB REHABILITATION SERVICES FOR THE VISUALLY IMPAIRED
Pearl VanZandt, Adm., (402) 471-2891

MAXIMIZING INDEPENDENCE AND LONG-TERM CARE DIVISION

DEVELOPMENTAL DISABILITY SERVICES
Cathy Anderson, Adm., (402) 479-5110

MR SPECIAL SERVICES FOR CHILDREN AND ADULTS
Mary Jo Iwan, Adm., (402) 471-9345
APS Carol Lieske, Adult Protective Srvs., (402) 471-9190

OA AGING SERVICES
Mark Intermill, Adm., (402) 471-4617

MCHBG PREVENTIVE HEALTH AND PUBLIC WELLNESS
PHSBG DIVISION
(Vacant), Dir., (402) 471-3711

DISEASE PREVENTION AND CONTROL
Kathy Ward, Adm., (402) 471-2647

FAMILY HEALTH
Paula Eurek, Adm., (402) 471-0196; fax: (402) 471-7049

HEALTH PROMOTION AND EDUCATION
Jim Dills, Adm., (402) 471-2101

SUBSTANCE ABUSE PREVENTION
Terry Rohren, Adm., (402) 471-2851

COMMUNITY SUPPORT TEAM
Bryan Samuels, Dep. Dir., (402) 471-8418; fax: (402) 471-0820

RESOURCE DEVELOPMENT
Katie McLeese Stephenson, Adm., (402) 471-9456

COMMUNITY RESOURCE DEVELOPMENT
Janet Black, Adm., (402) 471-9463

COMMUNITY HEALTH
Mary Munter, Adm., (402) 471-2771

COMMUNITY OPTIONS FOR AGING SERVICES
Jacky Smith, Adm., (402) 756-8850

TECHNICAL ASSISTANCE TO COMMUNITIES
Ed Schulenberg, Adm., (402) 471-9626

GENERAL ADMINISTRATION/POLICY COORDINATION/RESOURCE MANAGEMENT/CONSUMER CONCERNS
Mary Boschult, Adm., (402) 471-9197

DEPARTMENT OF HEALTH AND HUMAN SERVICES REGULATION AND LICENSURE
301 Centennial Mall, South
PO Box 95007
Lincoln, NE 68509-5007
Gina Dunning, Dir., (402) 471-8566
Charles Andrews, MD, Chf. Med. Ofr., (402) 471-8399
Helen Meeks, Adm., Credentialing, (402) 471-4923

INVESTIGATIONS DIVISION
Bob Semerena, Adm.

PUBLIC HEALTH ASSURANCE DIVISION

GENERAL ENVIRONMENTAL ISSUES
Bob Leopold, Adm., (402) 471-3979

COMMUNICABLE DISEASE ISSUES
Chris Newlon, RN, Adm., (402) 471-2937

SANITATION/X-RAYS/LABORATORIES
Sue Semerena, Adm., (402) 471-0928

TOXICOLOGY/EPIDEMIOLOGY/CLEAN AIR
Adi Poor, Adm., (402) 471-0507

WATER/ASBESTOS/RADIOLOGIC ISSUES
Jack Daniel, Adm., (402) 471-0510

REGULATORY ANALYSIS AND INTEGRATION DIVISION
Prem Bansal, Adm., (402) 471-2579

DEPARTMENT OF HEALTH AND HUMAN SERVICES FINANCE AND SUPPORT
301 Centennial Mall, South
PO Box 95026
Lincoln, NE 68509-5026
Jeff Elliott, Dir., (402) 471-8553

FINANCIAL SERVICES DIVISION
Willard Bouwens, Adm., (402) 471-8702

SUPPORT SERVICES DIVISION
Steve Barton, Adm., (402) 471-6779

Health and Human Services System—*Continued*

Information Systems and Technology Division
Howard Boardman, Adm., (402) 471-8554; fax: (402) 471-9455

Human Resources Division
Mary Shanahan, Adm., (402) 471-9240

Staff and Partnership Development Division
Kathie Lucke, Adm., (402) 471-8423; fax: (402) 471-9455

Strategic and Financial Planning Division
Pete Beeson, Adm., (402) 471-7898

CHIP MAP Medicaid
Ric Compton, Adm., (402) 471-8241; fax: (402) 471-9092

Communications and Legislative Services Division
Kathie Osterman, Adm., (402) 471-9108; fax: (402) 471-3996; e-mail: dss0015@vmhost.cdp.state.ne.us

Legislative Issues
Jane Elliott, Adm., (402) 471-0541

Legal Services Division
Dave Babcock, Adm., (402) 471-4731; fax: (402) 471-9518

Related State Agencies

CP YA ICSPP PAR **DEPARTMENT OF CORRECTIONAL SERVICES**
Folsom & West Prospector Place, Bldg. 15
PO Box 94661
Lincoln, NE 68509-4661
tel: (402) 471-2654; fax: (402) 479-5623
Harold W. Clarke, Dir.
James W. McKenzie, Adult Parole Adm., (402) 471-2654

DEPARTMENT OF EDUCATION
301 Centennial Mall, South
PO Box 94987
Lincoln, NE 68509-4987
tel: (402) 471-2295; fax: (402) 471-0117
http://www.nde.state.ne.us
Doug Christensen, PhD, Comm., (402) 471-5020
Polly Feis, Dep. Comm., (402) 471-5024
John D. Clark, Pub. Info. Ofr., e-mail: john_c@nde4.nde.state.ne.us

VR Division of Rehabilitation Services
Frank Lloyd, Adm., (402) 471-3649

Office of Sensory Impaired
Don Anderson, Adm., (402) 595-2155

OFFICE OF THE ATTORNEY GENERAL
2115 State Capitol
Lincoln, NE 68509-8920
Don Stenberg, Atty. Gen., (402) 471-2682
Laurie Smith Camp, Dep. Atty. Gen., (402) 471-2682
L. Steven Grasz, Dep. Atty. Gen., (402) 471-2682; fax: (402) 471-3297; tdd: (402) 471-2682

DEPARTMENT OF LABOR
550 South 16th St.
PO Box 94600
Lincoln, NE 68509-4600
tel: (402) 471-9000; fax: (402) 471-2318
Fernando Lecuona, Comm., e-mail: flecuona@dol.state.ne.us
Timothy Kelso, Dep. Comm., e-mail: tkelso@dol.state.ne.us
Jon Sweet, Dep. Comm.

JTPA Job Training
Linda Kirk, Dir., (402) 471-9903; fax: (402) 471-9966

Division of Safety
PO Box 95024
Lincoln, NE 68509-5024
Gary L. Hirsh, Dir., (402) 471-2239

Administrative Services
Robert Shanahan, Dir., (402) 471-2518

ES Job Service
Mike Holland, Dir., (402) 471-9828

UC Unemployment Insurance
Allan Amsberry, Dir., (402) 471-9000

DEPARTMENT OF ADMINISTRATIVE SERVICES
State Capitol Bldg., Rm. 1315
PO Box 94664
Lincoln, NE 68509-4664

MS State Personnel Division
301 Centennial Mall, South
PO Box 94905
Lincoln, NE 68509-4905
ADA Mollie Anderson, Dir., (402) 471-2833; tdd: (402) 471-4693

Building Division
Executive Bldg.
521 South 14th St., Suite 500
Lincoln, NE 68508-2702
ADA Jack Conrad, ADA Coord., (402) 471-4285

PRO Y-PRO **PROBATION ADMINISTRATION**
State Capitol, Rm. 1220
PO Box 98910
Lincoln, NE 68509-8910
Ed Birkel, Adm., (402) 471-4928; fax: (402) 471-2197
Katherine Widders, Interstate Compact Ofr., (402) 471-2141; fax: (402) 471-2197

Related State Agencies—*Continued*

VET **DEPARTMENT OF VETERANS AFFAIRS**
PO Box 95083
Lincoln, NE 68509-5083
tel: (402) 471-2458; fax: (402) 471-2491
Keith E. Fickensher, Dir.

EEO **NEBRASKA EQUAL OPPORTUNITY COMMISSION**
PO Box 94934
Lincoln, NE 68509-4934
Alfonza Whitaker, Exec. Dir., (402) 471-2025

Department of Health and Human Services—Service Areas

CA/N, CSE, CW, FC/AA, FS, GA, LIHEAP, MAP, SA, SF, SSI/S, SSBG, TANF
Hours of service: Mon.-Fri. 8:00 AM to 5:00 PM

Central Service Area

KEARNEY (Buffalo, Franklin, Harlan, Kearney, and Phelps Counties)
PO Box 218, Kearney, NE 68848
Tim Koehn, Service Area Adm., (308) 865-5592

Broken Bow (Blaine, Custer, Garfield, Greeley, Loup, Sherman, Valley, and Wheeler Counties)
PO Box 508, Broken Bow, NE 68822-0508—(308) 872-6700

Grand Island (Hall, Hamilton, Howard, and Merrick Counties)
PO Box 240, Grand Island, NE 68802-2440—(308) 385-6100

Hastings (Adams, Clay, Nuckolls, and Webster Counties)
PO Box 2005, Hastings, NE 68901—(402) 462-1800

Eastern Service Area

OMAHA (Douglas and Sarpy Counties)
State Office Bldg., 1313 Farnam-on-the-Mall, Omaha, NE 68501-1870
Joe Nanfito, Service Area Adm., (402) 595-2850

Northern Service Area

NORFOLK (Madison and Stanton Counties)
PO Box 339, Norfolk, NE 68702
Joan Albin, Service Area Adm., (402) 370-3132

Columbus (Boone, Colfax, Nance, and Platte Counties)
2365–39th Ave., Columbus, NE 68601—(402) 564-1113

Dakota City (Dakota, Dixon, and Thurston Counties)
Courthouse, 1601 Broadway, Dakota City, NE 68731—(402) 987-3445

Fremont (Burt, Cuming, Dodge, and Washington Counties)
405–15th Ave., Fremont, NE 68025—(402) 727-3200

O'Neill (Boyd, Brown, Cherry, Holt, Keya Paha, and Rock Counties)
128 North Sixth St., O'Neill, NE 68763—(402) 336-2750

Pierce (Antelope, Cedar, Knox, Pierce, and Wayne Counties)
Courthouse, 111 West Court, Pierce, NE 68767—(402) 329-4927

Southeast Service Area

LINCOLN (Lancaster County)
HHS West Campus, Bldg. 14, PO Box 94728, Lincoln, NE 68509-4728
Cathy Anderson, Service Area Adm., (402) 479-5187

Beatrice (Gage County)
Route 2, PO Box 401, Beatrice, NE 68310—(402) 223-6000

Fairbury (Fillmore, Jefferson, Saline, and Thayer Counties)
PO Box 556, Fairbury, NE 68352—(402) 729-6168

Lincoln (Lancaster County)
1050 N St., Lincoln, NE 68508—(402) 471-7000

Nebraska City (Cass, Johnson, Nemaha, Otoe, Pawnee, and Richardson Counties)
1102 Third Ave., Nebraska City, NE 68410—(402) 873-6671

Seward (Butler, Polk, Saunders, Seward, and York Counties)
PO Box 282, Seward, NE 68434—(402) 643-6614

Southwest Service Area

LEXINGTON (Dawson and Gosper Counties)
Courthouse, Seventh & Washington Sts., Lexington, NE 68850
Amy Richardson, Service Area Adm., (308) 324-6633

North Platte (Arthur, Grant, Hooker, Keith, Lincoln, Logan, McPherson, Perkins, and Thomas Counties)
200 South Silber, North Platte, NE 69101—(308) 535-8200

McCook (Chase, Dundy, Frontier, Furnas, Hayes, Hitchcock, and Red Willow Counties)
1700 North Highway 83, Box 1235, McCook, NE 69001—(308) 345-8420

Western Service Area

SCOTTSBLUFF (Scotts Bluff County)
1713 First Ave., Scottsbluff, NE 69361
Charlie Simineo, Service Area Adm., (308) 635-1674

Alliance (Box Butte, Dawes, Sheridan, and Sioux Counties)
624 Yellowstone, Alliance, NE 69301—(308) 763-2900

Gering (Scotts Bluff County)
1030 N St., Gering, NE 68341-2897—(308) 436-6500

Sidney (Banner, Cheyenne, Deuel, Garden, Kimball, and Morrill Counties)
PO Box 357, Sidney, NE 69162—(308) 254-6900

Key to Cities

over 20,000 population

City: County: Service Area
Bellevue: Sarpy: Eastern
Fremont: Dodge: Northern
Grand Island: Hall: Central
Hastings: Adams: Central
Kearney: Buffalo: Central
Lincoln: Lancaster: Southeast

City: County: Service Area
Norfolk: Madison: Northern
North Platte: Lincoln: Southwest
Omaha: Douglas: Eastern
Scottsbluff-Gering: Scotts Bluff: Western

Nevada

Bob Miller (D) Gov., State Capitol, Carson City, NV 89710—(702) 687-5670; fax: (702) 687-4486; http://www.state.nv.us

Washington Office: R. Leo Penne, Dir., 444 North Capitol St., Suite 209, Washington, DC 20001—(202) 624-5405; fax: (202) 624-8181

NEVADA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Resources

Related State Agencies. Department of Prisons; Department of Education; Department of Employment, Training, and Rehabilitation; Department of Motor Vehicles and Public Safety; Commission for Veterans Affairs; Nevada State Personnel

Welfare Division—District Offices

Boards of County Human Service Commissioners

Local Public Human Service Agencies. Counties and Carson City

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in Nevada are administered by the Department of Human Resources' Welfare Division through 19 field offices. Programs are federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

General assistance (GA), locally funded, is administered in each county and in Carson City by the boards of county welfare commissioners or local public human service agencies.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF); Food Stamps (FS); Medicaid (MAP), which covers some children in foster care who are under the supervision of the Division of Child and Family Services, recipients of categorical aid, and certain other categorically related groups (i.e., aged, blind, disabled persons, and recipients of the child health assurance program); and the Children's Health Insurance Program (CHIP). Catholic Community Services of Las Vegas provides all refugee services.

The Division of Child and Family Services provides services to children (CA/N, CPS, CW) and families (SF), foster care/adoption assistance (FC/AA), and family preservation and support services (FP/FS). Services include casework services to children in their own homes, in foster homes, and in adoptive homes and services to unmarried mothers and their children. The Division of Child and Family Services is responsible for the licensing of foster homes and child-placing agencies and for the investigation of adoptive petitions. The Welfare Division provides services to adults (SA), administers employment and training services for TANF applicants and recipients, and is responsible for the Low-Income Home Energy Assistance Program (LIHEAP).

Other divisions within the Department of Human Resources provide services under the Preventive Health Services Block Grant (PHSBG); the Community Health Centers (CHC) Program; the Maternal and Child Health Care Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); mental retardation services (MR), including residential and community care; youth corrections, including two institutions for delinquents and youth probation and parole (YA, Y-PRO, Y-PAR); services to the aged under the Older Americans Act (OA); and the Community Services Block Grant (CSBG).

Related state agencies have responsibility for employment services (ES); unemployment insurance (UC); the Job Training Partnership Act (JTPA); blind services (BS), including vocational rehabilitation for the blind (VRB); vocational rehabilitation (VR); services under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); veterans services (VET); adult corrections (CP); and adult probation and parole (PRO, PAR).

Where to Write

The Department of Human Resources will act as a forwarding center. Correspondence should be addressed in duplicate to:

Myla C. Florence, Administrator
Welfare Division
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

Client Inquiries

For **client inquiries**, the Nevada ombudsman is:

Myla C. Florence, Administrator
Welfare Division
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families and assistance programs and eligibility requirements;** requests for **verification of legal residence for purposes of public assistance;** and inquiries regarding **eligibility determinations, redeterminations, etc., of persons living in Nevada who are receiving assistance from other states** should be addressed in duplicate to:

Jeanette Hills, Chief, Eligibility and Payments
Welfare Division
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

Requests regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Leland Sullivan, Chief, Child Support Enforcement
Welfare Division
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

Inquiries regarding **Food Stamps or Medicaid benefits and checks for assistance from other states for recipients living in Nevada** should be mailed to:

Jeanette Hills, Chief, Eligibility and Payments
Welfare Division
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Ruth Jones, Personnel Officer
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

Children

Inquiries concerning **child protective services, child abuse and neglect cases, adoptions within Nevada, the licensing of child-care facilities** and **eligibility determinations for subsidized child-care programs** and correspondence related to the **Interstate Compacts on the Placement of Children and on Adoption and Medical Assistance** should be addressed in duplicate to:

Liz Breshears, Administrator
Division of Child and Family Services
Department of Human Resources
711 East Fifth St.
Carson City, NV 89710

Information on requests for **custody studies in divorce cases for Clark County only** should be addressed in duplicate to:

Family Mediation and Assessment Center
Family Courts and Services Center
610 North Pecos Rd.
Las Vegas, NV 89101-2408
tel: (702) 455-4186; fax: (702) 455-2158

For **all other counties,** contact the Interstate Compact on the Placement of Children office listed below for the names of private practitioners.

Interstate Compact on the Placement of Children Office
Division of Child and Family Services
Department of Human Resources
711 East Fifth St.
Carson City, NV 89710
tel: (702) 687-4979; fax: (702) 687-1074

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Carlos Brandenburg, PhD, Administrator
Mental Hygiene and Mental Retardation Division
Department of Human Resources
505 East King St., Rm. 603
Carson City, NV 89710

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Dale Capurro, Nevada Medicaid
Medical Care Unit
Division of Health Care Financing and Policy
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

For client inquiries, the **state ombudsman for long-term care** is:

Bruce McAnnany, Chief Compliance Investigator
Division for Aging Services
Department of Human Resources
340 North 11th St., Suite 203
Las Vegas, NV 89101

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Sharon M. Ezell, Chief
Bureau of Licensure and Certification
Health Division
Department of Human Resources
1550 East College Parkway, Suite 158
Carson City, NV 89706

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent in duplicate to:

Jeanette Hills, Chief, Eligibility and Payments
Welfare Division
Department of Human Resources
2527 North Carson St.
Carson City, NV 89710

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Sharon M. Ezell, Chief
Bureau of Licensure and Certification
Health Division
Department of Human Resources
1550 East College Parkway, Suite 158
Carson City, NV 89706

Requests for information regarding the **certificate of need** program should be addressed to:

Mark Hemmings, Resource Analyst
Bureau of Health Planning
Health Division
Department of Human Resources
505 East King St., Rm. 102
Carson City, NV 89710

Inquiries regarding **cost review and containment** should be addressed to:

Janice Wright, Deputy Administrator
Finance
Division of Health Care Financing and Policy
Department of Human Resources
1100 East William St.
Carson City, NV 89710

Correspondence related to the **importation and deportation of mental patients, mental institutions, and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Carlos Brandenburg, PhD, Administrator
Mental Hygiene and Mental Retardation Division
Department of Human Resources
505 East King St., Rm. 603
Carson City, NV 89710

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Bennie McGuinness
Records Department
Department of Prisons
PO Box 7011
Carson City, NV 89702

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Carlos Concha, Chief, Parole and Probation
Division of Parole and Probation
Department of Motor Vehicles and Public Safety
1445 Hot Springs Rd., Suite 104
Carson City, NV 89706

Requests for **residence and other social information about inmates of juvenile correctional institutions**, inquiries regarding **juvenile probation and parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Lori Schweinfurt, Unit Manager
Youth Parole Bureau
Division of Child and Family Services
Department of Human Resources
560 Mill St., Suite 250
Reno, NV 89502

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1911) and **marriage and divorce records** (since 1968) are maintained by the Division of Health. Requests for copies of marriage records should be addressed to the County Recorder in the county where the license was issued. Requests for copies of divorce records should be addressed to the County Clerk Recorder in the county where the divorce was granted. The fee for a birth certificate is $11 and a death certificate costs $8. Marriage and divorce records can be searched on microfiche for $4 per name. Address inquiries to:

Nevada Office of Vital Statistics
505 East King St., Rm. 102
Carson City, NV 89710
tel: (702) 687-4481; recording: (702) 687-4480

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Sharon P. Murphy, Director
Nevada State Personnel
209 East Musser St., Rm. 101
Carson City, NV 89710-4204

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* JERRY ALLEN, Child Care Coordinator, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89710—(702) 687-1172; fax: (702) 687-1079

Children's Health Insurance Program. Joanne Grundman, Chief, CHIP Program, Division of Health Care Financing and Policy, Department of Human Resources, 1100 East William St., Carson City, NV 89701—(702) 687-4176, ext. 252; fax: (702) 684-8792

Food Stamp Work/Employment and Training and **Substance Abuse.** Rota L. Rosaschi, Chief, Benefits and Support, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89710—(702) 687-4834; fax: (702) 687-1079; e-mail: rosaschi@govmail.state.nv.us

Fraud and Abuse Investigation. Gary Stagliano, Chief, Investigations and Recovery Services, Welfare Division, Department of Human Resources, Capitol Complex, 2527 North Carson St., Carson City, NV 89710—(702) 687-4746; fax: (702) 687-5080

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Marti Searcy, Social Welfare Program Specialist, Division of Health Care Financing and Policy, Department of Human Resources, 2527 North Carson St., Carson City, NV 89706—(702) 687-4974; fax: (702) 687-8724

Information Systems. Edwin Sarsfield, Deputy Administrator, NOMADS, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89710—(702) 687-3694; fax: (702) 687-8719

Legal Matters. Nancy Angres, Chief Deputy Attorney General, Office of Attorney General, Department of Human Resources, 198 South Carson St., Carson City, NV 89710—(702) 687-4732; fax: (702) 687-7344

Public Information and **Research and Statistics.** Lynette Grundy, Coordinator, Research and Statistics, Welfare Division, Department of Humas Resources, 2527 North Carson St., Carson City, NV 89710—(702) 687-4832; fax: (702) 687-5080

Staff Development. Betty Leyrer, Chief, Quality Control/Training/Hearings, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89710—(702) 687-4356; fax: (702) 687-5080

Welfare to Work. *Welfare-to-Work Grants Program.* Mark Costa, Budget Analyst, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89706—(702) 687-4042; fax: (702) 687-1079; *TANF welfare-to-work programs.* Terry Coyle, Social Welfare Program Specialist, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89706—(702) 687-4042; fax: (702) 687-1079; *job placement/job readiness programs.* Rota L. Rosaschi, Chief, Benefits and Support, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89710—(702) 687-4834; fax: (702) 687-1079; e-mail: rosaschi@govmail.state.nv.us

Nevada Department of Human Resources

505 East King St.
Carson City, NV 89710
tel: (702) 687-4730; fax: (702) 687-4733
http://www.state.nv.us
Charlotte Crawford, Dir.
CSBG Liz O'Brien, Grants Accountant, (702) 687-8735; fax: (702) 687-4733

CA/N CPS CW FC AA FP/FS ICAMA ICPC SE

DIVISION OF CHILD AND FAMILY SERVICES

711 East Fifth St.
Carson City, NV 89710
Stephen A. Shaw, Adm., (702) 687-5982; fax: (702) 687-4722
Liz Breshears, Ofr., Family Prgms., (702) 684-8093

ICJ YA Y-PAR Y-PRO

Youth Parole Bureau
560 Mill St., Suite 250
Reno, NV 89502
Lori Schweinfurt, Unit Mgr., (702) 688-1421; fax: (702) 688-2662

Contract Services
Joan Buchanan, MSW, Prgm. Specialist, (702) 687-5761; fax: (702) 687-4733

WELFARE DIVISION

2527 North Carson St.
Carson City, NV 89710
tel: (702) 687-4128; fax: (702) 687-5080
Myla C. Florence, Adm., (702) 687-4770; fax: (702) 687-5080

Office of Attorney General
Nancy Angres, Chf. Dep. Atty. Gen., (702) 687-4732; fax: (702) 687-7344

ADA MS Personnel
Ruth Jones, Personnel Ofr., (702) 687-4857; fax: (702) 687-5080

Investigations and Recovery Services
Gary Stagliano, Chf., (702) 687-4746; fax: (702) 687-5080

Quality Control/Training/Hearings
Betty Leyrer, Chf., (702) 687-4356; fax: (702) 687-5080

Data Processing
(Vacant), Chf., Data Development, (702) 684-8115; fax: (702) 687-5080

CSE Child Support Enforcement
Leland Sullivan, Chf., (702) 687-8703; fax: (702) 687-5080

Eligibility and Payments
Michael Willden, Dep. Adm., Prgm. and Field Operations, (702) 687-4354; fax: (702) 687-5080
FS MAP SSI/S TANF Jeanette Hills, Chf., Eligibility and Payments, (702) 687-4386; fax: (702) 687-1079; e-mail: jhills@govmail.state.nv.us
LIHEAP Rota L. Rosaschi, Chf., Benefits and Support, (702) 687-4834; fax: (702) 687-1079; e-mail: rosaschi@govmail.state.nv.us

Budget and Statistics
Brian Burke, Chf., (702) 687-4982; fax: (702) 687-5080

Finance and Accounting
Fran Ellis, Chf., (702) 687-4064; fax: (702) 687-5080

Research and Statistics
Lynette Grundy, Coord., (702) 687-4832; fax: (702) 687-5080

Department of Human Resources—*Continued*

HEALTH DIVISION
505 East King St.
Carson City, NV 89710
Yvonne Sylva, Adm., (702) 687-3786; fax: (702) 687-3859
(Vacant), State Health Ofr., (702) 687-3786; fax: (702) 687-3859
WIC Martin Brown, Chf., Nutrition Srvs., (702) 687-4797; fax: (702) 687-6789

Bureau of Family Health Services
Judy Wright, Chf., (702) 687-4885; fax: (702) 687-1383

CHC MCHBG Bureau of Community Health Services
PHSBG Gloria Deyhle, RN, Nurse Cnslt., Family Health Srvs., (702) 687-4885; fax: (702) 687-3859

Bureau of Licensure and Certification
1550 East College Parkway, Suite 158
Carson City, NV 89706
Sharon M. Ezell, Chf., (702) 687-4475; fax: (702) 687-6588

Bureau of Health Planning
505 East King St., Rm. 102
Carson City, NV 89710
Mark Hemmings, Resource Analyst, (702) 687-4721; fax: (702) 687-6151

ADAMHBG **MENTAL HYGIENE AND MENTAL**
MR **RETARDATION DIVISION**
505 East King St., Rm. 603
Carson City, NV 89710
Carlos Brandenburg, PhD, Adm., (702) 687-5943; fax: (702) 687-4773

Mental Health Institute
480 Galletti Way
Sparks, NV 89431-5574
David Rosin, MD, Med. Dir., (702) 688-2001; fax: (702) 688-2192

OA **DIVISION FOR AGING SERVICES**
340 North 11th St., Suite 203
Las Vegas, NV 89101
Carla Sloan, Adm., (702) 486-3545; fax: (702) 486-3572
Bruce McAnnany, Chf. Compliance Investigator, (702) 486-3545; fax: (702) 486-3572

APS CHIP **DIVISION OF HEALTH CARE FINANCING**
MAP **AND POLICY**
1100 East William St.
Carson City, NV 89701
Christopher Thompson, Adm., (702) 687-4176; fax: (702) 684-8792

Finance
Janice Wright, Dep. Adm., (702) 687-4176; fax: (702) 684-8792

Medicaid
2527 North Carson St.
Carson City, NV 89710
April Townley, Dep Adm., (702) 687-4867; fax: (702) 687-8724

Related State Agencies

CP **DEPARTMENT OF PRISONS**
PO Box 7011
Carson City, NV 89702
Robert Bayer, Dir., (702) 887-3216; fax: (702) 687-6715

DEPARTMENT OF EDUCATION
700 East Fifth St.
Carson City, NV 89701-5096
tel: (702) 687-9217; fax: (702) 687-9202
http://www.k12.nv.us/nvdoe
Mary L. Peterson, Supt. of Pub. Instruction, e-mail: peterson@nsn.k12.nv.us

DEPARTMENT OF EMPLOYMENT, TRAINING, AND REHABILITATION
1830 East Sahara Ave., Suite 201
Las Vegas, NV 89104-3739
http://www.state.nv.us/detr/detr.html
Carol Jackson, Dir., (702) 687-3911; fax: (702) 687-8351; e-mail: cjackson@govmail.state.nv.us

Employment Security Division
500 East Third St.
Carson City, NV 89713-0001
Stanley P. Jones, Adm., (702) 687-4635; fax: (702) 687-3903
Karren Rhodes, Pub. Info. Ofr., (702) 687-4620; fax: (702) 687-8351

ES Employment Service
George Govlick, Dep. Adm., (702) 486-6632; fax: (702) 486-6633

UC Unemployment Insurance
James F. Wittenberg, Dep. Adm., (702) 687-4510; fax: (702) 687-3903

JTPA State Job Training Office
505 East King St., Rm. 501
Carson City, NV 89710
Maureen Cole, Adm., (702) 687-4310; fax: (702) 687-8917

Rehabilitation Division
505 East King St., Rm. 502
Carson City, NV 89710
Maynard Yasmer, Adm., (702) 687-4440; fax: (702) 687-5980

VR Bureau of Vocational Rehabilitation
Sheri Newberry, Chf., (702) 486-5230; fax: (702) 486-5088

BS VRB Bureau of Services to the Blind
Mike Becker, Chf., (702) 687-4444; fax: (702) 687-5980

Related State Agencies—*Continued*

ADAMHBG BUREAU OF ALCOHOL AND DRUG ABUSE
Marilynn Morrical, Chf., (702) 687-4790; fax: (702) 687-6239

BUREAU OF DISABILITY ADJUDICATION
Sue Young, Chf., (702) 687-4430; fax: (702) 687-5947

DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY
9555 Wright Way
Carson City, NV 89711

ICSPP PAR DIVISION OF PAROLE AND PROBATION
PRO 1445 Hot Springs Rd., Suite 104 West
Carson City, NV 89706
Carlos Concha, Chf., Parole and Probation, (702) 687-5040; fax: (702) 687-5402

VET **COMMISSION FOR VETERANS AFFAIRS**
1201 Terminal Way, Rm. 108
Reno, NV 89520
Charles G. Abbott, Exec. Dir., (702) 688-1155; fax: (702) 688-1656

MS **NEVADA STATE PERSONNEL**
209 East Musser St., Rm. 101
Carson City, NV 89710-4204
Sharon P. Murphy, Dir., (702) 687-3731; fax: (702) 687-5017
EEO Tammy Smith, Equal Employment Opportunity Ofr., (702) 687-3711; fax: (702) 687-5017

Welfare Division—District Offices

CSE, CW, FS, MAP, SA, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

CARSON CITY Barbara Taylor, Mgr., 755 North Roop St., Suite 201, Carson City, NV 89710-0001—(702) 687-4760; fax: (702) 687-4760

ELKO Sandee Wyand, Mgr., 850 Elm St., Elko, NV 89801—(702) 738-2531; fax: (702) 753-1228

ELY Lenora McMurray, EC Supv., 725 Ave. K, Ely, NV 89301—(702) 289-1650; fax: (702) 289-1652

FALLON Charlotte Wortman, Mgr., 1735 Kaiser St., Fallon, NV 89406—(702) 423-3161; fax: (702) 423-4800

HAWTHORNE Charlotte Wortman, Mgr., 1000 C St., Hawthorne, NV 89415—(702) 945-3602; fax: (702) 945-5714

HENDERSON Paula Petruso, Mgr., 538A Boulder Highway, Henderson, NV 89015—(702) 486-6748; fax: (702) 486-6721

LAS VEGAS: *Belrose* (Vacant), Mgr., 700 Belrose St., Las Vegas, NV 89158—(702) 486-5000; fax: (702) 486-5185

Cannon Center 340 North 11th St., Suite 103, Las Vegas, NV 89101-3125—(702) 486-3600; fax: (702) 486-3696

Charleston Barbara Clark, Mgr., 3700 East Charleston Blvd., Las Vegas, NV 89158—(702) 486-4551; fax: (702) 486-4573

Child Support Enforcement Margie Adams, Mgr., 3120 East Desert Inn Rd., Las Vegas, NV 89158—(702) 486-8500; fax: (702) 486-8511

Lowden Center Gail Mathews, Mgr., 3333 Cambridge St., Las Vegas, NV 89109

Owens Dave Wallace, Mgr., 1040 West Owens Ave., Las Vegas, NV 89158—(702) 486-5040; fax: (702) 486-5366

LOVELOCK 820 Sixth St., Lovelock, NV 89419—(702) 273-7157

RENO: *TANF and Food Stamps* Nikki Firpo, Mgr., 1350 East Ninth St., Reno, NV 89512—(702) 688-2200; fax: (702) 688-2387

Child Support Enforcement (Vacant), Mgr., 350 South Center St., Suite 260, Reno, NV 89502—(702) 688-2214; fax: (702) 688-2232

Bible Way Kathy Wood, Mgr., 1030 Bible Way, Reno, NV 89512—(702) 688-2811; fax: (702) 688-2815

TONOPAH Charlotte Wortman, Mgr., 1100 Erie Main, Tonopah, NV 89049—(702) 482-6626; fax: (702) 482-3429

WINNEMUCCA Vicki Pratt, EC Supv., 475 West Haskell St., #6, Winnemucca, NV 89445—(702) 623-6557; fax: (702) 623-6559

YERINGTON Barbara Taylor, Mgr., 14 Pacific St., Yerington, NV 89447—(702) 463-3151; fax: (702) 463-3568

Boards of County Human Service Commissioners

*GA
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

CHURCHILL James Regan, Chair, Fallon, NV 89406
CLARK Yvonne Atkinson-Gates, Chair, Las Vegas, NV 89155-1601
DOUGLAS* Jacques Etchegoyhen, Chair, Minden, NV 89423
ELKO Royce Hackworth, Chair, Elko, NV 89801
ESMERALDA* Susan W. Dudley, Chair, Goldfield, NV 89013
EUREKA* Pete Goicoechea, Chair, Eureka, NV 89316
HUMBOLDT* John Milton, Chair, Winnemucca, NV 89445
LANDER* Tom Fouts, Chair, Battle Mountain, NV 89820
LINCOLN* Ed Wright, Vice Chair, Pioche, NV 89043
LYON David Fulstone, Chair, Yerington, NV 89447
MINERAL* Bob Lybarger, Chair, Hawthorne, NV 89415
NYE* Cameron McRae, Chair, Tonopah, NV 89048
PERSHING* Roger Mancebo, Chair, Lovelock, NV 89419
STOREY* Charles Haynes, Chair, Virginia City, NV 89423
WASHOE Mike Mouliot, Chair, Reno, NV 89520
WHITE PINE Brent Eldridge, Chair, Ely, NV 89301

City

CARSON CITY Ray Masayko, Mayor, Carson City, NV 89706

Local Public Human Service Agencies

GA
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Counties

Churchill Cindy Hannah, Dir., County Welfare Dept., 87 South La Verne, Fallon, NV 89406—(702) 423-6695; fax: (702) 423-0717

Clark Verlia G. Davis, Dir., County Soc. Srvs., 1600 Pinto Lane, Las Vegas, NV 89106—(702) 455-4270; fax: (702) 455-5950

Douglas Karen Hamperle, Dir., County Soc. Srvs., PO Box 218, Minden, NV 89423—(702) 782-9825; fax: (702) 782-9874

Elko Jerilyn Underwood, Dir., County Welfare Dept., 571 Idaho St., Elko, NV 89801—(702) 738-4375; fax: (702) 738-5984

Esmeralda Beverly Relyea, Dir., Soc. Srvs. Dept., PO Box 517, Goldfield, NV 89013—(702) 485-3406; fax: (702) 485-6351

Humboldt Susan Harrer, Clerk, County Welfare Dept., 50 West Fifth St., Winnemucca, NV 89445—(702) 623-6343; fax: (702) 623-6302

Lander Ruby Gibson, Dir., 315 South Humboldt St., Battle Mountain, NV 89820—(702) 635-5332

Lincoln Jason Pitts, Soc. Srvs. Coord., County Welfare Dept., PO Box 90, Pioche, NV 89043—(702) 962-5390; fax: (702) 962-5497/5180

Lyon Edric LaVoie, Dir., Lyon County Human Srvs., PO Box 1141, Silver Springs, NV 89429—(702) 463-6540/577-5009; fax: (702) 577-5093

Mineral Jean Justus, Dir., County Soc. Srvs. Dept., PO Box 1450, Hawthorne, NV 89415—(702) 945-2446; fax: (702) 945-0706

Nye Joy Kryder, Dir., County Soc. Srvs. Dept., PO Box 926, Tonopah, NV 89049—(702) 482-8125; fax: (702) 482-3566

Storey Marilou Walling, Adm., County Soc. Srvs. Dept., Drawer D, Virginia City, NV 89440—(702) 847-0968; fax: (702) 847-0949

Washoe May S. Shelton, Dir., County Social Srvs. Dept., PO Box 11130, Reno, NV 89520-0027—(702) 328-2300; fax: (702) 328-3788

White Pine Erin O' Brien, Dir., County Welfare Dept., 995 Campton St., Ely, NV 89301—(702) 289-3271; fax: (702) 289-8842

City

Carson City Gayle McCulloch, Admv. Asst., City Welfare Dept., 2621 Northgate Lane, #4, Carson City, NV 89706—(702) 887-2110; fax: (702) 887-2286

Key to Cities

over 20,000 population

City: County; District
Carson City: None; Carson City
Henderson: Clark; Henderson
Las Vegas: Clark; Las Vegas

City: County; District
North Las Vegas: Clark; Las Vegas
Reno: Washoe; Reno
Sparks: Washoe; Reno

New Hampshire

Jeanne Shaheen (D) Gov., Office of the Governor, State House, Rm. 208, Concord, NH 03301—(603) 271-2121

NEW HAMPSHIRE AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Health and Human Services

Related State Agencies. Department of Education; New Hampshire Employment Security; Department of Corrections and Field Services; Veterans Council; Governor's Office of Energy and Community Services; Department of Administrative Services; Department of Youth Development Services

Office of Child Support—District Offices

Office of Medical Services/Child Health Assurance Programs—Regional Offices

Division of Elderly and Adult Services—District Offices

Division of Elderly and Adult Services—Area Offices

Department of Health and Human Services—District Offices

Boards of County Commissioners

Local Public Human Service Agencies. All towns and cities.

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance programs for adults in New Hampshire are administered by the Department of Health and Human Services' Office of Family Services through 12 district offices. Services to children and families are administered by the department's Division for Children, Youth, and Families. Services to adults (SA) are administered by the Division of Elderly and Adult Services. Programs are federal-state-local funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Office of Family Services.

General assistance (GA) is locally funded and administered autonomously by towns and cities.

Assistance and Services

Assistance programs administered by the Office of Family Services include Temporary Assistance for Needy Families (TANF) and child care to participants in employment and training programs, Food Stamps (FS), SSI/S, Medicaid (MAP) for the categorically and medically needy, refugee assistance, and Title IV-A emergency assistance.

Services provided to families (SF) and children (CA/N, CW) administered by the Division for Children, Youth, and Families include adoption, child day care, children's placement, child protection (CPS), legal services, licensing of foster homes and child-placing agencies, homemaker services, preparation for independent living, and other child welfare services. The Social Services Block Grant (SSBG), foster care and adoption assistance (FC/AA), and Title IV-B child welfare services provide funding for these programs. Services to adults (SA) administered by the Division of Elderly and Adult Services through SSBG include adult day care, adult protection (APS), chore and homemaker services, nutrition services, legal services, and respite care.

Other department offices are responsible for the Child Support Enforcement (CSE) Program; the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG); family preservation and support services (FP/FS); the Community Health Centers (CHC) Program; the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Children's Health Insurance Program (CHIP); child day-care regulations; mental retardation programs (MR); and the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG).

Related state agencies are responsible for blind services (BS), vocational rehabilitation (VR), vocational rehabilitation for the blind (VRB), employment services (ES), unemployment compensation (UC), state veterans services (VET), services to the aged under the Older Americans Act (OA), the Community Services Block Grant (CSBG), the Low-Income Home Energy Assistance Program (LIHEAP), youth and adult corrections (YA, CP), and adult and youth parole and probation (PAR, PRO, Y-PAR, Y-PRO).

Where to Write

The Office of Family Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Client Inquiries

Client inquiries should be sent in duplicate to:

Mickie Grimes, Client Services Supervisor
Division of Family Assistance
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** should be sent in duplicate to:

Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Jack Gettens, Director
Division of Family Assistance
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301

Requests for general information regarding **services for adults and eligibility requirements** should be sent in duplicate to:

Division of Elderly and Adult Services
Department of Health and Human Services
Annex Bldg., #1
115 Pleasant St.
Concord, NH 03301-3843

Requests for general information regarding **service programs for children and eligibility requirements** should be sent in duplicate to:

Division for Children, Youth, and Families
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Requests for **verification of legal residence for purposes of public assistance** should be sent in duplicate to:

Mickie Grimes, Client Services Supervisor
Division of Family Assistance
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in New Hampshire who are receiving assistance from other states** should be addressed in duplicate to the appropriate district office. If the district is not known, address inquiries to:

Mickie Grimes, Client Services Supervisor
Division of Family Assistance
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Checks for assistance from other states for recipients living in New Hampshire should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Kathleen Kerr, Director
Office of Program Support
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Inquiries regarding the **ability of relatives to provide financial support** should be sent to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Elizabeth Twomey, Commissioner
Department of Education
101 Pleasant St.
Concord, NH 03301

Children

Inquiries regarding **child protective services, child abuse and neglect cases,** and **children in need of service** and **adoptions within New Hampshire** should be addressed in duplicate to:

Nancy L. Rollins, Director
Division for Children, Youth, and Families
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Correspondence related to the **Interstate Compact on Adoption and Medical Assistance** and the **Interstate Compact on the Placement of Children** should be addressed to:

Linda Bombaci, Deputy Compact Administrator
Division for Children, Youth, and Families
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Sabin Guertin, Manager
Licensing and Regulation
Office of Program Support
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6527

BEST COPY AVAILABLE

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Child Development Bureau
Division of Children, Youth, and Families
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent in duplicate to:

Jeannette Gagnon, Administrator
Community Care
Division of Elderly and Adult Services
Office of Family Services
Department of Health and Human Services
Annex Bldg. #1
115 Pleasant St.
Concord, NH 03301-3843

For client inquiries, the **state ombudsman for long-term care** is:

Ronald P. Adcock
Department of Health and Human Services
Nash Bldg.
49 Donovan St.
Concord, NH 03301

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Raymond Rusin, Chief
Bureau of Health Facilities Administration
Office of Program Support
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6527

Health/Mental Health

Inquiries regarding **financial eligibility for Medicaid** should be sent in duplicate to:

Mickie Grimes, Client Services Supervisor
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Inquiries regarding **medical eligibility for Medicaid** should be sent in duplicate to:

Philip Baroody, MD, Senior Physician
Medical Services
Office of Health Management
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Inquiries regarding **services provided under Medicaid** should be addressed in duplicate to:

Susan Lombard, Medicaid Director
Medical Services
Office of Health Management
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6521

Inquiries regarding **Medicaid claims** should be addressed in duplicate to:

EDS Federal Corporation
PO Box 2040
Concord, NH 03301-2040

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Raymond Rusin, Chief
Bureau of Health Facilities Administration
Office of Program Support
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6527

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Susan Langle, Esq., Interstate Compact Coordinator
Division of Behavioral Health
Office of Family Services
Department of Health and Human Services
State Office Park South
105 Pleasant St.
Concord, NH 03301

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residential treatment, including education, habilitation, and medical services for severely and profoundly retarded persons** should be addressed to:

Paul G. Gorman, EdD, Director
Division of Behavioral Health
Department of Health and Human Services
State Office Park South
105 Pleasant St.
Concord, NH 03301

Inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Chester Batchelder, Superintendent
New Hampshire Hospital
105 Pleasant St.
Concord, NH 03301

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Michael Cunningham, Warden
New Hampshire State Prison
Department of Corrections and Field Services
PO Box 14
Concord, NH 03302-0014

Inquiries regarding **adult probation and adult parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent in duplicate to:

Marie Whiting, Deputy Compact Administrator
Department of Corrections and Field Services
PO Box 1806
Concord, NH 03302-1806

Correspondence concerning **juvenile probation** and the **Interstate Compact on Juveniles** should be addressed to:

Linda Bombaci, Juvenile Services Coordinator
Division for Children, Youth, and Families
Office of Family Services
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile parole** should be sent in duplicate to:

Peter Favreau, Commissioner
Department of Youth Development Services
Youth Services Center
45 South Fruit St.
Concord, NH 03301

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, marriage, and divorce records (since the 1600s) are maintained by the Department of Health and Human Services. The fee for verification of information or a search is $10; there is no additional charge for the first copy if the search is successful. Additional copies cost $6 each. Address inquiries in duplicate to:

Bureau of Vital Records and Health Statistics
Office of Health Management
Department of Health and Human Services
6 Hazen Dr.
Concord, NH 03301-6527
tel: (603) 271-4651

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Virginia A. Lamberton, Director
Division of Personnel
Department of Administrative Services
State House Annex, Rm. 1
Concord, NH 03301

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund;* and **Teen Pregnancy.** Nancy Rollins, Director, Division for Children, Youth, and Families, Office of Family Services, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-4837; fax: (603) 271-4729

Children's Health Insurance Program. Kathleen Dunn, Assistant Administrator, Office of Health Management, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-5249; fax: (603) 271-4827

Food Stamp Work/Employment and Training and **Illegitimacy Rate Reduction Bonus.** Jack Gettens, Director, Division of Family Assistance, Office of Family Services, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-4415; fax: (603) 271-4637

Fraud and Abuse Investigation. Martin Laughlin, Acting Supervisor, Investigations, Office of Program Support, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-4392; fax: (603) 271-2896

Immigration Issues. Ed MacNeil, State Refugee Coordinator, Governor's Office of Energy and Community Services, 57 Regional Dr., Suite 3, Concord, NH 03301-8519—(603) 271-2611; fax: (603) 271-2615

Information Systems and **Public Information.** Eugene Schneider, Chief Information Officer, Office of Information Systems, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-6942; fax: (603) 271-4976

Legal Matters. Frank Nachman, Chief Legal Counsel, Office of Program Support, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-2892

Staff Development. Contact the director of the appropriate division.

Substance Abuse. Denise Devlin, Director, Bureau of Substance Abuse Services, Division of Behavioral Health, Office of Family Services, Department of Health and Human Services, State Office Park South, 105 Pleasant St., Concord, NH 03301—(603) 271-6105; fax: (603) 271-6116

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Jack Gettens, Director, Division of Family Assistance, Office of Family Services, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-4415; fax: (603) 271-4637

New Hampshire Department of Health and Human Services

6 Hazen Dr.
Concord, NH 03301-6505
tel: (603) 224-5500; fax: (603) 271-4232; (603) 271-4685 (Health and Human Srvs. Bldg. receptionist)
http://www.state.nh.us/dhhs
Terry L. Morton, Comm., (603) 271-4334
Kathleen G. Sgambati, Dep. Comm., (603) 271-4602
John D. Wallace, JD, Assoc. Comm., (603) 271-4504
John F. Fleming, Dir., Operations Analysis, (603) 271-5195

Ombudsman
Nash Bldg.
49 Donovan St.
Concord, NH 03301
Ronald P. Adcock, (603) 271-4394

OFFICE OF FINANCE

James P. Fredyma, Controller, (603) 271-4333

Office of Business Management
Niki Ryder, Adm., (603) 271-4613

Financial Services
Lynn Beckwith, Adm., (603) 271-4204

Contract Administration and Support
Jean Marston, Adm., (603) 271-4436

Fiscal and Program Integrity
Scott A. MacDonald, Adm., (603) 271-4295

Provider Audits and Rate Setting
John Herbert, Act. Adm., (603) 271-4468

OFFICE OF INFORMATION SYSTEMS

Eugene Schneider, Chf. Info. Ofr., (603) 271-6942; fax: (603) 271-4976

Application Development
Charles Powers, Dir., (603) 271-4273

Networking
Leslie Williams, Mgr., (603) 271-2807

Staff Operations
Gerry Therrien, Mgr., (603) 271-4836

Technical Operations
Grover Robinson, Mgr., (603) 271-4866

Data Management
Patricia Lambert, Adm., (603) 271-4306

OFFICE OF ADMINISTRATION

Julie Mattei, Dir., (603) 271-3990; fax: (603) 271-4232

OFFICE OF PLANNING AND RESEARCH

Lori Real, Dir., (603) 271-3676

Program and Policy Review
Marge Moreau, Adm., (603) 271-4725

Policy Development
Robert Young, Adm., (603) 271-4444

CHC PHSBG OFFICE OF HEALTH MANAGEMENT

Dianne Luby, Dir., (603) 271-4501
CHIP Kathleen Dunn, Asst. Adm., (603) 271-5249; fax: (603) 271-4827

Division of Health Care Services
Roger Taillefer, Asst. Dir., (603) 271-4726

Program Planning and Client Services
Diane Peterson, Asst. Adm., (603) 271-4367

MAP Medical Services
Susan Lombard, Medicaid Dir., (603) 271-4353
Arlon Sturgis, Fiscal Agent/Contract Adm., (603) 271-5220
David Maggioncalda, MMIS Coord., (603) 225-4298
Philip Baroody, MD, Senior Physician, (603) 271-4795

Primary Care
Sadhana Hall, Dir., (603) 271-6897

MCHBG Bureau of Maternal and Child Health
Charles Albano, Chf., (603) 271-4596

WIC WIC Nutrition Services
Robin W. McBrearty, Chf., (603) 271-4596

Specialty Health Services
Jane Hybsch, Chf., (603) 271-4596

PHSBG Division of Public Health Services
Cindy Carrier, Dir., (603) 271-4604

Health Facilities Administration
Raymond Rusin, Chf., (603) 271-4966; fax: (603) 271-4968

Emergency Medical Services
Martin Singer, Chf., (603) 271-4568

Health Promotion and Prevention
Martha Wells, Chf., (603) 271-4559

Health Data
Ken Roos, Chf., (603) 271-4671

Disease Prevention and Control
Jesse Greenblatt, MD, Chf., (603) 271-4477

New Hampshire AIDS Program
David Ayotte, Mgr., (603) 271-4481

Food Protection
Joyce Welch, Chf., (603) 271-4673

Health Risk Assessment
Brook Dupee, Chf., (603) 271-4716

Radiological Health
Diane Tefft, Chf., (603) 271-4588

Vital Records and Health Statistics
Karen Grady, Chf., (603) 271-4650

Public Health Laboratories
Veronica Malmberg, Chf., (603) 271-4657

OFFICE OF FAMILY SERVICES

tel: (603) 271-4326
Richard A. Chevrefils, Asst. Comm., (603) 271-4321

Quality Assurance
George Cummings, Adm., (603) 271-4253

Department of Health and Human Services—*Continued*

FS SSI/S DIVISION OF FAMILY ASSISTANCE
TANF Jack Gettens, Dir., (603) 271-4415; fax: (603) 271-4637

EMERGENCY SERVICES
William N. Colburn, Adm., (603) 271-4299

STATE OFFICE OPERATIONS
Julia Kaplan, Adm., (603) 271-4226; fax: (603) 271-4627

FIELD OPERATIONS
Art Stukas, Adm., (603) 271-4381; fax: (603) 271-4637

EP/ES EMPLOYMENT SUPPORT SERVICES
Jack Gettens, Dir., (603) 271-4415; fax: (603) 271-4637

PROGRAM MANAGEMENT
Robert Young, Adm., (603) 271-4444

MAP CLIENT SERVICES
Mickie Grimes, Supv., (603) 271-4238; fax: (603) 271-4637

CA/N CPS CW DIVISION FOR CHILDREN, YOUTH, AND
FC/AA FAMILIES
ICAMA ICJ Nancy L. Rollins, Dir., (603) 271-4837; fax:
ICPC SF (603) 271-4729
Y-PAR John McDermott, Adm., Juvenile Justice,
Y-PRO (603) 271-2175
Pam Sullivan, Juvenile Justice Specialist, (603) 271-4724
Eileen Mullen, Child Development Coord., (603) 271-4343
Eileen Mullen, Act. Adm., Child Development Bureau, (603) 271-4249; fax: (603) 271-7982

COMMUNITY SUPPORTS AND LONG-TERM CARE
Paul G. Gorman, EdD, Dir., (603) 271-5007; fax: (603) 271-5058

OA SA SSBG DIVISION OF ELDERLY AND ADULT SERVICES
Annex Bldg. #1
115 Pleasant St.
Concord, NH 03301-3843
tel: (603) 271-4680; fax: (603) 271-4643
Catherine Keane, Act. Dir., (603) 271-7862
Charles H. Weatherill, Elderly Legal Srvs. Developer, (603) 271-4690
Mary Maggioncalda, Prgm. Specialist, (603) 271-4410
Raymond G. Lacasse, Client Srvs., (603) 271-4642

PROGRAM OPERATIONS AND MANAGEMENT
Carol Currier, Adm., (603) 271-4146

APS COMMUNITY CARE
Jeannette Gagnon, Adm., (603) 271-4386; fax: (603) 271-4643

ALZHEIMERS PROGRAM
JoAnn Jordan, Coord., (603) 271-4741

ADAMHBG DIVISION OF BEHAVIORAL HEALTH
ICMH MR State Office Park South
105 Pleasant St.
Concord, NH 03301
Paul G. Gorman, EdD, Dir., (603) 271-5007; fax: (603) 271-5058

NEW HAMPSHIRE HOSPITAL
Chester Batchelder, Supt., (603) 271-5200

GLENCLIFF HOME FOR THE ELDERLY
Sandra Knapp, Supt., (603) 989-5821

BUREAU OF COMMUNITY MENTAL HEALTH SERVICES
Geoffrey Souther, Mgr., (603) 271-5167; fax: (603) 271-5040

BUREAU OF SUBSTANCE ABUSE SERVICES
Denise Devlin, Dir., (603) 271-6105; fax: (603) 271-6116

DIVISION OF DEVELOPMENTAL SERVICES
Susan Fox, Dir., (603) 271-5013; fax: (603) 271-5166

CSE **OFFICE OF PROGRAM SUPPORT**
Kathleen Kerr, Dir., (603) 271-4872

LEGAL SERVICES
Frank Nachman, Chf. Legal Cnsl., (603) 271-2892

ADMINISTRATIVE HEARINGS
Linda Stout-Saunders, Mgr., (603) 271-3012

INVESTIGATIONS
Martin Laughlin, Act. Supv., (603) 271-4392; fax: (603) 271-2896

LEGAL PRACTICE
Charlotte Guyer, Chf. Atty., (603) 271-4759

LICENSING AND REGULATION
Sabin Guertin, Mgr., (603) 271-5069

CHILD CARE LICENSING
Wendy Kessler, Supv., (603) 271-4624

CHILD SUPPORT SERVICES
Neal Boutin, Adm., (603) 271-4287

Related State Agencies

DEPARTMENT OF EDUCATION
101 Pleasant St.
Concord, NH 03301
tel: (603) 271-3494; fax: (603) 271-1953
http://www.state.nh.us/doe/education.html
ADA Elizabeth Twomey, Comm., (603) 271-3144; e-mail: etwomey@ed.state.nh.us

VR DIVISION OF VOCATIONAL REHABILITATION
Bldg. 2
78 Regional Dr.
Concord, NH 03301
Paul Leather, Dir., (603) 271-3471

BS VRB BUREAU OF BLIND SERVICES
Stephen H. Wolfe, Supv., Blind Srvs., (603) 271-3815

Related State Agencies—*Continued*

NEW HAMPSHIRE EMPLOYMENT SECURITY
32 South Main St.
Concord, NH 03301-4857
tel: (603) 224-3311; fax: (603) 228-4145
http://www.nhes.state.nh.us
John J. Ratoff, Comm., (603) 228-4001
Lynn Angle, Asst. to the Comm., (603) 228-4073; fax: (603) 229-4314
Joseph Weisenburger, Dep. Comm., (603) 228-4065; fax: (603) 228-4145

ADMINISTRATION OFFICE
Sandy Smith Dupree, Pub. Info. Ofr., (603) 228-4191; fax: (603) 228-4145

ES EMPLOYMENT SERVICE BUREAU
Doris Lachance, Dir. of Operations, (603) 228-4051; fax: (603) 229-4321
Sandra Sweeney, Asst. Dir.

UC UNEMPLOYMENT COMPENSATION BUREAU
Darrell Gates, Dir., (603) 228-4031; fax: (603) 228-4145

ECONOMIC AND LABOR MARKET BUREAU
George Nazer, Dir., (603) 228-4123; fax: (603) 228-4172

CP ICSPP PAR PRO **DEPARTMENT OF CORRECTIONS AND FIELD SERVICES**
PO Box 1806
Concord, NH 03302-1806
Henry (Hank) Risley, Comm., (603) 271-5600; fax: (603) 271-5643
Michael K. Brown, Dir., Field Srvs., (603) 271-5652

NEW HAMPSHIRE STATE PRISON
PO Box 14
Concord, NH 03302-0014
tel: (603) 271-1812
Michael Cunningham, Wrdn.

SECURE PSYCHIATRIC UNIT
PO Box 512
Concord, NH 03302-0512
tel: (603) 271-1845
Joseph Panarello, Admv. Dir.

STATE PRISON FOR WOMEN
317 Mast Rd.
Goffstown, NH 03045
tel: (603) 668-6137
Jane Coplan, Supt.

LAKES REGION FACILITY
1 Right Way Path
Laconia, NH 03246
tel: (603) 528-9202
John Sanfilippo, Supt.

VET **VETERANS COUNCIL**
359 Lincoln St.
Manchester, NH 03103-4901
Dennis J. Viola, Dir., (603) 624-9230; fax: (603) 624-9236

CSBG LIHEAP **GOVERNOR'S OFFICE OF ENERGY AND COMMUNITY SERVICES**
57 Regional Dr., Suite 3
Concord, NH 03301-8519
Deborah Schachter, Dir., (603) 271-2611; fax: (603) 271-2615

DEPARTMENT OF ADMINISTRATIVE SERVICES
State House Annex, Rm. 120
Concord, NH 03301
Donald Hill, Comm., (603) 271-3201; fax: (603) 271-6600

EEO MS DIVISION OF PERSONNEL
State House Annex, Rm. 1
Concord, NH 03301
Virginia A. Lamberton, Dir., (603) 271-3261; fax: (603) 271-1422

YA Y-PAR **DEPARTMENT OF YOUTH DEVELOPMENT SERVICES**
Youth Services Center
45 South Fruit St.
Concord, NH 03301
tel: (603) 271-5951; fax: (603) 271-5920
Peter Favreau, Comm.

Office of Child Support—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Division of Human Services, 6 Hazen Dr., Concord, NH 03301-6521
Bob Ortiz, Supv., Interstate, (603) 271-4424

I. (Berlin, Conway, Portsmouth, and Rochester Districts)
Neal Boutin, Regl. Adm., (603) 271-4425

II. (Claremont, Concord, Laconia, and Littleton Districts)
Neal Boutin, Regl. Adm., (603) 271-4425

III. (Keene, Manchester, and Nashua Districts)
Neal Boutin, Regl. Adm., (603) 271-4425

Office of Medical Services/Child Health Assurance Programs—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-4373

I. (Claremont, Keene, Manchester, Nashua, Portsmouth, and Salem Districts)
Dee Houle, Regl. Adm.

Office of Medical Services/Child Health Assurance Programs Regional Offices—*Continued*

II. (Berlin, Concord, Conway, Laconia, Littleton, and Rochester Districts)
Betty Thompson, Regl. Adm.

Division of Elderly and Adult Services—District Offices

SA, SSBG
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Berlin Susan Goodin, Supv., 219 Main St., Berlin, NH 03570-0684—(603) 752-7800; fax: (603) 752-2230

Claremont Doreen Kusselow, Supv., 17 Water St., Claremont, NH 03743-0870—(603) 542-9544; fax: (603) 542-1707

Concord Doug Richards, Supv., 40 Terrill Park Dr., Concord, NH 03301-5391—(603) 271-3610; fax: (603) 271-6451

Conway Mary Harris, Supv., Route 16, Madison, Conway, NH 03818-1946—(603) 447-3841; fax: (603) 447-1988

Keene Louise DiNuovo, Supv., 809 Court St., Keene, NH 03431-0744—(603) 357-3510; fax: (603) 352-2598

Laconia Thomas Menard, Supv., Beacon St. West, Laconia, NH 03247-0634—(603) 524-4485; fax: (603) 528-4105

Littleton Anthony Rodrigues, Supv., Lisbon Rd., Littleton, NH 03561-0260—(603) 444-6786; fax: (603) 444-0782

Manchester Patricia Magee, Supv., 361 Lincoln St., Manchester, NH 03103-4976—(603) 668-2330; fax: (603) 668-5442

Nashua Jean Lovely, Supv., 19 Chestnut St., Nashua, NH 03061-1025—(603) 883-7726; fax: (603) 883-2064

Portsmouth Diana Smith, Supv., 30 Maplewood Ave., Portsmouth, NH 03802-0599—(603) 433-8318; fax: (603) 431-0731

Rochester Mary Harris, Supv., 150 Wakefield St., Suite 22, Rochester, NH 03867-1609—(603) 332-9120; fax: (603) 335-5993

Salem Jean Lovely, Supv., 154 Main St., Salem, NH 03079 3191—(603) 893-9763; fax: (603) 890-3909

Division of Elderly and Adult Services—Area Offices

OA
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

I. (Belknap, Hillsboro, and Merrimack Counties)
Annex Bldg. #1, 115 Pleasant St., Concord, NH 03301
Ray LaCasse, Area Prgm. Coord., (603) 271-4642

II. (Carroll, Coos, and Grafton Counties)
Annex Bldg. #1, 115 Pleasant St., Concord, NH 03301
Birthe Filby, Area Prgm. Coord., (603) 271-4640/448-1680

III. (Rockingham and Strafford Counties)
Annex Bldg. #1, 115 Pleasant St., Concord, NH 03301
(Vacant), Area Prgm. Coord., (603) 271-4640/433-8470

IV. (Cheshire and Sullivan Counties)
Annex Bldg. #1, 115 Pleasant St., Concord, NH 03301
Roger Vachon, Area Prgm. Coord., (603) 271-4412/448-1680

Department of Health and Human Services—District Offices

CA/N, CSE, CW, FC/AA, FS, MAP, SA, SF, SSI/S, TANF
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

BERLIN (Coos County)
219 Main St., Berlin, NH 03570-2463
tel: (603) 752-7800; (800) 972-6111

CLAREMONT (Sullivan County)
17 Water St., Claremont, NH 03743-2280
tel: (603) 542-9544; (800) 982-1001

CONCORD (Merrimack County)
40 Terrill Park Dr., Concord, NH 03301-7325
tel: (603) 271-6200; (800) 322-9191

CONWAY (Carroll County)
73 Hobbs St., Conway, NH 03818-6188
tel: (603) 447-3841; (800) 552-4628

KEENE (Cheshire County)
809 Court St., Keene, NH 03431-1712
tel: (603) 357-3510; (800) 624-9700

LACONIA (Belknap County)
65 Beacon St., West, Laconia, NH 03246
tel: (603) 524-4485; (800) 322-2121

LITTLETON (Grafton County)
80 North Littleton Rd., Littleton, NH 03561-3814
tel: (603) 444-6786; (800) 552-8959

MANCHESTER (northern Hillsborough County)
361 Lincoln St., Manchester, NH 03103-4976
tel: (603) 668-2330; (800) 852-7493

NASHUA (southern Hillsborough County)
19 Chestnut St., PO Box 1025, Nashua, NH 03061-1025
tel: (603) 883-7726; (800) 852-0632

PORTSMOUTH (northern Rockingham County)
30 Maplewood Ave., Portsmouth, NH 03801-3737
tel: (603) 433-8300; (800) 821-0236

ROCHESTER (Strafford County)
150 Wakefield St., Suite 22, Rochester, NH 03867-1309
tel: (603) 332-9120; (800) 862-5300

SALEM (southern Rockingham County)
154 Main St., Salem, NH 03079-3191
tel: (603) 893-9763; (800) 852-7492

Boards of County Commissioners

GA
Hours of service: Mon.–Fri. 8:00 AM to 4:00 PM

Belknap County Courthouse, Laconia, NH 03246—(603) 524-3579

Carroll County Administration Bldg., Ossipee, NH 03864—(603) 539-2428

Cheshire County Courthouse, Keene, NH 03431—(603) 352-8215

Coos Administration Bldg., West Stewartstown, NH 03597—(603) 246-3321

Grafton County Commissioner's Office, Route 10, North Haverhill, NH 03774—(603) 787-6941

Hillsborough County Courthouse, Manchester, NH 03101—(603) 627-5600

Merrimack County Administration Bldg., Concord, NH 03301—(603) 228-0331

Rockingham County Administration Bldg., 117 North Rd., Brentwood, NH 03833—(603) 679-2256/679-2257

Strafford County Human Srvs., Dover, NH 03820—(603) 742-1458

Sullivan County Courthouse, Newport, NH 03773—(603) 863-2560

Local Public Human Service Agencies

All towns and cities: GA
Hours of service: Mon.–Fri. 9:00 AM to 5:00 PM

Cities

Concord Joan Callahan, Dir., Pub. Welfare, 37 Green St., Concord, NH 03301—(603) 225-8575

Manchester Susan Lafond, Comm. of City Welfare, 36 Lowell St., Manchester, NH 03101—(603) 624-6484

Nashua Robert Tamposi, Dir., City Welfare Office, Community Srvs. Div., 18 Mulberry St., Nashua, NH 03061—(603) 594-3317

Portsmouth Keith Bates, Dir., Pub. Welfare, PO Box 270, Portsmouth, NH 03801—(603) 431-2000, ext. 267

Key to Cities

over 25,000 population

City or Town: County
Concord: Merrimack
Derry: Rockingham
Dover: Strafford
Manchester: Hillsborough

City or Town: County
Nashua: Hillsborough
Portsmouth: Rockingham
Rochester: Strafford
Salem: Rockingham

New Jersey

Christine T. Whitman (R) Gov., 125 West State St., PO Box 001, Trenton, NJ 08625—(609) 292-6000

Washington Office: Marguerite Sullivan, Dir., 444 North Capitol St., Suite 201, Washington, DC 20001—(202) 638-0631; fax: (202) 638-2296

NEW JERSEY AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Human Services

Related State Agencies. Department of Community Affairs; Department of Health and Senior Services; Department of Labor; Department of Corrections; Department of Law and Public Safety; Department of Personnel; Department of Education; Department of Environmental Protection; Board of Public Utilities

Division of Youth and Family Services—Regional Offices

Division of Youth and Family Services—District Offices

County Human Service Agencies

Local Public Human Service Agencies. Cities and Townships of over 30,000 population

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Human services and assistance programs in New Jersey are primarily administered through three divisions of the Department of Human Services—the Divisions of Family Development, Youth and Family Services, and Medical Assistance and Health Services.

The Division of Family Development supervises the 21 county welfare agencies that administer most assistance programs in New Jersey. The Division of Youth and Family Services supervises social services to families and children through a system of 37 district offices, five adoption resource centers, and county welfare agencies under the supervision of four regional offices. The Division of Medical Assistance and Health Services directly administers the medical assistance program (MAP) through Medicaid district offices.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

General assistance (GA) is state-local funded and administered by the 567 municipal human service departments under the supervision of the Division of Economic Assistance.

Assistance and Services

Assistance programs supervised by the Department of Human Services' Division of Family Development include Temporary Assistance for Needy Families (TANF), Food Stamps (FS), the Low-Income Home Energy Assistance Program (LIHEAP), child care, the Child Support Enforcement (CSE) Program, refugee resettlement programs, and the Job Training Partnership Act (JTPA).

Child welfare services (CA/N, CW), services to families (SF), and services to adults (SA) provided by the Division of Youth and Family Services include foster and adoptive home placements; foster care/adoption assistance (FC/AA); day care; child protective services (CPS); counseling and family life improvement services; family preservation and support services (FP/FS); case management; residential facility placement services; homemaker and home management services; family planning services; and services to unwed parents.

The Division of Youth and Family Services (DYFS) is the state's comprehensive social service agency for children, families, and adults. Its overall goals are to protect, strengthen, promote, and preserve family life in New Jersey and prevent family disruption and dissolution. Any family or individual who lives in New Jersey may request help from DYFS. In addition, state law mandates that the division investigate every report of a child who is being abused or may have been abused, neglected, or abandoned.

The Division of Medical Assistance and Health Services is responsible for the administration of the federal-state-funded Medicaid program, the NJ Kidcare program, and the Children's Health Insurance Program (CHIP). Medicaid provides a broad range of inpatient and ambulatory care services to families and the aged, blind, and disabled, as well as a limited number of ambulatory care and hospital outpatient services to the medically needy.

Medical care services, such as medical transportation and case management, may also be provided through waiver programs: three home- and community-based services waivers for blind and disabled children and adults (Medicaid model waivers); a home- and community-based waiver for mentally retarded/developmentally disabled individuals (DDD waiver); a home- and community-based waiver for individuals with traumatic brain injury (TBI waiver); a home- and community-based waiver for medically fragile children (ABC waiver); and a home- and community-based waiver for individuals diagnosed with AIDS or AIDS-related complex (ACCAP). ACCAP provides case management, private-duty nursing, as well as all other regular medical services.

Except for the DDD waiver and the ABC waiver, the programs are administered by the Office of Home Care Programs in the Division of Medical Assistance and Health Services. All programs are designed to encourage individuals who might otherwise need institutional placement to obtain services in the community. These programs are available to qualified persons whose income exceeds the SSI community standard up to the established institutional cap. In addition, the categorically related are eligible to participate in several of the waivers.

Medical care, including outpatient services in an independent, free-standing clinic, may also be provided through GA to needy persons not eligible for MAP or waiver programs administered by the Division of Family Development.

Other divisions of the department are responsible for blind services (BS), vocational rehabilitation for the blind (VRB), and eye health and educational services for blind and visually impaired children; mental health services; and services for developmentally disabled persons (MH, MR).

Related state agencies are responsible for services to the aged under the Older Americans Act (OA); the Community Services Block Grant (CSBG); the Community Health Centers (CHC) Program; the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG); alcohol and drug abuse programs under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); employment services (ES); unemployment compensation (UC); vocational rehabilitation (VR); and adult and juvenile corrections programs, including parole (CP, PAR, YA, Y-PAR).

The county courts have responsibility for probation services (PRO, Y-PRO).

Where to Write

The Division of Family Development will act as a forwarding center. Correspondence should be addressed in duplicate to:

Karen Highsmith, Director
Division of Family Development
Department of Human Services
6 Quakerbridge Plaza
PO Box 716
Trenton, NJ 08625-0716

Client Inquiries

For **client inquiries**, the state ombudsman is:

Pearl Elias, Assistant Director
Office of Program Support
Division of Family Development
Department of Human Services
6 Quakerbridge Plaza
PO Box 716
Trenton, NJ 08625-0716

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** should be addressed in duplicate to:

David Heins, Deputy Director
Division of Family Development
Department of Human Services
6 Quakerbridge Plaza
PO Box 716
Trenton, NJ 08625-0716

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed in duplicate to:

Karen Highsmith, Director
Division of Family Development
Department of Human Services
6 Quakerbridge Plaza
PO Box 716
Trenton, NJ 08625-0716

Requests for general information regarding **service programs and eligibility requirements** should be addressed in duplicate to:

Jacqueline Teneza, Director
Office of Public Information
Department of Human Services
PO Box 700
Trenton, NJ 08625-0700

Requests for **verification of legal residence for purposes of public assistance in TANF, Food Stamps, and general assistance** should be sent to:

Carolyn Hawkes, Administrative Analyst I
Data Processing
Office of Information Systems
Division of Family Development
Department of Human Services
PO Box 716
Trenton, NJ 08625-0716

Inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in New Jersey who are receiving assistance from other states** should be addressed in duplicate to the director of the appropriate county welfare agency.

Checks for assistance from other states for recipients living in New Jersey should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Alisha Griffin, Acting Assistant Director
Office of Child Support and Paternity Programs
Division of Family Development
Department of Human Services
6 Quakerbridge Plaza
PO Box 716
Trenton, NJ 08625-0716

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Rafael Valentin, Director
Office of Equal Employment Opportunity
Department of Human Services
PO Box 700
Trenton, NJ 08625

Children

Inquiries regarding **child abuse and neglect cases** should be addressed to:

Benita Rommel, Manager
Office of Child Abuse Control
Division of Youth and Family Services
Department of Human Services
PO Box 717
Trenton, NJ 08625-0717

Inquiries regarding **institutional child abuse and neglect** should be addressed to:

Susan Manion, Statewide Supervisor
Institutional Abuse Investigation Unit
Division of Youth and Family Services
Department of Human Services
PO Box 717
Trenton, NJ 08625-0717

Inquiries regarding **child protective services** should be addressed to:

Charles Venti, Acting Director
Division of Youth and Family Services
Department of Human Services
PO Box 717
Trenton, NJ 08625-0717

Inquiries concerning **adoptions within New Jersey** should be addressed in duplicate to:

Mary Lou Sweeney, Supervisor
Adoption Unit
Division of Youth and Family Services
Department of Human Services
PO Box 717
Trenton, NJ 08625-0717

Correspondence related to the **Interstate Compact on Adoption and Medical Assistance** and the **Interstate Compact on the Placement of Children (ICPC)** should be sent (ICPC correspondence in triplicate) to:

Betsy Riegel, Supervisor
Interstate Services Unit
Division of Youth and Family Services
Department of Human Services
PO Box 717
Trenton, NJ 08625-0717

Inquiries concerning the **licensing of child-care facilities** should be addressed in triplicate to:

Richard Crane, Chief
Bureau of Licensing
Division of Youth and Family Services
Department of Human Services
PO Box 717
Trenton, NJ 08625-0717

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Edna Ranck, Child Care Coordinator
Child Care Advisory Council
Department of Human Services
222 South Warren St.
PO Box 700
Trenton, NJ 08625-0700

Information on requests for **custody studies in divorce cases** should be addressed in triplicate to:

Harvey M. Goldstein, Assistant Director for Probation
Administrative Office of the Courts
PO Box 037
Trenton, NJ 08625-0037

Inquiries regarding **programs for developmentally disabled children** should be addressed in triplicate to the appropriate regional administrator of the Division of Developmental Disabilities.

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Michael Nuskey, Acting Administrator
Personal Attendant Services Program
Division of Youth and Family Services
Department of Human Services
PO Box 717
Trenton, NJ 08625-0717

Inquiries regarding **adult/elder protective services** should be sent to:

State Coordinator
Adult Protective Services
Division of Senior Affairs
Department of Health and Senior Services
PO Box 807
Trenton, NJ 08625-0807
tel: (609) 588-3474

For client inquiries, the **state ombudsman for long-term care** is:

Bonnie Kelly, Ombudsman
Office of the Ombudsman for the Institutionalized
Elderly
Department of Health and Senior Services
12B Quakerbridge Plaza
PO Box 807
Trenton, NJ 08625-0807

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Andrew Aronson, Acting Director
Long-Term Care Licensing and Certification
Division of Long-Term Care Systems Development and Quality
Department of Health and Senior Services
PO Box 367
Trenton, NJ 08625-0367

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Dennis Doderer, Acting Assistant Director
Office of Beneficiary and Provider Services
Division of Medical Assistance and Health Services
Department of Human Services
7 Quakerbridge Plaza
PO Box 712
Trenton, NJ 08625-0712

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed to:

Karen I. Squarrel, Acting Director
Division of Medical Assistance and Health Services
Department of Human Services
7 Quakerbridge Plaza
PO Box 712
Trenton, NJ 08625-0712

Requests for information on the **licensing of hospitals and related health facilities** should be sent in duplicate to:

John Calabria, Acting Director
Health Care Systems
Division of Health Care Systems Analysis
Department of Health and Senior Services
PO Box 360
Trenton, NJ 08625-0360

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Alan G. Kaufman, Director
Division of Mental Health Services
Department of Human Services
50 East State St.
PO Box 727
Trenton, NJ 08625-0727

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in triplicate to:

Robert McHugh, Director
Communications
Department of Corrections
PO Box 863
Trenton, NJ 08625-0863

Requests for **residence and other social information about juvenile inmates of penal and correctional institutions** and the **Interstate Compact on Juveniles** should be addressed in triplicate to:

Paul Donnelly, Executive Director
Juvenile Justice Commission
Department of Law and Public Safety
840 Bear Tavern Rd.
PO Box 107
West Trenton, NJ 08625

Inquiries regarding **adult parole** should be addressed in triplicate to:

Chief
Office of Parole
Department of Corrections
PO Box 863
Trenton, NJ 08625-0863

Inquiries regarding **juvenile parole** should be addressed in triplicate to:

Greg Wilcenski, Director
Aftercare
Juvenile Justice Commission
Department of Law and Public Safety
840 Bear Tavern Rd.
PO Box 107
West Trenton, NJ 08625

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in triplicate to:

Assistant Commissioner
Division of Parole and Community Programs
Department of Corrections
PO Box 863
Trenton, NJ 08625-0863

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, and marriage records (since May 1878) are maintained by the Department of Health. Verification of information costs $4—$2 for additional copies ordered at the same time—and a written request is required. If the date of record is unknown, the verification fee increases by $1 for each year searched. Credit card orders are charged an additional $5. Address inquiries in duplicate to:

Department of Health
Bureau of Vital Statistics
PO Box 370
Trenton, NJ 08625-0370
tel: (609) 292-4087; for credit card orders: (609) 633-2860; fax: (609) 392-4292

Divorce records (since 1824) are maintained by the Superior Court. There is no fee for verification of information. Certified copies (with seal) cost $10, a minimum charge, which covers 1–5 pages. Additional pages cost 75¢ per page. Uncertified copies (no seal) cost a minimum of $5 (75¢ for the first 10 pages, 50¢ for the next 10 pages, and 25¢ after that). Address inquiries in duplicate to:

Clerk
New Jersey Superior Court
PO Box 967
Trenton, NJ 08625
tel: (609) 292-4802

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Division of Examinations
Department of Personnel
PO Box 311
Trenton, NJ 08625-0311

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Maddy Keogh, Acting Assistant Commissioner, Public Affairs, Department of Human Services, PO Box 700, Trenton, NJ 08625-0700—(609) 292-1034; fax: (609) 292-4846

Children's Health Insurance Program. Karen I. Squarrel, Acting Director, Division of Medical Assistance and Health Services, Department of Human Services, 7 Quakerbridge Plaza, PO Box 712, Trenton, NJ 08625—(609) 588-2600; fax: (609) 588-3583; e-mail: ksquarrel@dhs.state.nj.us

Food Stamp Work/Employment and Training. David Heins, Deputy Director, Division of Family Development, Department of Human Services, 6 Quakerbridge Plaza, PO Box 716, Trenton, NJ 08625-0716—(609) 588-2415; fax: (609) 588-3369; e-mail: dheins@dhs.state.nj.us

Fraud and Abuse Investigation. Pearl Elias, Assistant Director, Office of Program Support, Division of Family Development, Department of Human Services, 6 Quakerbridge Plaza, PO Box 716, Trenton, NJ 08625-0716—(609) 588-2486; fax: (609) 588-3369; *Medicaid.* Robert Popkin, Assistant Director, Office of Program Integrity Administration, Division of Medical Assistance and Health Services, Department of Human Services, 7 Quakerbridge Plaza, PO Box 712, Trenton, NJ 08625-0712—(609) 588-3052

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Edward Tetelman, Assistant Commissioner, Legal and Regulatory Affairs, Department of Human Services, PO Box 700, Trenton, NJ 08625-0700—(609) 292-1617; fax: (609) 292-1807; e-mail: etetelman@dhs.state.nj.us

Immigration Issues. Michele K. Guhl, Commissioner, Department of Human Services, Capital Place One, 222 South Warren St., PO Box 700, Trenton, NJ 08625—(609) 292-3717; fax: (609) 393-4846

Information Systems. Ginger Schnorbus, Chief of Staff, Department of Human Services, Capital Place One, 222 South Warren St., PO Box 700, Trenton, NJ 08625-0700—(609) 984-6837; fax: (609) 393-4846; e-mail: gschnorbus@dhs.state.nj.us

Legal Matters. Eileen Costello, Esq., Consultant, Department of Human Services, 222 South Warren St., PO Box 700, Trenton, NJ 08625-0700—(609) 588-2421

Public Information. Karen Highsmith, Director, Division of Family Development, Department of Human Services, 6 Quakerbridge Plaza, PO Box 716, Trenton, NJ 08625-0716—(609) 588-2401; fax: (609) 584-4404; e-mail: k.highsmit@dhs.state.nj.us; *Medicaid.* Karen I. Squarrel, Acting Director, Division of Medical Assistance and Health Services, Department of Human Services, 7 Quakerbridge Plaza, PO Box 712, Trenton, NJ 08625—(609) 588-2600; fax: (609) 588-3583; e-mail: ksquarrel@dhs.state.nj.us; Jacqueline Tencza, Director, Office of Public Information, Department of Human Services, PO Box 700, Trenton, NJ 08625-0700—(609) 292-3703; e-mail: jtencza@dhs.state.nj.us

Research and Statistics. Rudolf Myers, Assistant Director, Office of Planning and Operations Review, Division of Family Development, Department of Human Services, 6 Quakerbridge Plaza, PO Box 716, Trenton, NJ 08625-0716—(609) 588-2414; *Medicaid.* Sander Kelman, Chief, Office of Statistical Analysis and Managed Care Reimbursement, Division of Medical Assistance and Health Services, Department of Human Services, 7 Quakerbridge Plaza, PO Box 712, Trenton, NJ 08625-0712—(609) 588-2550

Staff Development. Contact the director of the Department of Personnel.

Substance Abuse. Kathy Krepcio, Director, Office of Policy and Planning, Department of Human Services, PO Box 700, Trenton, NJ 08625—(609) 777-1905; fax: (609) 984-7380; e-mail: kkrepcio@dhs.state.nj.us

Welfare to Work. *Welfare-to-Work Grants Program and TANF welfare-to-work programs.* Karen Highsmith, Director, Division of Family Development, Department of Human Services, PO Box 716, Trenton, NJ 08625-0716—(609) 588-2401; fax: (609) 588-3369; e-mail: khighsmit@dhs.state.nj.us; *job placement/job readiness programs.* David Heins, Deputy Director, Division of Family Development, Department of Human Services, PO Box 716, Trenton, NJ 08625-0716—(609) 588-2415; fax: (609) 588-3369; e-mail: dheins@ds.state.nj.us

New Jersey Department of Human Services

Capital Place One
222 South Warren St., 5th Fl.
PO Box 700
Trenton, NJ 08625-0700
tel: (609) 292-5325
http://www.state.nj.us/humanservices
Michele K. Guhl, Comm., (609) 292-3717; fax: (609) 393-4846
Ginger Schnorbus, Chf. of Staff, (609) 984-6837; fax: (609) 393-4846; e-mail: gschnorbus@dhs.state.nj.us
Carol Grant, Exec. Asst. to the Comm., (609) 292-3717
James W. Smith, Dep. Comm., (609) 292-8420
Velvet G. Miller, Dep. Comm., (609) 984-0678
Maddy Keogh, Act. Asst. Comm., Pub. Affairs, (609) 292-1034; fax: (609) 393-4846
Paul Maksimow, Asst. Comm., Budget, Finance, and Administration, (609) 292-7912
(Vacant), Asst. Comm., Human Resources, (609) 292-0202
Edward Tetelman, Asst. Comm., Leg. and Regulatory Affairs, (609) 292-1617; fax: (609) 292-1807; e-mail: etetelman@dhs.state.nj.us

ADA EEO Office of Equal Employment Opportunity
Rafael Valentin, Dir., EEO/AA, (609) 292-7380; fax: (609) 292-9699

Office of Auditing
Bernice Smith, Dir., (609) 292-9752

Office of Publications and Media
Robert Mahon, Dir., (609) 633-6854

Office of Public Information
Jacqueline Teneza, Dir., (609) 292-3703; e-mail: jteneza@dhs.state.nj.us

Office of Federal Relations
Raymond Castro, Dir., (609) 292-6090

Office of State Government Relations
Pam Anderson, Dir., (609) 292-7806

Office of Education
10 Quakerbridge Plaza
PO Box 710
Trenton, NJ 08625-0710
John Lewis, Dir., (609) 588-3157

Catastrophic Illness in Children Relief Fund Commission
Mary Ann Whiteman, MPA, Dir., (609) 292-0600

CA/N CPS CW FC AA SA SE SSBG **DIVISION OF YOUTH AND FAMILY SERVICES (DYFS)**
50 East State St.
PO Box 717
Trenton, NJ 08625-0717
(800) 792-8610 (24-hr., toll-free child abuse and neglect report hotline)
(800) THE-KIDS (24-hr., toll-free family help hotline)
(800) 843-5437 (24-hr., toll-free parents anonymous hotline)
(800) 331-DYFS (Director's Action Line for questions or complaints)
(800) 222-0047 (info. on foster care)
fax: (609) 984-0507
Charles Venti, Act. Dir., (609) 292-6920; fax: (609) 984-0507
FP FS Richard O'Grady, Dep. Dir., (609) 292-1879
Michele D. Iadanza, Adm., Human Resource Operations, (609) 292-4253
J. Patrick Byrne, Chf. of Staff, (609) 984-0507
IC AMA ICPC Raymond Wolfinger, Act. Asst. Dir., Office of Intergovernmental Affairs, (609) 777-1054
Doris Jones, Adm., Northern Regl. Operations, (973) 977-4000
Janice Malec, Adm., Central Regl. Operations, (609) 452-7728
Robert Sabreen, Adm., Metropolitan Regl. Operations, (973) 648-4100
Bonnie Schwebel, Adm., Southern Regl. Operations, (609) 567-0010

Bureau of Licensing
Richard Crane, Chf., (609) 292-1018

Institutional Abuse Investigation Unit
Susan Manion, Statewide Supv., (609) 292-0617

DIVISION OF FAMILY DEVELOPMENT
6 Quakerbridge Plaza
PO Box 716
Trenton, NJ 08625-0716
tel: (609) 588-2000; fax: (609) 588-3369
TANF Karen Highsmith, Dir., (609) 588-2401; fax: (609) 584-4404; e-mail: k.highsmit@dhs.state.nj.us
  David Heins, Dep. Dir., (609) 588-2415; fax: (609) 588-3369; e-mail: dheins@dhs.state.nj.us
  Ann Loh, Personnel Ofr., (609) 588-2097
EBT Patricia Carey, EBT Coord., (609) 588-2183; fax: (609) 588-3369

CSE Office of Child Support and Paternity Programs
Alisha Griffin, Act. Asst. Dir., (609) 584-5398; fax: (609) 588-2354

LIHEAP Office of Program Support
Pearl Elias, Asst. Dir., (609) 588-2486; fax: (609) 588-3369; e-mail: pelias@dhs.state.nj.us

Department of Human Services —*Continued*

OFFICE OF POLICY AND STANDARD PROCEDURES
Terry Castro, Assoc. Dir., (609) 588-2282

OFFICE OF INFORMATION SYSTEMS
Glen Martin, Asst. Dir., (609) 588-2215

FISCAL AND MANAGEMENT OPERATIONS
Ross Robbins, Asst. Dir., (609) 588-2409

GA/FS OFFICE OF PLANNING AND OPERATIONS REVIEW
SSI/S Rudolf Myers, Asst. Dir., (609) 588-2414

HPA/LIHEAP OFFICE OF COUNTY OPERATIONS
Gene Martorony, Asst. Dir., (609) 588-3370

MAP **DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES**
7 Quakerbridge Plaza
PO Box 712
Trenton, NJ 08625-0712
tel: (609) 588-2600
CHIP Karen I. Squarrel, Act. Dir., (609) 588-2600; fax: (609) 588-3583; e-mail: ksquarrel@dhs.state.nj.us
Kathryn Plant, Act. Dep. Dir., (609) 588-2601; fax: (609) 588-3583

LEGAL AND REGULATORY LIAISON/DMAHS
Robert Liwacz, Chf., (609) 588-2656

BUREAU OF POLICY AND INTERGOVERNMENTAL RELATIONS
Constance Thomas, Adm., (609) 588-2629

OFFICE OF BENEFICIARY AND PROVIDER SERVICES
Dennis Doderer, Act. Asst. Dir., (609) 588-2936

BUREAU OF BUDGET AND ACCOUNTING
Matthew D'Oria, Adm., (609) 588-2551

ADMINISTRATIVE AND FINANCIAL SERVICES
Charleen Holzbaur, Dir., (609) 588-7933

OFFICE OF INFORMATION SYSTEMS
Steven Reynolds, Asst. Dir., (609) 588-2802

OFFICE OF STATISTICAL ANALYSIS AND MANAGED CARE REIMBURSEMENT
Sander Kelman, Chf., (609) 588-2550

OFFICE OF MANAGED HEALTH CARE
Jill Simone, MD, Act. Exec. Dir., (609) 588-7910

OFFICE OF HOME CARE PROGRAMS
Donald Hartz, Adm., (609) 588-2620

BUREAU OF GENERAL SERVICES
John Shovlin, Adm., (609) 588-2641

OFFICE OF PROGRAM INTEGRITY ADMINISTRATION
Robert Popkin, Asst. Dir., (609) 588-3052

BUREAU OF ADMINISTRATIVE CONTROL
Leon Bartol, Chf., (609) 588-3033

OFFICE OF REIMBURSEMENT SERVICES
John Guhl, Asst. Dir., (609) 588-2668

BUREAU OF QUALITY CONTROL
Claude Singleton, Act. Chf., (609) 588-2959

REGIONAL DIRECTORS
John Russell, Dir., (609) 588-2611
Thomas Rafferty, Act. Dir., (609) 588-2611

OFFICE OF HEALTH SERVICE ADMINISTRATION
Edward J. Vaccaro, Asst. Dir., (609) 588-2721

BUREAU OF DENTAL SERVICES
PO Box 713
Trenton, NJ 08625-0713
Bruno Dattilo, DDS, Chf., (609) 588-7136

PROFESSIONAL CONSULTANT SERVICES
tel: (609) 588-2749

DIVISION OF DEVELOPMENTAL DISABILITIES
50 East State St.
PO Box 726
Trenton, NJ 08625-0726
tel: (609) 292-7260; fax: (609) 292-6610
Robert B. Nicholas, Dir., (609) 292-7260
Robert C. Lowe II, Regl. Asst. Dir., Southern Region, (609) 757-4783
Gwynn Brown, Regl. Asst. Dir., Upper Central Region, (732) 968-4222
Robert Smith, Regl. Asst. Dir., Lower Central Region, (609) 984-0166
Paula DiVenuto, Regl. Asst. Dir., Northern Region, (908) 730-1335
Douglas McGruther, Chf. of Staff, (609) 984-4347

REGIONAL ADMINISTRATION
James Ferruggiaro, Adm., Upper Central Regl. Office, 65 Springfield Ave., Springfield, NJ 07081—(973) 379-1700
F. Margaret Larkin, Adm., Lower Central Regl. Office, 222 South Warren St., PO Box 700, Trenton, NJ 08625-0700—(609) 292-4500
Shawn McIerney, Act. Adm., Northern Regl. Office, 1B Laurel Dr., Flanders, NJ 07836—(973) 927-2600
Gladys Goehringer, Adm., Southern Regl. Office, 101 Haddon Ave., Suite 17, Camden, NJ 08013-1485—(609) 757-4700

ADAMHBG **DIVISION OF MENTAL HEALTH**
ICMH **SERVICES**
50 East State St.
PO Box 727
Trenton, NJ 08625-0727
Hotline: (800) 382-6717
Alan G. Kaufman, Dir., (609) 777-0702; fax: (609) 777-0662
Dennis Lafer, Dep. Dir., (609) 777-0717
Terri Wilson, Asst. Dir., Central Region, (609) 777-0674
Jonathan Poag, Asst. Dir., Southern Region, (609) 777-0696
Anne DeMuro, Asst. Dir., Northern Region, (609) 777-0671
Robert Immordino, Asst. Dir., Fiscal and Mgmt. Operations, (609) 777-0787

Department of Human Services —*Continued*

OFFICE OF CHILDREN'S SERVICES
Lucy Keating, Asst. Dir., (609) 777-0707

QUALITY IMPROVEMENT AND SPECIALTY SERVICES
Michael Sclafani, Asst. Dir., (609) 777-0757

OFFICE OF HUMAN RESOURCES
Eileen Shea-Pazder, Dir., (609) 777-0651

DIVISION OF THE DEAF AND HARD OF HEARING
50 East State St.
PO Box 074
Trenton, NJ 08625-0074
tel: (800) 792-8339 (voice/tty, info. on available srvs. for Pa., N.J., and N.Y.)
Richard Herring, Dir., (609) 984-7281

BS VRB **COMMISSION FOR THE BLIND AND THE VISUALLY IMPAIRED**
153 Halsey St.
PO Box 47017
Newark, NJ 07101
tel: (973) 648-3333
Jamie C. Hilton, Exec. Dir., (973) 648-2324
Seymour Shlakman, Dep. Dir., (973) 648-2311
Catherine Miller, Chf., Field Operations, (973) 648-4797
Michael Cassels, Adm., Facilities and Prgms., (973) 648-4623
Gilbert Dick, Adm., Fiscal and Mgmt. Srvs., (973) 648-3160
Donald Carugati, Supv., Educational Prgms., (973) 648-7673
David Davies, Supv., Independent Living Srvs., (973) 648-3243
Jose Morales, Supv., Blindness Prevention Srvs., (973) 648-7400
Linda Behr-Weinberg, Supv., MIS, (973) 648-4798

JOSEPH KOHN RESIDENTIAL REHABILITATION CENTER
130 Livingston Ave.
New Brunswick, NJ 08902
tel: (732) 937-6363

GEORGE F. MEYER INSTRUCTIONAL RESOURCE CENTER
375 McCarter Highway
Newark, NJ 07114
tel: (973) 648-2547

Related State Agencies

DEPARTMENT OF COMMUNITY AFFAIRS
101 South Broad St.
PO Box 800
Trenton, NJ 08625-0800
tel: (609) 292-6420; fax: (609) 292-6055
http://www.state.nj.us/dca/dcahome.htm
Jane M. Kenny, Comm., (609) 292-6420; fax: (609) 984-6696

CSBG LIHEAP DIVISION OF HOUSING AND COMMUNITY RESOURCES
PO Box 806
Trenton, NJ 08625-0806
tel: (609) 633-6303; fax: (609) 984-8454
Anthony Cancro, Dir.

DIVISION ON WOMEN
PO Box 801
Trenton, NJ 08625-0801
tel: (609) 292-8840; fax: (609) 633-6824
(800) 322-8092 (Women's Referral Central Hotline)
Linda Bowker, Dir.

DIVISION OF CODES AND STANDARDS
PO Box 802
Trenton, NJ 08625-0802
William Connolly, Dir., (609) 292-7899

CENTER FOR HISPANIC POLICY, RESEARCH, AND DEVELOPMENT
PO Box 800
Trenton, NJ 08625-0800
Alicia Diaz, Dir., (609) 984-3223; fax: (609) 633-2132

DEPARTMENT OF HEALTH AND SENIOR SERVICES
Health and Agriculture Bldg.
John Fitch Plaza
PO Box 360
Trenton, NJ 08625-0360
tel: (609) 292-7834; fax: (609) 984-5474
http://www.state.nj.us/health
Len Fishman, Comm., (609) 292-7837
Leah Z. Ziskin, MD, Dep. Comm., Pub. Health Srvs., (609) 292-7836
Susan Reinhard, RN, PhD, Dep. Comm., Senior Srvs., (609) 292-7874
Elin Gursky, ScD, Senior Asst. Comm., Pub. Health Prevention and Protection, (609) 292-3018
Anne F. Weiss, Senior Asst. Comm., Health Care Systems Analysis, (609) 984-3939

Robert W. Friant Jr., Chf. of Staff, (609) 292-1447
Scott Allocco, Dir., Governmental Relations, (609) 633-3689
Anita Kartalopoulos, Dir., Legal and Regulatory Affairs, (609) 984-0439
Linda Holmes, Act. Dir., Office of Minority Health, (609) 292-6962
Rita Manno, Dir., Communications, (609) 984-7160
Marilyn Dahl, Dir., Policy and Research, (609) 984-2177
Susan Way, Exec. Dir., Boards and Councils, (609) 292-9382
John Winkleman, Chf. Info. Ofr., (609) 633-9597

Division of Management and Administration

tel: (609) 292-6915; fax: (609) 292-5333
James H. Houston, Asst. Comm.
Dennis Spundarelli, Dir., Human Resources Srvs.
John Wozniak, Dir., Financial and General Srvs.
Luther Hilgendorff, Dir., Mgmt. and Info. Srvs.
Donald Lipira, State Registrar

Division of AIDS Prevention and Control

50 East State St.
PO Box 363
Trenton, NJ 08625-0363
tel: (609) 984-5874; fax: (609) 292-4244
Douglas H. Morgan, Asst. Comm.
Laurence E. Ganges, Dir., Intervention and Care Srvs.
Sindy Paul, MD, Dir., Epidemiological Srvs.
Steven Saunders, Dir., Prevention, Education, and Quality Assurance
Richard Statkun, Dir., Grants Mgmt. and Evaluation

ADAMHBG Division of Addiction Services

129 East Hanover St.
PO Box 362
Trenton, NJ 08625-0362
tel: (609) 292-5760; fax: (609) 292-3816
Terrence J. O'Connor, Asst. Comm.
John W. Farrell, Dep. Dir.
William G. Barstow, Mgr., Policy, Planning, and Reimbursement
Susan Goldman, Dir., Prevention, Tobacco Control
John F. French, Dir., Research and Info. and Intoxicated Driving Prgm.
Carolyn E. Bronson, Dir., Managed Care and Treatment
Dennis McDonough, Dir., Licensure and Grant Monitoring
Theodore Bucon, Dir., Admv. Support Srvs.

Division of Consumer Support

12 Quakerbridge Plaza
PO Box 722
Trenton, NJ 08625-0722
tel: (609) 588-2611; fax: (609) 588-3499
Leslie Hendrickson, PhD, Asst. Comm.
Steve Christopher, Dir., Administration and Finance
Kathleen Mason, Dir., Support Srvs. for the Aged
Jean Cetrulo, Dir., Long-Term Care Options
Marlene Verniero, Dir., Waiver and Prgm. Administration
Felix Almanzor, Dir., Nursing Facility Rate Setting and Reimbursement
Eileen O'Connor, Dir., Planning and Development

Division of Communicable Diseases

3635 Quakerbridge Rd.
PO Box 369
Trenton, NJ 08625-0369
tel: (609) 588-7535; fax: (609) 588-7462
Herman M. Ellis, MD, MPH, Asst. Comm./State Epidemiologist
Janet DeGraaf, Dir., Communicable Disease Srvs.

Office of Emergency Medical Services

50 East State Street
PO Box 360
Trenton, NJ 08625-0360
tel: (609) 633-7777; fax: (609) 633-7954
George Leggett, Dir.

Division of Environmental and Occupational Health Services

3635 Quakerbridge Rd.
PO Box 369
Trenton, NJ 08625-0369
tel: (609) 588-7563; fax: (609) 588-7431
James Blumenstock, Asst. Comm., (609) 588-7465
James Brownlee, Dir., Consumer and Environmental Health
Kathleen O'Leary, Dir., Occupational Disease and Injury
Betsy Kohler, Dir., Office of Cancer Epidemiology
Richard Matzer, Coord., Office of Local Health
Joseph Kolakowski, Coord., Office of Emergency Response

PHSBG Division of Family Health Services

50 East State St.
PO Box 364
Trenton, NJ 08625-0364
tel: (609) 292-4043; fax: (609) 292-3580
Henry Spring, MD, Esq., Asst. Comm.
LaKota Kruse, MD, Med. Dir.
Celeste Andriot Wood, Dir., Community Health Srvs.
Marilyn A. Gorney, DO, MPH, Act. Dir., Special Child and Adult Health Srvs.

Related State Agencies—*Continued*

MCHBG Dody Angelini, Act. Dir., Maternal and Child Health and Regional Health Srvs.

WIC Deborah Jones, Dir., Women, Infants, and Children Srvs.

Terry Harrison, Dir., Early Intervention Prgm.

Division of Health Care Systems Analysis

tel: (609) 984-3939; fax: (609) 984-3165

Kathleen Breenan, Dir.

John Calabria, Act. Dir., Health Care Systems, (609) 292-8773; fax: (609) 292-3780

Emmanuel Noggah, Act. Dir., Health Care Research and Development

Mark C. Fulcomer, PhD, Dir., Center for Health Statistics

Natan Szapiro, Dir., Office of Managed Care

Division of Long-Term Care Systems Development and Quality

120 South Stockton St.
PO Box 367
Trenton, NJ 08625-0367
tel: (609) 633-8977; fax: (609) 633-9060

William Conroy, Asst. Comm.

Catherine Morris, Dir., Assessment and Survey

John Calabria, Dir., Licensing and Certification, (609) 292-8773; fax: (609) 292-3780

Andrew Aronson, Act. Dir., Long-Term Care Licensing and Certification, (609) 633-9034

Division of Public Health and Environmental Laboratories

tel: (609) 292-5605; fax: (609) 633-9601

Thomas J. Domenico, PhD, Act. Asst. Comm.

Stephen W. Jenniss, Dir., Environmental and Chemical Laboratories

Marion Pierce, Dir., Pub. Health Laboratories

Shahhiedy Shahied, PhD, Dir., Clinical Laboratory Improvement

APS OA Division of Senior Affairs

12B Quakerbridge Plaza
PO Box 807
Trenton, NJ 08625-0807
tel: (609) 588-3141; fax: (609) 588-3601

Ruth Reader, Asst. Comm.

Nancy E. Day, Dir., Office of Community Prgms.

Bonnie Kelly, Ombudsman for the Institutionalized Elderly

Christine J. O'Donnell, Act. Pub. Guardian for the Elderly

DEPARTMENT OF LABOR

John Fitch Plaza
PO Box 110
Trenton, NJ 08625-0110
http://www.wnjpin.state.nj.us

Mel Gelade, Comm., (609) 292-2323; e-mail: mgelade@dol.state.nj.us

Fred Lopez, Dep. Comm., (609) 292-7275

Barbara A. Dyett, Chf. of Staff, (609) 292-9074

Kevin Smith, Act. Dir., Marketing and Communications, (609) 292-7832; fax: (609) 777-3634

Employment Security and Job Training

Paulette Laubsch, Asst. Comm., (609) 984-5666; fax: (609) 292-7667

Workforce New Jersey

Mark Boyd, Asst. Comm., (609) 292-1906; fax: (609) 984-2748

Michael P. Malloy, Dir., Div. of Unemployment Insurance, (609) 292-2460

Connie Hughes, Dir., Employment and Training, (609) 984-2244

Brian Peters, Dir., Business Srvs., (609) 292-6852

J. Robert White, Dir., Workforce New Jersey Support, (609) 292-2400

  Jonathan Bachofen, Asst. Dir., Unemployment Insurance/Operations, (609) 984-4176

  Maryann Baykal, Asst. Dir., Unemployment Insurance Prgms./Reemployment Call-in Center, (609) 984-3519

  William McGann, Asst. Dir., Prgms., Appeals, and Quality, (609) 292-2333

  Tom Drabik, Asst. Dir., Response Team, (609) 984-3519

  Robert Guadagnino, Asst. Dir., Customized Training, (609) 292-8994

VR Thomas Jennings, Dir., Vocational Rehabilitation Srvs., (609) 292-7318

Arthur Spencer, Dir., Disability Determinations, (973) 648-3610

William J. Schwarz, Asst. Dir., Temporary Disability Insurance, (609) 292-2680

DEPARTMENT OF CORRECTIONS

PO Box 863
Trenton, NJ 08625-0863
tel: (609) 292-4036

Jack Terhune, Comm., (609) 292-9860/61

Mary Ellen Bolton, Chf. of Staff, (609) 292-4037

Robert McHugh, Dir., Communications, (609) 292-9340

Related State Agencies—*Continued*

CP DIVISION OF OPERATIONS
Howard Beyer, Asst. Comm., (609) 633-2999

ICSPP PAR DIVISION OF PAROLE AND COMMUNITY PROGRAMS
(Vacant), Asst. Comm., (609) 292-6475

DEPARTMENT OF LAW AND PUBLIC SAFETY
Richard J. Hughes Justice Complex
25 Market St.
PO Box 080
Trenton, NJ 08625-0080
tel: (609) 292-8740; fax: (609) 292-3508
http://www.state.nj.us/lps
Peter Verniero, Atty. Gen.

ICJ Y-PAR JUVENILE JUSTICE COMMISSION
840 Bear Tavern Rd.
PO Box 107
West Trenton, NJ 08625
tel: (609) 530-5454; fax: (609) 530-5037
Paul Donnelly, Exec. Dir.
Greg Wilcenski, Dir., Aftercare, (609) 530-5200; fax: (609) 530-2576
Todd Richter, Dir., Community Prgms.
Michael Cleary, Dir., Operations

DEPARTMENT OF PERSONNEL
PO Box 311
Trenton, NJ 08625-0311
tel: (609) 292-4144
Edward J. Troy, Asst. Comm., (609) 984-4318

MS MERIT SYSTEM REVIEW BOARD
Janice Mitchell Mintz, Act. Comm., (609) 292-4145

DEPARTMENT OF EDUCATION
PO Box 500
Trenton, NJ 08625-0500
http://www.state.nj.us/education
Leo Klagholz, Comm., (609) 292-4450; fax: (609) 777-4099
Peter Peretzman, Pub. Info. Ofr., (609) 292-4041

DEPARTMENT OF ENVIRONMENTAL PROTECTION
PO Box 402
Trenton, NJ 08625-0402
Robert C. Shinn Jr., Comm., (609) 292-2885; fax: (609) 292-7695
Peter Page, Dir., Office of Communications, (609) 777-1344; fax: (609) 984-0583

BOARD OF PUBLIC UTILITIES
2 Gateway Center, 8th Fl.
Newark, NJ 07102
http://www.njin.net/njbpu
Herbert H. Tate, Pres.
Mark W. Musser, Secy., (973) 648-3426; fax: (973) 648-2409

Division of Youth and Family Services—Regional Offices

Hours of service: Mon.–Fri. 8:30 AM to 5:00 PM

CENTRAL (Hunterdon, Mercer, Monmouth, Ocean, and Somerset Counties)
50 East State St., PO Box 717, Trenton, NJ 08625-0717
Janice Malec, Adm., (609) 777-2000
ADOPTION RESOURCE CENTER—CENTRAL ARC/CENTRAL
Bldg. 6, Suite 202, 3131 Princeton Pike, Lawrenceville, NJ 08625
Mary Lou Heim, Mgr., (609) 219-6565

METROPOLITAN (Essex, Middlesex, and Union Counties)
153 Halsey St., 2nd Fl., Newark, NJ 07101
Robert Sabreen, Adm., (973) 648-4100
ADOPTION RESOURCE CENTER—ESSEX
153 Halsey St., 3rd Fl., Newark, NJ 07101
Betty Jones, Mgr., (973) 680-3530
ADOPTION RESOURCE CENTER—METROPOLITAN
100 Metroplex Dr., Suite 106, Edison, NJ 08817
Valerie Kelly, Mgr., (732) 819-7272

NORTHERN (Bergen, Hudson, Morris, Passaic, Sussex, and Warren Counties)
100 Hamilton Plaza, 7th Fl., Paterson, NJ 07501
Doris Jones, Adm., (201) 977-4000
ADOPTION RESOURCE CENTER
22 Mill St., 1st Fl., Paterson, NJ 07501
Elizabeth McGovern, Mgr., (201) 742-0063

SOUTHERN (Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, and Salem Counties)
392 North Whitehorse Pike, PO Box 594, Hammonton, NJ 08037
Bonnie Schwebel, Adm., (609) 567-0010
ADOPTION RESOURCE CENTER
2 Echelon Plaza, Suite 210, Laurel Rd., Voorhees, NJ 08043
Barbara Trimble, Mgr., (609) 770-5400; fax: (609) 770-5420

Division of Youth and Family Services—District Offices

CA/N, CW, SA, SF
Hours of service: Mon.–Fri. 9:00 AM to 5:00 PM

Counties

ATLANTIC David Oldis, Mgr., 10–14 South New York Ave., Atlantic City, NJ 08401-2357—(609) 441-3232; fax: (609) 344-3815

BERGEN Joan Sergi, Mgr., 60 State St., Hackensack, NJ 07601—(201) 996-8900; fax: (201) 996-8925

BURLINGTON Marsha Hannah, Mgr., 50 Rancocas Rd., Mount Holly, NJ 08060—(609) 267-7550; fax: (609) 265-9456

CAMDEN: *North District* Betty Dickens, Mgr., 101 Haddon Ave., 3rd Fl., Camden, NJ 08101—(609) 757-2700; fax: (609) 757-2648

Division of Youth and Family Services
District Offices—*Continued*

Camden Central Bettye Fowler, Mgr., 101 Haddon Ave., 3rd Fl., Camden, NJ 08101—(609) 757-2700; fax: (609) 365-5959

Cape May Margaret Kehs, Mgr., Court House Commons, 601 South Main St., Cape May, NJ 08201—(609) 463-9652; fax: (609) 463-9689

Cumberland Frederick Rhinehart, Mgr., 40 East Broad St., Suite 400, Bridgeton, NJ 08302—(609) 453-3830; fax: (609) 453-3839

Essex: *Newark District Office I* Linda Bridgeforth, Mgr., 153 Halsey St., 3rd Fl., Newark, NJ 07101—(973) 648-4200; fax: (973) 648-7326

Bloomfield George Rennie, Mgr., 65 Bloomfield Ave., Bloomfield, NJ 07003—(973) 680-3587; fax: (973) 648-2645

Newark District Office II Vickie Amoroso, Mgr., 153 Halsey St., 4th Fl., Newark, NJ 07101—(973) 648-2960; fax: (973) 648-7229

Newark District Office III Ruth Turner, Mgr., 153 Halsey St., 4th Fl., Newark, NJ 07101—(973) 648-2400; fax: (973) 623-8865

East Orange Office Peter Mancusi, Mgr., 240 South Harrison St., East Orange, NJ 07018—(973) 414-4200; fax: (973) 414-4264

Gloucester Mary Ann Tamm, Mgr., 251 North Delsea Dr., Suite 100, Deptford, NJ 08096—(609) 848-6604; fax: (609) 848-7513

Hudson: *Administrative Unit* Mary Parkinson, Supv., 438 Summit Ave., 4th Fl., Jersey City, NJ 07036—(201) 217-7070; fax: (201) 217-7073

Bayonne Office Renee Meiselman, Mgr., 690 Broadway, 4th Fl., Bayonne, NJ 07002—(201) 823-5000; fax: (201) 823-8173

Jersey City Office (Northern Jersey City) Reuben Ryder, Mgr., 438 Summit Ave., 4th Fl., Jersey City, NJ 07306—(201) 217-7000; fax: (201) 217-7010

North Hudson Office Grace Douglas, Mgr., 8901 Bergen Line Ave., North Bergen, NJ 07047—(201) 854-7100; fax: (201) 861-8648

Hunterdon Sharon McCobin, Mgr., 84 Park Ave., 2nd Fl., Flemington, NJ 08822—(908) 782-8784; fax: (908) 782-9488

Mercer (Vacant), Mgr., 1676 North Olden Ave., PO Box 717, Trenton, NJ 08625—(609) 530-8770; fax: (609) 530-4411

Middlesex and Union: *Perth Amboy Office* Connie Ewing, Mgr., 458 Florida Grove Rd., Perth Amboy, NJ 08861—(732) 293-5060; fax: (732) 293-4954

Edison Office Jim Dowman, 100 Metroplex Dr., 4th Fl., Suite 400, Edison, NJ 08817—(908) 819-7003; fax: (908) 287-0038

Monmouth and Ocean: *Administrative Unit* William Ulrich, Prgm. Support Supv., 1510 Hooper Ave., 2nd Fl., Toms River, NJ 08753—(908) 864-8990; fax: (908) 255-0785

Northern Office Martha Curtis, Mgr., 225 Highway 35, Middletown, NJ 07701—(732) 747-7655; fax: (732) 747-7512

Southern Office Gayle Netta, Mgr., 601 Bangs Ave., Asbury Park, NJ 07712—(732) 988-2161; fax: (732) 988-7025

Morris Kristin Ingersoll, Mgr., 855 Route 10, East, Randolph, NJ 07860—(973) 927-0931; fax: (973) 927-3757

Ocean Virginia Glock, Mgr., 1510 Hooper Ave., 2nd Fl., Suite 210, Toms River, NJ 08753—(908) 255-0700; fax: (908) 255-0863

Passaic: *Central Passaic* Zenaida Jose, Mgr., 2 Market St., 3rd Fl., Paterson, NJ 07501—(973) 977-4525; fax: (973) 977-4548

North Passaic Miriam Aponte, Mgr., 223 Wanaque Ave., 2nd Fl., Pompton Lakes, NJ 07442—(973) 831-7405; fax: (973) 831-1555

Salem Shirley Wright, Mgr., 5 Woodstown Rd., 2nd Fl., Salem, NJ 08079—(609) 935-6350; fax: (609) 935-0798

Somerset Margaret McHale, Mgr., 75 Veterans Memorial Dr., East, Suite 202, Somerville, NJ 08876—(908) 704-3050; fax: (908) 704-3055

Sussex Cathy Cupolo-Bawa, Mgr., 1 Cochran Plaza, Newton, NJ 07860—(973) 383-8400; fax: (973) 383-1073

Union: *Elizabeth Office* Pamela Davis, Mgr., 80 West Grand St., Elizabeth, NJ 07202—(908) 820-3000; fax: (908) 527-1766

Plainfield District Office Al Dewan, Mgr., 700 Park Ave., 2nd Fl., Plainfield, NJ 07060—(908) 412-7900; fax: (908) 755-1929

Warren Jane Fields, Mgr., 5 West Washington Ave., Washington, NJ 07882—(908) 689-7000; fax: (908) 689-7303

County Human Service Agencies

CSE, FS, MAP, SSI/S, TANF
Core hours of service: Mon.–Fri. 8:30 AM to 4:30 PM

Atlantic Karen B. Enous, Dir., 1333 Atlantic Ave., Atlantic City, NJ 08401—(609) 348-3001; fax: (609) 345-4295

Bergen Edward Testa, Dir., 216 Route 17 North, 17 Park Office Center, Bldg. A, Rochelle Park, NJ 07662-3300—(201) 368-4200; fax: (201) 368-8710

Burlington Ann Saboe, Dir., 795 Woodlane Rd., Mount Holly, NJ 08060-3316—(609) 261-1000; fax: (609) 261-0463

Camden Robert Ellis, Dir., County Administration Bldg., 600 Market St., Camden, NJ 08101—(609) 225-8800; fax: (609) 225-7797

Cape May Joseph B. Fahy, Dir., 3509 Route 9 South, Rio Grande, NJ 08242—(609) 886-6200; fax: (609) 889-9332

Cumberland Gregory Curliss, Dir., 13 Northeast Blvd., Vineland, NJ 08360—(609) 691-4600; fax: (609) 692-7635

Essex James Williams, Dir., 18 Rector St., 9th Fl., Newark, NJ 07102—(973) 733-3000; fax: (973) 643-3985

Gloucester Carol Pirrotta, Dir., 400 Hollydell Dr., Sewell, NJ 08080—(609) 582-9200; fax: (609) 582-6587

Hudson Angelica M. Harrison, Dir., 100 Newkirk St., Jersey City, NJ 07306—(201) 420-3000; fax: (201) 420-0343

Hunterdon Jack Calahan, Dir., Community Srvs. Center, 6 Gauntt Pl., Flemington, NJ 08822—(908) 788-1300; fax: (908) 806-4589

Mercer Dennis C. Micai, Dir., 200 Woolverton St., Trenton, NJ 08650-2099—(609) 989-4494; fax: (609) 989-0405

Middlesex Angela Mackaronis, Dir., 181 How Lane, New Brunswick, NJ 08903—(732) 745-3500; fax: (732) 745-4555

Monmouth Kathleen Brady, Dir., PO Box 3000, Freehold, NJ 07728—(908) 431-6000; fax: (908) 431-6267

Morris Elizabeth Lehmann, Dir., Mount Pleasant Complex, Lobby C, 1719 Route 10, Parsippany, NJ 07054—(201) 326-7800; fax: (201) 326-7251

County Human Service Agencies—*Continued*

Ocean Beverly J. Bearmore, Dir., 1027 Hooper Ave., Toms River, NJ 08754-0547—(908) 349-1500; fax: (908) 244-8075

Passaic Mark Shiffer, Act. Dir., 80 Hamilton St., Paterson, NJ 07505-2057—(201) 881-0100; fax: (201) 881-3232

Salem Kenneth Hixenbaugh, Dir., 147 South Viriginia Ave., Penns Grove, NJ 08069—(609) 299-7200; fax: (609) 299-3245

Somerset Mildred A. Gaupp, Dir., 73 East High St., Somerville, NJ 08876—(908) 526-8800; fax: (908) 231-9010

Sussex Samuel Seamans, Dir., 18 Church St., Newton, NJ 07860-0218—(201) 383-3600; fax: (201) 383-3627

Union Charles J. Gillon, Dir., 342 Westminster Ave., Elizabeth, NJ 07208-3290—(908) 965-2700; fax: (908) 965-2752

Warren Henry Dinger, Dir., Courthouse, Second & Hardwick Sts., Belvidere, NJ 07823-3000—(908) 475-4744; fax: (908) 475-1533

Local Public Human Service Agencies

cities and townships of over 30,000 population, GA only
Core hours of service: Mon.–Fri. 8:30 AM to 4:30 PM

Cities

Atlantic City Robert McFadden, Dir., 1301 Bachrach Ave., Atlantic City, NJ 08401—(609) 347-5587

Bayonne Brigid Breivogel, Dir., 630 Ave. C, Bayonne, NJ 07002—(201) 858-6112

Belleville Carol Russo, Dir., 383 Washington Ave., Belleville, NJ 07109—(201) 450-3380

Bloomfield Angelica Fusco, Dir., Municipal Bldg., Rm. 204, Bloomfield, NJ 07003—(201) 680-4020

Camden Diane Zeigler, Dir., 415 Federal St., Camden, NJ 08103—(609) 757-7300

Clifton William Shanley, Dir., Municipal Bldg., 900 Clifton Ave., Clifton, NJ 07013—(201) 470-5782

East Orange Bruce Potter, Dir., 188 Central Ave., East, East Orange, NJ 07018—(201) 266-8817

Elizabeth Richard Lospinoso, Dir., 53 Jefferson Ave., Elizabeth, NJ 07201—(908) 820-4200

Fair Lawn Boro Bernice May Reesbeck, Dir., Municipal Bldg., 8–01 Fair Lawn Ave., Fair Lawn, NJ 07410—(201) 794-5332

Garfield City Lisa Sokulski, Dir., City Hall, 11 Outwater Lane, Garfield, NJ 07026—(201) 340-2107

Hackensack Agatha Toomey, Dir., 215 State St., Hackensack, NJ 07601—(201) 646-3945

Linden Mary Ellen Tango, Dir., Community Center Bldg., 302 South Wood Ave., Linden, NJ 07036—(908) 474-8620

Montclair Marion Parker, Dir., 205 Clairmont Ave., Montclair, NJ 07042—(201) 509-4904

Newark Jeanette Carter, Act. Dir., 394 University Ave., Newark, NJ 07101—(201) 733-7700/7664

North Bergen Richard Censullo, Dir., 1116–43rd St., North Bergen, NJ 07046—(201) 392-2085

Nutley Violet O'Halloran, Dir., Municipal Bldg., 149 Chestnut St., Nutley, NJ 07110—(201) 284-4977

Orange John Harris, Dir., 29 North Day St., Orange, NJ 07050—(201) 266-4082

Perth Amboy Julia Keller, Dir., Patton Center, Fayette & Read Sts., Perth Amboy, NJ 08861—(201) 826-4300

Trenton April Aronson, Dir., City Hall Annex, 1st Fl., 319 East State St., Trenton, NJ 08608-1866—(609) 989-3303

West Orange Patricia Duffy, Dir., 66 Main St., West Orange, NJ 07052—(201) 325-4105

Townships

Berkley Terry Bunnell, Dir., 630 Route 9, Bayville, NJ 08721—(908) 269-1000

Brick Diane Goetz Stutesman, Dir., Municipal Complex, 401 Chambers Bridge Rd., Brick, NJ 08723—(908) 262-1235

Dover Nancy Ernst, Dir., 255 Oak Ave., Toms River, NJ 08754—(908) 341-1000

Edison Joan Dalton, Dir., Municipal Complex, 100 Municipal Blvd., Edison, NJ 08817—(908) 248-7271

Evesham Martha Cherbavaz, Dir., 125 East Main St., Marlton, NJ 08053—(609) 983-2900

Franklin Ernestine Callier, Dir., 935 Hamilton St., Somerset, NJ 08873—(908) 873-2500, ext. 310

Gloucester Patricia Johnson, Dir., Municipal Bldg., PO Box 8, Blackwood, NJ 08012—(609) 228-4000

Howell Florence Griffin, Dir., PO Box 580, Howell, NJ 07731—(732) 938-4500

Manchester John Mendola, Dir., 1 Colonial Dr., Lakehurst, NJ 08733—(908) 657-8121

Middletown Marie Bevacqua, Dir., Croyden Hall, 30 Leonardsville Rd., Leonardo, NJ 07737—(201) 615-2085

Old Bridge Delores Lashoczy, Dir., 1 Old Bridge Plaza, Old Bridge, NJ 08857—(908) 721-5600, ext. 281

Pemberton Valerie Bullock, 500 Pemberton-Browns Mills Rd., New Lisbon, NJ 08064—(609) 894-7977

Pennsauken Elwood Martz, Dir., Municipal Bldg., 2400 Bethel Ave., Pennsauken, NJ 08109—(609) 663-7419

Washington Carmella Washington, Dir., 523 Egg Harbor Rd., Turnersville, NJ 08012—(609) 589-0520

Wayne Gertrude Wiltshire, Dir., Municipal Bldg., 475 Valley Rd., Wayne, NJ 07470—(201) 694-1800, ext. 3281

Winslow Evelyn Mozee, Dir., 402 Tansboro Rd., Tansboro, NJ 08009—(609) 767-5151

Woodbridge Jennie Armenti, Dir., 2 George Frederick Plaza, Woodbridge, NJ 07095—(908) 855-0600, ext. 5019

Key to Cities

over 30,000 population

City: County
Atlantic City: Atlantic
Bayonne: Hudson
Belleville: Essex
Bloomfield: Essex
Bridgewater: Somerset
Camden: Camden
Cherry Hill: Camden
Clifton: Passaic
East Brunswick: Middlesex
East Orange: Essex
Edison: Middlesex
Elizabeth: Union
Evesham: Burlington
Ewing: Mercer
Fair Lawn Boro: Bergen

City: County
Fort Lee: Bergen
Franklin: Somerset
Gloucester: Camden
Hackensack: Bergen
Hamilton: Mercer
Hoboken: Hudson
Irvington: Essex
Jackson: Ocean
Jersey City: Hudson
Kearney: Hudson
Lakewood: Ocean
Lawrence: Mercer
Linden: Union
Middletown: Bucks
Montclair: Essex

City: County
Mount Laurel: Burlington
Newark: Essex
New Brunswick: Middlesex
North Bergen: Hudson
North Brunswick: Middlesex
Old Bridge: Middlesex
Orange: Orange
Parsippany-Troy Hills: Morris
Passaic: Passaic
Paterson: Passaic
Pemberton: Burlington
Pennsauken: Camden
Perth Amboy: Middlesex

City: County
Piscataway: Middlesex
Plainfield: Union
Sayreville: Middlesex
Teaneck: Bergen
Trenton: Mercer
Union: Union
Union City: Hudson
Vineland: Cumberland
Washington: Gloucester
Wayne: Passaic
West New York: Hudson
West Orange: Essex
Willingboro: Burlington
Woodbridge: Middlesex

New Mexico

Gary E. Johnson (R) Gov., State Capitol, 4th Fl., Santa Fe, NM 87503—(505) 827-3000

NEW MEXICO AGENCIES LISTED
ON THE FOLLOWING PAGES:

Human Services Department
Children, Youth, and Families Department
Related State Agencies. Department of Health; Corrections Department; Department of Education; New Mexico Commission for the Blind; State Agency on Aging; Veterans Service Commission; Department of Labor; State Personnel Office; New Mexico Commission on the Status of Women
Children, Youth, and Families Department/Child Care Bureau—Regional Offices
Children, Youth, and Families Department/Protective Services Division—County Offices
Children, Youth, and Families Department/Juvenile Justice Division—County Offices
Children, Youth, and Families Department—Juvenile Justice Facilities
Human Services Department/Income Support Division—County Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Human service assistance programs in New Mexico are the responsibility of the Human Services Department. The department has four divisions: the Medical Assistance Division, the Income Support Division, the Child Support Enforcement Division, and the Administrative Services Division. The Income Support Division supervises offices that provide services in 33 counties. Medical assistance, including Medicaid, is administered at the local level through the Income Support Division county offices. Eligibility determinations for financial assistance are handled by the Income Support Division county offices. Programs are financed with a combination of state and federal funds.

The Children, Youth, and Families Department is responsible for social services to adults and children through its Financial Services, Human Resources, Protective Services, Prevention and Intervention, and Juvenile Justice Divisions.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Human Services Department. The department administers an optional supplement to SSI recipients living in licensed residential adult-care facilities. This supplement is entirely state funded.

General assistance (GA) is state funded and administered by the department through the Income Support Division county offices.

Assistance and Services

Assistance programs administered by the Human Services Department's Income Support Division are Temporary Assistance for Needy Families (TANF), including Medicaid coverage for children in foster care; Food Stamps (FS); general assistance (GA); SSI/S; and the Low-Income Home Energy Assistance Program (LIHEAP).

The Medical Assistance Division administers Medicaid (MAP) and the Children's Health Insurance Program (CHIP). Medicaid eligibility is available through 36 categories of eligibility. Coverage is available to most TANF and SSI recipients, as well as low-income pregnant women and children, children in foster care, disabled individuals in institutions, and in-home care waiver programs.

The Child Support Enforcement Division assists custodial parents to secure for their children the economic and medical support to which they are entitled by providing absent parent location; paternity establishment; support obligation establishment, including medical support obligations; support payment collection and distribution, including spousal support; support obligation enforcement, including medical and spousal support; and modification of support obligations.

Services provided by the Protective Services Division of the Children, Youth, and Families Department include child welfare (CA/N, CPS, CW), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), services to families (SF), adult services (APS, SA), homemaker services, and the Social Services Block Grant (SSBG).

The Juvenile Justice Division of the Children, Youth, and Families Department administers youth correctional programs (YA, Y-PAR, Y-PRO).

Services provided by the Prevention and Intervention Division of the Children, Youth, and Families Department include early childhood licensure for public school personnel working with children up to eight years old, child development programs, assistance with payments for direct child-care services, resource and referral for child care, child-care provider training, parent education, service contracts for before- and after-school care, early childhood facilities licensure, technical assistance for child-care providers, reimbursement for nutritious meals in eligible child-care settings, summer food service program meal sites, adolescent parent services, substance abuse prevention programs, and managed care services.

Related state agencies have responsibility for the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); unemployment compensation (UC); employment services (ES); services to the aged (OA) under the Older Americans Act; services to state veterans (VET); adult correctional programs (CP, PRO, PAR); vocational rehabilitation (VR): blind services (BS), including vocational rehabilitation for the blind (VRB): mental retardation programs (MR): the Community Health Centers (CHC) Program, and the Preventive Health Services Block Grant (PHSBG).

Where to Write

Client Inquiries

Client inquiries regarding **assistance and service programs handled by the Children, Youth, and Families Department** should be addressed to:

Dianne Torrance, Executive Staff Director/Constituent Services
Children, Youth, and Families Department
PO Drawer 5160
Santa Fe, NM 87502-5160

Client inquiries regarding **assistance and service programs handled by the Human Services Department** should be addressed to:

Jacqueline Tumbarella, Director
Constituent and Client Services
Human Services Department
PO Box 2348
Santa Fe, NM 87504-2348

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs, and eligibility requirements** should be addressed in duplicate to:

Thomas Clayton, Director
Income Support Division
Human Services Department
PO Box 2348
Santa Fe, NM 87504-2348

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in New Mexico who are receiving assistance from other states** should be addressed in duplicate to the appropriate Income Support Division county office.

Checks for assistance from other states for recipients living in New Mexico should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Brett Woods, Director
Child Support Enforcement Division
Human Services Department
PO Box 25109
Santa Fe, NM 87504

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Director
Governor's Committee on Concerns of the Handicapped
Bataan Memorial Bldg., Rm. 171
Santa Fe, NM 87503

Children

Inquiries regarding **child protective services** and **child abuse and neglect cases** should be addressed in duplicate to:

Maryellen Strawniak, Director
Protective Services Division
Children, Youth, and Families Department
PO Drawer 5160
Santa Fe, NM 87502-5160

Inquiries regarding **eligibility determinations for subsidized child-care programs and licensing of child-care facilities** should be addressed to:

Irene Sanchez, Chief
Child Care Services Bureau
Prevention and Intervention Division
Children, Youth, and Families Department
PO Drawer 5160
Santa Fe, NM 87502-5160

Inquiries concerning **adoptions within New Mexico** and correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Chief
Children's Bureau
Protective Services Division
Children, Youth, and Families Department
PO Drawer 5160
Santa Fe, NM 87502-5160

Inquiries regarding **funding for the reimbursement of meals served to children in child-care centers and family day-care homes** should be addressed in duplicate to:

Cesar Uriarte, Chief
Family Nutrition Bureau
Prevention and Intervention Division
Children, Youth, and Families Department
PO Drawer 5160
Santa Fe, NM 87502-5160

Information on requests for **custody studies in divorce cases** should be addressed to the District Court of the appropriate county.

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Ramona Flores-Lopez, Director
Long-Term Services Division
Department of Health
1190 Saint Francis Dr.
Santa Fe, NM 87502

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Gloria Agular, Chief
Adult Bureau
Protective Services Division
Children, Youth, and Families Department
PO Drawer 5160
Santa Fe, NM 87502-5160

For client inquiries, the **state ombudsman for long-term care** is:

Patricia Golubski, RN, Chief
Quality Assurance Bureau
Medical Assistance Division
Human Services Department
PO Box 2348
Santa Fe, NM 87504

Correspondence regarding the **licensing of long-term and acute-care facilities for adults and the elderly** should be sent to:

Matthew Gervase, Chief
Health Facility Licensing and Certification Bureau
Department of Health
525 Camino de los Marquez, Suite 2
Santa Fe, NM 87501

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to the appropriate Income Support Division county office.

Inquiries regarding **services provided under Medicaid** should be addressed in duplicate to:

Charles Milligan, Director
Medical Assistance Division
Human Services Department
PO Box 2348
Santa Fe, NM 87504-2348

Inquiries regarding **Medicaid claims** should be addressed in duplicate to:

Medical Assistance Division
Human Services Department
PO Box 2348
Santa Fe, NM 87504-2348

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Federal Program Certification Section
Health Facilities and Occupational Licensing Bureau
PO Box 968
Santa Fe, NM 87504-0968

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be sent in duplicate to:

Lynn A. Brady, Director
Bureau of Health Services, Substance Abuse, and
Mental Health
Department of Health
1190 Saint Francis Dr.
Santa Fe, NM 87502

Corrections

Requests for **residence and other social information about juvenile inmates of penal and correctional institutions,** inquiries regarding **juvenile probation and parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** and the **Interstate Compact on Juveniles** should be sent in duplicate to:

Dennis Taylor, Director
Juvenile Justice Division
Children, Youth, and Families Department
PO Drawer 5160
Santa Fe, NM 87502-5160

Requests for **residence and other social information about adult inmates of penal and correctional institutions,** inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent in duplicate to:

Probation and Parole Division
Corrections Department
PO Box 27116
Santa Fe, NM 87502-0116

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1900) are maintained by the Health Department. No records are maintained on stillbirths. Certified copies of birth records cost $10 and certified copies of death records cost $5. Delayed birth and death certificates cost $10. Revised certificates, including a certified copy, cost $20. Send inquiries in duplicate to:

Bureau of Vital Records
Department of Health
1105 Saint Francis Dr.
PO Box 26110
Santa Fe, NM 87502
tel: (505) 827-0121 (voice); (505) 827-2338 (recording)

Marriage records (since 1900) are maintained by the county clerks. There is no fee for verification of information. The cost of certified copies varies by county, but is generally $1.50 to $2. Address inquiries in duplicate to the County Clerk, Courthouse, in the appropriate county.

Divorce records (since 1912) are maintained by the clerk of the district court in each judicial district. There is no fee for verification of information; a search fee of $10.50 per hour may be charged if no record is found. The cost of certified copies varies by judicial district. For Santa Fe County, the cost is $1.50 plus 35¢ per page. Address inquiries in duplicate to the clerk of the appropriate judicial district or call (505) 476-0134 for general information.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

State Personnel Office
PO Box 26127
Santa Fe, NM 87505-0127

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Irene Sanchez, Chief, Child Care Services Bureau, Prevention and Intervention Division, Children, Youth, and Families Department, PO Drawer 5160, Santa Fe, NM 87502-5160—(505) 827-4033; fax: (505) 827-9978

Children's Health Insurance Program. Marise McFadden, Chief, Client Services Bureau, Medical Assistance Division, Human Services Department, PO Box 2348, Santa Fe, NM 87504-2348—(505) 827-3110; fax: (505) 827-3185

Food Stamp Work/Employment and Training. Gene García, Program Manager, Program and Policy Development Section, Income Support Division, Human Services Department, PO Box 2348, Santa Fe, NM 87501—(505) 827-7269; fax: (505) 827-7203

Fraud and Abuse Investigation. Brett Woods, Inspector General, Human Services Department, PO Box 2348, Santa Fe, NM 87504-2348—(505) 827-7735

Immigration Issues. Linda Myers, Director, Community Development and Commodities Section, Income Support Division, Human Services Department, 125 Williams St., SE, Albuquerque, NM 87125-6507—(505) 841-2687

Information Systems. Katherine Watkins, Chief, Information Systems Bureau, Administrative Services Division, Human Services Department, PO Box 2348, Santa Fe, NM 87504—(505) 827-9428; fax: (505) 827-7187; Joseph Cantergiani, Chief, Information Systems Bureau, Children, Youth, and Families Department, 300 San Mateo, Suite 600, Albuquerque, NM 87108—(505) 841-2930; fax: (505) 841-6351

Legal Matters. Rumaldo Armijo, General Counsel, Human Services Department, PO Box 2348, Santa Fe, NM 87504-2348—(505) 827-7710

Public Information. Martin Eckert, Public Information Officer, Human Services Department, PO Box 2348, Santa Fe, NM 87504-2348—(505) 827-7781; Eddie Binder, Public Information Officer, Children, Youth, and Families Department, PO Drawer 5160, Santa Fe, NM 87502-5160—(505) 827-6984; fax: (505) 827-4053

Research and Statistics. Eugene D. Lovato, Deputy Secretary, Programs, Human Services Department, PO Box 2348, Santa Fe, NM 87504-2348—(505) 827-7737; Mark Boyd, Chief, Research and Evaluation Bureau, Children, Youth, and Families Department, 300 San Mateo, NE, Suite 700, Albuquerque, NM 87108—(505) 841-6579; fax: (505) 841-6433

Staff Development. Joanne Gonzales, Director, Personnel Bureau, Human Services Department, PO Box 2348, Santa Fe, NM 87504-2348—(505) 827-7775; Nena Romero, Chief, Personnel Services Bureau, Children, Youth, and Families Department, PO Drawer 5160, Santa Fe, NM 87502-5160—(505) 827-7620

Substance Abuse. Lynn A. Brady, Director, Bureau of Health Services, Substance Abuse, and Mental Health, Department of Health, 1190 Saint Francis Dr., Santa Fe, NM 87502—(505) 827-2601; fax: (505) 827-0097

Teen Pregnancy. Barbara Otto, Director, Teen Parent Services, 300 San Mateo, NE, Suite 602, Albuquerque, NM 87108—(505) 841-2973; fax: (505) 841-2969

Welfare to Work. *Welfare-to-Work Grants Program and TANF welfare-to-work programs.* Jody Hooper, Welfare-to-Work Liaison Officer, Office of the Secretary, Human Services Department, 2009 South Pacheco, Santa Fe, NM 87504—(505) 827-7750; fax: (505) 827-6286; e-mail: jhooper@hsd.state.nm.us; *job placement/job readiness programs.* Sharon Regensberg, Management Analyst, Income Support Division, Human Services Department, 2009 South Pacheco, Santa Fe, NM 87504—(505) 827-7738; fax: (505) 827-7203; e-mail: sregensberg@hsd.state.nm.us

New Mexico Human Services Department

PO Box 2348
Santa Fe, NM 87504-2348
tel: (505) 827-7750
http://www.state.nm.us/hsd/home.html
William H. Johnson Jr., Secy., (505) 827-7750
Eugene D. Lovato, PhD, Dep. Secy., Prgms., (505) 827-7737
Charles Turpen, Dep. Secy., Finance and Administration, (505) 827-7750
Jacqueline Tumbarella, Dir., Constituent and Client Srvs., (505) 827-7750
Marty Berman, Leg. Liaison, (505) 827-7299
Julie McGregor Britti, Communications Dir., (505) 827-7070
Rumaldo Armijo, Gen. Cnsl., (505) 827-7710
Brett Woods, Inspector Gen., (505) 827-7735

ADMINISTRATIVE SERVICES DIVISION

Carmella J. Ronquillo, Act. Dir., (505) 827-9445; fax: (505) 827-7187

EEO PERSONNEL BUREAU
Joanne Gonzales, Dir., (505) 827-7775

GENERAL SERVICES BUREAU
(Vacant), Chf., (505) 827-7190

INFORMATION SYSTEMS BUREAU
Katherine Watkins, Chf., (505) 827-9428; fax: (505) 827-7187

Accounting Bureau
Gary Cordova, Chf., (505) 827-9474

Budget Bureau
Grant A. Reel, Chf., (505) 827-9477

Cost Allocation Bureau
Richard Crespin, Chf., (505) 827-9413

Financial Management Bureau
Janet Wood, Chf., (505) 827-9486

TANF INCOME SUPPORT DIVISION

Thomas Clayton, Dir., (505) 827-1323; fax: (505) 827-7250
Barbara Schneider, Dep. Dir., (505) 827-1324
FS LIHEAP Linda Myers, Dir., Community Development and Commodities Sec., (505) 841-2687
EBT James Weber, EBT Coord., (505) 841-6509; fax: (505) 841-6522
GA SSI/S Scott Chamberlain, Senior Policy Specialist, (505) 827-7254; fax: (505) 827-7203

MAP MEDICAL ASSISTANCE DIVISION

Charles Milligan, Dir., (505) 827-3142; fax: (505) 827-3185; e-mail: maddir@nmhsd.hsd.state.nm.us
Fred Brown, Med. Dir., (505) 827-3109; fax: (505) 827-3185
Ross Becker, Dep. Dir., (505) 827-3111; fax: (505) 827-3185

Quality Assurance Bureau
Patricia Golubski, RN, Chf., (505) 827-3161; fax: (505) 827-3185

Managed Care Plan Bureau
Carolyn Ingram, Act. Chf., (505) 827-3131; fax: (505) 827-3185
Carolyn Banks, Chf., (505) 827-3166; fax: (505) 827-3185

CHIP Client Services Bureau
Marise McFadden, Chf., (505) 827-3110; fax: (505) 827-3185

Fiscal Management Bureau
Sal Montano, Chf., (505) 827-6234; fax: (505) 827-3185

Planning and Program Operations Bureau
Linda Romero, Adm., (505) 827-3151; fax: (505) 827-3185

CSE CHILD SUPPORT ENFORCEMENT DIVISION

PO Box 2348
Santa Fe, NM 87504
Brett Woods, Dir., (505) 476-7040

New Mexico Children, Youth, and Families Department

PO Drawer 5160
Santa Fe, NM 87502-5160
tel: (505) 827-7602; fax: (505) 827-4053
http://cyf_abq.state.nm.us/index.html
Deborah Hartz, Secy.
Augius Narbutas, Dep. Secy.
Dianne Torrance, Exec. Staff Dir./Constituent Srvs.
Eddie Binder, Pub. Info. Ofr., (505) 827-6984; fax: (505) 827-4053
Terence Cady, Act. Chf., Office of Gen. Cnsl., (505) 827-3955; fax: (505) 827-4474

POLICY PLANNING

300 San Mateo, NE, Suite 700
Albuquerque, NM 87108
Linda Merrell, Dir., (505) 841-6565; fax: (505) 841-6433

Research and Evaluation Bureau
Mark Boyd, Chf., (505) 841-6579; fax: (505) 841-6433

HUMAN RESOURCES DIVISION

Christine Romero, Dir., (505) 827-4695; fax: (505) 827-8028

Personnel Services Bureau
Nena Romero, Chf., (505) 827-7620

Professional Development Services Bureau
Scott Blackledge, Chf., (505) 841-2951

FINANCIAL SERVICES DIVISION

Allyson Faehl, Dir., (505) 827-4774; fax: (505) 827-7914

Finance Bureau
Lee Anne Rael, Chf., (505) 827-7832

Office of Budget and Administration
Danny Sandoval, Chf., (505) 827-8069

Information Systems Bureau
300 San Mateo, Suite 600
Albuquerque, NM 87108
Joseph Cantergiani, Chf., (505) 841-2930; fax: (505) 841-6351

PREVENTION AND INTERVENTION DIVISION

Dorian Dodson, Dir., (505) 827-7483; fax: (505) 827-9978
(Vacant), Dep. Dir., (505) 827-7690
(Vacant), Dep. Dir., (505) 827-8003

Family Nutrition Bureau
Cesar Uriarte, Chf., (505) 827-7668

Child Care Services Bureau
Irene Sanchez, Chf., (505) 827-4033; fax: (505) 827-9978

Office of Child Development/Headstart
Judith Paiz, Dir., (505) 827-7689

Children, Youth, and Families Department—*Continued*

Children's Behavioral Health Services Bureau
Bldg. 2
1422 Paseo de Peralta
Santa Fe, NM 87502
Ken Warner, Dir., (505) 827-7623

CA/N CPS CW **PROTECTIVE SERVICES DIVISION**
FP/FS SSBG Maryellen Strawniak, Dir., (505) 827-8400; fax: (505) 827-8480
Romaine Serna, Dep. Dir., (505) 827-8477
Janet Escudero, Dep. Dir., (505) 827-4070
Brian Mayer, Dep. Dir., (505) 827-4490
APS SA SF Adult Bureau
Gloria Agular, Chf., (505) 827-8402
ICAMA ICPC Children's Bureau
(Vacant), Chf., (505) 827-8407
Adoption Unit
Jan Stanley, (505) 827-8462; fax: (505) 827-8480

ICJ ICSPP **JUVENILE JUSTICE DIVISION**
YA Y-PAR Dennis Taylor, Dir., (505) 827-7629 (Santa
Y-PRO Fe); (505) 841-6343 (Albuquerque); fax: (505) 827-8408

Related State Agencies

ADAMHBG **DEPARTMENT OF HEALTH**
CHC MCHBG 1190 Saint Francis Dr.
MR PHSBG Santa Fe, NM 87502
J. Alex Valdez, Secy., (505) 827-2613; fax: (505) 827-2530
Bureau of Health Services, Substance Abuse, and Mental Health
Lynn A. Brady, Dir., (505) 827-2601; fax: (505) 827-0097
Public Health Division
William Wiese, Dir., (505) 827-2389
WIC Jane Peacock, Prgm. Mgr., WIC Prgm., (505) 476-8522
Health Facility Licensing and Certification Bureau
525 Camino de los Marquez, Suite 2
Santa Fe, NM 87501
Matthew Gervase, Chf., (505) 827-4200; fax: (505) 827-4203
Long-Term Services Division
Ramona Flores-Lopez, Dir., (505) 827-2591

CORRECTIONS DEPARTMENT
PO Box 27116
Santa Fe, NM 87502-0116
tel: (505) 827-8709; fax: (505) 827-8220
http://www.state.nm.us/corrections
Robert J. Perry, Secy.
CP ICSPP PAR Probation and Parole Division
PRO Kevin Dooley, Dir., (505) 827-8830

DEPARTMENT OF EDUCATION
300 Don Gaspa
Santa Fe, NM 87501-2186
Michael J. Davis, State Supt. of Pub. Instruction, (505) 827-6688; fax: (505) 827-6696
VR Division of Vocational Rehabilitation
435 Saint Michael's Dr., Bldg. D
Santa Fe, NM 87505
Terry Brigance, Dep. Supt., (505) 954-8511

BS VRB **NEW MEXICO COMMISSION FOR THE BLIND**
PERA Bldg., Rm. 553
Santa Fe, NM 87503
Gary D. Haug, Exec. Dir., (505) 827-4479; fax: (505) 827-4475

OA **STATE AGENCY ON AGING**
La Villa Rivera Bldg.
228 East Palace Ave.
Santa Fe, NM 87501
tel: (505) 827-7640; fax: (505) 827-7646
Michelle Lujan Grisham, Esq., Dir.

VET **VETERANS SERVICE COMMISSION**
PO Box 2324
Santa Fe, NM 87504-2324
Michael D'Arco, Dir., (505) 827-6300; fax: (505) 827-6372

ES UC **DEPARTMENT OF LABOR**
401 Broadway, NE
PO Box 1928
Albuquerque, NM 87103-1928
http://www.state.nm.us/dol
Clinton D. Harden Jr., Secy., (505) 841-8409; fax: (505) 841-8491
Sharon Newbill-Burpo, Pub. Info. Ofr., (505) 841-8486; fax: (505) 841-8491; e-mail: sburpo@state.nm.us
Employment Security Division
Steve Maas, Dir., (505) 841-8440; fax: (505) 841-8491
Administrative Services Division
Howard Williams, Dir., (505) 841-9042; fax: (505) 841-8491
Programs Division
Jack A. Martines, Dir., (505) 827-6828; fax: (505) 827-6812

MS **STATE PERSONNEL OFFICE**
2600 Cerrillos Rd.
PO Box 26127
Santa Fe, NM 87505-0127
http://www.state.nm.us/spo
Rex D. Robberson, State Personnel Dir., (505) 476-7805
David T. Larson, Pub. Info. Ofr., (505) 476-7808; fax: (505) 476-7606

Related State Agencies—*Continued*

NEW MEXICO COMMISSION ON THE STATUS OF WOMEN
2401–12th St., NW
Albuquerque, NM 87104
Rebecca J. Dakota, Dir., (505) 841-8920; fax: (505) 841-8926

Children, Youth, and Families Department/Child Care Bureau—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. (Bernalillo, Cibola, McKinley, Sandoval, San Juan, Socorro, Torrance, and Valencia Counties)
1011 Lamberton Pl., NE, Albuquerque, NM 87107
Alan Parrish, Supv., (505) 841-7785; fax: (505) 841-7866
300 San Mateo, NE, Suite 500, Albuquerque, NM 87108
(Vacant), Mgr., (505) 841-6491; fax: (505) 841-6420
CIBOLA PO Box 817, Grants, NM 87020
MCKINLEY 2907 East Aztec, Gallup, NM 87301

II. (Colfax, Harding, Los Alamos, Mora, Rio Arriba, San Miguel, Santa Fe, Taos, and Union Counties)
PO Box 22414, Santa Fe, NM 87502
Lawrence Herrera, Mgr. IV, (505) 827-4264; fax: (505) 827-4250
COLFAX/HARDING/MORA/SAN MIGUEL/UNION 3113 Hot Springs Blvd., Las Vegas, NM 87701
RIO ARRIBA 707 La Joya St., Española, NM 87532
TAOS 812 Gufford St., Taos, NM 87571

III. (Alamogordo, Catron, Dona Ana, Grant, Hidalgo, La Luz, Luna, Mescalero, Otero, and Sierra Counties)
760 Motel Blvd., Suite C, Las Cruces, NM 88005
(Vacant), Mgr. IV, (505) 524-6044; fax: (505) 524-6415
ALAMOGORDO/LA LUZ/MESCALERO 1200 North Whitesands, Suite 113, Alamogordo, NM 88310
GRANT/HIDALGO/LUNA PO Drawer 679, Silver City, NM 88061
SIERRA 506 Sims, Truth or Consequences, NM 88310

IV. (Chavez, Curry, De Baca, Eddy, Guadalupe, Hobbs, Lea, Lincoln, Quay, and Roosevelt Counties)
1121 South Main St., Roswell, NM 88201-0267
Les Sziede, Mgr. IV, (505) 623-6138; fax: (505) 623-6138
CURRY/QUAY 1600 Sutter Pl., Clovis, NM 88102-1829
EDDY 1105 West Mermod, Carlsbad, NM 88220
LEA/HOBBS 2120 North Alta, Hobbs, NM 88240
ROOSEVELT 1412 South Ave. O, Portales, NM 88130

Children, Youth, and Families Department/Protective Services Division—County Offices

CA/N, CW, SA, SF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

BERNALILLO: *East Investigations* Loretta Sandoval, County Office Mgr., 300 San Mateo, NE, Suite 320, Albuquerque, NM 87108—(505) 841-2900; fax: (505) 841-2919
East Treatment Susan Seymour, County Office Mgr., 300 San Mateo, NE, Suite 320, Albuquerque, NM 87108—(505) 841-2900; fax: (505) 841-2919
West Investigations Nora Buchanan, County Office Mgr., 1011 Lamberton Pl., NE, Albuquerque, NM 87107—(505) 841-7800; fax: (505) 841-7866
West Treatment John Kalejta, County Office Mgr., 1011 Lamberton Pl., NE, Albuquerque, NM 87107—(505) 841-7800; fax: (505) 841-7866
Adult Services Barbara Roe, Asst. District Operation Mgr., 707 Broadway, NE, Albuquerque, NM 87102—(505) 841-9500; fax: (505) 841-9520
CATRON Northern Catron served by Socorro County Office; Southern Catron served by Grant County Office
CHAVES Kelly Robbins, County Office Mgr., 1101 South Main St., Roswell, NM 88201—(505) 624-6071; fax: (505) 624-6190
CIBOLA Georgia Sanchez, County Office Mgr., PO Box 817, Grants, NM 87020—(505) 285-6673; fax: (505) 287-7603
COLFAX Jean Clark, County Office Mgr., 1900 Hospital Dr., Raton, NM 87740—(505) 445-2358; fax: (505) 445-2410
CURRY Michael Holt, County Office Mgr., PO Drawer 1829, Clovis, NM 88102-1829—(505) 763-0039; fax: (505) 763-0041
DE BACA Served by Quay County Office
DONA ANA Karen Zarate, County Office Mgr., 760 Motel Blvd., Suite A, Las Cruces, NM 88005—(505) 542-6400; fax: (505) 524-6415
Dona Ana/Anthony Suboffice Karen Zarate, County Office Mgr., PO Box 1576, Anthony, NM 88201—(505) 882-7900
EDDY Linda Abernathy, County Office Mgr., 1105 West Mermod St., Carlsbad, NM 88220—(505) 887-3576; fax: (505) 887-6437
Eddy/Artesia Suboffice Linda Abernathy, County Office Mgr., PO Box 767, Artesia, NM 88210—(505) 748-1221; fax: (505) 748-3789
GRANT Evangeline Zamora, County Office Mgr., PO Box 1467, Silver City, NM 88061—(505) 538-2945; fax: (505) 538-5495
GUADALUPE Deborah Martinez, County Office Mgr., PO Box 369, Santa Rosa, NM 88435—(505) 472-3450
HARDING Served by Quay County Office
HIDALGO Evangeline Zamora, County Office Mgr., PO Box 220, Lordsburg, NM 88045—(505) 542-8229
LEA Nick Dagones, County Office Mgr., 2120 North Alto St., Hobbs, NM 88240—(505) 397-3450; fax: (505) 397-3472
Lea/Lovington Suboffice 1621 South Main, Lovington, NM 88260—(505) 396-2777; fax: (505) 396-5740
LINCOLN Eugene Silva, County Office Mgr., PO Box 2413, Ruidoso, NM 88345—(505) 257-9217; fax: (505) 257-6987
LOS ALAMOS Roberto Samora, County Office Mgr., 139 Longview, White Rock, NM 87544—(505) 672-9809; fax: (505) 672-9854

Children, Youth, and Families Department/Protective Services Division County Offices—*Continued*

Luna Evangeline Zamora, County Office Mgr., PO Box 919, Deming, NM 88031-0911—(505) 546-6557; fax: (505) 546-7114

McKinley Judy Carillo, County Office Mgr., 2900 East Highway 66, Gallup, NM 87301—(505) 863-9556; fax: (505) 722-6976

Mora Served by San Miguel County Office

Otero Eugene Silva, County Office Mgr., 411-10th St., Alamogordo, NM 88310—(505) 434-5950; fax: (505) 437-3084

Quay Patty Saylor, County Office Mgr., PO Box 1145, Tucumcari, NM 88401—(505) 461-0110; fax: (505) 461-4173

Rio Arriba Roberto Samora, County Office Mgr., 707 La Joya St., Española, NM 87532—(505) 753-7191; fax: (505) 753-0433

Roosevelt Barbara Palentone, County Office Mgr., 1412 South Ave. O, Portales, NM 88130—(505) 356-6688; fax: (505) 356-2601

Sandoval Julie Bodenner, County Office Mgr., PO Box 15428, Rio Rancho, NM 87174—(505) 892-3663; fax: (505) 896-0493

Sandoval/Bernalillo Suboffice PO Box 820, Bernalillo, NM 87004—(505) 867-2373; fax: (505) 867-9492

San Juan Tom Kerley, County Office Mgr., 101 West Animas St., Farmington, NM 87401—(505) 327-5316; fax: (505) 599-9680

San Miguel Deborah Martinez, County Office Mgr., PO Box 820, Las Vegas, NM 87701—(505) 425-9335; fax: (505) 425-5049

Santa Fe Linda Garcia, County Office Mgr., 2001 Vivigen Way, Santa Fe, NM 87505—(505) 827-7450; fax: (505) 827-7440

Sierra John Thomas, County Office Mgr., PO Box 472, Truth or Consequences, NM 87901—(505) 894-3414; fax: (505) 894-1044

Socorro John Thomas, County Office Mgr., 100 Sixth St., SE, Socorro, NM 87801—(505) 835-2716; fax: (505) 835-2257

Taos Stephen Archuleta, County Office Mgr., PO Box XX, Taos, NM 87571—(505) 758-8871; fax: (505) 751-0719

Torrance Pat Gonzales, County Office Mgr., PO Box 348, Estancia, NM 87016—(505) 384-2745; fax: (505) 384-2891

Union Jean Clark, County Office Mgr., PO Box 276, Clayton, NM 88415—(505) 374-9862; fax: (505) 374-2449

Valencia Pam McKenzie, County Office Mgr., PO Box 220, Los Lunas, NM 87031—(505) 865-4634; fax: (505) 866-0637

Children, Youth, and Families Department/Juvenile Justice Division—County Offices

YA, Y-PAR, Y-PRO

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Bernalillo Judith Nottrott, Act. Chf., Juvenile Justice Center, 5100 Second St., NW, Albuquerque, NM 87107—(505) 841-7302; fax: (505) 841-7652

Catron/Socorro Will Torrez, Probation Office Supv., Courthouse, 200 Church St., Socorro, NM 87801—(505) 835-2121; fax: (505) 835-3781

Chaves Melany Barker, Probation Office Supv., PO Box 2487, Roswell, NM 88201—(505) 623-2920; fax: (505) 624-6190

——— Kelly Robbins, Juvenile Probation/Parole Office Supv., 1101 South Main, Roswell, NM 88201—(505) 624-6071; fax: (505) 624-6190

Cibola Orlando Gallegos, Probation Office Supv., 515 West High St., Grants, NM 87020—(505) 287-3148/9436; fax: (505) 287-4071

Colfax/Union Larry Pompeo, Probation Office Supv., PO Box 1143, Raton, NM 87740—(505) 445-2379; fax: (505) 445-3249

Curry (Vacant), Chf., Courthouse, Clovis, NM 88101—(505) 762-3831; fax: (505) 762-5970

Dona Ana Ysmael Gomez, Chf., 251 West Amador, Rm. 207, Las Cruces, NM 88001—(505) 524-6008/6009/6360; fax: (505) 524-6013

Eddy Evelyn Blanchard, Juvenile Probation/Parole Ofr. II, PO Box 2206, Carlsbad, NM 88221—(505) 885-9293; fax: (505) 887-6804

Grant Gary Stailey, Chf., PO Box 1444, Silver City, NM 88062—(505) 538-2061; fax: (505) 538-5742

Guadalupe/De Baca Andy Madrid, Juvenile Probation/Parole Ofr. II, Courthouse, Santa Rosa, NM 88435—(505) 472-5392

Hidalgo Rebecca Estrada, Juvenile Probation/Parole Ofr., Courthouse, Lordsburg, NM 88045—(505) 542-9896; fax: (505) 542-3414

Lea Archie Evans, Probation Office Supv., 100 North Main St., Box 9C, Lovington, NM 88260—(505) 396-2742; fax: (505) 396-2575

——— Shirley Harvey, Juvenile Probation/Parole Ofr. II, 1923 North Dal Paso, Suite C, Hobbs, NM 88240—(505) 397-2478; fax: (505) 397-2479

Lincoln Jane Parnell, Juvenile Probation/Parole Ofr. II, PO Box 605, Ruidoso Downs, NM 88346—(505) 257-6491; fax: (505) 257-6492

Los Alamos William Brown, Juvenile Probation/Parole Ofr. II, Fuller Lodge, Rm. 216, Los Alamos, NM 87544—(505) 662-5180; fax: (505) 662-5183

Luna Keith Dotson, Juvenile Probation/Parole Ofr. II, Courthouse, Rm. 15, Deming, NM 88030—(505) 546-3079; fax: (505) 546-4027

McKinley Michael Thompson, Chf., PO Box 100, Gallup, NM 87405—(505) 722-4386; fax: (505) 722-3167

Otero Ronald Whiteley, Chf., 1000 New York Ave., Rm. 201, Alamogordo, NM 88310-6939—(505) 437-0420; fax: (505) 434-0245

Quay/Harding Solema (Sally) Olga Herrera, Chf., PO Box 1685, Tucumcari, NM 88401—(505) 461-2321; fax: (505) 461-4821

Rio Arriba David Hecht, Probation Office Supv., PO Box 4063, Española, NM 87532—(505) 753-7323; fax: (505) 747-1443

Roosevelt Patricia Baumgartner, Juvenile Probation/Parole Ofr. II, Courthouse, Portales, NM 88130—(505) 359-0167

Sandoval Mary Utton, Chf., PO Box 1646, Bernallillo, NM 87004—(505) 867-3490; fax: (505) 367-6259

——— Becky Ballantine, Probation Office Supv., 1400 Barbara Loop, Rio Rancho, NM 87124—(505) 892-2084; fax: (505) 892-2085

Children, Youth, and Families Department/Juvenile Justice Division County Offices—*Continued*

San Juan Ron West, Probation Office Supv., 920 Municipal Dr., Suite 4, Farmington, NM 87401—(505) 325-1631/8660; fax: (505) 325-1695

San Miguel/Mora Ray Garley, Chf., PO Box 265, Las Vegas, NM 87701-0265—(505) 425-3543; fax: (505) 425-5383

Santa Fe Ted Lovato, Chf. Juvenile Probation/Parole Ofr., PO Box 1387, Santa Fe, NM 87504-1387—(505) 827-7310; fax: (505) 827-5031

Sierra Pete Padilla, Chf., 100 Date St., Truth or Consequences, NM 87901—(505) 894-2107; fax: (505) 894-0566

Taos Reynaldo Garcia, Chf., PO Box 1287, Taos, NM 87571—(505) 758-3722/9198; fax: (505) 758-5801

Torrance Esther Losa, Juvenile Probation/Parole Ofr. II, PO Box 413, Estancia, NM 87016—(505) 384-2780; fax: (505) 384-2791

Valencia Orlando Sais, Probation Office Supv., PO Box 1800, Los Lunas, NM 87031—(505) 865-3361; fax: (505) 865-3286

Children, Youth, and Families Department—Juvenile Justice Facilities

Administration Office Keith Beckwith, Supt., 300 San Mateo Blvd., NE, Suite 410, Albuquerque, NM 87108—(505) 841-2946; fax: (505) 841-2949

Alamogordo Juvenile Community Residential Facility (La Placita) Genovevo Carrillo, Prgm. Dir., 3102 North Florida, Alamogordo, NM 88311-0534—(505) 434-0515; fax: (505) 434-2507

Albuquerque Boys' Reintegration Center Ted Peperas, Prgm. Dir., PO Box 6406, Station B, Albuquerque, NM 87197-6406—(505) 841-2407

Albuquerque Girls' Juvenile Community Residential Facility (Esperanza Para Mañana) Judith Hebrlee, Prgm. Dir., 524 Montano, NW, Albuquerque, NM 87197-6187—(505) 841-8809

Carlsbad Reintegration Center Alfredo Castillo, Prgm. Dir., 5000 West Church St., Carlsbad, NM 88220—(505) 885-8781/8096

Eagle Nest Reintegration Center Ed Abreu, Prgm. Dir., PO Box 317, Eagle Nest, NM 87718—(505) 377-6911; fax: (505) 377-3406

Farmington Juvenile Community Residential Facility (Casa Amigos) Ernie Rider, Prgm. Dir., 1615 Ojo Court, Farmington, NM 87499—(505) 327-7431

New Mexico Boys' School Jeanette Kinker-Vigil, Supt., PO Box 38, Springer, NM 87747—(505) 483-2475; fax: (505) 483-5030

Portales Reintegration Center Ellen Allbritton, Prgm. Dir., 1400 Ave. D, Suite B, Portales, NM 88130—(505) 359-1203

Youth Diagnostic and Development Center/New Mexico Girls' School Doug Mitchell, Supt., 4000 Edith Blvd., NE, Albuquerque, NM 87107—(505) 841-2400; fax: (505) 841-2428

Human Services Department/Income Support Division—County Offices

FS, GA, MAP, SSI/S, TANF
Hours of service: Mon.-Fri. 8:00 AM to 5:00 PM

Artesia Lila Doyle, Dir., 509 West Mahone, Artesia, NM 88210—(505) 748-3361; fax: (505) 748-6123

Bernalillo: *Northeast* Robert Louder, Dir., 1011 Lamberton, NE, Albuquerque, NM 87125—(505) 841-7700; fax: (505) 841-7917

Northwest Gary Larsh, Dir., 1011 Lamberton, NE, Albuquerque, NM 87125—(505) 841-7700; fax: (505) 841-7757

Southeast Jerri Miller, Dir., 1401 Williams, SE, Albuquerque, NM 87103—(505) 841-2600; fax: (505) 841-2105

Southwest Sylvia Garcia, Dir., 1401 Old Coors Rd., SW, Albuquerque, NM 87195—(505) 841-2300; fax: (505) 841-2381

Catron Served by Socorro County Office

Chaves Lila Doyle, Dir., 1701 South Sunset St., Roswell, NM 88201—(505) 625-3000; fax: (505) 625-3099

Cibola Theodora Mayes, Dir., 201 West Santa Fe, Grants, NM 87020—(505) 287-8836; fax: (505) 285-6278

Colfax Nelma Martin, Dir., 1900 Hospital Dr., Raton, NM 87740—(505) 445-2308; fax: (505) 445-2218

Curry Carolyn Taber, Dir., 1621 Sutter Pl., Clovis, NM 88101—(505) 762-4751; fax: (505) 763-0493

De Baca Served by Guadalupe County Office

Dona Ana Sandra Corriveau, Dir., 750 North Motel, Bldg. A, Las Cruces, NM 88005—(505) 524-6500; fax: (505) 524-6509

South Richard Audette, Dir., 826 North Main, Anthony, NM 88021—(505) 882-5781; fax: (505) 882-4728

Eddy Patsy Barnett, Dir., 2324 West Pierce St., Carlsbad, NM 88220—(505) 885-8815; fax: (505) 887-0550

Grant Ursula Hill, Dir., 1422 Highway 180, East, Silver City, NM 88061—(505) 538-2948; fax: (505) 538-0241

Guadalupe Diana Fickes-Chavez, Dir., 200 Lake Dr., Santa Rosa, NM 88435—(505) 472-3450; fax: (505) 472-3425

Harding Served by San Miguel County Office

Hidalgo Served by Grant County Office

Lea Samuel Jasso, Dir., 2120 North Alto, Suite D, Hobbs, NM 88240—(505) 397-3400; fax: (505) 393-2529

Lincoln David Devitt, Dir., 101 Fifth St., Ruidoso, NM 88345—(505) 257-6165; fax: (505) 257-6961

Los Alamos Served by Rio Arriba County Office

Luna Susie Perez, Dir., 116 East Poplar, Deming, NM 88031—(505) 546-0467; fax: (505) 546-9326

McKinley Janice Bradley, Dir., 2907 East Aztec Ave., Gallup, NM 87301—(505) 863-9545; fax: (505) 722-0991

Mora Served by San Miguel County Office

Otero David Devitt, Dir., 108 Cottonwood, Alamogordo, NM 88310—(505) 437-9260; fax: (505) 437-3098

Quay Jerry Bockman, Dir., 612 East Main, Tucumcari, NM 88401—(505) 461-4627; fax: (505) 461-2983

Rio Arriba Evelyn Garduno, Dir., Welfare Bldg., Highway 84, Española, NM 87532—(505) 753-2271; fax: (505) 753-5826

Roosevelt Leroy Cordova, Dir., 1028 Community Way, Portales, NM 88130—(505) 356-4473; fax: (505) 359-2142

Sandoval Gary Bogan, Dir., 830 Camino del Pueblo, Bernalillo, NM 87004—(505) 867-3357; fax: (505) 867-9492

San Juan Margaret Balling, Dir., 101 West Animas, Farmington, NM 87499—(505) 325-1831; fax: (505) 599-9658

Human Services Department/Income Support Division
County Offices—*Continued*

San Miguel Tonita Gurule-Giron, Dir., 3112 Hot Springs, Las Vegas, NM 87701—(505) 425-6741; fax: (505) 425-0256

Santa Fe Bruce Clendenin, Dir., 2452 Cerrillos Rd., Santa Fe, NM 87505—(505) 827-1900; fax: (505) 827-1939

Sierra Yolanda Sepulveda, Dir., 102 Barton St., Truth or Consequences, NM 87901—(505) 894-3011; fax: (505) 894-1021

Socorro Grace Romero-Sahr, Dir., 302 Park Ave., SW, Socorro, NM 87801—(505) 835-0342; fax: (505) 835-9478

Taos Cynthia Rockenfield, Dir., PO Box HH, Taos, NM 87571—(505) 758-8804; fax: (505) 758-1012

Torrance Albert Delgado, Dir., 507 Williams St., Estancia, NM 87016—(505) 384-3151; fax: (505) 384-2528

Union Served by Colfax County Office

Valencia Albert Delgado, Dir., Fifth & Becker, Belen, NM 87002—(505) 864-5200; fax: (505) 864-5247

Key to Cities

over 25,000 population

City: County
Alamogordo: Otero
Albuquerque: Bernalillo
Carlsbad: Eddy
Clovis: Curry
Farmington: San Juan

City: County
Hobbs: Lea
Las Cruces: Dona Ana
Rio Rancho: Sandoval
Roswell: Chaves
Santa Fe: Santa Fe

New York

George E. Pataki (R) Gov., State Capitol, 138 Eagle St., Albany, NY 12202—(518) 474-7516

Washington Office: James Mazzarella, Dir., Office of Federal Affairs, 444 North Capitol St., Suite 301, Washington, DC 20001—(202) 434-7100; fax: (202) 434-7110

NEW YORK AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Family Assistance. Office of Temporary and Disability Assistance; Office of Children and Family Services

Department of Health

Related State Agencies. Office for the Aging; Department of Correctional Services; Department of Education; Department of Labor; Office of Mental Health; Office of Mental Retardation and Developmental Disabilities; Office of Alcoholism and Substance Abuse Services; Division of Parole; Division of Probation and Correctional Alternatives; Division of Veterans Affairs; Office of the State Comptroller; Civil Service Commission/Department of Civil Service; Department of State

Local Departments of Social Services. Counties and New York City

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Service and assistance programs in New York State are provided by the 58 local Departments of Social Services under the supervision of two autonomous units of the New York State Department of Family Assistance—the Office of Temporary and Disability Assistance and the Office of Children and Family Services. There is one local department for New York City and one for each of the 57 counties outside of New York City.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration and are completely state funded.

General assistance (GA), known as Safety Net and provided by the local departments, is state-local funded.

Assistance and Services

Assistance programs supervised by the Office of Temporary and Disability Assistance (OTDA) include Temporary Assistance for Needy Families (TANF) and GA, called Safety Net; Food Stamps (FS) and the state food assistance program; SSI; and the Low-Income Home Energy Assistance Program (LIHEAP).

The Division of Child Support Enforcement within OTDA is responsible for Child Support Enforcement (CSE). The Bureau of Refugee and Immigration Assistance is also within OTDA.

Services under the supervision of the Office of Children and Family Services are child welfare (CA/N, CW), adult protective services (APS), family services (SF), domestic violence, and rehabilitation services. They include day care for children; adoption; the Interstate Compact on the Placement of Children (ICPC); foster care, including foster care/adoption assistance (FC/AA); child protective services (CPS); family preservation and support services (FP/FS); and services to handicapped persons. The office also operates juvenile justice facilities (YA) and all former Division for Youth Programs, including the Interstate Compact on Juveniles (ICJ), home-based programs, foster care, and aftercare services. The office operates a 24-hour, seven-day-a-week reporting system for cases of suspected child abuse or neglect.

The Commission for the Blind and Visually Handicapped is responsible for services for the blind (BS), vocational rehabilitation for the blind (VRB), and programs for the prevention of blindness. Adult services (SA) and services for senior citizens are under the supervision of the Office of Housing and Adult Services.

The Department of Health is responsible for Medicaid (MAP), including managed care programs for the medically indigent and health and long-term care services and the Children's Health Insurance Program (CHIP).

Related state agencies are responsible for correctional programs (CP), including parole (PAR) and probation (PRO); youth parole and probation (Y-PAR, Y-PRO); the Interstate Compact for Supervision of Parolees and Probationers (ICSPP); services to the aged (OA); the Maternal and Child Health Block Grant (MCHBG); mental retardation (MR) services; the Interstate Compact on Mental Health (ICMH); the Preventive Health Services Block Grant (PHSBG); the Community Health Centers (CHC) Program; the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); unemployment compensation (UC); employment services (ES); labor and employment programs; veterans services (VET); the merit system (MS); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); and the Community Services Block Grant (CSBG).

Where to Write

The Office of Temporary and Disability Assistance will act as a forwarding center. Correspondence should be addressed to:

Executive Communications Unit
Office of Temporary and Disability Assistance
Department of Family Assistance
40 North Pearl St.
Albany, NY 12243

Client Inquiries

Client inquiries should be addressed to:

Executive Communications Unit
Office of Temporary and Disability Assistance
Department of Family Assistance
40 North Pearl St.
Albany, NY 12243

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements;** requests for **verification of legal residence for purposes of public assistance;** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in New York who are receiving assistance from other states,** and **the Americans with Disabilities Act** should be sent to:

Executive Communications Unit
Office of Temporary and Disability Assistance
Department of Family Assistance
40 North Pearl St.
Albany, NY 12243

Request for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Robert Sharkey, Team Leader
Division of Temporary Assistance
Office of Temporary and Disability Assistance
Department of Family Assistance
40 North Pearl St.
Albany, NY 12243

Checks for assistance from other states for recipients living in New York should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries regarding **child protective services** should be addressed to:

Brian Barr, Associate Commissioner
Special Services
Division of Development and Prevention Services
Office of Children and Family Services
Department of Family Assistance
40 North Pearl St., 11th Fl.
Albany, NY 12243

Inquiries regarding **child abuse and neglect cases** should be addressed to:

Bureau of Child Protective Services
Special Services
Division of Development and Prevention Services
Office of Children and Family Services
Department of Family Assistance
40 North Pearl St., 11th Fl.
Albany, NY 12243

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Robert L. Doar, Director
Division of Child Support Enforcement
Office of Temporary and Disability Assistance
Department of Family Assistance
1 Commerce Plaza
Albany, NY 12260

Inquiries concerning **adoptions within New York and the licensing of child-care facilities** and correspondence related to the **Interstate Compact on the Placement of Children** should be addressed to:

Division of Development and Prevention Services
Office of Children and Family Services
Department of Family Assistance
52 Washington St.
Rennselaer, NY 12144

Inquiries regarding **eligibility determinatiions for subsidized child-car programs** should be sent to:

Don Smith, Acting Deputy Commissioner
Division of Development and Prevention Services
Office of Children and Family Services
Department of Family Assistance
52 Washington St.
Rennselaer, NY 12144

Information on requests for **custody studies in divorce cases** should be sent to the Family Court of the appropriate county.

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Office of Mental Retardation and Developmental
Disabilities
44 Holland Ave.
Albany, NY 12229

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Tom Green, Director
Community Services
Special Services
Office of Children and Family Services
Department of Family Assistance
40 North Pearl St.
Albany, NY 12243

For client inquiries, the **state ombudsman for long-term care** is:

Faith Fish, New York State Long-Term Care
Ombudsman
Office for the Aging
2 Empire State Plaza
Albany, NY 12223-1251

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Robert Stackrow, Director
Bureau of Project Management
Department of Health
433 River St., Suite 303
Troy, NY 12180-2299
tel: (518) 402-0911; fax: (518) 402-0975

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent to:

Ann Kohler, Director
Office of Medicaid Management
Department of Health
Corning Tower Bldg., Rm. 1466
Empire State Plaza
Albany, NY 12237

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Robert Stackrow, Director
Bureau of Project Management
Department of Health
433 River St., Suite 303
Troy, NY 12180-2299
tel: (518) 402-0911; fax: (518) 402-0975

Correspondence related to the **Interstate Compact on Mental Health** should be addressed to:

Interstate Compact Liaison
Office of Mental Health
44 Holland Ave.
Albany, NY 12229

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Office of Mental Health
44 Holland Ave.
Albany, NY 12229

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional facilities** should be addressed to:

Department of Correctional Services
State Campus, Bldg. 2
Albany, NY 12226

Inquiries regarding **adult and juvenile parole and parole matters under the Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Division of Parole
97 Central Ave.
Albany, NY 12206

Inquiries regarding **adult and juvenile probation and probation matters under the Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Interstate Compact
Division of Probation and Correctional Alternatives
4 Tower Place, 3rd Fl.
Albany, NY 12203-3764

Requests for **residence and other social information about inmates of juvenile correctional institutions** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Louis Mann, Deputy Commissioner
Division of Rehabilitative Services
Office of Children and Family Services
Department of Family Assistance
52 Washington St.
Rensselaer, NY 12144

The cutoff age for juveniles is 21 years.

Vital Statistics

Birth, death, and marriage records—except for New York City—(since 1880) are maintained by the Department of Health. There are no fees for state government agencies. Federal agencies must pay the standard fee, which is $15 a copy. Marriage records cost $5 each. Address inquiries to:

Bureau of Vital Records
Empire State Plaza
Albany, NY 12237-0023
tel: (518) 474-3077

Birth (since 1910) **and death records** (since 1949) **for New York City** (since 1866 for Manhattan, Brooklyn, and the Bronx; since 1898 for Queens and Richmond) are maintained by the New York City Department of Health. Copies of records cost $15. Address inquiries to:

Division of Vital Records
New York City Department of Health
125 Worth St.
New York, NY 10013
tel: (212) 788-4520

For certified copies of **births** (prior to 1910) and **deaths** (prior to 1949), send a stamped, self-addressed envelope with a check or money order for $10 to:

Municipal Archives
31 Chamber St.
New York, NY 10007

Marriage records for New York City (since 1908 for Manhattan, Brooklyn, Queens, and Staten Island; since 1914 for the Bronx) are maintained by the city clerk in the borough in which the marriage was performed. The fee is $10. Address inquiries to the city clerk in the appropriate borough or call (212) 669-8090:

Manhattan: 1 Center St., Rm. 252, New York, NY 10007
Brooklyn: Municipal Bldg., Court St., Rm. 205, Brooklyn, NY 11201
Bronx: 1780 Grand Concourse, Rm. 201, Bronx, NY 10457
Queens: 120-55 Queens Blvd., Rm. X001, Kew Gardens, NY 11424
Staten Island: Staten Island Borough Hall, Rm. 311, Staten Island, NY 10301

Divorce records are maintained by the county clerks. A central registry of dissolution of marriage certificates was started by the Department of Health in June 1963. Divorce records are $15 a page. Agencies can obtain divorce records only if the request is accompanied by a release from one of the parties.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Department of Civil Service
W. Averell Harriman State Office Bldg. Campus, #1
Albany, NY 12239

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Suzanne Z. Sennett, Director, Bureau of Early Childhood Services, Office of Children and Family Services, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 474-9454; fax: (518) 474-9617

Children's Health Insurance Program. Suzanne Moore, PhD, Director, Bureau of Health Economics, Department of Health, Corning Tower Bldg., Empire State Plaza, Albany, NY 12237—(518) 473-0566; fax: (518) 486-5796

Food Stamp Work/Employment and Training. Karen B. Papandrea, Director, Welfare-to-Work Division, Department of Labor, Harriman State Office Bldg., Campus Bldg. 12, Rm. 288, Albany, NY 12240—(518) 485-6289; fax: (518) 485-6325

Fraud and Abuse Investigation. Rich Nawrot, Director, Program Integrity, Bureau of Audit and Quality Control, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 402-0125

Illegitimacy Rate Reduction Bonus. David Dlugolecki, Associate Social Services Management Specialist, Office of Policy and Program Evaluation, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 486-6340; fax: (518) 474-7870; e-mail: 89d835@dfa.state.ny.us

Immigration Issues. Catherine Ryan, Director, Bureau of Refugee and Immigration Assistance, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 402-3096

Information Systems. Larrey Nickles, Director, Application Services Center, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 486-7126

Legal Matters. John E. Robitzek, Deputy Commissioner and General Counsel, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 474-9502; Gail Gordon, Deputy Commissioner and General Counsel, Office of Children and Family Services, Department of Family Assistance, 52 Washington St., Rensselaer, NY 12144—(518) 473-8418

Public Information. John Madden, Director, Office of Public Information and External Affairs, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 486-7545; fax: (518) 486-6935; Sandra Brown, Director, Public Information; and Terrance McGrath, Press Secretary, Office of Children and Family Services, Department of Family Assistance, 52 Washington St., Rensselaer, NY 12144—(518) 473-7793; fax: (518) 486-7750

Research and Statistics. Lawrence McArthur, Director, Bureau of Data Management and Analysis, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 474-1192

Staff Development. Mary Meister, Director, Bureau of Human Resources, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 473-3912

Substance Abuse. Dale Peterson, Region V Team Leader, Division of Temporary Assistance, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 473-1469; fax: (518) 474-9347

Teen Pregnancy. Janice Bibb-Jones, Director, Bureau of Program Development, Office of Children and Family Services, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 474-9461; fax: (518) 474-9617

Welfare to Work. *Welfare-to-Work Grants Program.* Joseph Capobianco, Bureau Chief, Welfare-to-Work Division, Department of Labor, Harriman State Office Bldg., Campus Bldg. 12, Rm. 288, Albany, NY 12240—(518) 485-6290; fax: (518) 485-6325; *TANF welfare-to-work programs.* Karen B. Papandrea, Director, Welfare-to-Work Division, Department of Labor, Harriman State Office Bldg., Campus Bldg. 12, Rm. 288, Albany, NY 12240—(518) 485-6289; fax: (518) 485-6325; *job placement/job readiness programs.* Russell Oliver, Bureau Chief, Welfare-to-Work Division, Department of Labor, Harriman State Office Bldg., Campus Bldg. 12, Rm. 288, Albany, NY 12240—(518) 485-6288; fax: (518) 485-6325

New York State Department of Family Assistance

OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
40 North Pearl St.
Albany, NY 12243
http://www.dfa.state.ny.us

ADA Brian J. Wing, Comm., (518) 474-4152; fax: (518) 474-7870
Daniel D. Hogan, Exec. Dep. Comm., (518) 486-7545
George Reischuck, Exec. Asst. to the Comm., (518) 474-7420

Office of Budget Management
Phil Maher, Asst. Comm., (518) 474-0135
Lawrence McArthur, Dir., Data Mgmt., (518) 474-1192

Office of Internal Audit
Thomas LaJeunesse, Dir., (518) 432-8224

Office of Legal Affairs
John E. Robitzek, Dep. Comm. and Gen. Cnsl., (518) 474-9502

Office of Public Information and External Affairs
John Madden, Dir., (518) 486-7545; fax: (518) 486-6935
Terrance McGrath, Press Secy., (518) 474-9516; fax: (518) 486-6935

Office of External and Intergovernmental Affairs
Darlene Reischuck, Dir., (518) 474-7420
Scott Cade, Fed. Liaison

CSE Division of Child Support Enforcement
1 Commerce Plaza
Albany, NY 12260
Robert L. Doar, Dir., (518) 474-1078

Division of Program Support and Quality Improvement
David P. Avenius, Dep. Comm., (518) 474-9470
Jim White, Dir., Bureau of Audit and Quality Control, (518) 473-6035
Thaddeus Ziemba, Dir., Bureau of Financial Srvs., (518) 474-0145
Leonard Belanger, Contracts, (518) 474-9358

Application Services Center
Larrey Nickles, Dir., (518) 486-7126
EBT Dan Berry, EBT Project Coord., (518) 474-0302

BS VRB Services to Special Populations
Catherine Ryan, Dir., Bureau of Refugee and Immigration Assistance, (518) 402-3096

Division of Temporary Assistance
Patricia Stevens, Dep. Comm., (518) 474-9222; fax: (518) 474-5281
GA TANF Robert Sharkey, Team Leader, TANF and General Assistance, (518) 486-7653
FS Jack Ryan, Food Stamp Prgms., (518) 474-9300
LIHEAP Stephen Ptak, Home Energy Assistance Prgm., (518) 473-0332

Office of Disability Determinations
James Coseo, Assoc. Comm., (518) 473-0070

OFFICE OF CHILDREN AND FAMILY SERVICES
52 Washington St.
Rensselaer, NY 12144
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Andrew Johnson, Exec. Asst., (518) 473-8433
Edward J. Bartley, Exec. Dep. Comm., (518) 473-8452
Denise Lombardi, Special Asst., (518) 474-7768
Kenneth Peterson, Asst. Comm., Exec. Support, (518) 473-8453

Office of Intergovernmental and External Relations
Sally Herrick, Asst. Comm., (518) 473-8455

Office of Strategic Planning and Policy Development
William Baccaglini, Dir., (518) 473-1776

Public Information Office
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Terrance McGrath, Press Secy., (518) 473-7793; fax: (518) 486-7550

Bureau of Internal Audit
Kevin Robinson, Dir., (518) 473-4448

Special Investigations Unit
Kevin Mahar, Supv., (518) 474-9478

EEO Office of Equal Opportunity and Diversity Development
Mikki Ward-Harper, Dir., (518) 473-3715

Division of Legal Affairs
Gail Gordon, Dep. Comm. and Gen. Cnsl., (518) 473-8418
John Ouimet, Dep. Cnsl., (518) 473-8418

Division of Administration
Mel Rosenblatt, Dep. Comm., (518) 473-8433

Financial Management
Joseph Tenzyk, Act. Assoc. Comm., (518) 474-8245

Management and Support
Joseph Tenzyk, Assoc. Comm., (518) 474-8245

Human Resources
Reginald Knox, Assoc. Comm., (518) 474-0209

FC/AA FP/FS ICPC Division of Development and Prevention Services
Donald Smith, Dep. Comm., (518) 402-3108; fax: (518) 474-9524

Department of Family Assistance—*Continued*

CA/N CPS Special Services
Brian Barr, Assoc. Comm., (518) 474-9431; fax: (518) 474-1842
Tom Green, Dir., Community Srvs., (518) 432-2980; fax: (518) 432-2410

BS Blind and Visually Handicapped
Thomas Robertson, Assoc. Comm., (518) 473-1801

Field Operations
Christine Heywood, Assoc. Comm., (518) 474-9465
Suzanne Sennett, Dir., Bureau of Early Childhood Srvs., (518) 474-9454

Program Support
Richard Nells, Assoc. Comm., (518) 402-3181

ICF YA Division of Rehabilitative Services
Louis F. Mann, Dep. Comm., (518) 473-1786

Facility Operations
Brenda Flanagan, Assoc. Comm., (518) 486-6766

Program Support and Community Services
Cheryl Dennin, Assoc. Comm., (518) 473-4411

New York State Department of Health

CHC CHIP Corning Tower Bldg.
MCHBG Empire State Plaza
PHSBG Albany, NY 12237
tel: (518) 474-5422/7354
Barbara A. DeBuono, MD, Comm., (518) 474-2011

MAP Office of Medicaid Management
Ann Kohler, Dir., (518) 486-4803; fax: (518) 486-6852

Office of Health Systems Management
(Vacant), Dir., (518) 474-7028

Division of Health Care Standards and Surveillance
(Vacant), Dep. Dir.
Wayne Osten, Asst. Dir., (518) 402-1045
Robert McConnell, Asst. Dir., (518) 402-1040

Division of Health Care Financing
(Vacant), Dep. Dir., (518) 474-6350
Mark Van Guysling, Asst. Dir., (518) 474-6350

Center for Community Health
Kenneth Spitalny, MD, Dir., (518) 474-5073

WIC Division of Nutrition
Patricia Hess, Dir., (518) 458-6439

Bureau of Child and Adolescent Health
Christopher Kus, MD, Dir., (518) 474-2084

Bureau of Dental Health
Elmer Green, DDS, Dir., (518) 474-1961

Bureau of Women's Health
Barbara Metague, Dir., (518) 474-3368

Related State Agencies

OA **OFFICE FOR THE AGING**
2 Empire State Plaza
Albany, NY 12223-1251
tel: (518) 474-4425; fax: (518) 474-0608
(800) 342-9871 (toll-free, senior citizen hotline)
http://aging.state.ny.us/nysofa
Walter G. Hoefer, Dir.

CP **DEPARTMENT OF CORRECTIONAL SERVICES**
State Campus, Bldg. 2
Albany, NY 12226
Glenn S. Goord, Comm., (518) 457-8126; fax: (518) 457-7070

DEPARTMENT OF EDUCATION
Education Bldg.
Albany, NY 12234
tel: (518) 474-3852
http://www.nysed.gov
Richard P. Mills, Comm., (518) 474-5844; fax: (518) 473-4909; e-mail: rmills@mail.nysed.gov

Office of Elementary, Middle, Secondary, and Continuing Education
James A. Kadamus, Dep. Comm., (518) 474-5915

Office of Higher and Continuing Education
Jeanine Grinage, Act. Dep. Comm., (518) 474-5851

VRB Vocational and Educational Services for Individuals with Disabilities
Lawrence Gloeckler, Dep. Comm., (518) 474-2714

ES **DEPARTMENT OF LABOR**
W. Averell Harriman State Office Bldg.
Campus Bldg. 12
Albany, NY 12240
http://www.labor.state.ny.us
J. McGowan, Comm., (518) 457-2741; fax: (518) 457-6908
James T. Dillon, Exec. Dep. Comm., (518) 457-2270

Welfare-to-Work Division
Karen B. Papandrea, Dir., (518) 485-6289; fax: (518) 485-6325

UC Unemployment Insurance Division
Thomas Malone, Dir., (518) 457-2878

Related State Agencies—*Continued*

EEO Division of Equal Opportunity Development
State Campus, Bldg. 12, Rm. 540
Albany, NY 12240
Andrew Adams, Dir., (518) 457-1984; fax: (518) 485-5489

ADAMHBG **OFFICE OF MENTAL HEALTH**
44 Holland Ave.
Albany, NY 12229
http://www.omh.state.ny.us
James L. Stone, MSW, Comm., (518) 474-4403; fax: (518) 474-2149
ICMH Donna Baker, Interstate Compact Liaison Central Office, (518) 474-0121
Bureau of Children and Families
Michael Zuber, Dir., (518) 473-6902

MR **OFFICE OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES**
44 Holland Ave.
Albany, NY 12229
Thomas A. Maul, Comm., (518) 473-1997; fax: (518) 473-1271
Deborah Rausch, Dir., Pub. Affairs, (518) 474-6601; fax: (518) 474-1335

ADAMHBG **OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES**
1450 Western Ave.
Albany, NY 12203-3526
http://www.oasas.state.ny.us
Jean Somers Miller, Comm., (518) 457-2061; fax: (518) 457-5474; e-mail: millerj@oasas.state.ny.us

ICSPP PAR Y-PAR **DIVISION OF PAROLE**
97 Central Ave.
Albany, NY 12206
Brion D. Travis, Chair, (518) 473-9548; fax: (518) 473-6037

ICJ ICSPP PRO Y-PRO **DIVISION OF PROBATION AND CORRECTIONAL ALTERNATIVES**
4 Tower Place, 3rd Fl.
Albany, NY 12203-3764
George Sanchez, State Dir., (518) 485-2395; fax: (518) 485-5140
Martin Cirincione, Exec. Dep. Dir., (518) 485-2395
Linda Valenti, Cnsl., (518) 485-2394; fax: (518) 485-5140

VET **DIVISION OF VETERANS AFFAIRS**
5 Empire State Plaza, Suite 2836
Albany, NY 12223-1551
John L. Behan, Dir., (518) 474-6114; fax: (518) 473-0379

OFFICE OF THE STATE COMPTROLLER
Alfred E. Smith State Office Bldg.
Albany, NY 12236
http://www.osc.state.ny.us
H. Carl McCall, Comp., (518) 474-4040; fax: (518) 473-3004

MS **CIVIL SERVICE COMMISSION/DEPARTMENT OF CIVIL SERVICE**
W. Averell Harriman State Office Bldg. Campus, #1
Albany, NY 12239
tel: (518) 457-2487
http://www.cs.state.ny.us
Civil Service Commission
George C. Sinnott, Pres., (518) 457-3701
Margaret Dadd, Comm., (518) 457-3504
Leo J. Kesselring, Comm., (518) 457-5444
Nicholas Vagianelis, Dir., Commission Operations, (518) 457-6205
Department of Civil Service
George C. Sinnott, Comm., (518) 457-3701
Daniel E. Wall, Exec. Dep. Comm., (518) 457-6212
Francis Keegan, Dep. Comm., (518) 485-7515
Susan M. Mayer, Dir., Pub. Info., (518) 457-9375; fax: (518) 457-6875; e-mail: smml@mail.cs.state.ny.us

CSBG **DEPARTMENT OF STATE**
41 State St.
Albany, NY 12231-0001
http://www.dos.state.ny.us
Alexander F. Treadwell, Secy. of State, (518) 474-4750; e-mail: info@dos.state.ny.us
Scott Trent, Dir., Pub. Info., (518) 474-4752; fax: (518) 474-4597
Evelyn M. Harris, CSBG Prgm. Mgr., (518) 474-5741

Local Departments of Social Services

CA/N, CSE, CW, ES, FC/AA, FS, GA, HHEAP, MAP, SA, SE, TANF
Hours of service: Mon.-Fri. 8:00 AM to 4:00 PM

Counties

Albany Ross A. Prinzo Jr., Comm., 112 State St., Albany, NY 12207-2829—(518) 447-7333; fax: (518) 447-7722
Allegany Joan D. Sinclair, Comm., County Office Bldg., Belmont, NY 14813-1077—(716) 268-9303; fax: (716) 268-9479
Bronx See below, New York City
Broome Robert Houser, Comm., 36–42 Main St., Binghamton, NY 13905-3199—(607) 778-2600; fax: (607) 778-3754
Cattaraugus Wendy Bourgeois, Comm., 1701 Lincoln Ave., Olean, NY 14760-1158—(716) 373-8070; fax: (716) 373-7110
Cayuga William Catto, Comm., 160 Genesee St., Auburn, NY 13021-3433—(315) 253-1451; fax: (315) 253-1557
Chautauqua Edwin J. Miner, Comm., H. R. Clothier Bldg., Mayville, NY 14757—(716) 753-4421; fax: (716) 753-4422

Local Departments of Social Services—*Continued*

Chemung Pauline M. Sanders, Comm., 425–447 Pennsylvania Ave., Elmira, NY 14904-1795—(607) 737-5309; fax: (607) 737-5547

Chenango Charles Root, Comm., PO Box 590, Norwich, NY 13815—(607) 337-1546; fax: (607) 334-8768

Clinton Jay T. LePage, Comm., 30 Durkee St., Plattsburgh, NY 12901-2911—(518) 565-3221; fax: (518) 561-8101

Columbia Mitchel Oxenhorn, Comm., 25 Railroad Ave., Hudson, NY 12534—(518) 828-9411, ext. 21; fax: (518) 828-5401

Cortland Jane E. Rogers, Comm., 60 Central Ave., Cortland, NY 13045-5590—(607) 753-5303; fax: (607) 753-5392

Delaware William R. Moon, Comm., 111 Main St., Delhi, NY 13753-1265—(607) 746-2325; fax: (607) 746-6310

Dutchess Robert B. Allers, Comm., 60 Market St., Poughkeepsie, NY 12601-3299—(914) 486-3004; fax: (914) 486-3090

Erie Deborah A. Merrifield, Comm., 95 Franklin St., Rm. 811, Buffalo, NY 14202-3959—(716) 858-7511; fax: (716) 858-7205

Essex John P. O'Neill, Comm., County Bldg. Complex, Court St., Elizabethtown, NY 12932—(518) 873-3302; fax: (518) 873-3499

Franklin Lesley Lyon, Comm., Courthouse, Malone, NY 12953—(518) 483-6767, ext. 873; fax: (518) 483-6785

Fulton Jeanne D. Johannes, Comm., PO Box 549, Johnstown, NY 12095—(518) 736-5640; fax: (518) 762-0080

Genesee Dane R. Sprague, Comm., County Bldg. 2, 3837 West Main Rd., Batavia, NY 14020-9407—(716) 343-2580, ext. 400; fax: (716) 343-5548

Greene Carol W. Wallace, Comm., 465 Main St., Catskill, NY 12414-1716—(518) 943-3200, ext. 12; fax: (518) 943-4730

Hamilton Clara Quintal, Comm., White Birch Lane, Indian Lake, NY 12842-0725—(518) 648-6131; fax: (518) 648-5257

Herkimer Ervin J. Fuller, Comm., Box 231, Herkimer, NY 13350—(315) 867-1222; fax: (315) 867-1238

Jefferson Stephen P. Lyman, Comm., 250 Arsenal St., Watertown, NY 13601—(315) 785-3101; fax: (315) 785-3109

Kings See below, New York City

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Livingston W. Michael Woodhouse, Comm., 3 Livingston County Campus, Mount Morris, NY 14510-1699—(716) 243-7300; fax: (716) 243-7364

Madison James L. Cary, Comm., North Court St., Wampsville, NY 13163—(315) 366-2345; fax: (315) 366-2553

Monroe Richard Schauseil, Dir., 111 Westfall Rd., Rochester, NY 14620-4686—(716) 274-6298; fax: (716) 274-6296

Montgomery Robert L. Reidy, Comm., County Office Bldg., Fonda, NY 12068-0609—(518) 853-8290; fax: (518) 853-8223

Nassau Irene Lapidez, Comm., 101 County Seat Dr., Mineola, NY 11501—(516) 571-4444; fax: (516) 571-5684

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Niagara Bonita L. Quaranta, Comm., 100 Davison Rd., Lockport, NY 14095-0506—(716) 439-7602; fax: (716) 439-7609

Oneida Theodore T. Mohr, Comm., 800 Park Ave., Utica, NY 13501-2981—(315) 798-5733; fax: (315) 798-5218

Onondaga David Sutkowy, Comm., Civic Center, 421 Montgomery St., Syracuse, NY 13202-2923—(315) 435-2985; fax: (315) 435-3590

Ontario Joyce Fiorentino, Act. Comm., 3010 County Complex Dr., Canandaigua, NY 14424—(716) 396-4015; fax: (716) 396-4528

Orange Margaret Kirchner, Comm., Quarry Rd., Box Z, Goshen, NY 10924-0678—(914) 294-4311; fax: (914) 294-2690

Orleans Carol Blake, Comm., 14016 Route 31 West, Albion, NY 14411-9365—(716) 589-7004, ext. 3228; fax: (716) 589-8105

Oswego Steven D. Rose, Comm., Spring St., Mexico, NY 13114—(315) 963-5435; fax: (315) 963-5477

Otsego Charles J. Christman, Comm., 197 Main St., Cooperstown, NY 13326-1196—(607) 547-4287; fax: (607) 547-6437

Putnam Michael Piazza, Comm., 110 Old Route 6 Center, Carmel, NY 10512-2110—(914) 225-7040, ext. 200; fax: (914) 225-8635

Queens See below, New York City

Rensselaer John R. Beaudoin, Comm., 133 Bloomingrove Dr., Troy, NY 12180-8403—(518) 283-2000, ext. 250; fax: (518) 283-7884

Richmond See below, New York City

Rockland Noah Weinberg, Comm., Bldg. L, Sanatorium Rd., Pomona, NY 10970—(914) 354-0200; fax: (914) 364-3265

Saint Lawrence Peter D. Phelan, Comm., 6 Judson St., Canton, NY 13617-1197—(315) 379-2101; fax: (315) 379-2278

Saratoga Robert S. Christopher, Comm., 152 West High St., Ballston Spa, NY 12020—(518) 884-4140; fax: (518) 884-4721

Schenectady Richard J. Staszak, Comm., 487 Nott St., Schenectady, NY 12308-1812—(518) 388-4400; fax: (518) 382-0310

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Schuyler William Weiss, Act. Comm., County Office Bldg., 105 Ninth St., Watkins Glen, NY 14891—(607) 535-8303; fax: (607) 535-8377

Seneca Charles Schillaci, Comm., 1 Di Pronio Dr., Waterloo, NY 13165-0690—(315) 539-5609, ext. 2204; fax: (315) 539-9479

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Suffolk John B. Wingate, PhD, Comm., 3085 Veterans Memorial Highway, Ronkonkoma, NY 11779—(516) 854-9930; fax: (516) 854-9996

Sullivan Judith Maier, Comm., Infirmary Rd., Liberty, NY 12754—(914) 292-0100, ext. 2201; fax: (914) 292-1320

Tioga Raymond P. Case, Comm., PO Box 240, Owego, NY 13827—(607) 687-8301; fax: (607) 687-6168

Tompkins Mary Pat Dolan, Comm., Biggs Center Bldg. A., 301 Harris B. Dates Dr., Ithaca, NY 14850—(607) 274-5252; fax: (607) 274-5068

Ulster Glenn Decker, Comm., 268 R Clinton Ave., Kingston, NY 12401—(914) 334-7400, ext. 219; fax: (914) 334-0705

Warren Robert Phelps, Comm., Warren County Municipal Center, Lake George, NY 12845—(518) 761-6309; fax: (518) 761-6314

Local Departments of Social Services—*Continued*

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WAYNE Rita B. Otterbein, Comm., 77 Water St., Lyons, NY 14489-0010—(315) 946-4881, ext. 200; fax: (315) 946-6810

WESTCHESTER Stephen Friedman, Act. Comm., County Office Bldg. 2, 112 East Post Rd., White Plains, NY 10601-4201—(914) 285-5002; fax: (914) 285-3285

WYOMING Kathleen Murtha, Act. Comm., 466 North Main St., Warsaw, NY 14569-1080—(716) 786-8901; fax: (716) 786-8927

YATES Nancy L. Gates, Comm., 110 Court St., Penn Yan, NY 14527-1118—(315) 536-5183; fax: (315) 536-5168

City

NEW YORK[1] Jason Turner, Comm., Human Resources Administration, 250 Church St., Rm. 1500, New York, NY 10013-3403—(212) 274-2664; fax: (212) 274-3218

Child Welfare Services. Nicholas Scoppetta, Comm., Administration for Children's Srvs., 80 Lafayette St., 18th Fl., New York, NY 10013—(212) 266-2100; fax: (212) 266-2550

Key to Cities

over 30,000 population

City: County
ALBANY: Albany
AUBURN: Cayuga
BABYLON: Suffolk
BALDWIN: Nassau
BINGHAMTON: Broome
BRIGHTON: Monroe
BUFFALO: Erie
DEER PARK: Suffolk
EAST MEADOW: Nassau
ELMIRA: Chemung
FREEPORT: Nassau
HEMPSTEAD: Nassau
HICKSVILLE: Nassau
HUNTINGTON: Suffolk
IRONDEQUOIT: Monroe
ISLIP: Suffolk
ITHACA: Tompkins
JAMESTOWN: Chautauqua
LEVITTOWN: Nassau
LONG BEACH: Nassau

City: County
MOUNT VERNON: Westchester
NEW ROCHELLE: Westchester
NEW YORK: Bronx, Kings, New York, Queens, and Richmond
NIAGARA FALLS: Niagara
NORTH TONAWANDA: Niagara
OCEANSIDE: Nassau
ROCHESTER: Monroe
ROME: Oneida
SCHENECTADY: Schenectady
SYRACUSE: Onondaga
TROY: Rensselaer
UNION: Broome
UTICA: Oneida
VALLEY STREAM: Nassau
WEST SENECA: Erie
WHITE PLAINS: Westchester
YONKERS: Westchester

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[1] Boroughs of Bronx, Brooklyn, Manhattan, Queens, and Richmond (Staten Island).

North Carolina

James B. Hunt Jr. (D) Gov., State Capitol, Capitol Square, Raleigh, NC 27603-8001—(919) 733-4240

WASHINGTON OFFICE: Debra Bryant, Dir., 444 North Capitol St., Suite 332, Washington, DC 20001—(202) 624-5830; fax: (202) 624-5836

NORTH CAROLINA AGENCIES LISTED
ON THE FOLLOWING PAGES:

DEPARTMENT OF HEALTH AND HUMAN SERVICES
RELATED STATE AGENCIES. Department of Administration; Office of State Personnel; Department of Commerce; Department of Correction; Administrative Office of the Courts; Department of Justice; Department of Public Instruction; Department of Environment and Natural Resources
DEPARTMENT OF HEALTH AND HUMAN SERVICES—FIELD OFFICES
COUNTY DEPARTMENTS OF SOCIAL SERVICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

North Carolina's human service program is supervised by the Department of Health and Human Services' Division of Social Services and locally administered by 100 county Departments of Social Services under the direction of four local support offices. Other divisions and offices within the department have responsibility for mental health programs, public health programs, vocational rehabilitation, blind services, youth services, aging services, day care, and medical assistance. Programs are federal-state-local funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S), called state/county special assistance to adults, are administered by the county Departments of Social Services.

General assistance, financed solely by the counties, is offered at the option of each county.

Assistance and Services

Assistance programs under the Division of Social Services are Temporary Assistance for Needy Families (TANF), foster care, adoption assistance (FC/AA), Food Stamps (FS), the Low-Income Home Energy Assistance Program (LIHEAP), crisis intervention, state-county special assistance to adults (SA), and Child Support Enforcement (CSE).

Services within the Division of Social Services include child welfare services (CA/N, CW) and services to families (SF) and adults (SA). The Division of Social Services is responsible for planning and implementing the Social Services Block Grant (SSBG). Social services offered through the Division of Social Services include family preservation and support services (FP/FS), foster care/adoption services, adult placement, child and adult protective services (CPS, APS), in-home aide services for children and adults, adult day care, maternity home care, family planning, and personal and family counseling services. The division is responsible for the Work First Program and the Food Stamp Employment and Training Program. The Division of Social Services also administers the disability determination program and Job Corps.

The Division of Medical Assistance is responsible for the Medicaid program (MAP) for categorically and medically needy recipients. MAP includes care in state-operated mental and specialty hospitals, i.e., skilled nursing care, intermediate care, mental-health center care, home health care, and dental care; chiropractic and optical services; drugs, hearing aids, and ambulance service; Medicare buy-in; and the Children's Health Insurance Program (CHIP).

Other divisions and offices of the department have responsibility for child day care funded under SSBG, the Family Support Act, and the Child Care Development Fund; the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG), including a reeducation program for emotionally disturbed children; mental retardation services (MR); vocational rehabilitation (VR); blind services (BS), including vocational rehabilitation (VRB) and social services to meet the special needs of the blind (financial assistance is for the needy, but special social services are for all the blind and their families); youth corrections (YA); services to the aged under the Older Americans Act (OA); the Preventive Health Services Block Grant (PHSBG); the Maternal and Child Health Block Grant (MCHBG); and the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC). In addition, the department operates three residential schools for the deaf and a residential school for the education of blind and visually handicapped children.

Related state agencies provide employment services (ES); unemployment insurance (UC); veterans services (VET); the correctional program for adults, including parole and probation (CP, PAR, PRO); youth parole and probation (Y-PAR, Y-PRO); and the Community Services Block Grant (CSBG).

Where to Write

The Division of Social Services will act as a forwarding center. Correspondence should be addressed to:

Sharnese Ransome, Special Assistant to the Director
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Client Inquiries

For **client inquiries**, the state ombudsman is:

Sharnese Ransome, Special Assistant to the Director
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements** should be sent to:

Pheon Beal, Chief
Economic Independence Section
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Requests for general information regarding **Temporary Assistance for Needy Families**, requests for **verification of legal residence for purposes of public assistance**, and inquiries regarding **eligibility determinations, redeterminations, etc., of persons living in North Carolina who are receiving assistance from other states** should be addressed to:

Ben Watts, Branch Head
Economic Independence Section
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Checks for assistance from other states for recipients living in North Carolina should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Mike Adams, Chief
Child Support Enforcement Section
Division of Social Services
Department of Health and Human Services
100 East Six Forks Rd.
Raleigh, NC 27609

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** as it relates to the Division of Social Services should be addressed to:

Al Thompson, Special Assistant
Quality Improvement
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Children

Inquiries regarding **child protective services** and **child abuse and neglect** cases should be addressed to:

Jo Ann Lamm, Team Leader
Child Welfare Policy Team
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Patricia B. Porter, PhD, Chief
Developmental Disabilities Section
Division of Mental Health, Mental Retardation, and
Substance Abuse Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Information on requests for **custody studies in divorce cases** should be addressed to the appropriate county Department of Social Services.

Inquiries concerning **adoptions within North Carolina** should be addressed to:

Esther High, Adoption Coordinator
Children's Services Section
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Correspondence related to the **Interstate Compact on the Placement of Children** and inquiries concerning the **licensing of child-care facilities** should be addressed to:

Osborne Shamberger, Team Leader
Interstate Services Team
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Nancy Wilson, Team Leader
Subsidized Child Care Program
Division of Child Development
Department of Health and Human Services
319 Chapanoke Rd.
Raleigh, NC 27603

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent in triplicate to:

John Tanner, Chief
Adult and Family Services Section
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

For client inquiries, the **state ombudsman for long-term care** is:

Michael McCann, State Ombudsman
Division of Aging
Department of Health and Human Services
693 Palmer Dr.
Caller Box 29531
Raleigh, NC 27626-0531

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in triplicate to:

Steven White, Chief
Licensure and Certification Section
Division of Facility Services
Department of Health and Human Services
PO Box 29530
Raleigh, NC 27626-0530

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be addressed to:

Paul R. Perruzzi, Director
Division of Medical Assistance
Department of Health and Human Services
1985 Umstead Dr.
Raleigh, NC 27603

Requests for information on the **licensing of hospitals, nursing homes, home-based care facilities, and related health facilities** should be sent to:

Steven White, Chief
Licensure and Certification Section
Division of Facility Services
Department of Health and Human Services
PO Box 29530
Raleigh, NC 27626-0530

Correspondence related to the **Interstate Compact on Mental Health,** inquiries regarding **residence or social information about persons who are mentally ill,** and communications regarding **mental institutions** should be addressed to:

Donnison Willis, Chief
Adult Mental Health Services
Division of Mental Health, Mental Retardation, and
Substance Abuse Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Communications regarding **community mental health centers** should be addressed to:

Tara Larson, Chief
Management Services
Division of Mental Health, Mental Retardation, and
Substance Abuse Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Dan Stieneke, Director
Division of Prisons
Department of Correction
PO Box 29540
Raleigh, NC 27626-0540

Inquiries regarding **adult probation and parole** should be addressed to:

Robert Guy, Director
Division of Adult Probation and Parole
Department of Correction
PO Box 27603
Raleigh, NC 27626-0540

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Caroline McCullers, Administrator
Interstate Compact
Department of Correction
PO Box 29540
Raleigh, NC 27626-0540

Requests for **residence and other social information about delinquent children confined to juvenile facilities** should be addressed to:

Richard Rideout, Deputy Director
Division of Youth Services
Department of Health and Human Services
705 Palmer Dr.
Raleigh, NC 27603-2266

Inquiries regarding **juvenile probation and parole** should be addressed to:

Thomas A. Danek, Administrator
Juvenile Services Division
Administrative Office of the Courts
PO Box 2448
Raleigh, NC 27602

Correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Osborne Shamberger, Team Leader
Interstate Services Team
Division of Social Services
Department of Health and Human Services
325 North Salisbury St.
Raleigh, NC 27603

The cutoff age for juveniles is 16 years.

Vital Statistics

Birth records (since 1916), **death records** (since 1946), **marriage records** (since 1962), and **divorce records** (since 1958) are maintained by North Carolina Vital Records. There is a fee of $10 for a file search of any record, which includes one certified copy if the record is located; additional copies are $5 each. Amendment of a record costs $7.50. Address inquiries to:

North Carolina Vital Records
PO Box 29537
Raleigh, NC 27626
tel: (919) 733-3526; fax: (919) 733-1511

Death records (from 1913 to 1945) are maintained by the state archives. Copies can be reproduced from microfilm for 25¢ per copy. Address inquiries to:

North Carolina Archives
109 East Jones St.
Raleigh, NC 27601
tel: (919) 733-3952; fax: (919) 733-1354

Records of marriages are also maintained in the county of marriage by the registrar of deeds. Records of divorce decrees are also maintained in the county of divorce by the clerk of superior court. No fee is charged for verification of information. Copies of marriage certificates or divorce decrees are $10.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Office of State Personnel
116 West Jones St.
Raleigh, NC 27603-1300

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Sarah Swlzbach, Policy Consultant, Division of Child Development, Department of Health and Human Services, PO Box 29553, Raleigh, NC 27626-9553—(919) 662-4543; fax: (919) 662-4568; e-mail: sswlzbach@dcd.dhr.state.nc.us

Children's Health Insurance Program. Paul R. Peruzzi, Director, Division of Medical Assistance, Department of Health and Human Services, 1995 Umstead Dr., Raleigh, NC 27603-2001—(919) 733-2060; fax: (919) 733-6608

Food Stamp Work/Employment and Training. Bob Edmundson, Program Manager, Food Stamp Employment and Training, Economic Independence Section, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-2873; fax: (919) 715-5457

Fraud and Abuse Investigation. Vicki Sutton, Fraud Detection and Prevention Coordinator, Economic Independence Section, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-3760; fax: (919) 715-3581

Illegitimacy Rate Reduction Bonus. Margaret J. Woodcock, Branch Head, Women's Preventive Health Branch, Division of Women and Children's Health, Department of Health and Human Services, PO Box 29597, Raleigh, NC 27626-0597—(919) 715-3393; fax: (919) 715-3410

Immigration Issues. John Tanner, Chief, Adult and Family Services Section, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-7145

Information Systems. Will Brown, Branch Head, Information Systems Section, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-8250; fax: (919) 733-7058

Legal Matters. Robert Blum, Special Deputy Attorney General, Department of Justice, PO Box 629, Raleigh, NC 27602—(919) 716-6855; fax: (919) 716-6758

Public Information. Debbie Crane, Director, Public Affairs, Department of Health and Human Services, Adams Bldg., 101 Blair Dr., Raleigh, NC 27603—(919) 733-9190; fax: (919) 733-7447; e-mail: dcrane@ca.dhr.state.nc.us

Research and Statistics. Quentin Uppercue, Chief, Planning and Information Section, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-4530; fax: (919) 733-7058

Staff Development. Al Thompson, Special Assistant, Quality Improvement, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-3753

Substance Abuse. Flo Stein, MPH, Chief, Alcohol and Drug Services, Division of Mental Health, Mental Retardation, and Substance Abuse Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603-5906—(919) 733-4670; fax: (919) 733-9455

Teen Pregnancy. Sydney Atkinson, Program Consultant, Women's Health Section, Division of Women and Children's Health, Department of Health and Human Services, PO Box 29597, Raleigh, NC 27620-0597—(919) 733-7791/2279; fax: (919) 715-3410

Welfare to Work. *Welfare-to-Work Grants Program and job placement programs.* Bob Tanner, Director, Workforce Development, Department of Commerce, 301 North Wilmington St., Raleigh, NC 27626—(919) 733-4979; fax: (919) 733-8356; *TANF welfare-to-work programs.* Pheon Beal, Chief, Economic Independence Section, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-3055; fax: (919) 733-9386; *job readiness programs.* Chuck Barham, Associate Vice President, Continuing Education and Workforce Development, North Carolina Community College System, 200 West Jones St., Raleigh, NC 27603-1379; (919) 733-7051; fax: (919) 733-0680

North Carolina Department of Health and Human Services

Adams Bldg.
101 Blair Dr.
Raleigh, NC 27603
tel: (919) 733-4534; fax: (919) 733-7447/715-4645
http://www.dhr.state.nc.us/DHR
H. David Bruton, MD, Secy.
Ron Levine, MD, Dep. Secy.
Jim Edgerton, Asst. Secy. for Budget and Mgmt.
Stephanie Bass, Chf. of Staff
Joyce Johnson, Controller
EBT Delores McLeod, EBT Project Dir., Fisher Bldg., 309 Ashe Ave., Raleigh, NC 27603-5905—(919) 715-1127; fax: (919) 735-9769
MCHBG WIC Andrew McBride, MD, Asst. Secy. for Health/State Health Dir., (919) 715-4126
Chris Hoke, Dep. State Health Dir., (919) 715-4168

Office of Rural Health and Resource Development
James D. Bernstein, Dir., (919) 733-2040; fax: (919) 733-8300

OA **DIVISION OF AGING**

693 Palmer Dr.
Caller Box 29531
Raleigh, NC 27626-0531
Lynne Perrin, Asst. Secy., (919) 733-4534; fax: (919) 715-4645
Karen E. Gottow, Dir.
Mary Bethel, Prgm. Mgr., (919) 733-8390
Marian Sigmon, Aging Prgm. Cnslt.

Home- and Community-Based Services
(Vacant), Chf., (919) 733-8390
(Vacant), Aging Prgm. Cnslt.
Jodi Hernandez, Aging Prgm. Cnslt.
Judy Smith, Housing Prgm. Mgr.

Fiscal and Information Systems
Jim Slate, Chf., (919) 733-8390

Public Affairs
June Barbour, Info. and Communication Specialist, (919) 733-8390

Elder Rights Section
Debbie Brantley, Chf., (919) 733-3983
Michael McCann, State Ombudsman, (919) 733-3983; fax: (919) 733-0443
Edna Faye Cobb, Aging Prgm. Cnslt.

Planning and Operations
Steve Freedman, Chf., (919) 733-8400

DIVISION OF DEAF AND HARD OF HEARING SERVICES AND SCHOOLS

George McCoy, Act. Dir., (919) 773-2968; fax: (919) 773-2993
Craig Greene, Dep. Dir., (919) 773-2968

Budget and Analysis Division
Lee Kittredge, Dir., (919) 733-6396

Human Resources Division
Steve Davis, Dir., (919) 733-2940

Office of Economic Opportunity
319 Chapanoke Rd., Suite 120
Raleigh, NC 27603
Lawrence Wilson, Dir., (919) 773-2818; fax: (919) 773-2825
CSBG Mary Martin, Chf., Field Srvs.

DIVISION OF SOCIAL SERVICES

325 North Salisbury St.
Raleigh, NC 27603
Kevin M. FitzGerald, Dir., (919) 733-3055; fax: (919) 733-9386
Pheon Beal, Chf., Economic Independence Section, (919) 733-3055; fax: (919) 733-9386
Sharnese Ransome, Special Asst. to the Dir., (919) 733-3055
ADA Al Thompson, Special Asst., Quality Improvement, (919) 733-3753
EEO Linda Privette, Personnel Mgr., (919) 733-7994; fax: (919) 733-9387
Quentin Uppercue, Chf., Planning and Info. Sec., (919) 733-4530; fax: (919) 733-7058
Vicki Thaxton, Chf., Hearings and Appeals, (919) 733-3289

APS FC/AA Adult and Family Services Section
John Tanner, Chf., (919) 733-7145
SA/SE Suzanne Merrill, Asst. Chf., Adult Srvs., (919) 733-3818; fax: (919) 715-0023

CW Children's Services Section
Chuck Harris, Chf., (919) 733-9467

Department of Health and Human Services—*Continued*

CA/N CPS JoAnn Lamm, Team Leader, Child Welfare Policy Team, (919) 733-4622; fax: (919) 715-0024
Esther High, Adoption Coord., (919) 733-3801
Rebecca Brigham, Team Leader, Child Welfare Staff Development, (919) 733-7672
ICJ ICPC Osborne Shamberger, Team Leader, Interstate Srvs. Team, (919) 733-4319; fax: (919) 733-0024
FP/FS Randy Jenkins, Team Leader, Resource Development Team, (919) 733-2279; fax: (919) 733-0024

FS GA LIHEAP Economic Independence Section
SSI/S TANF Ben Watts, Branch Head, (919) 733-3055; fax: (919) 733-9386

CSE Child Support Enforcement Section
100 East Six Forks Rd.
Raleigh, NC 27609
Jerry Robbins, Act. Chf., (919) 571-4120/4114

Budget and Planning
Leza Aycock, Dep. Dir., Operations, (919) 733-1259

SSBG Local Support
Melinda Hamrick, Chf., (919) 733-3055

DIVISION OF CHILD DEVELOPMENT
319 Chapanoke Rd.
Raleigh, NC 27603
Stephanie Fanjul, Dir., (919) 662-4499; fax: (919) 662-4569
Nancy Wilson, Team Leader, Subsidized Child Care Prgm.

Smart Start
PO Box 29553
Raleigh, NC 27626-0553
tel: (919) 662-4561; fax: (919) 662-3071

ADAMHBG **DIVISION OF MENTAL HEALTH, MENTAL RETARDATION, AND SUBSTANCE ABUSE SERVICES**
325 North Salisbury St.
Raleigh, NC 27603
John Baggett, PhD, Dir., (919) 733-7011; fax: (919) 733-9455
Tara Larson, Mgmt. Srvs., (919) 733-0596

ICMH Adult Mental Health Services
Donnison Willis, Chf., (919) 733-4665
(Vacant), Branch Head, Institution Srvs., (919) 733-4665
Lenore Behar, PhD, Sec. Chf., Mental Health, Child, and Family Srvs., (919) 733-0598

MR Developmental Disabilities Section
Patricia B. Porter, PhD, Chf., (919) 733-3654
Susie Equez, Branch Head, Residential Srvs., (919) 733-3654
Duncan Munn, Branch Head, Child/Adolescent Srvs., (919) 733-3654

Alcohol and Drug Services
Flo Stein, MPH, Chf., (919) 733-4670; fax: (919) 733-9455

VR **DIVISION OF VOCATIONAL REHABILITATION SERVICES**
805 Ruggles Dr.
PO Box 26053
Raleigh, NC 27611
Bob H. Philbeck, Dir., (919) 733-3364; fax: (919) 733-7968

Operations and Support
Georgia Steele, Asst. Dir., (919) 733-3364

Support Services Section
A. C. Whisenhunt, Chf., (919) 733-3364

Administrative Services
George McCoy, Asst. Dir., (919) 733-3364

Fiscal Services
Bill Taylor, Asst. Dir., (919) 733-3364

Planning and Evaluation Services
Jo Perkins, Asst. Dir., (919) 733-3364

Staff Development and Training
Horace T. Ferguson, Chf., (919) 733-3364

Independent Living Program
John W. Dalrymple, Asst. Dir., (919) 733-3364

Client Assistance Program
Kathy Brack, Dir., (919) 733-3364

Disability Determination Service
Glenn Sexton, Dir., (919) 779-0777

DIVISION OF SERVICES FOR THE BLIND
309 Ashe Ave.
Raleigh, NC 27606-2165
tel: (919) 733-9822; fax: (919) 733-9769
John B. DeLuca, Dir.
Darryl Bass, Personnel Mgr., (919) 733-9850

Programs and Facilities Section
Debbie Jackson, Asst. Dir.

VRB Rehabilitation Services
J. D. Roberts, Chf.

BS Independent Living Services/Medical/Eye Care Program
Sally Syria, Chf., (919) 733-9744

Business Enterprises Program
Glenn Cutler, Chf.

Governor Morehead School
tel: (919) 733-6381; fax: (919) 715-7723
Charles Bernardo, Supt.

DIVISION OF YOUTH SERVICES
705 Palmer Dr.
Raleigh, NC 27603-2266
tel: (919) 733-3011; fax: (919) 733-1045
Gwendolyn Chunn, Dir.
YA Richard Rideout, Dep. Dir.
James Bowden, Asst. Dir., Institutional Srvs.

Department of Health and Human Services—*Continued*

DIVISION OF FACILITY SERVICES
701 Barbour Dr.
Raleigh, NC 27603
tel: (919) 733-2342; fax: (919) 733-2757
Lynda McDaniel, Dir.
Bob Fitzgerald, Dep. Dir.
Jackie Sheppard, Asst. Dir.

Construction Section
William Warren, Chf., (919) 733-2420

Certificate of Need Section
Lee Hoffman, Chf., (919) 733-6360

Emergency Medical Services Section
Bob Bailey, Chf., (919) 733-2285

Medical Facilities Planning Section
Bob Fitzgerald, Dep. Dir., (919) 733-4130

Licensure and Certification Section
PO Box 29530
Raleigh, NC 27626-0530
Steven White, Chf., (919) 733-7461

Health Care Personnel Registry Section
Jesse Goodman, Chf., (919) 733-8500

CHIP MAP **DIVISION OF MEDICAL ASSISTANCE**
1985 Umstead Dr.
Raleigh, NC 27603
PO Box 29529
Raleigh, NC 27626-0529
tel: (919) 733-2060; fax: (919) 733-6608
Paul R. Perruzzi, Dir.

Financial Operations
Allen Gambill, Asst. Dir., (919) 733-6784; fax: (919) 715-0896

Recipient Services and Provider Services
Alene Goolsby, Asst. Dir., (919) 733-7160; fax: (919) 715-8548

Program Integrity
Robert Nowell, Asst. Dir., (919) 733-6681

DIVISION OF COMMUNITY HEALTH
Leah Devlin, MD, Dir., (919) 715-4177

Office of Local Health Improvement
Joy Reed, Dir., (919) 715-6850

DIVISION OF WOMEN AND CHILDREN'S HEALTH
PO Box 29597
Raleigh, NC 27620-0597
Ann Wolff, MD, Dir., (919) 715-3663

Related State Agencies

DEPARTMENT OF ADMINISTRATION
116 West Jones St., Suite 5106
Raleigh, NC 27603-8003
Katie G. Dorsett, Secy., (919) 733-7232; fax: (919) 733-9571; e-mail: katie_dorsett@mail.doa.state.nc.us

VET Division of Veterans Affairs
325 North Salisbury St., Suite 1065
Raleigh, NC 27603-1388
Charles Smith, Dir., (919) 733-3851; fax: (919) 733-2834

Governor's Advocacy Council for Persons with Disabilities
Bryan Bldg., Suite 218
2113 Cameron St.
Raleigh, NC 27605-1344
Allen Perry, Exec. Dir., (919) 733-9250

ADA North Carolina Office on the Americans with Disabilities Act
217 West Jones St.
Raleigh, NC 27603-1336
Robert Owens, Coord., (919) 715-2302

OFFICE OF STATE PERSONNEL
116 West Jones St.
Raleigh, NC 27603-8004
Ronald G. Penny, Dir., (919) 733-7108; fax: (919) 715-9750; e-mail: rpenny@ospadmin.osp.state.nc.us
Mollie Schmidt, Pub. Info. Ofr., e-mail: mschmidt@ospadmin.osp.state.nc.us
Peggy Oliver, Dir., Admv. Srvs. Div., (919) 733-7934
Nellie Riley, Dir., Equal Opportunity Srvs. Div., (919) 733-0205
Jack Lemons, Dir., Employee and Mgmt. Development Div., (919) 733-8343
Don Huffman, Dir., Position Mgmt. Div., (919) 733-3182
Carl Goodwin, Dir., Employee Risk Control Srvs., (919) 733-6316
Betsy Smith, Mgr., Performance Mgmt., (919) 733-7108

DEPARTMENT OF COMMERCE
301 North Wilmington St., 4th Fl.
Raleigh, NC 27626
http://www.commerce.state.nc.us
Rick Carlisle, Act. Secy., (919) 733-3449; fax: (919) 715-9593

Related State Agencies—*Continued*

ES UC Employment Security Commission
PO Box 25903
Raleigh, NC 27611
Parker Chesson, Chair, (919) 733-7546

Division of Employment and Training
441 North Harrington St.
Raleigh, NC 27603
Alan Alexander, Dir., (919) 733-6383; fax: (919) 733-6923

CP **DEPARTMENT OF CORRECTION**
214 West Jones St.
Raleigh, NC 27626-0540

PO Box 29540
Raleigh, NC 27626-0540
http://www.doc.state.nc.us
Mack Jarvis, Secy., (919) 733-4926; fax: (919) 733-4790
Joe Hamilton, Chf. Dep. Secy.
Theodis Beck, Dep. Secy.
Fred Aikens, Dep. Secy.
Lavee Hamer, Gen. Cnsl.
Patty McQuillan, Pub. Info. Dir.

Division of Prisons
831 West Morgan St.
Raleigh, NC 27603

PO Box 29540
Raleigh, NC 27626-0540
Dan Stieneke, Dir., (919) 733-3226; fax: (919) 733-8272

PAR PRO Division of Adult Probation and Parole
2020 Yonkers Rd.
Raleigh, NC 27603

PO Box 29540
Raleigh, NC 27626-0540
Robert Guy, Dir., (919) 716-3100; fax: (919) 716-3996
ICSPP Caroline McCullers, Adm., Interstate Compact, (919) 716-3190; fax: (919) 716-3991

Parole and Post Release Supervision Commission
PO Box 29540
Raleigh, NC 27626
Juanita Baker, Chair, (919) 716-3010; fax: (919) 716-3987

ADMINISTRATIVE OFFICE OF THE COURTS
PO Box 2448
Raleigh, NC 27602

Y-PAR Juvenile Services Division
Y-PRO Thomas A. Danek, Adm., (919) 662-4738; fax: (919) 662-4310

DEPARTMENT OF JUSTICE
114 West Edenton St.
PO Box 629
Raleigh, NC 27602
http://www.jus.state.nc.us/justice
Michael F. Easley, Atty. Gen., (919) 716-6400; fax: (919) 716-6750

DEPARTMENT OF PUBLIC INSTRUCTION
301 North Wilmington St.
Raleigh, NC 27601-2825
Michael E. Ward, Supt., (919) 715-1299; fax: (919) 715-1278

PHSBG **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**
PO Box 27687
Raleigh, NC 27611-7687
Wayne McDevitt, Secy., (919) 715-4101; fax: (919) 715-3060
Henry M. Lancaster II, Dep. Secy., (919) 715-4103
Richard Rogers, Dir., Leg. and Intergovernmental Affairs, (919) 715-4152
Don Reuter, Dir., Pub. Affairs, (919) 715-4112
Dan McLawhorn, Gen. Cnsl., (919) 715-4146

Environmental Protection Division
Bill Holman, Asst. Secy., (919) 715-4141

Natural Resources Division
Sherrie L. Evans-Staton, Asst. Secy., (919) 715-4131

Administrative Division
Lois Artis-Murray, Asst. Secy., (919) 715-4136
Jane Smith, Dir., Budget, Planning, and Analysis, (919) 713-8801
Rod Davis, Controller, (919) 713-4166
Sandra Washington, Dir., Equal Employment Opportunity, (919) 713-0714
Laird Davison, Dir., Gen. Srvs., (919) 715-3880
Bill Golden, Dir., Info. Technology Srvs., (919) 715-0330
Harlan E. Frye, Dir., Personnel, (919) 715-4501

Department of Health and Human Services—Field Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. WESTERN (Alexander, Alleghany, Ashe, Avery, Buncombe, Burke, Cabarrus, Caldwell, Catawba, Cherokee, Clay, Cleveland, Gaston, Graham, Haywood, Henderson, Iredell, Jackson, Lincoln, McDowell, Macon, Madison, Mecklenburg, Mitchell, Polk, Rowan, Rutherford, Stanly, Swain, Transylvania, Union, Watauga, Wilkes, and Yancey Counties)

Black Mountain Center Campus, Bldg. 17, Black Mountain, NC 28711

Division of Social Services
Field Rep., (704) 669-3331; fax: (704) 669-3340

Division of Vocational Rehabilitation Services
599 Tunnel Rd.
Asheville, NC 28805
Ron E. Chapman, Dir., (704) 298-8980

Division of Services for the Blind
50 South French Broad Ave.
Asheville, NC 28801
(Vacant), Dir., (704) 251-6732

II. NORTH CENTRAL (Alamance, Caswell, Davidson, Davie, Forsyth, Franklin, Granville, Guilford, Person, Randolph, Rockingham, Stokes, Surry, Vance, Warren, and Yadkin Counties)

310 East Third St., Suite 200, Winston-Salem, NC 27101

Division of Social Services
Field Rep., (910) 761-2320; fax: (910) 761-2002

Division of Vocational Rehabilitation Services
1510–A Martin St.
Winston-Salem, NC 27103
Linda Winslow, Dir., (910) 761-2290

Division of Services for the Blind
Howard Sparks, Dir., (910) 761-2484

III. SOUTH CENTRAL (Anson, Bladen, Chatham, Cumberland, Durham, Harnett, Hoke, Johnston, Lee, Montgomery, Moore, Orange, Richmond, Robeson, Sampson, Scotland, and Wake Counties)

Wachovia Bank Bldg., Suite 506, 225 Green St., Fayetteville, NC 28301

Division of Social Services
Field Rep., (910) 486-1235; fax: (910) 486-1690

Division of Vocational Rehabilitation Services
James L. Wade, Dir., (910) 486-1288; fax: (910) 486-1081

Division of Services for the Blind
Mack V. Worley Jr., Field Rehabilitation Supv., (910) 486-1582; fax: (910) 486-1864

Division of Personnel Management Services
John Beasley, Dir., (910) 486-1363; fax: (910) 486-1076

IV. EASTERN (Beaufort, Bertie, Brunswick, Camden, Carteret, Chowan, Columbus, Craven, Currituck, Dare, Duplin, Edgecombe, Gates, Greene, Halifax, Hertford, Hyde, Jones, Lenoir, Martin, Nash, New Hanover, Northampton, Onslow, Pamlico, Pasquotank Pender, Perquimans, Pitt, Tyrrell, Washington, Wayne, and Wilson Counties)

404 Saint Andrews Dr., Greenville, NC 27834-6896

Division of Social Services
Field Rep., (919) 355-9038; fax: (919) 355-1071

Division of Vocational Rehabilitation Services
Forrest H. Teague, Dir., (919) 355-9010; fax: (919) 355-9077

Division of Services for the Blind
Mack V. Worley Jr., Dir., (919) 355-9016; fax: (919) 355-9019

Division of Personnel Management Services
Ted Bowen, Dir., (919) 355-9020; fax: (919) 355-9023

County Departments of Social Services

CA/N, CSE, CW, FC/AA, FS, LIHEAP, MAP, SA, SE, SSI/S, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Alamance Edward R. Inman, Dir., 319 North Graham-Hopedale Rd., Suite C, Burlington, NC 27217—(910) 228-6441; fax: (910) 570-6771

Alexander Nan Campbell, Dir., 334 Seventh St., SW, Taylorsville, NC 28681-2413—(704) 632-1080; fax: (704) 632-1092

Alleghany Sandra A. Ashley, Dir., PO Box 247, Sparta, NC 28675—(910) 372-2411; fax: (910) 372-2635

Anson Jeanette Brown, Dir., 118 North Washington St., Wadesboro, NC 28170—(704) 694-9351; fax: (704) 695-1608

Ashe Donna Weaver, Dir., PO Box 298, Jefferson, NC 28640—(910) 246-1900; fax: (910) 246-6231

Avery Marie Bledsoe, Dir., PO Box 309, Newland, NC 28657—(704) 733-8230; fax: (704) 733-8245

Beaufort Suzanne Gray, Dir., PO Box 1358, Washington, NC 27889—(919) 975-5500; fax: (919) 975-5555

Bertie Morris Rascoe, Dir., PO Box 627, Windsor, NC 27983—(919) 794-5320; fax: (919) 794-5344

Bladen Marvin Rouse, Dir., PO Box 365, Elizabethtown, NC 28337—(910) 862-6800; fax: (910) 862-6801

Brunswick James Orrock, Dir., PO Box 219, Bolivia, NC 28422—(910) 253-2077; fax: (910) 253-2071

Buncombe Calvin E. Underwood, Dir., PO Box 7408, Asheville, NC 28802—(704) 255-5561; fax: (704) 255-5845

Burke Melvin R. Martin, Dir., PO Drawer 549, Morganton, NC 28655—(704) 439-2000; fax: (704) 439-2137

Cabarrus James F. Cook, Dir., 1303 South Cannon Blvd., Kannapolis, NC 28083—(704) 939-1400; fax: (704) 939-1401

Caldwell Sammy Haithcock, Dir., 1966–H Morganton Blvd., SW, Lenoir, NC 28645—(704) 757-1180; fax: (704) 757-1189

Camden John Grimes, Act. Dir., PO Box 70, Camden, NC 27921—(919) 331-4787; fax: (919) 335-1009

Carteret Robert D. Eason, Dir., PO Box 779, Beaufort, NC 28516—(919) 728-3181; fax: (919) 728-3631

Caswell Robert L. Gribble Jr., Dir., Drawer S, Yanceyville, NC 27379—(910) 694-4141; fax: (910) 694-1816

Catawba Bobby Boyd, Dir., PO Box 669, Newton, NC 28658—(704) 326-5600; fax: (704) 322-2497

Chatham Robert E. Hall Jr., Dir., PO Box 489, Pittsboro, NC 27312—(919) 542-2759; fax: (919) 542-6355

County Departments of Social Services—*Continued*

Cherokee Lisa Davis, Dir., 116 Peachtree St., Suite 200, Murphy, NC 28906—(704) 837-7455; fax: (704) 837-9789

Chowan William Benjamin Rose, Dir., PO Box 296, Edenton, NC 27932—(919) 482-7441; fax: (919) 482-7041

Clay Deborah G. Mauney, Act. Dir., PO Box 147, Hayesville, NC 28904—(704) 389-6301; fax: (704) 389-6427

Cleveland Lorene Rogers, Dir., Drawer 9006, Shelby, NC 28150—(704) 487-0661; fax: (704) 484-1051

Columbus Larry Moore, Dir., PO Box 397, Whiteville, NC 28472-0397—(910) 642-2800; fax: (910) 642-9136

Craven Nancy Coston, ACSW, Dir., PO Box 12039, New Bern, NC 28561-2039—(919) 636-4900; fax: (919) 636-4946

Cumberland E. C. Modlin, Dir., PO Box 2429, Fayetteville, NC 28302—(910) 323-1540; fax: (910) 323-1509

Currituck Kathlyn S. Flora, Dir., PO Box 99, Currituck, NC 27929—(919) 232-3083; fax: (919) 232-2167

Dare Jay F. Burrus, Dir., PO Box 669, Manteo, NC 27954—(919) 473-1471; fax: (919) 473-9824

Davidson Catherine Lambeth, Dir., PO Box 788, Lexington, NC 27292—(910) 242-2500; fax: (910) 249-7588

Davie Karen Smith, Dir., PO Box 517, Mocksville, NC 27028—(336) 751-8800; fax: (336) 751-1639

Duplin Millie I. Brown, Dir., PO Box 969, Kenansville, NC 28349—(910) 296-2200; fax: (910) 296-2323

Durham Daniel C. Hudgins, Dir., PO Box 810, Durham, NC 27702—(919) 560-8000; fax: (919) 560-8100

Edgecombe Hobert L. Freeman, Dir., 3003 North Main St., Tarboro, NC 27886—(919) 641-7611; fax: (919) 641-7980

——— 301 South Fairview Rd., Rocky Mount, NC 27801—(919) 985-4101; fax: (919) 985-1615

Forsyth Ann Hamilton, Dir., PO Box 999, Winston-Salem, NC 27102—(910) 727-8311; fax: (910) 727-2850

Franklin Angela Harris, Dir., PO Box 669, Louisburg, NC 27549—(919) 496-5721; fax: (919) 496-8137

Gaston Barbara Mincey, Act. Dir., PO Box 10, Gastonia, NC 28053—(704) 866-3911; fax: (704) 866-3884

Gates Gwen Lassiter, Act. Dir., PO Box 185, Gatesville, NC 27938—(919) 357-0075; fax: (919) 357-2132

Graham Ronald Clontz, Dir., PO Box 1150, Robbinsville, NC 28771—(704) 479-7911; fax: (704) 479-7928

Granville Samuel G. Lane, Dir., PO Box 966, Oxford, NC 27565—(919) 693-1511; fax: (919) 603-5090

Greene Deborah G. Ryals, Dir., 227 Kingold Blvd., Suite A, Snow Hill, NC 28580—(919) 747-5932; fax: (919) 747-8654

Guilford Joyce Lewis, Dir., PO Box 3388, Greensboro, NC 27402—(910) 373-3813; fax: (910) 333-6868

Halifax Evelyn Dawson, Dir., PO Box 767, Halifax, NC 27839—(919) 536-2511; fax: (919) 536-6539

Harnett Robert P. Cameron, Dir., PO Box 669, Lillington, NC 27546—(910) 893-7500; fax: (910) 893-4992

Haywood Tony Beaman, Dir., 486 East Marshall St., Waynesville, NC 28786—(704) 452-6620; fax: (704) 452-6673

Henderson Liston Smith, Dir., 246 Second Ave., East, Hendersonville, NC 28792-5095—(704) 697-5500; fax: (704) 692-9855

Hertford Jerome Brown, Dir., PO Box 218, Winton, NC 27986—(919) 358-7830; fax: (919) 358-0597

Hoke Robert Mercer, Dir., PO Box 340, Raeford, NC 28376—(910) 875-8725; fax: (910) 875-1068

Hyde Gloria C. Spencer, Dir., PO Box 220, Swan Quarter, NC 27885—(919) 926-3371; fax: (919) 926-3081

Iredell Donald C. Wall, Dir., PO Box 1146, Statesville, NC 28677—(704) 873-5631; fax: (704) 878-5419

Jackson Robert Cochran, Dir., 538 Scotts Creek Rd., Suite 200, Sylva, NC 28779—(704) 586-5546; fax: (704) 586-6270

Johnston G. Earl Marett, Dir., PO Box 911, Smithfield, NC 27577—(919) 989-5300; fax: (919) 989-5324

Jones Thelma Simmons, Dir., PO Box 250, Trenton, NC 28585—(919) 448-2581; fax: (919) 448-5651

Lee Diane Lamb, Dir., PO Box 1066, Sanford, NC 27330—(919) 774-4955; fax: (919) 774-8407

Lenoir Jack B. Jones, Dir., PO Box 6, Kinston, NC 28501—(919) 559-6400; fax: (919) 559-6380

Lincoln Marvin Pittman, Dir., PO Box 130, Lincolnton, NC 28093-0130—(704) 732-0738; fax: (704) 736-8692

Macon Jane Kimsey, Dir., 5 West Main St., Franklin, NC 28734—(704) 349-2124; fax: (704) 524-1071

Madison Flossie Ball, Dir., PO Box 219, Marshall, NC 28753—(704) 649-2711; fax: (704) 649-2097

Martin Rittie Jean Biggs, Dir., PO Box 809, Williamston, NC 27892—(919) 809-6400; fax: (919) 792-5186

McDowell Michael S. Gibson, Dir., PO Box 338, Marion, NC 28752—(704) 652-3355; fax: (704) 652-9167

Mecklenburg Richard W. Jacobsen, Dir., PO Box 220999, Charlotte, NC 28222—(704) 336-3150; fax: (704) 336-4372

Mitchell Larry L. Deyton, Dir., PO Box 365, Bakersville, NC 28705-0365—(704) 688-2175; fax: (704) 688-4940

Montgomery Lois Ray, Dir., PO Drawer N, Troy, NC 27371—(910) 576-6531; fax: (910) 576-5016

Moore Beth Duncan, Dir., PO Box 938, Carthage, NC 28327—(910) 947-2436; fax: (910) 947-1618

Nash Carl M. Daughtry, Dir., PO Drawer 819, Nashville, NC 27856—(919) 459-9818; fax: (919) 459-9833

New Hanover Franklin Wayne Morris, Dir., PO Drawer 1559, Wilmington, NC 28402—(910) 341-4700; fax: (910) 341-4747

Northampton Albert Wentzy, Dir., PO Box 157, Jackson, NC 27845—(919) 534-5811; fax: (919) 534-0061

Onslow John R. Burd, Dir., PO Box 1379, Jacksonville, NC 28541-1379—(910) 455-4145; fax: (910) 455-2901

Orange Martha N. Pryor-Cook, Dir., 300 West Tryon St., Hillsborough, NC 27278—(919) 732-9361; fax: (919) 644-3005

Pamlico Sandra Hawkins, Act. Dir., PO Box 395, Bayboro, NC 28515—(919) 745-4086; fax: (919) 745-7384

Pasquotank Gwendolyn C. Coleman, Dir., PO Box 159, Elizabeth City, NC 27909—(919) 338-2126; fax: (919) 338-8824

Pender Reta Shiver, Dir., PO Drawer 1207, Burgaw, NC 28425—(910) 259-1240; fax: (910) 259-1418

Perquimans Chrystal H. Towe, Dir., PO Box 107, Hertford, NC 27944—(919) 426-7373; fax: (919) 426-1788

Person Beverly Warren, Dir., PO Box 770, Roxboro, NC 27573—(910) 599-8361; fax: (910) 597-9339

Pitt Edward L. Garrison, Dir., 1717 West Fifth St., Greenville, NC 27834—(919) 413-1101; fax: (919) 413-1252

Polk Sue Rhodes, Dir., 500 Carolina Dr., Tryon, NC 28782—(704) 859-5825; fax: (704) 859-9703

Randolph Martha Sheriff, Dir., PO Box 3239, Asheboro, NC 27204-3239—(336) 683-8000; fax: (336) 683-8131

Richmond Mikell M. Todd, Dir., PO Box 518, Rockingham, NC 28379—(910) 997-8400; fax: (910) 997-8447

County Departments of Social Services—*Continued*

Robeson Jack D. Bryan, Dir., 435 Caton Rd., Lumberton, NC 28358—(910) 671-3500; fax: (910) 671-3092

Rockingham James B. Clark, Dir., PO Box 61, Wentworth, NC 27375-0061—(910) 342-1394; fax: (910) 634-1847

Rowan Richard E. Travis, Dir., 1236 West Innes St., Salisbury, NC 28144—(704) 633-4921; fax: (704) 638-3041

Rutherford Penny P. Davis, Dir., PO Box 237, Spindale, NC 28160—(704) 287-6165; fax: (704) 287-6350

Sampson Larry Crandell, Dir., PO Box 1105, Clinton, NC 28328—(910) 592-7131; fax: (910) 592-4297

Scotland Neil Walters, Dir., PO Box 1647, Laurinburg, NC 28352—(910) 277-2500; fax: (910) 277-2402

Stanly Barbara D. Whitley, Dir., 1000 North First St., Suite 2, Albemarle, NC 28001—(704) 982-6100; fax: (704) 983-5818

Stokes John Wasson, Dir., PO Box 30, Danbury, NC 27016—(910) 593-2861; fax: (910) 593-9362

Surry David Adkisson, Dir., PO Box 38, Dobson, NC 27017—(910) 401-8700; fax: (910) 401-8750

Swain Harvey Jake Hyatt, Dir., PO Box 610, Bryson City, NC 28713—(704) 488-6921; fax: (704) 488-2754

Transylvania Carson Griffin, Dir., 207 South Broad St., Brevard, NC 28712—(704) 884-3174; fax: (704) 884-3263

Tyrrell Harry B. Foard, Dir., PO Box 449, Columbia, NC 27925—(919) 796-3421; fax: (919) 796-1732

Union Roy Young, Dir., PO Box 489, Monroe, NC 28111-0489—(704) 282-0200; fax: (704) 282-0299

Vance Donn Gunderson, Dir., 350 Ruin Creek Rd., Henderson, NC 27536—(919) 492-5001; fax: (919) 438-5997

Wake Tom Hogan, Dir., PO Box 46833, Raleigh, NC 27620—(919) 212-7000; fax: (919) 212-7027

Warren Henry Hayes, Dir., 538 West Ridgeway St., Warrenton, NC 27589—(919) 257-1283; fax: (919) 257-4656

Washington Jerry Wayne Rhodes, Dir., PO Box 10, Plymouth, NC 27962—(919) 793-4041; fax: (919) 793-3195

Watauga Matthew James Atkinson, Dir., 132 Poplar Grove Rd. Connector, Suite C, Boone, NC 28607—(704) 265-8100; fax: (704) 265-7638

Wayne Gwyndella Wilson, Dir., 301 North Herman St., Box HH, Goldsboro, NC 27530—(919) 731-1048; fax: (919) 731-1350

Wilkes James Donald Bumgarner, Dir., PO Box 119, Wilkesboro, NC 28697—(910) 651-7400; fax: (910) 651-7568

Wilson James G. Osborne, Dir., PO Box 459, Wilson, NC 27893—(919) 206-4000; fax: (919) 237-1544

Yadkin Wayne Black, Dir., PO Box 548, Yadkinville, NC 27055—(910) 679-4210; fax: (910) 679-2664

Yancey Paul Burge, Dir., PO Box 67, Burnsville, NC 28714—(704) 682-6148; fax: (704) 682-6712

Key to Cities

over 30,000 population

City: County; Region

Asheville: Buncombe; I–Western
Burlington: Alamance; II–North Central
Cary: Wake; III–South Central
Chapel Hill: Orange and Durham; III–South Central
Charlotte: Mecklenburg; I–Western
Durham: Durham; III–South Central
Fayetteville: Cumberland; III–South Central
Gastonia: Gaston; I–Western
Goldsboro: Wayne; IV–Eastern

City: County; Region

Greensboro: Guilford; II–North Central
Greenville: Pitt; IV–Eastern
High Point: Guilford; II–North Central
Jacksonville: Onslow; IV–Eastern
Kannapolis: Cabarrus and Rowan; I–Western
Raleigh: Wake; III–South Central
Rocky Mount: Edgecombe and Nash; IV–Eastern
Wilmington: New Hanover; IV–Eastern
Wilson: Wilson; IV–Eastern
Winston-Salem: Forsyth; II–North Central

North Dakota

Edward T. Schafer (R) Gov., 600 East Boulevard Ave., Bismarck, ND 58505-0001—(701) 328-2200

WASHINGTON OFFICE: Craig Pattee, Rep., 400 North Capitol St., Suite 585, Washington, DC 20001—(202) 347-6607; fax: (202) 393-7718

NORTH DAKOTA AGENCIES LISTED
ON THE FOLLOWING PAGES:

DEPARTMENT OF HUMAN SERVICES

RELATED STATE AGENCIES. Job Service North Dakota; Department of Health; Office of Management and Budget; Department of Corrections and Rehabilitation; Department of Veterans Affairs; Department of Public Instruction

HUMAN SERVICE CENTERS/VOCATIONAL REHABILITATION REGIONAL OFFICES

COUNTY SOCIAL SERVICE BOARDS

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

The North Dakota Department of Human Services is an umbrella agency with three major organizational units: Field Services, which has responsibility for human services; Economic Assistance; and Program and Policy. The Jamestown State Hospital for treatment of mental illness and substance abuse, the Developmental Center at Grafton for the treatment and care of persons with developmental disabilities, and eight regional human service centers are under the department's auspices. Assistance programs are state supervised and directed and administered by 53 county Social Service Boards.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Department of Human Services. The optional supplement is county administered and locally funded.

General assistance (GA), available through the county Social Service Boards, is locally funded.

Assistance and Services

Assistance programs within Ecomomic Assistance are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), the mandatory SSI/S, Medicaid (MAP) for the categorically and medically needy, the Children's Health Insurance Program (CHIP), refugee assistance subject to federal financial participation, Child Support Enforcement (CSE), and the Low-Income Home Energy Assistance Program (LIHEAP).

Services within Program and Policy and Field Services include services to adults (SA), children (CPS, CW), and families (SF). These include foster care and day care for children and adults; family preservation and support services (FP/FS); crippled children's services; foster care/adoption assistance (FC/AA); homemaker and protective services; services to unwed parents; family planning; adoptions; subsidized adoption; services to abused and neglected children (CA/N); evaluation, counseling, and therapy services to individuals and families; services to the aged under the Older Americans Act (OA); and the Social Services Block Grant (SSBG).

Other sections of Program and Policy offer services to the developmentally disabled and their families; licensing of facilities; residential care, custody, treatment, training, and education for the developmentally disabled; mental illness prevention; mental retardation services (MR); outpatient diagnosis and treatment; and the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG).

Services under the direction and supervision of the director of Vocational Rehabilitation include vocational rehabilitation (VR), blind services (BS), the disability determination program, and various third-party programs providing cooperative rehabilitation services. These programs are provided through the Vocational Rehabilitation regional offices and several units. The Office of Vocational Rehabilitation is providing leadership for the Department of Human Services in the implementation of the Americans with Disabilities Act.

Related state agencies have responsibility for employment services (ES); the Job Training Partnership Act (JTPA); unemployment compensation (UC); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG); the Community Health Centers (CHC) Program; the Section 8 housing assistance program; adult probation and parole (PRO, PAR); youth correctional programs, including probation and parole services (YA, Y-PRO, Y-PAR); the Community Services Block Grant (CSBG); state veterans services (VET); and institutions for adult offenders (CP) and for the blind.

Where to Write

Client Inquiries

Client inquiries should be addressed to:

Carol K. Olson, Executive Director
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** and requests for **verification of legal residence for purposes of public assistance** should be sent to:

John H. Opp, Director
Public Assistance Division
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Requests for general information regarding **Temporary Assistance for Needy Families, service programs, and eligibility requirements** should be addressed to:

Kevin Iverson, Director
Training, Education, Employment, and Management (TEEM) Division
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in North Dakota who are receiving assistance from other states** should be addressed to the appropriate county Social Service Board. If the county is unknown, inquiries will be forwarded by:

John H. Opp, Director
Public Assistance Division
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Checks for assistance from other states for recipients living in North Dakota should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

William Strate, Director
Child Support Enforcement Unit
Department of Human Services
PO Box 7190
Bismarck, ND 58507-7190

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Gene Hysjulien, Director
Vocational Rehabilitation
Disability Services Division
Department of Human Services
600 South Second St., Suite 1B
Bismarck, ND 58504-5729

Children

Inquiries regarding **child protective services** and **child abuse and neglect cases** should be addressed to:

Gladys M. Cairns, Administrator
Child Abuse and Neglect Program
Children and Family Services Division
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Inquiries concerning **adoptions within North Dakota,** correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance,** and inquiries concerning the **licensing of child-care facilities** should be addressed to:

Linda Schell, Director
Children and Family Services Division
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Inquiries regarding **eligibility determinations for child-care programs** should be sent to:

Sue Satterthwaite, Administrator
Child Care Assistance Program
TEEM Division
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Inquiries regarding **early childhood services** should be sent to:

Corinne Bennett, Administrator
Early Childhood Services
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Information on requests for **custody studies in divorce cases** should be addressed to the appropriate county office.

Inquiries concerning **programs for mentally retarded children** should be addressed to:

Gene Hysjulien, Director
Developmental Disabilities
Disability Services Division
Department of Human Services
600 South Second St., Suite 1B
Bismarck, ND 58504-572

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Muriel Peterson, Administrator
Service Payments to Elderly and Disabled/Medicaid
Waiver Programs
Aging Services Division
Department of Human Services
600 South Second St.
Bismarck, ND 58504-5729

Inquiries regarding **adult/elder protective services** should be sent to:

Lynn Jacobson, Program Administrator
Protective and Community Services
Department of Human Services
600 South Second St.
Bismarck, ND 58504-5729

For client inquiries, the **state ombudsman for long-term care** is:

Lynn Jacobson
Aging Services Division
Department of Human Services
600 South Second St.
Bismarck, ND 58504-5729

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Fred Gladden, Chief
Health Resources Section
Department of Health
600 East Boulevard Ave.
Bismarck, ND 58505-0200

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be addressed to:

David Zentner, Director
Medical Services Division
Department of Human Services
State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be addressed to:

Division of Health Facilities
Department of Health
600 East Boulevard Ave.
Bismarck, ND 58505-0200

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Karen Larson, Director
Mental Health and Substance Abuse Services Division
Department of Human Services
600 South Second St.
Bismarck, ND 58504-5729

Corrections

Requests for **residence and other social information about adult and juvenile inmates of penal and correctional institutions** should be addressed to:

Department of Corrections and Rehabilitation
PO Box 1898
Bismarck, ND 58502-1898

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Parole and Probation
Department of Corrections and Rehabilitation
PO Box 5521
Bismarck, ND 58506-5521

Inquiries regarding **juvenile probation and parole** and the **Interstate Compact on Juveniles** should be addressed to:

Division of Juvenile Services
Department of Corrections and Rehabilitation
PO Box 1898
Bismarck, ND 58502-1898

The cutoff age for juveniles is 18 years. A delinquent child can remain under juvenile court jurisdiction until age 21.

Vital Statistics

Birth and death records (since 1893) **and marriage records** (since July 1925) are maintained by the Department of Health. The cost of certified copies is $5 for death and marriage records and $2 for each additional copy ordered at the same time as the original order. Certified copies of birth records cost $7 and $4 for each additional copy ordered at the same time as the original order. **Divorce records** (since July 1949) are maintained in a statewide index by the Department of Health. Verification of information (date of decree and county where filed) is free of charge to official agencies. Address inquiries to:

Division of Vital Records
Department of Health
State Capitol
600 East Boulevard Ave.
Bismarck, ND 58505-0200
tel: (701) 328-2360; fax: (701) 328-1850

Certified copies of **divorce records** must be obtained from the clerk of the district court of the county where the decree is filed. The cost of certified copies varies among the counties.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to the Personnel Director of the appropriate agency.

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Corinne Bennett, Administrator, Early Childhood Services, Children and Family Services Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-3216; fax: (701) 328-2359; e-mail: notes.sobenc@ranch.state.nd.us

Children's Health Insurance Program. David Zentner, Director, Medical Services Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2321; fax: (701) 328-1544; e-mail: cdpds.sozend@ranch.state.nd.us

Food Stamp Work/Employment and Training. Royce Roberson, Director, Energy and Nutrition Division, Department of Human Services, State Captiol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-3311; fax: (701) 328-2359; e-mail: notes.sorobr@ranch.state.nd.us

Fraud and Abuse Investigation. Raymond A. Feist, Medicaid Fraud and Abuse, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-4024

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Julie Hoffman, Coordinator, Services to Pregnant Women, Children and Family Services Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2316; fax: (701) 328-2359; e-mail: notes.sohofj@ranch.state.nd.us

Immigration Issues. Linda Schell, Director, Children and Family Services Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2316

Information Systems. Roger Hertz, Director, Information Management Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2570; fax: (701) 328-2359; e-mail: notes.soherr@ranch.state.nd.us

Legal Matters. Blaine L. Nordwall, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2311

Public Information. Eva Spranger, Public Information, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-4933; fax: (701) 328-2359; e-mail: notes.sospre@ranch.state.nd.us

Research and Statistics. LeRoy Bollinger, Administrator, Research and Statistics, Finance Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2325

Staff Development. Human Resource Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2339

Substance Abuse. Karen Larson, Director, Mental Health and Substance Abuse Services, Department of Human Services, 600 South Second St., Suite 1D, Bismarck, ND 58504-5729—(701) 328-8920; fax: (701) 328-8960

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Kevin Iverson, Director, TEEM Division, Department of Human Services, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2729; fax: (701) 328-2359; e-mail: notes.soivek@ranch.state.nd.us

North Dakota Department of Human Services

State Capitol—Judicial Wing
600 East Boulevard Ave.
Bismarck, ND 58505
tel: (701) 328-2310; fax: (701) 328-2359
http://www.state.nd.us/hms/dhs.htm
Carol K. Olson, Exec. Dir., e-mail: notes.socols@ranch.state.nd.us
Yvonne M. Smith, Dep. Dir., e-mail: notes.sosmiy@ranch.state.nd.us

AUDIT RESOLUTION
Sheldon Wolf, Mgr., (701) 328-2172

CONTRACTS/APPEALS
DeNae Kautzmann, Contracts and Appeals Ofr., (701) 328-2341

FINANCE DIVISION
James Sauer, Dir., (701) 328-2330

RESEARCH AND STATISTICS
LeRoy Bollinger, Mgr., (701) 328-2325

FINANCE
Gary Eggl, Mgr., (701) 328-4016

PROVIDER AUDIT
Robert Wanner, Adm., (701) 328-5450

HUMAN RESOURCE DIVISION
Ron Leingang, Dir., (701) 328-2339
Laurie Sterioti Hammeren, Dir., Civil Rights, (701) 328-4042

INFORMATION MANAGEMENT DIVISION
Roger Hertz, Dir., (701) 328-2570; fax: (701) 328-2359

LEGAL SERVICES
Blaine L. Nordwall, (701) 328-2311

PUBLIC INFORMATION
Eva Spranger, (701) 328-4933; fax: (701) 328-2359; e-mail: notes.sospre@ranch.state.nd.us

ECONOMIC ASSISTANCE

FP/FS SSI/S PUBLIC ASSISTANCE DIVISION AND SSI LIAISON
John H. Opp, Dir., (701) 328-4009; fax: (701) 328-2359

LIHEAP ENERGY ASSISTANCE AND EMERGENCY SERVICES
Ron Knutson, Asst. Dir., (701) 328-4882

TANF TRAINING, EDUCATION, EMPLOYMENT, AND MANAGEMENT (TEEM) DIVISION
Kevin Iverson, Dir., (701) 328-2729; fax: (701) 328-2359; e-mail: notes.soivek@ranch.state.nd.us

Department of Human Services—*Continued*

Sue Satterthwaite, Adm., Child Care Assistance Prgm., (701) 328-4603; fax: (701) 328-2359

FS Energy and Nutrition Division
Royce Roberson, Dir., (701) 328-3311; fax: (701) 328-2359; e-mail: notes.sorobr@ranch.state.nd.us

CSE Child Support Enforcement Unit
PO Box 7190
Bismarck, ND 58507-7190
William Strate, Dir., (701) 328-3582

CHIP MAP Medical Services Division
David Zentner, Dir., (701) 328-2321; fax: (701) 328-1544; e-mail: cdpds.sozend@ranch.state.nd.us

FIELD SERVICES

SSBG Developmental Center
701 West Sixth St.
Grafton, ND 58237
tel: (701) 352-4200
Brian Lunski, Supt.

State Hospital
PO Box 476
Jamestown, ND 58402-0476
tel: (701) 253-3650
Alex Schweitzer, Adm.

PROGRAM AND POLICY

OA SA Aging Services Division
600 South Second St.
Bismarck, ND 58504-5729
Linda Wright, Dir., (701) 328-8910; fax: (701) 328-8969
(Vacant), Long-Term Care Ombudsman, (701) 328-8910; fax: (701) 328-8969

Service Payments to Elderly and Disabled/Medicaid Waiver Programs
Muriel Peterson, Adm., (701) 328-8910; fax: (701) 328-8969

APS Protective and Community Services
Lynn Jacobson, Prgm. Adm., (701) 328-8910; fax: (701) 328-8969

Homemaker–Home Health Aide
Marlowe Kro, Dir., (701) 328-8910

ADAMHBG Mental Health and Substance Abuse Services
600 South Second St., Suite 1D
Bismarck, ND 58504-5729
Karen Larson, Dir., (701) 328-8920; fax: (701) 328-8960; e-mail: notes.solark@ranch.state.nd.us

CW SA SF Children and Family Services Division
Linda Schell, Dir., (701) 328-2316

FC/AA Adoptions
ICAMA (Vacant), Adm., (701) 328-4805

CA/N CPS Child Abuse and Neglect Program
Gladys M. Cairns, Adm., (701) 328-4806; fax: (701) 328-2359; e-mail: notes.socaig@ranch.nd.us

ICPC Interstate Compact on the Placement of Children
Deb Petry, Adm., (701) 328-3581

Early Childhood Services
Corinne Bennett, Adm., (701) 328-2316; fax: (701) 328-2359

FC/AA Foster Care for Children
Jean Doll, Adm., (701) 328-3587

Family Preservation Services
Kathy Neideffer, Adm., (701) 328-4808

Services to Pregnant Women
Julie Hoffman, Coord., (701) 328-2316; fax: (701) 328-2359

Refugee Resettlement/Unaccompanied Minors
Don Snyder, Adm., (701) 328-4934

MCHBG Children's Special Health Services Division
Robert W. Nelson, Dir., (701) 328-2436

Disability Services Division
600 South Second St., Suite 1B
Bismarck, ND 58504-5729
Gene Hysjulien, Dir., (701) 328-8930; fax: (701) 328-8989

MR Developmental Disabilities
Gene Hysjulien, Dir., (800) 755-8529; (701) 328-8930; fax: (701) 328-8969

ADA BS VR Vocational Rehabilitation
Gene Hysjulien, Dir., (800) 755-2745; (701) 328-8950; tdd: (701) 328-3975; fax: (701) 328-8969

Rehabilitation Services
James D. Leary, Dir.

Vocational Rehabilitation Facilities
Bill Harmsen, Cnslt., Facilities, Independent Living Srvs.

Client Assistance Program
Dennis Lyon, Adm.

Vision Services
Mike Beck, Adm.

Social Security Disability Determination Services
John G. Locken, Dir., (701) 328-8700

Related State Agencies

JOB SERVICE NORTH DAKOTA
1000 East Divide Ave.
PO Box 5507
Bismarck, ND 58506-5507
tel: (701) 328-2836; fax: (701) 328-1612
http://www.state.nd.us/jsnd/lmi.htm
Jennifer Gladden, Exec. Dir., (701) 328-2836; e-mail: jgladden@pioneer.state.nd.us

Related State Agencies—*Continued*

ES JTPA Tom Pederson, Prgm. Area Support Mgr., (701) 328-3045; e-mail: pederson@pioneer.state.nd.us

UC Job Insurance
James J. Hirsch, Customer Service Area Mgr. V, (701) 328-2843; e-mail: jhirsh@pioneer.state.nd.us

DEPARTMENT OF HEALTH
600 East Boulevard Ave.
Bismarck, ND 58505-0200
tel: (701) 328-2372; fax: (701) 328-4727
http://www.ehs.health.state.nd.us
CHC PHSBG Murray G. Sagsveen, MD, State Health Ofr., (701) 328-2372
MCHBG Division of Maternal and Child Health
Sandra Anseth, Dir., (701) 328-2493
WIC Colleen Pearce, Dir., WIC, (701) 328-2493
Division of Health Facilities
Darlene Bartz, Act. Dir., (701) 328-2352
Health Resources Section
Fred Gladden, Chf., (701) 328-2352
Preventive Health Section
Stephen McDonough, MD, Chf., (701) 328-2493

OFFICE OF MANAGEMENT AND BUDGET
600 East Boulevard Ave.
Bismarck, ND 58505-0400
tel: (701) 328-4904; fax: (701) 328-3230
Rod Backman, Dir., e-mail: msmail.rod@ranch.state.nd.us
Office of Intergovernmental Assistance
State Capitol, Dept. 105
600 East Boulevard Ave.
Bismarck, ND 58505-0170
tel: (701) 328-4499; fax: (701) 328-2308
Dina Butcher, Dir.
CSBG Carol Griffin-Eckart, Prgm. Adm.

DEPARTMENT OF CORRECTIONS AND REHABILITATION
PO Box 1898
Bismarck, ND 58502-1898
tel: (701) 328-6390; fax: (701) 328-6651
http://www.state.nd.us
Elaine Little, Dir.
ICSPP PRO Parole and Probation
PAR PO Box 5521
Bismarck, ND 58506-5521
Warren Emmer, Dir., (701) 328-6190; fax: (701) 328-6651
Ernest J. Reinert, Parole Coord.
Rough Rider Industries
PO Box 5521
Bismarck, ND 58506-5521
Dennis Fracassi, Dir., (701) 328-6161; fax: (701) 328-6164
YA Y-PAR Division of Juvenile Services
Y-PRO Alton Lick, Dir., (701) 328-6390; fax: (701) 328-6651
ICJ Elaine Little, Interstate Compact Adm., (701) 328-6390
Youth Correctional Center
701–16th Ave., SW
Mandan, ND 58554
Darrell Nitschke, Supt., (701) 667-1400; fax: (701) 667-1414
CP State Penitentiary
PO Box 5521
Bismarck, ND 58506-5521
Timothy Schuetzle, Wrdn., (701) 328-6100; fax: (701) 328-6640

VET **DEPARTMENT OF VETERANS AFFAIRS**
PO Box 9003
Fargo, ND 58106-9003
tel: (701) 239-7165; fax: (701) 239-7166
Ray Harkema, Comm.

DEPARTMENT OF PUBLIC INSTRUCTION
600 East Boulevard Ave.
Bismarck, ND 58505-0440
tel: (701) 328-2261; fax: (701) 328-2461
http://www.sendit.nodak.edu/dpi
Wayne G. Sanstead, PhD, Supt. of Pub. Instruction

Human Service Centers/Vocational Rehabilitation Regional Offices

ADAMHBG, BS, CA/N, MR, SA, SE, VR, VRB
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM
(The Human Service Centers and Vocational Rehabilitation Regional Offices are collocated.)

BISMARCK (Burleigh, Emmons, Grant, Kidder, McLean, Mercer, Morton, Oliver, Sheridan, and Sioux Counties)
West Central
600 South Second St., Bismarck, ND 58504
Matthew Walsh, Regl. Dir., Human Service Center, (701) 328-8888; fax: (701) 328-8900
John Lies, Vocational Rehabilitation Adm., (701) 255-0060

DEVILS LAKE (Benson, Cavalier, Eddy, Ramsey, Rolette, and Towner Counties)
Lake Region
Highway 2, West, Devils Lake, ND 58301
tel: (701) 665-2200; fax: (701) 665-2300
Duainne S. Bourey, Regl. Dir., Human Service Center
Nancy Lundon, Vocational Rehabilitation Adm.

DICKINSON (Adams, Billings, Bowman, Dunn, Golden Valley, Hettinger, Slope, and Stark Counties)
Badlands
200 Pulver Hall, Dickinson, ND 58601
tel: (701) 227-7500; fax: (701) 227-7575

Human Service Centers/Vocational Rehabilitation Regional Offices—*Continued*

L. Joe Fry, Regl. Dir., Human Service Center
Dale Sattler, Vocational Rehabilitation Adm.

FARGO (Cass, Ransom, Richland, Sargent, Steele, and Traill Counties)
SOUTHEAST
2624 Ninth Ave., SW, Fargo, ND 58103
tel: (701) 298-4500; fax: (701) 298-4400
Douglas Seiler, Regl. Dir., Human Service Center
Terrence Lien, Vocational Rehabilitation Adm.

GRAND FORKS (Grand Forks, Nelson, Pembina, and Walsh Counties)
NORTHEAST
1407–24th Ave., South, Suite 108, Grand Forks, ND 58201
tel: (701) 795-3000; fax: (701) 795-3050
Robert L. Sanderson, Regl. Dir., Human Service Center
Herbert Schimmelpfennig, Vocational Rehabilitation Adm.

JAMESTOWN (Barnes, Dickey, Foster, Griggs, LaMoure, Logan, McIntosh, Stutsman, and Wells Counties)
SOUTH CENTRAL
520 Third St., NW, PO Box 2055, Jamestown, ND 58402
tel: (701) 253-6300; fax: (701) 253-6400
Rolf Storsteen, Regl. Dir., Human Service Center
Richard Richter, Vocational Rehabilitation Adm.

MINOT (Bottineau, Burke, McHenry, Mountrail, Pierce, Renville, and Ward Counties)
NORTH CENTRAL
400–22nd Ave., NW, Minot, ND 58701
tel: (701) 857-8500; fax: (701) 857-8555
David A. Snyder, Regl. Dir., Human Service Center
Dennis Helmers, Vocational Rehabilitation Adm.

WILLISTON (Divide, McKenzie, and Williams Counties)
NORTHWEST
316 Second Ave., West, Williston, ND 58802
tel: (701) 774-4600; fax: (701) 774-4620
Vira Stenehjem, Regl. Dir., Human Service Center
Paul Jorgenson, Vocational Rehabilitation Adm.

County Social Service Boards

CA/N, CW, FS, GA, MAP, SA, SF, SSI/S, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

ADAMS Richard Fedje, Dir., PO Box 550, Hettinger, ND 58639—(701) 567-2967
BARNES Don R. Nelson, Dir., 230 Fourth St., NW, Rm. 105, Valley City, ND 58072—(701) 845-8521
BENSON Ed Forde, Dir., PO Box 186, Minnewaukan, ND 58351—(701) 473-5302
BILLINGS Richard Fedje, Act. Dir., PO Box 279, Beach, ND 58621—(701) 872-4121
BOTTINEAU Mary Rothmann, Dir., 314 West Fifth St., Bottineau, ND 58318—(701) 228-3613
BOWMAN Janice Burk, Dir., Box 469, Bowman, ND 58623—(701) 523-3285
BURKE PO Box 220, Bowbells, ND 58721—(701) 377-2313
BURLEIGH John Graham, Dir., 415 East Rosser Ave., Suite 113, Bismarck, ND 58501-4058—(701) 222-6622
CASS Kathy Hogan, Dir., PO Box 2986, Fargo, ND 58108—(701) 241-5761
CAVALIER Richard M. Mowbray, Dir., PO Box 630, Langdon, ND 58249—(701) 256-2175
DICKEY Robert Carlson, Dir., PO Box 279, Ellendale, ND 58436—(701) 349-3271
DIVIDE (Vacant), Dir., Box 9, Crosby, ND 58730—(701) 965-6521
DUNN Thomas Picken, Dir., PO Box 89, Killdeer, ND 58640—(701) 764-5385
EDDY Edward Christ, Dir., 22 South Ninth St., New Rockford, ND 58356—(701) 947-5314
EMMONS Klaes Welch, Dir., PO Box 726, Linton, ND 58552—(701) 254-4502
FOSTER Edward Christ, Dir., PO Box 80, Carrington, ND 58421—(701) 652-2221
GOLDEN VALLEY Richard Fedje, Act. Dir., PO Box 279, Beach, ND 58621—(701) 872-4121
GRAND FORKS Keith Berger, Dir., 221 South Fourth St., Grand Forks, ND 58201—(701) 772-8171
GRANT Iola Ruscheinsky, Dir., PO Box 278, Carson, ND 58529—(701) 622-3706
GRIGGS Marcia Beglau, Dir., PO Box 567, Cooperstown, ND 58425—(701) 797-2127
HETTINGER Douglas J. Wegh, Dir., PO Box 228, Mott, ND 58646—(701) 824-3276
KIDDER Deb Abbott, Dir., PO Box 36, Steele, ND 58482—(701) 475-2551
LAMOURE Robert Carlson, Dir., PO Box 38, LaMoure, ND 58458—(701) 883-4282
LOGAN Jean Lang, Dir., PO Box 26, Napoleon, ND 58561—(701) 754-2283
MCHENRY Winston Pottenger, Dir., PO Box 58, Towner, ND 58788—(701) 537-5944
MCINTOSH Klaes Welch, Dir., PO Box 218, Ashley, ND 58413—(701) 288-3343
MCKENZIE Michon Sax, Dir., Drawer N, Watford City, ND 58854—(701) 842-3661
MCLEAN Roger Redfield, Dir., PO Box 70, Washburn, ND 58577—(701) 462-3235
MERCER Roger Redfield, Dir., PO Box 70, Stanton, ND 58571—(701) 745-3384
MORTON Kenneth Gerhardt, Dir., 200 Second Ave., NW, Mandan, ND 58554—(701) 667-3395
MOUNTRAIL Dale Ellis, Dir., PO Box 39, Stanley, ND 58784—(701) 628-2925
NELSON Dawn Haugen, Dir., 210 West B Ave., Lakota, ND 58344—(701) 247-2945
OLIVER PO Box 145, Center, ND 58530—(701) 794-3212
PEMBINA Melody King, Dir., 300 Boundary Rd., West #3, Cavalier, ND 58220—(701) 265-8441
PIERCE Winston Pottenger, Dir., 802½ South Main, Rugby, ND 58368—(701) 776-5818
RAMSEY Edward Forde, Dir., PO Box 665, Devils Lake, ND 58301—(701) 662-7050
RANSOM Wendy Jacobson, Dir., PO Box 628, Lisbon, ND 58054—(701) 683-5661
RENVILLE Terry Alexander, Dir., PO Box 305, Mohall, ND 58761—(701) 756-6374

County Social Service Boards—*Continued*

Richland Patricia Kline, Dir., 413 Third Ave., North, Wahpeton, ND 58075—(701) 642-7751

Rolette Betty Keegan, Dir., PO Box 519, Rolla, ND 58367—(701) 477-3141

Sargent Wendy Jacobson, Dir., PO Box 156, Forman, ND 58032—(701) 724-3291

Sheridan Roger Redfield, Dir., PO Box 696, McClusky, ND 58463—(701) 363-2281

Sioux Vince Gillette, Dir., PO Box B, Fort Yates, ND 58538—(701) 854-3821

Slope Janice Burk, Dir., PO Box 469, Bowman, ND 58623—(701) 523-3285

Stark Larry Bernhardt, Dir., 664–12th St., West, Dickinson, ND 58601—(701) 264-7676

Steele Steve Dahl, Dir., PO Box 276, Finley, ND 58230—(701) 524-2584

Stutsman Clarence R. Daniel, Dir., PO Box 809, Jamestown, ND 58401—(701) 252-7172

Towner Edward Forde, Dir., PO Box 604, Cando, ND 58324—(701) 968-4355

Traill Stephen Dahl, Dir., PO Box 190, Hillsboro, ND 58045—(701) 436-5220

Walsh Twila Novak, Interim Dir., Professional Srvs. Bldg., 2nd Fl., Developmental Center Campus, Grafton, ND 58237—(701) 352-4499

Ward Daniel P. Richter, Dir., PO Box 2209, Minot, ND 58702—(701) 852-3552

Wells Edward Christ, Dir., PO Box 266, Fessenden, ND 58438—(701) 547-3694

Williams Michon Sax, Dir., PO Box 1569, Williston, ND 58801—(701) 572-4575

Key to Cities

over 20,000 population

City: County; Region
Bismarck: Burleigh; Bismarck
Fargo: Cass; Fargo

City: County; Region
Grand Forks: Grand Forks; Grand Forks
Minot: Ward; Minot

Ohio

George V. Voinovich (R) Gov., 77 South High St., 30th Fl., Columbus, OH 43266-0601—(614) 466-3555; fax: (614) 466-9354

Washington Office: Ted Hollingsworth, Dir., 444 North Capitol St., Suite 546, Washington, DC 20001—(202) 624-5844; fax: (202) 624-5847

OHIO AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Human Services

Related State Agencies. Department of Aging; Office of the Attorney General; Department of Education; Bureau of Employment Services; Department of Health; Department of Alcohol and Drug Addiction Services; Department of Mental Health; Department of Mental Retardation and Developmental Disabilities; Department of Rehabilitation and Correction; Department of Youth Services; Rehabilitation Services Commission; Department of Development; Department of Administrative Services

Department of Human Services—District Offices

County Departments of Human Services

Public Children Services Agencies, Counties

Child Support Enforcement Agencies, Counties

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Income maintenance, child support, medical, and social service programs in Ohio are administered by the 88 county Departments of Human Services under the supervision of the Department of Human Services' district offices. In almost half of the counties, child welfare services are separately administered by Public Children Services Agencies. In less than half of the counties, child support enforcement programs are separately administered by Child Support Enforcement Agencies. Programs are federal-state-local funded except for Medicaid, which is federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

Disability assistance is administered by the county Departments of Human Services and is state-local funded.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF); disability assistance, which is limited to individuals ineligible for TANF or SSI; family emergency assistance; Child Support Enforcement (CSE); Food Stamps (FS); the Children's Health Insurance Program (CHIP); and Medicaid (MAP). MAP covers all medical services for income-eligible aged, blind, and disabled persons.

Services (CA/N, CW, SA, SF) include counseling, day care, foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), protective services for children and adults (CPS, APS), family planning, homemaker services, and housing.

Related state agencies have responsibility for services to the aged under the Older Americans Act (OA); unemployment compensation (UC); employment services (ES); the Job Training Partnership Act (JTPA); veterans training and education services (VET); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Alcohol, Drug Abuse, and Mental Health and Preventive Health Services Block Grants (ADAMHBG, PHSBG); mental retardation programs (MR); adult corrections (CP); adult parole and probation (PAR, PRO); youth corrections (YA, Y-PAR); vocational rehabilitation (VR); blind services (BS), including vocational rehabilitation (VRB); the Community Services Block Grant (CSBG); and the Low-Income Home Energy Assistance Program (LIHEAP). The county juvenile courts have responsibility for youth probation services (Y-PRO).

Where to Write

Client Inquiries

Client inquiries should be addressed to:

Office of the Director
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** should be addressed to:

Cash Assistance
Bureau of Family Services
Office of Prevention, Protection, and Self-Sufficiency
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Requests for general information regarding **service programs and eligibility requirements** should be sent to:

Office of Prevention, Protection, and Self-Sufficiency
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Stan Sells, Executive Assistant
Office of the Director
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Ohio who are receiving assistance from other states** should be addressed in duplicate to the appropriate county Department of Human Services.

Checks for assistance from other states for recipients living in Ohio should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Office of Child Support
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Civil Rights
Office of Internal Administration
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Children

Inquiries regarding **child protective services, child abuse and neglect cases,** and **adoptions within Ohio** should be addressed to:

Bureau of Children Services
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Ken Kotch, Section Chief
Interstate Compact
Bureau of Children Services
Office of Prevention, Protection, and Self-Sufficiency
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Inquiries concerning the **licensing or certification of child-care facilities, eligibility determinations for subsidized child-care programs, and child-care resource and referral services** should be addressed to:

Child Care Services
Bureau of Family Services
Office of Prevention, Protection, and Self-Sufficiency
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Information on requests for **custody studies in divorce cases** should be addressed to the Clerk of the Common Pleas Court, Domestic Relations Division, in the appropriate county.

Inquiries concerning **programs for mentally retarded children** should be addressed to:

Department of Mental Retardation and Developmental
Disabilities
30 East Broad St., Rm. 1280
Columbus, OH 43266-0415

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Randy Leffler, Chief
Communications
Department of Aging
50 West Broad St., 9th Fl.
Columbus, OH 43215-5928

Inquiries regarding **adult/elder protective services** should be sent to:

Erika Taylor, Administrator
Adult and Senior Services
Bureau of Family Services
Office of Prevention, Protection, and Self-Sufficiency
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

For client inquiries, the **state ombudsman for long-term care** is:

Beverly Laubert
Office of the Ombudsman
Department of Aging
50 West Broad St., 9th Fl.
Columbus, OH 43215-5928

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Division of Quality
Department of Health
PO Box 118
Columbus, OH 43266-0118

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Bureau of Consumer and Program Support
Office of Medicaid
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Inquiries regarding **services provided under Medicaid** should be addressed to:

Bureau of Medicaid Policy
Office of Medicaid
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Provider Relations
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Inquiries regarding **Medicaid claims** should be sent to:

Bureau of Medical Systems Administration
Office of Management Information Systems
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Provider Relations
Department of Human Services
30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423

Regular Medicaid claims should be sent to:

Department of Human Services
PO Box 2644
Columbus, OH 43266-0044

Problem Medicaid claims and **Medicaid claims over a year old** should be sent to:

Department of Human Services
PO Box 1461
Columbus, OH 43266-0161

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Becky Maust, Chief
Division of Quality
Department of Health
PO Box 118
Columbus, OH 43266-0118

Correspondence related to the **Interstate Compact on Mental Health** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Office of Legal Counsel
Department of Mental Health
30 East Broad St., 8th Fl.
Columbus, OH 43266-0414

Communications regarding **mental institutions and community mental health clinics** should be addressed to:

Office of Communications
Department of Mental Health
30 East Broad St., 8th Fl.
Columbus, OH 43266-0414

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Records Office
Department of Rehabilitation and Correction
1050 Freeway Dr., North
Columbus, OH 43229

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Adult Parole Authority
Department of Rehabilitation and Correction
1050 Freeway Dr., North
Columbus, OH 43229

Requests for **residence and other social information about youths at juvenile correctional institutions,** inquiries regarding **juvenile parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Department of Youth Services
51 North High St., Rm. 300
Columbus, OH 43215-3098

Inquiries regarding **juvenile probation** should be addressed to the appropriate county juvenile court.

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth records (since December 20, 1908) and **death records** (since January 1, 1945) are maintained by the Ohio Department of Health. Certified copies cost $7. Address inquiries to:

Vital Statistics
Ohio Department of Health
PO Box 15098
Columbus, OH 43215-0098
tel: (614) 466-2531

Death records (between December 20, 1908 and December 31, 1944) can be obtained from:

Ohio Historical Society
1982 Velma Ave.
Columbus, OH 43211

Marriage records are maintained by the probate court in the county where the license was issued, and **divorce records** are maintained by the court in the county of divorce. The fees for certified copies vary among the counties. The Department of Health keeps an index of where marriages and divorces (since September 7, 1949) occurred. Address inquiries to:

Bureau of Vital Statistics
Department of Health
PO Box 15098
Columbus, OH 43215-0098
tel: (614) 466-2531

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Human Resources Division
Department of Administrative Services
Ohio Civil Service Career Information and Testing Center
30 East Broad St., B-1
Columbus, OH 43266-0405

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Marsha Hannah, Section Chief, Child Care Services, Bureau of Family Services, Office of Prevention, Protection, and Self-Sufficiency, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-1043; fax: (614) 728-6803; e-mail: hannam@odhs.state.oh.us

Children's Health Insurance Program and **Teen Pregnancy.** Mel Borkan, Chief, Bureau of Consumer and Program Support, Office of Medicaid, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 728-8476; fax: (614) 728-9201; e-mail: borkam@odhs.state.oh.us

Food Stamp Work/Employment and Training. Kathleen Boston, Chief, Bureau of Work Force Initiatives, Office of Prevention, Protection, and Self-Sufficiency, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 723-0918; fax: (614) 466-9247

Fraud and Abuse Investigation. Jane Wasman, Chief, Fraud Control Section, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 728-0287; fax: (614) 728-7740

Illegitimacy Rate Reduction Bonus. Andrea Calloway, Administrator, Children's Trust Fund, Bureau of Children Services, Office of Prevention, Protection, and Self-Sufficiency, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-1822; fax: (614) 728-3504; e-mail: calloa01@odhs.state.oh.us

Immigration Issues. Jane Frye, Section Chief, Cash Assistance, Bureau of Family Services, Office of Prevention, Protection, and Self-Sufficiency, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-6024; fax: (614) 752-9760

Information Systems. John Hurd, Deputy Director, Office of Management Information Services, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-2303; fax: (614) 752-6815

Legal Matters. Robert L. Mullinax, Chief Legal Counsel, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-4605; fax: (614) 752-8298

Public Information. Greg DePorter, Deputy Director, Office of Communications, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-6650; tty: (614) 752-3951; fax: (614) 466-0292; e-mail: deporg@odhs.state.oh.us

Research and Statistics. Denise Ortiz, Acting Chief, Bureau of Financial Analysis and Reporting, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-3366; fax: (614) 466-3863; Susan Ballinger, Chief, Bureau of Budget and Control, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-8740; fax: (614) 728-3330

Substance Abuse. Frank Blazewicz, Assistant Chief, Bureau of Medicaid Policy, Office of Medicaid, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-6420; fax: (614) 466-2908; e-mail: blazef@odhs.state.oh.us

Welfare to Work. *Job placement/job readiness programs.* Kathleen Boston, Chief, Bureau of Work Force Initiatives, Office of Prevention, Protection, and Self-Sufficiency, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 723-0918; fax: (614) 466-9247; *TANF welfare-to-work programs.* John Cunningham, Project Manager, Automated Systems, Office of Prevention, Protection, and Self-Sufficiency, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 466-7233; fax: (614) 728-9678; e-mail: cunnij01@odhs.state.oh.us

Ohio Department of Human Services

30 East Broad St., 32nd Fl.
Columbus, OH 43266-0423
tel: (614) 466-6282; fax: (614) 466-1504; tty/tdd: (614) 752-3951
http://www.state.oh.us/odhs
Arnold R. Tompkins, Dir., (614) 466-6282; fax: (614) 466-2815; e-mail: atompkins@odhs.state.oh.us
James Enloe, Asst. Dir., (614) 466-6282; fax: (614) 466-2815
TANF Stan Sells, Exec. Asst., (614) 466-6282; fax: (614) 466-2815

BUREAU OF PROGRAM INTEGRITY
Neva Terry, Chf., (614) 728-0287; fax: (614) 728-7740

OFFICE OF LEGAL SERVICES
Robert L. Mullinax, Chf. Legal Cnsl., (614) 466-4605; fax: (614) 752-8298

Department of Human Services—*Continued*

OFFICE OF LEGISLATION
Cynthia Puckett, Dep. Dir., (614) 466-9280; fax: (614) 728-0799

OFFICE OF COMMUNICATIONS
Greg DePorter, Dep. Dir., (614) 466-6650; tty: (614) 752-3951; fax: (614) 466-0292; e-mail: deporg@odhs.state.oh.us

MAP **OFFICE OF MEDICAID**
Barbara C. Edwards, Dep. Dir., (614) 644-0140; fax: (614) 752-3986

BUREAU OF COMMUNITY SERVICES
Tim Ferguson, Chf., (614) 466-6742; fax: (614) 644-9358

CHIP BUREAU OF CONSUMER AND PROGRAM SUPPORT
Mel Borkan, Chf., (614) 728-8476; fax: (614) 728-9201; e-mail: borkam@odhs.state.oh.us

BUREAU OF LONG-TERM CARE ADMINISTRATION
Harry Saxe, Chf., (614) 466-9243; fax: (614) 644-0387

BUREAU OF MEDICAID POLICY
Robyn Colby, Chf., (614) 466-6420; fax: (614) 466-2908

BUREAU OF MEDICAL ASSISTANCE
John Nichols, Chf., (614) 466-2365; fax: (614) 752-7701

CSE **OFFICE OF CHILD SUPPORT**
Barbara Saunders, Act. Dep. Dir., (614) 752-6561; fax: (614) 752-9760

BUREAU OF CHILD SUPPORT POLICY
Sarah Cooper, Chf., (614) 752-6563; fax: (614) 752-9760

BUREAU OF DIRECT SERVICES
Rose Riley, Chf., (614) 752-6567; fax: (614) 752-6613

BUREAU OF PROGRAM INTERFACE
Ginny Williams, Chf., (614) 752-6569; fax: (614) 752-9760

BUREAU OF SUPPORT ENFORCEMENT TRACKING SYSTEM (SETS)
Peggy Kuntzman, Chf., (614) 722-2908; fax: (614) 728-6199

OFFICE OF PREVENTION, PROTECTION, AND SELF-SUFFICIENCY
Isaac R. Palmer, Dep. Dir., (614) 466-1213; fax: (614) 466-9247
Henry Jenkins, Asst. Dep. Dir., (614) 466-1213; fax: (614) 466-9247
Linda McCart, Asst. Dep. Dir., Family and Children First, (614) 752-4044; fax: (614) 728-9441

AUTOMATED SYSTEMS
Nancy DeRoberts, Adm., (614) 466-7233; fa (614) 728-9678
John Cunningham, Project Mgr., SACWIS, (614) 466-7233; fax: (614) 728-9678; e-mail: cunnij01@odhs.state.oh.us
Phillip Harrell, Project Mgr., ICMS, (614) 752-8711; fax: (614) 728-6199

CA/N CPS CW BUREAU OF CHILDREN SERVICES
FC/AA FP/FS Kathy Bartlett, Chf., (614) 728-6983; fax: (614) 466-0164
Rhonda Abban, Sec. Chf., Adoption, (614) 466-9274; fax: (614) 466-0164
ICAMA ICPC Ken Kotch, Sec. Chf., Interstate Compact, (614) 466-8520; fax: (614) 466-0164
Gwen Harris, Sec. Chf., Placement, (614) 466-1213; fax: (614) 466-9247
Jean Schafer, Sec. Chf., Protective Srvs., (614) 466-9824; fax: (614) 466-0164

BUREAU OF COUNTY SUPPORT
Joel Rabb, Chf., (614) 466-3196; fax: (614) 728-0761

GA SSI/S BUREAU OF FAMILY SERVICES
Michael Caygill, Chf., (614) 466-4815; fax: (614) 752-9760
APS SA SSBG Erika Taylor, Adm., Adult and Senior Srvs., (614) 644-6140; fax: (614) 466-0164
Jane Frye, Sec. Chf., Cash Assistance, (614) 466-6024; fax: (614) 752-9760
Marsha Hannah, Sec. Chf., Child Care Srvs., (614) 466-1043; fax: (614) 728-6803; e-mail: hannam@odhs.state.oh.us
EBT FS Dave Schwartz, Sec. Chf., Food Stamps/EBT, (614) 466-6814; fax: (614) 644-9974

BUREAU OF RESOURCE MANAGEMENT
Robin Rice, Chf., (614) 466-1213; fax: (614) 466-9247
Pauline Hosenfeld, Sec. Chf., Child Care Licensing, (614) 466-3822; fax: (614) 728-6803
Mary Lou McMeen, Sec. Chf., Managed Care/Soc. Srvs. Financing, (614) 466-3438; fax: (614) 466-0164

BUREAU OF WORK FORCE INITIATIVES
Kathleen Boston, Chf., (614) 723-0918; fax: (614) 466-9247
Darlene Hawkins, Adm., Employment Outreach, (614) 466-6644; fax: (614) 466-9247
Florence Odita, Adm., Prgm. Analysis, (614) 466-6644; fax: (614) 466-9247

OFFICE OF FISCAL SERVICES
Dominic Frissora, Dep. Dir., (614) 466-2924; fax: (614) 728-3330

BUREAU OF ACCOUNTING
Steve Boudinot, Chf., (614) 466-4303; fax: (614) 466-1376

BUREAU OF BUDGET AND CONTROL
Susan Ballinger, Chf., (614) 466-8740; fax: (614) 728-3330

BUREAU OF COUNTY FINANCE AND TECHNICAL ASSISTANCE
Lou Ann Shy, Chf., (614) 752-9194; fax: (614) 728-3330

Department of Human Services—*Continued*

Bureau of Financial Analysis and Reporting
Denise Ortiz, Act. Chf., (614) 466-3366; fax: (614) 466-3863

OFFICE OF MANAGEMENT INFORMATION SERVICES
John Hurd, Dep. Dir., (614) 466-2303; fax: (614) 752-6815

Bureau of Medical Systems Administration
Sheryl Harrington, Act. Chf., (614) 466-4373; fax: (614) 728-3302

Bureau of Network Support
Bud Hunt, Act. Chf., (614) 644-9202; fax: (614) 728-3206

Bureau of Standards and Configuration Management
Sheryl Harrington, Chf., (614) 752-4226; fax: (614) 752-4583

Bureau of Systems Development
Matt Erb, Chf., (614) 466-6986; fax: (614) 728-9378

Bureau of Technical Services
Sam Van Schoyck, Chf., (614) 466-5652; fax: (614) 466-2436

OFFICE OF EXTERNAL AUDITS
Jessie Tower, Dep. Dir., (614) 466-9521; fax: (614) 728-3334

Bureau of Audit
William Severns, Chf., (614) 644-2186; fax: (614) 728-3334

Bureau of Audit Quality Management
Robert Shipka, Chf., (614) 644-5031; fax: (614) 728-3334

Bureau of Management Advisory Services
John Stull, Chf., (614) 644-0053; fax: (614) 644-2217

ADA **OFFICE OF INTERNAL ADMINISTRATION**
Jack Alsop, Dep. Dir., (614) 752-4239; fax: (614) 466-1048

Bureau of General Services
Antoinette Veno-Golden, Chf., (614) 466-4503; fax: (614) 644-1208

Bureau of Personnel Development
Nancy Evans, Chf., (614) 752-9927; fax: (614) 728-5858

Bureau of Human Resources
Felicia Bernardini, Chf., (614) 752-4239; fax: (614) 466-1048

OFFICE OF RESEARCH AND LONG-RANGE PLANNING
Joni Cunningham, Dep. Dir., (614) 728-4742; fax: (614) 466-2815

Bureau of Internal Audits
Dave McGuckin, Chf., (614) 728-5693; fax: (614) 728-2603

Bureau of Performance Management
Lynn Brant, Chf., (614) 728-4742; fax: (614) 466-2815

Bureau of Research and Evaluation
Helen Anne Sweeney, Chf., (614) 728-4742; fax: (614) 466-2815

Related State Agencies

OA **DEPARTMENT OF AGING**
50 West Broad St., 9th Fl.
Columbus, OH 43215-5928
tel: (614) 466-5500; fax: (614) 466-5741; tty: (614) 466-6191
http://www.state.oh.us/age
Judith Y. Brachman, Dir., (614) 466-7246
Sara Abbott, PASSPORT, Quality Support, (614) 466-1220
Randy Leffler, Chf., Communications, (614) 466-3253; fax: (614) 466-5741
Beverly Laubert, State Long-Term Care Ombudsman, (800) 282-1206; (614) 466-1221; fax: (614) 466-5741
Roland Hornbostel, Planning/Prgm. Development, (614) 466-5390; fax: (614) 466-5741
Carla Dowling Fitzpatrick, Legal, (614) 466-1055; fax: (614) 466-5741

OFFICE OF THE ATTORNEY GENERAL
30 East Broad St., 17th Fl.
Columbus, OH 43215-3428
Betty Montgomery, Atty. Gen., (614) 466-4320; fax: (614) 466-5087 (administration); fax: (614) 752-5083 (communications)

Ohio Missing Children's Clearinghouse
tel: (800) 325-5604 (toll free, state only)
Terri Peaks, Dir., (614) 644-8066
Crime Victims Srvs., (614) 466-5113; (800) 582-CVSS

DEPARTMENT OF EDUCATION
Ohio Departments Bldg., Rm. 810
65 South Front St.
Columbus, OH 43215-4183
tel: (614) 466-3641; fax: (614) 752-3956
John M. Goff, Supt. of Pub. Instruction, (614) 466-3304; fax: (614) 644-5960
Nancy Eberhart, Interim Chf. Prgm. Ofr., Business Advisory Council, (614) 728-5865; fax: (614) 644-5960

Governmental Relations
Paul D. Marshall, Dir., (614) 466-3125; fax: (614) 644-5960

Policy Research and Analysis
Matthew C. Cohen, Dir., (614) 752-8731; fax: (614) 728-2627

Related State Agencies—*Continued*

Board Relations and Support Services
Margaret L. Trent, Dir., (614) 466-4838; fax: (614) 466-0599

Finance and Administration
James Van Keuren, Chf., (614) 466-3175; fax: (614) 644-5960
Susan Kavakolian, Dir., School Finance, (614) 466-6266; fax: (614) 466-8700

Federal Assistance
933 High St.
Worthington, OH 43085
Alice M. Gibson, Dir., (614) 466-4161
José Villa, Cnslt., Homeless/Migrant, (614) 466-4161

Child Nutrition Services
Lorita T. Myles, Dir., (614) 466-2945; fax: (614) 752-7613

Ohio School for the Deaf
500 Morse Rd.
Columbus, OH 43214
Edward E. Corbett Jr., Supt., (614) 728-4030; fax: (614) 728-1973

Ohio School for the Blind
5220 North High St.
Columbus, OH 43214
Dennis L. Holmes, Supt., (614) 752-1152; fax: (614) 888-2158

Early Childhood Education
Jane Wiechel, Dir., (614) 466-0224; fax: (614) 728-2338
Connie Ackerman, Coord., Family Partnership, (614) 466-0224; fax: (614) 728-2338

Special Education
933 High St.
Worthington, OH 43085
John Herner, Dir., (614) 466-2650; fax: (614) 728-1097

Student Development
106 North High St., 2nd Fl.
Columbus, OH 43215-3009
Hazel P. Flowers, Dir., (614) 466-3318; fax: (614) 466-1789
Judy B. Airhart, Asst. Dir., Prevention, Health, and Family Involvement, (614) 466-2471

Vocational and Adult Education
Joanna Kister, Dir., (614) 466-3430; fax: (614) 644-5702
Barbara Nicol, Asst. Dir., Business, Industry, Labor, and Agency Coordination, (614) 466-3430
James Bowling, Asst. Dir., Adult Basic and Literacy Education, (614) 466-5015; fax: (614) 752-1640
Jeffrey Gove, Supv., ABLE/JOBS Coordination, (614) 466-5015
Michael Jones, Supv., Adult Basic and Literacy Education, (614) 466-5015
R. Bradley Carlton, Supv. Business/Industry Linkage, (614) 466-3520; fax: (614) 728-6176
Carolyn Gasiorek, Supv., JOBS, (614) 466-6661; fax: (614) 728-6176
Kristen Cox, Asst. Dir., JTPS, (614) 466-3904; fax: (614) 728-6176

Veterans Training and Education Service
Claudia Jones, Asst. Dir., (614) 466-9287; fax: (614) 728-840
Vicki Melvin, Assoc. Dir., Education for Employment, (614) 466-3430; fax: (614) 644-5702
Lee Blanton, Cnslt., Jobs for Ohio Graduates, (614) 466-5718; fax: (614) 644-6775
Barbara Whitaker, Cnslt., Occupational Work Adjustment

School Results and Accountability
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David Garick, Dir., (614) 466-3966

ES Employment Services Division
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Field Operations
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JTPA Job Training Partnership Act
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Donald Russell, Dir., (614) 752-7995

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Veterans Services Division
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Related State Agencies—*Continued*

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MCHBG Division of Family and Community Health Services
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Bureau for Children with Medical Handicaps
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WIC Bureau of Nutrition Services
Larry Prohs, Chf., (614) 644-8006; fax: (614) 728-2881

Bureau of Early Intervention Services
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Program and Policy Development
Judy Worthan, Dep. Dir., (614) 466-4124

JCMH Office of Legal Counsel
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Maureen Black, PhD, Dep. Dir., Employee Relations, (614) 752-1795
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Related State Agencies—*Continued*

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SSUS Bureau of Disability Determination
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Community Development Division
Jack Riordan, Dep. Dir., (614) 466-5863

Economic Development Division
Jean Carter Ryan, Dep. Dir., (614) 466-2317

Ohio Housing Financing Agency
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EEO Equal Opportunity Division
Merelyn Bates-Mims, Dep. Dir., (614) 466-8380

General Services Division
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Computer Services Division
Ron Vidmar, Dep. Dir., (614) 466-5860

Office of Finance
Peter Coccia, Adm., (614) 644-7340

Department of Human Services—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

1. (Delaware, Fairfield, Fayette, Franklin, Licking, Logan, Madison, Pickaway, and Union Counties)
899 East Broad St., 4th Fl., Columbus, OH 43205-1190—(614) 644-9000; client services: (800) 686-1568; (614) 752-9520; tty/tdd: (614) 728-8442; fax: (614) 644-6674
Rick Keefer, Account Mgr.

2. (Defiance, Erie, Fulton, Henry, Lucas, Ottawa, Sandusky, Williams, and Wood Counties)
1 Government Center, Rm. 913, Toledo, OH 43604-2239—(419) 245-2800; client services: (800) 686-1572; (419) 245-2494; tty/tdd: (419) 245-2773; fax: (419) 245-2625
Ann Kipplen, Account Mgr.

3. (Allen, Auglaize, Hancock, Hardin, Mercer, Paulding, Putnam, and Van Wert Counties)
1 Government Center, Rm. 913, Toledo, OH 43604-2239—(419) 245-2800; client services: (800) 686-1572; (419) 245-2494; tty/tdd: (419) 245-2773; fax: (419) 245-2625
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4. (Champaign, Clark, Clinton, Darke, Greene, Miami, Montgomery, Preble, and Shelby Counties)
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Barbara Kleefeld, Account Mgr.

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Rick Smith, Account Mgr.

Department of Human Services
Regional Offices—*Continued*

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Ronda Kinnamon, Account Mgr.

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County Departments of Human Services

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*CA/N, CW also
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County Departments of Human Services—*Continued*

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Morrow* Carol Ann Curl, Dir., 27 West High St., Mount Gilead, OH 43338-1298—(419) 947-9111; fax: (419) 947-9115

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Noble* Donna J. Boyd, Dir., 38 Olive St., Caldwell, OH 43724-0250—(740) 732-2392; fax: (740) 732-4108

Ottawa* Michael Manko, Dir., 8444 West State Route 163, Oak Harbor, OH 43449-9769—(419) 898-3688; fax: (419) 898-2436

Paulding* Sally J. Gross, Dir., 303 West Harrison St., Paulding, OH 45879-1497—(419) 399-3756; fax: (419) 399-4674

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Scioto Ruby Grant, Dir., 710 Court St., Portsmouth, OH 45662-1347—(740) 354-6661; fax: (740) 353-2576

County Departments of Human Services—*Continued*

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Shelby* Terry L. Pellman, Dir., 129 East Court St., Sidney, OH 45365-3060—(937) 498-4981; fax: (937) 498-7396

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Summit Patrick A. McGrath, Dir., 47 North Main St., Akron, OH 44308-1991—(330) 643-8200; fax: (330) 643-7351

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Tuscarawas* John H. Lauer, Dir., 247 Stone Creek Rd., NW, New Philadelphia, OH 44663-6902—(330) 339-7791; fax: (330) 339-6388

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Van Wert* James R. Beard, Dir., 114 East Main St., Van Wert, OH 45891-0595—(419) 238-5430; fax: (419) 238-6045

Vinton* Jerry R. Griffith Jr., Dir., 123 East Main St., McArthur, OH 45651-1295—(740) 596-2581; fax: (740) 596-4562

Warren Doris Bishop, Interim Dir., 416 South East St., Lebanon, OH 45036-2314—(513) 933-1420; fax: (513) 933-2940

Washington Michael L. Paxton, Dir., 1115 Gilman Ave., Marietta, OH 45750-0975—(740) 373-5513; fax: (740) 374-7692

Wayne Sue Steingass, Dir., 356 West North St., Wooster, OH 44691-0076—(330) 287-5800; fax: (330) 287-5899

Williams* Marcia H. Gilmer, Dir., 117 West Butler St., Bryan, OH 43506-1650—(419) 636-6725; fax: (419) 636-8843

Wood* Ruth C. Larabee, Dir., 1928 East Gypsy Lane Rd., Bowling Green, OH 43402-9396—(419) 352-7566; fax: (419) 353-6091

Wyandot* Lana C. Sakash, Dir., 137 South Sandusky Ave., Upper Sandusky, OH 43351-1442—(419) 294-4977; fax: (419) 294-3501

Public Children Services Agencies

CA/N, CW: separate from other human service programs
Core hours of service: Mon.–Fri. 8:30 AM to 4:00 PM

Counties

Adams Donald E. Smalley, Exec. Dir., 300 North Wilson Dr., West Union, OH 45693-1157—(937) 544-2511/5067; fax: (937) 544-9724

Allen Michael Mullins, Exec. Dir., 330 North Elizabeth St., Lima, OH 45801-4305—(419) 227-8590; fax: (419) 229-2296

Ashtabula Scott H. Ferris, Exec. Dir., 3914 C Court, Ashtabula, OH 44005-1175—(440) 998-1811; fax: (440) 992-6828

Athens Max F. Bucey, Exec. Dir., 18 Stoneybrook Dr., Athens, OH 45701-1046—(740) 592-3061; fax: (740) 593-3880

Butler John P. McAninch, Exec. Dir., 300 North Fair Ave., Hamilton, OH 45011-4249—(513) 887-4055; fax: (513) 887-4260

Clinton Patricia Yost, Exec. Dir., 32 East Sugartree St., Wilmington, OH 45155-2226—(937) 382-2449/5935; fax: (937) 382-1165

Coshocton Terry W. Miller, Exec. Dir., 318 Chestnut St., Coshocton, OH 43812-1199—(740) 622-2292; fax: (740) 622-8642

Crawford Jeffrey Swearingen, Exec. Dir., 865 Harding Way West, Galion, OH 44833-1685—(419) 468-3255/562-1200; fax: (419) 468-6771

Franklin John Saros, Exec. Dir., 1951 Gantz Rd., Grove City, OH 43123-1272—(740) 275-2571; fax: (740) 275-2755

Gallia Deanna W. Cook, Exec. Dir., 83 Shawnee Lane, Gallipolis, OH 45631-8595—(614) 446-4963; fax: (614) 446-2063

Greene Rhonda Reagh, Exec. Dir., 601 Ledbetter Rd., Xenia, OH 45385-5336—(937) 376-7522; fax: (937) 374-2900

Guernsey Thomas J. Broadwater, Exec. Dir., 274 Highland Ave., Cambridge, OH 43725-2528—(740) 439-5555; fax: (740) 439-5521

Highland Ellen Turner, Exec. Dir., 117 East Main St., Hillsboro, OH 45133-1468—(937) 393-3111; fax: (937) 393-3299

Hocking Julianne Mogavero, Exec. Dir., 25 East Second St., Logan, OH 43138-1243—(740) 385-4168; fax: (740) 385-2479

Jefferson Robert A. Kubiak, Exec. Dir., 240 John Scott Memorial Highway, Steubenville, OH 43952-3090—(740) 264-5515; fax: (740) 264-2860

Logan Caron L. Vernon, Exec. Dir., 1855 State Route 47 West, Bellefontaine, OH 43311-9329—(937) 599-7290; fax: (937) 599-7296

Lorain Gary A. Crow, PhD, Exec. Dir., 226 Middle Ave., Elyria, OH 44035-5644—(440) 329-5340; fax: (440) 329-5378

Lucas Dean Sparks, Exec. Dir., 705 Adams St., Toledo, OH 43624-1602—(419) 213-3200; fax: (419) 327-3291

Mahoning Thomas E. Infante, Interim Exec. Dir., 2801 Market St., Rm. 206, Youngstown, OH 44507-1671—(330) 783-0411; fax: (330) 783-5342

Marion Michael Ring, Exec. Dir., 1680 Marion-Waldo Rd., Marion, OH 43302-7426—(740) 389-2317; fax: (740) 389-3499

Miami June Cannon, Exec. Dir., 1695 Troy-Sidney Rd., Troy, OH 45373-9743—(937) 335-4103; fax: (937) 339-7533

Montgomery Helen Jones-Kelley, Exec. Dir., 3501 Merrimac Ave., Dayton, OH 45405-2646—(937) 276-6121; fax: (937) 277-1127

Muskingum David Boyer, Exec. Dir., 205 North Seventh St., Zanesville, OH 43702-1186—(740) 455-6710; fax: (740) 455-6719

Perry John F. Elekes, Exec. Dir., 526 Mill St., New Lexington, OH 43764-1478—(740) 342-3836; fax: (740) 342-5531

Pike Susan Roback, Exec. Dir., 525 Walnut St., Waverly, OH 45690-1161—(740) 947-5080; fax: (740) 947-8413

Preble Susan M. Shafer, Exec. Dir., 615 Hillcrest Dr., Eaton, OH 45320-9510—(937) 456-1135; fax: (937) 456-6086

Richland Carol A. Brown, Exec. Dir., 731 Scholl Rd., Mansfield, OH 44907-1571—(419) 774-4100; fax: (419) 774-4103

Public Children Services Agencies—*Continued*

Ross Thomas E. Williamson, Exec. Dir., 381 Western Ave., Chillicothe, OH 45601-2388—(740) 773-2215; fax: (740) 773-5352

Scioto Mike Trivisonno, Exec. Dir., 3940 Gallia St., New Boston, OH 45662-1858—(740) 456-4164; fax: (740) 456-6728

Summit Joseph W. White, Exec. Dir., 264 South Arlington St., Akron, OH 44306-1399—(330) 379-9094; fax: (330) 379-1981

Trumbull Craig H. Neuman, Exec. Dir., Reeves Rd., NE, Warren, OH 44483-4354—(330) 372-2010; fax: (330) 372-3446

Warren Dennis Burchwell, Exec. Dir., 416 South East St., Lebanon, OH 45036-0620—(513) 933-1546; fax: (513) 933-2957

Washington Dave Copen, Exec. Dir., 360 Muskingum Dr., Marietta, OH 45750-0360—(740) 373-3485; fax: (740) 373-1856

Wayne Thomas M. Roelant, Exec. Dir., 2534 Burbank Rd., Wooster, OH 44691-1600—(330) 345-5340; fax: (330) 345-7082

Child Support Enforcement Agencies

CSE; separate from other human service programs
Core hours of service: Mon.–Fri. 8:00 AM to 4:00 PM

Allen Lisa Merkle, Dir., 608 West High St., Lima, OH 45802-1589—(419) 224-7133; fax: (419) 222-6135

Brown Deborah J. Parker, Dir., 740 Mount Orab Pike, Georgetown, OH 45121-0289—(937) 378-6414; fax: (937) 378-2552

Butler Daniel S. Cade, Dir., 210 South Second St., Hamilton, OH 45011-2812—(513) 887-3362; fax: (513) 887-3699

Carroll Karl Wells, Dir., 7 East Main St., Carrollton, OH 44615 0295—(330) 627-5357; fax: (330) 627-3346

Champaign Judy Russell, Dir., 1512 South U.S. Highway 68, Suite F-100, Urbana, OH 43078-0459—(937) 652-1606; fax: (937) 653-6438

Clinton J. Bart Barber, Dir., 111 South Nelson Ave., Wilmington, OH 45177-0568—(937) 382-5726; fax: (937) 383-2400

Defiance Morris J. Murray, Adm., 500 Court St., Suite C, Defiance, OH 43512-0246—(419) 784-2123; fax: (419) 782-7680

Delaware Susan Hollenbach, Dir., 149 North Sandusky, Delaware, OH 43015-0250—(740) 368-1980; fax: (740) 368-1976

Fairfield Michael Orlando, Dir., 124 West Main St., Lancaster, OH 43130-0486—(740) 687-7155; fax: (740) 687-6787

Franklin Joseph J. Pilat, Dir., 373 South High St., 13th Fl., Columbus, OH 43215-6303—(614) 462-3275; fax: (614) 224-5042

Hardin Doris Williams, Dir., 175 West Franklin St., Suite 220, Kenton, OH 43326-0428—(419) 674-2269; fax: (419) 673-1417

Harrison John E. Snodgrass, Dir., 102 Court St., Cadiz, OH 43907-1116—(740) 942-2900; fax: (740) 942-8135

Henry Diane C. Sonnenberg, Dir., 1225 North Scott St., Suite 360, Napoleon, OH 43545-0070—(419) 592-4633; fax: (419) 592-7433

Lawrence Susan A. Brown, Dir., 214 South Fourth St., Ironton, OH 45638-0106—(740) 533-4338; fax: (740) 534-9081

Licking K. C. Buckley, Dir., 65 East Main St., Newark, OH 43058 0338—(740) 349-6575; fax: (740) 349-6582

Logan G. Dianne Goslee, Dir., 120 East Sandusky Ave., Bellefontaine, OH 43311-0517—(937) 599-7232; fax: (937) 599-3176

Lucas Maricarol Torsok, Dir., 701 Adams St., Toledo, OH 43624-2400—(419) 213-3000; fax: (419) 259-3033

Mahoning Delores Crawford, Dir., 112 West Commerce St., Youngstown, OH 44501-0119—(330) 740-2073; fax: (330) 742-5824

Medina Michael Pataky, Dir., 142 Highland Rd., Medina, OH 44258-1389—(330) 722-9398; fax: (330) 722-9238

Mercer Kathy Snider, Dir., 220 West Livingston St., Celina, OH 45822-0649—(419) 586-7961; fax: (419) 586-2151

Paulding Michael C. Jones, Dir., 201 East Caroline St., Paulding, OH 45879-0210—(419) 399-8464; fax: (419) 399-8465

Pickaway Patricia J. Fouch, Dir., 130 South Court St., Circleville, OH 43113-0191—(740) 474-5437; fax: (740) 477-1023

Putnam Keith Kahle, Dir., 1331 East Fourth St., Ottawa, OH 45875-0030—(419) 523-5586; fax: (419) 523-9412

Richland W. Richard Prater, Dir., 161 Park Ave. East, Mansfield, OH 44901-9957—(419) 774-5700; fax: (419) 524-1507

Shelby Mary Ann Gibson, Dir., PO Box 4218, Sidney, OH 45365-4218—(937) 498-7305; fax: (937) 498-7307

Summit Terry Metcalf, Dir., 175 South Main St., 5th Fl., Akron, OH 44308-0598—(330) 643-2765; fax: (330) 643-2745

Trumbull Christina D. Campbell, Dir., 106 High St., NW, Warren, OH 44482-1350—(330) 675-2732; fax: (330) 675-2746

Tuscarawas Dori Snodgrass, Dir., 154 Second Ave., NE, New Philadelphia, OH 44663-1016—(330) 343-0099; fax: (330) 364-4854

Warren William F. Baader, Dir., 500 Justice Dr., Lebanon, OH 45036-0440—(513) 933-1580; fax: (513) 933-2969

Washington Ginny McVey, Dir., 205 Putnam, 4th Fl., Marietta, OH 45750-3015—(740) 373-9324; fax: (740) 373-9447

Wayne Raymond E. Leisy, Dir., 356 West North St., Wooster, OH 44691-0057—(330) 287-5600; fax: (330) 287-5623

Wood Frank McLaughlin, Dir., 1035 Devlac Dr., Bowling Green, OH 43402-1028—(419) 354-9270; fax: (419) 354-9371

Key to Cities

over 30,000 population

City: County; District

Akron: Summit; Cleveland
Beavercreek: Greene; Cincinnati
Canton: Stark; Canton
Cincinnati: Hamilton; Cincinnati
Cleveland: Cuyahoga; Cleveland
Cleveland Heights: Cuyahoga; Cleveland
Columbus: Franklin; Columbus
Cuyahoga Falls: Summit; Cleveland
Dayton: Montgomery; Cincinnati
East Cleveland: Cuyahoga; Cleveland
Elyria: Lorain; Cleveland
Euclid: Cuyahoga; Cleveland
Fairborn: Greene; Cincinnati
Fairfield: Butler; Cincinnati
Findlay: Hancock; Toledo
Garfield Heights: Cuyahoga; Cleveland
Green: Summit; Cleveland
Hamilton: Butler; Cincinnati
Huber Heights: Montgomery; Cincinnati
Kettering: Montgomery; Cincinnati

City: County; District

Lakewood: Cuyahoga; Cleveland
Lancaster: Fairfield; Columbus
Lima: Allen; Toledo
Lorain: Lorain; Cleveland
Mansfield: Richland; Canton
Marion: Marion; Toledo
Massillon: Stark; Canton
Mentor: Lake; Cleveland
Middletown: Butler; Cincinnati
Newark: Licking; Columbus
North Olmsted: Cuyahoga; Cleveland
Parma: Cuyahoga; Cleveland
Shaker Heights: Cuyahoga; Cleveland
Springfield: Clark; Cincinnati
Strongsville: Cuyahoga; Cleveland
Toledo: Lucas; Toledo
Union: Montgomery; Cincinnati
Upper Arlington: Franklin; Columbus
Warren: Trumbull; Cleveland
Youngstown: Mahoning; Canton

Oklahoma

Frank Keating (R) Gov., State Capitol Bldg., Suite 212, Oklahoma City, OK 73105—(405) 521-2342

OKLAHOMA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Services
Health Care Authority
Related State Agencies. Department of Corrections; Employment Security Commission; Department of Health; Department of Education; Department of Mental Health and Substance Abuse Services; Department of Rehabilitation Services; Department of Veterans Affairs; Office of Personnel Management; Department of Commerce; Office of Juvenile Affairs
Department of Human Services—County Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance and social services to recipients are administered in Oklahoma by the Department of Human Services through administrative divisions and a number of program units, all headquartered within the central office. Programs are state-federal funded.

The state's mandatory and optional supplements to the Supplemental Security Income Program (SSI/S) are administered by the department's Family Support Services Division through the county offices.

Assistance and Services

Public assistance programs provided through the Family Support Services Division are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), the Low-Income Home Energy Assistance Program (LIHEAP), SSI/S, and refugee payments.

The Oklahoma Health Care Authority has responsibility for Medicaid (MAP) for medically indigent persons aged 21 years and older, processing of application information for medical services (Medicaid and crippled children's services) for persons under 21 years of age, and for the Children's Health Insurance Program (CHIP).

Social services provided through the Children and Family Services Division include adoption, foster home care, group care, foster care/adoption assistance (FC/AA), licensing of child-care facilities, child protective services (CPS), family preservation and support services (FP/FS), contracted residential care, preventive/remedial services, the Interstate Compact on the Placement of Children (ICPC), and treatment services. Social services provided through the Family Support Services Division include family life (SF); health and mental health; home management; family planning; Early and Periodic Screening, Diagnosis, and Treatment; day care; refugee services; and social services for disabled child recipients of SSI.

Other divisions and units within the department administer the following programs and services: services for the aged under the Older Americans Act (OA), home maintenance, the Child Support Enforcement Program (CSE), protective services to adults (APS, SA), day care for adults and nontechnical medical care nurse supervision for adults, crippled children's services, and services for mentally retarded individuals (MR).

Related state agencies provide the following programs and services: the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); adult corrections (CP); parole (PAR) and probation (PRO) for adults; employment services (ES); the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG); the Community Health Centers (CHC) Program; the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); correctional programs for juveniles, including juvenile services (YA, Y-PAR, Y-PRO); unemployment insurance (UC); the Job Training Partnership Act (JTPA); state veterans services (VET); the Community Services Block Grant (CSBG); services for the blind and visually handicapped (BS); vocational rehabilitation (VR); and vocational rehabilitation for the blind (VRB).

Where to Write

The Department of Human Services will act as a forwarding center. Correspondence should be addressed to:

Information and Referral Unit
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Client Inquiries

For **client inquiries,** contact:

Information and Referral Unit
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements** should be addressed to:

Raymond Haddock, Division Administrator
Family Support Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Mary Stalnaker, Programs Supervisor
TANF Eligibility and Education, Training, and Employment
Family Support Services Division
Department of Human Services
PO Box 35352
Oklahoma City, OK 73125

Requests for **verification of legal residence for purposes of public assistance** should be sent directly to the appropriate county office.

Inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Oklahoma who are receiving assistance from other states** should be sent directly to the appropriate county office of alleged residence.

Checks for assistance from other states for recipients living in Oklahoma should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

S. Ray L. Weaver, Division Administrator
Child Support Enforcement Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

William Franklin, Administrator
Office for Civil Rights
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Children

Inquiries concerning **child abuse and neglect cases and adoptions within Oklahoma,** information on requests for **custody studies in divorce cases,** and correspondence related to the **Interstate Compact on the Placement of Children** should be addressed (compact correspondence in triplicate) to:

Lynda Arnold, Division Administrator
Children and Family Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Inquiries regarding **child protective services** should be sent to:

Kathy Simms, Programs Supervisor
Child Protective Services
Children and Family Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Inquiries regarding the **licensing of child-care facilities** (day care and residential) should be sent to:

Prins Ella Anderson, Program Administrator
Office of Child Care
Children and Family Services Division
Department of Human Services
4545 North Lincoln Blvd., Suite 100
Oklahoma City, OK 73105

Inquiries concerning **programs for mentally disabled children** should be sent to:

Jim Nicholson, Division Administrator
Developmental Disabilities Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Susan Hall, Programs Supervisor
Day Care Services
Family Support Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Jane Morgan, Programs Supervisor
Adoption Services
Children and Family Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Roy Keen, Division Administrator
Aging Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Inquiries regarding **adult/elder protective services** should be sent to:

Barbara Kidder, Assistant Programs Supervisor
Adult Protective Services
Aging Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

For client inquiries, the **state ombudsman for long-term care** is:

Esther Houser
Aging Services Division
Department of Human Services
PO Box 25352
Oklahoma City, OK 73125

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Hank Hartsell, MD, Chief
Certificate of Need
Department of Health
1000 NE 10th St.
Oklahoma City, OK 73117-1299
tel: (405) 271-6868; fax: (405) 271-3442

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be addressed to:

Mike Fogarty, Chief Operating Officer
Health Care Operations
Oklahoma Health Care Authority
4545 North Lincoln Blvd., Suite 124
Oklahoma City, OK 73105

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Gary Glover, Chief
Medical Facilities Division
Department of Health
1000 NE 10th St.
Oklahoma City, OK 73117-1299
tel: (405) 271-6576; fax: (405) 271-1308

Communications regarding **mental institutions, community mental health clinics, residence or social information about persons who are mentally ill, and the Interstate Compact on Mental Health** should be sent to:

Sharron D. Boehler, Commissioner
Department of Mental Health and Substance Abuse
Services
120 NE 13th St.
PO Box 53277
Oklahoma City, OK 73152-3277

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Department of Corrections
PO Box 11400
Oklahoma City, OK 73136-0400

Inquiries regarding **adult probation and parole and the Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Probation and Parole
Department of Corrections
PO Box 11400
Oklahoma City, OK 73136-0400

Requests for **residence and social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile probation and parole,** and correspondence related to the **Interstate Compact on Juveniles** should be sent to:

Jerry Regier, Executive Director
Office of Juvenile Affairs
PO Box 268812
Oklahoma City, OK 73126-8812

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since October 1908) are maintained by the Bureau of Vital Statistics. Birth certificates cost $5 and death certificates cost $10. Address inquiries in duplicate to:

Vital Statistics Section
Department of Health
1000 NE 10th St.
Oklahoma City, OK 73117
tel: (405) 271-4040

Marriage and divorce records (since 1908) are maintained by the local counties. Fees vary within the counties. Address inquiries in duplicate to the appropriate county court clerk.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Office of Personnel Management
2101 North Lincoln Blvd., Rm. G80
Oklahoma City, OK 73105

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Prins Ella Anderson, Programs Administrator, Office of Child Care, Children and Family Services Division, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 521-3561; fax: (405) 521-0391

Children's Health Insurance Program. Jim Hancock, Director, Policy and Planning, Oklahoma Health Care Authority, 4545 North Lincoln Blvd., Suite 124, Oklahoma City, OK 73105—(405) 530-3268; fax: (405) 530-3472

Food Stamp Work/Employment and Training. Marcia Robinson, Programs Supervisor, Family Support Services Division, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 521-2895; fax: (405) 521-4158

Fraud and Abuse Investigation. Dan Fitzgerald, Division Administrator, Office of Inspector General, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 522-5880, ext. 2419; fax: (405) 522-4642

Information Systems. Larry Harmon, Acting Division Administrator, Data Services Division, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 521-3095; fax: (405) 271-2435

Legal Matters. Charles L. Waters, General Counsel, Department of Human Services, PO Box 53025, Oklahoma City, OK 73152-3025—(405) 521-3638

Public Information. George E. Johnson Jr., Public Relations Director, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 521-3027; fax: (405) 522-3146; e-mail: george.johnson@oklaosf.state.ok.us

Research and Statistics. Marilynn Knott, Programs Coordinator, Planning and Research Unit, Office of Finance, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 521-2908; fax: (405) 521-2073

Staff Development. Paul Lackey, Administrator, Center for Professional Development, Human Resources Management Division, Department of Human Services, 617 West Rock Creek Rd., Norman, OK 73069—(405) 573-9191; fax: (405) 573-9292

Substance Abuse. Dennis Doyle, Deputy Commissioner, Substance Abuse Programs, Department of Mental Health and Substance Abuse Services, 1200 NE 13th St., PO Box 53277, Oklahoma City, OK 73152-3277—(405) 522-3857; fax: (405) 522-3650

Teen Pregnancy. Marilyn Lanphier, Director, Adolescent Health Division, Maternal and Child Health Services, Department of Health, 1000 NE 10th St., Oklahoma City, OK 73117-1299—(405) 271-4471; fax: (405) 271-6199; Betty Kubiak, Program Supervisor, Prevention and Community Services, Department of Human Services, PO Box 25352, Oklahoma City, OK 73123—(405) 521-2859; fax: (405) 521-4373

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Mary Stalnaker, Programs Supervisor, TANF Eligibility and Education, Training, and Employment, Family Support Services Division, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 521-4415; fax: (405) 521-4158

Oklahoma Department of Human Services

PO Box 25352
Oklahoma City, OK 73125
http://www.onenet.net/okdhs

ICI Howard H. Hendrick, Dir., (405) 521-3646; fax: (405) 521-6458

Sharon Neuwald, Chf. of Staff, (405) 521-6392

Karen Jacobs, Special Asst. to the Dir., (405) 521-3646

ADA/EEO Office for Civil Rights
William Franklin, Adm., (405) 521-3529; fax: (405) 522-3197

Office of Client Advocacy
R. Chase Gordon, Assoc. Dir., (405) 521-3491; fax: (405) 521-6684

OFFICE OF COMMUNICATIONS
Winston Barton, Assoc. Dir., (405) 521-3905; fax: (405) 521-6458

Information and Referral Unit
Cynthia Kinkaide, Prgms. Supv., (405) 522-3166

Public Relations Unit
George E. Johnson Jr., Pub. Relations Dir., (405) 521-3027; fax: (405) 522-3146; e-mail: george.johnson@oklaosf.state.ok.us

OFFICE OF INSPECTOR GENERAL
Dan Fitzgerald, Div. Adm., (405) 522-5880, ext. 2419; fax: (405) 522-4642

Audit
Judy Landrum, Supv., (405) 522-5880, ext. 2869

Administrative Review Unit
Stuart McCollom, Supv., (405) 522-0100

Investigations
William Long, Supv., (405) 522-5880, ext. 2403

OFFICE OF GENERAL COUNSEL
Charles L. Waters, Gen. Cnsl., (405) 521-3638

Child Support Hearing Unit
4545 North Lincoln, Suite 120
Oklahoma City, OK 73105
Mike Sherrod, Chf. Admv. Law Judge, (405) 528-4035

Appeals Unit
John Alsup, Supv., (405) 528-0691

OFFICE OF ADMINISTRATION
Larry Harmon, Assoc. Dir., (405) 521-3095

Human Resources Management Division
Cynthia Clegg, Div. Adm., (405) 521-4070

Employee Services Unit
Joe Kirk, Unit Adm., (405) 557-6676

Department of Human Services—*Continued*

Employee Relations Team, (405) 557-6670
(Vacant), Adm., Employee Assistance Prgm., (405) 528-6112
Jean Kirk, Adm., Risk and Safety Management Prgm., (405) 557-6652

CENTER FOR PROFESSIONAL DEVELOPMENT
Paul Lackey, Adm., (405) 573-9191; fax: (405) 573-9292

DHS QUALITY INITIATIVE
Kevin Sharp, Adm., (405) 573-6807

PERSONNEL ADMINISTRATION UNIT
Personnel Operations, (405) 521-3613; fax: (405) 521-6902
Personnel Administration Team, (405) 521-3613

OFFICE SUPPORT SERVICES DIVISION
David Shafer, Div. Adm., (405) 521-4247; fax: (405) 522-1645

DEPARTMENTAL SERVICES
Tommy White, Prgms. Adm., (405) 521-3524; fax: (405) 522-0629

CONTRACTS AND PURCHASING
Pat Weaver, Prgms. Adm., (405) 521-4119; fax: (405) 521-6868

COMMODITY DISTRIBUTION UNIT
Paula Price, Prgms. Adm., (405) 521-3581; fax: (405) 521-6949

FACILITIES MANAGEMENT UNIT
Bill Sylvester, Construction Supt., (405) 271-5039; fax: (405) 271-1498

ARCHITECTURE AND ENGINEERING
Alan Lower, Supv., (405) 271-5039

PROPERTY MANAGEMENT
David Moore, Supv., (405) 271-5039

POLICY MANAGEMENT AND ANALYSIS UNIT
Janelle Arden, Prgms. Adm., (405) 521-4175; fax: (405) 521-2073

DATA SERVICES DIVISION
Larry Harmon, Act. Div. Adm., (405) 521-3095; fax: (405) 271-2435

ADMINISTRATIVE UNIT
Charles Milistefr, Dep. Div. Adm., (405) 522-1324

SYSTEMS DESIGN AND DEVELOPMENT UNIT
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CUSTOMER SUPPORT SERVICES UNIT
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Department of Human Services—*Continued*

APS Adult Protective Services
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Older Americans Act Programs
Susan Tyler, Prgms. Adm., (405) 522-3076

Non-Technical Medical/Personal Care/Advantage In-Home Care Waiver
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Transportation/Support Services
Robert Adams, Prgms. Adm., (405) 521-4358; fax: (405) 521-2086

Home Maintenance Aide Services
Anner Jackson, Supv., (405) 521-4229

Older Americans Volunteer Programs/Credit Bank
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Adult Day Services
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Program Support and Policy Unit
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Department of Human Services—*Continued*

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LIHEAP LIHEAP, Refugee, Repatriation
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Vincent Knight, Gen. Cnsl.
Kathy Waters, Dep. Dir., Probation and Parole/Community Corrections
Dennis Cotner, Dir., Health and Inmate Srvs.
J'me Scruggs, Dep. Dir., Admv. Srvs.
Mary L. Livers, Chf. of Staff and Institutional Operations
Justin Jones, Dep. Dir., Community Sentencing Div.
Ron Ward, Regl. Dir., Eastern Region
Ed Evans, Regl. Dir., West Central Region

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UC Unemployment Insurance Division
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ES Employment Services
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Research
Auther Jordan, Dir., (405) 557-7265

Information
Norma Vincent, Pub. Info. Office, (405) 557-5326

Veterans Services
Lee McGough, Dir., (405) 557-7193

Administrative Services
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Budget
Susan Plater, Dir., (405) 557-7115

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Oklahoma City, OK 73117-1299
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WIC Tom Freeman, Chf., WIC, (405) 271-4676, ext. 50003; fax: (405) 271-5763

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DEPARTMENT OF EDUCATION
2500 North Lincoln Blvd., Suite 121
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John Corpolongo, Asst. State Supt., Special Education Srvs.
Tom White, Asst. State Supt., Federal Fiscal
Katie Dunlap, Asst. State Supt., School Improvement
Ramona Paul, Asst. State Supt., Professional Srvs.
Ed Winn, Div. Dir., Financial Srvs.

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SUBSTANCE ABUSE PROGRAMS
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VRB **SERVICES**
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Muskogee, OK 74401
Garold Conn, Supt., (918) 682-6641

OKLAHOMA SCHOOL FOR THE DEAF
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Sulphur, OK 73086
Linda Trice, Supt., (580) 622-3186

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Department of Human Services—County Offices

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Department of Human Services
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SEMINOLE Beverly Morris, Dir., 206 East Second St., Wewoka, OK 74884-2604—(405) 257-6651; fax: (405) 257-5135

SEQUOYAH Joy K. Walker, Dir., Highway 59, Sallisaw, OK 74955—(918) 775-4464; fax: (918) 775-5569

STEPHENS Victoria Lynch, Dir., 1805 West Plato Rd., Duncan, OK 73534—(580) 255-7550; fax: (580) 252-3621

TEXAS Bruce Cox, Dir., 1000 NE Fourth St., Guymon, OK 73942—(580) 338-8592; fax: (580) 338-2988

TILLMAN Judy Stewart, Dir., 125 North Ninth St., Frederick, OK 73542—(580) 335-5537; fax: (580) 335-2856

TULSA *B* Vanessa Ashley, Dir., 3666 North Peoria, Tulsa, OK 74106-1626—(918) 428-6304; fax: (918) 428-5613

C Lana Files, Dir., 444 South Houston, Tulsa, OK 74127-4494—(918) 581-2401; fax: (918) 581-2500

WAGONER Phil Harris, Dir., 102 NE Seventh St., Wagoner, OK 74467—(918) 485-4543; fax: (918) 485-5941

WASHINGTON Rob Eden, Dir., 700 South Penn, Bartlesville, OK 74003—(918) 336-2655; fax: (918) 336-6329

WASHITA Synovia Lemmings, Dir., 106 Lowber Lane, Cordell, OK 73632—(580) 832-3391; fax: (580) 832-3516

WOODS Sheron Caywood, Dir., 1616 Oklahoma Blvd., Alva, OK 73717—(580) 327-2714; fax: (580) 327-4204

WOODWARD Linda Castor, Dir., 4900 West Oklahoma, Woodward, OK 73801—(580) 256-6091; fax: (580) 254-5462

Key to Cities

over 30,000 population

City: County
BARTLESVILLE: Washington
BROKEN ARROW: Tulsa
EDMOND: Oklahoma
ENID: Garfield
LAWTON: Comanche
MIDWEST CITY: Oklahoma

City: County
MOORE: Cleveland
MUSKOGEE: Muskogee
NORMAN: Cleveland
OKLAHOMA CITY: Oklahoma
STILLWATER: Payne
TULSA: Tulsa

Oregon

John A. Kitzhaber (D) Gov., 254 State Capitol, Salem, OR 97310—(503) 378-3111; fax: (503) 378-3111

Washington Office: Kevin Smith, Dir., 444 North Capitol St., Suite 367, Washington DC 20001—(202) 624-3535; fax: (202) 624-3537

OREGON AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Resources

Related State Agencies. Commission for the Blind; Oregon Youth Authority; Department of Corrections; Child Development and Rehabilitation Center; Department of Justice; Department of Veterans Affairs; Oregon Disabilities Commission; Department of Administrative Services; Employment Department; Department of Education; Housing and Community Services Department; Economic Development Department

Adult and Family Services Division—District Offices

Adult and Family Services Division—Branch Offices

State Office for Services to Children and Families—Regional Offices

State Office for Services to Children and Families—Branch Offices

Mental Health and Developmental Disability Services Division—Community Programs. Counties and Indian Reservation

Senior and Disabled Services Division—District Offices

Senior and Disabled Services Division—Branch Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public human service programs in Oregon are administered by the Department of Human Resources. The Adult and Family Services Division has responsibility for financial programs, a variety of job-related services, and Temporary Assistance for Needy Families (TANF).

The Senior and Disabled Services Division directs the provision of nearly all services to elderly and disabled Oregonians. It administers Medicaid-funded nursing facility services as well as two extensive home- and community-based service programs, one of which is funded under Medicaid waivers and the other (Oregon Project Independence) is funded entirely by the state. It is also the designated state agency for all programs funded by the Older Americans Act and general assistance (GA).

Children and family services are administered under the supervision of the State Office for Services to Children and Families. Programs are administered locally through the field offices of the State Office for Services to Children and Families, and the Adult and Family Services and Senior and Disabled Services Divisions. Programs are federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Department of Human Resources through the Senior and Disabled Services Division.

General assistance (GA), provided through the Senior and Disabled Services Division's Branch Offices, is state funded.

Assistance and Services

Public assistance programs include TANF, GA, certification and eligibility for food stamps (FS), SSI/S, and refugee resettlement. TANF certification, eligibility for food stamps, and refugee resettlement are the responsibility of the Income Maintenance Section of the Adult and Family Services Division. GA and SSI/S are the responsibility of the Senior and Disabled Services Division. Medical assistance (MAP) and the Children's Health Insurance Program (CHIP) are administered by the Office of Medical Assistance Programs. The Medicaid program is now being operated under a five-year demonstration waiver from the Health Care Financing Administration of the U.S. Department of Health and Human Services. It provides managed health care, with benefits based on a priority list of health services, to all traditional Medicaid recipients, plus all persons under the federal poverty level (FPL) and pregnant women and children under 6 up to 133 percent of the FPL. Mental health services and substance abuse services were added to the managed care delivery system under additional waivers.

Services for families and children (SF, CW) include homemaker services; protective services (CPS); foster care/adoption assistance (FC/AA); family preservation and support services (FP/FS); Child Support Enforcement (CSE); and residential treatment services. Services for adults (SA) through the Senior and Disabled Services Division include planning and arranging for community-based and nursing facility services; protective services (APS); services to the aged under the Older Americans Act (OA); and use of volunteers. Use of volunteers is coordinated by the Office of the Director, providing services for clients of the Adult and Family Services Division, the State Office for Services to Children and Families, the Senior and Disabled Services Division, and the Mental Health and Developmental Disability Services Divisions.

Other divisions of the Department of Human Resources administer mental retardation services (MR); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); vocational rehabilitation (VR); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); and the Preventive Health Services Block Grant (PHSBG).

Related state agencies administer blind services (BS), including vocational rehabilitation (VRB); crippled children's services; the adult and juvenile correctional programs, including probation and parole (CP, PRO, PAR, YA, Y-PRO, Y-PAR); the Low-Income Home Energy Assistance Program (LIHEAP); the Community Services Block Grant (CSBG); state veterans services (VET); unemployment compensation (UC); employment services (ES); and the Job Training Partnership Act (JTPA).

Where to Write

Client Inquiries

Client inquiries should be sent to:

Ombudsman
Department of Human Resources
Office of the Director
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1012

Assistance/Services

Requests for general information regarding **assistance and service programs, Temporary Assistance for Needy Families,** and **eligibility requirements** should be addressed in duplicate to:

James Neely, Deputy Administrator
Adult and Family Services Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1013

Requests for general information regarding **medical assistance programs** should be addressed in duplicate to:

Hersh Crawford, Director
Office of Medical Assistance Programs
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1014

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Oregon who are receiving assistance from other states** should be directed to the appropriate Adult and Family Services Division Branch Office.

Inquiries concerning **programs and services to adults** should be directed to:

Susan Dietsche, Assistant Administrator
Policy and Program Development Section
Senior and Disabled Services Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1015

Checks for assistance from other states for recipients living in Oregon should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Support Enforcement Division
Central Locate
Department of Justice
100 Justice Bldg.
1162 Court St., NE
Salem, OR 97310

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Lynnae Ruttledge, Assistant Administrator
Accessibility/Section 504
Vocational Rehabilitation Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1018

Children

Inquiries regarding **child abuse and neglect cases** and **eligibility determinations for subsidized child-care programs** should be addressed to:

Victor Congleton, Manager
Office of Child Protective Services/Family-Based
  Services
State Office for Services to Children and Families
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1017

Inquiries regarding **child protective services** should be sent to:

Kay Toran, Administrator
State Office for Services to Children and Families
Department of Human Resources
Human Resuorces Bldg.
500 Summer St., NE
Salem, OR 97310

Inquiries concerning **adoptions within Oregon** should be addressed in duplicate to:

Kathy Ledesma, Manager
Permanency/Adoptions
State Office for Services to Children and Families
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1017

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Joanne Noffsinger, Deputy Administrator
Interstate Compact
State Office for Services to Children and Families
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1017

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Licensing Registration
Child Care Division
Employment Department
875 Union St., NE, Rm. 305
Salem, OR 97311

Information on requests for **custody studies in divorce cases** should be addressed to:

Domestic Relations Division
Multnomah County Circuit Court
Multnomah County Courthouse
Portland, OR 97201

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Fairview Diversion Team
Mental Health and Developmental Disability Services Division
Department of Human Resources
2250 Strong Rd., SE
Salem, OR 97310

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Roger Auerbach, Administrator
Senior and Disabled Services Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1015

Inquiries regarding **adult/elder protective services** should be sent to:

Aileen Kaye, Manager
Abuse and Protective Services
Senior and Disabled Services Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1015

For client inquiries, the **state ombudsman for long-term care** is:

Meredith Cote
Office of the Long Term Care Ombudsman
3855 Wolverine, NE, Suite 6
Salem, OR 97310
tel: (503) 378-6533; fax: (503) 373-0852

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Dan McFarling, Program Coordinator
Nursing Facility and OBRA
Senior and Disabled Services Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1015

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Maurice Walker, Medicaid Program Eligibility
Policy and Budget Section
Adult and Family Services Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1013

Inquiries regarding **services provided under Medicaid** should be addressed in duplicate to:

Hersh Crawford, Director
Office of Medical Assistance Programs
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1014

Inquiries regarding **Medicaid claims** should be addressed in duplicate to:

Marilee Teller, Manager
Program Operations Section
Office of Medical Assistance Programs
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1014

Requests for information on the **licensing of hospitals** should be addressed to:

Kathleen Smail, Manager
Health Care Licensure and Certification
Environment and Health Systems
Health Division
Department of Human Resources
800 NE Oregon St., Suite 640, #21
Portland, OR 97232

Requests for information on the **licensing of nursing homes** should be addressed to:

Dan McFarling, Program Coordinator
Nursing Facility and OBRA
Senior and Disabled Services Division
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1015

Correspondence related to the **Interstate Compact on Mental Health** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Margaret Johnson, Deputy Administrator
Mental Health and Developmental Disability Services
Division
Department of Human Resources
2575 Bittern St., NE
Salem, OR 97310

Communications regarding **mental institutions and community mental health clinics** should be addressed in duplicate to:

Barry S. Kast, Administrator
Mental Health and Developmental Disability Services
Division
Department of Human Resources
2575 Bittern St., NE
Salem, OR 97310

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Nick Armenakis or Frank Thompson, Assistant
Directors
Institutions
Department of Corrections
2575 Center St., NE
Salem, OR 97310

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Scott Taylor, Assistant Director
Community Corrections
Department of Corrections
2575 Center St., NE
Salem, OR 97310

Inquiries regarding **juvenile probation and parole** and requests for **residence and other social information about inmates of juvenile correctional institutions** should be addressed in duplicate to:

Rick Hill, Director
Oregon Youth Authority
530 Center St., NE, Suite 200
Salem, OR 97301-3740

Correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Joanne Noffsinger, Deputy Administrator
Interstate Compact
State Office for Services to Children and Families
Department of Human Resources
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1017

The cutoff age for juveniles is 18 years unless remanded to adult court.

Vital Statistics

Certified copies of **birth and death records** (since 1903) and of **marriage** (since 1906) **and divorce records** (since 1925) may be obtained from:

Oregon Vital Records
PO Box 14050
Portland, OR 97293-0050
tel: (503) 731-4095 (recording); (503) 731-4108 (voice)

A fee of $15 is charged for each search of birth records for a five-year period. A fee of $15 is charged for each search of death, marriage, or divorce records for a five-year period. Additional copies are $12 each. Verification of name, date, and place of event is supplied free to Oregon or federal agencies.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Department of Administrative Services
155 Cottage St., NE
Salem, OR 97310

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Michele Wallace, Assistant Manager, Field Services Section, Adult and Family Services Division, Department of Human Resources, Human Resources Bldg., 500 Summer St., NE, Salem, OR 97310—(503) 945-6841; fax: (503) 373-7200; e-mail: michele.l.wallace@state.or.us

Children's Health Insurance Program. Loretta Cole, CHIP Liaison, Office of Medical Assistance Programs, Department of Human Resources, Human Resources Bldg., 500 Summer St., NE, Salem, OR 97310-1014—(503) 945-6918; (503) 373-7689; e-mail: loretta.cole@state.or.us

Food Stamp Work/Employment and Training. James Neely, Deputy Administrator, Adult and Family Services Division, Department of Human Resources, Human Resources Bldg., 500 Summer St., NE, Salem, OR 97310—(503) 945-5607; fax: (503) 373-7492

Fraud and Abuse Investigation. Dave Upton, Chief Investigator, Fraud Investigation Unit, Adult and Family Services Division, Department of Human Resources, 260 Liberty St., NE, Salem, OR 97310 –(503) 986-2430; fax: (503) 391-5526

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Jill Skrezyna, Manager, Child and Adolescent Health, Health Division, Department of Human Resources, 500 NE Oregon St., Portland, OR 97232—(503) 731-4021; fax: (503) 731-4083; e-mail: jill.skrezyna@state.or.us

Immigration Issues. Marge Reinhart, State Coordinator, Refugee Program, Adult and Family Services Division, Department of Human Resources, Beavercreek Rd., PO Box 5120, Oregon City, OR 97045-8120—(503) 657-2151; fax: (503) 657-2184

Information Systems. John Cuddy, Administrator, Office of Information Systems, Department of Human Resources, Human Resources Bldg., 500 Summer St., NE, Salem, OR 97310—(503) 945-5747; fax: (503) 945-6717

Legal Matters. Larry Young, Assistant Attorney General, Department of Justice, 1162 Court St., NE, Salem, OR 97310—(503) 378-4620; fax: (503) 378-4740

Public Information. Dianne Perry, Director's Office, Department of Human Resources, 500 Summer St., NE, Salem, OR 97310-1012—(503) 945-5738; fax: (503) 378-2897; e-mail: dianne.perry@state.or.us

Staff Development. Tom Fischer, Manager, Staff Development Unit, Adult and Family Services Division, Department of Human Resources, Bldg. 53, Suite 200, 4070 Winema St., NE, Salem, OR 97303—(503) 378-5707, ext. 243

Substance Abuse. Barbara A. Cimaglio, Director, Office of Alcohol and Drug Abuse Programs, Department of Human Resources, Human Resources Bldg., 500 Summer St., NE, Salem, OR 97310-1016—(503) 945-5763; fax: (503) 378-8467

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Michael Buckley, Jobs/Welfare Reform Manager, Adult and Family Services Division, Department of Human Resources, Human Resources Bldg., 2nd Fl., 500 Summer St., NE, Salem, OR 97310—(503) 945-6127; fax: (503) 373-7200; e-mail: michael.buckley@state.or.us

Oregon Department of Human Resources

Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1012
tel: (503) 945-6700; fax: (503) 378-2897
http://www.hr.state.or.us
Gary K. Weeks, Dir., e-mail: gary.k.weeks@state.or.us
Bobby S. Mink, Dep. Dir.

Personnel Services
John Heilman, Dir., (503) 945-9847; fax: (503) 378-3689
EEO Joseph Quinones, Mgr., Diversity/Affirmative Action Prgms., (503) 945-6954; fax: (503) 378-3689

ADAMHBG Office of Alcohol and Drug Abuse Programs
Barbara A. Cimaglio, Dir., (503) 945-5763; fax: (503) 378-8467

CHIP MAP Office of Medical Assistance Programs
SA Hersh Crawford, Dir., (503) 945-5772; fax: (503) 373-7689
Lynn Read, Asst. Dir., (503) 945-5772
Jerry Fuller, Title XIX Coord., (503) 945-6487

Program and Policy Section
Joel Young, Mgr., (503) 945-6494

Program Operations Section
Marilee Teller, Mgr., (503) 945-6530

Medical Director
Joseph Intile, MD, Med. Dir., (503) 945-5770

GA OA SA SSI/S **SENIOR AND DISABLED SERVICES DIVISION**
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1015
(800) 282-8096 (toll free, Oregon only)
(800) 232-3020 (24-hr. toll-free adult abuse and neglect hotline, Oregon only)
Roger Auerbach, Adm., (503) 945-5811; fax: (503) 373-7823
Dan Kaplan, Act. Dep. Adm., (503) 945-5811; fax: (503) 947-5044
Bill Fritz, Exec. Asst., (503) 945-5812

Policy and Program Development Section
Susan Dietsche, Asst. Adm., (503) 945-6394; fax: (503) 947-5044
APS Aileen Kaye, Mgr., Abuse and Protective Srvs., (503) 945-6399; fax: (503) 947-5044
Dan McFarling, Prgm. Coord., Nursing Facility and OBRA, (503) 645-6407; fax: (503) 947-5046

Service Delivery Section
Sharon Kidder, Asst. Adm., (503) 945-5840; fax: (503) 373-7902

Fiscal Policy Section
Dan Kaplan, Asst. Adm., (503) 945-5811

Education and Training
Sheryl Thompson, Mgr., (503) 945-5834

ADULT AND FAMILY SERVICES DIVISION
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1013
Sandie Hoback, Adm., (503) 945-5601; fax: (503) 373-7492
James Neely, Dep. Adm., (503) 945-5607; fax: (503) 373-7492

TANF Policy and Budget Section
James Neely, Mgr., (503) 945-5607; fax: (503) 373-7492

Refugee Program
Beavercreek Rd.
PO Box 5120
Oregon City, OR 97045-8120
Marge Reinhart, State Coord., (503) 657-2151; fax: (503) 657-2184

Department of Human Resources—*Continued*

EBT Family Assistance Policy Unit
Maurice Walker, Mgr., (503) 945-5600; fax: (503) 373-7032

FS Food Stamp Program
Maurice Walker, Mgr., (503) 945-5600; fax: (503) 373-7032

CSE Quality Assurance and Customer Service
Lydia Lissman, Asst. Adm., (503) 945-6114; fax: (503) 373-7492

Staff Development Unit
Bldg. 53, Suite 200
4070 Winema St., NE
Salem, OR 97303
Tom Fischer, Mgr., (503) 378-5707, ext. 243

Quality Assurance and Customer Service
Lydia Lissman, Asst. Adm., (503) 945-6114; fax: (503) 373-7492

STATE OFFICE FOR SERVICES TO CHILDREN AND FAMILIES
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1017
tel: (503) 945-5651; fax: (503) 581-6198
CPS Kay Toran, Adm., (503) 945-5909; fax: (503) 581-6198
Caleb Heppner, Dep. Adm., (503) 945-5681

CW FC/AA SF Program Operations
Dianne Lancaster, Asst. Adm., (503) 945-5948; fax: (503) 581-6198
Kathy Ledesma, Mgr., Permanency/Adoptions, (503) 945-5677
CA/N FP/FS Victor Congleton, Mgr., Child Protective and Family Treatment Srvs., (503) 945-6696; fax: (503) 945-6969
(Vacant), Mgr., Technical Assistance, (503) 945-6685; fax: (503) 945-3800
ICAMA ICJ ICPC Joanne Noffsinger, Dep. Adm., Interstate Compact, (503) 945-5671; fax: (503) 947-5072
Pam Mindt, Mgr., Transition Resources Unit, (503) 945-6636
Betse Thielman, Mgr., Policy, Grants, and Staff Development, (503) 945-5701; fax: (503) 581-6198
Keith Flicker, Mgr., Treatment Srvs., (503) 945-6688; fax: (503) 581-6190

Management Operations
Margie Lowe, Asst. Adm., (503) 945-6170; fax: (503) 581-6198

ADAMHBG **MENTAL HEALTH AND DEVELOPMENTAL DISABILITY SERVICES DIVISION**
2575 Bittern St., NE
Salem, OR 97310
Barry S. Kast, Adm., (503) 945-9499; fax: (503) 378-3796
ICMH Margaret Johnson, Dep. Adm., (503) 945-9499
Madeline Olson, Asst. Adm., Office of Mental Health Srvs., (503) 945-9700; fax: (503) 373-7327
MR James D. Toews, Asst. Adm., Office of Developmental Disabilities Srvs., (503) 945 9774; fax: (503) 373-7274

Office of Finance
Karen Olson, Asst. Adm., (503) 945-9450

Client Rights
Eva Kutas, Mgr., (503) 945-9495

Oregon Health Plan Unit
Ralph Summers, Mgr., (503) 945-9827

VR **VOCATIONAL REHABILITATION DIVISION**
Human Resources Bldg.
500 Summer St., NE
Salem, OR 97310-1018
Joil Southwell, Adm., (503) 945-6201; fax: (503) 947-5025; tdd: (503) 945-5894
William S. Brown, Dep. Adm., (503) 945-6201

Management and Budget
Cathrine Webber, Asst. Adm., (503) 945-5859

Disability Determinations–Social Security/SSI Claims
Lloyd Horsley, Asst. Adm., (503) 945-6327; fax: (503) 378-3439; tdd: (503) 945-6273

ADA Accessibility/Section 504
Lynnae Ruttledge, Asst. Adm., (503) 945-6204; tdd: (503) 945-5894

HEALTH DIVISION
800 NE Oregon St., Suite 925
Portland, OR 97232
Elinor Hall, Adm., (503) 731-4000; fax: (503) 731-4078

MCHBG Maternal and Child Health Section
Donna Clark, Asst. Adm., (503) 731-4398; fax: (503) 731-4083

PHSBG Office of Community Services
Carol Allen, Mgr., (503) 731-4017; fax: (503) 731-4079
WIC Donalda Dodson, WIC Prgm. Mgr., (503) 731-4260; fax: (503) 731-4083

Environment and Health Systems
Tom Johnson, Asst. Adm., (503) 731-4009; fax: (503) 731-4077
Kathleen Smail, Mgr., Health Care Licensure and Certification, (503) 731-4013; fax: (503) 741-4080

Center for Disease Prevention and Epidemiology
David Fleming, State Epidemiologist, (503) 731-4023; fax: (503) 731-4082

Center for Public Health Laboratories
Michael Skeels, Asst. Adm., (503) 229-5882; fax: (503) 229-5682

Department of Human Resources—*Continued*

Center for Health Statistics
Edward Johnson, State Registrar, (503) 731-4027; fax: (503) 731-4084

Related State Agencies

BS VRB **COMMISSION FOR THE BLIND**
535 SE 12th Ave.
Portland, OR 97214-2488
Charles E. Young, Adm., (503) 731-3221; fax: (503) 731-3230

YA Y-PAR **OREGON YOUTH AUTHORITY**
Y-PRO 530 Center St., NE, Suite 200
Salem, OR 97301-3740
Rick Hill, Dir., (503) 373-7205; fax: (503) 373-7633

CP **DEPARTMENT OF CORRECTIONS**
2575 Center St., NE
Salem, OR 97310-0470
David S. Cook, Dir., (503) 945-9090; fax: (503) 373-1173
ICSPP PAR Laura deVries, Dep. Compact Adm., (503)
PRO 378-6702; fax: (503) 378-3609

Institutions
Nick Armenakis, Asst. Dir.
Frank Thompson, Asst. Dir.

Community Corrections
Scott Taylor, Asst. Dir., (503) 945-9050; fax: (503) 373-7810

MCHBG **CHILD DEVELOPMENT AND REHABILITATION CENTER**
Oregon Health Sciences University
PO Box 574
Portland, OR 97207-0574
Clifford J. (Jerry) Sells, MD, MPH, Dir., (503) 494-8362; fax: (503) 494-6868

DEPARTMENT OF JUSTICE
100 Justice Bldg.
1162 Court St., NE
Salem, OR 97310
Hardy Myers, Atty. Gen., (503) 378-4400; fax: (503) 378-4017

CSE Support Enforcement Division
Cindi Chinnock, Adm., (503) 986-6083; fax: (503) 986-6158

DEPARTMENT OF VETERANS AFFAIRS
Oregon Veterans Bldg.
700 Summer St., NE
Salem, OR 97310-1201
Jon A. Mangis, Dir., (503) 373-2388; fax: (503) 373-2362

VET Veterans Services Division
Robert B. Brown, Adm., (503) 373-2162; fax: (503) 373-2392

OREGON DISABILITIES COMMISSION
1257 Ferry St., SE
Salem, OR 97310
tel: (503) 378-3142 (v/tty); (800) 677-7512 (v/tty); fax: (503) 378-3599
Eugene Organ, Exec. Dir., (503) 378-3142; fax: (503) 378-3599

Deaf and Hearing Impaired Access Program
tel: (503) 378-2272 (v/tty); (800) 521-9615 (v/tty, state only); fax: (503) 378-3599

Client Assistance Program
610 SW Alder St., Suite 921
Portland, OR 97205
Kem Marks, Coord., (503) 731-0135; (800) 723-0380 (state only)

MS **DEPARTMENT OF ADMINISTRATIVE SERVICES**
155 Cottage St., NE
Salem, OR 97310
http://www.state.or.us
Jon Yunker, Dir., (503) 378-3104; fax: (503) 373-7643

Office of the Health Plan Administrator
Public Service Bldg.
255 Capitol St., NE, 5th Fl.
Salem, OR 97310
Barney Speight, Adm., (503) 378-2422, ext. 401

ES **EMPLOYMENT DEPARTMENT**
875 Union St., NE, Rm. 305
Salem, OR 97311
Virlena Crosley, Dir., (503) 947-1477; fax: (503) 947-1472

CC Field Services
Larry Hanson, Asst. Dir., (503) 947-1687; fax: (503) 947-1658

Hearings
Becky Osborne, Mgr., (503) 947-1518; fax: (503) 947-1563

Research
Carrie O'Kita, Act. Mgr., (503) 947-1209; fax: (503) 947-1210

Child Care Division
Tom Olsen, Mgr., (503) 947-1409; fax: (503) 947-1428

DEPARTMENT OF EDUCATION
255 Capitol St., NE
Salem, OR 97310-0203
tel: (503) 378-3573; fax: (503) 378-7968
http://www.ode.state.or.us
Norma Paulus, Supt. of Pub. Instruction, (503) 378-3573

Office of State Board Relations
Jim Maxwell, Assoc. Supt., (503) 378-3573

Related State Agencies—*Continued*

Office of Educational Support Services
C. Gregory McMurdo, Dep. Supt., (503) 378-3573

Office of Curriculum Instruction and Field Services
Joanne Flint, Assoc. Supt., (503) 378-8004, ext. 272

Office of Student Services
Merced Flores, Assoc. Supt., (503) 378-3606, ext. 675

Office of Professional/Technical Education
Judy Patterson, Assoc. Supt., (503) 378-3584, , ext. 339

Office of Special Education
Steve Johnson, Assoc. Supt., (503) 378-3598, ext. 639
Jane Mulholland, Asst. Supt., Special Schools, (503) 378-3598, ext. 642

School for the Deaf
999 Locust St., NE
Salem, OR 97303-5254
Don Lorenzen, Dir., (503) 378-3825; fax: (503) 378-7879

BS School for the Blind
700 Church St., SE
Salem, OR 97301-3795
Ann Hicks, Dir., (503) 378-3820

HOUSING AND COMMUNITY SERVICES DEPARTMENT
1600 State St.
Salem, OR 97301-0302
Bob Repine, Dir., (503) 986-2005

CSBG Community Services Section
LIHEAP Dan Van Otten, Sec. Mgr., (503) 986-2121
Linda Marquam, LIHEAP Rep., (503) 986-2094

ECONOMIC DEVELOPMENT DEPARTMENT
775 Summer St., NE
Salem, OR 97310
tel/tdd: (503) 986-0123; fax: (503) 581-5115
William C. Scott, Dir., (503) 986-0110
Samuel E. Sirkin, Dep. Dir., (503) 986-0110

JTPA Job Training Partnership Act Administration
Public Service Bldg., Suite 399
255 Capitol St., NE
Salem, OR 97310
Jackie Bessler, Mgr., (503) 373-1985

Adult and Family Services Division—District Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. (Astoria, Saint Helens, and Tillamook)
500 North Highway 30, Suite 210, Saint Helens, OR 97051
Karen Nether, Mgr., (503) 366-0872

II. (Albina, Beaverton, East Portland, Hillsboro, North Portland, Northeast Portland, Southeast Portland, and West Portland)
3965 SE Powell St., Portland, OR 97202
Maureen Casterline, Mgr., (503) 731-3111, ext. 224

III. (Dallas, Independence, McMinnville, North Salem, South Salem, Santiam Center, and Woodburn)
Bldg. 53, Suite 101, 4074 Winema St., NE, Salem, OR 97305
Jerry Burns, Mgr., (503) 378-3402, ext. 1

IV. (Albany, Corvallis, Lebanon, and Newport)
118 SE Second St., Suite C, Albany, OR 97321
Jim Sehon, Mgr., (541) 967-2179, ext. 1

V. (Cottage Grove, Eugene, Florence, Springfield, and West Eugene)
2175 West Seventh Ave., Eugene, OR 97402
John Radich, Mgr., (541) 687-7373, ext. 1

VI. (Roseburg)
1937 West Harvard Blvd., Roseburg, OR 97470
Kay Kerbs, Mgr., (541) 440-3301, ext. 276

VII. (Coos Bay and Gold Beach)
2110 Newmark, Coos Bay, OR 97420
Richard Whitwer, Mgr., (541) 888-7045

VIII. (Ashland, Cave Junction, Grants Pass, Medford, and Child Care Network)
800 Cardley Ave., Medford, OR 97504
Jim Fong, Mgr., (541) 776-6186, ext. 1

IX. (Condon, Hood River, and The Dalles)
700 Union St., The Dalles, OR 97058
René Duboise, Mgr., (541) 296-4661, ext. 220

X. (Bend, Madras, Prineville, and Warm Springs)
1502 SW Odum Medo Rd., Suite 200, Redmond, OR 97756
Carol Weston, Mgr., (541) 548-5577, ext. 200

XI. (Klamath Falls and Lakeview)
700 Klamath Ave., Suite 100, Klamath Falls, OR 97601
Terry Dailey, Mgr., (541) 883-5542

XII. (Hermiston, Milton-Freewater, and Pendleton)
950 SE Columbia, Hermiston, OR 97838
Glenda Cole, Mgr., (541) 564-5673

XIII. (Baker City, Enterprise, John Day, and LaGrande)
1768 Auburn St., Baker City, OR 97814
Vicki Sumner, Mgr., (541) 523-3648, ext. 233

Adult and Family Services Division
District Offices—*Continued*

XIV. (Burns and Ontario)
702 Sunset Dr., #100, Ontario, OR 97914
Myra Wayne, Mgr., (541) 899-9141, ext. 219

XV. (Milwaukie, Oregon City)
315 Beavercreek Rd., Oregon City, OR 97045
Marge Reinhart, Mgr., (503) 657-2151

Adult and Family Services Division—Branch Offices

FS, MAP, SA, TANF
Hours of service: Mon.-Fri. 8:00 AM to 5:00 PM

Cities

Albany 118 SE Second St., Suite C, Albany, OR 97321—(541) 967-2078
Albina 30 North Webster St., Portland, OR 97217—(503) 280-6781
Ashland 1658 Ashland St., Ashland, OR 97520—(541) 482-2041
Astoria 818 Commercial, Astoria, OR 97103—(503) 325-2021
Baker City 1768 Auburn Ave., Baker City, OR 97814—(541) 523-3648
Beaverton 12901 SW Jenkins Rd., Suite B, Beaverton, OR 97005—(503) 646-9952
Bend 1001 SW Emkay Dr., Suite A, Bend, OR 97702—(541) 388-6010
Burns 809 West Jackson St., Suite 100, Burns, OR 97720—(541) 573-5227
Cave Junction 228 North Redwood Highway, Cave Junction, OR 97523—(541) 592-4149
Condon 425 North Washington, Condon, OR 97823—(541) 384-2882
Coos Bay 2110 Newmark, Coos Bay, OR 97420—(541) 269-5811
Corvallis 545 SW Second St., Suite B, Corvallis, OR 97333—(541) 757-4201
Cottage Grove 260 Gateway Blvd., Cottage Grove, OR 97424—(541) 942-9186
Dallas 177 SW Oak St., Dallas, OR 97338—(503) 623-5526
Enterprise 502 South River St., Enterprise, OR 97828—(541) 426-3146
Eugene 165 East Seventh Ave., Eugene, OR 97440—(541) 686-7878
Florence 3180 Highway 101 North, Florence, OR 97439—(541) 997-8251
Gold Beach 94145 West Fifth Pl., Gold Beach, OR 97444—(541) 247-7036
Grants Pass 726 NE Seventh St., Grants Pass, OR 97526—(541) 474-3139
Hermiston 950 SE Columbia Dr., Suite A, Hermiston, OR 97838—(541) 567-2253
Hillsboro 1657 SE Enterprise Circle, Suite 100, Hillsboro, OR 97123—(503) 693-1833
Hood River 910 Pacific Ave., Suite 400, Hood River, OR 97031—(541) 386-3199
John Day 725 West Main St., Suite A, John Day, OR 97845—(541) 575-0309
Klamath Falls 700 Klamath Ave., Suite 100, Klamath Falls, OR 97601—(541) 883-5511
LaGrande 1901 Adams Ave., LaGrande, OR 97850—(541) 963-4113
Lakeview 108 E St., North, Suite 101, Lakeview, OR 97630—(541) 947-3376
Lebanon 320 Market Dr., Lebanon, OR 97355—(541) 451-1050
Madras 678 NE Highway 97, Suite A, Madras, OR 97741—(541) 475-6131
McMinnville 330 Kirby St., McMinnville, OR 97128—(503) 472-0311
Medford 800 Cardley Ave., Medford, OR 97504—(541) 776-6167
Milton-Freewater 309 North Columbia, Milton-Freewater, OR 97862—(541) 938-6627
Milwaukie 4252 SE International Way, Suite A, Milwaukie, OR 97222—(503) 731-3400
Newport 120 NE Avery St., Newport, OR 97365—(541) 265-2248
OHP Branch 2850 Broadway St., NE, Salem, OR 97303—(503) 378-2392
Ontario 702 Sunset Dr., Suite 100, Ontario, OR 97914—(541) 889-9141
Oregon City 315 Beavercreek Rd., Oregon City, OR 97045-8120—(503) 657-2118
Pendleton 700 SE Emigrant, Pendleton, OR 97801—(541) 276-9000
Portland: *East* 1415 SE 122nd Ave., Portland, OR 97233—(503) 257-4200
North 6443 North Lombard, Portland, OR 97203—(503) 240-5600
Northeast 4425 NE Broadway, Portland, OR 97213—(503) 280-6683
Southeast 3975 SE Powell Blvd., Portland, OR 97202—(503) 731-3181
West 10 NW Third Ave., Portland, OR 97209—(503) 731-8383
Prineville 1495 NE Third St., Prineville, OR 97754—(541) 447-3851
Roseburg 1937 West Harvard Blvd., Roseburg, OR 97470—(541) 440-3301
Rouge: *Family Center* 2400 Antelope Rd., White City, OR 97503—(541) 830-8226
Child Care Network 673 Market St., Medford, OR 97502—(541) 776-5100
Saint Helens 500 North Highway 30, Suite 210, Saint Helens, OR 97051—(503) 397-1784
Salem: *North* 4074 Winema Pl., NE, Suite 101, Salem, OR 97305—(503) 378-2731
South 1185–22nd Ave., SE, Salem, OR 97302—(503) 378-6327
Springfield 101–30th St., Springfield, OR 97478—(541) 726-3525
Santiam Center 11656 Sublimity Rd., SE, Stayton, OR 97385—(503) 769-7439
The Dalles 700 Union St., The Dalles, OR 97058—(541) 296-4661
Tillamook 3600 East Third St., Tillamook, OR 97141—(503) 842-4453
West Eugene 2175 West Seventh St., Eugene, OR 97402—(541) 686-7722

Adult and Family Services Division
Branch Offices—*Continued*

WOODBURN 2200 Country Club Court, Woodburn, OR 97071—(503) 982-9991

State Office for Services to Children and Families—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

EASTERN (Baker, Crook, Deschutes, Gilliam/Wheeler, Grant, Harney, Hermiston, Hood River, Jefferson, Malheur, Morrow, Umatilla, Union, Wallowa, Wasco/Sherman, and Wheeler Counties)
2146 NE Fourth St., Suite 100, Bend, OR 97701-3823
(Vacant), Regl. Adm., (541) 388-6414; fax: (541) 388-6017

METRO (Multnomah County)
529 SE Grand Ave., Portland, OR 97214-2276
Paul Drews, Regl. Adm., (503) 731-3075; fax: (503) 731-3410

SOUTHERN (Coos, Curry, Douglas, Jackson, Josephine, Klamath Lake, and Lane Counties)
Commerce Bldg. Plaza, 1322 East McAndrews Rd., Suite 201, Medford, OR 97504
Doug Mares, Regl. Adm., (541) 776-6158; fax: (541) 776-6013

WESTERN (Benton, Clackamas, Clatsop, Columbia, Lincoln, Linn, Marion, Polk, Tillamook, Washington, Woodburn, and Yamhill Counties)
5920 NE Ray Circle, Suite 120, Hillsboro, OR 97124
Marcia Hille, Regl. Adm., (503) 640-8791; fax: (503) 640-0629

State Office for Services to Children and Families—Branch Offices

[illegible]
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Counties

BAKER Don Williams, Mgr., 3080 Pocahontas Rd., Baker City, OR 97814—(541) 523-6423; fax: (541) 523-7048

BENTON Pat Melius, Mgr., 555 NW Fifth St., Corvallis, OR 97330—(541) 757-4121; fax: (541) 757-4214

CLACKAMAS Diana Roberts, Branch Mgr., 315 South Beavercreek Rd., Oregon City, OR 97045—(503) 657-2112; fax: (503) 657-6810

CLATSOP Dee Bristol, Act. Mgr., 818 Commercial St., 2nd Fl., Astoria, OR 97103—(503) 325-9719; fax: (503) 325-0972

COLUMBIA Pat Bowman, Mgr., 500 North Highway 30, Suite 220, Saint Helens, OR 97051—(503) 397-3292; fax: (503) 397-1092

COOS Beth Vaagen, Mgr., 2025 Sheridan St., North Bend, OR 97459—(541) 756-5000; fax: (541) 756-4200

CROOK Jim Epley, Mgr., 1495 East Third St., Suite B, Prineville, OR 997754—(541) 447-6207; fax: (541) 447-7213

CURRY Bob Clark, Mgr., 94145 West Fifth Pl., Gold Beach, OR 97444—(541) 247-6666; fax: (541) 247-6999

DESCHUTES Don Probasco, Mgr., 1001 SW Emkay Dr., Suite E, Bend, OR 97702—(541) 388-6161; fax: (541) 388-6401

DOUGLAS Steve Darling, Act. Mgr., 1937 West Harvard Blvd., Roseburg, OR 97470—(541) 440-3373; fax: (541) 440-3448

GILLIAM WHEELER ITINERANT OFFICE Kim Carnine, Mgr., 425 North Washington St., Condon, OR 97823—(541) 384-4252; fax: (541) 384-4262

GRANT Dale Cochran, Mgr., 725 West Main St., Suite C, John Day, OR 97845—(541) 575-0728; fax: (541) 575-0656

HARNEY Dale Cochran, Mgr., 809 West Jackson St., Suite 200, Burns, OR 97720—(541) 573-2086; fax: (541) 573-1538

HERMISTON Bill Kent, Mgr., 950 SE Columbia Dr., Suite C, Hermiston, OR 97838—(541) 567-7611; fax: (541) 564-0860

HOOD RIVER Sherril Smith, Mgr., 910 Pacific Ave., Suite 500, Hood River, OR 97031—(541) 386-2962; fax: (541) 386-7066

JACKSON Susan Kaough, Mgr., 909 Royal Court, PO Box 7549, Medford, OR 97501—(541) 776-6120; fax: (541) 776-6063

JEFFERSON Jim Epley, Mgr., 678 NE Highway 97, Suite C, Madras, OR 97741—(541) 475-2292; fax: (541) 475-6830

JOSEPHINE John Vaagen, Mgr., 726 NE Seventh St., Grants Pass, OR 97526—(541) 474-3120; fax: (541) 471-2873

KLAMATH Denise Rhode, Mgr., 700 Klamath Ave., Suite 500, Klamath Falls, OR 97601—(541) 883-5570; fax: (541) 883-5545

LAKE Pat Carey, Mgr., 108 North E St., Suite 201, Lakeview, OR 97630—(541) 947-2273; fax: (541) 947-2373

LANE Susie Dey, Mgr., 1899 Willamette St., Eugene, OR 97401—(541) 686-7555; fax: (541) 485-8566

LINCOLN Dave Cogswell, Mgr., 119 NE Fourth St., Rm. 5, Newport, OR 97365—(541) 265-8557; fax: (541) 265-3237

LINN Pat Melius, Mgr., 118 SE Second Ave., Suite D, Albany, OR 97321—(541) 967-2060; fax: (541) 967-2127

MALHEUR Michael Serice, Mgr., 702 Sunset Dr., Suite 300, Ontario, OR 97914—(541) 889-9194; fax: (541) 889-9588

MARION Susan Srnec, Mgr., 2045 Silverton Rd., NE, Salem, OR 97310—(503) 378-6800; fax: (503) 378-3061

MORROW Kim Carnine, Mgr., 101 SW Kinkade St., Boardman, OR 97818—(541) 481-9482; fax: (541) 481-2960

MULTNOMAH: *Child Abuse Hotline* Alicia Hahn, Mgr., 2115 SE Morrison St., Suite 224, Portland, OR 97214-2893—(503) 731-3383; fax: (503) 731-3080

East Diane Wyers, Mgr., 3618 SE 122nd Ave., Portland, OR 97236 3403—(503) 731-4293; fax: (503) 257-4403

Midtown, Diana Frost, Mgr., Lloyd Plaza Bldg. 400, 1425 NE Irving St., Portland, OR 97232-4204—(503) 731-3147; fax: (503) 731-3151

North—Northeast Branch Macceo Pettis, Mgr., 30 North Webster St., Suite D, Portland, OR 97217-2766—(503) 280-6993; fax: (503) 280-6638

Saint John's John Barr, Mgr., 7825 North Lombard St., Portland, OR 97203-3125—(503) 731-4400; fax: (503) 731-3363

PENDLETON Bill Kent, Mgr., State Office Bldg., Suite 200, 700 SE Emigrant St., Pendleton, OR 97801—(541) 276-9220; fax: (541) 276-9349

POLK Bill Cline, Mgr., 177 SW Oak St., Dallas, OR 97338—(503) 623-8118; fax: (503) 623-5426

State Office for Services to Children and Families
Branch Offices—*Continued*

TILLAMOOK John Powers, Mgr., 3600 East Third St., Tillamook, OR 97141—(503) 842-5571; fax: (503) 842-5028

UNION Nancy Keeling, Mgr., 1901 Adams Ave., LaGrande, OR 97850—(541) 963-8571; fax: (541) 963-2906

WALLOWA Nancy Keeling, Mgr., 502 South River St., Enterprise, OR 97828—(541) 426-4558; fax: (541) 426-4092

WASCO/SHERMAN Sherril Smith, Mgr., 700 Union St., Rm. 230, The Dalles, OR 97058—(541) 298-5136; fax: (541) 296-8722

WASHINGTON Fran Hannon, Mgr., 5920 NE Ray Circle, Suite 200, Hillsboro, OR 97124—(503) 648-8951; fax: (503) 640-1108

WOODBURN Susan Srnec, Mgr., 1235 Mount Hood Ave., Woodburn, OR 97071—(503) 981-3071; fax: (503) 982-5917

YAMHILL Marita Baragli, Mgr., 2270 McDaniel Lane, McMinnville, OR 97128—(503) 472-4634; fax: (503) 472-3815

Mental Health and Developmental Disability Services Division—Community Programs

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Counties

BAKER Timothy L. Mahoney, Dir., Mountain Valley Mental Health Prgms., Inc., PO Box 649, Baker City, OR 97814—(541) 523-3646

BENTON Mary Anne Deagen, Act. Health Adm., Mental Health Prgms., 530 NW 27th St., Corvallis, OR 97330—(541) 757-6844

CLACKAMAS Irene Fisher-Davidson, Act. Dir., Mental Health Center, PO Box 164, Marylhurst, OR 97036—(503) 655-8651

CLATSOP Rick Trelevan, Interim Dir., Mental Health Center, 701 West Marine Dr., Astoria, OR 97103—(503) 325-5722

COLUMBIA Dan Smith, Dir., Columbia County Mental Health, 105 South Third St., Saint Helens, OR 97051—(503) 397-5211

COOS Mark Freedman, PhD, Adm., ℅ Mental Health Prgm., 1975 McPherson St., North Bend, OR 97459—(541) 756-2020, ext. 528

CROOK Betty Rae Howie, Dir., Mental Health Prgm., 300 North Court, Prineville, OR 97754—(541) 447-7441

CURRY Dan Kroy, Dir., Mental Health Prgm., PO Box 746, Gold Beach, OR 97444—(541) 247-7051

DESCHUTES Frank Moore, Dir., Mental Health Srvs., 409 NE Greenwood, Suite 2, Bend, OR 97701—(541) 388-6601

DOUGLAS E. L. Hockman, Adm., Health and Soc. Srvs. Dept., 621 West Madrone St., Roseburg, OR 97470—(541) 440-3532

GRANT Ken Dudley, Dir., Center for Human Development, 166 SW Brent, John Day, OR 97845—(541) 575-1466

HARNEY Gene Scrivner, Dir., Counseling and Guidance Service, 415 North Fairview St., Burns, OR 97720—(541) 573-8376

JACKSON Hank Collins, Dir., Community Human Srvs., 1005 East Main St., Medford, OR 97504—(541) 776-7355

JEFFERSON David White, Dir., Community Mental Health Prgm., 715 SW Fourth St., Madras, OR 97741—(541) 475-4457

JOSEPHINE Robert Beckett, Dir., Mental Health Prgm., 714 NW A St., Grants Pass, OR 97526—(541) 474-5365

KLAMATH John Bender, Dir., Mental Health Center, 3314 Vandenberg Rd., Klamath Falls, OR 97603—(541) 882-7291

LAKE Robert Leep, Dir., Mental Health Center, 100 North D St., Suite 123, Lakeview, OR 97630—(541) 947-6021

LANE Robert Rockstroh, Dir., Dept. of Health and Human Srvs., Pub. Service Bldg., 125 East Eighth St., Eugene, OR 97401—(541) 687-4035

LINCOLN Hilda Moravic, Dir., Mental Health Prgm., 255 SW Coast Highway 101, Newport, OR 97365—(541) 265-6611, ext. 2379

LINN Dennis D. Dahlen, Dir., Mental Health Srvs., PO Box 100, Albany, OR 97321—(541) 967-3866

MALHEUR Greg Schneider, Dir., Mental Health and Counseling Center, 1108 SW Fourth St., Ontario, OR 97914—(541) 889-9167

MARION Jeffrey R. Davis, Adm., Marion County Health Dept., 3180 Center St., NE, Salem, OR 97301—(503) 588-5357

MORROW/WHEELER Gary Oberg, Interim Dir., Mental Health Srvs., PO Box 469, Heppner, OR 97836—(541) 676-9161

MULTNOMAH Lorenzo T. Poe Jr., Dir., Multnomah County Children and Family Srvs. Div., 421 SW Sixth Ave., 7th Fl., Portland, OR 97204—(503) 248-3691

POLK Jeff Booren, Dir., Mental Health, 182 SW Academy, Rm. 304, Dallas, OR 97338—(503) 623-9289

TILLAMOOK Gary Smith, Dir., Tillamook Counseling Inc., 2405 Fifth St., Tillamook, OR 97141—(503) 842-8201

UMATILLA David Cooley, Dir., Mental Health Prgm., 721 SE Third St., Suite B, Pendleton, OR 97801—(541) 278-5411

UNION Steve Ryman, Dir., Center for Human Development, 1100 K Ave., LaGrande, OR 97850—(541) 962-8800

WALLOWA Thomas J. Uchison, Dir., Mental Health Clinic, PO Box 268, Enterprise, OR 97828—(541) 426-4524

WASCO Sharon Guidera, Dir., Mid-Columbia Center for Living, 419 East Seventh St., Suite 207, The Dalles, OR 97058—(541) 296-5452 (Gilliam/Sherman/Wasco)

WASHINGTON Susan Irwin, Dir., Health and Human Srvs., 155 North First Ave., Hillsboro, OR 97124—(503) 693-4402

YAMHILL Chris Johnson, Dir., Mental Health Prgm., 627 North Evans, McMinnville, OR 97128—(503) 434-7523, ext. 557

Indian Reservation

CONFEDERATED TRIBES OF WARM SPRINGS Jim Quaid, Clinical Resources, PO Box C, Warm Springs, OR 97761—(541) 553-1161, ext. 205

Senior and Disabled Services Division—District Offices

OA
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM
AAA (Area Agency on Aging)

I. (Clatsop and Tillamook)
278 Rowe St., Wheeler, OR 97147
Don Ebel, Exec. Dir., CTIC District 1 AAA, (503) 368-4200; fax: (503) 368-7939

II. (Clackamas)
18600 SE McLoughlin Blvd., Milwaukie, OR 97267
Pat Lyon, Dir., Clackamas AAA, (503) 655-8640; fax: (503) 650-8941

(Columbia)
310 Columbia Blvd., Saint Helens, OR 97051
Jan Greenhalgh, County Comm., (503) 397-4322; fax: (503) 397-7243

(Multnomah)
421 SW Fifth St., 3rd Fl., Rm. B-161, Portland, OR 97204-2238
James McConnell, Dir., Aging Srvs. Div., (503) 248-3620; fax: (503) 248-3656

(Washington)
180 East Main St., Suite 130, Hillsboro, OR 97123-4026
Mary Lou Ritter, Dir., Washington County Dept. of Aging Srvs., (503) 640-3489; fax: (503) 640-6167

III. (Marion, Polk, and Yamhill)
2450 Lancaster Dr., NE, Salem, OR 97305-1221
Barry Donenfeld, Exec. Dir., Mid-Willamette Valley Senior Srvs. Agency, (503) 371-1313; fax: (503) 371-7607

IV. (Benton, Linn, and Lincoln)
1400 Queen Ave., SE, Albany, OR 97321
James Rydingsword, Dir., Oregon Cascades West Council of Governments, (541) 967-8630; fax: (541) 967-6423

V. (Lane)
Eugene Senior Srvs. Office, 1025 Willamette St., Suite 200, Eugene, OR 97401-3178
Ted Stevens, Asst. Dir., Lane Council of Governments, (541) 682-4432; (541) 682-4498 (info.); fax: (541) 682-3959

VI. (Douglas)
621 West Madrone St., Roseburg, OR 97470-3010
G. John DeGroot, Dir., Douglas County Senior Srvs. Div., (541) 440-3604; (541) 440-3580 (info.); fax: (541) 440-3599

VII. (Coos and Curry)
1160 Newport St., Coos Bay, OR 97420-4030
Connie Croy, Dir., South Coast Business Employment Corp. AAA, (541) 269-2013; fax: (541) 267-0194

VIII. (Jackson and Josephine)
155 South Second St., Rm. 209, Central Point, OR 97502-2209
Don Bruland, Dir., Rogue Valley Council of Governments, (541) 664-6674; fax: (541) 664-7927

IX. (Gilliam, Hood River, Sherman, Wasco, and Wheeler)
700 Union St., Rm. 214, The Dalles, OR 97058-1843
Dalica Thompson, Interim Dir., Mid-Columbia Senior and Disabled Srvs., (541) 298-4114; fax: (541) 298-1251

X. (Crook, Deschutes, and Jefferson)
2303 SW First St., Redmond, OR 97756-9608
Elaine Young, Exec. Dir., Central Oregon Council on Aging, (541) 548-8817; fax: (541) 548-3826

XI. (Klamath)
2045 Arthur St., Klamath Falls, OR 97603
Judy Allen, Interim Exec. Dir., Klamath Basin Senior Citizens Council, (541) 882-4098; fax: (541) 883-7175

(Lake)
PO Box 303, Lakeview, OR 97630
Betty Jo Elder, Dir., Lake County Seniors, (541) 947-4966; fax: (541) 947-6085

XII. (Morrow and Umatilla)
721 SE Third St., Suite D, Pendleton, OR 97801-3056
Eva Mabbott, Dir., Community Action Prgm., East Central Oregon, (541) 276-1926; fax: (541) 276-7541

XIII. (Baker, Union, and Wallowa)
104 Elm St., La Grande, OR 97850-2621
Margaret Davidson, Dir., Community Connection of Northeast Oregon, Inc., (541) 963-3186; fax: (541) 963-3187

(Grant)
142 NE Dayton, John Day, OR 97845
Georgeanne Williams, Dir., (541) 575-2949; fax: (541) 575-2248

XIV. (Harney)
12 South Alder St., Burns, OR 97720-2048
Teresa Mingus, Dir., Harney County Senior Citizens, Inc., (541) 573-6024; fax: (541) 573-6025

(Malheur)
842 SE First Ave., Ontario, OR 97914-3621
Sherri Massongill, Dir., Malheur Council on Aging, (541) 889-7651; fax: (541) 889-4940

BEST COPY AVAILABLE

Senior and Disabled Services Division—Branch Offices (MSOs/DSOs)

OA, FS, GA, MAP, SA, SSI/S
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM
MSO (Multiservice Office); DSO (Disabled Srvs. Office);
CCMU (Client Care Monitoring Unit)

Albany CCMU Amy Perkins, Supv., 118 Second Ave., SE, Suite G, Albany, OR 97321-2772—(541) 967-2186; fax: (541) 267-2117

Baker City MSO Libby Goben, District Mgr., 1668 Resort St., Suite B, Baker City, OR 97814-3913—(541) 523-5846; fax: (541) 523-2339

Beaverton DSO Tanya Colie McGee, District Mgr., 4805 SW Griffith Dr., Suite B, Beaverton, OR 97005-8722—(503) 627-0362; fax: (503) 671-9076

Bend MSO Dennis Conley, District Mgr., 1001 SW Emkay Dr., Suite C, Bend, OR 97702-1061—(541) 388-6240; fax: (541) 388-6490

Brookings/Harbor MSO Karen Snyder, District Mgr., 97829 Shopping Center Ave., Suite F, Harbor, OR 97415—(541) 469-9299; fax: (541) 469-0632

Burns MSO Sandra Hata, District Mgr., 809 West Jackson St., Suite 300, Burns, OR 97720—(541) 573-2691; fax: (541) 573-5823

Coos Bay MSO Karen Snyder, District Mgr., 3030 Broadway, North Bend, OR 97459-2222—(541) 756-2017; fax: (541) 756-1861

Enterprise MSO Libby Goben, District Mgr., 502 South River St., Enterprise, OR 97828-1602—(541) 426-3155; fax: (541) 426-3878

Gold Beach MSO Karen Snyder, District Mgr., 94145 Fifth Pl., Gold Beach, OR 97444-9766—(541) 247-4515; fax: (541) 247-5938

Hermiston MSO John Biamont, District Mgr., 950 SE Columbia Dr., Suite E, Hermiston, OR 97838-9422—(541) 567-3488; fax: (541) 567-4893

John Day MSO John Biamont, District Mgr., 725 West Main St., Suite E, John Day, OR 97845-1036—(541) 575-0255; fax: (541) 575-2910

Klamath Falls MSO Colette Fleck, District Mgr., 700 Klamath Ave., Suite 400, Klamath Falls, OR 97601-9916—(541) 883-5551; fax: (541) 883-5552

La Grande MSO Libby Goben, District Mgr., 1901 Adams Ave., La Grande, OR 97850-2900—(541) 963-7276; fax: (541) 963-7698

La Pine MSO Dennis Conley, District Mgr., 16493 Bluewood Pl., La Pine, OR 97739—(541) 536-5380; fax: (541) 536-8798

Madras MSO Dennis Conley, District Mgr., 678 NE Highway 97, Suite D, Madras, OR 97741-1934—(541) 475-6773; fax: (541) 475-3012

McMinnville DSO Jeff Brunner, District Mgr., 850 Booth Bend Rd., McMinnville, OR 97128-9320—(503) 472-6113; fax: (503) 472-9570

Medford CCMU Muriel Miner, Supv., 100 East Main, Suite M, Medford, OR 97501-6040—(541) 776-6086; fax: (541) 776-6295

Milton-Freewater MSO John Biamont, District Mgr., 309 North Columbia, Milton-Freewater, OR 97862—(541) 938-4925; fax: (541) 938-4927

Multnomah District Office *Administration* Sharon Miller, District Mgr., 421 Fifth Ave., B 161, 3rd Fl., Portland, OR 97204-2220—(503) 248-3620; fax: (503) 736-6945

Ontario MSO Sandra Hata, District Mgr., 2449 SW Fourth Ave., Rm. 101, Ontario, OR 97914-1849—(541) 889-7553; fax: (541) 889-2485

Pendleton MSO John Biamont, District Mgr., 1555 SW Southgate Pl., Pendleton, OR 97801-2580—(541) 278-4161; fax: (541) 278-0140

Portland: *East DSO* Jeanne Wheaton, Unit Mgr., 3552 SE 122nd Ave., Portland OR 97236-3402—(503) 248-3722; fax: (503) 736-6022

North DSO Cheryl MacPherson, Unit Mgr., 4925 North Albina Ave., Portland, OR 97217-2609—(503) 248-3479; fax: (503) 736-6991

Southeast DSO Scott Henderson, Unit Mgr., 2446 SE Ladd Ave., Portland, OR 97214—(503) 248-3288; fax: (503) 736-6027

West DSO Phil Deas, Unit Mgr., 1139 SW 11th Ave., Portland, OR 97205-2006—(503) 248-3690; fax: (503) 736-6986

Prineville MSO Dennis Conley, District Mgr., 1495 NE Third St., Suite C, Prineville, OR 97754-1936—(541) 447-4511; fax: (541) 447-8010

Roseburg DSO Karen Snyder, District Mgr., 251 NE Garden Valley Blvd., Suite A, Roseburg, OR 97470—(541) 440-3427; fax: (541) 440-3482

Salem DSO Jeffrey Brunner, District Mgr., 3876 Beverly Ave., NE, Bldg. G, Salem, OR 97305-1319—(503) 373-7380; fax: (503) 378-8663

Seaside DSO Tanya Colie McGee, District Mgr., 809 South Holladay St., Seaside, OR 97138-5800—(503) 738-7050; fax: (503) 738-7392

Saint Helens MSO Tanya Colie McGee, District Mgr., 500 North Highway 30, Suite 240, Saint Helens, OR 97051-1200—(503) 397-5863; fax: (503) 397-0389

Tillamook DSO Tanya Colie McGee, District Mgr., 3600 East Third St., Tillamook, OR 97141-2765—(503) 842-2770; fax: (503) 842-3282

Tualatin CCMU Bette Parker, Supv., 7740 SW Mohawk St., Tualatin, OR 97062-9199—(503) 691-6587; fax: (503) 691-6583

Key to Cities

over 30,000 population

City: County
Beaverton: Washington
Corvallis: Benton
Eugene: Lane
Gresham: Multnomah
Hillsboro: Washington

City: County
Lake Oswego: Clackamas
Medford: Jackson
Portland: Multnomah
Salem: Marion
Springfield: Lane

Pennsylvania

Tom Ridge (R) Gov., 225 Main Capitol Bldg., Harrisburg, PA 17120—(717) 787-2500

WASHINGTON OFFICE: Rebecca Halkias, Dir., 444 North Capitol St., Suite 700, Washington, DC 20001—(202) 624-7828; fax: (202) 624-7831

PENNSYLVANIA AGENCIES LISTED ON THE FOLLOWING PAGES:

DEPARTMENT OF PUBLIC WELFARE

RELATED STATE AGENCIES. Department of Aging; Department of Health; Office of Attorney General; Department of Corrections; Office of the Governor; Department of Labor and Industry; Board of Probation and Parole; Civil Service Commission; Department of Education; Department of Community and Economic Development; Human Relations Commission

COUNTY ASSISTANCE OFFICES

COUNTY COMMISSIONERS' OFFICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance and service programs in Pennsylvania are administered by the Department of Public Welfare. The Office of Income Maintenance provides the overall management, delivery, and improvement of the financial assistance, Food Stamp (FS), employment and training, and Low-Income Home Energy Assistance Programs (LIHEAP) and of eligibility for medical assistance through assistance offices in 67 counties. The Office of Income Maintenance also collects child support on behalf of children receiving Temporary Assistance for Needy Families (TANF) and is part of the combined federal, state, and county effort to establish and enforce support obligations owed to all children by absent parents.

The department directly provides treatment at State Mental Hospitals, Restoration Centers, and State Centers for the Mentally Retarded. Youth Development Centers and Forestry Camps provide direct state services to adjudicated delinquents. Also, the department monitors child welfare, mental health, and mental retardation programs provided by or under the supervision of the County Commissioners' Offices. Funds for a limited number of social services are given directly to counties in the form of a human service development fund. Contracts are developed with private nonprofit organizations for the delivery of social services to unique types of clients; e.g., child day care, rape crisis, domestic violence, etc.

The mandatory and optional state supplements to the Supplemental Security Income program (SSI/S) are administered by the Social Security Administration.

General assistance (GA) is administered through the County Assistance Offices. The program is entirely state funded, and its standards are set by the department in line with legislative mandates.

Assistance and Services

Assistance programs provided through the County Assistance Offices are TANF; GA; LIHEAP; the state-funded blind pension program; Medicaid (MAP) for the medically indigent, including all SSI/S recipients; Food Stamps (FS); the Job Training Partnership Act (JTPA); and the medical assistance transportation block grant.

Services to families (SF) and to adults (SA) are provided by the county Assistance Offices. Services available through the county Commissioners' Offices are child welfare (CA/N, CW); family preservation and support services (FP/FS); social services to adults, aged 18 through 59; services to the aged, including those mandated by the Older Americans Act (OA); community mental retardation programs (MR); mental health programs under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); and community mental health programs funded with 90 percent state funds. Direct services include services to the blind and visually handicapped (BS), including vocational rehabilitation (VRB), home teaching for blind adults, and family casework services; the youth program (YA); and a toll-free child abuse reporting service. The Office of Mental Health provides treatment at State Mental Hospitals and Restoration Centers and licenses providers of community mental health services.

Related state agencies have responsibility for alcohol and drug abuse programs under ADAMHBG; the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Community Health Centers (CHC) Program; services to the aged (OA); adult corrections (CP); adult probation and parole (PRO, PAR); youth probation (Y-PRO); vocational rehabilitation (VR); employment services (ES); unemployment compensation (UC); the Community Services Block Grant (CSBG); and the Children's Health Insurance Program (CHIP). There is no youth parole in Pennsylvania.

Where to Write

Client Inquiries

For **client inquiries,** the contact is:

Commonwealth Information Center
Office of the Governor
Finance Bldg., Rm. 402
Harrisburg, PA 17120

Assistance/Services

Requests for general information regarding **assistance programs, Temporary Assistance for Needy Families, and eligibility requirements** and **verification of legal residence for purposes of public assistance** should be sent to:

Sherri Z. Heller, EdD, Deputy Secretary
Office of Income Maintenance
Department of Public Welfare
Health and Welfare Bldg., Rm. 432
Harrisburg, PA 17120

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be sent to:

Daniel Richard, Director
Bureau of Child Support Enforcement
Office of Income Maintenance
Department of Public Welfare
Commerce Bldg., 12th Fl.
300 North Second St.
Harrisburg, PA 17101

Inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Pennsylvania who are receiving assistance from other states** and inquiries regarding the **ability of relatives to provide financial support** should be addressed to the appropriate County Assistance Office. If the county is not known, address inquiries to:

Sherri Z. Heller, EdD, Deputy Secretary
Office of Income Maintenance
Department of Public Welfare
Health and Welfare Bldg., Rm. 432
Harrisburg, PA 17120

Checks for assistance from other states for recipients living in Pennsylvania should be mailed directly to the recipient.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

John O. Nwokeji, Officer in Charge
Bureau of Equal Opportunity
Department of Public Welfare
Health and Welfare Bldg., Rm. 521
Harrisburg, PA 17120

Children

Inquiries regarding **child abuse and neglect cases** should be addressed to:

Warren Lewis, Director
Division of State Services
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Inquiries regarding **child protective services** should be sent to:

Jo Anne Lawer, Deputy Secretary
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Inquiries concerning **adoptions within Pennsylvania** and correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Jewell McCliment, Adoption Resource Exchange
Division of State Services
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Correspondence related to the **Interstate Compact on the Placement of Children** and information on requests for **custody studies in divorce cases** should be addressed to:

Larry Yarberough, Interstate Correspondent
Division of State Services
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Inquiries concerning the **licensing of child-care facilities** and **eligibility determinations for subsidized child-care programs** should be addressed to:

Kathryn Holod, Director
Bureau of Child Day Care Services
Office of Children, Youth, and Families
Department of Public Welfare
Bertolino Bldg., 4th Fl.
1401 North Seventh St.
Harrisburg, PA 17102

Requests for information on the **licensing of facilities for children** should be sent to:

Lee Miller, Acting Director
Bureau of County Children and Youth Programs
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Inquiries regarding **programs for mentally ill children** should be addressed to:

Charles G. Curie, Deputy Secretary
Office of Mental Health and Substance Abuse Services
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Richard Browdie, Secretary
Department of Aging
Forum Pl.
555 Walnut St., 5th Fl.
Harrisburg, PA 17101-1919

For client inquiries, the **state ombudsman for long-term care** is:

Joyce O'Brien
Department of Aging
Forum Pl.
555 Walnut St., 5th Fl.
Harrisburg, PA 17101-1919

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

William Bordner, Director
Division of Nursing Care Facilities
Department of Health
PO Box 90
Harrisburg, PA 17108

Health/Mental Health

Inquiries regarding **Medicaid services and Medicaid claims** should be sent to:

Robert Zimmerman, Acting Deputy Secretary
Office of Medical Assistance
Department of Public Welfare
Health and Welfare Bldg., Rm. 515
Harrisburg, PA 17120

Requests for information on the **licensing of hospitals** should be sent to:

Jack Means, Director
Division of Acute and Ambulatory Care
Department of Health
PO Box 90
Harrisburg, PA 17108

Requests for information on the **licensing of nursing homes** should be sent to:

William Bordner, Director
Division of Nursing Care Facilities
Department of Health
PO Box 90
Harrisburg, PA 17108

Correspondence related to the **Interstate Compact on Mental Health**, inquiries regarding **residency or social information about persons who are mentally ill**, and communications regarding **state mental hospitals, community mental health programs, and licensing of mental health facilities** should be addressed to:

Charles G. Curie, Deputy Secretary
Office of Mental Health and Substance Abuse Services
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Inquiries regarding **programs for mentally retarded persons** should be addressed to:

Nancy R. Thaler, Deputy Secretary
Office of Mental Retardation
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Martin F. Horn, Secretary
Department of Corrections
PO Box 598
Camp Hill, PA 17001-0598

Inquiries regarding **adult probation and parole** should be addressed to:

William F. Ward, Chair
Board of Probation and Parole
Riverfront Office Center
1101 South Front St., 5th Fl.
Harrisburg, PA 17104

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

James Robinson, Director
Office of Probation and Parole Services
Board of Probation and Parole
Riverfront Office Center
1101 South Front St., 5th Fl.
Harrisburg, PA 17104

Requests for **residence and other social information about inmates of private juvenile correctional institutions** should be sent to:

Lee Miller, Acting Director
Bureau of County Children and Youth Programs
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Inquiries regarding **state facilities for delinquent youths** should be addressed to:

Charles Chervanick, Acting Director
Bureau of State Children and Youth Programs
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

Inquiries regarding **juvenile probation** should be sent to:

James Anderson, Executive Director
Juvenile Court Judges' Commission
Office of the Governor
Finance Bldg., Rm. 401
Harrisburg, PA 17120-0018

Correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Larry Yarberough, Interstate Correspondent
Division of State Services
Office of Children, Youth, and Families
Department of Public Welfare
PO Box 2675
Harrisburg, PA 17105-2675

The cutoff age for juveniles is 18.

Vital Statistics

Birth and death records (since 1906) are maintained by the Division of Vital Records. Verification of information is free only to Pennsylvania agencies. Certified copies of birth records cost $4 and certified copies of death records cost $3. Address inquiries to:

Division of Vital Records
Department of Health
PO Box 1528
New Castle, PA 16103
tel: (724) 656-3100

Marriage records are maintained by the marriage license bureau in each county. There is no charge for verification of information, and the cost of certified copies varies by county. Address inquiries to the Marriage License Bureau, Courthouse, in the county of record.

Divorce records are maintained by the prothonotary offices in each county. There is no charge for verification of information and the cost of certified copies varies by county. Address inquiries to the Prothonotary's Office, Courthouse, in the county of record.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

James Agate, Director
Bureau of Employment Services
Civil Service Commission
Bowman-Worth Bldg.
PO Box 569
Harrisburg, PA 17108-0569

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Gery Yoh, Director, Bureau of Program Support, Office of Children, Youth, and Families, Department of Public Welfare, Health and Welfare Bldg., Annex, Harrisburg, PA 17105—(717) 783-3856; fax: (717) 705-0364

Children's Health Insurance Program. Pat O'Neal, Executive Director, Department of Insurance, Strawberry Square, 13th Fl., Harrisburg, PA 17105—(717) 783-1437; fax: (717) 787-8557

Food Stamp Work/Employment and Training. David Florey, Director, Bureau of Employment and Training Programs, Office of Income Maintenance, Department of Public Welfare, Health and Welfare Bldg., Rm. 428, Harrisburg, PA 17105—(717) 787-8613; fax: (717) 787-6765

Fraud and Abuse Investigation. Donald M. McCarthy, Director, Division of Fraud Detection and Prevention, Office of Inspector General, Office of the Governor, Executive House, 101 Chestnut St., Harrisburg, PA 17101—(717) 783-3709; fax: (717) 772-4986

Illegitimacy Rate Reduction Bonus. Noelle Cloud, Program Specialist, Office of Policy Development, Department of Public Welfare, Health and Welfare Bldg., Rm. 323, Harrisburg, PA 17105—(717) 772-8318; fax: (717) 772-4957; e-mail: noellec@dpw.state.pa.us

Immigration Issues. Carolyn Chester, Director, Bureau of Social Services, Office of Social Programs, Department of Public Welfare, Bertolino Bldg., 2nd Fl., 1401 North Seventh St., Harrisburg, PA 17105—(717) 783-4505; fax: (717) 772-2093

Information Systems. Jeffrey Logan, Deputy Secretary, Office of Administration, Department of Public Welfare, PO Box 2675, Harrisburg, PA 17105-2675—(717) 787-3422; fax: (717) 772-2490

Legal Matters. John A. Kane, Chief Counsel, Department of Public Welfare, PO Box 2675, Harrisburg, PA 17105-2675—(717) 783-2800

Public Information. Mary Ellen Fritz, Director, Welfare Communications Office, Department of Public Welfare, PO Box 2675, Harrisburg, PA 17105-2675—(717) 787-4592; fax: (717) 787-1229

Research and Statistics. James J. Lyne, Chief, Program Evaluation Section, Office of Policy Development, Department of Public Welfare, PO Box 2675, Harrisburg, PA 17105-2675—(717) 783-2203; fax: (717) 772-4957

Staff Development. LARRY TOTH, Director, Bureau of Personnel, Department of Public Welfare, PO Box 2675, Harrisburg, PA 17105-2675—(717) 787-5617

Substance Abuse. SHERRY SNYDER, Special Assistant, Substance Abuse Services, Office of Mental Health and Substance Abuse Services, Department of Public Welfare, Health and Welfare Bldg., Rm. 502, Harrisburg, PA 17105—(717) 787-6443; fax: (717) 787-5398

Teen Pregnancy. DANIEL L. BRANT, Director, Division of Maternal and Child Health, Department of Health, PO Box 90, Harrisburg, PA 17108—(717) 787-7440; fax: (717) 772-0323

Welfare to Work. *Welfare-to-Work Grants Program and TANF welfare-to-work programs.* NOELLE CLOUD, Program Specialist, Office of Policy Development, Department of Public Welfare, Health and Welfare Bldg., Rm. 323, Harrisburg, PA 17105—(717) 772-8318; fax: (717) 772-4957; e-mail: noellec@dpw.state.pa.us; *job placement/job readiness programs.* DAVID FLOREY, Director, Bureau of Employment and Training Programs, Office of Income Maintenance, Department of Public Welfare, Health and Welfare Bldg., Rm. 428, Harrisburg, PA 17105—(717) 772-8613; fax: (717) 787-6765

Pennsylvania Department of Public Welfare

Seventh & Foster Sts.
PO Box 2675
Harrisburg, PA 17105-2675
tel: (717) 787-2600; fax: (717) 772-2062
http://www.state.pa.us/PA_Exec/Public_Welfare/overview.html

Feather O. Houstoun, Secy., (717) 787-2600
(Vacant), Chf. of Staff to the Secy., (717) 787-2600
(Vacant), Exec. Dep. Secy., (717) 783-4284
John A. Kane, Chf. Cnsl., (717) 787-2800
Robert Snyder, Comp., (717) 787-3242

OFFICE OF LEGISLATIVE AFFAIRS
Annette H. Mentzer, Dir., (717) 783-2554

WELFARE COMMUNICATIONS OFFICE
Mary Ellen Fritz, Dir., (717) 787-4592; fax: (717) 787-1229

OFFICE OF ADMINISTRATION
Jeffrey Logan, Dep. Secy., (717) 787-3422; fax: (717) 772-2490

BUREAU OF FINANCIAL OPERATIONS
Thomas P. Orr, Dir., (717) 783-0270

BUREAU OF INFORMATION SYSTEMS
James Gray, Act. Dir., (717) 772-7101

BUREAU OF PERSONNEL
Larry Toth, Dir., (717) 787-5617

ADA BUREAU OF CIVIL RIGHTS COMPLIANCE
Health and Welfare Bldg., Rm. 521
Harrisburg, PA 17120
John O. Nwokeji, Ofr. in Charge, (717) 787-9695

BUREAU OF BUDGET
Steven Rosskoph, Dir., (717) 787-2810

BUREAU OF ADMINISTRATIVE SERVICES
Robert Endy, Dir., (717) 787-5664

BUREAU OF FACILITIES MANAGEMENT
Yash Goel, Dir., (717) 787-4069

BS SA **OFFICE OF SOCIAL PROGRAMS**
VRB Health and Welfare Bldg., Rm. 533
Harrisburg, PA 17120
William Gannon, Dep. Secy., (717) 787-3438

BUREAU OF SOCIAL SERVICES
Bertolino Bldg., 2nd Fl.
1401 North Seventh St.
Harrisburg, PA 17105
Carolyn Chester, Dir., (717) 783-4505; fax: (717) 772-2093

BUREAU OF BLINDNESS AND VISUAL SERVICES
Robert Eschbach, Dir., (717) 787-6176

BUREAU OF GUARDIANSHIP PROGRAMS
Wayne Aragon, Dir., (717) 787-1238

PERSONAL CARE HOME DIVISION
William Yovanovich, Dir., (717) 783-8391

OFFICE OF POLICY DEVELOPMENT
Peg Dierkers, Dir., (717) 772-8318; fax: (717) 772-4957

SA SE **OFFICE OF CHILDREN, YOUTH, AND FAMILIES**
CPS Jo Ann R. Lawer, Dep. Secy., (717) 787-4756; fax: (717) 787-0414
Brian G. Kahler, Exec. Asst., (717) 787-5199
ChildLine: (800) 932-0313 (24-hr., 7-day-a-week, toll-free child abuse and neglect reports); (717) 783-8744 (out-of-state calls); fax: (717) 787-6354
Pennsylvania Adoption Exchange: (800) 227-0225 (Mon.–Fri. 8:30 AM to 5:00 PM)

BUREAU OF PROGRAM SUPPORT
Gery Yoh, Dir., (717) 783-3856; fax: (717) 705-0364

DIVISION OF INFORMATION SYSTEMS
Larry Woods, Chf., (717) 772-7293

DIVISION OF PROGRAM COMPLIANCE AND FISCAL MANAGEMENT
Shelby Hornbaker, Chf., (717) 787-2724

DIVISION OF DAY CARE/FOSTER CARE
Lynn Loudenslager, Chf., (717) 783-7161

DIVISION OF COUNTY PROGRAMS
Carl DiVincenzo, Chf., (717) 783-7614

CW FC/AA BUREAU OF COUNTY CHILDREN AND
YA YOUTH PROGRAMS
Lee Miller, Act. Dir., (717) 787-7756; fax: (717) 787-0414
FP/FS Robert Diethorn, Family Preservation Coord., (717) 787-7756; fax: (717) 787-0414

DIVISION OF PROGRAM PLANNING AND DEVELOPMENT
Lee Miller, Dir., (717) 787-7756

Department of Public Welfare—*Continued*

BUREAU OF CHILD DAY CARE SERVICES
Bertolino Bldg., 4th Fl.
1401 North Seventh St.
Harrisburg, PA 17102
Kathryn Holod, Dir., (717) 787-8691; fax: (717) 787-1529

CA/N DIVISION OF STATE SERVICES
Warren Lewis, Dir., (717) 772-7016
ICJ/ICPC Larry Yarberough, Interstate Correspondent, (717) 772-5505
ICAMA Jewell McCliment, Adoption Resource Exchange, (717) 772-7105

CHILDLINE AND ABUSE REGISTRY
Scott Fries, Dir., (717) 783-8744

YA BUREAU OF STATE CHILDREN AND YOUTH PROGRAMS
Charles Chervanick, Act. Dir., (717) 787-9532; fax: (717) 787-7753

FS/GA **OFFICE OF INCOME MAINTENANCE**
LIHEAP Health and Welfare Bldg., Rm. 432
SSI/S TANF Harrisburg, PA 17120
Sherri Z. Heller, EdD, Dep. Secy., (717) 783-3063; fax: (717) 787-6765
Audrie Z. Schaller, Exec. Asst. for Income Maintenance, (717) 783-1749
Margie Thorpe, Dir., Special OIM Prgms., (717) 787-1894

DIVISION OF HOTLINE/CORRESPONDENCE
John Brubaker, Dir., (717) 787-3119; fax: (717) 772-4702

EBT DIVISION OF AUTOMATION PLANNING AND SUPPORT
Mark Kohr, Dir., (717) 772-7887; fax: (717) 772-7299

BUREAU OF POLICY
Patricia H. O'Neal, Dir., (717) 787-4081

BUREAU OF INCOME MAINTENANCE OPERATIONS
Christine Bowser, Dir., (717) 787-6524

BUREAU OF PROGRAM EVALUATION
Robert N. Reynolds, Dir., (717) 783-2874

JTPA BUREAU OF EMPLOYMENT AND TRAINING PROGRAMS
David Florey, Dir., (717) 787-8613; fax: (717) 787-6765

BUREAU OF PROGRAM SUPPORT
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CSE BUREAU OF CHILD SUPPORT ENFORCEMENT
Daniel Richard, Dir., (717) 783-0188

MAP **OFFICE OF MEDICAL ASSISTANCE**
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BUREAU OF OUTPATIENT SERVICES
Suzanne Love, Act. Dir., (717) 772-6147

BUREAU OF LONG-TERM CARE SERVICES
(Vacant), Dir., (717) 787-1171

BUREAU OF MANAGED CARE OPERATIONS
Chris Bowser, Dir., (717) 772-6300

BUREAU OF PROGRAM INTEGRITY
John Walter, Dir., (717) 772-4606

BUREAU OF CONSUMER AND PROVIDER SERVICES
June Hoch, Dir., (717) 772-6150

BUREAU OF HEALTH CARE CLAIMS MANAGEMENT
James Heisey, Dir., (717) 772-6305

ADAMHBG **OFFICE OF MENTAL HEALTH AND**
ICMH **SUBSTANCE ABUSE SERVICES**
Charles G. Curie, Dep. Secy., (717) 787-5450
Dennis J. Milke, MD, Med. Dir., (717) 787-8011

MR **OFFICE OF MENTAL RETARDATION**
Nancy R. Thaler, Dep. Secy., (717) 787-3700; fax: (717) 787-6583

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DIVISION OF EARLY INTERVENTION
Jacqueline Epstein, Dir., (717) 783-8302

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Michael Stauffer, Dir., (717) 787-1848

DIVISION OF PROGRAM MANAGEMENT
Donna DiCasimirro, Dir., (717) 787-1848

DIVISION OF MR UNIT OPERATIONS
(Vacant), Dir., (717) 783-5788

Related State Agencies

APS/OA **DEPARTMENT OF AGING**
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555 Walnut St., 5th Fl.
Harrisburg, PA 17101-1919
Richard Browdie, Secy., (717) 783-1550; fax: (717) 772-3382
Joyce O'Brien, State Long-Term Care Ombudsman, (717) 783-7247; fax: (717) 772-3382

CHC **DEPARTMENT OF HEALTH**
PO Box 90
Harrisburg, PA 17108
Daniel F. Hoffmann, Secy., (717) 787-6436; fax: (717) 787-0191

OFFICE OF POLICY
Lori Gerhard, Dir., (717) 787-4828

Related State Agencies—*Continued*

Office of Legislative Affairs
Kim Sokoloski, Dir., (717) 783-3985

Office of Communications
Megan Neuhard, Dir., (717) 787-1783

Office of Legal Counsel
James Steele, Act. Chf. Cnsl., (717) 783-2500

Office for Quality Assurance
Molly Raphael, Dep. Secy., (717) 783-1078

Bureau of Facility Licensure and Certification
John Hair, Act. Dir., (717) 787-8015

Division of Nursing Care Facilities
William Bordner, Dir., (717) 787-1816; fax: (717) 772-2163

Division of Acute and Ambulatory Care
Jack Means, Dir., (717) 783-8980

Health Planning and Assessment
James W. Jordan, Dep. Secy., (717) 783-8804

Bureau of Epidemiology
Joel Hersh, Dir., (717) 783-4677

PHSBG Public Health Programs
Gary L. Gurian, Dep. Secy., (717) 787-9857

ADAMHBG Bureau of Drug and Alcohol Programs
Gene Boyle, Dir., (717) 783-8200

Bureau of Chronic Diseases
Emilie Tierney, Dir., (717) 787-6214

Bureau of Communicable Diseases
Janice Kopelman, Dir., (717) 783-0479

Division of HIV/AIDS
Joseph Pease, Dir., (717) 783-0572

MCHBG Bureau of Family Health
Mary Little, Dir., (717) 783-2824

WIC Division of WIC
Frank Maisano, Dir., (717) 783-1289

Division of Maternal and Child Health
Daniel Brant, Dir., (717) 787-7440; fax: (717) 772-0323

Division of Special Health Care Programs
C. Gail Stock, Dir., (717) 783-5436

Bureau of Community Health Systems
Helen Burns, Dir., (717) 787-4366

OFFICE OF ATTORNEY GENERAL
Strawberry Square, 16th Fl.
Harrisburg, PA 17120
D. Michael Fisher, Atty. Gen., (717) 787-3391; fax: (717) 783-1107
Sean Connolly, Press Secy., (717) 787-5211; fax: (717) 787-8242

CP **DEPARTMENT OF CORRECTIONS**
PO Box 598
Camp Hill, PA 17001-0598
Martin F. Horn, Secy., (717) 975-4860; fax: (717) 787-0132
Michael J. Lukens, Press Secy., (717) 975-4862; (717) 731-0498

OFFICE OF THE GOVERNOR

Commonwealth Information Center
Finance Bldg., Rm. 402
Harrisburg, PA 17120
tel: (717) 787-2121; (800) 932-0784 (toll free, state only)
Lanette Polite, Supv., (717) 787-6800; fax: (717) 783-0584

Y-PRO Juvenile Court Judges' Commission
Finance Bldg., Rm. 401
Harrisburg, PA 17120-0018
James Anderson, Exec. Dir., (717) 787-6910; fax: (717) 783-6266

Office of Inspector General
333 Market St., 9th Fl.
Harrisburg, PA 17126-0333
Nicolette Parisi, Inspector Gen., (717) 787-6835; fax: (717) 772-5135

Division of Fraud Detection and Prevention
Executive House
101 Chestnut St.
Harrisburg, PA 17101
Donald M. McCarthy, Dir., (717) 783-3709; fax: (717) 772-4986

Division of Prosecution and Recovery
Linda A. Smith, Dir., (717) 787-6916; fax: (717) 772-0495

Division of Administrative and Management Support
Michael P. Hayes, Dir., (717) 783-7697; fax: (717) 772-2924

Division of Policy and Training
Harry A. Turnauer, Dir., (717) 783-7691; fax: (717) 772-4988

DEPARTMENT OF LABOR AND INDUSTRY
Labor and Industry Bldg.
Seventh & Forster Sts.
Harrisburg, PA 17120
Johnny J. Butler, Secy., (717) 787-3756; fax: (717) 787-8826

VR Office of Vocational Rehabilitation
Susan Aldrete, Exec. Dir., (717) 787-5244; fax: (717) 783-5221

UC Office of Employment Security and Job Training
Alan R. Williamson, Dep. Secy., (717) 787-3907; fax: (717) 787-8826

Related State Agencies—*Continued*

Bureau of Unemployment Compensation Benefits and Allowances
Pete Cope, Dir., (717) 787-3547

ES Bureau of Employment Services and Training
John Vogel, Dir., (717) 787-3354; fax: (717) 787-5785

Job Centers and Field Operations
Caroline A. Novak, Dir., (717) 787-9874; fax: (717) 783-2159

VET Veterans Employment and Training Service
Larry Babitts, Dir., (717) 787-5835; fax: (717) 783-2631

BOARD OF PROBATION AND PAROLE
Riverfront Office Center
1101 South Front St., 5th Fl.
Harrisburg, PA 17104
William F. Ward, Chair, (717) 783-8956; fax: (717) 772-2157

ICSPP Office of Probation and Parole Services
PAR PRO James Robinson, Dir., (717) 787-5464

MS **CIVIL SERVICE COMMISSION**
Bowman-Worth Bldg.
PO Box 569
Harrisburg, PA 17108-0569
tel: (717) 787-7811; fax: (717) 787-8650
http://sesc.state.pa.us
John J. Wilk, Exec. Dir., (717) 787-3094; fax: (717) 787-8650
Ronald K. Rowe, Dep. for Operations, (717) 787-5343; fax: (717) 787-8650
Pamela Needham, Personnel Ofr., (717) 787-7447; fax: (717) 787-8650

Bureau of Information Technology Systems
Raymond Osif, Dir., (717) 787-0371; fax: (717) 787-8650

Bureau of Employment Services
James Agate, Dir., (717) 787-1796; fax: (717) 787-8650

Bureau of Personnel Assessment
Leroy Sheibley, Dir., (717) 787-5037; fax: (717) 787-8650

DEPARTMENT OF EDUCATION
333 Market St.
Harrisburg, PA 17126-0333
Eugene W. Hickok, Secy., (717) 787-5820; fax: (717) 787-7222

CSBG **DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**
Forum Bldg., Rm. 433
Harrisburg, PA 17120
Samuel McCullough, Secy., (717) 787-3003; fax: (717) 787-6866

EEO **HUMAN RELATIONS COMMISSION**
101 South Second St., Suite 300
Harrisburg, PA 17101
Homer C. Floyd, Exec. Dir., (717) 787-4410; fax: (717) 787-0420

County Assistance Offices

FS, GA, LIHEAP, MAP, SA, SE, SSI/S, TANF
Hours of service: Mon.–Fri. 8:30 AM to 5:00 PM

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Allegheny Claire B. Morrison, Exec. Dir., State Office Bldg., 300 Liberty Ave., Pittsburgh, PA 15222—(412) 565-2151
Armstrong Lawrence C. Hardick, Exec. Dir., PO Box 898, Kittanning, PA 16201—(412) 543-1651
Beaver Michael Durham, Exec. Dir., 171 Virginia Ave., Rochester, PA 15074—(412) 773-7373
Bedford Gail Yerty, Exec. Dir., PO Box 163, Bedford, PA 15522—(814) 623-6127
Berks Gary Rightmire, Exec. Dir., Reading State Office Bldg., 625 Cherry St., Reading, PA 19602—(610) 736-4242
Blair Robert Lena, Exec. Dir., 1100 Green Ave., Altoona, PA 16601—(814) 946-7100
Bradford Timothy Philmeck, Exec. Dir., 5 Popular St., Towanda, PA 18848—(717) 265-9186
Bucks Jacquelyn Hall, Exec. Dir., Bucks County Office Center, 1200 New Rodgers Rd., Bristol, PA 19007—(215) 781-3334
Butler Timothy Cornell, Exec. Dir., PO Box 1590, Butler, PA 16003-1590—(412) 284-8878
Cambria Harold Wilson, Exec. Dir., 239 Main St., Johnstown, PA 15901—(814) 533-2491
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Carbon Jack W. Sharbaugh, Exec. Dir., PO Box 169, Jim Thorpe, PA 18229—(717) 325-9542
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Chester Georgine Beyer, Exec. Dir., 510 East Gay St., West Chester, PA 19380—(610) 466-1130
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Clinton Marshall A. Conklin, Exec. Dir., 220 Woodward Ave., Lock Haven, PA 17745—(717) 748-2971
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Delaware Yvonne Norman, Exec. Dir., 701 Crosby St., Suite A, Chester, PA 19013—(610) 447-5500

Elk Darvin Croyle, Exec. Dir., PO Box F, Ridgway, PA 15853—(814) 776-1101

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Fayette Darrell Day, Exec. Dir., 41 West Church St., Uniontown, PA 15401—(412) 439-7000

Forest Hope Couch, Exec. Dir., Tionesta Towne House, Rear, Elm St., PO Box 367, Tionesta, PA 16353-0367—(814) 755-3552

Franklin Karl L. Thompson, Exec. Dir., 450 Cleveland Ave., Chambersburg, PA 17201—(717) 264-6121

Fulton Kay Beach, Exec. Dir., PO Box 637, McConnellsburg, PA 17233—(717) 485-3151

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Huntingdon George Baron, Exec. Dir., PO Box 398, Huntingdon, PA 16652—(814) 643-1170

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Juniata Frederick Landau, Exec. Dir., PO Box 65, Mifflintown, PA 17059—(717) 436-2158

Lackawanna Richard Kucharski, Exec. Dir., 200 Scranton State Office Bldg., 100 Lackawana Ave., Scranton, PA 18503—(717) 963-4525

Lancaster Samuel R. Martino, Exec. Dir., PO Box 4967, Lancaster, PA 17604—(717) 299-7425

Lawrence Louis F. Palumbo, Exec. Dir., 108 East South St., New Castle, PA 16101—(412) 656-3000

Lebanon Francis E. Ulishney, Exec. Dir., PO Box 870, Lebanon, PA 17042—(717) 270-6721

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Lycoming Gary Lando, Exec. Dir., 400 Little League Blvd., Williamsport, PA 17703-0127—(717) 327-3300

McKean John Hummel, Exec. Dir., PO Box 16, Bradford, PA 16701—(814) 362-4671

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Potter Richard Lytle, Exec. Dir., 343 Port Allegheny Rd., Coudersport, PA 16915—(814) 274-9700

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Somerset Charles J. Smith, Exec. Dir., 100 Maple Plaza, Somerset, PA 15501—(814) 443-3681

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Union Joseph Prah, Exec. Dir., 62 North Bull Run Crossing, Lewisburg, PA 17837—(717) 524-2201

Venango Barton F. Barnes, Exec. Dir., PO Box 391, Franklin, PA 16323—(814) 437-4241

Warren Anthony G. Gigliotti, Exec. Dir., PO Box 397, Warren, PA 16365—(814) 723-6330

Washington Mary A. Brugger, Exec. Dir., PO Box 5004, Washington, PA 15301—(412) 223-4310

Wayne Robert Condel, Exec. Dir., PO Box 229, Honesdale, PA 18431—(717) 253-7100

Westmoreland Daniel C. Mensch, Exec. Dir., 587 Sells Lane, Caller Box 670, Greensburg, PA 15601—(412) 832-5308

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York Robert Patrick, Exec. Dir., 130 North Duke St., York, PA 17405—(717) 771-1257

County Commissioners' Offices

ADAMHBG, CA/N, CW, MR, OA

Hours of service vary by county.

Adams Courthouse, Gettysburg, PA 17325—(717) 334-6781

Allegheny Courthouse, Pittsburgh, PA 15219—(412) 355-5300

Armstrong Courthouse, Kittanning, PA 16201—(412) 543-2500

Beaver Courthouse, Beaver, PA 15009—(412) 728-5700

Bedford Courthouse, Bedford, PA 15522—(814) 623-4807

Berks Courthouse, Reading, PA 19601—(610) 478-6130

Blair Courthouse, Hollidaysburg, PA 16648—(814) 693-3030

Bradford Courthouse, Towanda, PA 18848—(717) 265-1727

Bucks Administration Bldg., 5th Fl., 55 East Court St., Doylestown, PA 18901—(215) 348-6201

Butler Courthouse, Butler, PA 16603—(412) 285-4731

Cambria Courthouse, Ebensburg, PA 15931—(814) 472-5440

Cameron Courthouse, Emporium, PA 15834—(814) 486-2315

County Commissioners' Offices—*Continued*

Carbon Courthouse, Jim Thorpe, PA 18229—(717) 325-3611
Centre Courthouse, Bellefonte, PA 16823—(814) 355-6700
Chester 2 North High St., Suite 512, West Chester, PA 19380-3066—(610) 344-6100
Clarion Courthouse, Clarion, PA 16214—(814) 226-4000
Clearfield Courthouse, Clearfield, PA 16830—(814) 765-2641
Clinton Courthouse, Lock Haven, PA 17745—(717) 893-4000
Columbia Courthouse, Bloomsburg, PA 17815—(717) 784-1991
Crawford Courthouse, Meadville, PA 16335—(814) 336-1151
Cumberland 16 West High St., Suite 300, Carlisle, PA 17013—(717) 240-6150
Dauphin Courthouse, Harrisburg, PA 17101—(717) 255-2740
Delaware Government Center Bldg., Media, PA 19063—(610) 891-4269
Elk Courthouse, Ridgway, PA 15853—(814) 776-1161
Erie Courthouse, Erie, PA 16501—(814) 451-6333
Fayette Courthouse, Uniontown, PA 15401—(412) 430-1201
Forest Courthouse, Tionesta, PA 16353—(814) 755-3537
Franklin Courthouse, Chambersburg, PA 17201—(717) 264-4125
Fulton Courthouse, McConnellsburg, PA 17233—(717) 485-3691
Greene Courthouse, Waynesburg, PA 15370—(412) 852-1171
Huntingdon Courthouse, Huntingdon, PA 16652—(814) 643-3091
Indiana Courthouse, Indiana, PA 15701—(412) 465-3800
Jefferson Courthouse, Brookville, PA 15825—(814) 849-1653
Juniata Courthouse, Mifflintown, PA 17059—(717) 436-8991
Lackawanna Courthouse, Scranton, PA 18503—(717) 963-6800
Lancaster Courthouse, Lancaster, PA 17603—(717) 299-8300
Lawrence Lawrence County Courthouse, New Castle, PA 16101—(412) 658-2541
Lebanon Courthouse, Lebanon, PA 17042—(717) 274-2801
Lehigh Courthouse, Allentown, PA 18105—(215) 820-3000
Luzerne Courthouse, Wilkes-Barre, PA 18711—(717) 825-1509
Lycoming Courthouse, Williamsport, PA 17701—(717) 327-2200
McKean Courthouse, Smethport, PA 16749—(814) 887-5571
Mercer Courthouse, Mercer, PA 16137—(412) 662-3800
Mifflin Courthouse, Lewistown, PA 17044—(717) 248-6733
Monroe Courthouse, Stroudsburg, PA 18360—(717) 424-5100
Montgomery Courthouse, Norristown, PA 19404—(610) 278-3020
Montour Courthouse, Danville, PA 17821—(717) 271-3000
Northampton Courthouse, Easton, PA 18042—(610) 559-3000
Northumberland Courthouse, Sunbury, PA 17801—(717) 988-4100
Perry Courthouse, New Bloomfield, PA 17068—(717) 582-2131
Philadelphia Mayor of Philadelphia, City Hall, Rm. 211, Philadelphia, PA 19107—(215) 686-2250
Pike Courthouse, Milford, PA 18337—(717) 296-7744
Potter Courthouse, Coudersport, PA 16915—(814) 274-8290
Schuylkill Courthouse, Pottsville, PA 17901—(717) 622-5570
Snyder Courthouse, Middleburg, PA 17842—(717) 837-4208
Somerset Courthouse, Somerset, PA 15501—(814) 443-1434
Sullivan Courthouse, Laporte, PA 18626—(717) 946-5201
Susquehanna Courthouse, Montrose, PA 18801—(717) 278-4600
Tioga Courthouse, Wellsboro, PA 16901—(717) 724-1906
Union Courthouse, Lewisburg, PA 17837—(717) 524-8600
Venango Courthouse, Franklin, PA 16323—(814) 437-6871
Warren Courthouse, Warren, PA 16365—(814) 723-7550
Washington Courthouse, Washington, PA 15301—(412) 228-6724
Wayne Courthouse, Honesdale, PA 18431—(717) 253-5970
Westmoreland Courthouse, Greensburg, PA 15601—(412) 830-3106
Wyoming Courthouse, Tunkhannock, PA 18657—(717) 836-3200
York Courthouse, York, PA 17401—(717) 771-9614

Key to Cities

over 30,000 population

City: County
Abington: Montgomery
Allentown: Lehigh
Altoona: Blair
Bensalem: Bucks
Bethel Park: Allegheny
Bethlehem: Northampton
Bristol: Bucks
Cheltenham: Montgomery
Chester: Delaware
Erie: Erie
Falls: Bucks
Harrisburg: Dauphin
Haverford: Delaware
Hempfield: Westmorland
Lancaster: Lancaster
Lower Merion: Montgomery
Lower Paxton: Dauphin

City: County
Middletown: Bucks
Millcreek: Erie
Mount Lebanon: Allegheny
Norristown: Montgomery
Penn Hills: Allegheny
Philadelphia: Philadelphia
Pittsburgh: Allegheny
Reading: Berks
Ridley: Delaware
Ross: Allegheny
Scranton: Lackawanna
Shaler: Allegheny
State College: Centre
Upper Darby: Delaware
Warminster: Bucks
Wilkes-Barre: Luzerne
Williamsport: Lycoming
York: York

Puerto Rico

Pedro J. Rosselló (D) Gov., La Fortaleza, San Juan, PR 00901—(787) 721-7000

Washington Office: Xavier Romeu, Dir., Puerto Rico Federal Affairs Administration, 1100–17th St., NW, Suite 800, Washington, DC 20036—(202) 778-0710; fax: (202) 632-1288

PUERTO RICO AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of the Family

Department of Health

Related Commonwealth Agencies. Juvenile Institutions Administration; Administration of Correction; Office of Courts Administration; Mental Health and Antiaddiction Services Administration; Department of Labor and Human Resources; Central Office of Personnel Administration; Department of Education; Right to Employment Administration; Office of the Governor

Department of the Family—Area Offices

Department of the Family—Local Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

In Puerto Rico, the single agency with authority to administer public assistance and service programs is the Department of the Family. Programs are provided on an islandwide basis through 10 area offices and 113 local offices. Programs are federal-commonwealth funded.

Puerto Rico is not included in the Supplemental Security Income Program (SSI).

General assistance (GA) is administered by the Department of the Family and is funded by the Commonwealth of Puerto Rico.

Assistance and Services

Public assistance programs are Temporary Assistance for Needy Families (TANF); nutritional assistance; combined assistance to the aged, blind, and disabled (AABD); and the Low-Income Home Energy Assistance Program (LIHEAP).

Public social services include services to families (SF); child welfare services (CW); foster care/adoption assistance (FC/AA); family preservation and support services (FP/FS); combined services to the aged, blind, and disabled (SABD); and services to the aged under the Older Americans Act (OA). SF emphasizes prevention, protection of families, and social rehabilitation; special consideration is given to TANF families. SF, CW, and SABD include protective services (APS, CPS); special orientation services through group work activities to adolescent groups vulnerable to delinquency; services to unmarried mothers; psychological and psychiatric services; family planning referral; services to children in day-care homes and centers; homemaker and foster home services for children and adults, including departmentally operated group homes; adoption studies; study of applicants for admission to children's public institutions; and licensing and supervision of foster homes, private care institutions, day-care centers, and family day-care homes for children and adults. SABD also includes direct social services to parents and children in their own homes. Services to mentally retarded and other developmentally disabled children and adults (MR) are offered through family services and through the vocational rehabilitation program (VR). The department's rehabilitation program includes the blind (VRB).

The Medicaid program (MAP) and the Children's Health Insurance Program (CHIP) are the responsibility of the Department of Health. MAP services are provided to the medically needy, including children with health problems.

The Job Training Partnership Act (JTPA) is managed by the municipality in each city.

Related commonwealth agencies also provide programs under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the Maternal and Child Health Block Grant (MCHBG); mental retardation programs (MR); the Preventive Health Services Block Grant (PHSBG); employment services (ES); unemployment compensation (UC); veterans services (VET); adult and juvenile corrections, including probation and parole (CP, PAR, PRO, YA, Y-PAR, Y-PRO); and the Community Services Block Grant (CSBG).

Where to Write

The Department of the Family will act as a forwarding center. Correspondence should be addressed in duplicate to:

Angie Varela-Llavona, Secretary
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Client Inquiries

For **client inquiries**, the ombudsman is:

Adolfo de Castro
Royal Bank Bldg., 2nd Fl.
314 Ponce de León Ave.
Stop 20
Santurce, PR 00907
tel: (787) 724-7373/725-1886

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs, and eligibility requirements** should be addressed in duplicate to:

Mario Acevedo, Administrator
Administration of Socioeconomic Development
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Requests for general information regarding **service programs and eligibility requirements** should be addressed in duplicate to:

Jenny Ramirez Rivera, Administrator
Administration of Family and Children
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Requests for **verification of legal residence for purposes of public assistance,** inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Puerto Rico who are receiving assistance from states,** and inquiries regarding the **ability of relatives to provide financial support** should be sent in duplicate to:

Mildred Mercado, Special Assistant
Community Relations Office
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Checks for assistance from states for recipients living in Puerto Rico should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Miguel A. Verdiales, Administrator
Child Support Enforcement Administration
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

José Santana García, Administrator
Administration of Vocational Rehabilitation
Department of the Family
PO Box 1118, Hato Rey Station
Hato Rey, PR 00919

Children

Inquiries concerning **adoptions within Puerto Rico;** correspondence related to the **interstate placement of children;** inquiries regarding **child protective services, child abuse and neglect cases,** and **programs for mentally retarded children;** and **eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Jenny Ramirez Rivera, Administrator
Administration of Family and Children
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Inquiries concerning the **licensing of child-care facilities** should be addressed to:

Aurea Velázquez, Director
Licensing Office
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Center of Social Services
Office of Courts Administration
PO Box 190917
San Juan, PR 00907-0917

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Jenny Ramírez Rivera, Administrator
Administration of Family and Children
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

For client inquiries, the **ombudsman for long-term care** is:

Ruby Rodriguez Ramirez, PhD, Executive Director
Office for Elderly Affairs
Office of the Governor
PO Box 50063
Old San Juan Station
San Juan, PR 00902

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in triplicate to:

Aurea Velázquez, Director
Licensing Office
Department of the Family
PO Box 11398
San Juan, PR 00910-1311

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent in duplicate to:

Roberto Hernández, Director
Medicaid
Department of Health
70 Ponce de León Ave.
Hato Rey, PR 00919

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

José Saliceti, Director
Office of Planning, Development, and Evaluation
Division of Certification of Licensure
Department of Health
PO Box 9342
Santurce, PR 00909

Correspondence related to the **importation and deportation of mental patients,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be sent to:

José A. Acevedo, MD, Administrator
Mental Health and Antiaddiction Services
Administration
PO Box 21214
San Juan, PR 00928-1414

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions,** inquiries regarding **adult probation and parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Zoe Laboy, Administrator
Administration of Correction
GPO Box 71308
San Juan, PR 00936
tel: (787) 273-7325

Information about **juvenile delinquents in treatment centers** should be addressed to:

Miguel A. Rivera, Administrator
Juvenile Institutions Administration
PO Box 19175
Santurce, PR 00910

Vital Statistics

Birth, death, and marriage records (since 1931) are maintained by the Department of Health. A certified copy costs $2. Address inquiries to:

Bureau of Vital Statistics
Department of Health
PO Box 11854
Santurce, PR 00910
tel: (787) 767-9120

Records from 1885 to 1931 are maintained by the municipal civil registry. Address inquiries to the Bureau of Demographic Statistics.

Divorce records are maintained by the Office of Courts Administration. Certified copies are 90¢ for the first page and 40¢ for each additional page or fraction thereof (Spanish only). Address inquiries, with a statement identifying the Superior Court where the divorce was granted and the date, to:

Mercedes M. Bauermeister, Administrative Director
Office of Courts Administration
PO Box 190917
San Juan, PR 00907-0917

State Employment

Inquiries regarding **employment by commonwealth agencies** should be addressed in duplicate to:

Aura L. González-Ríos, Director
Central Office of Personnel Administration
Box 8476
San Juan, PR 00910-8476

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Julio González, Interim Director, Child Care Program Division, Administration of Family and Children, Department of the Family, PO Box 15091, San Juan, PR, 00902-5091—(787) 724-7474; fax: (787) 721-1560

Children's Health Insurance Program. Roberto Hernández, Medicaid Director, Office of Economic Aid to Medically Indigent/Medical Assistance Program, Department of Health, PO Box 70184, San Juan, PR 00936-8184—(787) 250-7429; fax: (787) 250-0990

Food Stamp Work/Employment and Training and **Immigration Issues.** Mario Acevedo, Administrator, Administration of Socioeconomic Development, Department of the Family, PO Box 11398, San Juan, PR 00910-1311—(787) 724-8474; fax: (787) 723-1223

Fraud and Abuse Investigation. Carlos Cotto, Director, Internal Auditing Office, Department of the Family, PO Box 11398, San Juan, PR 00910-1311—(787) 725-2134

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Roberto Varela Flores, MD, Director, Maternal and Child Health Division, Department of Health, PO Box 70184, San Juan, PR 00936-8184—(787) 274-5680; fax: (787) 274-5523

Information Systems and **Research and Statistics.** José A. Rodríguez, Assistant Secretary, Planning and Information, Department of the Family, PO Box 11398, Santurce, PR 00910-1398—(787) 721-1804

Legal Matters. Ramón Alavarado, Director, Legal Office, Department of the Family, PO Box 11398, San Juan, PR 00910-1398—(787) 723-3103; fax: (787) 723-7465

Public Information. Director, Public Information, Department of the Family, PO Box 11398, San Juan, PR 00910—(787) 722-2479

Staff Development. Director, Staff Development, Department of the Family, PO Box 11398, San Juan, PR 00910—(787) 724-8135

Substance Abuse. María C. García, Assistant Administrator, Drug and Alcohol Abuse Treatment Programs, Mental Health and Antiaddiction Services Administration, PO Box 21414, San Juan, PR 00928-1414—(787) 758-7155

Puerto Rico Department of the Family

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San Juan, PR 00910-1311
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http://fortaleza.govpr.org
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Mildred Mercado, Special Asst. to the Secy., (787) 722-1915/8859

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LICENSING OFFICE
Rosalia Cruz, Dir., (787) 724-0771; fax: (787) 724-0767

APS CA/N CPS **ADMINISTRATION OF FAMILY AND**
CW FC/AA **CHILDREN**
FP/FS Jenifer Garity, Interim Adm., (787) 721-1331;
SABD SF fax: (787) 721-1560

CSE CHILD SUPPORT ENFORCEMENT ADMINISTRATION
Miguel A. Verdiales, Dir., (787) 767-1851

AABD LIHEAP **ADMINISTRATION OF SOCIO-**
TANF **ECONOMIC DEVELOPMENT**
Mario Acevedo, Adm., (787) 724-8474; fax: (787) 723-1223

ADA MR VR **ADMINISTRATION OF VOCATIONAL**
VRB **REHABILITATION**
PO Box 1118, Hato Rey Station
Hato Rey, PR 00919
José Santana García, Adm., (787) 725-1792

ADMINISTRATION
Marta Soto, Asst. Secy., (787) 725-1168

EXTERNAL RESOURCES AND BUDGET
Marta Soto, Asst. Secy., (787) 722-1524

PLANNING AND INFORMATION
José A. Rodríguez, Asst. Secy., (787) 725-1804

Puerto Rico Department of Health

PO Box 70184
San Juan, PR 00936-8184
tel: (787) 274-7602; fax: (787) 250-6547
Carmen A. Feliciano de Melecio, Secy.
Pablo Pedro Collazo, Pub. Info. Ofr., (787) 274-7645

CHC CHIP OFFICE OF ECONOMIC AID TO MEDICALLY
MAP INDIGENT/MEDICAL ASSISTANCE PROGRAM
70 Ponce de León Ave.
Hato Rey, PR 00919
Roberto Hernández, Medicaid Dir., (787) 250-7429; fax: (787) 250-0990

ASSISTANT SECRETARIAT FOR HEALTH PROMOTION AND PROTECTION
Janice Ferrer, Auxiliary Secy., (787) 274-5632; fax: (787) 765-2861

PHSBG PREVENTIVE HEALTH SERVICES
Nyvea Silva, MD, Dir., (787) 274-5639; fax: (787) 767-8008

MCHBG MATERNAL AND CHILD HEALTH DIVISION
MR Roberto Varela Flores, MD, Dir., (787) 274-5680; fax: (787) 274-5523
Nitza Medina, Dep. Dir., (787) 274-5687/5679; fax: (787) 274-5523
Basilia Feliciano, Interagency Coord., (787) 274-5687; fax: (787) 274-5523
Luz T. Amador, Dir., Adolescent Health, (787) 274-6846

MENTAL RETARDATION
Nayda Negrón, MD, Interim Dir., (787) 274-5647/5648; fax: (787) 765-2861

Related Commonwealth Agencies

JUVENILE INSTITUTIONS ADMINISTRATION
PO Box 19175
Santurce, PR 00910
Miguel A. Rivera, Adm., (787) 765-8997; fax: (787) 765-3394

Related Commonwealth Agencies—*Continued*

CP ICSPP PAR **ADMINISTRATION OF CORRECTION**
PRO YA GPO Box 71308
Y-PAR San Juan, PR 00936
Y-PRO tel: (787) 273-7325; fax: (787) 749-0470
Zoe Laboy, Adm.
Idia Martinez, Pub. Info. Ofr., (787) 273-6464, ext. 2931; fax: (787) 749-0470

OFFICE OF COURTS ADMINISTRATION
PO Box 190917
San Juan, PR 00919-0917
tel: (787) 250-8185; fax: (787) 250-7448
Mercedes M. Bauermeister, Admv. Dir.

CENTER OF SOCIAL SERVICES
Ana López-de Luiggi, Dir., (787) 764-2739

ADAMHBG **MENTAL HEALTH AND ANTIADDICTION SERVICES ADMINISTRATION**
414 Barbosa Ave.
PO Box 21414
San Juan, PR 00928-1414
tel: (787) 763-7575
José A. Acevedo, MD, Adm., (787) 764-3795; fax: (787) 765-5895
Awilda Montalvo, MD, Underadm., (787) 765-5022
Charles Newman, Asst. Secy., Administration, (787) 758-7039
Maria C. Garcia, Asst. Adm., Drug and Alcohol Abuse Treatment Prgms., (787) 758-7155
Olga W. Montalvo, Asst. Adm., Prevention, (787) 763-3133
Debra Lugo, Dir., Legal Assistance Office, (787) 764-2018
José Lozada, Dir., Internal Audit Office, (787) 763-7575, ext. 2314
Gisselle Laffite, Dir., Communication Office, (787) 763-1221
Doris Torres, Dir., Training Institute, (787) 751-7431
Héctor M. Colón, Dir., Research Institute, (787) 764-2888
Magda Ross, Dir., Planning and Resources Development Office, (787) 758-7330

DEPARTMENT OF LABOR AND HUMAN RESOURCES
Prudencio Rivera Martinez Bldg.
505 Muñoz Rivera Ave.
Hato Rey, PR 00918
EEO César Juan Almodóvar Marchany, Secy., (787) 754-2119/2120
VET Adolfo de Castro, Ombudsman, (787) 724-7373; fax: (787) 724-7386
ES UC BUREAU OF EMPLOYMENT SECURITY
Eva Leticia Morales, Dir., (787) 754-5375; fax: (787) 763-2227

MS **CENTRAL OFFICE OF PERSONNEL ADMINISTRATION**
PO Box 8476
San Juan, PR 00910-8476
tel: (787) 722-1383; fax: (787) 722-3390
Aura L. González-Ríos, Dir.

DEPARTMENT OF EDUCATION
PO Box 190759
Hato Rey, PR 00919-0759
tel: (787) 763-2171; fax: (787) 250-0275
Victor Fajardo, Secy.
Carmen y Cartagena, Supv., Soc. Wrk. Prgm., (787) 751-8764

RIGHT TO EMPLOYMENT ADMINISTRATION
GPO Box 364452
San Juan, PR 00936
Juan Martinez, Adm., (787) 754-5151; fax: (787) 756-8536

CSBG **OFFICE OF THE GOVERNOR**
OA OFFICE FOR ELDERLY AFFAIRS
Cobian Plaza, Ponce de Leon, Stop 23
Santurce, PR 00917

PO Box 50063
Old San Juan Station
San Juan, PR 00902
Ruby Rodriguez Ramirez, PhD, Exec. Dir., (787) 721-5710; fax: (787) 721-6510

Department of the Family—Area Offices

AABD, CA/N, CW, SABD, SE, TANF, VR, VRB
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

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ARECIBO Héctor Pérez Ruiz, Dir., GPO Box 504, Arecibo, PR 00612—(787) 878-2801/7150
BAYAMÓN Héctor Ortiz Ortiz, Dir., GPO Box 2578, Bayamón, PR 00619—(787) 787-5083/5033
CAGUAS Gerardo Flores, Dir., GPO Box 638, Caguas, PR 00625—(787) 743-4852/746-3335
CAROLINA José M. Santana, Dir., GPO Box 4707, Carolina, PR 00630—(787) 762-6285
GUAYAMA Santiago Rodriguez, Act. Dir., Apartado 210, Guayama, PR 00655—(787) 864-2055
HUMACAO Daniel Flores, Dir., GPO Box A, Humacao, PR 00661—(787) 852-0788/6464, ext. 200/201
MAYAGUEZ Nilsa Jusino, Dir., Government Center, 3rd Fl., 55 Nanadish St., Mayaguez, PR 00708—(787) 833-6015
PONCE Israel Quiñones, Dir., GPO Box 871, Ponce, PR 00731—(787) 848-4520/843-4088
SAN JUAN Migdalia González Blasini, Dir., GPO Box 11218, Santurce, PR 00910—(787) 723-9463/725-0320

Department of the Family—Local Offices

AABD, CA/N, CW, SABD, SF, TANF, VR, VRB

Hours of service: Mon.-Fri. 8:00 AM to 4:30 PM

Adjuntas Juan Carlos Acosta, Act. Dir., PO Box 98, Adjuntas, PR 00601—(787) 829-5300

Aguada Samuel Crespo Escobar, Dir., PO Box 785, Aguada, PR 00602—(787) 868-2825/2320

Aguadilla: *I* Flor M. Morales, Dir., 66 Comercio St., Aguadilla, PR 00603—(787) 891-2703

III Elba Romero, Dir., (787) 891-5148

Aguas Buenas José F. Cartagena, Dir., PO Box 515, Aguas Buenas, PR 00607—(787) 732-7062/2651

Aibonito Moisés Cartagena, Dir., PO Box 2041, Aibonito, PR 00609—(787) 735-8573/8574

Añasco Aida L. Torres, Act. Dir., Nicolás Soto Ramos St., Añasco, PR 00610—(787) 826-2072

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II Antonia López, Dir., PO Box 504, Arecibo, PR 00612

III Enid Despiau, Dir., PO Box 504, Arecibo, PR 00612

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Barceloneta Carmen A. Rosario, Dir., PO Box 248, Barceloneta, PR 00617—(787) 848-6145

Barranquitas Efrain Vázquez, Dir., PO Box 38, Barranquitas, PR 00618—(787) 857-4230/3830/4610

Bayamón: *I* Juan Santana, Dir., PO Box 1915, Bayamón, PR 00959—(787) 785-3293/786-7963

II Ana Villanueva, Act. Dir., GPO 122, Bayamón, PR 00619—(787) 787-2724/7092

III Wilfredo Fontanez, Dir., Magnoliaa Ave., Urb. Magnolia Gardens, Bayamón, PR 00956—(787) 780-3075/2990

Cabo Rojo María González, Act. Dir., PO Box 945, Cabo Rojo, PR 00623—(787) 851-2603/3985/2725

Caguas: *I* Lydia Rodríguez Torres, Dir., PO Box 638, Caguas, PR 00625—(787) 743-3665/6216

II Migdalia Cruz, Act. Dir., PO Box 638, Caguas, PR 00625

III Sonia Blanco, Dir., PO Box 7319, Caguas, PR 00625

Camuy Ildia Ojeda, Dir., PO Box 516, Camuy, PR 00627

Canóvanas Irma Pedrogo, Dir., PO Box 343, Canóvanas, PR 00629—(787) 876-3295/3530

Carolina: *I* Mary Ann Jackowski, Dir., Centro de Gobierno, Carolina, PR 00630—(787) 769-0360/8853

II Avinidad Vélez, Dir., GPO, Box 3810, Carolina, PR 00983—(787) 768-9000/752-6330/6290

Castañer Orlando Zayas, Dir., PO Box 1101, Ponce, PR 00631—(787) 829-5975

Cataño Cruz E. Febus, Dir., PO Box 538, Cataño, PR 00632—(787) 788-0102/0097/0256

Cayey Elisamuel Reyes, Dir., PO Box 1125, Cayey, PR 00633—(787) 738-6112/2547

Ceiba Carmen I. Cortés, Dir., PO Box 242, Ceiba, PR 00635

Ciales Maritza Acevedo Arnaiz, Dir., PO Box 411, Ciales, PR 00638—(787) 871-1591

Cidra Carmen H. Rivera, Dir., PO Box 238, Cidra, PR 00639—(787) 739-5881/6591

Coamo Carmen Colón, Act. Dir., PO Box 421, Coamo, PR 00640

Comerío Zayda Marrero, Dir., PO Box 1, Comerío, PR 00642—(787) 875-2055/4200

Corozal Miguel Virella, Dir., PO Box 839, Corozal, PR 00643—(787) 859-3000/2510/2164

Culebra Mariluz Perales, Dir., Culebra, PR 00645—(787) 742-3892

Cupey Laidy Velázquez, Dir., Campanilla St., Esq. Perla L-1 Urb. Riveras de Cupey, Río Piedras, PR 00928—(787) 761-0008

Dorado Gladys Rodríguez Dueño, Act. Dir., GPO 446, Dorado, PR 00645—(787) 796-1285/2205/2405

Fajardo Héctor M. Díaz Ocasio, Dir., PO Box 924, Fajardo, PR 00648—(787) 863-1630/8860

Florida Norma Díaz, Act. Dir., PO Box C, Florida, PR 00650—(787) 822-2400

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Guayama Angel L. Picart, Dir., PO Box 689, Guayama 00654, PR—(787) 864-3487/3808

Guayanilla Arlín Pagán, Dir., PO Box 323, Guayanilla, PR 00656—(787) 835-2750

Guaynabo: *I* Nydia García, Act. Dir., GPO Box 33, Guaynabo, PR 00970—(787) 789-2525

II Eunice Santana, Dir., Calle de Diego Vega, Bo. Amelia, Guaynabo, PR 00970—(787) 793-8135

III Nelly Reyes, Dir., Calle Carraizo #120, Guaynabo, PR 00657—(787) 720-1866/1867/2848

Gurabo Zulma Román, Dir., PO Box 367, Gurabo, PR 00658

Hatillo Norma Lucena Betancourt, Act. Dir., PO Box 26, Hatillo, PR 00659—(787) 898-3490

Hormigueros Carmen M. Rosas Preciados, Dir., Calle Julio Pérez #20, Hormigueros, PR 00660—(787) 849-3410

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Jayuya Héctor L. Rivera, Dir., PO Box 308, Jayuya, PR 00664—(787) 828-3025/1409

Juana Díaz Enid Blasini, Dir., PO Box 348, Juana Díaz, PR 00665—(787) 837-2504/2220

Juncos: *I* Nereida Medina, Act. Dir., PO Box 507, Juncos, PR 00666

II Leonor Guzmán, Dir., PO Box 507, Juncos, PR 00777—(787) 734-7040

Lajas Haydée Charriez Mercado, Act. Dir., Calle Amistad #27, Lajas, PR 00667—(787) 899-1383/3440

Lares Carlos Hernández, Dir., PO Box 174, Lares, PR 00917

Las Marías Edwin González, Dir., 88 Comercio St., Las Marías, PR 00760—(787) 827-2170

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II Jeomar Hernández Vizcarrondo, Dir., PO Box 510, Loíza, PR 00672—(787) 253-0389

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Maricao Juan Laracuente Mondesí, Dir., PO Box 212, Maricao, PR 00706—(787) 838-2510

Maunabo Rosalina Burgos, Dir., PO Box 52, Maunabo, PR 00707—(787) 861-2285

Mayaguez: *I* Mildred Santiago, Dir., Government Center, Mail Box 20, Mayaguez, PR 00708—(787) 833-1430

Department of the Family
Local Offices—*Continued*

II Luz Zoraida Cruz, Act. Dir., 139 San Rafael St., 1st Fl., Mayaguez, PR 00708—(787) 833-3965

Moca Mirta Cabán Rodríguez, Dir., PO Box 145, Moca, PR 00716—(787) 877-5870/3630/3520

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Naguabo Felipe del Valle, Dir., PO Box 458, Naguabo, PR 00718—(787) 874-2645

Naranjito Ana J. Fuentes, Dir., PO Box 54, Naranjito, PR 00719—(787) 869-2230/2880

Orocovis Milagros Ortiz Ortiz, Dir., PO Box 1265, Orocovis, PR 00720—(787) 867-2750/3045/3155

Patillas Ramón L. Marrero, Dir., PO Box 403, Patillas, PR 00723—(787) 839-5000/2890

Peñuelas Olga I. Ramírez Torres, Dir., PO Box 6459, Peñuelas, PR 00724—(787) 836-1609/1254/0863

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II Ana Velia Barea, Dir., PO Box 1310, Ponce, PR 00731—(787) 842-6241/844-4710

III Conchita Camacho Rodríguez, Dir., GPO 1310, Ponce, PR 00733—(787) 843-6675/842-8245

IV Aurea E. Román Figueroa, Dir., GPO Box 1310, Ponce, PR 00733—(787) 842-0330/844-3880

V Everlidis Nieves, Act. Dir., Calle Isabel #61, Ponce, PR 00733—(787) 844-0530/5830

Quebradillas Miriam Cancel Lugo, Dir., PO Box 381, Quebradillas, PR 00742—(787) 895-2444

Rincón Gladys Caro Ríos, Dir., PO Box 158, Rincón, PR 00743—(787) 823-3395/3425

Río Grande: *I* María Cristina Cepeda de Figueroa, Dir., PO Box 189, Río Grande, PR 00745—(787) 887-4610

II Daisy Torres, Dir., Apartado O. Palmer, Río Grande, PR 00744—(787) 887-2096

Río Piedras: *I* María de C. Sánchez, Dir., PO Box 21146, Río Piedras, PR 00925—(787) 751-4825

II Tomas Rodriguez, Dir., KM 0.7 Marginal Villa Capri #181, Expreso Trujillo Alto, Río Piedras, PR 00924

IV Gisela Oferral, Dir., Ave. de Diego #1215, Puerto Nuevo, PR 00928—(787) 792-5586/5110

VII Elsa Ortiz, Act. Dir., Edificio Plaza Barbosa #306, Río Piedras, PR 00928—(787) 754-8230

VIII Francisca Sánchez, Dir., Plaza de Diego Mall, 6th Fl., Río Piedras, PR 00928—(787) 751-1858/758-0761

Sabana Grande Edna Muñoz Marcial, Dir., PO Box 28, Sabana Grande, PR 00747—(787) 873-2680/5610

Salinas Advilda Bajandas de Cruz, Dir., PO Box 606, Salinas, PR 00751—(787) 824-2055/2275

San Germán Olga P. Yantin, Act. Dir., PO Box 554, San Germán, PR 00753—(787) 892-1306/1077

San Juan: *I* Liliana Rivera, Dir., Ave. Ponce de León #1906, Pda. 26½, Santurce, PR 00907

II Blanca Lajara, Act. Dir., 960 Ave. Ponce de León, Pda. 15, Santurce, PR 00909—(787) 725-1443

IV Elsa Rodríguez, Act. Dir., Government Center, Res. Luis Llorens Torres, Santurce, PR 00911—(787) 727-3916

VII Hercilia Liceaga, Act. Dir., Centro Comercial Iturregui Plaza, Ave. 65 Infantería, Río Piedras, PR 00928—(787) 762-0187

San Lorenzo María Luisa Muñoz, Dir., PO Box 903, San Lorenzo, PR 00754—(787) 736-8484/3316/5420/3206

San Sebastián: *I* Justino Acevedo, Dir., Hostos St., Box EE, San Sebastián, PR 00755—(787) 896-1314

II Carmen D. Ramos, Dir., Hostos St., Box EE, San Sebastián, PR 00755—(787) 896-1545/1260

Santa Isabel Pedro J. Rodríguez Rosado, Dir., PO Box 845, Santa Isabel, PR 00757—(787) 845-4348

Toa Alta María del C. Ortega, Dir., PO Box 93, Toa Alta, PR 00758—(787) 870-2885

Toa Baja: *I* Julio Puventúd, Dir., PO Box 944, Toa Baja, PR 00759—(787) 794-1331

II Diana Ramírez de Peña, Dir., Ave. Los Dominicos, Esq. Monroig Blvd., Levittown, PR 00949—(787) 784-5870

Trujillo Alto: *I* José F. Flores, Dir., PO Box E, Trujillo Alto, PR 00978—(787) 755-4220/4368

II Ana A. Cardona, Dir., PO Box 1680, Trujillo Alto, PR 00978—(787) 761-3033/1800/4350

III María Heredia Sandoval, Dir., PO Box E, Trujillo, PR 00978

Utuado: *I* Aurea Marín, Act. Dir., Apartado 555, Utuado, PR 00641—(787) 894-2386

II Providencia de Jesús, Dir., PO Box 555, Utuado, PR 00761—(787) 894-7995

Vega Alta Victor Torres, Dir., 59A Muñoz Rivera St., Vega Alta, PR 00762—(787) 883-3025/3380/4065

Vega Baja: *I* Awilda Díaz, Dir., Government Center, Vega Baja, PR 00693—(787) 858-3250/3410/3360

II Aida R. Garcia, Act. Dir., PO Box 275, Vega Baja, PR 00693—(787) 858-1036/1058

Vieques Migdalia Garcia, Dir., PO Box 67, Vieques, PR 00765—(787) 741-2016/3401

Villalba Evelia González, Dir., PO Box 266, Villalba, PR 00766—(787) 847-2290/2540

Yabucoa Nydia E. Ortiz, Act. Dir., PO Box 158, Yabucoa, PR 00767—(787) 893-2030/2086

Yauco Rosario Cornier, Dir., PO Box 444, Yauco, PR 00768—(787) 856-0735/1406/2504

Key to Cities

City: Region
Aguada: Aguadilla
Aguadilla: Aguadilla
Arecibo: Arecibo
Bayamón: Bayamón
Cabo Rojo: Mayaguez
Caguas: Caguas
Canóvanas: Carolina
Carolina: Carolina
Cayey: Guayama
Coamo: Ponce
Fajardo: Humacao
Guayama: Guayama
Guaynabo: San Juan
Hatillo: Arecibo
Humacao: Humacao
Isabela: Aguadilla
Juana Díaz: Ponce
Manatí: Arecibo

City: Region
Mayaguez: Mayaguez
Moca: Aguadilla
Ponce: Ponce
Río Grande: Carolina
San Germán: Mayaguez
San Juan: San Juan
San Lorenzo: Caguas
San Sebastián: Aguadilla
Toa Alta: Bayamón
Toa Baja: Bayamón
Trujillo Alto: Carolina
Utuado: Arecibo
Vega Alta: Bayamón
Vega Baja: Bayamón
Yabucoa: Humacao
Yauco: Ponce

Rhode Island

Lincoln Almond (R) Gov., 222 State House, Providence, RI 02903—(401) 222-2080

WASHINGTON OFFICE: Sam Reid, Dir., 444 North Capitol St., Suite 619, Washington, DC 20001—(202) 624-3605; fax: (202) 624-3607

RHODE ISLAND AGENCIES LISTED
ON THE FOLLOWING PAGES:

DEPARTMENT OF HUMAN SERVICES

DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES

RELATED STATE AGENCIES. Department of Corrections; Department of Education; Department of Elderly Affairs; Department of Employment and Training; Department of Health; Department of Mental Health, Retardation, and Hospitals; Department of Administration; Human Rights Commission

DEPARTMENT OF HUMAN SERVICES—DISTRICT OFFICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

In Rhode Island, human service programs are administered by four units of the Department of Human Services—the Divisions of Management Services; Individual and Family Support; Health Care Quality, Financing, and Purchasing; and Veterans Affairs Services—through 19 district offices. Programs are federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

General assistance is fully state funded and is provided by the district offices.

Assistance and Services

Assistance programs administered by the Division of Management Services include Rhode Island's Temporary Assistance for Needy Families (TANF) program, the Family Independence Program; Food Stamps (FS); and general assistance (GA).

Service programs include services to families (SF) and adults (SA), refugee assistance, medical assistance eligibility, and services to the homeless.

The Division of Individual and Family Support Services administers departmentwide program development, vocational rehabilitation (VR), vocational rehabilitation for the blind (VRB), blind services (BS), day care, adolescent pregnancy and parenting services, and the displaced homemaker programs.

The Division of Veterans Affairs Services handles veterans services (VET).

Medicaid (MAP) for the medically and categorically needy and the Children's Health Insurance Program (CHIP) is administered by the Division of Health Care Quality, Financing, and Purchasing. RIte Care is the new health care delivery program serving the TANF portion of the Medicaid population, along with uninsured pregnant women and children under age 18 living in households that meet specified eligibility criteria. This statewide demonstration project is designed to improve access to primary and preventive care through the restructuring of the Medical Assistance Program's health delivery system under a managed-care model. Under the RIte Care delivery system model, all those who are eligible for the program are enrolled in participating health maintenance organizations (HMOs). RIte Care eligibles choose among the several HMOs designated by the state as RIte Care providers. Once enrolled in an HMO, each member selects a primary care provider who will provide the member's preventive and primary care services. Payments are made to the HMO on a capitated rate basis.

The Department of Children, Youth, and Families is responsible for child welfare (CW), including child abuse and neglect (CA/N); child protective services (CPS); foster care and adoption assistance (FC/AA); family preservation and support services (FP/FS); youth correctional programs (YA, Y-PAR, Y-PRO); and mental health services for children.

Related state agencies are responsible for correctional programs for adults (CP, PAR, PRO); employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); mental retardation services (MR); and the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); and services to the aged (OA), including protective services (APS).

Where to Write

Client Inquiries

For **client inquiries,** the state contact is:

Information and Referral
Department of Human Services
600 New London Ave.
Cranston, RI 02920

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families** and **assistance and service programs and eligibility requirements** should be sent in duplicate to:

Sherry J. Campanelli, Associate Director
Division of Individual and Family Support
Department of Human Services
600 New London Ave.
Cranston, RI 02920

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Rhode Island who are receiving assistance from other states** should be addressed in duplicate to:

Edward Sneesby, Administrator
Field Operations
Division of Management Services
Department of Human Services
600 New London Ave.
Cranston, RI 02920

Checks for assistance from other states for recipients living in Rhode Island should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Parent Locator Unit
Office of Child Taxation and Enforcement
Department of Administration
77 Dorrance St.
Providence, RI 02903

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Raymond A. Carroll, Administrator
Office of Rehabilitation Services
Division of Individual and Family Support
Department of Human Services
40 Fountain St.
Providence, RI 02903

Children

Inquiries regarding **child protective services** and **child abuse and neglect cases** and information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Division of Child Protective Services
Department of Children, Youth, and Families
610 Mount Pleasant Ave.
Providence, RI 02908-1935

Correspondence related to **adoptions within Rhode Island** and the **Interstate Compacts on the Placement of Children and on Adoption and Medical Assistance** should be addressed in duplicate to:

Edward Thornton, Interstate Compact Administrator
Division of Family Services
Department of Children, Youth, and Families
610 Mount Pleasant Ave.
Providence, RI 02908

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Carol Spizzirri, Chief
Program Development, Contracts, and Standards
Division of Community Resources
Department of Children, Youth, and Families
610 Mount Pleasant Ave.
Providence, RI 02908-1935

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Edward Sneesby, Administrator
Field Operations
Division of Management Services
Department of Human Services
600 New London Ave.
Providence, RI 02920

Inquiries regarding the **children's mental health program** should be addressed to:

Kathryn Nicodemus, Chief
Children's Mental Health and Education
Department of Children, Youth, and Families
610 Mount Pleasant Ave.
Providence, RI 02908-1935

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Stephanie Horridge, Coordinator
Community Planning and Development
Developmental Disabilities Services
Department of Mental Health, Retardation, and Hospitals
PO Box 20523
Cranston, RI 02920

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent in duplicate to:

Will Speck, Chief
Customer Information Center
Department of Elderly Affairs
160 Pine St.
Providence, RI 02903-3708

Inquiries regarding **adult/elder protective services** should be sent in duplicate to:

Joyce Hall, Supervisor
Elder Protective Services
Department of Elderly Affairs
160 Pine St.
Providence, RI 02903-3708

For client inquiries, the **state ombudsman for long-term care** is:

Denise Medeiros
Division of Consumer Information and Education
Department of Elderly Affairs
160 Pine St.
Providence, RI 02903-3708

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in duplicate to:

Wayne Farrington, Chief
Division of Facilities Regulation
Department of Health
3 Capitol Hill
Providence, RI 02908-5097

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in duplicate to:

Edward Sneesby, Administrator
Field Operations
Division of Management Services
Department of Human Services
600 New London Ave.
Cranston, RI 02920

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed in duplicate to:

John R. Young, Associate Director
Division of Health Care Quality, Financing, and Purchasing
Department of Human Services
600 New London Ave.
Cranston, RI 02920

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Wayne Farrington, Chief
Division of Facilities Regulation
Department of Health
3 Capitol Hill
Providence, RI 02908-5097

Correspondence related to the **Interstate Compact on Mental Health** should be addressed in duplicate to:

Admissions Officer
Department of Mental Health, Retardation, and Hospitals
600 New London Ave.
Cranston, RI 02920

Communications regarding **mental institutions and community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Executive Director
Integrated Mental Health Services
Department of Mental Health, Retardation, and Hospitals
600 New London Ave.
Cranston, RI 02920

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Department of Corrections
40 Howard Ave.
Cranston, RI 02920

Requests for **residence and other social information about inmates of juvenile correctional institutions** should be sent in duplicate to:

Warren Hurlburt, Superintendent
Division of Juvenile Correctional Services
Department of Children, Youth, and Families
300 New London Ave.
Cranston, RI 02920

Inquiries regarding **adult probation and adult parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Division of Rehabilitative Services
Department of Corrections
40 Howard Ave.
Cranston, RI 02920

Inquiries regarding **juvenile probation and parole** and correspondence related to the **Interstate Compact on Juveniles** should be sent in duplicate to:

Joseph Mastrangelo, Associate Director
Juvenile Probation and Parole
Division of Juvenile Correctional Services
Department of Children, Youth, and Families
101 Dyer St.
Providence, RI 02903

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and marriage records (over 100 years old) and **death records** (over 50 years old) are available from the State Archives. Address inquiries in duplicate to:

State Archives
337 Westminster St.
Providence, RI 02903
tel: (401) 222-2353

Later records are maintained by the Department of Health. There is no charge for verification of information. Certified copies cost $15 for the first coppy and $10 for each additional copy ordered at the same time. Make checks payable to General Treasurer. Address inquiries in duplicate to:

Registrar
Rhode Island Department of Health
Vital Records
3 Capitol Hill, Rm. 101
Providence, RI 02908-5097
tel: (401) 222-2811/2812

Divorce records (since 1905) are maintained by the Family Court. There is no charge for verification of information and certified copies are $3. Address inquiries to:

Clerk's Office
Domestic Relations
Family Court
1 Dorrance Plaza
Providence, RI 02903
tel: (401) 222-3340

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Anthony A. Bucci, Personnel Administrator
Office of Personnel Administration
Division of Human Resources
Department of Administration
1 Capitol Hill
Providence, RI 02908-5860

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Barbara Gianola, Chief, Office of Child Care, Division of Individual and Family Support, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-2422; fax: (401) 464-1881

Children's Health Insurance Program. Tricia Leddy, Administrator, RIte Care Program, Division of Health Care Quality, Financing, and Purchasing, Department of Human Services, 600 New London Ave., Cranston, RI 02020—(401) 464-2127; fax: (401) 943-7218

Food Stamp Work/Employment and Training. Robert J. McDonough, Assistant Administrator, Food Stamp Program, Field Operations, Division of Management Services, Department of Human Services, 600 New London Ave., Cranston, RI 02020—(401) 464-2422; fax: (401) 464-1881

Fraud and Abuse Investigation. George A. Moriarty, Assistant Administrator, Fraud Prosecution and Investigation Unit, Division of Management Services, Department of Human Services, 110 Eddy St., Providence, RI 02903—(401) 222-2844

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Pamela Goodwin, Coordinator, Adolescent Pregnancy and Parenting Program, Division of Individual and Family Support, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-2422; fax: (401) 464-1876

Immigration Issues. Gail Dunphy, Acting Coordinator, Office of Refugee Assistance, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-3248; fax: (401) 946-9128

Information Systems. Paul McLaughlin, Administrator, Operations Management, Division of Management Services, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-2374; Dorothy Hultine, Senior Administrative Aide, Information Systems, Department of Children, Youth, and Families, 610 Mount Pleasant Ave., Providence, RI 02908—(401) 457-4810; fax: (401) 457-5363

Legal Matters. Ronald A. Lebel, Esq., Associate Director, Division of Management Services, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-2326; Thomas Bohan, Esq., Executive Director, Administration, Department of Children, Youth, and Families, 610 Mount Pleasant Ave., Providence, RI 02908-1935—(401) 457-4703; fax: (401) 457-5363

Public Information. Christine C. Ferguson, Director, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-2121; fax: (401) 464-3677; Patricia A. Mathews, Senior Administrative Officer, Department of Children, Youth, and Families, 610 Mount Pleasant Ave., Providence, RI 02908-1935—(401) 457-4789

Research and Statistics. Carolyn Friedman, Chief, Information Systems, Department of Children, Youth, and Families, 610 Mount Pleasant Ave., Providence, RI 02908-1935—(401) 457-4810; fax: (401) 457-4804

Staff Development. Dorothy Shackleton, Regional Manager, Staff Development, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-2255; Bruce Rollins, Coordinator, Staff Development, Department of Children, Youth, and Families, 610 Mount Pleasant Ave., Providence, RI 02908-1935—(401) 457-4549

Substance Abuse. Sandi Woods, Coordinator, Substance Abuse Services, Department of Children, Youth, and Families, 610 Mount Pleasant Ave., Providence, RI 02908-1935—(401) 222-4590; Sherry Knapp, Director, Division of Substance Abuse, Department of Health, 3 Capitol Hill, Providence, RI 02908-5097—(401) 222-4680; fax: (401) 222-4688

Welfare to Work. *Welfare-to-Work Grants Program and TANF welfare-to-work programs.* Sherry J. Campanelli, Associate Director, Division of Individual and Family Support, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-2423; *job placement/job readiness programs.* June Allen, Chief, Employment and Retention Services Unit, Department of Human Services, 600 New London Ave., Cranston, RI 02920—(401) 464-5369; fax: (401) 464-5373

Rhode Island Department of Human Services

L. Pasteur Bldg.
600 New London Ave.
Cranston, RI 02920
tel: (401) 464-1000; fax: (401) 464-3677
http://www.state.ri.us/stdept/sd32.htm
Christine C. Ferguson, Dir., (401) 464-2121; fax: (401) 464-3677

DIVISION OF INDIVIDUAL AND FAMILY SUPPORT

Sherry J. Campanelli, Assoc. Dir., (401) 464-2423

OFFICE OF PROGRAM DEVELOPMENT
Donalda Marcello, Act. Adm., (401) 464-2018

EBT FS FOOD STAMP PROGRAM
Robert J. McDonough, Asst. Adm., (401) 464-2422; fax: (401) 464-1881

SSBG Ronald Gaskin, (401) 464-3375

ADOLESCENT PREGNANCY AND PARENTING PROGRAM
Pamela Goodwin, Coord., (401) 464-2422; fax: (401) 464-1876

OFFICE OF CHILD CARE
Barbara Gianola, Chf., (401) 222-2422; fax: (401) 464-1881

OFFICE OF EMPLOYMENT SERVICES
Donalda Marcello, Chf., (404) 464-3073

DISPLACED HOMEMAKERS PROGRAM
275 Westminster Mall
Providence, RI 02902
Suzanne Merkin, Coord., (401) 222-2862

BS VRB SERVICES FOR THE BLIND AND VISUALLY IMPAIRED
275 Westminster St.
Providence, RI 02903
Thomas J. Thompson, Dep. Adm., (401) 222-2300

ADA VR OFFICE OF REHABILITATION SERVICES
40 Fountain St.
Providence, RI 02903
Raymond A. Carroll, Adm., (401) 421-7005; fax: (401) 421-9259

CHIP MAP DIVISION OF HEALTH CARE QUALITY, FINANCING, AND PURCHASING

John R. Young, Assoc. Dir., (401) 464-5274; fax: (401) 464-2140

NURSING AND INTERMEDIATE CARE RATE SETTING
Henry Godin, Asst. Adm., (401) 464-2311

PHARMACY SERVICES
Paula Avarista, Chf., Pharmacy Srvs., (401) 464-2184

DIVISION OF MANAGEMENT SERVICES

Ronald A. Lebel, Esq., Assoc. Dir., (401) 464-2326

Jane A. Hayward, Assoc. Dir., (401) 464-2121

COLLECTIONS, CLAIMS, AND RECOVERIES UNIT
77 Dorrance St.
Providence, RI 02903
John Murphy, Adm., (401) 222-3233

FINANCIAL MANAGEMENT
Ronald Gaskin, Adm., (401) 464-3375

FRAUD PROSECUTION AND INVESTIGATION UNIT
110 Eddy St.
Providence, RI 02903
George A. Moriarty, Asst. Adm., (401) 222-2844

CONTRACT MANAGEMENT
Gail Dunphy, Principal Human Srvs. Systems and Policy Specialist, (401) 464-3248; fax: (401) 946-9128

OPERATIONS MANAGEMENT
Paul McLaughlin, Adm., (401) 464-2374

OFFICE OF POLICY DEVELOPMENT
Robert Geremia, Asst. Adm., (401) 464-2018

TANF FIELD OPERATIONS
Edward Sneesby, Adm., (401) 464-2424; fax: (401) 464-3350

SA SE SPECIALIZED SERVICES
Edward Sneesby, Adm., (401) 464-2424; fax: (401) 464-3350

GA SSI/S ASSISTANCE PAYMENTS/FIELD OPERATIONS
Michael Bernstein, Adm., (401) 464-3052

OFFICE OF REFUGEE ASSISTANCE
Gail Dunphy, Act. Coord., (401) 464-3248; fax: (401) 946-9128

VET DIVISION OF VETERANS AFFAIRS SERVICES

Metacom Ave.
Bristol, RI 02809
David C. Foehr, Assoc. Dir., (401) 253-8000

RHODE ISLAND VETERANS HOME
David C. Foehr, Assoc. Dir., (401) 253-8000

VETERANS BENEFIT OFFICE
(Vacant), Dir., (401) 222-2488

RHODE ISLAND VETERANS CEMETERY
Arthur Lurgio, Cemeteries Dir., (401) 884-7482

Rhode Island Department of Children, Youth, and Families

610 Mount Pleasant Ave.
Providence, RI 02908-1935
tel: (401) 457-4708; fax: (401) 457-5363
http://www.state.ri.us/stdept/sd20.htm
CW FC/AA Jay G. Lindgren Jr., Dir., (401) 457-4750; fax: (401) 457-5363
Thomas Bohan, Esq., Exec. Dir., Administration, (401) 457-4703; FAX: (401) 457-5363

Department of Children, Youth, and Families—*Continued*

CHILDREN'S MENTAL HEALTH AND EDUCATION
Kathryn Nicodemus, Chf., (401) 457-4514; fax: (401) 457-4511

CA/N CPS FP/FS **DIVISION OF CHILD PROTECTIVE SERVICES**
(800) 742-4453 (24-hr., toll-free child abuse and neglect hotline); (401) 457-4996 (out of state)
Thomas Dwyer, Asst. Dir., (401) 457-4943; fax: (401) 457-4578
Edward O'Donnell, Chf., Child Protective Investigator, (401) 457-5391; fax: (401) 457-4578

DIVISION OF COMMUNITY RESOURCES
Carol Spizzirri, Chf., Prgm. Development, Contracts, and Standards, (401) 457-4550; fax: (401) 457-5388

DIVISION OF FAMILY SERVICES
Henry McLaughlin, Act. Assoc. Dir., (401) 457-5337; fax: (401) 457-5363
ICAMA ICPC Edward Thornton, Interstate Compact Adm., (401) 457-5421; fax: (401) 457-4541

YA **DIVISION OF JUVENILE CORRECTIONAL SERVICES**
300 New London Ave.
Cranston, RI 02920
Warren Hurlburt, Supt., (401) 464-2055; fax: (401) 464-2152
ICJ Y-PAR JUVENILE PROBATION AND PAROLE
Y-PRO 101 Dyer St.
Providence, RI 02903
Joseph Mastrangelo, Assoc. Dir., (401) 528-3525; fax: (401) 528-3518

Related State Agencies

CP **DEPARTMENT OF CORRECTIONS**
40 Howard Ave.
Cranston, RI 02920
tel: (401) 464-2611
George A. Vose Jr., Dir.
Albert A. Bucci, Asst. to the Dir., (401) 464-2611; fax: (401) 464-2630
ICSPP DIVISION OF REHABILITATIVE SERVICES
PAR PRO Jeffrey Laurie, Asst. Dir., (401) 464-2676
PAROLE BOARD
1 Center Pl.
Providence, RI 02903
tel: (401) 222-3262
Lisa Farrell, Chair
Audrey Carnevale, Exec. Secy.

DEPARTMENT OF EDUCATION
ELEMENTARY AND SECONDARY EDUCATION
255 Westminster St.
Providence, RI 02903
Peter McWalters, Comm., (401) 222-4600, ext. 2001; fax: (401) 222-6178

OA **DEPARTMENT OF ELDERLY AFFAIRS**
160 Pine St.
Providence, RI 02903-3708
(800) 322-2880 (adult abuse and neglect hotline); fax: (401) 222-2130
Barbara A. Rayner, Dir., (401) 222-2894
Will Speck, Chf., Info. and Pub. Relations, (401) 222-6161, ext. 232
DIVISION OF CONSUMER INFORMATION AND EDUCATION
Anthony Zompa, Assoc. Dir., (401) 222-2858; fax: (401) 222-2130
Paulla Lipsey, Coord., Home and Community Care, (401) 222-2858, ext. 214
Denise Medeiros, Long-Term Care Ombudsperson, (401) 222-2858, ext. 221
APS Joyce Hall, Supv., Elder Protective Srvs., (401) 222-2858, ext. 321
DIVISION OF PROGRAM OPERATIONS
Kathy McKeon, Assoc. Dir., (401) 222-2858
DIVISION OF COMMUNITY SERVICES
Susan Sweet, Assoc. Dir., (401) 222-2858; fax: (401) 222-3389

DEPARTMENT OF EMPLOYMENT AND TRAINING
101 Friendship St.
Providence, RI 02903
tel: (401) 222-3732; fax: (401) 222-1473
Lee H. Arnold, Dir., e-mail: larnold@dlt.state.ri.us
JTPA Richard Beneduce, JTPA Admv. Chf., (401) 222-3930; fax: (401) 861-8030
TEMPORARY DISABILITY INSURANCE DIVISION
Dennis Avila, Asst. Dir.
ES EMPLOYMENT AND TRAINING SERVICES
Barbara Teto, Asst. Dir.
UC UNEMPLOYMENT INSURANCE DIVISION
Raymond Fillipone, Chf., E&T Operations

DEPARTMENT OF HEALTH
3 Capitol Hill
Providence, RI 02908-5097
Patricia A. Nolan, MD, MPH, Dir., (401) 222-2231
PHSBG William J. Waters Jr., PhD, Dep. Dir., (401) 222-2231; fax: (401) 222-6548
WIC OFFICE OF WOMEN, INFANTS, AND CHILDREN (WIC) PROGRAM
John L. Smith, Chf., (401) 222-3940
MCHBG DIVISION OF FAMILY HEALTH
William H. Hollinshead III, MD, MPH, Dir., (401) 222-2312

Related State Agencies—*Continued*

Division of Substance Abuse
Sherry Knapp, Dir., (401) 222-4680; fax: (401) 222-4688

Division of Facilities Regulation
Wayne Farrington, Chf., (401) 222-2566

DEPARTMENT OF MENTAL HEALTH, RETARDATION, AND HOSPITALS
600 New London Ave.
Cranston, RI 02920
ICMH A. Kathryn Power, Dir., (401) 464-3201; fax: (401) 464-3204; e-mail: kpower@dhs.ri.state.us

ADAMHBG Integrated Mental Health Services
Donald P. Galamaga, Exec. Dir., (401) 464-2338
Dan McCarthy, Adm., Community Srvs., (401) 464-3291

Hospitals and Community Rehabilitative Services
Richard Freeman, Chf. Exec. Ofr., (401) 464-2318

Developmental Disabilities Services
PO Box 20523
Crauston, RI 02920
Lynda Kahn, Exec. Dir., (401) 464-3234
MR Stephanie Horridge, Coord., Community Planning and Development, (401) 464-3421; fax: (401) 464-2558

DEPARTMENT OF ADMINISTRATION

Division of Human Resources
Robert L. Carl Jr., PhD, Dir.
MS Office of Personnel Administration
1 Capitol Hill
Providence, RI 02908-5860
Anthony A. Bucci, Personnel Adm., (401) 222-2160

Division of Taxation
CSE Office of Child Support Taxation and Enforcement
77 Dorrance St.
Providence, RI 02903
Jack Murphy, Adm., (401) 222-2966; fax: (401) 222-2887

EEO **HUMAN RIGHTS COMMISSION**
10 Abbott Park Pl.
Providence, RI 02903
Eugene L. Booth, Exec. Dir., (401) 222-2661

Department of Human Services—District Offices

BS, CA/N, CSE, CW, FS, GA, MAP, SA, SF, TANF, VET, VR, VRB
Hours of service: Mon.–Fri. 8:30 AM to 4:00 PM

Coventry 65 Sandy Bottom Rd., Coventry, RI 02816—(401) 828-2440
Cranston 311 Doric Ave., Cranston, RI 02910—(401) 784-9630
Adult/Long Term Care Bldg. 55, Howard Center, Cranston, RI 02920—(401) 464-5182
East Providence 75 James St., East Providence, RI 02914—(401) 438-7500
Johnston 1514 Atwood Ave., Johnston, RI 02919—(401) 861-6180
Newport 12 Elm St., Newport, RI 02840—(800) 675-9397; (401) 849 6000
North Kingstown 7734 Post Rd., North Kingstown, RI 02852—(800) 862-0222; (401) 884-7250
Pawtucket 24 Commerce St., Pawtucket, RI 02860—(800) 984-8989; (401) 728-2000
Food Stamps 24 Commerce St., Pawtucket, RI 02860—(401) 724-9361
Providence 111 Fountain St., Providence, RI 02903—(401) 272-2000
Food Stamps 275 Westminster St., Providence, RI 02903—(800) 662 5018; (401) 222-2624
Warwick 100 Meadow St., Warwick, RI 02886—(800) 471-1757; (401) 739-9540
Food Stamps 59 West Shore Rd., Warwick, RI 02889—(401) 738-8900
West Warwick 152 Washington St., West Warwick, RI 02893—(401) 828-0500
Westerly 10 Canal St., Westerly, RI 02891—(401) 596-2081
Woonsocket 144 Main St., Woonsocket, RI 02895—(401) 769-3500
Food Stamps 144 Main St., Woonsocket, RI 02895—(401) 769-3500
Adult/Long Term Care 162 Main St., Woonsocket, RI 02895—(401) 769-1923

Key to Cities

over 15,000 population

City: County
Barrington: Bristol
Bristol: Bristol
Burrillville: Providence
Central Falls: Providence
Coventry: Kent
Cranston: Providence
Cumberland: Providence
East Providence: Providence
Johnston: Providence
Lincoln: Providence
Middletown: Newport
Newport: Newport

City: County
North Kingstown: Washington
North Providence: Providence
Pawtucket: Providence
Portsmouth: Newport
Providence: Providence
Smithfield: Providence
South Kingstown: Washington
Warwick: Kent
West Warwick: Kent
Westerly: Washington
Woonsocket: Providence

South Carolina

David M. Beasley (R) Gov., PO Box 11369, Columbia, SC 29211—(803) 734-9818; e-mail: governor@state.sc.us; http://www.state.sc.us/db

Washington Office: Lisa Chapman, Dir., 444 North Capitol St., Suite 203, Washington, DC 20001—(202) 624-7784; fax: (202) 624-7800

SOUTH CAROLINA AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Social Services

Department of Health and Human Services

Related State Agencies. Commission for the Blind; Department of Corrections; Department of Education; Employment Security Commission; Department of Health and Environmental Control; Department of Mental Health; Department of Disabilities and Special Needs; Department of Probation, Parole, and Pardon Services; Vocational Rehabilitation Department; Department of Juvenile Justice; Office of Human Resources; Office of the Governor

County Departments of Social Services

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance and social services in South Carolina are the responsibility of the Department of Social Services. The department supervises the administration of the programs through the county Departments of Social Services. Programs are federal-state funded.

The mandatory and optional supplements to the Supplemental Security Income Program (SSI/S) are administered by the Department of Social Services.

General assistance (GA), which is state funded, is available through the county departments.

Assistance and Services

Assistance programs under the deputy state director for program policy and oversight are Temporary Assistance for Needy Families (TANF), including foster children; GA to the temporarily disabled; Food Stamps (FS); the school lunch program; SSI/S; Medicaid eligibility; legal services and related activities; the Job Training Partnership Act (JTPA); teen companion; refugee resettlement; other work support activities; child welfare services (CA/N, CPS, CW); services to families (SF); family preservation and support services (FP/FS); adoption placement; parent locate and the Child Support Enforcement Program (CSE); administration of the Interstate Compact on the Placement of Children (ICPC); services to adults; and day-care licensing.

The Office of Administration is responsible for food service operations and the Office of Program Reform, Evaluation, and Research is responsible for program quality assurance.

The Department of Health and Human Services is responsible for the Medicaid program (MAP) for the categorically needy, the Children's Health Insurance Program (CHIP), and services to the aged under the Older Americans Act (OA).

Related state agencies are responsible for services under the Social Services Block Grant (SSBG); blind services, including vocational rehabilitation for the blind (BS, VRB); adult corrections (CP); adult probation and parole (PRO, PAR); unemployment compensation (UC); employment services (ES); youth corrections and parole (YA, Y-PAR); the Alcohol, Drug Abuse, and Mental Health and Maternal and Child Health Block Grants (ADAMHBG, MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); mental retardation services (MR); state veterans services (VET); and vocational rehabilitation (VR).

Probation services for youth (Y-PRO) are the responsibility of the county courts and vary among the counties.

The Office of the Governor is responsible for the administration of the Community Health Centers (CHC) Program; the Low-Income Home Energy Assistance Program (LIHEAP); and the Community Services and Preventive Health Services Block Grants (CSBG, PHSBG).

Where to Write

The Department of Social Services will act as a forwarding center. Correspondence should be addressed to:

State Director's Office
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Client Inquiries

Client inquiries should be sent in triplicate to:

State Director's Office
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements**, requests for **verification of legal residence for purposes of public assistance**, inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in South Carolina who are receiving assistance from other states**, and communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in triplicate to:

Larry McKeown, Director
Child Support Enforcement
Office of Program Policy and Oversight
Department of Social Services
3150 Harden St., Suite 304
Columbia, SC 29203

Checks for assistance from other states for recipients living in South Carolina should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding general policy for **Temporary Assistance for Needy Families** should be addressed to:

Gwen Kuhns, Director
Family Independence
Department of Social Services
3150 Harden St., Suite 303
Columbia, SC 29202

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

LeRoy Alexander, Assistant Director
Office of Civil Rights
Office of Community, Volunteer, and Constituent Services
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Children

Inquiries regarding **child abuse and neglect cases** (with the exception of those described below), and information on requests for **custody studies in divorce cases** should be addressed in triplicate to:

Deputy State Director
Office of Program Policy and Oversight
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Inquiries regarding **licensing of child-care facilities** should be addressed in triplicate to:

Sherry H. Driggers, PhD, Director
Child Day Care Licensing and Regulatory Services
Office of Program Policy and Oversight
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Inquiries regarding **child protective services, nonresident children coming into South Carolina for the purpose of adoption,** and **the Interstate Compact on the Placement of Children** should be sent in duplicate to:

Ramona L. Foley, Director
Family Preservation and Child Welfare Services
Office of Program Policy and Oversight
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Betty V. Carnes, Chief
Bureau of Community Services
Department of Health and Human Services
1801 Main St.
Columbia, SC 29202-8206

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Stanley J. Butkus, PhD, State Dir.
Department of Disabilities and Special Needs
3440 Harden St. Ext.
PO Box 4706
Columbia, SC 29240

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

J. Tim Cash, MSW, Director
Adult Services
Office of Program Policy and Oversight
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Inquiries regarding **adult/elder protective services** should be sent to:

Mollie Corrie, Assistant Director
Adult Services
Office of Program Policy and Oversight
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

For client inquiries, the **state ombudsman for long-term care** is:

Christopher Brown, Deputy Director, Constituent Services
Division of Ombudsman and Citizens' Services
Office of the Governor
1205 Pendleton St.
Columbia, SC 29201

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Jerry Paul, Director
Division of Health Licensing
Department of Health and Environmental Control
2600 Bull St.
Columbia, SC 29201

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Rudy Long Sr., Director
Medical Support
Office of Program Policy and Oversight
Department of Social Services
PO Box 1520
Columbia, SC 29202-1520

Inquiries regarding **services provided under Medicaid** and **Medicaid claims** should be addressed to:

Gwen Power, Director
Department of Health and Human Services
1801 Main St.
Columbia, SC 29202-8206

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Mason Brooks, Assistant Deputy Commissioner
Health Regulations
Department of Health and Environmental Control
2600 Bull St.
Columbia, SC 29201

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Director
Department of Mental Health
PO Box 485
Columbia, SC 29202

Corrections

Requests for **residence and other social information about adult inmates** (including youths age 17 and over sentenced under the Youthful Offenders Act) **of penal and correctional institutions** should be addressed to:

Central Records
Department of Corrections
PO Box 21787
Columbia, SC 29221

Inquiries regarding **adult probation and parole** should be addressed to:

Department of Probation, Parole, and Pardon Services
PO Box 50666—Five Points Station
Columbia, SC 29250

Correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent to:

Susan Bishop, Interstate Compact Administrator
Department of Probation, Parole, and Pardon Services
PO Box 50666—Five Points Station
Columbia, SC 29250

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Department of Juvenile Justice
PO Box 21069
Columbia, SC 29221-1069

The cutoff age for juveniles is 17 years.

Vital Statistics

Birth and death records (since 1915), **marriage records** (since July 1950), **and divorce records** (since July 1962) are maintained by the Department of Health and Environmental Control. The fee for verification of information is $2, certified copies cost $8, and additional copies requested at the same time are $3 each. Address inquiries to:

Office of Vital Statistics
Department of Health and Environmental Control
2600 Bull St.
Columbia, SC 29201
tel: (803) 734-4830

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Ernestine Middleton, Manager
State Career Center
Office of Human Resources
2221 Devine St., Suite 103
Columbia, SC 29250

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund;* and **Substance Abuse.** LEIGH BOLICK, Director, Program Development, Family Independence, Office of Program Policy and Oversight, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 737-5937; fax: (803) 734-5950

Children's Health Insurance Program. Kelly Lineweaver, Children's Health Programs, Department of Health and Human Services, 1801 Main St., Columbia, SC 29202-8206—(803) 253-6119; fax: (803) 253-4137; Rudy Long Sr., Director, Medical Support, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 737-6029; fax: (803) 734-8834

Food Stamp Work/Employment and Training. Gwen G. Kuhns, Director, Family Independence, Office of Program Policy and Oversight, Department of Social Services, 3150 Harden St., Suite 303, Columbia, SC 29203—(803) 737-6022; fax: (803) 734-5950

Fraud and Abuse Investigation. W. Craig Bentley, Special Agent Supervisor, Special Investigations, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 734-7269; fax: (803) 734-5597

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Carol Singletary, Director, Youth Programs, Family Independence, Office of Program Policy and Oversight, Department of Social Services, 3150 Harden St., Columbia, SC 29203—(803) 737-5918; fax: (803) 734-5950

Immigration Issues. James T. Clark, State Director, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 734-5760; fax: (803) 734-5597

Information Systems. Paul Brawley, Deputy State Director, Information Systems, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 734-3796, fax: (803) 737-4456

Legal Matters. Janet T. Butcher, General Counsel, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 734-5770; fax: (803) 734-5527

Public Information. Jerry Adams, Director, Public Affairs, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 734-6180; fax: (803) 734-3225

Research and Statistics. Ann F. Wages, Director, Program Quality Assurance, Department of Social Services, 3710 Landmark Dr., Suite 300, Columbia, SC 29204—(803) 737-9020; fax: (803) 737-9063

Staff Development. Bill V. Galliher, Director, Staff Development and Training, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 734-5798; fax: (803) 734-5597

Welfare to Work. *Welfare-to-Work Grants Program.* Leigh Bolick, Director, Program Development, Family Independence, Office of Program Policy and Oversight, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 737-5937; fax: (803) 734-5950; *TANF welfare-to-work programs and job placement/job readiness programs.* James O. Love, Director, Business and Industry, Family Independence, Office of Program Policy and Oversight, Department of Social Services, PO Box 1520, Columbia, SC 29202-1520—(803) 737-5597; fax: (803) 737-4135

South Carolina Department of Social Services

1535 Confederate Ave. Ext.
PO Box 1520
Columbia, SC 29202-1520
tel: (803) 734-6179 (info. only); tdd: (800) 311-7219; fax: (803) 734-5597

James T. Clark, State Dir., (803) 734-5760; fax: (803) 734-5597
Sharon Fennell, Dir., Governmental Affairs, (803) 734-5760; fax: (803) 734-5597
Jerry Adams, Dir., Pub. Affairs, (803) 734-6180; fax: (803) 734-3225
William C. Hall, Dep. State Dir., Audit Srvs., (803) 734-5932; fax: (803) 734-5597
Janet T. Butcher, Gen. Cnsl., (803) 734-5770; fax: (803) 734-5527
W. Craig Bentley, Special Agent Supv., Special Investigations, (803) 734-7269; fax: (803) 734-5597
Eva C. Gourdine, Dir., Investigations, (803) 929-2521; fax: (803) 734-5597

FS GA SSI/S OFFICE OF PROGRAM POLICY AND OVERSIGHT

(Vacant), Dep. State Dir., (803) 734-5880; fax: (803) 737-4725

APS SA Adult Services
J. Tim Cash, MSW, Dir., (803) 734-5993; fax: (803) 737-6032

Child Day Care Licensing and Regulatory Services
Sherry H. Driggers, PhD, Dir., (803) 734-5740; fax: (803) 734-6093

JTPA TANF Family Independence
3150 Harden St., Suite 303
Columbia, SC 29203
Gwen G. Kuhns, Dir., (803) 737-6022; fax: (803) 734-5950

CA/N CPS CW FC/AA Family Preservation and Child Welfare Services
FP/FS ICPC Ramona L. Foley, Dir., (803) 734-5670; fax: (803) 734-6285

CSE Child Support Enforcement
3150 Harden St., Suite 304
Columbia, SC 29203
http://www.state.sc.us/dss/csed
Larry J. McKeown, Dir., (803) 737-5870; fax: (803) 734-5527

CHIP Medical Support
Rudy Long Sr., Dir., (803) 737-6029; fax: (803) 734-8834

OFFICE OF REGIONAL AND COUNTY OPERATIONS

James C. Shine, Dep. State Dir., (803) 734-6195; fax: (803) 734-5597

Staff Development and Training
Bill V. Galliher, Dir., (803) 734-5798; fax: (803) 734-5597

Department of Social Services—*Continued*

Managed Treatment Services for Children
800 Dutch Square Blvd., Suite 220
Columbia, SC 29210
Ronald Huffman, Dir., (803) 731-1432; fax: (803) 731-1632

OFFICE OF COMMUNITY, VOLUNTEER, AND CONSTITUENT SERVICES

Leon A. Love, Dep. State Dir., (803) 734-5853; fax: (803) 734-5597

Community Resource Development
Marie Dunnam, Coord., (803) 734-6183; fax: (803) 734-5597

Office of Constituent Services
Lynn McLendon, Dir., (803) 734-2703; fax: (803) 734-0820

Children's Help Line: (803) 253-4030; fax: (803) 734-3977

Office of Administrative Hearings
Linda T. LaRosa, Asst. Dir., (803) 734-5977; fax: (803) 734-5597

Office of Civil Rights
LeRoy Alexander, Asst. Dir., (803) 734-5987; fax: (803) 734-9186

Ombudsman/Client Inquiries
Harrison Rearden, Asst. Dir., (803) 734-6188; fax: (803) 734-9186

OFFICE OF PROGRAM REFORM, EVALUATION, AND RESEARCH

William E. Middleton, PhD, Dep. State Dir., (803) 737-5904; fax: (803) 734-5597

Evaluation and Research
Marilyn J. Edelhoch, PhD, Dir., (803) 734-5937; fax: (803) 734-5597

Program Assessment
Thomas Bardin, Dir., (803) 737-5904; fax: (803) 734-5597

Program Reform
Linda Martin, Dir., (803) 737-5904; fax: (803) 734-5597

Program Quality Assurance
3710 Landmark Dr., Suite 300
Columbia, SC 29204
Ann F. Wages, Dir., (803) 737-9020; fax: (803) 737-9063

OFFICE OF FISCAL AND ADMINISTRATIVE MANAGEMENT

Morgan F. Denny, Dep. State Dir., (803) 734-6222; fax: (803) 734-5527

Budgeting and Cost Allocation Systems
Clifford O. White, Dir., (803) 734-5942; fax: (803) 734-0849

Finance
Billy W. Gossett, Dir., (803) 734-5974; fax: (803) 734-4780

Departmental Services
Martha R. Watts, Dir., (803) 734-6128; fax: (803) 734-5597

EEO Human Resource Management
Robin E. Owens, Dir., (803) 734-5666; fax: (803) 734-4151

Governmental Accounting and Financial Reporting System (GAFRS) Project
Paul Moore, Adm., (803) 734-6222; fax: (803) 734-5527

OFFICE OF INFORMATION SYSTEMS

Paul Brawley, Dep. State Dir., Info. Systems, (803) 737-3796; fax: (803) 734-4456

Systems Planning and Development
Louis A. Wintzer, Dir., (803) 737-3796; fax: (803) 734-4456

Systems Network and Communications
William T. Price, Dir., (803) 734-5649; fax: (803) 734-6223

Systems Application
Ric Lawson, Dir., (803) 734-5631; fax: (803) 734-6223

EBT Electronic Benefits Transfer
Robin J. Verenes, Dir., (803) 929-2584; fax: (803) 929-2581

South Carolina Department of Health and Human Services

1801 Main St.
PO Box 8206
Columbia, SC 29202-8206
http://www.dhhs.state.sc.us
ADAMHBG Gwen Power, Dir., (803) 253-6100
MAP SSBG Bureau of Public Information
Frank Adams, Chf., (803) 253-6100

Bureau of Data Management and Legislative Affairs
Roy Payton, Chf., (803) 253-6100

Office of General Counsel
Rick Hepfer, Dep. Gen. Cnsl., (803) 253-4004

OFFICE ON AGING

Constance Rinehart, Dep. Dir., (803) 253-6100; fax: (803) 253-4137

Bureau of Aging Programs
Sue Scally, Chf., (803) 253-6177

Bureau of Aging Information and Consumer Services
Larry Fernandez, Chf., (803) 253-6365

OFFICE OF INTERNAL AUDITING AND HUMAN RESOURCES

Mac Carroll, Dir., (803) 253-6108

Office of Human Resources
Loretta Kistler, Human Resource Mgr., (803) 253-6112

Department of Health and Human Services—*Continued*

Bureau of Program Assessment
Carolyn Jordan, Chf., (803) 253-6161
Charles Meyer, Fraud and Investigations, (803) 253-6161
Cynthia Higgins, Med. Srvs. Review, (803) 253-6161

OFFICE OF PROGRAMS
Debbie Francis, Dep. Dir., (803) 253-6100
Ira B. Horton, MD, Med. Dir., (803) 253-6100
CHIP Kelly Lineweaver, Children's Health Programs, (803) 253-6119; fax: (803) 253-4137
Partners for Healthy Children toll-free number: (888) 549-0820

Bureau of Health Services
Darlynn Thomas, Chf., (803) 253-6119
Sheila Boykin, Prgm. Asst., (803) 253-6119
Barbara Longshore, Eligibility, (803) 253-6128
Mary Barnett, Hospitals and Physician Srvs., (803) 376-5387
Jim Assey, Pharmaceutical Srvs., DME & Legislative Liaison, (803) 253-6179
Jim Jollie, Preventive Care, (803) 253-6121
Bunny Jones, Family Srvs., (803) 253-6374

Bureau of Program Support
Gail Buchanan, Chf., (803) 253-6131
Managed Care Enrollment Unit toll-free number: (888) 549-0820

Bureau of Program Analysis and Networks
(Vacant), Chf., (803) 253-4129

Bureau of Information Systems
Rod Davis, Chf., (803) 253-7604
Janet Wedlock, Medicaid Eligibility Determination System, (803) 253-7604
Rhonda Morrison, Info. Systems Mgmt., (803) 253-7604

OFFICE OF OPERATIONS
Tom Barnes, Dep. Dir., (803) 253-6100

Bureau of Administrative Services
Deirdra Singleton, Esq., Chf., (803) 253-6224

Bureau of Community Services
Betty V. Carnes, Chf., (803) 253-6154
Mark Orf, Prgm. Development, (803) 253-6154
Robert Coffey, Prgm. Monitoring, (803) 253-6154
George Appenzeller, Quality Assurance, (803) 253-6267
Brenda Hyleman, Nursing Homes and Home Health, (803) 253-6182

Community Long-Term Care
Sam Waldrep, State Office, (803) 253-6142

OFFICE OF FISCAL MANAGEMENT
Jenny Butler, Dep. Dir., (803) 253-6100

Bureau of Fiscal Affairs
Robby Kerr, Chf., (803) 253-6208
Dave Schaefer, Financial System and Admv. Mgmt., (803) 343-0711
Milton German, Medicaid Financial Mgmt., (803) 253-6187
William Wells, Human Srvs. Financial Mgmt., (803) 253-6478
Martin Taylor, Prgm. Recovery and Revenue, (803) 253-4151

Bureau of Reimbursement Methodology and Policy
Jeff Saxon, Chf., (803) 253-6195
Melissa Davis, Long Term Care Reimbursements, (803) 253-6195
Marianne Melton, Acute Care Reimbursements, (803) 253-6190
Dave Smith, Ancillary Reimbursements, (803) 253-6377

Related State Agencies

BS VRB **COMMISSION FOR THE BLIND**
1430 Confederate Ave.
Columbia, SC 29201
Donald Gist, Comm., (803) 734-7522; fax: (803) 734-7885

CP **DEPARTMENT OF CORRECTIONS**
PO Box 21787
Columbia, SC 29221
http://www.state.sc.us/scdc
Michael W. Moore, Dir., (803) 896-8555; fax: (803) 896-1220
David Jordan, Dir., Office of Exec. Affairs, (803) 896-8501; fax: (803) 896-1220; e-mail: 104703.33@compuserve.com
Tony Strawhorn, Dep. Dir., Prgm. Srvs., (803) 896-8550
(Vacant), Dep. Dir., Health Srvs., (803) 896-2707

DEPARTMENT OF EDUCATION
1429 Senate St., Rm. 1006
Columbia, SC 29201
tel: (803) 734-8500
Barbara S. Nielsen, EdD, State Supt., (803) 734-8492

EMPLOYMENT SECURITY COMMISSION
PO Box 995
Columbia, SC 29202
http://scjob.sces.org
Joel T. Cassidy, Exec. Dir., (803) 737-2617; fax: (803) 737-2642

UC Unemployment Compensation Division
Charles O. Middlebrooks, Dep. Exec. Dir., (803) 737-3089

Related State Agencies—*Continued*

ES EMPLOYMENT AND TRAINING SERVICES DIVISION
Hubert (Red) Bonneau, Dep. Exec. Dir., (803) 737-2625

MCHBG **DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL**
2600 Bull St.
Columbia, SC 29201
Douglas E. Bryant, Comm., (803) 734-4880; fax: (803) 734-4620; e-mail: bryantde@columb20.dhec.state.sc.us
HEALTH SERVICES
John M. Tennis, MD, Dep. Comm., (803) 737-3900
WOMEN AND CHILDREN'S SERVICES
Sarah Cooper, Dir., (803) 737-4000
Marie C. Meglen, MS, CNM, Maternal and Child Health, (803) 737-4190
WIC Burnese Walker-Dix, Prgm. Dir., (803) 737-3840
CHILDREN'S REHABILITATIVE SERVICES
Linda Price, Dir., (803) 737-4071
HEALTH REGULATIONS
Mason Brooks, Asst. Dep. Comm., (803) 737-7200
DIVISION OF HEALTH LICENSING
Jerry Paul, Dir., (803) 737-7202; fax: (803) 737-7212
BUREAU OF CERTIFICATION
Karen M. Price, Dir., (803) 737-7205

ADAMHBG **DEPARTMENT OF MENTAL HEALTH**
ICMH 2414 Bull St.
PO Box 485
Columbia, SC 29202
tel: (803) 734-7780; fax: (803) 734-7879
Stephen M. Soltys, Dir., (803) 734-7780
DIVISION OF COMMUNITY MENTAL HEALTH SERVICES
John J. Connery, Dir., (803) 734-7844
DIVISION OF CLINICAL SERVICES
Jaime E. Condom, MD, Act. Med. Dir., (803) 734-7790
Sheilda D. Friendly, Dir., Elderly and Long-Term Care, (803) 737-5301; fax: (803) 737-5364
Jerome H. Hanley, PhD, Dir., Child, Adolescent, and Family Srvs., (803) 734-7859
DIVISION OF PSYCHIATRIC REHABILITATION SERVICES
Jaime E. Condom, MD, Dir., (803) 734-7790
SOUTH CAROLINA STATE HOSPITAL
2100 Bull St.
PO Box 119
Columbia, SC 29202
Jaime E. Condom, MD, Dir., (803) 734-6520
JAMES F. BYRNES MEDICAL CENTER
2100 Bull St.
Columbia, SC 29202
(Vacant), Dir., (803) 734-6975
G. WERBER BRYAN PSYCHIATRIC HOSPITAL
220 Faison Dr.
Columbia, SC 29203
Beverly Wood, MD, Dir., (803) 935-7146
PATRICK B. HARRIS PSYCHIATRIC HOSPITAL
PO Box 2907
Anderson, SC 29622
Arthur J. Robarge, PhD, Dir., (864) 231-2673
WILLIAM S. HALL PSYCHIATRIC INSTITUTE
1800 Colonial Dr.
Columbia, SC 29201
Dalmer Sercy, MD, Act. Dir., (803) 734-7113
THE EARLE E. MORRIS JR. ALCOHOL AND DRUG ADDICTION TREATMENT CENTER
610 Faison Dr.
Columbia, SC 29203
Louise F. Haynes, Dir., (803) 935-7102
C. M. TUCKER/DOWDY-GARDNER NURSING CARE CENTER
2200 Harden St.
Columbia, SC 29203
Shielda D. Friendly, Dir., (803) 737-5301

MR **DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS**
3440 Harden St. Ext.
PO Box 4706
Columbia, SC 29240
http://www.state.sc.us/ddsn
Stanley J. Butkus, PhD, State Dir., (803) 737-6444; fax: (803) 734-6085

PAR PRO **DEPARTMENT OF PROBATION, PAROLE, AND PARDON SERVICES**
PO Box 50666—Five Points Station
Columbia, SC 29250
http://www.state.sc.us/ppp
Stephen G. Birnie, Dir., (803) 734-9220; fax: (803) 734-9440
ICSPP Susan Bishop, Interstate Compact Adm., (803) 734-9325

VR **VOCATIONAL REHABILITATION DEPARTMENT**
1410 Boston Ave.
PO Box 15
West Columbia, SC 29171-0015
tel: (803) 896-6500; fax: (803) 896-6529
P. Charles LaRosa Jr., Comm., (803) 896-6504

41.

Related State Agencies—*Continued*

ICJ YA **DEPARTMENT OF JUVENILE JUSTICE**
Y-PAR PO Box 21069
Y-PRO Columbia, SC 29221-1069
Flora Brooks Boyd, Dir., (803) 896-9791; fax: (803) 896-9767
John J. Kispert, Chf. of Staff, (803) 896-9762; fax: (803) 896-9767
Wendell Price, Dep. Dir., Administration, (803) 896-9744; fax: (803) 896-9767
Robyn Zimmerman, Dep. Dir., Communications, (803) 896-7670; fax: (803) 896-9767
Meda Cobb, Dep. Dir., Education, (803) 896-9110; fax: (803) 896-9239
Susan Alford, Dep. Dir., Prgm. Srvs., (803) 896-9797; fax: (803) 896-9767
Dan McGehee, Dir., Quality Assurance, (803) 896-7632; fax: (803) 896-9767
George Hampton, Asst. Dep. Dir., Institutional Operations, (803) 896-9105; fax: (803) 896-9299
Kenneth Moses, Asst. Dep. Dir., Community Srvs., (803) 896-7631; fax: (803) 896-9592

OFFICE OF HUMAN RESOURCES
Budget and Control Board
1201 Main St., Suite 1000
Columbia, SC 29201
tel: (803) 737-0900
Donna G. Traywick, Dir., (803) 737-0900

MS State Career Center
2221 Devine St., Suite 103
Columbia, SC 29250
Ernestine Middleton, Mgr., (803) 734-9080

OFFICE OF THE GOVERNOR
1205 Pendleton St.
Columbia, SC 29201
http://www.state.sc.us
David M. Beasley, Gov., (803) 734-9818
Will McCain, Chf. of Staff, (803) 734-9818; fax: (803) 734-1598

Division of Education
Carol Stewart, Dir., (803) 734-0448

CHC Division of Health and Human Services
PHSBG Cornelia Gibbons, Dir., (803) 734-0467

Division of Ombudsman and Citizens' Services
Christopher Brown, Dep. Dir., Constituent Srvs., (803) 734-0444; fax: (803) 734-0457

CSBG LIHEAP Division of Economic Opportunity
1205 Pendleton St.
Columbia, SC 29201
Cleve Thomas, Dir., (803) 734-0662; fax: (803) 734-0356

VET Division of Veterans Affairs
1205 Pendleton St., Suite 226
Columbia, SC 29201
G. Stoney Wages, Dir., (803) 734-0200; fax: (803) 734-0197

County Departments of Social Services

CA/N, CSE, CW, FS, GA, MAP, SA, SE, SSI/S, TANF
Hours of service: Mon.-Fri. 8:30 AM to 5:00 PM

Abbeville Thomas M. Turner, Dir., 903 West Greenwood St., Abbeville, SC 29620—(864) 459-5481
Aiken Keith A. Moon, Dir., PO Drawer 1268, Aiken, SC 29802-1268—(803) 642-3603
Allendale Lee E. Harley-Fitts, Dir., 103 Brandt Bldg., Courthouse Square, Allendale, SC 29810—(803) 584-7048
Anderson J. Daniel Whitehurst, Interim Dir., PO Box 827, Anderson, SC 29622-0827—(864) 260-4450
Bamberg WadeDelle S. Moody, Dir., PO Box 60, Bamberg, SC 29003—(803) 245-4361
Barnwell Cynthia B. Taylor, Dir., PO Box 1306, Barnwell, SC 29812—(803) 541-1200
Beaufort Fred S. Washington Jr., Dir., PO Box 1065, Beaufort, SC 29901-1065—(843) 470-4659; fax: (843) 470-4650
Berkeley Gerald D. Fogle, Dir., 2 Belt Dr., Moncks Corner, SC 29461-2895—(803) 761-8044
Calhoun Carolyn Sherman, Interim Dir., PO Box 467, Saint Matthews, SC 29135-0467—(803) 874-3344
Charleston Odessa J. Williams, Interim Dir., 3366 Rivers Ave., North Charleston, SC 29405-5714—(843) 740-0678
Cherokee Glenn Hensley, Dir., PO Box 1369, Gaffney, SC 29342-1369—(864) 487-2513
Chester W. Wayne Bell, Regl. Dir., PO Box 488, Chester, SC 29706—(803) 377-8131
Chesterfield James S. Sanders, Dir., PO Box 269, Chesterfield, SC 29709—(843) 623-2147
Clarendon Anderson B. Thomas, Dir., County DSS Bldg., 3 South Church St., Manning, SC 29102—(803) 435-4303
Colleton Eugenia Reeves, Dir., PO Box 440, Walterboro, SC 29488—(843) 549-1894
Darlington Nancy P. Purvis, Act. Regl. Dir., PO Drawer 1377, Hartsville, SC 29551—(843) 383-6041
Dillon Ann P. Griffin, Dir., PO Box 1307, Dillon, SC 29536—(843) 774-3461
Dorchester Jacquelyn G. Jenkins, Dir., PO Box 906, Saint George, SC 29477—(803) 563-9524
Edgefield V. Jeanne Bass, Dir., PO Box 644, Edgefield, SC 29824—(803) 637-4040
Fairfield W. Wayne Bell, Regl. Dir., PO Box 210, Winnsboro, SC 29180—(803) 635-5502
Florence Walker E. Solomon II, Dir., 2685 South Irby St., Box A, Florence, SC 29505—(843) 669-3354
Georgetown Henry A. Stroup Jr., Dir., 330 Dozier St., Georgetown, SC 29440—(843) 546-5134
Greenville Melanie M. Asbell, Interim Dir., PO Box 10887, Greenville, SC 29603—(864) 467-7797
Greenwood Betty M. Dorn, Dir., PO Box 1096, Greenwood, SC 29648—(864) 229-5258
Hampton Annease R. Goodman, Dir., B. T. DeLoach Bldg., Rm. 126, 201 Jackson St., West, Hampton, SC 29924—(803) 943-3641
Horry David E. Mincey, Dir., 1951 Industrial Park Rd., Conway, SC 29526—(843) 365-5565
Jasper LaVaughn Nesmith, Dir., PO Box 1359, Ridgeland, SC 29936—(843) 726-7753
Kershaw William D. Bradshaw, Dir., 816 Dekalb St., Camden, SC 29020—(803) 432-7676

County Departments of Social Services—*Continued*

Lancaster Edwin Shepard, Interim Dir., PO Box 1719, Lancaster, SC 29721—(803) 286-7108
Laurens Gary C. Ray, Dir., PO Box 2001, Laurens, SC 29360-2001—(864) 833-0100
Lee Fannie W. Watson, Dir., PO Box 389, Bishopville, SC 29010—(803) 484-6403
Lexington William E. Walker, Dir., PO Drawer 430, Lexington, SC 29071—(803) 957-7333
McCormick Annie J. Gunby, Dir., 215 North Mine St., McCormick, SC 29835—(864) 465-2140
Marion Hybert N. Strickland Jr., Dir., 137 Airport Rd., Suite A, Mullins, SC 29574—(843) 423-4623
Marlboro Joan D. Johnakin, Dir., PO Drawer 120, Bennettsville, SC 29512—(843) 479-7181
Newberry William Brownlee II, Dir., PO Box 309, Newberry, SC 29108—(803) 321-2155
Oconee J. Daniel Whitehurst Jr., Dir., PO Box 739, Walhalla, SC 29691—(864) 638-4400
Orangeburg Chester J. Tomson Jr., Dir., PO Box 1087, Orangeburg, SC 29116-1087—(803) 531-3101
Pickens John M. Bond, Dir., PO Box 158, Pickens, SC 29671—(864) 898-5810
Richland Richelynn Douglas, Interim Dir., 3220 Two Notch Rd., Columbia, SC 29204—(803) 735-7130
Saluda Darron Wilson, Dir., PO Box 276, Saluda, SC 29138—(864) 445-2139
Spartanburg Gaynelle C. West, Dir., PO Drawer 3548, Spartanburg, SC 29304—(864) 596-2218
Sumter Ronald H. Smith, Dir., PO Box 68, Sumter, SC 29151-0068—(803) 773-5531
Union Kakie N. White, Dir., PO Box 428, Union, SC 29379—(864) 429-1665
Williamsburg Viola M. Frazier, Dir., PO Drawer 389, Kingstree, SC 29556—(843) 354-5411
York Karen Carter, Dir., PO Box 261, York, SC 29745—(803) 684-2315

Key to Cities

over 30,000 population

City: County
Charleston: Charleston
Columbia: Richland
Florence: Florence
Greenville: Greenville
Mount Pleasant: Charleston

City: County
North Charleston: Charleston
Rock Hill: York
Spartanburg: Spartanburg
Sumter: Sumter

South Dakota

William J. Janklow (R) Gov., 500 East Capitol Ave., Pierre, SD 57501-5070—(605) 773-3212; fax: (605) 773-4711

SOUTH DAKOTA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Social Services

Related State Agencies. Department of Corrections; Board of Pardons and Parole; Department of Education and Cultural Affairs; Department of Health; Department of Labor; Department of Military and Veterans Affairs; Department of Human Services; Bureau of Personnel; Department of Commerce

Department of Social Services—District Offices

Department of Social Services—Field Offices

Local Public Human Service Agencies. Aberdeen, Rapid City, and Sioux Falls

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance and services in South Dakota are the responsibility of the Department of Social Services. The programs, which are federal-state funded, are delivered through local offices and districts under the supervision of four district managers.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration. The optional supplement is administered by the Department's Economic Assistance program and is state funded.

General assistance (GA) is county funded and is administered by the boards of county commissioners.

Assistance and Services

Assistance programs in the Department of Social Services are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), Medicaid (MAP) for the categorically and medically indigent, the Children's Health Insurance Program (CHIP), Child Support Enforcement (CSE), the Low-Income Home Energy Assistance Program (LIHEAP), child-care assistance, and the Community Services Block Grant (CSBG).

Child welfare and family services provided through the Department's Child Protection Services program include in-home family maintenance services (SF); foster care for children (CW); adoptive placements; family shelter; child abuse and neglect (CA/N, CPS); a central registry for child abuse and neglect; family preservation and support services (FP/FS); and foster care/adoption assistance (FC/AA). The department's Adult Services and Aging program is responsible for services to adults and the aged (SA) and services provided under the Older Americans Act (OA), including adult protective services, homemaker/home-health aide services, placement services, and general counseling services.

Related state agencies maintain all state institutions, including penal, delinquent youth, mental retardation, and mental health facilities and the state veterans home. In addition, related state agencies provide the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); mental retardation programs (MR); the Community Health Centers (CHC) program; the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation services (MR); vocational rehabilitation (VR); blind services, including vocational rehabilitation (BS, VRB); unemployment compensation (UC); employment services (ES); the Job Training Partnership Act (JTPA); state veterans services (VET); and adult and youth corrections, including parole (CP, PAR, YA, Y-PAR). Adult probation (PRO) and juvenile probation (Y-PRO) are administered by the district offices of the court.

Where to Write

The Department of Social Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Office of the Secretary
Attn: Inter-Agency Inquiry
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Client Inquiries

Client inquiries should be addressed in duplicate to:

Office of the Secretary
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in South Dakota who are receiving assistance from other states** should be addressed in duplicate to:

TANF and Work Programs
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Requests for general information regarding **service programs and eligibility requirements for adults** should be addressed in duplicate to:

Adult Services and Aging
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed in duplicate to:

Julie Osnes, Administrator
Food Stamp Program
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Requests for general information regarding **service programs and eligibility requirements for youths** should be addressed in duplicate to:

Child Protection Services
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Checks for assistance from other states for recipients living in South Dakota should be mailed to:

TANF and Work Programs
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Child Support Enforcement
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Sandra J. Zinter, Commissioner
Bureau of Personnel
500 East Capitol Ave.
Pierre, SD 57501

Children

Inquiries regarding **child protective services, child abuse and neglect cases,** and **adoptions within South Dakota** should be addressed in duplicate and triplicate, respectively, to:

Judy Hines, Administrator
Child Protection Services
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Information on requests for **custody studies in divorce cases** should be addressed to the appropriate Field Office. Out-of-state requests should be sent to the Interstate Compact Administrator.

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in triplicate to:

Duane Jenner, Interstate Compact Administrator
Child Protection Services
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Inquiries concerning the **licensing of child-care facilities** should be addressed to:

David Hanson, Program Specialist for Licensing
Child Protection Services
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Liola Hunking, Child Care Coordinator
Department of Social Services
700 Governors Dr.
Pierre, SD 57501
tel: (605) 367-5575; fax: (605) 773-6834

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Kim Malsam-Rysdon, Director
Division of Developmental Disabilities
Department of Human Services
3800 East Highway 34
℅ 500 East Capitol Ave.
Pierre, SD 57501-5070

Adults/Elderly

Inquiries regarding **adult/elder services, adult/elder protective services,** and the **licensing of long-term care facilities for adults and the elderly** should be sent (licensing correspondence in duplicate) to:

Gail Ferris, Administrator
Adult Services and Aging
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

For client inquiries, the **state ombudsman for long-term care** is:

Gail Ferris
Adult Services and Aging
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid,** and **Medicaid claims** should be sent in duplicate to:

Medical Services
Department of Social Services
700 Governors Dr.
Pierre, SD 57501

Requests for information on the **licensing of hospitals, nursing homes,** and **related health facilities** should be sent to:

Health System Development and Regulation
Department of Health
615 East Fourth St.
Pierre, SD 57501

Correspondence related to the **Interstate Compact on Mental Health** and **community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Betty Oldenkamp, Director
Division of Mental Health
Department of Human Services
3800 East Highway 34
℅ 500 East Capitol Ave.
Pierre, SD 57501-5070

Communications regarding **mental institutions** should be addressed to:

John N. Jones, Secretary
Department of Human Services
3800 East Highway 34
℅ 500 East Capitol Ave.
Pierre, SD 57501-5070

Corrections

Requests for **residence and other social information about adult and juvenile inmates of penal and correctional institutions** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent in duplicate to:

Jeff Bloomberg, Secretary
Department of Corrections
3200 East Highway 34
℅ 500 East Capitol Ave.
Pierre, SD 57501

Correspondence related to the **Interstate Compact on Juveniles** and inquiries regarding **juvenile aftercare and parole, and adult and juvenile probation** should be sent in duplicate to:

Jay Newberger, Director
Court Services
Unified Judicial System
500 East Capitol Ave.
Pierre, SD 57501
tel: (605) 773-4873

Inquiries regarding **adult parole** and **all out-of-state cases** should be addressed in duplicate to:

Daniel Jacobson, Executive Director
Board of Pardons and Parole
State Penitentiary
PO Box 5911
Sioux Falls, SD 57117-5911

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth, death, marriage, and divorce records (since July 1905) are maintained by the Department of Health. The fee is $7 for each certified copy requested. Address inquiries to:

Vital Records
Department of Health
600 East Capitol Ave.
Pierre, SD 57501
tel: (605) 773-3355 (recording); (605) 773-4961 (voice)

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Bureau of Personnel
500 East Capitol Ave.
Pierre, SD 57501

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Pat Monson, Program Manager, Child Care Services, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-4766; fax: (605) 773-6834; e-mail: patriciam@dss.state.sd.us; http://www.state.sd.us/childcare

Children's Health Insurance Program. Dave Christensen, Administrator, Medical Services, Department of Social Services, 700 Governors Dr., Pierre, SD 57501-2291—(605) 773-3495; fax: (605) 773-6834; e-mail: davec@dss.state.sd.us

Food Stamp Work/Employment and Training. Julie Osnes, Administrator, Food Stamp Program, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-3493; fax: (605) 773-6834; e-mail: julieo@dss.state.sd.us

Fraud and Abuse Investigations. Marty Armstrong, Administrator, Recoveries and Investigations, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-3653; fax: (605) 773-6834

Illegitimacy Rate Reduction Bonus and **Substance Abuse.** Mike Vogel, Division Director, Division of Program Management, Department of Social Services, 700 Governors Dr., Pierre, SD 57501-2291—(605) 773-3165; fax: (605) 773-4855; e-mail: mikev@dss.state.sd.us

Immigration Issues. Judy Thompson, Administrator, TANF and Work Programs, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-4678; fax: (605) 773-6834

Information Systems and **Public Information.** Rod Kranzler, Special Projects Director, Office of the Secretary, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-3165; fax: (605) 773-4855; e-mail: rodk@dss.state.sd.us

Legal Matters. Ron Campbell, Chief Legal Counsel, Legal Services, Office of the Secretary, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-3305; fax: (605) 773-6834

Research and Statistics. Richard Jensen, Administrator, Management Information, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-3348; fax: (605) 773-4855

Teen Pregnancy. Judy Hines, Administrator, Child Protection Services, Department of Social Services, 700 Governors Dr., Pierre, SD 57501—(605) 773-3227; fax: (605) 773-6834; e-mail: judyh@dss.state.sd.us

Welfare to Work. *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* Judy Thompson, Administrator, TANF and Work Programs, Department of Social Services, 700 Governors Dr., Pierre, SD 57501-2291—(605) 773-4678; fax: (605) 773-6834; e-mail: judyt@dss.state.sd.us

South Dakota Department of Social Services

700 Governors Dr.
Pierre, SD 57501
tel: (605) 773-3165; fax: (605) 773-4855
http://www.state.sd.us/dss
http://www.state.sd.us/domesticabuse
http://www.state.sd.us/victimscomp

OFFICE OF THE SECRETARY

James W. Ellenbecker, Secy., (605) 773-3165; fax: (605) 773-4855; e-mail: jamese@dss.state.sd.us

Management Information

Richard Jensen, Adm., (605) 773-3348; fax: (605) 773-4855

Legal Services

Ron Campbell, Chf. Legal Cnsl., (605) 773-3305; fax: (605) 773-6834

Budget and Financial Management

Darla Blaseg, Dir., (605) 773-3165; fax: (605) 773-4855

Administrative Hearings and Procedures

David Wurm, Chf. Hearing Examiner, (605) 773-6851

Public Information and Education

Rod Kranzler, Special Projects Dir., (605) 773-3165; fax: (605) 773-4855; e-mail: rodk@dss.state.sd.us

DIVISION OF FIELD MANAGEMENT

Paula Hurd, Div. Dir., (605) 773-3165; fax: (605) 773-4855

Field Support Services

Paula Hurd, Dir., (605) 773-3165; fax: (605) 773-4855

DIVISION OF MANAGEMENT SERVICES

(Vacant), Div. Dir., (605) 773-3165; fax: (605) 773-4855

Provider Reimbursement and Audits

Damian Prunty, Adm., (605) 773-3643; fax: (605) 773-6834

Recoveries and Investigations

http://www.state.sd.us/r&i
Marty Armstrong, Adm., (605) 773-3653; fax: (605) 773-6834

SSBG DIVISION OF PROGRAM MANAGEMENT

Mike Vogel, Div. Dir., (605) 773-3165; fax: (605) 773-4855; e-mail: mikev@dss.state.sd.us

Quality Control

Sharon Sonnenschein, Adm., (605) 773-3165; fax: (605) 773-4855

Department of Social Services—*Continued*

GA SSI/S TANF AND WORK PROGRAMS
http://www.state.sd.us/tanf
Judy Thompson, Adm., (605) 773-4678; fax: (605) 773-6834; e-mail: judyt@dss.state.sd.us
EBT Bob Nickish, Project Dir., (605) 773-3493; fax: (605) 773-4855; http://www.state.sd.us/ebt
FS TANF Julie Osnes, Adm., Food Stamp Prgm., (605) 773-3493; fax: (605) 773-6834; e-mail: julieo@dss.state.sd.us; http://www.state.sd.us/foodstamps
CSBG Bonnie Huber, Prgm. Specialist, Community Service Prgm.

LIHEAP ENERGY CONSERVATION
http://www.state.sd.us/energy
Abbie Rathbun, Adm., (605) 773-3668; fax: (605) 773-6657

CSE CHILD SUPPORT ENFORCEMENT
http://www.state.sd.us/ocse
Terry Walter, Adm., (605) 773-3641; fax: (605) 773-6834

CHIP MAP MEDICAL SERVICES
http://www.state.sd.us/medical
Dave Christensen, Adm., (605) 773-3495; fax: (605) 773-6834; e-mail: davec@dss.state.sd.us

APS OA SA ADULT SERVICES AND AGING
http://www.state.sd.us/asa
Gail Ferris, Adm., (605) 773-3656; fax: (605) 773-6834
Jeff Askew, Long-Term Care Ombudsman

CA/N CPS CW CHILD PROTECTION SERVICES
FC/AA FP/FS http://www.state.sd.us/childprotection
ICAMA ICPC Judy Hines, Adm., (605) 773-3227; fax: (605)
SF 773-6834; e-mail: judyh@dss.state.sd.us
Duane Jenner, Interstate Compact Adm., (605) 773-3227; fax: (605) 777-6834
David Hanson, Prgm. Specialist for Licensing, (605) 773-3227; fax: (605) 777-6834

Related State Agencies

CP ICSPP **DEPARTMENT OF CORRECTIONS**
YA 3200 East Highway 34
℅ 500 East Capitol Ave.
Pierre, SD 57501-3216
Jeff Bloomberg, Secy., (605) 773-3478; fax: (605) 773-3194

PAR **BOARD OF PARDONS AND PAROLE**
State Penitentiary
PO Box 5911
Sioux Falls, SD 57117-5911
Daniel Jacobson, Exec. Dir., (605) 367-5040; fax: (605) 367-5025

DEPARTMENT OF EDUCATION AND CULTURAL AFFAIRS
700 Governors Dr.
Pierre, SD 57501-2291
tel: (605) 773-3134; fax: (605) 773-6139
http://www.state.sd.us/deca
Karon L. Schaack, Secy., e-mail: karons@deca.state.sd.us
Janelle Toman, Pub. Info. Ofr., e-mail: janellet@deca.state.sd.us

DEPARTMENT OF HEALTH
615 East Fourth St.
℅ 600 East Capitol Ave.
Pierre, SD 57501-2536
http://www.state.sd.us/doh
Doneen B. Hollingsworth, Secy., (605) 773-3361; fax: (605) 773-5683
Barbara Buhler, Pub. Info. Ofr., e-mail: barbb@doh.state.sd.us

CHC MCHBG HEALTH AND MEDICAL SERVICES
Rex Van Den Berg, Dir., (605) 773-3737; fax: (605) 773-5942
Colleen Winter, Dir., Office of Family Health, (605) 773-3737; fax: (605) 773-5509
WIC Annis Stuart, Dir., (605) 773-3737; fax: (605) 773-5509

HEALTH SYSTEM DEVELOPMENT AND REGULATION
Kevin Forsch, Dir., (605) 773-3364; fax: (605) 773-5904
PHSBG Linda Zeller, Finance Ofr., (605) 773-3361
Joan Adam, Dir., Div. of Admv. Srvs., (605) 773-3361

DEPARTMENT OF LABOR
700 Governors Dr.
Pierre, SD 57501
http://www.state.sd.us/dol
Craig W. Johnson, Secy., (605) 773-3101; e-mail: craigj@dol-pr.state.sd.us
Lloyd Schipper, Dep. Secy., (605) 773-3101
Marcia Hultman, Pub. Info. Ofr., e-mail: marciah@dol-pr.state.sd.us
JTPA Mike Ryan, Prgm. Adm., (605) 773-3101; fax: (605) 773-4211

ES DIVISION OF FIELD OPERATIONS
Lloyd Schipper, Dir., (605) 773-3101

UC DIVISION OF UNEMPLOYMENT INSURANCE
PO Box 4730
Aberdeen, SD 57402-4730
Don Kattke, Dir., (605) 626-2452

DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
Soldiers and Sailors Memorial Bldg.
500 East Capitol Ave.
Pierre, SD 57501-5070
tel: (605) 773-3269; fax: (605) 773-5380
Maj. Gen. Philip G. Killey, Adj. Gen., (605) 773-3269

VET DIVISION OF VETERANS AFFAIRS
Dennis Foell, Dir., (605) 773-3269

Related State Agencies—*Continued*

ADAMHBG **DEPARTMENT OF HUMAN SERVICES**
3800 East Highway 34
℅ 500 East Capitol Ave.
Pierre, SD 57501-5070
tel: (605) 773-5990; fax: (605) 773-5483
http://www.state.sd.us/state/executive/dhs/dhs.html
John N. Jones, Secy., e-mail: johnj@dhs.state.sd.us

VR DIVISION OF REHABILITATION SERVICES
David Miller, Dir., (605) 773-3195

BS VRB DIVISION OF SERVICES TO THE BLIND AND VISUALLY IMPAIRED
Grady Kickul, Dir., (605) 773-4644

DIVISION OF ALCOHOL AND DRUG ABUSE
Gib Sudbeck, Dir., (605) 773-3123

MR DIVISION OF DEVELOPMENTAL DISABILITIES
Kim Malsam-Rysdon, Dir., (605) 773-3438

ICMH DIVISION OF MENTAL HEALTH
Betty Oldenkamp, Dir., (605) 773-5991

ADA MS **BUREAU OF PERSONNEL**
500 East Capitol Ave.
Pierre, SD 57501-5070
http://www.state.sd.us/jobs
Sandra J. Zinter, Comm., (605) 773-4918; fax: (605) 773-4344

DEPARTMENT OF COMMERCE
118 West Capitol Ave.
Pierre, SD 57501-2000
David Volk, Secy., (605) 773-3178; fax: (605) 773-3018

EEO DIVISION OF HUMAN RIGHTS
Jeff Holden, Dir., (605) 773-4493; fax: (605) 773-6893

Department of Social Services—District Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

CENTRAL John Burchill, Dist. Mgr., 912 East Sioux, Pierre, SD 57501—(605) 773-3521; fax: (605) 773-5390

NORTHEASTERN Jerry Stanford, District Mgr., PO Box 1300, Aberdeen, SD 57402-1300—(605) 626-2381; fax: (605) 626-2610

SOUTHEASTERN Ed Colleran, District Mgr., 300 East Sixth St., Sioux Falls, SD 57103-7020—(605) 367-5600; fax: (605) 367-5618

WESTERN Dennis Bendt, District Mgr., PO Box 2440, Rapid City, SD 57709-2440—(605) 394-2224; fax: (605) 394-2568

Department of Social Services—Field Offices

CA/N, CW, FS, MAP, OA, SA, SE, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Central District

CHAMBERLAIN (Brule, Buffalo, and Lyman Counties)
PO Box 430, Chamberlain, SD 57325
tel: (605) 734-6581; fax: (605) 734-6284

MISSION (Jones, Mellette, and Todd Counties)
PO Box 818, Mission, SD 57555-0818
tel: (605) 856-4489; fax: (605) 856-2031

MOBRIDGE (Campbell, Corson, Dewey, Perkins, Potter, Walworth, and Ziebach Counties)
PO Box 160, Mobridge, SD 57601-0160
tel: (605) 845-2922; fax: (605) 845-7126

PIERRE (Haakon, Hughes, Hyde, Stanley, and Sully Counties)
912 East Sioux, Pierre, SD 57501-5070
tel: (605) 773-3521; fax: (605) 773-5390

WINNER (Gregory and Tripp Counties)
649 West Second St., Winner, SD 57580-1598
tel: (605) 842-0400; fax: (605) 842-2574

Northeastern District

ABERDEEN (Brown, Edmunds, and McPherson Counties)
PO Box 1300, Aberdeen, SD 57402-1300
tel: (605) 626-2381; fax: (605) 626-2610

BROOKINGS (Brookings, Kingsbury, Lake, Miner, and Moody Counties)
PO Box 708, Brookings, SD 57006-0708
tel: (605) 688-4330; fax: (605) 688-4339

HURON (Beadle, Faulk, and Hand Counties)
PO Box 1408, Huron, SD 57350-1408
tel: (605) 353-7105; fax: (605) 353-7103

REDFIELD (Spink County)
Courthouse, 210 East Seventh Ave., Redfield, SD 57469-1299
tel: (605) 472-4220; fax: (605) 472-4298

SISSETON (Marshall and Roberts Counties)
PO Box 230, Sisseton, SD 57262-0230
tel: (605) 698-7673; fax: (605) 698-7842

WATERTOWN (Clark, Codington, Deuel, Grant, and Hamlin Counties)
PO Box 670, Watertown, SD 57201-0670
tel: (605) 882-5000; fax: (605) 886-6671

Department of Social Services
Field Offices—*Continued*

WEBSTER (Day County)
Courthouse, 710 West First St., Webster, SD 57274-1359
tel: (605) 345-3432; fax: (605) 345-4525

Southeastern District

MITCHELL (Aurora, Charles Mix, Davison, Douglas, Hansen, Jerauld, and Sanborn Counties)
PO Box 310, Mitchell, SD 57301-0310
tel: (605) 995-3100; fax: (605) 996-0681

SIOUX FALLS (Lincoln, McCook, Minnehaha, and Turner Counties)
300 East Sixth St., Sioux Falls, SD 57103-7020
tel: (605) 367-5600; fax: (605) 367-5618

VERMILLION (Clay and Union Counties)
12 Court St., Vermillion, SD 57069-0516
tel: (605) 677-6800, fax: (605) 677-6808

YANKTON (Bon Homme, Hutchinson, and Yankton Counties)
3113 North Spruce St., Suite 200, Yankton, SD 57078-2726
tel: (605) 668-3030; fax: (605) 668-3014

Western District

DEADWOOD (Butte, Harding, Lawrence, and Meade Counties)
PO Box 607, Deadwood, SD 57732-0607
tel: (605) 578-2402; fax: (605) 578-1280

HOT SPRINGS (Custer and Fall River Counties)
602 Jennings, Hot Springs, SD 57747-1620
tel: (605) 745-5100; fax: (605) 745-5125

PINE RIDGE (Bennett, Jackson, Shannon, and Washabaugh Counties)
PO Box 279, Pine Ridge, SD 57770-0279
tel: (605) 867-5861, fax: (605) 867-2237

RAPID CITY (Pennington County)
PO Box 2440, Rapid City, SD 57709-2440
tel: (605) 394-2224; fax: (605) 394-2568

Local Public Human Service Agencies

GA

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Cities

ABERDEEN Charlene Millim, Dir., County Poor Relief Office, 1019 First Ave., SE, Aberdeen, SD 57401—(605) 626-7125

RAPID CITY Karen Romey, Dir., County General Relief Dept., Public Health Bldg., La Crosse & Monroe Sts., Rapid City, SD 57701—(605) 394-2156

SIOUX FALLS Hubert J. Grogan, Dir., County Welfare Dept., 413 North Main Ave., Sioux Falls, SD 57102—(605) 367-4217

Key to Cities

over 15,000 population

City: County
ABERDEEN: Brown
BROOKINGS: Brookings
HURON: Beadle
MITCHELL: Davison

City: County
PIERRE: Hughes
RAPID CITY: Pennington
SIOUX FALLS: Minnehaha
WATERTOWN: Codington
YANKTON: Yankton

Tennessee

Don Sundquist (R) Gov., State Capitol, 1st Fl., Nashville, TN 37243-0001—(615) 741-2001

TENNESSEE AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Human Services
Department of Children's Services
Department of Health
Related State Agencies. Commission on Aging; Department of Correction; Board of Paroles; Department of Education; Department of Employment Security; Department of Mental Health and Mental Retardation; Department of Finance and Administration; Department of Veterans Affairs; Department of Personnel; Department of Labor
Department of Human Services—District/County Offices
Division of Rehabilitation Services—Vocational Training Centers
Department of Children's Services—Regional Offices
Local Public Human Service Agencies. Counties and Cities

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance programs are administered in Tennessee by the Department of Human Services through 95 county offices. Programs are federal-state funded.

Vocational rehabilitation services, including services to the visually disabled, are provided through local offices. Services under the Community Services Block Grant (CSBG), the Low-Income Home Energy Assistance Program (LIHEAP), and weatherization assistance for low-income persons are provided through contracts with community action and human resource agencies.

The mandatory state supplement to the Supplemental Security Income Program (SSI/S) is administered by the Social Security Administration. There is no optional supplement.

General assistance (GA) is administered, without state supervision or funding, by county governments or their agents. Local public welfare agencies administering GA are located in two counties, including three municipalities. Most counties have no GA program.

Assistance and Services

Assistance programs administered by the Department of Human Services are Temporary Assistance for Needy Families (TANF), the Food Stamp Program (FS), family and individual grants (disaster relief), Child Support Enforcement (CSE), and Families First.

Social services include adult protective services (APS), child care licensing, and related services and services under the Social Services Block Grant (SSBG), which are provided directly or through purchase-of-service contracts administered by the department's Adult and Community Programs Section. This section also administers contracts for CSBG, the Child Care Development Fund, the Child and Adult Care Food Program, domestic violence services, the Victims of Crime Act, LIHEAP, weatherization assistance for low-income persons, and homeless and refugee assistance programs.

The department also administers vocational rehabilitation programs (VR) and services for the blind and visually impaired (BS).

The Department of Children's Services administers child welfare services (CW), including child protective services (CA/N, CPS), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), and juvenile correctional programs (ICJ, YA, Y-PAR, Y-PRO).

The Department of Health administers Medicaid eligibility (MAP); the Children's Health Insurance Program (CHIP); the Alcohol, Drug Abuse, and Mental Health and Preventive Health Services Block Grants (ADAMHBG, PHSBG); the Community Health Centers (CHC) Program; the Maternal and Child Health Block Grant (MCHBG); and the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

Related state agencies administer services to the aged under the Older Americans Act (OA); adult correctional programs (CP, PAR, PRO); employment registration and employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); mental retardation programs (MR); and state veterans services (VET).

Where to Write

Client Inquiries

Client inquiries should be addressed to:

Division of Family Assistance
Department of Human Services
Citizens Plaza, 12th Fl.
400 Deaderick St.
Nashville, TN 37248

or

Division of Community and Field Services
Department of Human Services
Citizens Plaza, 15th Fl.
400 Deaderick St.
Nashville, TN 37248

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families, assistance programs, and eligibility requirements** should be addressed in duplicate to:

Betti Teasley, Director
Families First
Division of Family Assistance
Department of Human Services
Citizens Plaza, 12th Fl.
400 Deaderick St.
Nashville, TN 37248-7200

Requests for general information regarding **service programs and eligibility requirements** should be sent in duplicate to the appropriate program director.

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Tennessee who are receiving assistance from other states** should be addressed in duplicate to the appropriate county office. If the county is not known, inquiries will be forwarded by:

Betti Teasley, Director
Families First
Division of Family Assistance
Department of Human Services
Citizens Plaza, 12th Fl.
400 Deaderick St.
Nashville, TN 37248-7200

Checks for assistance from other states for recipients living in Tennessee should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Glenda Shearon, Director
Child Support Services
Division of Family Assistance
Department of Human Services
Citizens Plaza, 12th Fl.
400 Deaderick St.
Nashville, TN 37248-7400

Send two copies of letters regarding location and four copies of petitions for support.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Doris Batey, Director
Personnel
Department of Human Services
Citizens Plaza, 3rd Fl.
400 Deaderick St.
Nashville, TN 37248-2000

Children

Inquiries regarding **child protective services and child abuse and neglect cases** should be addressed to the child protective services supervisor in the appropriate county office. State-level inquiries should be directed to:

Marilyn Hayes, Assistant Commissioner
Program Operations
Department of Children's Services
Cordell Hull Bldg., 8th Fl.
436 Sixth Ave., North
Nashville, TN 37243

Inquiries concerning **adoptions within Tennessee** should be addressed in duplicate to:

Jane Chittick, Director
Adoptions
Department of Children's Services
Cordell Hull Bldg., 8th Fl.
436 Sixth Ave., North
Nashville, TN 37243

Inquiries concerning the **licensing of residential child-care facilities** should be addressed to:

Jerry Hughett, Program Supervisor
Social Services
Department of Children's Services
Cordell Hull Bldg., 8th Fl.
436 Sixth Ave., North
Nashville, TN 37243

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Brenda North Ramsey, Director
Child Care Services
Department of Human Services
Citizens Plaza, 14th Fl.
400 Deaderick St.
Nashville, TN 37248-9000

Correspondence related to the **Interstate Compact on the Placement of Children** should be addressed in triplicate to:

Cheri Stewart, Program Specialist
Department of Children's Services
Cordell Hull Bldg., 8th Fl.
436 Sixth Ave., North
Nashville, TN 37243-1290

Information on requests for **custody studies in divorce cases** should be addressed to the court in the appropriate county.

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Office of Public Information
Department of Mental Health and Mental Retardation
Andrew Johnson Tower, 11th Fl.
710 James Robertson Parkway
Nashville, TN 37243-0675

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to the adult protective services supervisor in the appropriate county office. State-level inquiries should be directed to:

Marilyn Whalen, Program Director
Adult Protective Services
Department of Human Services
Citizens Plaza, 14th Fl.
400 Deaderick St.
Nashville, TN 37248-9700

Inquires regarding **adult/elder day care services** should be directed to:

Gary Miles
Adult Day Care Licensing
Department of Human Services
400 Deaderick St., 14th Fl.
Nashville, TN 37248-9700

For client inquiries, the **state ombudsman for long-term care** is:

Adrian Wheeler
Commission on Aging
Andrew Jackson Bldg., 9th Fl.
500 Deaderick St.
Nashville, TN 37243-0860

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Marie Fitzgerald, Director
Division of Health Care Facilities
Department of Health
Cordell Hull Bldg., 1st Fl.
425 Fifth Ave., North
Nashville, TN 37247-0530

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Mary Ann Calahan, Director
Medicaid Eligibility Policy
Division of Family Assistance
Department of Human Services
Citizens Plaza, 12th Fl.
400 Deaderick St.
Nashville, TN 37248-7350

Inquiries regarding **services provided under Medicaid** and **Medicaid claims** should be addressed to:

Bureau of TennCare
Department of Health
729 Church St.
Nashville, TN 37247-6501

Requests for information on the **licensing of hospitals, nursing homes,** and **related health facilities** should be sent to:

Division of Health Care Facilities
Department of Health
Cordell Hull Bldg., 1st Fl.
425 Fifth Ave., North
Nashville, TN 37247-0530

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Office of Public Information
Department of Mental Health and Mental Retardation
Andrew Johnson Tower, 11th Fl.
710 James Robertson Parkway
Nashville, TN 37243-0675

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Jim Rose, Assistant Commissioner
Operations
Department of Correction
Rachel Jackson Bldg., 4th Fl.
320 Sixth Ave., North
Nashville, TN 37243-0465

Inquires regarding **adult probation** should be addressed to:

Bobby Halliburton, Assistant Commissioner
Community Corrections
Department of Correction
Rachel Jackson Bldg., 4th Fl.
320 Sixth Ave., North
Nashville, TN 37243-0465

Correspondence related to **probation matters for the Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Bill Lutche, Compact Administrator
Department of Correction
Tennessee Tower
312 Eighth Ave., North
Nashville, TN 37243

Correspondence related to **parole matters for the Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Douglas Cluck, Director of Paroles
Board of Paroles
Parkway Towers, Suite 1400
404 James Robertson Parkway
Nashville, TN 37243-0850

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile probation and parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Department of Children's Services
Cordell Hull Bldg., 7th Fl.
436 Sixth Ave., North
Nashville, TN 37243-1290

The cutoff age for juveniles is 18.

Vital Statistics

Birth (since 1914) **and death, marriage, and divorce records** (since 1947) are maintained by the Department of Health. Copies of marriage and divorce records cost $10, $2 for each additional copy, and copies of death records cost $5. Records of births cost $10 for the long form, $5 for the short form. Credit card requests cost an additional $10. Address inquiries to:

Vital Records
Department of Health
Central Services Bldg., 1st Fl.
421 Fifth Ave., North
Nashville, TN 37247-0450
tel: (615) 741-1763; fax: (615) 741-9860; credit card
orders: (615) 741-0778; fax: (615) 726-2559

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Department of Personnel
James K. Polk Bldg., 2nd Fl.
505 Deaderick St.
Nashville, TN 37243-0635

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* BRENDA NORTH RAMSEY, Director, Child Care Services, Adult and Community Programs, Division of Community and Field Services, Department of Human Services, Citizens Plaza, 14th Fl., 400 Deaderick St., Nashville, TN 37248-9800—(615) 313-4778; fax: (615) 532-9956

Children's Health Insurance Program. WENDY LONG, Acting Director, Bureau of TennCare, Department of Health, 729 Church St., Nashville, TN 37247-6501—(615) 741-0213; fax: (615) 741-0882

Food Stamp Work/Employment and Training. RICKI RIPPY, Director, Food Stamp Policy, Division of Family Assistance, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248—(615) 313-5652; fax: (615) 313-6619

Fraud and Abuse Investigation. LARRY EVITTS, Director, Investigation Section, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248-0080—(615) 313-4708; fax: (615) 741-4165; e-mail: levitts@mail.state.tn.us

Illegitimacy Rate Reduction Bonus and **Welfare to Work.** *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* WANDA MOORE, Director, Families First Services, Division of Family Assistance, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248—(615) 313-4866; fax: (615) 313-6639; e-mail: wmoore@mail.state.tn.us

Immigration Issues. STEVE MEINBRESSE, Director, Block Grant Programs, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248-0001—(615) 313-4761; fax: (615) 741-4165

Information Systems. JOSEPH F. BROWNING, Director, Information Systems, Division of Administrative Services, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248—(615) 313-5241; fax: (615) 741-4165; e-mail: jbrowning@mail.state.tn.us

Legal Matters. BILL RUSSELL, General Counsel, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248-0006—(615) 313-4731; e-mail: brussell2@mail.state.tn.us

Public Information. PATRICIA HARRIS-MOREHEAD, Director, Communications Office, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248-0003—(615) 313-4707; JENI STEPHENS, Public Information Officer, Department of Children's Services, Cordell Hull Bldg., 7th Fl., 436 Sixth Ave., North, Nashville, TN 37243-1290—(615) 741-9192; fax: (615) 532-8079; e-mail: jstephens2@mail.state.tn.us

Research and Statistics. CRAIG IRWIN, Director, Planning, Office of Planning, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248-8400—(615) 313-4705

Staff Development. DORIS BATEY, Personnel Director, Department of Human Services, Citizens Plaza, 400 Deaderick St., Nashville, TN 37248-2700—(615) 313-5570

Substance Abuse. STEPHANIE PERRY, Assistant Commissioner, Bureau of Alcohol and Drug Abuse Services, Department of Health, Cordell Hull Bldg., 3rd Fl., 425 Fifth Ave., North, Nashville, TN 37247-0101—(615) 741-1921; fax: (615) 532-2419

Teen Pregnancy. MARY JANE DEWEY, Director, Maternal and Child Health Services, Department of Health, Cordell Hull Bldg., 5th Fl., 425 Fifth Ave., North, Nashville, TN 37247-4701—(615) 741-0322; fax: (615) 741-1063

Tennessee Department of Human Services

Citizens Plaza
400 Deaderick St.
Nashville, TN 37248-0001
http://www.state.tn.us/humanserv
Linda B. Rudolph, Comm., (615) 313-4700;
fax: (615) 741-4165
Sandy Troope, Exec. Asst., (615) 313-4700
Ed Davis, Dep. Comm., (615) 313-4704
Bill Russell, Gen. Cnsl., (615) 313-4731;
e-mail: brussell2@mail.state.tn.us

OFFICE OF BUDGET
Dorothy Shelton, Dir., (615) 313-4705

ADA PERSONNEL
Doris Batey, Dir., (615) 313-5570

Department of Human Services—*Continued*

Communications Office
Patricia Harris-Morehead, Dir., (615) 313-4707; e-mail: pharris@mail.state.tn.us
Lisa Gallon, Pub. Editor, (615) 313-4728; fax: (615) 313-6665; e-mail: lgallon@mail.state.tn.us

DIVISION OF ADMINISTRATIVE SERVICES

Robert Bumbalough, Asst. Comm., (615) 313-4715; e-mail: bbumbalough@mail.state.tn.us
Fiscal Services
Sheila Burr, Dir., (615) 313-5400
Investigation Section
Larry Evitts, Dir., (615) 313-4708; fax: (615) 741-4165; e-mail: levitts@mail.state.tn.us
Administrative Review
Floyd Richardson, Dir., (615) 313-5800
Office Services
Mary Jo Taylor, Dir., (615) 313-5512
Information Systems
Joseph F. Browning, Dir., (615) 313-5241; fax: (615) 741-4165; e-mail: jbrowning@mail.state.tn.us

CSBG DIVISION OF COMMUNITY AND FIELD SERVICES

Ed Lake, Asst. Comm., (615) 313-4710
LIHEAP SA Adult and Community Programs
SF SSBG Deborah Neill, Dir., (615) 313-4769
APS Marilyn Whalen, Prgm. Dir., Adult Protective Srvs., (615) 313-4783; fax: (615) 532-9956
Gary Miles, Adult Day Care Licensing, (615) 313-4763; fax: (615) 532-9956
Brenda North Ramsey, Dir., Child Care Srvs., (615) 313-4778; fax: (615) 532-9956

BS VR DIVISION OF REHABILITATION SERVICES

Carl Brown, Act. Asst. Comm., (615) 313-4714
Council for the Hearing Impaired
Kenneth L. Tedford Jr., Dir., v/tty: (615) 313-4913
Disability Determination
Carroll D. Moore, Dir., (615) 313-4956
Vocational Rehabilitation
James R. Brooks, Dir., (615) 313-4891
Tennessee Rehabilitation Center
460 Ninth Ave.
Smyrna, TN 37167
Key Dillard, Supt., (615) 741-4921, ext. 216; fax: (615) 355-1737
Blind Services
Terry Smith, Dir., (615) 313-4921

DIVISION OF FAMILY ASSISTANCE

Michael O'Hara, Asst. Comm., (615) 313-4712
EBT Greg Turner, Dir., (615) 313-5617; fax: (615) 741-4165
CSE Child Support Services
Glenda Shearon, Dir., (615) 313-4880; fax: (615) 532-2791
TANF Families First
Betti Teasley, Dir., (615) 313-5652; fax: (615) 313-6619
Families First Services
Wanda Moore, Dir., (615) 313-4866; fax: (615) 313-6639; e-mail: wmoore@mail.state.tn.us
FS Food Stamp Policy
Ricki Rippy, Dir., (615) 313-5652; fax: (615) 313-6619
MAP Medicaid Eligibility Policy
Mary Ann Calahan, Dir., (615) 313-4873
Program Consultation
Charles Ellis, Dir., (423) 434-6957
Training
Gladys Harvey Brock, Dir., (615) 532-2791

Tennessee Department of Children's Services

Cordell Hull Bldg., 7th Fl.
436 Sixth Ave., North
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http://www.state.tn.us/youth
George W. Hattaway, Comm., (615) 741-9701; fax: (615) 532-8079
Bo Irvin, Dep. Comm., (615) 741-9702; fax: (615) 532-8079
Rebecca Montgomery, Asst. to the Comm., (615) 741-0461; fax: (615) 532-8079
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Shelbyville Joe McBee, Mgr., 1304 Railroad Ave., Shelbyville, TN 37160—(615) 685-5017

Union City Margaret Lee Neal, Mgr., 314 Florida St., Union City, TN 38261—(901) 884-2600

Winchester Debra Riddle, Mgr., 135 Baxter Lane, Winchester, TN 37398—(615) 962-1162

Department of Children's Services—Regional Offices

CA/N, CW, FS, SF
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

NORTHEAST Judy Cole, Dir., 441 Clay St., Kingsport, TN 37660—(423) 246-7225; fax: (423) 245-0552

EAST TENNESSEE Jerry Wilson, Dir., 419 Charles G. Seivers Blvd., Clinton, TN 37716—(423) 457-5960; fax: (423) 463-8121

KNOX COUNTY Mike Harkleroad, Dir., 2700 Middlebrook Pike, Knoxville, TN 37921—(423) 594-6110; fax: (423) 594-6355

SOUTHEAST Betsy Brown, Dir., 1501 Riverside Dr., Suite 105-B, Chattanooga, TN 37406—(423) 634-6030; fax: (423) 634-6046

HAMILTON COUNTY Jackie Jolley, Dir., Interstate Bldg., 3rd Fl., West, Suite 300, 540 McCallie Ave., Chattanooga, TN 37402—(423) 634-6412; fax: (423) 634-6331

UPPER CUMBERLAND Sylvia Wilson, Dir., 440 Neal Street, East, Cookeville, TN 37501—(931) 526-2598; fax: (931) 526-1665

MID CUMBERLAND Tim Florence, Dir., 301 South Perimeter Park Dr., Suite 235, Nashville, TN 37243—(615) 333-5410; fax: (615) 532-1083

SOUTH CENTRAL Ron Neal, Dir., 211 Wayne St., Columbia, TN 38401—(615) 380-2587; fax: (615) 380-2585

NORTHWEST Kitty Oliver, Dir., 1263 Highway 45 Bypass North, Trenton, TN 38382-4006—(901) 855-7809; fax: (901) 855-7812

SOUTHWEST Jay Gaffney, Dir., 360 North Cumberland St., Jackson, TN 38301—(901) 423-5812; fax: (901) 427-4870

SHELBY COUNTY Ed Friends, Dir., 170 North Main St., Memphis, TN 38103—(901) 543-6561; fax: (901) 543-6477

Local Public Human Service Agencies

GA
Hours of service: Mon.–Fri. 8:00 AM to 4:30 PM

Counties

HAMILTON[1] *Office of Human Services* Jeannine Alday, Adm., 317 Oak St., Rm. 218, Chattanooga, TN 37403—(423) 209-6800

KNOX Barbara Kelley, Dep. Exec. Dir., Community Action Committee, PO Box 51650, Knoxville, TN 37950-1650—(423) 546-3500

Cities

CHATTANOOGA Bernadine Turner, Adm., Human Srvs., 501 West 12th St., Chattanooga, TN 37402—(423) 757-5551; Glenda Hill, Mgr., Soc. Srvs., 501 West 12th St., Chattanooga, TN 37402—(423) 757-5541

MEMPHIS Zebulon McKenzie, Mgr., Human Srvs., City of Memphis, 125 North Main St., Memphis, TN 38103—(901) 576-6503

NASHVILLE Michael Miller, Dir., Metro Soc. Srvs., 25 Middleton St., Nashville, TN 37210—(615) 862-6400

Key to Cities

over 30,000 population

City: County
CHATTANOOGA: Hamilton
CLARKSVILLE: Montgomery
CLEVELAND: Bradley
GERMANTOWN: Shelby
HENDERSONVILLE: Sumner
JACKSON: Madison

City: County
JOHNSON CITY: Washington
KINGSPORT: Sullivan
KNOXVILLE: Knox
MEMPHIS: Shelby
MURFREESBORO: Rutherford
NASHVILLE: Davidson

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[1] Except for residents living within the city limits of Chattanooga.

Texas

George W. Bush (R) Gov., PO Box 12428, Austin, TX 78711—(512) 463-2000

Washington Office: Laurie M. Rich, Exec. Dir., Office of State-Federal Relations, State of Texas, 122 C St., NW, Suite 200, Washington, DC 20001—(202) 638-3927; fax: (202) 628-1943

TEXAS AGENCIES LISTED ON THE FOLLOWING PAGES:

Health and Human Services Commission

Department of Human Services

Department of Protective and Regulatory Services

Related State Agencies. Office of Attorney General; Department on Aging; Commission on Alcohol and Drug Abuse; Commission for the Blind; Executive Office of the Governor; Education Agency; Commission for the Deaf and Hard of Hearing; Department of Criminal Justice; Department of Housing and Community Affairs; Texas Workforce Commission; Department of Health; Department of Mental Health and Mental Retardation; Rehabilitation Commission; Veterans Commission; Youth Commission; Interagency Council on Early Childhood Intervention; Juvenile Probation Commission

Department of Human Services—Regional Offices

Department of Protective and Regulatory Services—Regional Offices

Local Public Human Service Agencies. City-county areas of over 30,000 population

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

The Health and Human Services Commission oversees 11 state health and human service agencies and is the Medicaid single state agency. The commission coordinates strategic planning across the 11 agencies, prepares a consolidated health and human service budget request to the legislature, administers the Medicaid program and the Children's Health Insurance Program (CHIP), reviews rules proposed by component agencies, maximizes the use of federal funds for services, and oversees implementation of an integrated health and human service delivery system in Texas.

The Department of Human Services is the state agency designated by Texas law to administer public assistance and service programs. Programs are provided in the 254 counties by local offices of the department, under the supervision of 10 regional offices, which are supervised by the deputy commissioner for regional operations. Because of the large number of local offices in Texas, this directory does not list them. Referrals to the appropriate local office are made by the department's government relations staff. Assistance programs are federal-state funded; service programs are either federal-state or federal-state-local funded.

The Department of Protective and Regulatory Services is the state agency designated by Texas law to administer protective services and child-care licensing programs. Programs are provided in the 254 counties by local offices of the department, under the supervision of 11 regional offices, which report directly to state headquarters.

There is no state supplement to the Supplemental Security Income Program (SSI) in Texas.

Where general assistance (GA) is available, it is provided and administered by the county commissioners' courts in the respective counties or by city-county welfare departments in the metropolitan areas. GA is not state administered.

Assistance and Services

The Department of Human Services' Office of Programs administers family assistance programs (SF), including Temporary Assistance for Needy Families (TANF); Food Stamps (FS); medical coverage for children, pregnant women, and medically needy families and children; refugee cash and medical assistance; and federal child and adult nutrition and food distribution programs. Three hotlines provide services, including complaint processing, case status, and questions related to use of the Lone Star card (Texas' electronic benefits delivery system).

The Office of Programs assesses client eligibility for and provides both nursing facility care and community-based services for elderly people and those with disabilities. Community care services include in-home services (personal care, emergency response services, and home-delivered meals) and out-of-home services (adult foster care, day activity and health services, residential care, and special services for handicapped adults).

Community-based services are provided to adults (age 18 or older) who are limited in their capacity for self-care. Personal care and day activity and health services may also be provided to eligible children. Clients must meet specific financial and functional/medical need criteria.

Other community-based services include short-term respite care, hospice, client-managed attendant care, and Medicaid home and community waiver services for persons with related conditions and for persons who qualify for nursing facility care.

The Long-Term Care Regulatory (LTC-R) program licenses, surveys, and certifies nursing facilities and intermediate-care facilities for people with mental retardation, in accordance with state and federal standards. Adult day-care facilities and personal-care homes are licensed under state law. LTC-R staff investigate complaints and allegations of abuse or neglect in all facilities.

The Family Violence Program, supervised by the associate commissioner for government relations, provides family violence services through contracts with community-based providers. Family violence shelter centers offer shelter, counseling, emergency hotline, medical care, transportation, legal assistance, educational arrangements for children, and employment assistance for victims of domestic violence. Community education about domestic violence is also provided by the shelter centers.

The Department of Protective and Regulatory Services administers protective services for families and children (CA/N, CPS, FC/AA, ICAMA, ICPC), adult protective services (APS), family preservation and support services (FP/FS), the licensing of child-care facilities and administrators, and prevention and at-risk services for youths.

The Protective Services for Families and Children Program investigates reports of abuse and neglect of children, places children in foster care and in permanent adoptive homes, provides services to children and families in their own homes and contracts with other agencies to provide clients with specialized services.

The Adult Protective Services Program investigates reports of abuse, neglect, or exploitation of elderly people and people with disabilities living at home or in facilities licensed by the Department of Mental Health and Mental Retardation. The division provides or arranges for protective services, which may include referral to other programs; respite care; guardianship; emergency assistance with food, shelter, and medical care; transportation; counseling; or other remedies. The program also oversees, monitors, and conducts investigations in facilities regulated by other state agencies.

The Community Initiatives and Program Development program provides services to help stabilize runaways and youths at risk of abuse and administers grant programs to strengthen and support families, prevent and reduce juvenile crime, and develop fully integrated community-based, client-driven local governance structures. The division works with local volunteer service organizations to create programs for positive citizen and community participation in services for children and families at risk of child or elder abuse or neglect.

State law (the Texas Family Code) mandates the reporting of suspected abuse or neglect of both children and adults who are elderly or disabled, for which a 24-hour hotline is provided. A computerized abuse and neglect central registry, the Child and Adult Protective Systems (CAPS), is used to determine if individuals identified in a current abuse report have been involved in any previous reports and to provide statistical information. Protective services for children and adults are provided without regard to income.

The Child-Care Licensing Program develops and enforces minimum standards for child-care facilities and child-placing agencies. In addition, the division investigates complaints and serious incidents involving day-care and residential-care facilities and takes corrective or adverse action when necessary.

Child day-care licensing regulates group day-care homes, day-care centers, and registered family homes. Residential day-care licensing regulates privately and publicly owned residential child-care facilities, such as basic child-care institutions, emergency shhelters, residential treatment centers, and child-placing agencies. The program also licenses child-care administrators.

Related state agencies are responsible for services to the aged under the Older Americans Act (OA); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); blind services (BS), including vocational rehabilitation (VRB); employment services (ES); unemployment compensation (UC); the Maternal and Child Health and Preventive Health Services Block Grants (MCHBG, PHSBG); mental retardation services (MR); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Community Health Centers (CHC) Program; the Low-Income Home Energy Assistance Program (LIHEAP); the Community Services Block Grant (CSBG); vocational rehabilitation (VR); veterans services (VET); adult corrections (CP); adult parole (PAR); and youth corrections, including parole (YA, Y-PAR).

The county courts are responsible for adult and juvenile probation (PRO, Y-PRO).

Where to Write

The Department of Human Services will act as a forwarding center. All correspondence should be addressed to:

Government Relations Division
Department of Human Services, Mail Code W-231
PO Box 149030
Austin, TX 78714-9030

Client Inquiries

Client inquiries should be addressed to:

Government Relations Division
Department of Human Services, Mail Code W-231
PO Box 149030
Austin, TX 78714-9030

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Texas who are receiving assistance from other states** should be addressed to:

Government Relations Division
Department of Human Services, Mail Code W-231
PO Box 149030
Austin, TX 78714-9030

Inquiries concerning **Temporary Assistance for Needy Families** and **food stamps** should be addressed to:

Robert Everhard, Director
Eligibility Services for Families and Children
Office of Programs
Department of Human Services, Mail Code W-323
PO Box 149030
Austin, TX 78714-9030

Inquiries regarding **special nutrition programs** should be sent to:

Sally Foshko, Director
Special Nutrition Program
Office of Programs
Department of Human Services, Mail Code Y-904
PO Box 149030
Austin, TX 78714-9030

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Child Support Division
Office of Attorney General
PO Box 12548
Austin, TX 78711-2548

Checks for assistance from other states for recipients living in Texas should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Pat Pound, Director
Committee on People with Disabilities
Executive Office of the Governor
PO Box 12428, Capitol Station
Austin, TX 78711

Children

Inquiries regarding **child protective services and child abuse and neglect** should be addressed to:

Sarah Webster, Director
Child Protective Services
Department of Protective and Regulatory Services, Mail Code E-557
PO Box 149030
Austin, TX 78714-9030

Inquiries and correspondence related to the **Interstate Compact on the Placement of Children** should be addressed to:

Carolyn Thompson, Deputy Compact Administrator
Child Protective Services
Department of Protective and Regulatory Services, Mail Code Y-942
PO Box 149030
Austin, TX 78714-9030

Inquiries and correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Susan Klickman, Deputy Compact Administrator
ICAMA, Child Protective Services
Department of Protective and Regulatory Services, Mail Code E-557
PO Box 149030
Austin, TX 78714-9030

Inquiries and correspondence related to **prevention and at-risk community programs** should be addressed to:

Thomas Chapmond, Director
Community Initiatives for Program Development
Department of Protective and Regulatory Services, Mail Code E-541
PO Box 149030
Austin, TX 78714-9030

Inquiries concerning **adoptions, mutual consent adoption registries, and closed adoption records within Texas** should be addressed to:

Cathy Hightower, Administrator
Central Records/Central Adoption Registry
Child Protective Services
Department of Protective and Regulatory Services, Mail Code Y-943
PO Box 149030
Austin, TX 78714-9030

Inquiries concerning the **licensing of child-care facilities** should be addressed to:

Mark J. Marsh, Director
Child-Care Licensing
Department of Protective and Regulatory Services, Mail Code E-550
PO Box 149030
Austin, TX 78714-9030

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Charlotte Brantley
Child Care/Work and Family Clearinghouse
Texas Workforce Commission
101 East 15th St., Rm. 1404-T
Austin, TX 78778-0001

Information on requests for **suits affecting parent-child relationship and adoption petitions, and final decrees** within Texas should be addressed to:

Rick Bays, Administrator
Bureau of Vital Statistics
Department of Health
1100 West 49th St.
Austin, TX 78756-3191

For **custody studies in divorce cases,** the family or court involved should contract with a private practitioner or licensed agency.

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Karen Hale, Assistant Commissioner
Mental Retardation Services
Department of Mental Health and Mental Retardation
PO Box 12668
Austin, TX 78711-2668

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Jackie Johnson, Interim Deputy Commissioner
Office of Programs
Department of Human Services, Mail Code W-511
PO Box 149030
Austin, TX 78714-9030

Inquiries regarding **adult/elder protective services** should be sent to:

Bettye Mitchell, Director
Adult Protective Services
Department of Protective and Regulatory Services, Mail Code E-561
PO Box 149030
Austin, TX 78714-9030

For client inquiries, the **state ombudsman for long-term care** is:

John F. Willis, Director
Elder Rights Division
Department on Aging
PO Box 12786
Austin, TX 78711

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Chris Harper, Manager
Licensing Section
Long-Term Care Regulatory
Department of Human Services, Mail Code E-342
PO Box 149030
Austin, TX 78714-9030

Health/Mental Health

Inquiries regarding **Medicaid eligibility for aged and disabled persons** should be sent to:

Jackie Johnson, Interim Deputy Commissioner
Office of Programs
Department of Human Services, Mail Code W-511
PO Box 149030
Austin, TX 78714-9030

Inquiries regarding **Medicaid eligibility for families and children** should be sent to:

Robert Everhard, Director
Eligibility Services for Families and Children
Office of Programs
Department of Human Services, Mail Code W-323
PO Box 149030
Austin, TX 78714-9030

Inquiries from **out-of-state agencies and hospitals** regarding **Medicaid eligibility** should be addressed to:

Government Relations Division
Department of Human Services, Mail Code W-231
PO Box 149030
Austin, TX 78714-9030

Inquiries regarding **Medicaid claims and services provided under Medicaid** should be addressed to:

Randy P. Washington, Deputy Commissioner
Health Care Financing
Department of Health
1100 West 49th St.
Austin, TX 78756-3191

Requests for information on the **licensing of hospitals and related health facilities** should be sent to:

Ron Mansolo, Associate Commissioner
Health Care Quality and Standards
Department of Health
1100 West 49th St.
Austin, TX 78756-3191

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Department of Mental Health and Mental Retardation
PO Box 12668
Austin, TX 78711-2668

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed to:

Inmate Records
Institutional Division
Department of Criminal Justice
PO Box 99
Huntsville, TX 77342-0099

Inquiries regarding **adult parole** and correspondence related to **parole matters** and the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to:

Parole Division
Department of Criminal Justice
PO Box 13401, Capitol Station
Austin, TX 78711-3401

Inquiries regarding **adult probation** and **probation matters** related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed to the appropriate county court or to:

Community Justice Assistance Division
Department of Criminal Justice
PO Box 13084, Capitol Station
Austin, TX 78711

Requests for **residence and other social information about inmates of juvenile correctional institutions,** inquiries regarding **juvenile parole,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed to:

Youth Commission
PO Box 4260
Austin, TX 78765

Inquiries regarding **juvenile probation** should be addressed to:

Juvenile Probation Commission
PO Box 13547
Austin, TX 78711

The cutoff age for juveniles is 16 years.

Vital Statistics

Birth and death records (since 1903), **marriage records** (since 1966), **and divorce records** (since 1968) are maintained by the state Department of Health. Certified copies of birth records cost $11 each. Application processing generally takes three to four weeks; for emergency or expedited delivery, the fee is $21. Certified copies of death records cost $9 for the first copy, $3 for each additional copy of the same record requested at the same time. The fee for search of marriage or divorce records is $9, no copies are issued. Address inquiries to:

Bureau of Vital Statistics
Department of Health
PO Box 12040
Austin, TX 78711-2040
tel: (512) 458-7692; (512) 458-7364; fax: (512) 458-7711
(for emergency or expedited service)
http://www.tdh.state.tx.us/bvs

Copies of marriage records may be obtained from the County Clerk of the county in which the license was issued. Copies of divorce records may be obtained from the District Clerk of the county in which the divorce was granted.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to the individual state agency, Attn: Director of Personnel.

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Charlotte Brantley, Child Care/Work and Family Clearinghouse, Texas Workforce Commission, 101 East 15th St., Rm. 1404-T, Austin, TX 78778-0001—(512) 936-3229; fax: (512) 936-3223

Children's Health Insurance Program. Jason Cooke, Associate Commissioner, Medicaid, Health and Human Services Commission, 4900 North Lamar Blvd., 4th Fl., Austin, TX 78751—(512) 424-6568; fax: (512) 424-6585; e-mail: jason_c@hhsc.state.tx.us

Food Stamp Work/Employment and Training. Gayla Gibler, Food Stamp Work, Employment, and Training, Texas Workforce Commission, 101 East 15th St., Rm. 434-T, Austin, TX 78778—(512) 463-5556; fax: (512) 463-2209

Fraud and Abuse Investigation. Irma C. Bermea, Deputy Commissioner, Office of Program Integrity, Department of Human Services, Mail Code Y-969, PO Box 149030, Austin, TX 78714-9030—(512) 231-5736; fax: (512) 231-5773; e-mail: irma.bermea@rigel.dhs.state.tx.us

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Janet Lawson, MD, Medical Consultant, Bureau of Clinical and Nutrition Services, Department of Health, 1100 West 49th St., Austin, TX 78756—(512) 458-7444

Immigration Issues. Caitriona Lyons, Immigration Specialist, Department of Human Services, Mail Code W-623, PO Box 149030, Austin, TX 78714-9030—(512) 438-3526; fax: (512) 438-3884; e-mail: caitriona.lyons@dhs.state.tx.us

Information Systems. Diana Williamson, Deputy Commissioner, Management Information Services Division, Department of Human Services, Mail Code W-627, PO Box 149030, Austin, TX 78714-9030—(512) 438-4489; fax: (512) 438-5453; e-mail: diana.williamson@cetus.dhs.state.tx.us; Bowden Hight, Deputy Director, Information Technology Division, Department of Protective and Regulatory Services, Mail Code Y-944, PO Box 149030, Austin, TX 78714-9030—(512) 834-4404; fax: (512) 834-4490; e-mail: hightbc@austy944a.aust.tdprs.state.tx.us

Legal Matters. J. B. McReynolds, Associate Commissioner, and Glenn A. Scott, General Counsel, Legal Services Division, Department of Human Services, Mail Code W-615, PO Box 149030, Austin, TX 78714-9030—(512) 438-3108/3118; fax: (512) 438-4904; e-mail: joseph.mcreynolds@rigel.dhs.state tx.us; glenn.scott@mira.dhs.state.tx.us

Public Information. Michael A. Jones, Director, Public Information, Department of Human Services, Mail Code W-621, PO Box 149030, Austin, TX 78714-9030—(512) 438-3045; fax: (512) 438-3884; e-mail: michael.jones@dhs.state.tx.us; Marla Sheely, Public Information Officer, Government Relations Division, Department of Protective and Regulatory Services, Mail Code E-654, PO Box 149030, Austin, TX 78714-9030—(512) 438-3294; fax: (512) 438-3525; e-mail: sheelym@auste654c.aust.tdprs.state.tx.us

Research and Statistics. Warren Glass, Director, Process Development, Department of Human Services, Mail Code W-421, PO Box 149030, Austin, TX 78714-9030—(512) 438-3333; e-mail: warren.glass@rigel.dhs.state.tx.us; James Hermon, Unit Supervisor, Forecasting and Program Statistics, Department of Protective and Regulatory Services, Mail Code E-661, PO Box 149030, Austin, TX 78714-9030—(512)438-4072; fax: (512) 438-4853; e-mail: hermonjw@auste654c.aust.tdprs.state.tx.us

Staff Development. Barbara Nelle, Director, Management Development Services, Department of Human Services, Mail Code W-209, PO Box 149030, Austin, TX 78714-9030—(512) 438-3513; e-mail: barbara.nelle@draco.dhs.state.tx.us

Substance Abuse. Arturo Hernandez, Deputy Director, Programs Branch, Commission on Alcohol and Drug Abuse, 9001 North IH 35, Suite 105, Austin, TX 78753-5233—(512) 349-6620; fax: (512) 837-4123

Welfare to Work. *Welfare-to-Work Grants Program and job placement/job readiness programs.* Lela Dyson, Deputy Director, Division of Welfare Reform, Texas Workforce Commission, 101 East 15th St., Austin, TX 78778-0001—(512) 936-3141; fax: (512) 475-2176; e-mail: lela.dyson@twc.state.tx.us; *TANF welfare-to-work programs.* Marina Henderson, Executive Deputy Commissioner, Health and Human Services Commission, 4900 North Lamar Blvd., 4th Fl., Austin, TX 78751—(512) 424-6538; fax: (512) 424-6586; e-mail: marina_h@hhsc.state.tx.us

Texas Health and Human Services Commission

4900 North Lamar Blvd., 4th Fl.
Austin, TX 78751
PO Box 13247
Austin, TX 78711-3247
tel: (512) 424-6603; fax: (512) 424-6587
http://www.hhsc.state.tx.us
http://www.hhsc.state.tx.us/med.html

Don A. Gilbert, Comm., (512) 424-6501; fax: (512) 424-6587
  Peggy Aldridge, Exec. Asst. to the Comm., (512) 424-6502
Marina Henderson, Exec. Dep. Comm., Leg. and Legal Affairs, (512) 424-6538; fax: (512) 424-6586; e-mail: marina_h@hhsc.state.tx.us
Gary Bego, Assoc. Comm., Fiscal Policy, (512) 424-6630
Linda K. Wertz, Dep. Comm., Medicaid/Medicaid Dir., (512) 424-6549; e-mail: linda_w@hhsc.state.tx.us
  Jody Williams, Asst. to Medicaid Dir., (512) 424-6517; e-mail: jody_w@hhsc.state.tx.us
Jason Cooke, Assoc. Comm., Medicaid, (512) 424-6568; fax: (512) 424-6585; e-mail: jason_c@hhsc.state.tx.us
Cathy Rossberg, Assoc. Comm., Medicaid, (512) 424-6517
Charles Stuart, Assoc. Comm., External Relations, (512) 424-6514
Steve Aragon, Gen. Cnsl., (512) 424-6578
Cindy Peck, Assoc. Comm., Info. Resources Mgmt., (512) 424-6516
Aurora LeBrun, Assoc. Comm., Office of Investigation and Enforcement, (512) 424-6507
Kathy Kramer, Assoc. Comm., Service Integration, (512) 424-6541

Texas Department of Human Services

701 West 51st St.
PO Box 149030
Austin, TX 78714-9030
tel: (512) 438-3011; fax: (512) 438-3017
http://www.dhs.state.tx.us

Eric M. Bost, Comm., Mail Code W-619, (512) 438-3030; fax: (512) 438-4220; e-mail: eric.bost@dhs.state.tx.us
Jerry Friedman, Exec. Dep. Comm., Mail Code W-619, (512) 438-3070; fax: (512) 438-4220; e-mail: jerry.friedman@dhs.state.tx.us

Internal Audit
Chuck Lyon, Dir., Mail Code E-204, (512) 438-3350; fax: (512) 438-3697; e-mail: chuck.lyon@aries.dhs.state.tx.us

Executive Office of Planning and Project Management
Dori Shoji, Dir., Mail Code W-619, (512) 438-4046; fax: (512) 438-4220
Suzanne Biermann, Asst. Dir., Mail Code W-619, (512) 438-2308; fax: (512) 438-4220; e-mail: suzanne.biermann@rigel.dhs.state.tx.us

Financial Management
Bobby Halfmann, Chf. Financial Ofr., Mail Code W-421, (512) 438-3355; fax: (512) 438 3014; e-mail: robert.halfmann@mira.dhs.state.tx.us
Barbara Duty, Dir., Budget Mgmt. Srvs., Mail Code W-421, (512) 438-3346; fax: (512) 438-3014; e-mail: barbara.duty@polaris.dhs.state.tx.us
John Thomson, Dir., Fiscal Mgmt. Srvs., Mail Code E-411, (512) 438-3912; fax: (512) 454-2347; e-mail: john.thomson@indus.dhs.state.tx.us

REGIONAL OPERATIONS
Jerome Lindsay, Dep. Comm., Mail Code W-404, (512) 438-4804; fax: (512) 438-3017; e-mail: jerome.lindsay@ursa.dhs.state.tx.us

GOVERNMENT RELATIONS DIVISION
Anne Sapp, Assoc. Comm., Mail Code W-619, (512) 438-4814; fax: (512) 438-4220; e-mail: anne.sapp@dhs.state.tx.us

Public Information
Michael A. Jones, Dir., Mail Code W-621, (512) 438-3045; fax: (512) 438-3884; e-mail: michael.jones@dhs.state.tx.us

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Department of Human Services—*Continued*

FEDERAL RELATIONS DEPARTMENT

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Dallas Betty Culbreth, Dir., Dallas County Human Srvs., 2377 North Stemmons, 6th Fl., Dallas, TX 75207-2710—(214) 819-1858

Dawson Velma Smith, Dir., 307 North Houston, Lamesa, TX 79331—(806) 872-2747

Denton Joseph E. Dye, Chair, Child Protective Service Board, 2041 Robin Hill Lane, Carrollton, TX 75007

Ector Corine Parker, Coord., 315A North Golder, Attn: ECH, Odessa, TX 79761—(915) 640-1053

El Paso Tony Natera, Dir., County General Assistance Agency, 528 B East Overland, El Paso, TX 79901—(915) 532-8850

Fort Bend Hopie Solomon, Dir., Fort Bend County Welfare, PO Box 368, Richmond, TX 77469—(281) 342-7300

Galveston Elsie DeDear, Galveston County Welfare, 123 Rosenberg St., 4th Fl., Galveston, TX 77550—(409) 766-2270

Grayson Ruth Gray, Soc. Srvs. Dept., City of Sherman Day Care Center and Emergency Srvs., PO Box 1106, Sherman, TX 75091—(903) 892-7251

Gregg Ken Walker, County Judge, Courthouse, 101 East Methvin, Suite 300, Longview, TX 75606—(903) 758-6181

Hale John Castro, Dir., Hale County Health Dept., 111 East 10th St., Plainview, TX 79072—(806) 293-1359

Harris Charles Leavens, Dir., Harris County Soc. Srvs., 9418 Jensen St., Houston, TX 77093—(713) 696-7900

Hidalgo* Rudy de la Vina, Exec. Dir., Hildalgo County Human Srvs., 1304-B South 25th St., Edinburg, TX 78539—(956) 318-2421; fax: (956) 383-3263

Howard Irene Dominguez, Dir., Howard County Welfare and County Indigent, Courthouse, Rm. 310, Fourth & Scurry Sts., PO Box 2205, Big Spring, TX 79721—(915) 264-2219; fax: (915) 264-2206

Jefferson Joyce Hafford, Supv., North Jefferson County Welfare Dept., 1295 Pearl, Beaumont, TX 77701—(409) 835-8530; fax: (409) 839-2353

——— Wilma Johnson, Supv., South Jefferson County Welfare Dept., 246 Dallas Ave., Port Arthur, TX 77640—(409) 983-8380; fax: (409) 983-8378

Jim Wells* Rene Valadez, Dir., Jim Wells County Welfare Dept., Unit 2, 200 North Almond St., Alice, TX 78332—(512) 668-5714; fax: (512) 668-8671

Johnson Shannon Taylor, Coord., Johnson County Indigent Health Center, PO Box 709, Cleburne, TX 76033-0709—(817) 641-6239

Kleberg Alex Lara, Dir., Kleberg County Welfare Assn., PO Box 1106, Kingsville, TX 78363—(512) 595-8555

Lamar Betty Kildahl, Lamar County Human Resource Council, 625 West Washington St., Paris, TX 75460—(903) 784-2580

Lubbock Jose Vasquez, Dir., Lubbock Gen. Assistance, 800 Broadway, Rm. 100, Lubbock, TX 79401—(806) 775-1080

McLennan Wanda Koon, Dir., McLennan County Assistance, 201 West Waco Dr., Rm. 212, Waco, TX 76707—(254) 757-5174; fax: (254) 755-6128

Midland J. J. Smith, Financial Eligibility Srvs., 2502 Delano, Midland, TX 79701—(915) 699-3811; fax: (915) 699-3814

Montgomery Marti McConnell, Dir., Montgomery County Emergency Assistance Assn., 515B North Main, Conroe, TX 77301—(409) 539-9211

Navarro Robin Adams, Coord., Family Srvs. Assn., 409 North Beaton, Corsicana, TX 75110—(903) 874-4971

Nueces* Andrew Duron, Dir., Nueces County Dept. of Human Srvs., 1909 Trojan, Corpus Christi, TX 78467-1027—(512) 857-0398; fax: (512) 857-6875

Orange Bonita George, Dir., UTMB County Clinic, PO Box 1757, Orange, TX 77630—(409) 883-6119; fax: (409) 883-3147

Rusk Sandra Hodges, Rusk County Courthouse, 115 North Main St., Henderson, TX 75652—(903) 657-0302

San Patricio* James A. Mobley, MD, Med. Dir., San Patricio Health Dept., 313 North Rachal, Sinton, TX 78387—(512) 364-6208; fax: (512) 364-4518

Smith Larry Craig, Courthouse, 100 North Broadway, Rm. 304, Tyler, TX 75702—(903) 535-0575

Starr* Francisco G. Zarate, Exec. Dir., Community Action Council of South Texas, 111 Pete Diaz Jr. Ave., Rio Grande City, TX 78582—(956) 487-2585; fax: (956) 487-2871

Local Public Human Service Agencies—*Continued*

Tarrant Jerrald Smith, Dir., Tarrant County Dept. of Human Srvs., 1200 Circle Dr., Suite 200, Fort Worth, TX 76119—(817) 531-5620

Taylor Betty Grindadt, Dir., Old Taylor County Courthouse, 301 Oak St., Abilene, TX 79602—(915) 674-1341; fax: (915) 674-1280

Tom Green S. Michael Loving, Dir., San Angelo City-County Health Dept., PO Box 1751, San Angelo, TX 76902—(915) 657-4214; fax: (915) 657-4553

Travis Cora Wright, Dir., Neighborhood Srvs. Dept., 100 North IH35, Suite 2000, Austin, TX 78701—(512) 473-4100; fax: (512) 473-4115

Val Verde Jack Richardson, Adm., 100 East Broadway, Del Rio, TX 78841—(210) 774-7501; fax: (210) 775-9406

Victoria* Peggy Shaefer, Exec. Dir., Community Action Committee of Victoria, PO Box 2142, Victoria, TX 77902—(512) 578-2989; fax: (512) 578-0062

Webb* Braulio Martinez, Exec. Dir., Laredo/Webb County Central Welfare Agency, PO Box 1234, Laredo, TX 78041—(956) 721-2300; fax: (956) 721-2314

Winkler Charlene Brooks, County Welfare Ofr., 118 North Popular, Kermit, TX 79745—(915) 586-2270

Cities

Austin Paul Hilgers, Dir., Neighborhood Housing and Conservation, 505 Barton Springs Rd., Suite 600, Austin, TX 78704—(512) 499-3100; fax: (512) 499-3112

——— Alice Glasco, Dir., Development Review and Inspections, 301 West Second St., Austin, TX 78701—(512) 499-2680

——— Marcia Conner, Dir., Health and Human Srvs., 15 Waller St., Austin, TX 78702—(512) 469-2000

Brownsville* Paula S. Gomez, Exec. Dir., Brownsville Community Health Clinic, 2137 East 22nd St., Brownsville, TX 78520—(956) 548-7443; fax: (956) 546-2056

Corpus Christi* Norbert Hart, Dir., Housing and Community Development—City of Corpus Christi, PO Box 9277, Corpus Christi, TX 78469—(512) 880-3010; fax: (512) 880-3011

Dallas Beverly Weaver, Dir., City of Dallas Environmental and Health, Dept. of Health and Human Srvs., 1500 Marilla, Rm. 7A North, Dallas, TX 75201—(214) 670-3696

Garland Roma Lewis, Exec. Dir. of Housing, Garland City Neighborhood Service Centers, 210 Carver St., Suite 201, Garland, TX 75040—(972) 205-3397

Harlingen* Antonio Ramirez, Dir., Harlingen Info. and Soc. Srvs. Organization, 802 North Commerce, Harlingen, TX 78550—(956) 423-5200

Lubbock Doug Goodman, Dir., Lubbock Health Dept., PO Box 2548, Lubbock, TX 79408—(806) 775-2933

San Antonio Kevin Moriarty, Dir., Community Initiatives, 115 Plaza de Armas, San Antonio, TX 78205—(210) 207-7102; fax: (210) 207-7843

Key to Cities

over 30,000 population

City: County
Abilene: Taylor
Amarillo: Potter
Arlington: Tarrant
Austin: Travis
Baytown: Harris
Beaumont: Jefferson
Bedford: Tarrant
Brownsville: Cameron
Bryan: Brazos
Carrollton: Denton
College Station: Brazos
Corpus Christi: Nueces
Dallas: Dallas
Del Rio: Val Verde
Denton: Denton
DeSoto: Dallas
Duncanville: Dallas
El Paso: El Paso
Euless: Tarrant
Fort Hood: Bell
Fort Worth: Tarrant
Galveston: Galveston
Garland: Dallas
Grand Prairie: Dallas
Haltom City: Tarrant
Harlingen: Cameron
Houston: Harris
Hurst: Tarrant
Irving: Tarrant
Killeen: Bell

City: County
Laredo: Webb
League City: Galveston
Lewisville: Denton
Longview: Gregg
Lubbock: Lubbock
Lufkin: Angelina
McAllen: Hidalgo
Mesquite: Dallas
Midland: Midland
Missouri City: Fort Bend, Harris
Nacogdoches: Nacogdoches
North Richland Hills: Tarrant
Odessa: Ector
Pasadena: Harris
Pharr: Hidalgo
Plano: Collin
Port Arthur: Jefferson
Richardson: Dallas
Round Rock: Williamson
San Angelo: Tom Green
San Antonio: Bexar
Sherman: Grayson
Temple: Bell
Texarkana: Bowie
Texas City: Galveston
Tyler: Smith
Victoria: Victoria
Waco: McLennan
Wichita Falls: Wichita

Utah

Michael O. Leavitt (R) Gov., State Capitol, Suite 210, Salt Lake City, UT 84114—(801) 538-1500

Washington Office: Joanne Snow Neumann, Dir., 444 North Capitol St., Suite 388, Washington, DC 20001—(202) 624-7704; fax: (202) 624-7707

UTAH AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Workforce Services
Department of Human Services
Department of Health
Related State Agencies. Office of Rehabilitation; Department of Human Resource Management; Department of Community and Economic Development; Department of Corrections
Department of Workforce Services—Regional Offices
Department of Human Services—Regional Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in Utah are provided by the Department of Workforce Services and the Department of Human Services. The Department of Workforce Services administers employment assistance programs, including Temporary Assistance for Needy Families (TANF), called the Family Employment Program in Utah; Food Stamps (FS); subsidized child care; the Job Training Partnership Act (JTPA); services for displaced homemakers; job placement services; and unemployment insurance (UC). The Department of Human Services administers assistance programs, including child support enforcement, child welfare and support, youth corrections, and mental health and substance abuse services.

The Department of Workforce Services administers programs on a statewide level, with delivery through local employment centers. Regional Councils on Workforce Services assist in developing policy and local delivery options. The Division of Employment Development is responsible for developing policy for and implementing and monitoring employment assistance programs. The department, through the Division of Workforce Information and Payment Services, also administers unemployment insurance (UC) and labor market information.

The Department of Human Services administers child welfare, child support, youth corrections, adult protective services (APS), and disabilities services statewide through regional offices. Mental health, substance abuse, and services to the aging are administered through local government.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Department of Workforce Services. The energy assistance program is administered by the Department of Community and Economic Development.

The delivery function for general assistance (GA) is also provided through the Division of Employment Development and is totally state funded.

Assistance and Services

The Director of the Division of Employment Development is responsible for developing program policy for the Family Employment Program, the Working Toward Employment program, FS, GA, SSI/S, employment services (ES), services for displaced homemakers, JTPA, and one-stop grants.

Each division of the Department of Human Services is responsible for developing policy and monitoring programs to ensure appropriate statewide implementation. Services include mental retardation programs (MR); child welfare (CA/N, CPS, CW); foster care/adoption assistance (FC/AA); family preservation and support services (FP/FS); youth corrections (YA); services to the aging under the Older Americans Act (APS, OA); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); and child support collections (CSE).

The Department of Health administers Medicaid (MAP); the Children's Health Insurance Program (CHIP); vocational rehabilitation (VR); blind services, including vocational rehabilitation for the blind (BS, VRB); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Maternal and Child Health Block Grant (MCHBG); and the Preventive Health Services Block Grant (PHSBG).

Related state agencies provide adult corrections, including parole and probation (CP, PAR, PRO); the Community Services Block Grant (CSBG); and the Low-Income Home Energy Assistance Program (LIHEAP).

The courts have responsibility for juvenile parole and probation (Y-PAR, Y-PRO).

Where to Write

Client Inquiries

Inquiries regarding **programs administered by the Department of Workforce Services** should be sent to:

Robert Gross, Executive Director
Department of Workforce Services
140 East 300 South
Salt Lake City, UT 84111

Inquiries regarding **programs administered by the Department of Human Services** should be sent to:

Robin Arnold-Williams, Executive Director
Department of Human Services
120 North 200 West
Salt Lake City, UT 84145-0500

Assistance/Services

Requests for information regarding **Temporary Assistance for Needy Families, general assistance, the Food Stamp Program, and child care services and eligibility requirements** should be sent in duplicate to:

Barbara Darling, Program Specialist
Office of Public Affairs
Department of Workforce Services
140 East 300 South
Salt Lake City, UT 84111

Requests for **verification of legal residence for purposes of public assistance;** inquiries concerning **eligibility determinations, redetterminations, etc., of person living in Utah who are receiving assistance from other states;** and **checks for assistance from other states for recipients living in Utah** should be sent in duplicate to:

Barbara Darling, Program Specialist
Office of Public Affairs
Department of Workforce Services
140 East 300 South
Salt Lake City, UT 84111

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Emma Chacon, Director
Office of Recovery Services
Department of Human Services
PO Box 45011
Salt Lake City, UT 84115-0011

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Sue Geary, Director
Division of Services for People with Disabilities
Department of Human Services
120 North 200 West
Salt Lake City, UT 84145-0500

Children

Inquiries regarding **child abuse and neglect cases;** inquiries (in duplicate) concerning **adoptions within Utah, the Interstate Compact on the Placement of Children,** and **the Interstate Compact on Adoption and Medical Assistance;** and information on requests for **custody studies in divorce cases** should be addressed to:

Ken Patterson, Director
Division of Child and Family Services
Department of Human Services
120 North 200 West
Salt Lake City, UT 84145-0500

Inquiries regarding **child protective services** should be addressed to:

Diane Warner-Kearney, Child Protective Services
Specialist
Division of Child and Family Services
Department of Human Services
120 North 200 West, #225
Salt Lake City, UT 84103

Inquiries regarding the **licensing of child-care facilities** should be sent to:

Debra Wynkoop-Green, Director
Bureau of Health Facilities Licensure
Department of Health
PO Box 142003
Salt Lake City, UT 84114-2003

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Barbara Darling, Program Specialist
Office of Public Affairs
Department of Workforce Services
140 East 300 South
Salt Lake City, UT 84111

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Sue Geary, Director
Division of Services for People with Disabilities
Department of Human Services
120 North 200 West
Salt Lake City, UT 84145-0500

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services,** client inquiries for the **state ombudsperson for long-term care,** and correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Helen Goddard, Director
Division of Aging and Adult Services
Department of Human Services
120 North 200 West
Salt Lake City, UT 84145-0500

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Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent in duplicate to:

Michael Deily, Director
Division of Health Care Financing
Department of Health
PO Box 143101
Salt Lake City, UT 84114-3101

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

A. Richard Melton, DPH, Deputy Director
Department of Health
PO Box 141000
Salt Lake City, UT 84114-1000

Correspondence related to the **importation and deportation of mental patients**, communications regarding **mental institutions and community mental health clinics**, and inquiries regarding **residence or social information about persons who are mentally ill** should be sent in duplicate to:

Meredith Alden, Director
Division of Mental Health
Department of Human Services
120 North 200 West
Salt Lake City, UT 84145-0500

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions**, correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers**, and inquiries regarding **adult probation and parole** should be addressed in duplicate to:

Director
Field Operations
Department of Corrections
6100 South Fashion Place
Murray, UT 84107

Requests for **residence and other social information about inmates of juvenile correctional institutions** should be addressed in duplicate to:

Gary Dalton, Director
Division of Youth Corrections
Department of Human Services
120 North 200 West
Salt Lake City, UT 84145-0500

Inquiries regarding **juvenile probation and parole** and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Raymond H. Wahl
Administrative Office of the State Juvenile Court
450 South State St.
PO Box 140241
Salt Lake City, UT 84114-0241
tel: (801) 578-3812

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1905) are maintained by the Department of Health. The fee for search of records is $12, certified copies cost $122, death certificates cost $9 and additional copies of birth or death certificates cost $5. Address inquiries in duplicate to:

Vital Records
Department of Health
288 North 1460 West
PO Box 142851
Salt Lake City, UT 84114-2851
tel: (801) 538-9479

Marriage and divorce records are maintained by the county clerk's office. Fees vary among the counties. Address inquiries in duplicate to the clerk in the county where the marriage or divorce occurred.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Karen Suzuki-Okabe, Director
Department of Human Resource Management
State Office Bldg., Rm. 2120
PO Box 141531
Salt Lake City, UT 84114

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Cathie Pappas, Program Specialist, Division of Employment Development, Department of Workforce Services, 1385 South State St., Salt Lake City, UT 84115—(801) 468-0123; fax: (801) 468-0160; e-mail: cpappas@state.ut.us

Children's Health Insurance Program. Chad Westover, Acting CHIP Administrator, Department of Health, PO Box 141000, Salt Lake City, UT 84114-1000—(801) 538-6111; fax: (801) 538-6303; e-mail: cwestove@doh.state.ut.us

Food Stamp Work/Employment and Training. Helen Thatcher, Director, Division of Employment Development, Department of Workforce Services, 1385 South State St., Salt Lake City, UT 84115—(801) 526-4375; fax: (801) 526-9320

Fraud and Abuse Investigation. Emma Chacon, Director, Office of Recovery Services, Department of Human Services, 515 East 100 South, Salt Lake City, UT 84145-0011—(801) 538-8902; fax: (801) 536-8509

Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Shannon Bond, Program Specialist, Division of Employment Development, Department of Workforce Services, 1385 South State St., Salt Lake City, UT 84115—(801) 468-0129; fax: (801) 468-0160; e-mail: sbond@state.ut.us; Nan Streeter, Manager, Reproductive Health Program, Division of Community and Family Health Services, Department of Health, PO Box 142001, Salt Lake City, UT 84114-2801—(801) 538-9970; fax: (801) 538-9409; e-mail: nstreete@doh.state.ut.us

Immigration Issues. Ken Patterson, Director, Division of Child and Family Services, Department of Human Services, 120 North 200 West, Salt Lake City, UT 84145-0500—(801) 538-4100; fax: (801) 538-3993

Information Systems. Dee Snowball, Director, Office of Information Technology, Department of Workforce Services, 140 East 300 South, Salt Lake City, UT 84111—(801) 526-9275; fax: (801) 526-9250; Harry Sutton, Director, Bureau of Information Technology, Department of Human Services, 120 North 200 West, #119, Salt Lake City, UT 84103—(801) 538-4040; fax: (801) 538-4062; e-mail: hsadmin2.hsutton@email.state.ut.us

Legal Matters. Scott Reed, Assistant Attorney General, Office of the Attorney General, 160 East 300 South, Salt Lake City, UT 84114—(801) 366-0269; fax: (801) 366-0268

Public Information. Mason Bishop, Public Affairs Director, Department of Workforce Services, 140 East 300 South, Salt Lake City, UT 84111—(801) 526-4331; fax: (801) 526-9320; e-mail: wsadmpo.mbishop@state.ut.us; Randy Rippinger, Public Information Officer, Department of Human Services, 120 North 200 West, Salt Lake City, UT 84145-0500—(801) 538-3991; fax: (801) 538-4016; e-mail: hsadmini.rripplin@email.state.ut.us

Research and Statistics. Rosemarie Carter, Director, Division of Administrative Services, Department of Workforce Services, 140 East 300 South, Salt Lake City, UT 84111—(801) 526-9240; Bart Hopkin, Director, Office of Administrative Support, Department of Human Services, 120 North 200 West, Salt Lake City, UT 84145-0500—(801) 538-4250; fax: (801) 538-4248

Staff Development. Marlo Wilcox, Director, Office of Human Resources, Department of Workforce Services, 140 East 300 South, Salt Lake City, UT 84111—(801) 526-4332; John Mathews, Director, Office of Human Resources, Administrative Services, Department of Human Services, 120 North 200 West, Salt Lake City, UT 84145-0500—(801) 538-4222; fax: (801) 538-4446

Substance Abuse. Leon PoVey, Director, Division of Substance Abuse, Department of Human Services, 120 North 200 West, Salt Lake City, UT 84103—(801) 538-3939; fax: (801) 538-4696; e-mail: lpovey@email.st.ut.us

Welfare to Work. *Welfare-to-Work Grants Program.* Joann Cook, Program Specialist, Division of Employment Development, Department of Workforce Services, 1385 South State St., 2nd Fl., Salt Lake City, UT 84115—(801) 468-0276; fax: (801) 468-0160; e-mail: jcook@state.ut.us; *TANF welfare-to-work programs.* John Davenport, TANF Program Specialist, Division of Employment Development, Department of Workforce Services, 1385 South State St., 2nd Fl., Salt Lake City, UT 84115—(801) 468-0244; fax: (801) 468-0160; e-mail: jdavenp@state.ut.us; *job placement/job readiness programs.* Kathleen Johnson, Program Specialist Supervisor, Division of Employment Development, Department of Workforce Services, 1385 South State St., 2nd Fl., Salt Lake City, UT 84115—(801) 468-0043; fax: (801) 468-0160; e-mail: kjohnso@state.ut.us

Utah Department of Workforce Services

140 East 300 South
Salt Lake City, UT 84111
tel: (801) 536-7400
http://www.dwsa.state.ut.us
Robert Gross, Exec. Dir., (801) 526-9210; fax: (801) 526-9211
ES FS GA SSI/S UC Curtis O. Johnson, Dep. Dir., (801) 526-9208; fax: (801) 526-9211

DIVISION OF ADJUDICATION
Virginia Smith, Dir., (801) 536-7680

DIVISION OF ADMINISTRATIVE SERVICES
Rosemarie Carter, Dir., (801) 526-9240

TANF **DIVISION OF EMPLOYMENT DEVELOPMENT**
1385 South State St.
Salt Lake City, UT 84115
tel: (801) 468-0177
Helen Thatcher, Dir., (801) 526-4375; fax: (801) 526-9320

DIVISION OF WORKFORCE INFORMATION AND PAYMENT SERVICES
Gregory Gardner, Dir., (801) 526-4301

DIVISION OF FINANCE
Barbara Gittins, Dir., (801) 526-4330
EBT Jan Browning, EBT Specialist, (801) 526-4350; fax: (801) 526-9320

OFFICE OF HUMAN RESOURCES
Marlo Wilcox, Dir., (801) 526-4332

OFFICE OF INFORMATION TECHNOLOGY
Dee Snowball, Dir., (801) 526-9275

OFFICE OF PUBLIC AFFAIRS
Mason Bishop, Dir., (801) 526-4331; fax: (801) 526-9320; e-mail: wsadmpo.mbishop@state.ut.us
Barbara Darling, Prgm. Specialist, (801) 526-4630; fax: (801) 526-9320; e-mail: wsadmpo.bdarlin@state.ut.us

Utah Department of Human Services

120 North 200 West
PO Box 45500
Salt Lake City, UT 84145-0500
tel: (801) 538-4001
http://www.dhs.state.ut.us
Robin Arnold-Williams, Exec. Dir., (801) 538-4001; fax: (801) 538-4016
Pam Poulson, Constituent Srvs., (801) 538-3989

ADMINISTRATIVE SERVICES

EEO Office of Human Resources
John Mathews, Dir., (801) 538-4222; fax: (801) 538-4446

Information Technology
Harry Sutton, Dir., (801) 538-4040

SSBG Office of Administrative Support
Bart Hopkin, Dir., (801) 538-4250; fax: (801) 538-4248

Office of Administrative Hearings
Debbie Hann, Dir., (801) 538-3900; fax: (801) 538-4604

Office of Licensing
Reta Oram, Dir., (801) 538-4242; fax: (801) 538-4553

CSE Office of Recovery Services
515 East 100 South
PO Box 45011
Salt Lake City, UT 84115-0011
Emma Chacon, Dir., (801) 536-8902; fax: (801) 536-8509

CAN/CW **DIVISION OF CHILD AND FAMILY SERVICES**
IL/AA/FPS
JJ/AMA/JCP tel: (801) 538-4100; fax: (801) 538-3993
SA (801) 487-9811 (24-hr. statewide child abuse and neglect hotline)
Ken Patterson, Dir., (801) 538-4100; fax: (801) 538-3993
CPS Diane Warner-Kearney, Child Protective Srvs. Specialist, (801) 538-4100; fax: (801) 538-3998; e-mail: hsadmini.dkearney@email.state.ut.us

ADD/MR **DIVISION OF SERVICES FOR PEOPLE WITH DISABILITIES**
Sue Geary, Dir., (801) 538-4200; fax: (801) 538-4279

YA **DIVISION OF YOUTH CORRECTIONS**
Gary Dalton, Dir., (801) 538-4330; fax: (801) 538-4334

APS/OA/SA **DIVISION OF AGING AND ADULT SERVICES**
Helen Goddard, Dir., (801) 538-3910; fax: (801) 538-4395

ADAMHBG **DIVISION OF SUBSTANCE ABUSE**
F. Leon PoVey, Dir., (801) 538-3939; fax: (801) 538-4696; e-mail: lpovey@email.state.ut.us

DIVISION OF MENTAL HEALTH
Meredith Alden, Dir., (801) 538-4270; fax: (801) 538-9892

Utah Department of Health

288 North 1460 West
PO Box 142802
Salt Lake City, UT 84114-2802
tel: (801) 538-6101; fax: (801) 538-6306
CHIP Rod L. Betit, Exec. Dir., (801) 538-6111; e-mail: rbetit@doh.state.ut.us
PHSBG A. Richard Melton, DPH, Dep. Dir., (801) 538-6111; e-mail: dmelton@doh.state.ut.us
Scott Williams, MD, Dep. Dir., (801) 538-9949; e-mail: swilliams@doh.state.ut.us

MAP **DIVISION OF HEALTH CARE FINANCING**
Michael Deily, Dir., (801) 538-6406; e-mail: mdeily@doh.state.ut.us

MCHBG **DIVISION OF COMMUNITY AND FAMILY HEALTH SERVICES**
George Delavan, MD, Dir., (801) 538-6901; fax: (801) 538-6510; e-mail: gdelevan@doh.state.ut.us
WIC Don Johnson, Dir., WIC Prgm., (801) 538-6199; fax: (801) 538-6729; e-mail: djohnson@doh.state.ut.us

HEALTH SYSTEMS IMPROVEMENT
Iona Thraen, Dir., (801) 538-7024
Debra Wynkoop-Green, Dir., Bureau of Health Facilities Licensure, (801) 538-6152; fax: (801) 538-6325

Related State Agencies

OFFICE OF REHABILITATION
250 East 500 South
Salt Lake City, UT 84111
http://www.usoe.k12.ut.us/usor/usor.htm
Blaine Petersen, EdD, Exec. Dir., (801) 538-7530; fax: (801) 538-7522; e-mail: bpeterse@usoe.k12.ut.us

VR Division of Rehabilitation Services
Donald R. Uchida, Dir., (801) 538-7530

BS/VRB Division of Services for the Blind and Visually Impaired
309 East 100 South
Salt Lake City, UT 84111
William Gibson, Dir., (801) 323-4343; fax: (801) 323-4396

Related State Agencies—*Continued*

Division of Disability Determination Services
PO Box 45550
Salt Lake City, UT 84145
Gary Nakao, Dir., (801) 321-6500

Division of Services for the Deaf and Hard of Hearing
5709 South 1500 West
Salt Lake City, UT 84123
William Wales, Dir., (801) 263-4860; fax: (801) 263-4865

MS **DEPARTMENT OF HUMAN RESOURCE MANAGEMENT**
State Office Bldg., Rm. 2120
PO Box 141531
Salt Lake City, UT 84114
Karen Suzuki-Okabe, Dir., (801) 538-3025; fax: (801) 538-3081

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT
324 South State St., Suite 500
Salt Lake City, UT 84114-7110
http://www.dced.state.ut.us
CSBG David Winder, Exec. Dir., e-mail: dwinder@dced.state.ut.us
Ann Kagie, Mgr., (801) 538-8731
Deborah Lindner, Pub. Info. Ofr., e-mail: dlindner@dced.ut.us
LIHEAP Sherman Roquiero, Dir., HEAT Prgm., (801) 538-8700; fax: (801) 538-8888

CP **DEPARTMENT OF CORRECTIONS**
6100 South Fashion Pl.
Murray, UT 84107
H. L. (Pete) Haun, Exec. Dir., (801) 265-5513
ICSPP PAR Division of Field Operations
PRO (Vacant), Dir., (801) 264-4301; fax: (801) 264-4311

Department of Workforce Services—Regional Offices

FS, GA, SSI/S, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. NORTHERN (Box Elder, Cache, Davis, Morgan, Rich, and Weber Counties)
480–27th St., Ogden, UT 84401—(801) 626-0300
Richard Nelson, Dir.

II. CENTRAL (Salt Lake and Tooele Counties)
1385 South State St., Salt Lake City, UT 84115—(801) 468-0005
Michael Gallegos, Dir.

III. MOUNTAINLAND (Summit, Utah, and Wasatch Counties)
150 East Center, Suite 4200, Provo, UT 84606—(801) 374-7865
Jim Evans, Dir.

IV. WESTERN (Beaver, Garfield, Iron, Juab, Kane, Millard, Piute, Sanpete, Sevier, Washington, and Wayne Counties)
40 South 200 East, Saint George, UT 84770—(435) 688-3100
Michael Williamson, Dir.

V. EASTERN (Carbon, Daggett, Duchesne, Emery, Grand, San Juan, and Uintah Counties)
1680 West Highway 40, Suite 203B, Vernal, UT 84078—(435) 789-7597
Judy Chambley, Dir.

Department of Human Services—Regional Offices

CA/N, CW, MR, SA, SF, YA
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. NORTHERN (Box Elder, Cache, Davis, Morgan, Rich, and Weber Counties)
950–25th St., Ogden, UT 84401—(801) 626-3426
Katy Larsen, Dir., (801) 629-5823

II. COTTONWOOD (Salt Lake and Tooele Counties)
5801 Fashion Blvd., Murray, UT 84107—(801) 281-5100
Heber Tippetts, Regl. Dir., (801) 281-5024

III. SALT LAKE (Salt Lake and Summit Counties)
120 North 200 West, Suite 431, Salt Lake City, UT 84103—(801) 538-4307
Abel Ortiz, Regl. Dir., (801) 538-4307

IV. GRANITE (Salt Lake County)
645 East 4500 South, Murray, UT 84107—(801) 264-7500
Pat Rothermich, Regl. Dir., (801) 264-7501

V. WESTERN (Juab, Millard, Utah, and Wasatch Counties)
150 East Center St., Provo, UT 84606—(801) 374-7005
Paul Curtis, Dir., Child and Family Srvs., (801) 374-7797

VI. EASTERN (Carbon, Daggett, Duchesne, Emery, Grand, San Juan, Uintah, and Wayne Counties)
475 West Price River Dr., Suite 152, Price, UT 84501—(435) 636-2360
Ann O. Cheves, Dir., (435) 636-0223

VII. SOUTHWEST (Beaver, Garfield, Iron, Kane, Piute, Sanpete, Sevier, Washington, and Wayne Counties)
106 North 100 East, Cedar City, UT 84720—(435) 865-5600
Todd Minchey, Dir., (435) 867-1347

Key to Cities

over 10,000 population

City: County
American Fork: Utah
Blanding: San Juan
Bountiful: Davis
Brigham City: Box Elder
Cedar City: Iron
Clearfield: Davis
Layton: Davis
Logan: Cache
Midvale: Salt Lake
Murray: Salt Lake
Ogden City: Weber
Orem: Utah

City: County
Price: Carbon
Provo: Utah
Roy: Weber
Saint George: Washington
Salt Lake City:Salt Lake
Sandy City: Salt Lake
South Ogden: Weber
Spanish Fork: Utah
Springville: Utah
Tooele: Tooele
West Jordan: Salt Lake
West Valley: Salt Lake

Vermont

Howard Dean, MD, (D) Gov., Pavilion Office Bldg., 109 State St., Montpelier, VT 05609—(802) 828-3333

VERMONT AGENCIES LISTED ON THE FOLLOWING PAGES:

Agency of Human Services, Department of Social Welfare; Department of Health; Department of Developmental and Mental Health Services; Department of Social and Rehabilitation Services; Department of Corrections; Department of Aging and Disabilities

Related State Agencies, Department of Education; Department of Employment and Training; Adjutant General's Office; Agency of Administration

Department of Social Welfare—District Offices

Department of Health—District Offices

Division of Social Services—District Offices

Division of the Blind and Visually Impaired—Regional Offices

Division of Vocational Rehabilitation—Regional Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Public assistance and social service programs in Vermont are the responsibility of three departments of the Agency of Human Services—the Department of Social Welfare, the Department of Social and Rehabilitation Services, and the Department of Aging and Disabilities. Income maintenance programs are provided through 12 Department of Social Welfare district offices; social services are provided through 12 district offices of the Division of Social Services, 4 district offices of the Division of the Blind and Visually Impaired, and 4 district offices of the Division of Vocational Rehabilitation. Programs are federal-state funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

General assistance (GA), state-funded, is provided through the 12 Department of Social Welfare district offices.

Assistance and Services

Income assistance programs—Temporary Assistance for Needy Families (TANF); aid to the aged, blind, and disabled-essential person program; Food Stamps (FS); GA; Medicaid (MAP) for the medically indigent; the Children's Health Insurance Program (CHIP); the Reach Up Program and welfare-to-work services; and the Low-Income Home Energy Assistance Program (LIHEAP) are provided through the Department of Social Welfare.

Services that are the responsibility of the Department of Social and Rehabilitation Services are child welfare services (CA/N, CPS, CW), services to families and adults (SF, SA), foster care/adoption assistance (FC/AA), family preservation and support services (FP/FS), and the refugee resettlement program.

The Department of Aging and Disabilities is responsible for services to the aged under the Older Americans Act (OA); adult protective services (APS); services for the blind (BS); vocational rehabilitation (VR), including vocational rehabilitation for the blind (VRB); and licensing of hospitals, nursing homes, and other related health facilities.

In addition, the Agency of Human Services has responsibility for the Child Support Enforcement (CSE) Program; the Community Services Block Grant (CSBG), the community health centers (CHC) program; the Preventive Health Services and Maternal and Child Health Block Grants (PHSBG, MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); mental retardation programs (MR); and the correctional program for adults and youth (CP, YA), including probation and parole (PRO, PAR, Y-PRO).

Related state agencies provide employment services (ES), unemployment compensation (UC), and state veterans services (VET).

Where to Write

Client Inquiries

Client inquiries, requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Vermont who are receiving assistance from other states** should be sent in triplicate to:

Betsy Forrest, Director
Family Services Division
Department of Social Welfare
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1201

Assistance/Services

Requests for general information regarding **benefit assistance programs and eligibility requirements** should be sent in triplicate to:

Donna Jenckes, Administrator
Planning and Evaluation
Family Services Division
Department of Social Welfare
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1201

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Jane Kitchel, Commissioner
Department of Social Welfare
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1201

Requests for general information regarding **service programs and eligibility requirements** should be sent to:

Fred Ober, Director
Division of Social Services
Department of Social and Rehabilitation Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2401

Checks for assistance from other states for recipients living in Vermont should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in triplicate to:

Jeffrey Cohen, Director
Office of Child Support Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1901

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

David Yacovone, Commissioner
Department of Aging and Disabilities
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2301

Children

Inquiries regarding **child abuse and neglect cases** should be addressed to:

Fred Ober, Director
Division of Social Services
Department of Social and Rehabilitation Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2401

Inquiries regarding **child protective services** and **eligibility determinations for subsidized child-care programs** should be addressed to:

Kimberly Keiser, Director
Child Care Services Division
Department of Social and Rehabilitation Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2401

Inquiries concerning **adoptions within Vermont** should be addressed to:

Leane Garland, Operations Chief
Adoptions Unit
Department of Social and Rehabilitation Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2401

Correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Cynthia Walcott, Policy and Practice Chief
Adoptions Unit
Department of Social and Rehabilitation Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2401

Correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Juveniles,** and inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Joan Steele, Interstate Compact Correspondent
Division of Social Services
Department of Social and Rehabilitation Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2401

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Charles Moseley, Director
Division of Developmental Services
Department of Developmental and Mental Health Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1601

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Patrick Flood, Director
Division of Advocacy and Independent Living
Department of Aging and Disabilities
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2301

Inquiries regarding **adult/elder protective services** should be sent to:

Dagny Reimondi, Director
Adult Protective Services
Department of Aging and Disabilities
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-0201

For client inquiries, the **state ombudsman for long-term care** is:

Jackie Majoros
Ombudsman Project
Vermont Legal Aid
264 North Winooski Ave.
Burlington, VT 05402
tel: (802) 863-5620

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Laine Lucenti, Director
Division of Licensing and Protection
Department of Aging and Disabilities
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2301

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent in triplicate to:

Richard Laverty, Medicaid Policy Consultant
Family Services Division
Department of Social Welfare
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1201

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed in triplicate to:

Paul Wallace-Brodeur, Director
Office of Vermont Health Access
Department of Social Welfare
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1201

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Laine Lucenti, Director
Division of Licensing and Protection
Department of Aging and Disabilities
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2301

Correspondence related to the **Interstate Compact on Mental Health** should be addressed to:

Rodney Copeland, PhD, Commissioner
Department of Developmental and Mental Health
Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1601

Inquiries regarding **community mental health clinics** should be addressed to:

Paul Blake, Director
Division of Mental Health
Department of Developmental and Mental Health
Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1601

Communications regarding **mental institutions** and requests for **residence or social information about persons who are mentally ill** should be addressed to:

Executive Director
Vermont State Hospital
Waterbury, VT 05676

Corrections

Requests for **residence and other social information about adult inmates and inmates** (aged 16–18, who have been convicted in adult court) **of penal and correctional institutions** should be addressed in duplicate to:

John Gorczyk, Commissioner
Department of Corrections
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1001

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Richard Turner, Director
Correctional Services Operations
Department of Corrections
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-1001

Requests for **residence and other social information about juvenile inmates of penal and correctional institutions,** inquiries regarding **juvenile probation,** and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Fred Ober, Director
Division of Social Services
Department of Social and Rehabilitation Services
Agency of Human Services
103 South Main St.
Waterbury, VT 05671-2401

The cutoff age for juveniles is 16 years; persons 16 and 17 *may* be prosecuted in adult court.

Vital Statistics

Birth, death, marriage, and divorce records (from 1985 to present) are maintained by the Division of Vital Records in the Department of Health. The fee for certified copies is $5. There is no charge for verification of information or record search. Make checks payable to the Vermont Department of Health.

Office of Vital Records
Department of Health
108 Cherry St.
PO Box 70
Burlington, VT 05402
tel: (802) 863-7275

Prior to 1985, the fee for certified copies is $5. The fee for a record search is $2. Address inquiries to:

Reference Research Section
General Services Center
Division of Public Records
Drawer 33
Montpelier, VT 05633-7601
tel: (802) 828-3286

Make checks payable to the Division of Public Records.

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Eileen Boland, Commissioner
Department of Personnel
110 State St.
Drawer 20
Montpelier, VT 05620-3001

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* KIMBERLY KEISER, Director, Child Care Services Division, Department of Social and Rehabilitation Services, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-2901—(802) 241-3110; fax: (802) 241-1220; e-mail: kim@srs.state.vt.us

Children's Health Insurance Program. PAUL WALLACE-BRODEUR, Director, Office of Vermont Health Access, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-1201—(802) 241-2880; fax: (802) 241-2897; e-mail: paulw@wpgatel.ahs.state.vt.us

Food Stamp Work/Employment and Training and **Welfare to Work.** *Welfare-to-Work Grants Program, TANF welfare-to-work programs, and job placement/job readiness programs.* STEVEN GOLD, Director, Reach Up Division, Department of Social Welfare, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-0201—(802) 241-2834; fax: (802) 241-2830; e-mail: steveg@wpgatel.ahs.state.vt.us

Fraud and Abuse Investigation. ALLAN MERRITT, Director, Administrative Services Division, Department of Social Welfare, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-1201—(802) 241-2867

Illegitimacy Rate Reduction Bonus. CHRISTOPHER MULVANEY, Administrator, Federal Programs, Office of the Secretary, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-0201—(802) 241-2235; fax: (802) 241-2979

Immigration Issues. EDWARD TURBITT, State Coordinator, Administrative Services Division, Department of Social Welfare, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-2401—(802) 241-2962

Information Systems. ROD DEHNER, Chief, Data Processing, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-0201—(802) 241-1107; fax: (802) 241-2979

Legal Matters. EILEEN ELLIOTT, Assistant Attorney General, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-0201—(802) 241-2841

Public Information and **Staff Development.** VERONICA CELANI, Director, Administrative Services, Office of the Secretary, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-0201—(802) 241-2950; fax: (802) 244-8103

Research and Statistics. PAULA DUNCAN, MD, Director, Planning, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-0201—(802) 241-2234; fax: (802) 244-8103; WILLIAM APAO, Chief of Statistics, Department of Health, Agency of Human Services, 60 Main St., Burlington, VT 05402—(802) 863-7300

Substance Abuse. TOM PERRAS, Director, Office of Alcohol and Drug Abuse, Department of Health, Agency of Human Services, 108 Cherry St., PO Box 70, Burlington, VT 05402—(802) 651-1550; fax: (802) 651-1573; e-mail: tom@adap.adp.state.vt.us

Teen Pregnancy. CHERYL MITCHELL, Deputy Secretary, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-0201—(802) 241-2220; fax: (802)241-2929; e-mail: cherylmi@wpgatel.ahs.state.vt.us

Vermont Agency of Human Services

103 South Main St.
Waterbury, VT 05671-0201
tel: (802) 241-2220; fax: (802) 244-8103
http://www.dsw.state.vt.us/ahs/ahs.htm
Cornelius D. Hogan, Secy., (802) 241-2220; fax: (802) 241-2979
Cheryl Mitchell, Dep. Secy., (802) 241-2200; fax: (802) 241-2979; e-mail: cherylmi@wpgaltel.ahs.state.vt.us
Veronica Celani, Dir., Admv. Srvs., (802) 241-2950; fax: (802) 241-1200
SSBG Paula Duncan, MD, Dir., Planning, (802) 241-2234; fax: (802) 244-8103

CSBG LIHEAP OFFICE OF ECONOMIC OPPORTUNITY
103 South Main St.
Waterbury, VT 05671-1801
David Tucker, Dir., (802) 241-2461

DIVISION OF RATE SETTING
103 South Main St.
Waterbury, VT 05671-2201
Gary Bergeron, Dir., (802) 241-3530; fax: (802) 244-1206

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Agency of Human Services—*Continued*

CSE OFFICE OF CHILD SUPPORT SERVICES
103 South Main St.
Waterbury, VT 05671-1901
Jeffrey Cohen, Dir., (802) 241-2319

DEPARTMENT OF SOCIAL WELFARE
103 South Main St.
Waterbury, VT 05671-1201
tel: (802) 241-2852; fax: (802) 241-2830
TANF Jane Kitchel, Comm., (802) 241-2853; fax: (802) 241-2830
Sandy Dooley, Dep. Comm.

ADMINISTRATIVE SERVICES DIVISION
Allan Merritt, Dir., (802) 241-2867

FRAUD AND CLAIMS UNIT
Allan Merritt, Dir., (802) 241-2860

EBT FS GA FAMILY SERVICES DIVISION
SSI/S Betsy Forrest, Dir., (802) 241-2800; fax: (802) 241-2830
Donna Jenckes, Adm., Planning and Evaluation, (802) 241-2800
Richard Laverty, Medicaid Policy Cnslt., (802) 241-2819

REACH UP DIVISION
Steven Gold, Dir., (802) 241-2834; fax: (802) 241-2830; e-mail: steveg@wpgate1.ahs.state.vt.us

CHIP MAP OFFICE OF VERMONT HEALTH ACCESS
Paul Wallace-Brodeur, Dir., (802) 241-2880; fax: (802) 241-2897; e-mail: paulw@wpgate1.ahs.state.vt.us

ADAMHBG **DEPARTMENT OF HEALTH**
60 Main St.
Burlington, VT 05402
tel: (802) 863-7280; fax: (802) 863-7425
MCHBG Jan K. Carney, MD, Comm.
PHSBG WIC (Vacant), Dep. Comm.

OFFICE OF ALCOHOL AND DRUG ABUSE
108 Cherry St.
PO Box 70
Burlington, VT 05402
Tom Perras, Dir., (802) 651-1550; fax: (802) 651-1573; e-mail: tom@adap.adp.state.vt.us

ICMH MR **DEPARTMENT OF DEVELOPMENTAL AND MENTAL HEALTH SERVICES**
103 South Main St.
Waterbury, VT 05671-1601
tel: (802) 241-2610
Rodney Copeland, PhD, Comm.

DIVISION OF MENTAL HEALTH
Paul Blake, Dir.

DIVISION OF DEVELOPMENTAL SERVICES
Charles Mosley, Dir.

VERMONT STATE HOSPITAL
Waterbury, VT 05676
tel: (802) 241-3100

DEPARTMENT OF SOCIAL AND REHABILITATION SERVICES
103 South Main St.
Waterbury, VT 05671-2401
tel: (802) 241-2101; fax: (802) 241-2830
FC/AA William M. Young, Comm.
Tom Moore, Dep. Comm.

FP/FS ICAMA ADOPTIONS UNIT
Leane Garland, Operations Chf., (802) 241-2131; fax: (802) 241-2980
Cynthia Walcott, Policy and Practice Chf., (802) 241-2131; fax: (802) 241-2980

CA/N CW ICJ DIVISION OF SOCIAL SERVICES
ICPC SA SE Fred Ober, Dir., (802) 241-2251
Y-PRO (800) 426-1616 (8:00 AM to 4:30 PM toll-free adult abuse and neglect hotline)

DIVISION OF DISABILITY DETERMINATION SERVICES
Linda Frost, Dir., (802) 241-2463

DIVISION OF LICENSING AND REGULATION
Lucy Abair, Dir., (802) 241-2100

CPS CHILD CARE SERVICES DIVISION
Kimberly Keiser, Dir., (802) 241-3110; fax: (802) 241-1220; e-mail: kim@srs.state.vt.us

WOODSIDE JUVENILE REHABILITATION CENTER
26 Woodside Dr.
Winooski, VT 05404-0428
Stephen Coulman, Prgm. Dir., (802) 655-4990

CP YA **DEPARTMENT OF CORRECTIONS**
103 South Main St.
Waterbury, VT 05671-1001
tel: (802) 241-2442
John Gorczyk, Comm.

ICSPP PAR CORRECTIONAL SERVICES OPERATIONS
PRO Richard Turner, Dir.

CORRECTIONAL SERVICES PROGRAMS
James Spinelli, Dir.

CENTRAL ADMINISTRATIVE SERVICES
David Peebles, Dir.

DEPARTMENT OF AGING AND DISABILITIES
103 South Main St.
Waterbury, VT 05671-2301
tel: (802) 241-2400
ADA David Yacovone, Comm.
APS OA DIVISION OF ADVOCACY AND INDEPENDENT LIVING
Patrick Flood, Dir., (802) 241-2400
BS VRB DIVISION OF THE BLIND AND VISUALLY IMPAIRED
Steven Stone, Dir., (802) 241-2211
VR DIVISION OF VOCATIONAL REHABILITATION
Diane Dalmasse, Dir., (802) 241-2186

DIVISION OF LICENSING AND PROTECTION
Laine Lucenti, Dir., (802) 241-2345; fax: (802) 241-2358
Jackie Majoros, Ombudsman, Long-Term Care, (802) 863-5620

Related State Agencies

DEPARTMENT OF EDUCATION
120 State St.
Montpelier, VT 05620
http://www.state.vt.us/educ
Marc Hull, Comm., (802) 828-3135; e-mail: marc_hull@together.org
Tom Bisson, Pub. Info. Ofr., e-mail: tom_bisson@together.org

Family and Educational Support Team
tel: (802) 828-2755
Dennis Kane, Mgr.

DEPARTMENT OF EMPLOYMENT AND TRAINING
PO Box 488
Montpelier, VT 05601-0488
tel: (802) 828-4000; fax: (802) 828-4022
http://www.det.state.vt.us
Susan Auld, Comm., (802) 828-4301; fax: (802) 828-4181; e-mail: sauld@pop.det.state.vt.us
Sally Redpath, Pub. Info. Ofr., (802) 828-4394; fax: (802) 828-4050; e-mail: sredpath@pop.det.state.vt.us
ES UC Thomas Douse, Dir., Unemployment Compensation
Robert Ware, Dir., Jobs and Training

ADJUTANT GENERAL'S OFFICE
Military Department
Green Mountain Armory
Camp Johnson
Colchester, VT 05446-3004
Maj. Gen. Martha T. Rainville, Adjutant Gen., (802) 654-0121; fax: (802) 654-0425

VET Veterans Affairs Division
120 State St.
Montpelier, VT 05620-4401
tel: (802) 828-3379
Mac Jennison, Dir.

AGENCY OF ADMINISTRATION
Pavilion Office Bldg.
Montpelier, VT 05609-0401
tel: (802) 828-3322; fax: (802) 828-3320
Kathy Hoyt, Secy.
Brian Searles, Dep. Secy., (802) 828-3322; fax: (802) 828-3320; e-mail: bsearles@state.vt.us

EEO MS Department of Personnel
110 State St.
Drawer 20
Montpelier, VT 05620-3001
tel: (802) 828-3491; fax: (802) 828-3409
Eileen Boland, Comm.

Department of Social Welfare—District Offices

FS, GA, MAP, TANF
Hours of service: Mon.–Fri. 7:45 AM to 4:30 PM

Barre Craig Comstock, Dir., 255 North Main St., Barre, VT 05641—(802) 479-1041
Bennington Eunice Schleif, Dir., 1 Veterans Memorial Dr., Bennington, VT 05201—(802) 442-8541
Brattleboro Paul de Florio, Dir., 232 Main St., Brattleboro, VT 05301—(802) 254-8751
Burlington Pam Dalley, Dir., 1193 North Ave., Burlington, VT 05401—(802) 863-7365
Hartford Patrick Wheatley, Dir., Gilman Office Center, White River Junction, VT 05001—(802) 295-8855
Middlebury Sandra Ruvera, Dir., 84 Exchange St., Suite 103, Middlebury, VT 05753-1105—(802) 388-3146 or (800) 244-2035
Morrisville Janet Hubbard, Dir., Rural Route #1, Box 929, Morrisville, VT 05661—(802) 888-4291
Newport Leonard B. Wellman, Dir., 80 Highland Ave., Box 61, Newport, VT 05855—(802) 334-6504
Rutland Peter Burt, Dir., 320 Asa Bloomer Bldg., Rutland, VT 05701—(802) 786-5800
Saint Albans Brenda Hutchins, Dir., 20 Houghton St., Saint Albans, VT 05478—(802) 524-7900
Saint Johnsbury Craig Comstock, Act. Dir., 46 Pearl St., Saint Johnsbury, VT 05819—(802) 748-5193
Springfield William Bateman, Dir., 441 River St., Springfield, VT 05150-0560—(802) 886-3551

Department of Health—District Offices

MCHBG, PHSBG, WIC
Hours of service: Mon.–Fri. 7:45 AM to 4:30 PM

Barre Robert Costantino, Mgr., 255 North Main St., Barre, VT 05641—(802) 479-4200
Bennington Marcia Russo, Mgr., 1 Veterans Memorial Dr., Bennington, VT 05201—(802) 447-3531
Brattleboro Fran de Florio, Mgr., 232 Main St., Brattleboro, VT 05301—(802) 257-2880
Burlington Sally Kerscher, Mgr., 1193 North Ave., Burlington, VT 05401—(802) 863-7323
Hartford Carla Hodgdon, Mgr., Gilman Office Center Bldg., #3, Holiday Inn Dr., White River Junction, VT 05001—(802) 295-8820
Middlebury Edith Poland, Act. Mgr., 84 Exchange St., Middlebury, VT 05753—(802) 388-4644
Morrisville Linda North, Mgr., Rural Route #1, Box 929, Morrisville, VT 05661—(802) 888-7447
Newport Ann Creaven, Mgr., 13 North Ave., Newport, VT 05855—(802) 334-6707
Rutland Mary Lou Bolt, Mgr., 300 Asa Bloomer State Office Bldg., Rutland, VT 05701—(802) 786-5811

Department of Health
District Offices—*Continued*

SAINT ALBANS Catherine Lavigne, Mgr., 20 Houghton St., Saint Albans, VT 05478—(802) 524-7970

SAINT JOHNSBURY Twyla de Neergaard, Mgr., 40 Eastern Ave., Saint Johnsbury, VT 05819—(802) 748-5151

SPRINGFIELD Fran de Florio, Mgr., 268 River St., Springfield, VT 05156—(802) 885-5778

Division of Social Services—District Offices

CW, SA, SF
Hours of service: Mon.-Fri. 7:45 AM to 4:30 PM

BARRE Donald Mandelkorn, Dir., 255 North Main St., Barre, VT 05641—(802) 479-4263

BENNINGTON Charles Gingo, Dir., 1 Veterans Memorial Dr., Bennington, VT 05201—(802) 442-8138

BRATTLEBORO John Swartz, Dir., 232 Main St., Brattleboro, VT 05301—(802) 257-2888

BURLINGTON Steve Antell, Dir., 1193 North Ave., Burlington, VT 05401—(802) 863-7370

HARTFORD James Huckings-Noss, Dir., Gilman Office Complex #3, White River Junction, VT 05001—(802) 295-8840

MIDDLEBURY Sue Prager, Dir., 84 Exchange St., Middlebury, VT 05753—(802) 388-6755

MORRISVILLE Gerald Jeffords, Dir., Rural Route #1, Box 929, Morrisville, VT 05661—(802) 888-4576

NEWPORT Thomas Pristow, Dir., 87 Main St., Newport, VT 05855—(802) 334-6723

RUTLAND Carol La Brecque, Dir., 173 West St., Rutland, VT 05701—(802) 786-5817

SAINT ALBANS Dan Conder, Dir., 20 Houghton St., Rm. 211, Saint Albans, VT 05478—(802) 527-7741

SAINT JOHNSBURY Thomas Pristow, Dir., 42 Eastern Ave., Saint Johnsbury, VT 05819—(802) 748-8374

SPRINGFIELD Lynn Boyle, Dir., 1 Hospital Court, Bellows Falls, VT 05101—(802) 463-3450

Division of the Blind and Visually Impaired—Regional Offices

BS, VRB
Hours of service: Mon.-Fri. 7:45 AM to 4:30 PM

BARRE Margaret Howard, Rehabilitation Counselor, 255 North Main St., Barre, VT 05641—(802) 479-4278

BURLINGTON Leslie Anderson, Rehabilitation Counselor, 108 Cherry St., Suite 202, Burlington, VT 05401—(802) 863-7530

RUTLAND Carolyn Ferris, Rehabilitation Counselor, 173 West St., Rutland, VT 05701—(802) 773-5822

SPRINGFIELD Michael Goldberg, Rehabilitation Counselor, PO Box 919, Springfield, VT 05156—(802) 885-9133

Division of Vocational Rehabilitation—Regional Offices

VR
Hours of service: Mon.-Fri. 7:45 AM to 4:30 PM

BARRE James Alexander, Dir., 255 North Main St., Barre, VT 05641—(802) 479-4210

BURLINGTON Richard M. Hutchins, Dir., 108 Cherry St., Suite 201, Burlington, VT 05401—(802) 863-7500

RUTLAND Marianne Coombs, Dir., 173 West St., Suite 2, Rutland, VT 05701—(802) 773-5866

SPRINGFIELD Alan Willard, Dir., 260 River St., Springfield, VT 05156—(802) 885-2275

Key to Cities

over 10,000 population

City: District/Region
BARRE CITY: Barre
BENNINGTON: Bennington
BRATTLEBORO: Brattleboro
BURLINGTON: Burlington
COLCHESTER: Burlington
ESSEX: Burlington

City: District/Region
MONTPELIER: Barre
RUTLAND: Rutland
SOUTH BURLINGTON: Burlington
SPRINGFIELD: Springfield

Virginia

James S. Gillmore III (R) Gov., State Capitol, Richmond, VA 23219—(804) 786-2211

WASHINGTON OFFICE: Mike McSherry, Dir., 444 North Capitol St., Suite 214, Washington, DC 20001—(202) 783-1769; fax: (202) 783-7687

VIRGINIA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Social Services
Department of Medical Assistance Services
Related State Agencies. Department for the Visually Handicapped; Office of the Governor; Department for the Aging; Department of Corrections; Department of Juvenile Justice; Employment Commission; Department of Health; Department of Mental Health, Mental Retardation, and Substance Abuse Services; Department of Rehabilitative Services; Department for the Deaf and Hard of Hearing; Department of Personnel and Training; Department of Education
Department of Social Services—Regional Offices
Division of Child Support Enforcement—District Offices
Local Social Service Agencies. Counties and Independent Cities

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in Virginia are administered by local social service agencies in 93 counties and 34 independent cities under the supervision of the Virginia Department of Social Services and its five regional offices. Social services for the blind and visually impaired are provided through the local social service agencies; vocational rehabilitation services for the visually impaired are provided through the department's six regional offices. Programs are federal-state-local funded.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Department of Social Services.

General assistance, called general relief, (GA), is state-local funded and is left to the discretion of each county or city, following state policy.

Assistance and Services

Assistance programs provided through local agencies include Temporary Assistance for Needy Families (TANF), GA, SSI/S, Food Stamps (FS), and the Low-Income Home Energy Assistance Program (LIHEAP). Local agencies determine eligibility for the Medicaid program (MAP), which is administered by the Department of Medical Assistance Services for the medically needy, including all SSI recipients. For those persons not eligible for MAP, medical care is provided through general relief or a state-local hospitalization fund. The Department of Medical Assistance Services is also responsible for the Children's Health Insurance Program (CHIP).

Social services, provided by the local offices to all assistance recipients and under specified conditions to nonassistance cases, are child welfare services, including child protective services (CW, CA/N); foster care/adoption assistance (FC/AA); family preservation and support services (FP/FS); services to adults (SA); and services to families (SF). These programs include protective services for children and adults (CPS, APS), day care, health services, employment-related services, adoptions, family planning, money management, and homemaker, chore, and companion services.

Related state agencies have responsibility for blind services (BS), including rehabilitation, teaching, volunteer services, intake information and referral, low-vision, independent living services, and vocational rehabilitation services (VRB); education services; library services; deaf/blind services and other services for the blind and severely visually handicapped; services to the aged under the Older Americans Act (OA); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); mental retardation programs (MR); the Preventive Health Services Block Grant (PHSBG); the Community Health (CHC) Centers Program; the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); vocational rehabilitation (VR); employment services (ES); unemployment compensation (UC); the Job Training Partnership Act (JTPA); and adult and youth correctional services (CP, PAR, PRO, YA, Y-PAR, Y-PRO).

Where to Write

The Department of Social Services will act as a forwarding center. Correspondence should be addressed to:

Office of Communications
Department of Social Services
730 East Broad St., 8th Fl.
Richmond, VA 23219-1849

Client Inquiries

Client inquiries should be addressed to:

Bureau of Customer Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Assistance/Services

Requests for general information regarding **assistance and service programs** and **eligibility requirements** should be sent in duplicate to:

Bureau of Customer Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Burt Richman, Director
Division of Temporary Assistance
Department of Social Services
750 East Broad St.
Richmond, VA 23219-1849

Requests (in duplicate) for **verification of legal residence for purposes of public assistance,** inquiries (in duplicate) concerning **eligibility determinations, redeterminations, etc., of persons living in Virginia who are receiving assistance from other states,** and **checks for assistance from other states for recipients living in Virginia** should be sent to:

Bureau of Customer Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) and inquiries regarding the **ability of relatives to provide financial support** should be sent in duplicate to:

Division of Child Support Enforcement
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Dolly Hostutler, ADA Specialist
Department for the Visually Handicapped
397 Azalea Ave.
Richmond, VA 23227

Children

Inquiries regarding **child abuse and neglect cases** should be addressed to:

Child Protective Services
Division of Family Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Inquiries regarding **child protective services** should be addressed to:

Larry B. Mason, Director
Division of Family Services
Department of Social Services
750 East Broad St.
Richmond, VA 23219-1849

Inquiries concerning **adoptions within Virginia,** information on requests for **custody studies in divorce cases,** and correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Adoptions and Foster Care
Division of Family Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Inquiries concerning **eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Child Day Care
Division of Family Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Inquiries concerning the **licensing of child-care facilities** should be addressed in duplicate to:

Children's Programs
Division of Licensing
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Inquiries regarding **programs for mentally retarded children** should be addressed to:

Janet Hill, Director
Office of Mental Retardation
Department of Mental Health, Mental Retardation, and Substance Abuse Services
PO Box 1797
Richmond, VA 23218

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent to:

Adult Services
Division of Family Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

BEST COPY AVAILABLE

For client inquiries, the **state ombudsman for long-term care** is:

Mark Miller, State Long-Term Care Ombudsman
Department for the Aging
530 East Main St., Suite 428
Richmond, VA 23219
tel: (800) 552-3402 (state only); (804) 644-2804

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Adult Programs
Division of Licensing
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Bureau of Customer Services
Department of Social Services
730 East Broad St.
Richmond, VA 23219-1849

Inquiries regarding **services provided under Medicaid and Medicaid claims** should be addressed to:

Dennis G. Smith, Acting Director
Department of Medical Assistance Services
600 East Broad St., Suite 1300
Richmond, VA 23219

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

Nancy Hofheimer, Director
Center for Quality Healthcare Services and Consumer
Protection
Department of Health
3600 West Broad St., Suite 216
Richmond, VA 23230-4920

Correspondence related to the **importation and deportation of mental patients**, communications regarding **mental institutions and community mental health clinics**, and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Jim Martinez, Director
Office of Mental Health and Substance Abuse Services
Department of Mental Health, Mental Retardation, and
Substance Abuse Services
PO Box 1797
Richmond, VA 23218

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** and correspondence related to the **Interstate Compact for the Supervision of Parolees and Probationers** should be addressed to:

Division of Operations
Department of Corrections
6900 Atmore Dr.
Richmond, VA 23225

Requests for **residence and other social information about inmates of juvenile correctional institutions**, inquiries regarding **adult and juvenile probation and parole**, and correspondence related to **the Interstate Compact on Juveniles** should be addressed to:

Department of Juvenile Justice
PO Box 1110
Richmond, VA 23208-1110

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records (since 1912), **marriage records** (date varies), and **divorce records** (since 1918) are maintained by the Department of Health. The fee for verification of information and certified copies is $8. Address inquiries to:

Vital Records and Health Statistics
Department of Health
James Madison Bldg.
109 Governor St.
Richmond, VA 23201
tel: (804) 786-6228 (recording)

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Employment Commission
703 East Main St.
Richmond, VA 23219

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* VINCENT J. JORDAN, Program Manager, Child Day Care, Division of Family Services Programs, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1210; fax: (804) 692-2209; e-mail: vjj2@dss.state.va.us

Children's Health Insurance Program. KATHY KOTULA, Director, Policy Development, Department of Medical Assistance Services, 600 East Broad St., Suite 1300, Richmond, VA 23219—(804) 371-8851; fax: (804) 371-4981

Food Stamp Work/Employment and Training. BURT RICHMAN, Director, Division of Temporary Assistance, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1702; fax: (804) 692-1704; e-mail: bdr2@dss.state.va.us

Fraud and Abuse Investigation. George M. Sheer, Supervisor, Fraud and Special Investigations, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1845

Illegitimacy Rate Reduction Bonus, Substance Abuse, and **Teen Pregnancy.** Forrest Mercer, Program Consultant, Division of Family Services, Department of Social Services, 730 East Broad St., Richmond, VA 23219—(804) 692-1297; fax: (804) 692-1284; e-mail: famz@dss.state.va.us

Immigration Issues. Kathy Cooper, Supervisor, Office of Newcomer Services, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1218

Information Systems. Michael O'Neil, Deputy Commissioner, Finance and Administration, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1907; fax: (804) 692-1949; e-mail: mon2@dss.state.va.us

Legal Matters. Daniel J. Poyner, Assistant Attorney General, Office of the Attorney General, Supreme Court Bldg., 900 East Main St., Richmond, VA 23219—(804) 786-4072

Public Information. Brenda Macklin, Manager, Bureau of Customer Services, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1835; *Welfare Reform.* Martin Brown, Director, Office of Communications, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1906

Research and Statistics. Connie Hall, Acting Director, Office of Policy and Planning, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1911; fax: (804) 692-1808

Staff Development. Sally Durant, Manager, Division of Human Resources Management, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1551

Welfare to Work. *Welfare-to-Work Grants Program and job placement/job readiness programs.* David Olds, Program Manager, Employment Services, Division of Temporary Assistance, Department of Social Services, 730 East Broad St., Richmond, VA 23219—(804) 692-2251; fax: (804) 692-1704; e-mail: deo2@dss.state.va.us; *TANF welfare-to-work programs.* Marsha Sharpe, Program Manager, Temporary Assistance, Division of Temporary Assistance, Department of Social Services, 730 East Broad St., Richmond, VA 23219—(804) 692-1731; fax: (804) 692-1704; e-mail: msl2@dss.state.va.us

Virginia Department of Social Services

730 East Broad St.
Richmond, VA 23219-1849
http://www.vip-view.net
Clarence H. Carter, Comm., (804) 692-1901; fax: (804) 692-1964

OFFICE OF COMMUNICATIONS

Martin Brown, Dir., (804) 692-1906; fax: (804) 692-1556

OFFICE OF POLICY AND PLANNING

Connie Hall, Act. Dir., (804) 692-1911; fax: (804) 692-1808

OFFICE OF INSPECTOR GENERAL

Thomas Kent, Dir., (804) 6923-1920; fax: (804) 692-0007

Appeals and Fair Hearings
John Moody, Chf., (804) 692-1833; fax: (804) 692-1804; e-mail: jlm2@dss.state.va.us

Fraud and Special Investigations
George M. Sheer, Supv., (804) 692-1845

Quality Control
Howard Reinsinger, Supv., (804) 692-1852

OPERATIONS

W. Doug Moran, Dep. Comm., (804) 692-1900

CSE Division of Child Support Enforcement
Nathaniel Young Dir., (804) 692-1501; fax: (804) 692-1543

Administrative Services
Joe Crane, Asst. Dir., (804) 692-1401

CSBG Office of Community Services
Fay Lohr, Dir., (804) 692-1895

CPS Division of Family Services
Larry B. Mason, Dir., (804) 692-2227; fax: (804) 692-2209; e-mail: lbm2@dss.state.va.us

FC/AA FP/FS Adoptions and Foster Care
ICAMA ICPC Frederick Pond, Prgm. Mgr., (804) 692-1276; fax: (804) 692-1284

APS SA SE Adult Services
Terri Smith, Prgm. Mgr., (804) 692-1259

Child Day Care
Vincent J. Jordan, Prgm. Mgr., (804) 692-1210; fax: (804) 692-2209; e-mail: vjj2@dss.state.va.us

CA/N CW Child Protective Services
Rita Katzman, Prgm. Mgr., (804) 692-1259; fax: (804) 692-2209; e-mail: rmk2@dss.state.va.us

TANF Division of Temporary Assistance
Burt Richman, Dir., (804) 692-1702; fax: (804) 692-1704; e-mail: bdr2@dss.state.va.us

Employment Services
David Olds, Prgm. Mgr., (804) 692-2251; fax: (804) 622-1704; e-mail: deo2@dss.state.va.us

LIHEAP Energy Assistance
Charlene Chapman, Prgm. Mgr., (804) 692-1750

FS Food Assistance
Pat Duva, Act. Prgm. Mgr., (804) 692-1710; fax: (804) 692-1704; e-mail: pdd2@dss.state.va.us

GA MAP Medical Assistance
SSI/S Charlotte Giannone, Prgm. Mgr., (804) 692-1721

Temporary Assistance
Marsha Sharpe, Prgm. Mgr., (804) 692-1731; fax: (804) 692-1704; e-mail: msl2@dss.state.va.us

Department of Social Services—*Continued*

Division of Licensing
Carolynne Stevens, Dir., (804) 692-1760; fax (804) 692-2370

FINANCE AND ADMINISTRATION
Michael O'Neil, Dep. Comm., (804) 692-1907; fax: (804) 692-1949; e-mail: mon2@dss.state.va.us

Office of Budget
Betsey Bailey, Mgr., (804) 692-1347

Division of Finance
Bonita Turner, Dir., (804) 692-1300

Office of General Services
Mark Bolton, Dir., (804) 692-1102

EEO Division of Human Resources Management
Sally Durant, Dir., (804) 692-1551

EBT Division of Information Systems
John Vaughn, Project Mgr., (804) 692-1671; fax: (804) 225-2202; e-mail: jav2@dss.state.va.us

INTERGOVERNMENTAL LIAISON
Ray C. Goodwin, Dep. Comm., (804) 692-1904; fax: (804) 692-0007; e-mail: reg2@dss.state.va.us

Office of Comprehensive Services
Allan Saunders, Dir., (804) 662-9814

Office of Interdepartmental Regulation
Charlene Vincent, Act. Coord., (804) 692-1960; fax: (804) 692-1965; e-mail: cjv2@dss.state.va.us

Virginia Department of Medical Assistance Services

600 East Broad St., Suite 1300
Richmond, VA 23219
tel: (804) 786-7933; fax: (804) 255-4512
http://www.state.va.us/~dmas/dmas

MAP Dennis G. Smith, Dir., (804) 786-8099; fax: (804) 371-4981; e-mail: cmorton@dmas.state.va.us

Howard Estes, Dep. Dir., (804) 786-8099; fax: (804) 371-4981

Joannne R. Smith, FOIA Coord., (804) 786-4626; fax: (804) 371-4981; e-mail: jsmith@dmas.state.va.us

Program Operations
C. Mack Brankley, Dir., (804) 786-8098

Human Resources
Deborah V. White, Dir., (804) 786-0276

Internal Audit
Charles Lawver, Dir., (804) 786-0241

CHIP Policy Development
Kathy Kotula, Dir., (804) 371-8851; fax: (804) 371-4981

Fiscal Operations
N. Stanley Fields, Dir., (804) 786-5590

Appeals and Long-Term Care
N. Diana Thorpe, Dir., (804) 371-8490

Budget
Alan MacDonald, Dir., (804) 371-6369

Managed Care
Cheryl Roberts, Dir., (804) 786-6147

Procurement and General Services
Robert Clewell, Dir., (804) 225-3480

Related State Agencies

ADA BS VRB **DEPARTMENT FOR THE VISUALLY HANDICAPPED**
397 Azalea Ave.
Richmond, VA 23227
tel: (804) 371-3140; fax: (804) 371-3351

W. Roy Grizzard Jr., PhD, Comm., (804) 371-3145

Joseph A. Bowman, Dep. Comm., Srvs., (804) 371-3144

Robert Berrang, Dep. Comm., Industry, (804) 295-5168

James Taylor, Prgm. Dir., Vocational Rehabilitation, (804) 371-3111; fax: (804) 371-3351

Rita Woltz, Asst. Atty. Gen., Legal Cnsl., (804) 786-1021

OFFICE OF THE GOVERNOR
Office of Health and Human Resources
202 North Ninth St., Suite 622
Richmond, VA 23219

Claude A. Allen, Secy., Health and Human Resources, (804) 786-7765; fax: (804) 371-6984

JTPA Governor's Employment and Training Department
730 East Broad St., 9th Fl.
Richmond, VA 23219

Ann Y. McGee, EdD, Act. Exec. Dir., (804) 786-2300; fax: (804) 786-2310

OA **DEPARTMENT FOR THE AGING**
1600 Forest Ave., Suite 102
Richmond, VA 23229
tel: (800) 552-3402
http://www.aging.state.va.us

Ann Y. McGee, Comm., (804) 662-9333; fax: (804) 662-9354

Cecily Slasor, Pub. Info. Ofr., e-mail: cslasor@vdh.state.va.us

Mark Miller, State Long-Term Care Ombudsman, 530 East Main St., Suite 428, Richmond, VA 23219—(804) 644-2804; (800) 552-3402 (state only)

Related State Agencies—*Continued*

DEPARTMENT OF CORRECTIONS
6900 Atmore Dr.
Richmond, VA 23225
tel: (804) 674-3000
http://www.cns.state.va.us/doc
Ron Angelone, Dir., (804) 674-3119; fax: (804) 674-3509
CP JCSPP PAR PRO Edward C. Morris, Dep. Dir., Div. of Administration, (804) 674-3010; fax: (804) 674-3509
Gene Johnson, Dep. Dir., Div. of Operations, (804) 674-3221; fax: (804) 674-3509
Larry Traylor, Dir., Communications, (804) 674-3574; fax: (804) 674-3509

JCJ YA Y-PAR Y-PRO **DEPARTMENT OF JUVENILE JUSTICE**
PO Box 1110
Richmond, VA 23218-1110
tel: (804) 371-0700
Rev. Gerald O. Glenn, Dir., (804) 371-0704; fax: (804) 371-0725
(Vacant), Dep. Dir., Prgms.
Barry R. Green, Dep. Dir., Administration and Finance

ES UC **EMPLOYMENT COMMISSION**
703 East Main St.
Richmond, VA 23219
PO Box 1358
Richmond, VA 23211-1358
tel: (804) 786-1485
http://www.state.va.us/vec/vec.html
Thomas J. Towberman, Comm., (804) 786-3001; fax: (804) 225-3923; e-mail: vaemploy@aol.com
Dolores A. Esser, Asst. Comm., Field Operations, (804) 786-3004
Benjamin R. Berryman, Dir., Economic Info. Srvs., (804) 786-7496

CHC MCHBG PHSBG **DEPARTMENT OF HEALTH**
PO Box 2448
Richmond, VA 23218-2448
Randolph L. Gordon, MD, MPH, Comm., (804) 786-3561; fax: (804) 786-4616
Marcella Fierro, MD, Chf. Med. Examiner, (804) 786-3174
Raymond Perry, Exec. Dir., Adjudication Office, (804) 786-4765
Helen Tarantino, Dep. Comm., Administration, (804) 786-3564

Community Health Services
Jeffrey Lake, Asst. Comm., (804) 786-6970
Karen Connelly, RN, Dir., Office of Pub. Health Nursing, (804) 786-6970
Deborah Little, Dir., Office of Vital Records and Health Statistics, (804) 225-5006
Ron Hyman, Dir., Center for Health Statistics, (804) 225-5076

Public Health
William R. Nelson, MD, MPH, Dep. Comm., (804) 786-3563

Office of Epidemiology
Suzanne Jenkins, MD, Act. Dir., (804) 786-6029

Health Policy
(Vacant), Asst. Comm., (804) 786-4892

Center for Primary Care Resource Development
Eula Moore, Dir., (804) 786-4891
Kenneth Studer, PhD, Specialist, Rural Health, (804) 786-4891

Center for Quality Healthcare Services and Consumer Protection
3600 West Broad St., Suite 216
Richmond, VA 23230-4920
Nancy Hofheimer, Dir., (804) 367-2102
Connie Kane, Dir., Division of Long-Term Care Srvs., (804) 367-2100
Stephanie Sievert, Dep. Dir., Center for Quality Healthcare Srvs., (804) 367-2104

Office of Environmental Health Services
Robert Hicks, Dir., (804) 786-6970

WIC Office of Family Health Services
Donald Stern, MD, MPH, Dir., (804) 371-0478
Carolyn Beverly, Dir., Office of Women's and Infants' Health, (804) 786-5916
Cecelia Barbosa, Dir., Div. of Child and Adolescent Health, (804) 786-7367
Margaret Tate, Dir., Div. of Chronic Disease Prevention/Nutrition, (804) 786-5420

DEPARTMENT OF MENTAL HEALTH, MENTAL RETARDATION, AND SUBSTANCE ABUSE SERVICES
PO Box 1797
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Office of Mental Retardation
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Office of Prevention/Children's Services
Cecilia Kirkman, Dir., (804) 786-5927; e-mail: ckirkman@state.va.us

Related State Agencies—*Continued*

Division of Finance and Administration

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Office of Public Relations, Legislation, and Consumer Affairs

Martha Mead, Dir., e-mail: mmead.mhmrsas@state.va.us

VR **DEPARTMENT OF REHABILITATIVE SERVICES**

8004 Franklin Farms Dr.
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John R. Vaughn, Comm., (804) 662-7010; fax: (804) 662-9532
Maryann Belcher, Personnel Dir., (804) 662-7139

DEPARTMENT FOR THE DEAF AND HARD OF HEARING

The Ratcliffe Bldg., Suite 203
1602 Rolling Hills Dr.
Richmond, VA 23229-5012
tel: (800) 552-7917 (toll free v/tty, state only)
Ronald Lanier, Dir., (804) 662-9502 (v/tty); fax: (804) 662-9718

MS **DEPARTMENT OF PERSONNEL AND TRAINING**

James Monroe Bldg., 12th Fl.
101 North 14th St.
Richmond, VA 23219
Sara Redding Wilson, Dir., (804) 225-2237; fax: (804) 371-7401

DEPARTMENT OF EDUCATION

PO Box 2120
Richmond, VA 23218-2120
tel: (804) 225-2020
http://www.pen.k12.va.us/go/vdoe
Paul D. Stapleton, Supt. of Pub. Instruction, (804) 225-2023; fax: (804) 371-2099; e-mail: pstaplet@pen.k12.va.us

Department of Social Services—Regional Offices

Hours of service: Mon.–Fri. 8:15 AM to 5:00 PM

CENTRAL (Amelia, Charles City, Chesterfield, Dinwiddie, Essex, Gloucester, Goochland, Hanover, Henrico, James City, King and Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northumberland, Nottoway, Powhatan, Richmond, Westmoreland, and York Counties; Cities of Hampton, Newport News, Petersburg, Richmond, and Williamsburg)

1604 Santa Rosa Rd., Suite 130, Richmond, VA 23229-5008
Jane Clements, Regl. Dir., Local Prgms., (804) 662-9743; fax: (804) 662-7023
Jane Clements, Regl. Adm., CSE, (804) 662-7043; fax: (804) 662-7023

EASTERN (Accomack, Brunswick, Greensville, Isle of Wight, Northampton, Prince George, Southampton, Surry, and Sussex Counties; Cities of Chesapeake, Franklin, Hopewell, Norfolk, Portsmouth, Suffolk, and Virginia Beach)

Pembroke Office Bldg. 4, Suite 300, Virginia Beach, VA 23462-5496
Keith Chadwell, Regl. Dir., Local Prgms., (757) 491-3999; fax: (757) 552-1832
Carol Vanderspiegel, Regl. Adm., CSE, (757) 552-1886; fax: (757) 473-1995

NORTHERN (Albemarle, Caroline, Clarke, Culpeper, Fairfax, Fauquier, Fluvanna, Frederick, Greene, King George, Louisa, Loudoun, Madison, Orange, Page, Prince William, Rappahannock, Rockingham, Shenandoah, Spotsylvania, Stafford and Warren Counties; Cities of Alexandria, Arlington, Charlottesville, Fredericksburg, Harrisonburg, Manassas, Manassas Park, and Winchester)

320 Hospital Dr., Suite 31, Warrenton, VA 22186
Ernest Love, Act. Regl. Dir., Local Prgms., (540) 347-6307; fax: (540) 347-6344
Ernest Love, Act. Regl. Adm., CSE, (540) 347-6346

PIEDMONT (Alleghany, Amherst, Appomattox, Augusta, Bath, Bedford, Buckingham, Campbell, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nelson, Pittsylvania, Prince Edward, Roanoke, and Rockbridge Counties; Cities of Clifton Forge, Danville, Lynchburg, Martinsville, Roanoke, and Waynesboro)

Commonwealth of Virginia Bldg., Suite 100, 210 Church St., SW, Roanoke, VA 24011-1779—(703) 857-7920; fax: (703) 857-7364
Corrine Gott, Supt., Local Prgms., (540) 853-2894; fax: (540) 553-2024

WESTERN (Bland, Buchanan, Carroll, Dickenson, Floyd, Giles, Grayson, Lee, Montgomery, Patrick, Pulaski, Russell, Scott, Smyth, Tazewell, Washington, Wise, and Wythe Counties; Cities of Bristol, Galax, Norton, and Radford)

190 Patton St., Abingdon, VA 24210
Tony Fritz, Regl. Dir., Local Prgms., (540) 676-5490; fax: (540) 676-5621
210 Church Ave., SW, Suite 110, Roanoke, VA 24001
Carolyn Davis, Regl. Adm., CSE, (540) 857-6367; fax: (540) 857-6368

Division of Child Support Enforcement—District Offices

CSE

Hours of service: Mon.–Fri. 8:15 AM to 5:00 PM

* Chesapeake and Hampton CSE District Offices are privatized and managed by Lockheed IMS.

ABINGDON (Bland, Buchanan, Dickenson, Giles, Lee, Russell, Scott, Smyth, Tazewell, Washington, and Wise Counties; Cities of Bristol and Norton)
190 Patton St., Abingdon, VA 24210
Patricia Dubose-Lardy, District Mgr., (540) 676-5495; fax: (540) 676-5433

CHARLOTTESVILLE (Albemarle, Culpeper, Fluvanna, Goochland, Greene, Louisa, Madison, and Orange Counties; City of Charlottesville)
2385 Hunters Way, #5, Charlottesville, VA 22911
Glenn Stratton, District Mgr., (804) 984-9925; fax: (804) 293-8001

CHESAPEAKE* (City of Chesapeake)
Atlantic Business Center, 1122 Executive Blvd., Suite N, Chesapeake, VA 23320
Diane Jordan, District Mgr., (757) 548-7900; fax: (757) 548-1291

DANVILLE (Franklin, Halifax, Henry, Lunenburg, Mecklenburg, Patrick, and Pittsylvania Counties; Cities of Danville and Martinsville)
155 Deer Run Dr., Danville, VA 24551
Paul Reavis, District Mgr., (804) 791-5204; fax: (804) 791-5301

FAIRFAX (Arlington and Fairfax Counties; Cities of Alexandria, Fairfax, and Falls Church)
3953 Pender Dr., Fairfax, VA 22030
Loretta Swope, District Mgr., (703) 359-1275; fax: (703) 934-0067

FREDERICKSBURG (Caroline, Essex, King George, Lancaster, Northumberland, Richmond, Spotsylvania, Stafford, and Westmoreland Counties; City of Fredericksburg)
302 Westwood Office Park, Fredericksburg, VA 22401
Robert Rodenski, District Mgr., (540) 899-4780; fax: (540) 899-4131

HAMPTON* (Gloucester, Mathews, Middlesex, and York Counties; Cities of Hampton and Poquoson)
Hampton Roads Center II, 303 Butler Farms Rd., Suite 100, Hampton, VA 23666
Diane Jordan, District Mgr., (757) 766-4000; fax: (757) 766-3710

HENRICO (Chesterfield, Hanover, and Henrico Counties; City of Colonial Heights)
1610 Forest Ave., Richmond, VA 23229
Lee Patterson, District Mgr., (804) 662-9427; fax: (804) 662-7400

LYNCHBURG (Amherst, Appomattox, Bedford, Buckingham, Campbell, Charlotte, Cumberland, Nelson, and Prince Edward Counties; City of Lynchburg)
2127 Lakeside Dr., Lynchburg, VA 24501
Brenda Motley, Act. District Mgr., (804) 386-2000; fax: (804) 385-0860

MANASSAS (Fauquier, Prince William, Rappahannock, and Warren Counties; Cities of Manassas and Manassas Park)
9309 Center St., Suite 101, Manassas, VA 22110
Nancy Hill, District Mgr., (703) 368-3010; fax: (703) 335-9137

NEWPORT NEWS (Charles City, James City, King and Queen, King William, New Kent, and York Counties; Cities of Newport News and Williamsburg)
11751 Rock Landing Dr., Suite H4, Newport News, VA 23606
Ernest Williams, District Mgr., (757) 594-7852; fax: (757) 594-7621

NORFOLK (City of Norfolk)
6340 Center Dr., Norfolk, VA 23502
Elizabeth Ray, District Mgr., (757) 455-0474; fax: (757) 455-0402

PETERSBURG (Amelia, Brunswick, Dinwiddie, Greensville, Nottoway, Powhatan, Prince George, Surry, and Sussex Counties; Cities of Emporia, Hopewell, and Petersburg)
2623 Park Ave., Petersburg, VA 23805
Amy Ratliff, District Mgr., (804) 524-6682; fax: (804) 862-6199

PORTSMOUTH (City of Portsmouth)
2404 Airline Blvd., Portsmouth, VA 23701
Mary Ann Thrasher, District Mgr., (757) 465-6825; fax: (757) 465-6830

RICHMOND (City of Richmond)
700 East Franklin St., Richmond, VA 23219
Donald Knapp, Act. District Mgr., (804) 786-4171; fax: (804) 371-6178

ROANOKE (Alleghany, Bath, Botetourt, Carroll, Craig, Floyd, Grayson, Montgomery, Pulaski, Roanoke, and Wythe Counties; Cities of Clifton Forge, Covington, Galax, Radford, Roanoke, and Salem)
3535 Franklin Rd., SW, Suite H, Roanoke, VA 24014-2255
Wayne C. Chapman, District Mgr., (540) 857-6170; fax: (540) 857-7841

SUFFOLK (Isle of Wight and Southampton Counties; Cities of Franklin and Suffolk)
2000 Hillpoint Blvd., North, Bldg. 2, Suffolk, VA 23434
Linda Mendenhall, District Mgr., (757) 686-4399; fax: (757) 687-4399

VERONA (Augusta, Highland, Page, Rockbridge, Rockingham, and Shenandoah Counties; Cities of Buena Vista, Harrisonburg, Lexington, Staunton, and Waynesboro)
PO Box 530, Verona, VA 24482
Judith Hensley, Act. District Mgr., (540) 332-9304; fax: (540) 248-9306

Division of Child Support Enforcement
District Offices—*Continued*

VIRGINIA BEACH (Accomack and Northampton Counties; City of Virginia Beach)
Pembroke III Bldg., Suite 500, Pembroke Office Park, Virginia Beach, VA 23462
Ron Harris, District Mgr., (757) 787-5599; fax: (757) 552-1831

WINCHESTER (Clarke, Frederick, Loudoun, and Winchester Counties)
24 Ricketts Dr., Winchester, VA 22601
Julie Hopkins, Act. District Mgr., (540) 722-7568; fax: (540) 722-3492

Local Social Service Agencies

BS, CA/N, CW, FS, LIHEAP, MAP, SA, SF, SSI/S, TANF

Hours of service: Mon.–Fri. 8:15 AM to 5:00 PM

Counties

ACCOMACK Mary Parker, Dir., Dept. of Soc. Srvs., PO Box 299, Onancock, VA 23417-0299—(757) 787-1530; fax: (757) 787-9303

ALBEMARLE Kathy Ralston, Dir., Dept. of Soc. Srvs., 401 McIntire Rd., Charlottesville, VA 22901—(804) 972-4010

ALLEGHANY–COVINGTON Barbara B. Driver, Dir., Dept. of Soc. Srvs., 110 Rosedale Ave., Covington, VA 24426-1244—(540) 965-1780

AMELIA Martha Moyse, Dir., Dept. of Soc. Srvs., Court St., Amelia, VA 23002—(804) 561-2681

AMHERST Peggy Goodwin, Dir., Dept. of Soc. Srvs., PO Box 414, Amherst, VA 24521—(804) 946-9330, ext. 251

APPOMATTOX Richard L. Martin, Dir., Dept. of Soc. Srvs., Court St., Appomattox, VA 24522—(804) 352-7125

ARLINGTON Lynda M. Eubank, Act. Chf., Dept. of Human Srvs., 1801 North George Mason Dr., Arlington, VA 22207-0266—(703) 358-4994

AUGUSTA Served by Staunton City

BATH Opal W. Gazzola, Dir., Dept. of Soc. Srvs., County Bldg., Warm Springs, VA 24484-0007—(540) 839-7271

BEDFORD Leighton Langford Jr., Dir., Dept. of Soc. Srvs., 119 East Main St., Bedford, VA 24523—(540) 586-7750

BLAND Yvonne Endicott, Dir., Dept. of Soc. Srvs., PO Box 55, Bland, VA 24315-0055—(540) 688-4111; fax: (540) 688-4114

BOTETOURT Mary Lou Mullis, Dir., Dept. of Soc. Srvs., 37 Roanoke St., Fincastle, VA 24090-0160—(540) 473-8210

BRUNSWICK Phyllis C. Brockwell, Dir., Dept. of Soc. Srvs., 228 Main St., Lawrenceville, VA 23868-0089—(804) 848-2142; fax: (804) 848-2828

BUCHANAN Jerry Snyder, Dir., Dept. of Soc. Srvs., Route 5, Box 108E, Grundy, VA 24614-0674—(540) 935-8106; fax: (540) 935-5412

BUCKINGHAM Braxton Apperson III, Dir., Dept. of Soc. Srvs., PO Box 170, Buckingham, VA 23921-0155—(804) 969-4246

CAMPBELL Richard M. Verilla, Dir., Dept. of Soc. Srvs., PO Box 6, Rustburg, VA 24588-0006—(804) 332-9585

CAROLINE Cynthia Green, Dir., Dept. of Soc. Srvs., PO Box 430, Bowling Green, VA 22427-0430—(804) 633-5071; fax: (804) 633-5648

CARROLL Robert Leonard, Dir., Dept. of Soc. Srvs., PO Box 1297, Hillsville, VA 24343—(540) 236-9186; fax: (540) 728-9987

CHARLES CITY Byron M. Adkins, Dir., Dept. of Soc. Srvs., PO Box 98, Charles City, VA 23030-0098—(804) 829-9207

CHARLOTTE Laura Shown Wegner, Dir., Dept. of Soc. Srvs., PO Box 440, Charlotte Court House, VA 23923-0440—(804) 542-5164

CHESTERFIELD Sarah C. Snead, Dir., Dept. of Soc. Srvs., PO Box 430, Chesterfield, VA 23832-0430—(804) 748-1100; fax: (804) 796-1837

CLARKE Angie Jones, Dir., Dept. of Soc. Srvs., 32 East Main St., Berryville, VA 22611-1138—(540) 955-3700

CRAIG John W. Wilcher, Dir., Dept. of Soc. Srvs., PO Box 330, New Castle, VA 24127-0330—(540) 864-5117

CULPEPER Calvin L. Coleman, Dir., Dept. of Soc. Srvs., 155 West Davis St., Culpeper, VA 22701-3046—(540) 825-1251

CUMBERLAND Paul G. Oswell, Dir., Dept. of Soc. Srvs., PO Box 33, Cumberland, VA 23040-9803—(804) 492-4915

DICKENSON Roy F. Rose, Dir., Dept. of Soc. Srvs., PO Box 417, Clintwood, VA 24228-0417—(540) 926-1661; fax: (540) 926-8144

DINWIDDIE Peggy McElveen, Dir., Dept. of Soc. Srvs., PO Box 107, Dinwiddie, VA 23841—(804) 469-4524; fax: (804) 469-4506

ESSEX Arthur Irvine, Dir., Dept. of Soc. Srvs., PO Box 1004, Tappahannock, VA 22560-1004—(804) 443-3561

FAIRFAX Suzanne Manzo, Dir., Dept. of Family Srvs., 12011 Government Center Parkway, Suite 200, B-3, Fairfax, VA 22035—(703) 324-7800

FAUQUIER Janis K. Selbo, Dir., Dept. of Soc. Srvs., PO Box 300, Warrenton, VA 22186-0300—(540) 347-2316

FLOYD Ellen Johnson, Dir., Dept. of Soc. Srvs., PO Box 314, Floyd, VA 24091-0314—(540) 745-9316; fax: (540) 745-9325

FLUVANNA Judith E. Cole, Dir., PO Box 98, Fork Union, VA 23055—(804) 842-8221

FRANKLIN Ellie Ussery, Dir., Dept. of Soc. Srvs., 11161 Virgil H. Goode Highway, Rocky Moant, VA 24121—(540) 483-9247

FREDERICK Gwen Ellen Mandel, Dir., Dept. of Soc. Srvs., 107 North Kent St., Winchester, VA 22601-4140—(540) 665-5688

GILES Linda C. Boggs, Dir., Dept. of Soc. Srvs., PO Box 529, Pembroke, VA 24136—(540) 626-7291; fax: (540) 626-7911

GLOUCESTER Evins Goodwin III, Dir., Dept. of Soc. Srvs., PO Box 1390, Gloucester, VA 23061-0186—(804) 693-2671

GOOCHLAND Barbara Mattrice, Dir., Dept. of Soc. Srvs., PO Box 34, Goochland, VA 23063-0034—(804) 556-5332; fax: (804) 556-4718

GRAYSON Nancy W. Bockes, Dir., Dept. of Soc. Srvs., PO Box 434, Independence, VA 24348-0434—(540) 773-2452; fax: (540) 773-2361

GREENE James B. Keenan Jr., Supt., Dept. of Pub. Welfare, PO Box 117, Standardsville, VA 22973-00117—(804) 985-5246

GREENSVILLE–EMPORIA Samuel E. Bush Jr., Dir., Dept. of Soc. Srvs., PO Box 1136, Emporia, VA 23847-1136—(804) 634-6576; fax: (804) 634-9504

Local Social Service Agencies—*Continued*

Halifax Betty Wells, Dir., Dept. of Soc. Srvs., PO Box 1189, Halifax, VA 24558-1189—(804) 476-6594

Hanover Donna Douglas, Dir., Dept. of Soc. Srvs., 12304 Washington Highway, Ashland, VA 23005—(804) 752-4100; (800) 770-0837; fax: (804) 752-4110

Harrisonburg–Rockingham Donald D. Driver Jr., Dir., Soc. Service District, 110 North Mason St., Harrisonburg, VA 22801-0809—(540) 574-5100; fax: (540) 574-5127

Henrico Bettie S. Kienast, Dir., Dept. of Soc. Srvs., PO Box 27032, Richmond, VA 23273—(804) 672-4001

Henry–Martinsville Joyce Martin, Dir., Dept. of Soc. Srvs., 20 East Church St., Martinsville, VA 24114—(540) 656-4300; fax: (540) 656-4303

Highland Sandra H. Bratton, Dir., Dept. of Soc. Srvs., PO Box 247, Monterey, VA 24465-0247—(540) 468-2199

Isle of Wight Linda A. Bean, Dir., Dept. of Soc. Srvs., 17100 Monument Circle, Suite A, Isle of Wight, VA 23397-0110—(757) 365-0880

James City Diana F. Hutchens, Dir., Dept. of Soc. Srvs., 5249 Old Towne Rd., Williamsburg, VA 23185—(757) 269-3100; fax: (757) 259-3188

King and Queen Kimberly Powell, Dir., Dept. of Soc. Srvs., Courthouse Annex, King and Queen Courthouse, VA 23085-9999—(804) 785-7023; fax: (804) 769-3280

King George David Coman, Dir., Dept. of Soc. Srvs., PO Box 130, King George, VA 22485-0130—(540) 775-3544; fax: (540) 775-3098

King William Ben Owen IV, Dir., Dept. of Soc. Srvs., PO Box 187, King William, VA 23086-0187—(804) 769-4905; fax: (804) 769-4964

Lancaster Richard Grunewald, Dir., Dept. of Soc. Srvs., PO Box 185, Lancaster, VA 22503—(540) 462-5141; fax: (540) 462-0330

Lee Jerry Spence, Dir., Dept. of Soc. Srvs., PO Box 348, Jonesville, VA 24262-0348—(540) 346-1010; fax: (540) 346-2217

Loudoun Robert Chirles, Dir., Dept. of Soc. Srvs., 102 Heritage Way, NE, Suite 200, Leesburg, VA 22075—(703) 777-0353

Louisa Hunter Bowles, Supt., Dept. of Pub. Welfare, PO Box 425, Louisa, VA 23093-0425—(540) 967-1320

Lunenburg Dorothy Newcomb, Dir., Dept. of Soc. Srvs., Courthouse Square, Lunenburg, VA 23952-9999—(804) 696-2134

Madison Nancy B. Coppedge, Dir., Dept. of Soc. Srvs., PO Box 176, Madison, VA 22727-0176—(540) 948-5521

Mathews Susan Morgan, Dir., Dept. of Soc. Srvs., PO Box 925, Mathews, VA 23109-0925—(804) 725-7192; fax: (804) 725-7086

Mecklenburg Sandra Wentz, Dir., Dept. of Soc. Srvs., PO Box 400, Boydton, VA 23917-0400—(804) 738-6138

Middlesex Kathryn F. Fitchett, Dir., Dept. of Soc. Srvs., PO Box 216, Urbanna, VA 23175-0216—(804) 758-2348; fax: (804) 758-2357

Montgomery Daniel Farris, Dir., Dept. of Soc. Srvs., 210 South Pepper St., Christiansburg, VA 24073—(540) 382-6990; fax: (540) 382-6945

Nelson Thomas H. Conner, Dir., Dept. of Soc. Srvs., PO Box 357, Lovingston, VA 22949-0357—(804) 263-8334

New Kent Marianne D. Powell, Dir., Dept. of Soc. Srvs., Route 249, Box 108, New Kent, VA 23124-0108—(804) 966-9625; fax: (804) 730-9550

Northampton Richard Sterrett, Dir., Dept. of Soc. Srvs., PO Box 568, Eastville, VA 23347-0568—(757) 678-5153; fax: (757) 768-0475

Northumberland Sharon C. Fisher, Dir., Dept. of Soc. Srvs., PO Box 399, Heathsville, VA 22473-0399—(804) 580-3477; fax: (804) 580-5815

Nottoway Robert Reitmeier, Dir., Dept. of Soc. Srvs., PO Box 26, Nottoway, VA 23955-0026—(804) 645-8494

Orange Alan F. Courtney, Supt., Dept. of Pub. Welfare, 146 Madison Rd., Orange, VA 22960—(540) 672-1155

Page Peter J. Creaturo, Dir., Dept. of Soc. Srvs., 2 Mechanic St., Luray, VA 22835—(540) 743-6568

Patrick Carolyn A. Harnsberger, Dept. of Soc. Srvs., 112 Rye Cove Rd., Stuart, VA 24171-0498—(540) 694-3328

Pittsylvania Gerald Todt, Dir., Dept. of Soc. Srvs., 18 Depot St., Chatham, VA 24531-0940—(804) 432-7281

Powhatan Ann W. Shelton, Dir., Dept. of Soc. Srvs., PO Box 99, Powhatan, VA 23139-0099—(804) 598-5630; (804) 794-9593; fax: (804) 598-5614

Prince Edward Ruth J. Jones, Dir., Dept. of Soc. Srvs., PO Box 628, Farmville, VA 23901-0628—(804) 392-3113

Prince George William F. Gandel, Dir., Dept. of Soc. Srvs., PO Box 68, Prince George, VA 23875-0068—(804) 733-2650; Food Stamps: (804) 733-2656; fax: (804) 733-2602

Prince William Ricardo Perez, Dir., Dept. of Soc. Srvs., 7987 Ashton Ave., #200, Manassas, VA 22110-8240—(703) 792-7500

Pulaski James C. Wallis, Dir., Dept. of Soc. Srvs., 143 Third St., NW, Pulaski, VA 24301-0100—(540) 980-7995

Rappahannock Beverly D. Bowen, Dir., Dept. of Soc. Srvs., PO Box 87, Washington, VA 22747-0087—(540) 675-3313

Richmond Martha Hall, Dir., Dept. of Soc. Srvs., 5579 Richmond Rd., Warsaw, VA 22572-0035—(804) 333-4088; fax: (804) 333-3408

Roanoke Betty R. McCrary, Dir., Dept. of Soc. Srvs., 220 East Main St., Salem, VA 24153—(540) 387-6087

Rockbridge Phyllis Bennington, Dir., Dept. of Soc. Srvs., 20 East Preston St., Lexington, VA 24450-1065—(540) 463-7143

Russell Roger L. Duff, Dir., Dept. of Soc. Srvs., PO Box 1207, Lebanon, VA 24266-1207—(540) 889-2679; fax: (540) 889-3031

Scott Gary Blankenbeele, Dir., Dept. of Soc. Srvs., PO Box 637, Gate City, VA 24251-0637—(540) 386-3631; fax: (540) 386-6031

Shenandoah Ellsworth Edwards, Dir., Dept. of Soc. Srvs., 236 South Main St., Woodstock, VA 22664-0192—(540) 459-3736

Smyth Virgil J. Miller, Dir., Dept. of Soc. Srvs., 100 East Hickory Lane, Marion, VA 24354—(540) 783-8148; fax: (540) 783-6327

Southampton Jane Maddrey, Dir., Dept. of Soc. Srvs., PO Box 550, Courtland, VA 23837-0550—(804) 653-3080

Spotsylvania Loraine V. Lemoine, Dir., Dept. of Soc. Srvs., PO Box 249, Spotsylvania, VA 22553—(540) 582-7065; fax: (540) 582-7068

Stafford William Tignor, Dir., Dept. of Soc. Srvs., PO Box 7, Stafford, VA 22555-0007—(540) 659-8720; fax: (540) 639-8798

Surry Linda Lewis, Dir., Dept. of Soc. Srvs., PO Box 263, Surry, VA 23883-0263—(804) 294-5240; fax: (804) 294-5248

Local Social Service Agencies—*Continued*

Sussex Gladys Harris, Dir., Dept. of Soc. Srvs., PO Box 1336, Sussex, VA 23884-0336—(804) 246-7020; fax: (804) 246-2504

Tazewell Jerry A. Smith, Dir., Dept. of Soc. Srvs., PO Box 149, Tazewell, VA 24651-0149—(540) 988-2521

Warren Ann P. Carbaugh, Dir., Dept. of Soc. Srvs., PO Box 506, Front Royal, VA 22630-0506—(540) 635-3430

Washington Gary D. Meade, Dir., Dept. of Soc. Srvs., 15068 Lee Highway, Bristol, VA 24201—(540) 623-2661

Westmoreland Helen B. Wilkins, Dir., Dept. of Soc. Srvs., PO Box 302, Montross, VA 22520-0302—(804) 493-9305; fax: (804) 493-9309

Wise Tom Stanley, Act. Dir., Dept. of Soc. Srvs., PO Box 888, Wise, VA 24293-0888—(540) 328-8056; fax: (540) 328-8057

Wythe A. Michael Hall, Dir., Dept. of Soc. Srvs., 275 South Fourth St., Wytheville, VA 24382-2597—(540) 228-5493; fax: (540) 228-5912

York–Poquoson C. Earl Blythe, Dir., Soc. Service Bureau, PO Drawer 917, Yorktown, VA 23692-0917—(757) 890-3930; fax: (757) 890-3934

Independent Cities

Alexandria Suzanne T. Chis, Dir., Dept. of Soc. Srvs., 2525 Mount Vernon Ave., Alexandria, VA 22301—(703) 838-0700

Bristol Bob Gose, Dir., Dept. of Soc. Srvs., 621 Washington St., Bristol, VA 24201-4644—(540) 645-7450

Charlottesville Robert Cox, Dir., Dept. of Soc. Srvs., PO Box 911, Charlottesville, VA 22902-0911—(804) 971-3400

Chesapeake Doris Roberts, Dir., Bureau of Soc. Srvs., 100 Outlaw St., Chesapeake, VA 23328-5098—(757) 382-2000; fax: (757) 543-1644

Clifton Forge Shirley Hall, Dir., Dept. of Soc. Srvs., 537 Main St., Clifton Forge, VA 24422-0058—(540) 863-2525

Colonial Heights Served by Chesterfield County

Covington Served by Alleghany County

Danville Faye Westbrooke, Act. Dir., Dept. of Soc. Srvs., PO Box 3300, Danville, VA 24543—(804) 799-6543; fax: (804) 799-6537

Falls Church Served by Fairfax County

Franklin City Carl M. Lance, Dir., Dept. of Soc. Srvs., City Hall Annex, 207 West Second Ave., Franklin, VA 23851-1713—(757) 562-8520, ext. 250; fax: (757) 562-8515

Fredericksburg John F. Peck, Dir., Dept. of Soc. Srvs., 608 Jackson St., Fredericksburg, VA 22404-0510—(540) 372-1032

Galax Susan L. Clark, Dir., Dept. of Soc. Srvs., 301 Murphy St., Galax, VA 24333-0166—(540) 236-8111; fax: (540) 236-9313

Hampton Walter Credle, Dir., Dept. of Soc. Srvs., 1320 LaSalle Ave., Hampton, VA 23669—(757) 727-1800; fax: (757) 727-1835

Harrisonburg–Rockingham Donald D. Driver Jr., Dir., Soc. Service District, 110 North Mason St., Harrisonburg, VA 22801-0809—(540) 574-5100; fax: (540) 574-5127

Hopewell Nancy Treanor, Dir., Dept. of Soc. Srvs., 256 East Cawson St., Hopewell, VA 23860-2804—(804) 541-2330

Lynchburg Mark C. Johnson, Dir., Div. of Soc. Srvs., 701 Hollins St., Lynchburg, VA 24504-2244—(804) 847-1551

Manassas Judith Hays, Dir., Dept. of Soc. Srvs., 8955 Center St., Manassas, VA 22110-5403—(703) 361-8277

Manassas Park Noreen Slater, Dir., Dept. of Soc. Srvs., 1 Park Center Court, Manassas Park, VA 22111—(703) 335-8880

Newport News Mr. Shirley E. Culpepper, Dir., Dept. of Soc. Srvs., 6060 Jefferson Ave., Newport News, VA 23605-3003—(757) 926-6300; fax: (757) 926-6118

Norfolk Suzanne Puryear, Dir., Dept. of Human Srvs., 220 West Brambleton Ave., Norfolk, VA 23510-1506—(757) 664-6100; fax: (757) 664-6000; fax: (757) 664-3275

Norton William L. Stokes, Dir., Dept. of Pub. Welfare, 938 Park Ave., Norton, VA 24273-0378—(540) 679-2701

Petersburg Denise Dickerson, Dir., Dept. of Soc. Srvs., 400 Farmer St., Petersburg, VA 23804—(804) 861-4720; fax: (804) 861-0137

Portsmouth Bertha Wright, Dir., Div. of Soc. Srvs., 1701 High St., Portsmouth, VA 23704-2417—(757) 398-3600; fax: (757) 393-5058

Radford Lori Brady, Dir., Dept. of Pub. Welfare, 208 Third Ave., Radford, VA 24141-4706—(540) 731-3663

Richmond City Michael Evans, Dir., Dept. of Soc. Srvs., 900 East Marshall St., Richmond, VA 23240—(804) 780-7430; fax: (804) 780-7018

Roanoke City Corinne B. Gott, Supt., Soc. Service Dept., 215 West Church Ave., Rm. 307, Roanoke, VA 24011—(540) 853-2591

South Boston Served by Halifax County

Staunton–Augusta Carol Brunty, Dir., Dept. of Soc. Srvs., 4801 Lee Highway, Verona, VA 24482-0007—(540) 245-5800

Suffolk Bobby L. Ralph, Dir., Dept. of Soc. Srvs., 440 Market St., Suffolk, VA 23434-1818—(757) 539-0216; fax: (757) 925-6354

Virginia Beach Daniel W. Stone, Dir., Dept. of Soc. Srvs., 3432 Virginia Beach Blvd., Virginia Beach, VA 23452-4497—(757) 437-3200; fax: (757) 437-3300

Waynesboro Robert Joseph Yuhasz, Dir., Dept. of Soc. Srvs., PO Box 1028, Waynesboro, VA 22980-1028—(540) 942-6646

Williamsburg Peter Walentisch, Dir., Bureau of Soc. Srvs., 401 Lafayette St., Williamsburg, VA 23185—(757) 220-6161; fax: (757) 220-6109

Winchester Kathleen A. McDonald, Dir., Dept. of Soc. Srvs., 33 East Boscawen St., Winchester, VA 22601-0762—(540) 662-3807

Key to Cities

over 30,000 population

City: Region
Alexandria: Northern
Arlington: Northern
Blacksburg: Western
Charlottesville: Northern
Chesapeake: Eastern
Danville: Piedmont
Hampton: Central
Harrisonburg: Northern
Lynchburg: Piedmont

City: Region
Newport News: Central
Norfolk: Eastern
Petersburg: Central
Portsmouth: Eastern
Richmond: Central
Roanoke: Piedmont
Suffolk: Eastern
Virginia Beach: Eastern

Virgin Islands (U.S.)

Roy L. Schneider, MD, (R) Gov., 20–21 Government House, Saint Thomas, VI 00802—(340) 774-0001

Washington Office: Teri Helenese, Dir., 444 North Capitol St., Suite 298, Washington, DC 20001—(202) 624-3565; fax: (202) 624-3594

VIRGIN ISLANDS (U.S.) AGENCIES LISTED ON THE FOLLOWING PAGES:

Department of Human Services

Related Territorial Agencies. Department of Education; Employment Security Agency; Office of the Governor; Department of Health; Police Department; Department of Justice

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Assistance and service programs in the Virgin Islands (U.S.) are administered by the Department of Human Services. Programs are federal-territorial funded. The Virgin Islands (U.S.) was excluded from the Supplemental Security Income Program (SSI) and the Prouty Amendment. General assistance (GA) is territorially funded.

Assistance and Services

Assistance programs are Temporary Assistance for Needy Families (TANF), GA, Aid to the Blind (AB), Aid to the Permanently and Totally Disabled (AD), old age assistance (OAA), Food Stamps (FS), and certification for Medicaid (MAP) for public assistance cases only, and the Low-Income Home Energy Assistance Program (LIHEAP).

Service programs under the Division of Children, Youth, and Families are child welfare (CW); services to families (SF), including child protective services (CA/N, CPS) and the Interstate Compact on the Placement of Children (ICPC); the Social Services and Community Services Block Grants (SSBG, CSBG); and services for delinquent youths (YA, Y-PAR, Y-PRO), including the Interstate Compact on Juveniles (ICJ).

Other divisions within the department have responsibility for adult protective services and services to the aged (APS, OA); services to adults (SA); family preservation and support services (FP/FS); the Job Training Partnership Act (JTPA); services to the blind (BS); and vocational rehabilitation (VR), including vocational rehabilitation for the blind (VRB).

Related territorial agencies have responsibility for employment services (ES); unemployment insurance (UC); the Interstate Compact for Supervision of Parolees and Probationers (ICSPP); parole and probation (PAR, PRO); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the mental retardation program (MR); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); Child Support Enforcement (CSE); Medicaid (MAP) for the medically needy; adult corrections (CP); the Community Health Centers Program (CHC); the Preventive Health Services Block Grant (PHSBG); veterans services (VET); and the merit system (MS).

Where to Write

The Department of Human Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Sedonie Halbert, Acting Commissioner
Department of Human Services
Government of the Virgin Islands
Knud Hansen Complex, Bldg. A
1303 Hospital Ground
Saint Thomas, VI 00802

Client Inquiries

Client inquiries should be addressed in duplicate to:

Sedonie Halbert, Acting Commissioner
Department of Human Services
Government of the Virgin Islands
Knud Hansen Complex, Bldg. A
1303 Hospital Ground
Saint Thomas, VI 00802

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in the Virgin Islands (U.S.) who are receiving assistance from other states** should be addressed in duplicate to:

Sedonie Halbert, Assistant Commissioner
Department of Human Services
Government of the Virgin Islands
Knud Hansen Complex, Bldg. A
1303 Hospital Ground
Saint Thomas, VI 00802

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed to:

Ermin Boschulte, Administrator
Division of Financial Programs
Department of Human Services
Government of the Virgin Islands
Knud Hansen Complex, Bldg. A
1303 Hospital Ground
Saint Thomas, VI 00802

Checks for assistance from other states for recipients living in the Virgin Islands (U.S.) should be mailed to:

Corene B. Thomas, Deputy Commissioner
Office of Fiscal and Management Operations
Department of Human Services
Government of the Virgin Islands
Knud Hansen Complex, Bldg. A
1303 Hospital Ground
Saint Thomas, VI 00802

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) and inquiries regarding the **ability of relatives to provide financial support** should be sent in duplicate to:

Saint Croix District
Assistant Attorney General
Division of Paternity and Child Support
Department of Justice
Toro Bldg.
Christiansted, Saint Croix, VI 00820

Saint Thomas District
Assistant Attorney General
Division of Paternity and Child Support
Department of Justice
GERS Complex, 2nd Fl.
48B–50C Kronprindsens Gade
Saint Thomas, VI 00802

Inquiries regarding the **Americans with Disabilities Act** should be addressed in duplicate to:

Beverly Plaskett, Administrator
Division of Disabilities and Rehabilitation Services
Department of Human Services
Government of the Virgin Islands
Knud Hansen Complex, Bldg. A
1303 Hospital Ground
Saint Thomas, VI 00802

Children

Inquiries concerning **child protective services, child abuse and neglect cases, and adoptions within the Virgin Islands (U.S.)**; correspondence related to the **Interstate Compact on the Placement of Children**; and information on requests for **custody studies in divorce cases** should be addressed in duplicate to:

Lynne Berry Rodina, Administrator
Division of Children, Youth, and Families
Department of Human Services
Government of the Virgin Islands
3011 Golden Rock
Christiansted, Saint Croix, VI 00820

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Carlos Ortiz, Director
Division of Mental Health Services
Department of Health
Barbel Plaza South
Saint Thomas, VI 00801

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Zenaida Conde, Assistant Administrator
Division of Children, Youth, and Families
Department of Human Services
Government of the Virgin Islands
3011 Golden Rock
Christiansted, Saint Croix, VI 00820-4355

Adults/Elderly

Inquiries regarding **adult/elder services** and **adult/elder protective services** should be sent in duplicate to:

Bernice Hall, Administrator
Division of Senior Citizens Affairs
Department of Human Services
19 Estate Diamond
Frederiksted, Saint Croix, VI 00840

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Jose F. Poblete, MD, Commissioner
Department of Health
Government of the Virgin Islands
48 Sugar Estate
Saint Thomas, VI 00802

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be sent in duplicate to:

Priscilla Berry, Director
Bureau of Health Insurance and Medical Assistance
Department of Health
Government of the Virgin Islands
48 Sugar Estate
Saint Thomas, VI 00802

Requests for information on the **licensing of hospitals, nursing homes,** and **related health facilities** should be sent in duplicate to:

Jose F. Poblete, MD, Commissioner
Department of Health
Government of the Virgin Islands
48 Sugar Estate
Saint Thomas, VI 00802

Correspondence related to the **importation and deportation of mental patients,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be sent in duplicate to:

Carlos Ortiz, Director
Division of Mental Health Services
Department of Health
Barbel Plaza South
Saint Thomas, VI 00801

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Alva Swan, Esq., Deputy Attorney General
Bureau of Corrections
Department of Justice
GERS Complex, 2nd Fl.
48–50C Kronprindsens Gade
Saint Thomas, VI 00802

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Chief, Probation and Parole
Territorial Court
PO Box 5107
Saint Thomas, VI 00801

Requests for **residence and other social information about inmates of juvenile correctional institutions** and inquiries regarding **juvenile probation and parole, including interstate matters,** should be addressed in duplicate to:

Lynne Berry Rodina, Administrator
Division of Children, Youth, and Families
Department of Human Services
3011 Golden Rock
Christiansted, Saint Croix, VI 00820

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth and death records are maintained by the Department of Health. The fee for verification of information is $6; certified copies cost $15. Address inquiries in duplicate to:

Registrar of Vital Statistics
Knud Hansen Complex
Charlotte Amalie, Saint Thomas, VI 00802
tel: (340) 774-1734

Registrar of Vital Statistics
Charles Harwood Hospital Complex
Christiansted, Saint Croix, VI 00820
tel: (340) 773-4050

Marriage records are maintained by territorial courts. Certified copies cost $2. Address inquiries in duplicate to:

Clerk of the Territorial Court
PO Box 70
Saint Thomas, VI 00804
tel: (340) 774-6680

Clerk of the Territorial Court
PO Box 929
Christiansted, Saint Croix, VI 00821
tel: (340) 778-9750

Divorce records are maintained by the territorial courts. Certified copies cost $5. Address inquiries in duplicate to:

Viola Smith, Clerk of the Territorial Court
PO Box 70
Saint Thomas, VI 00804
tel: (340) 774-6680

Clerk of the Territorial Court
PO Box 929
Christiansted, Saint Croix, VI 00821
tel: (340) 778-9750

Territorial Employment

Inquiries regarding **employment by territorial agencies** should be addressed in duplicate to:

Karen Blyden, Director
Division of Personnel
Office of the Governor
PO Box 2336
Saint Thomas, VI 00802

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Velven Samuel, Director, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340) 774-0930; fax: (340) 774-3466

Food Stamp Work/Employment and Training and the **Illegitimacy Rate Reduction Bonus.** Ermin Boschulte, Administrator, Division of Financial Programs, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340) 774-7125; fax: (340) 777-5449

Fraud and Abuse Investigation, Immigration Issues, and **Public Information.** Sedonie Halbert, Acting Commissioner, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340) 774-1166; fax: (340) 774-3466

Information Systems and **Research and Statistics.** Moleto A. Smith Jr., Deputy Commissioner, Office of Planning and Evaluation, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340) 774-0930, ext. 4116; fax: (340) 774-3466

Legal Matters. Julio A. Brady Esq., Attorney General, Civil Division, Department of Justice, GERS Bldg., 2nd Fl., 48B–50C Kronprindsens Gade, Saint Thomas, VI 00802—(340) 774-5666; fax: (340) 774-9710

Substance Abuse. Beverly Plaskett, Administrator, Division of Disabilities and Vocational Rehabilitation, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340)774-0930; fax: (340) 774-7773

Teen Pregnancy. Lynn Berry Rodina, Administrator, Division of Children, Youth, and Families, Department of Human Services, Government of the Virgin Islands, 3011 Golden Rock, Christiansted, Saint Croix, VI 00801—(340) 773-4043; fax: (340) 773-6121

Welfare to Work. *Welfare-to-Work Grants Program and TANF welfare-to-work programs.* Ermin Boschulte, Administrator, Division of Financial Programs, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340) 774-7125; fax: (340) 777-5449; *job placement/job readiness programs.* Lennox Zamore, Director, Jobs Program, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340) 774-0930; fax: (340) 777-5449

Virgin Islands Department of Human Services

Government of the Virgin Islands
Knud Hansen Complex, Bldg. A
1303 Hospital Ground
Saint Thomas, VI 00802
tel: (340) 774-0930; fax: (340) 774-3466
http://www.usvi.net

FP/FS Sedonie Halbert, Act. Comm., (340) 774-1166; fax: (340) 774-3466

Ferryneisa Benjamin, Asst. Comm., 3011 Golden Rock, Christiansted, Saint Croix, VI 00820—(340) 773-2323; fax: (340) 773-6121

OFFICE OF PLANNING AND EVALUATION
Moleto A. Smith Jr., Dep. Comm., (340) 774-0930, ext. 4116; fax: (340) 774-3466

DATA PROCESSING
Moleto A. Smith Jr., Dep. Comm., (340) 774-0930

OFFICE OF FISCAL AND MANAGEMENT OPERATIONS
Corene B. Thomas, Dep. Comm., (340) 774-0930, ext. 4132

JTPA OFFICE OF PERSONNEL AND LABOR RELATIONS
Patricia Canegata, Act. Exec. Asst., (340) 774-0930, ext. 4125

OFFICE OF FRAUD AND ADMINISTRATIVE HEARINGS
Anthony R. Webb, Exec. Asst., (340) 773-2323

CA/N CPS CW **DIVISION OF CHILDREN, YOUTH,**
CSBG ICJ **AND FAMILIES**
ICPC SA 3011 Golden Rock
SF SSBG Christiansted, Saint Croix, VI 00820
YA Y-PAR Lynne Berry Rodina, Adm., (340) 773-4043;
Y-PRO fax: (340) 773-6121

AB AD FS **DIVISION OF FINANCIAL PROGRAMS**
GA LIHEAP Ermin Boschulte, Adm., (340) 774-7125; fax:
OAA TANF (340) 777-5449

APS OA **DIVISION OF SENIOR CITIZENS AFFAIRS**
19 Estate Diamond
Frederiksted, Saint Croix, VI 00840
Bernice Hall, Adm., (340) 772-4950; fax: (340) 772-0062

ADA BS VR **DIVISION OF DISABILITIES AND**
VRB **VOCATIONAL REHABILITATION**
Beverly Plaskett, Adm., (340) 774-0930; fax: (340) 774-7773

OFFICE OF INTAKE AND EMERGENCY SERVICES
Doreen Williams, Dir., (340) 773-2323; fax: (340) 773-6121

Related Territorial Agencies

DEPARTMENT OF EDUCATION
44–46 Kongens Gade
Saint Thomas, VI 00802
Liston Davis, Comm., (340) 774-2810; fax: (340) 774-4678

Related Territorial Agencies—*Continued*

EMPLOYMENT SECURITY AGENCY
PO Box 3159
Saint Thomas, VI 00803
tel: (340) 776-3700
Eleuteria Roberts, Asst. Comm.
ES Employment Service
Arah C. Lockhart, Asst. Dir., (340) 776-3700, ext. 2057
UC Unemployment Insurance Service
Jeanne G. Blackwood, Asst. Dir., (340) 773-1440, ext. 257; fax: (340) 773-1515

OFFICE OF THE GOVERNOR
Government House
Saint Thomas, VI 00802
tel: (340) 774-0001; fax: (340) 777-4546
Roy L. Schneider, Gov.
ICSPP PAR Probation and Parole
PRO Territorial Court
PO Box 70
Saint Thomas, VI 00804
Melvin Gerard, Supv., (340) 774-6680; fax: (340) 776-9889/777-8254
EEO MS Division of Personnel
GERS Complex, 3rd Fl.
48B–50C Kronsprindsens Gade
Saint Thomas, VI 00804
Karen Blyden, Dir., (340) 774-8588; fax: (340) 774-6916

CHC MCHBG **DEPARTMENT OF HEALTH**
PHSBG Government of the Virgin Islands
48 Sugar Estate
Saint Thomas, VI 00802
Jose F. Poblete, MD, Comm., (340) 774-0117; fax: (340) 777-4001
Sparkle Misher, Pub. Info. Ofr.
Maternal and Child Health Services and Crippled Children Services
Mavis Matthew, MD, Dir., (340) 773-4951
ADAMHBG Division of Mental Health Services
MR Barbel Plaza South
Saint Thomas, VI 00801
Carlos Ortiz, Dir., (340) 773-1992/774-4888
MAP Bureau of Health Insurance and Medical Assistance
Priscilla Berry, Dir., (340) 774-4624
Nutrition Services
Ermin Olive, Dir., (340) 777-9251
WIC Pat Barnes, Dir., WIC Prgm., (340) 773-1311, ext. 3150

CP **POLICE DEPARTMENT**
Alexander A. Farrelly Justice Center
Veterans Dr.
Saint Thomas, VI 00802
Ramon S. Davila, Comm., (340) 774-2310; fax: (340) 776-3317

DEPARTMENT OF JUSTICE
GERS Complex, 2nd Fl.
48B–50C Kronprindsens Gade
Saint Thomas, VI 00802
tel: (340) 774-5666; fax: (340) 774-9710
Julio A. Brady Esq., Atty. Gen.
Gina Harrison Esq., Pub. Info. Ofr.
Bureau of Corrections
Alva Swan Esq., Dep. Atty. Gen., (340) 773-6313
CSE Division of Paternity and Child Support
Aurjul Wilson, Dir., (340) 774-5666

Washington

Gary Locke (D) Gov., Legislative Bldg., PO Box 40002, Olympia, WA 98504-0002—(360) 753-6780

WASHINGTON OFFICE: Jan Shinpoch, Dir., 444 North Capitol St., Suite 617, Washington, DC 20001—(202) 624-3680; fax: (202) 624-3682

WASHINGTON AGENCIES LISTED ON THE FOLLOWING PAGES:

DEPARTMENT OF SOCIAL AND HEALTH SERVICES

RELATED STATE AGENCIES. Department of Health; Washington State Board of Health; Office of the Attorney General; Employment Security Department; Department of Services for the Blind; Indeterminate Sentence Review Board; Department of Personnel; Superintendent of Public Instruction; Department of Veterans Affairs; Department of Corrections; Department of Community, Trade, and Economic Development

DEPARTMENT OF SOCIAL AND HEALTH SERVICES—REGIONAL OFFICES

DEPARTMENT OF SOCIAL AND HEALTH SERVICES—COMMUNITY SERVICES OFFICES

DIVISION OF CHILD SUPPORT—FIELD OFFICES

NOTE: Program and title abbreviations are listed on page 4.

Administration of Human Services

Income assistance and service programs in Washington are administered by the Department of Social and Health Services. The department is an umbrella agency that combines human service and some health programs and institutions. The department's Community Services Offices, under the supervision of six Regional Offices, provide either direct services or access to all the programs under the department. Human service programs are federal-state funded.

The mandatory and optional supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

General assistance (GA), available through the department's Community Services Offices, is state funded.

Assistance and Services

Income assistance programs are Temporary Assistance for Needy Families (TANF), Child Support Enforcement (CSE), Food Stamps (FS), GA, SSI/S, consolidated emergency assistance, refugee assistance, funeral expenses, and disaster assistance.

Community services include child welfare services (CA/N, CPS, CW), foster care/adoption assistance (FC/AA), the Community Services Block Grant (CSBG), services to families (SF) and adults (SA), family preservation and support services (FP/FS), services to the aged (OA), and the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG). The division licenses voluntary child-caring and -placing agencies, children's institutions, day-care centers, foster homes for children, and foster family homes serving one or two retarded adults.

Other divisions of the department are responsible for the Medicaid program (MAP) and a state-funded medical assistance program, the Children's Health Insurance Program (CHIP), the Community Health Centers Program (CHC), vocational rehabilitation (VR), mental retardation programs (MR), and youth corrections (YA). The department's six Regional Offices handle juvenile parole and probation (YA, Y-PAR, Y-PRO).

Related state agencies are responsible for employment services (ES); the Job Training Partnership Act (JTPA); unemployment compensation (UC); state veterans services (VET); blind services, including vocational rehabilitation (BS, VRB); the maternal and child health and preventive health services block grants (MCHBG, PHSBG); adult correctional programs, including probation and parole (CP, PAR, PRO); and the low-income home energy assistance program (LIHEAP).

Where to Write

The Department of Social and Health Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

David Black, Director
Community Relations
Department of Social and Health Services
PO Box 45130
Olympia, WA 98504-5130

Client Inquiries

For **client inquiries,** the state ombudsman is:

David Black, Director
Community Relations
Department of Social and Health Services
PO Box 45130
Olympia, WA 98504-5130

Assistance/Services

Requests for general information regarding **food stamps, SSI, and eligibility requirements** should be sent in duplicate to:

John Atherton, Director
Division of Assistance Programs
Department of Social and Health Services
PO Box 45470
Olympia, WA 98504-5470

Requests for general information regarding **Temporary Assistance for Needy Families** should be addressed in duplicate to:

Liz Bergert-Dunbar, Assistant Secretary
Economic Services Administration
Department of Social and Health Services
PO Box 45070
Olympia, WA 98504-5070

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Washington who are receiving assistance from other states** should be addressed in duplicate to the appropriate Community Services Office.

Checks for assistance from other states for recipients living in Washington should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

Meg Sollenberger, Director
Division of Child Support
Department of Social and Health Services
PO Box 45860
Olympia, WA 98507-5860

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Jeanne Munro, Director
Division of Vocational Rehabilitation
Department of Social and Health Services
PO Box 45340
Olympia, WA 98504-5340

Children

General information regarding **child abuse and neglect cases** and **adoptions within Washington,** inquiries concerning **child protective services,** and correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Philip Bayse, Acting Director
Division of Program and Policy Development
Department of Social and Health Services
PO Box 45710
Olympia, WA 98504-5710

Inquiries concerning the **licensing of child-care facilities and eligibility determinations for subsidized child-care programs** should be addressed in duplicate to:

Jim Sherrill, Director
Division of Licensed Resources
Children's Services Administration
Department of Social and Health Services
PO Box 45700
Olympia, WA 98504-5700

Annie Cubberly, Acting Chief
Office of Child Care Policy
Division of Licensed Resources
Children's Services Administration
Department of Social and Health Services
PO Box 45700
Olympia, WA 98504-5700

Inquiries concerning the **licensing of foster-home or group-home facilities** should be addressed to:

Ruthie Morris, Chief
Office of Foster Care Licensing
Division of Licensed Resources
Children's Services Administration
Department of Social and Health Services
PO Box 45700
Olympia, WA 98504-5700

Inquiries concerning **child abuse and neglect investigations in licensed facilities** should be addressed to:

Section Manager, Child Abuse and Neglect
Division of Licensed Resources
Children's Services Administration
Department of Social and Health Services
PO Box 45700
Olympia, WA 98504-5700

Information on requests for **custody studies in divorce cases** should be addressed to the local court in the appropriate county.

Inquiries regarding **programs for mentally retarded children** should be addressed in duplicate to:

Tim Brown, PhD, Director
Division of Developmental Disabilities
Department of Social and Health Services
PO Box 45310
Olympia, WA 98504-5310

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent in triplicate to:

Kathy Leitch, Director
Home and Community Services
Aging and Adult Services Administration
Department of Social and Health Services
PO Box 45600
Olympia, WA 98504-5600

Inquiries regarding **adult/elder protective services** should be sent in triplicate to:

Melanie Johnson, Program Manager
Adult Protective Services
Aging and Adult Services Administration
Department of Social and Health Services
PO Box 45600
Olympia, WA 98504-5600

For client inquiries, the **state ombudsman for long-term care** is:

Kary W. Hyre
State Long-Term Care Ombudsman Program
South King County Multiservice Center
PO Box 23699
Federal Way, WA 98093-0699
tel: (800) 562-6028; (206) 838-6810

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent in triplicate to:

Patricia K. Lashway, Director
Residential Care Services
Aging and Adult Services Administration
Department of Social and Health Services
PO Box 45600
Olympia, WA 98504-5600

adult family homes:

Mindy Schaffner, Administrator
Community Services Quality Assurance
Residential Care Services
Aging and Adult Services Administration
Department of Social and Health Services
PO Box 45600
Olympia, WA 98504-5600

boarding homes:

Jan Thomson, Administrator
Boarding Home Transition Project
Residential Care Services
Department of Social and Health Services
PO Box 45600
Olympia, WA 98504-5600

Health/Mental Health

Inquiries regarding **Medicaid eligibility, services provided under Medicaid, and Medicaid claims** should be addressed in duplicate to:

Jane Beyer, Assistant Secretary
Medical Assistance Administration
Department of Social and Health Services
PO Box 45080
Olympia, WA 98504-5080

Requests for information on the **licensing of hospitals and related health facilities** should be sent in duplicate to:

Ron Weaver, Acting Assistant Secretary
Health Systems Quality Assurance
Department of Health
PO Box 47850
Olympia, WA 98504-7850

Requests for information on the **licensing of nursing homes** should be sent in duplicate to:

Patricia K. Lashway, Director
Residential Care Services
Aging and Adult Services Administration
Department of Social and Health Services
PO Box 45600
Olympia, WA 98504-5600

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be sent in duplicate to:

Jann Hoppler, Director
Division of Mental Health
Department of Social and Health Services
PO Box 45320
Olympia, WA 98504-5320

Corrections

Requests for **residence and other social information about adult inmates of penal and correctional institutions,** inquiries regarding **adult probation and parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be sent in duplicate to:

Joseph D. Lehman, Secretary
Department of Corrections
PO Box 41101
Olympia, WA 98504-1101

Requests for **information about community and institutional juvenile programs** and correspondence related to the **Interstate Compact on Juveniles** should be sent in duplicate to:

Gerard (Sid) Sidorowicz, Assistant Secretary
Juvenile Rehabilitation Administration
Department of Social and Health Services
PO Box 45045
Olympia, WA 98504-5045

The cutoff age for juveniles is 21 years.

Vital Statistics

Birth and death records (since July 1907) **and marriage and divorce records** (since 1968) are maintained by the Department of Health. The fee for certified copies is $13. Address inquiries in duplicate to:

Center for Health Statistics
Department of Health
PO Box 9709
Olympia, WA 98504-9709
tel: (360) 753-5936

Marriage records prior to 1968 are maintained by the county auditors; **divorce records** prior to 1968 are maintained by the county clerks.

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Department of Personnel
521 Capitol Way South
PO Box 47500
Olympia, WA 98504-7500

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Annie Cubberly, Acting Chief, Office of Child Care Policy, Children's Services Administration, Department of Social and Health Services, PO Box 45700, Olympia, WA 98504-5700—(360) 902-8038; fax: (360) 902-7903

Children's Health Insurance Program. Jane Beyer, Assistant Secretary, Medical Assistance Administration, Department of Social and Health Services, PO Box 45080, Olympia, WA 98504-5080—(360) 902-7807; fax: (360) 902-7855; e-mail: jbeyer@dshs.wa.gov

Food Stamp Work/Employment and Training. John Atherton, Director, Division of Assistance Programs, Department of Social and Health Services, PO Box 45470, Olympia, WA 98504-5470—(360) 413-3200; fax: (360) 413-3493

Fraud and Abuse Investigation. John Bumford, Director, Division of Fraud Investigation, Department of Social and Health Services, PO Box 45817, Olympia, WA 98504-5817—(360) 438-8118; fax: (360) 438-7172

Illegitimacy Rate Reduction Bonus. Cathy Wiggins, Deputy Assistant Secretary, Economic Services Administration, Department of Social and Health Services, PO Box 45070, Olympia, WA 98504-5070—(360) 902-7754; fax: (360) 902-7848; e-mail: cwiggins@dshs.wa.gov

Immigration Issues. Thuy Vu, Chief, Refugee and Immigration Assistance, Department of Social and Health Services, PO Box 45420, Olympia, WA 98504-5420—(360) 413-3213; fax: (360) 413-3494

Information Systems. Judy Schneider, Director, Information Systems Services Division, Department of Social and Health Services, PO Box 45880, Olympia, WA 98504-5880—(360) 902-7650; fax: (360) 902-7675; e-mail: jschneid@dshs.wa.gov

Legal Matters. Rochelle Tillett, Senior Assistant Attorney General, Department of Social and Health Services, PO Box 40124, Olympia, WA 98504-5090—(360) 459-6590

Public Information. Gordon Schultz, Assistant Director, Communications, Department of Social and Health Services, PO Box 45110, Olympia, WA 98504-5110—(360) 902-7892; fax: (360) 902-7894

Research and Statistics. Liz Kohlenberg, PhD, Acting Director, Research and Data Analysis, Department of Social and Health Services, PO Box 45204, Olympia, WA 98504-5204—(360) 902-0707

Staff Development. Richard A. (Robby) Robinson, Chief, Office of Organization and Employee Development, Department of Social and Health Services, 8425–27th St. West, University Place, WA 98466—(253) 566-5760

Substance Abuse. Ken Stark, Director, Division of Alcohol and Substance Abuse, Health and Rehabilitative Services, Department of Social and Health Services, PO Box 45330, Olympia, WA 98504-5330—(360) 438-8200; fax: (360) 438-8078; e-mail: starkkd@dshs.wa.gov

Teen Pregnancy. Rachael Langen, Administrator, WorkFirst Program, Family Services, WorkFirst Division, Economic Services Administration, Department of Social and Health Services, PO Box 45480, Olympia, WA 98504-5480—(360) 413-3209; fax: (360) 413-3482; e-mail: langera@dshs.gov.wa

Welfare to Work. *TANF welfare-to-work programs and job placement/job readiness programs.* Michael W. Masten, Director, WorkFirst Division, Economic Services Administration, Department of Social and Health Services, PO Box 45480, Olympia, WA 98504-5480—(360) 413-3371; fax: (360) 413-3482; e-mail: mastemx@dshs.wa.gov

Washington Department of Social and Health Services

State Office Bldg. 2
PO Box 45010
Olympia, WA 98504-5010
tel: (360) 902-7800
http://www.wa.gov/dshs
Lyle Quasim, Secy., (360) 902-7800; fax: (360) 902-7848
Charles E. Reed, Dep. Secy., Prgms., (360) 902-7790; fax: (360) 902-7848

Attorney General's Division
PO Box 40124
Olympia, WA 98504-5090
Rochelle Tillett, Senior Asst. Atty. Gen., (360) 459-6590

Governor's Juvenile Justice Advisory Committee
PO Box 45203
Olympia, WA 98504-5203
Rosalie McHale and Peggy Slavick, Coord., (360) 902-7788

Legislative Relations
PO Box 45115
Olympia, WA 98504-5115
Sherry McNamara, Dir., (360) 902-7812; fax: (360) 902-7855

Department of Social and Health Services—*Continued*

Community Relations
PO Box 45130
Olympia, WA 98504-5130
David Black, Dir., (360) 902-7828; fax: (360) 902-7848

Information Systems Services Division
PO Box 45880
Olympia, WA 98504-5880
Judy Schneider, Dir., (360) 902-7650; fax: (360) 902-7675; e-mail: jschneid@dshs.wa.gov

Division of Fraud Investigation
PO Box 45817
Olympia, WA 98504-5817
John Bumford, Dir., (360) 438-8118; fax: (360) 438-7172

Budget Division
PO Box 45843
Olympia, WA 98504-5843
Wolfgang Opitz, Budget Dir., (360) 902-8181; fax: (360) 902-8411

Finance Division
PO Box 45842
Olympia, WA 98504-5842
Phyllis Hurn, Dir., (360) 902-8200; fax: (360) 902-8213

MANAGEMENT SERVICES ADMINISTRATION
PO Box 45030
Olympia, WA 98504-5030
Kennith Harden, Asst. Secy., (360) 902-7793

Administrative Services Division
PO Box 45800
Olympia, WA 98504-5800
Philip Wozniak, Dir., (360) 902-8300

Administrative Resources
PO Box 45822
Olympia, WA 98504-5822
Bonita Jacques, Chf., (360) 902-8112

Information Services
PO Box 45825
Olympia, WA 98504-5825
Charles Hunter, Chf., (360) 902-7868

Legal Affairs
PO Box 45823
Olympia, WA 98504-5823
Edith Rice, Chf., (360) 902-0226

Management Services Fiscal Office
PO Box 45802
Olympia, WA 98504-5802
Steve Rice, Chf., (360) 902-8320

Division of Access and Equal Opportunity
PO Box 45012
Olympia, WA 98504-5012
Eddie Rodriguez, Dir., (360) 902-7794

EEO Office for Equal Opportunity
PO Box 45839
Olympia, WA 98504-5839
Jack Graham, Dir., Operations, (360) 586-4024; fax: (360) 586-7497

Research and Data Analysis
PO Box 45204
Olympia, WA 98504-5204
Liz Kohlenberg, PhD, Act. Dir., (360) 902-0707

Lands and Buildings Division
PO Box 45848
Olympia, WA 98504-5848
John Reynolds, Dir., (360) 902-8154; fax: (360) 902-7889

Employee Services Division
PO Box 45830
Olympia, WA 98504-5830
Robert Conner, Act. Dir., (360) 902-8366; fax: (360) 902-8361

Office of Personnel Operations
PO Box 45832
Olympia, WA 98504-5832
Candy Christensen, Chf., (360) 902-8373

Office of Personnel Policy and Standards
PO Box 45835
Olympia, WA 98504-5835
(Vacant), Chf., (360) 902-8365

Office of Risk Management
PO Box 45881
Olympia, WA 98504-5896
Cheri Greenwood, Chf., (360) 902-8367

Office of Organization and Employee Development
8425–27th St., West
University Place, WA 98466
Richard A. (Robby) Robinson, Chf., (253) 566-5760

ADAMHBG **HEALTH AND REHABILITATIVE**
CSBG **SERVICES**
State Office Bldg.
PO Box 45060
Olympia, WA 98504-5060
SSBG Ed Hidano, Asst. Secy., (360) 902-7799; fax: (360) 902-7848

MR Division of Developmental Disabilities
PO Box 45310
Olympia, WA 98504-5310
Tim Brown, PhD, Dir., (360) 902-8484; fax: (360) 902-8482

ICMH Division of Mental Health
PO Box 45320
Olympia, WA 98504-5320
Jann Hoppler, Dir., (360) 902-0790; fax: (360) 902-0809

Division of Alcohol and Substance Abuse
PO Box 45330
Olympia, WA 98504-5330
Ken Stark, Dir., (360) 438-8200; fax: (360) 438-8078; e-mail: starkkd@dshs.wa.gov

Department of Social and Health Services—*Continued*

ADA VR Division of Vocational Rehabilitation
PO Box 45340
Olympia, WA 98504-5340
Jeanne Munro, Dir., (360) 438-8008; fax: (360) 438-8007

Office of Deaf and Hard of Hearing
PO Box 45300
Olympia, WA 98504-5300
Leon Curtis, Dir., (360) 902-8000 (tty)

ECONOMIC SERVICES ADMINISTRATION
State Office Bldg.
PO Box 45070
Olympia, WA 98504-5070
Liz Bergert-Dunbar, Asst. Secy., (360) 902-7808; fax: (360) 902-7848
Cathy Wiggins, Dep. Asst. Secy., (360) 902-7754; fax: (360) 902-7848; e-mail: cwiggins@dshs.wa.gov

Division of Program Research and Evaluation
PO Box 45400
Olympia, WA 98504-5400
Bill Paine, Dir., (360) 413-3007; fax: (360) 438-8258

Community Services Division
PO Box 45440
Olympia, WA 98504-5440
Carol Felton, Dir., (360) 413-3370; fax: (360) 413-3491

Refugee and Immigration Assistance
PO Box 45420
Olympia, WA 98504-5420
Thuy Vu, Chf., (360) 413-3213; fax: (360) 413-3494

CSE Division of Child Support
PO Box 45860
Olympia, WA 98507-5860
Meg Sollenberger, Dir., (360) 586-3520; fax: (360) 586-3274

FS SSI Division of Assistance Programs
PO Box 45470
Olympia, WA 98504-5470
John Atherton, Dir., (360) 413-3200; fax: (360) 413-3493

EBT Division of Management and Operations Support
PO Box 45445
Olympia, WA 98504-5445
Kathleen Brockman, Dir., (360) 413-3300; fax: (360) 413-3490

WorkFirst Division
PO Box 45480
Olympia, WA 98504-5480
Michael W. Masten, Dir., (360) 413-3371; fax: (360) 413-3482; e-mail: mastemx@dshs.wa.gov
Rachael Langen, Adm., WorkFirst Prgm., Family Srvs., (360) 413-3209; fax: (360) 413-3482; e-mail: langera@dshs.wa.gov

CHIP MAP **MEDICAL ASSISTANCE ADMINISTRATION**
PO Box 45080
Olympia, WA 98504-5080
Jane Beyer, Asst. Secy., (360) 902-7807; fax: (360) 902-7855; e-mail: jbeyer@dshs.wa.gov

Division of Operational Support Services
PO Box 45500
Olympia, WA 98504-5500
Tom Bedell, Dir., (360) 664-0008; fax: (360) 586-7498

Division of Health Services and Quality Support
PO Box 45506
Olympia, WA 98504-5506
Phyllis Coolen, Dir., (360) 586-1099; fax: (360) 664-3884

Division of Disability Determination Services
PO Box 45550
Olympia, WA 98504-5550
Don Larsen, Act. Dir., (360) 586-4140; fax: (360) 586-0851

Division of Client Support
PO Box 45535
Olympia, WA 98504-5535
Steven Wish, Dir., (360) 753-0526; fax: (360) 586-2388
Jean Smith, Budget Ofr., (360) 586-2600; fax: (360) 586-7498

Division of Program Support
PO Box 45530
Olympia, WA 98504-5530
Julie Lake, Act. Dir., (360) 586-6517; fax: (360) 753-7315

OA SA **AGING AND ADULT SERVICES ADMINISTRATION**
PO Box 45050
Olympia, WA 98504-5050
Ralph W. Smith, Asst. Secy., (360) 902-7797; fax: (360) 902-7848

Management Services
PO Box 45600
Olympia, WA 98504-5600
Denise Gaither, Dir., (360) 493-2525; fax: (360) 493-9484

Home and Community Services
PO Box 45600
Olympia, WA 98504-5600
Kathy Leitch, Dir., (360) 493-2540; fax: (360) 438-8633

Department of Social and Health Services—*Continued*

APS Melanie Johnson, Prgm. Mgr., Adult Protective Srvs., (360) 407-0354; fax: (360) 438-8633

Residential Care Services
PO Box 45600
Olympia, WA 98504-5600
Patricia K. Lashway, Dir., (360) 493-2560; fax: (360) 438-7903
Mindy Schaffner, Adm., Community Srvs. Quality Assurance, (360) 493-2629; fax: (360) 438-7903
Jan Thomson, Adm., Boarding Home Transition Project, (360) 493-2629; fax: (360) 438-7903

CHILDREN'S SERVICES ADMINISTRATION
State Office Bldg.
PO Box 45040
Olympia, WA 98504-5040
Rosalyn Oreskovich, Asst. Secy., (360) 902-7820; fax: (360) 902-7848

CPS Division of Program and Policy Development
PO Box 45710
Olympia, WA 98504-5710
Philip Bayse, Act. Dir., (360) 902-7911; fax: (360) 902-7904; e-mail: baym300@dshs.wa.gov

CA/N CW FC/AA FP/FS ICAMA ICPC Division of Children and Family Services
PO Box 45710
Olympia, WA 98504-5710
Carole Holland, Dir., Operations, (360) 902-7910; fax: (360) 902-7903

Division of Licensed Resources
PO Box 45700
Olympia, WA 98504-5700
Jim Sherrill, Dir., (360) 902-7999; fax: (360) 902-7904

Office of Child Care Policy
Annie Cubberly, Act. Chf., (360) 902-8038; fax: (360) 902-7903

. Office of Foster Care Licensing
Ruthie Morris, Chf., (360) 902-8014; fax: (360) 902-7904

ICJ YA SF **JUVENILE REHABILITATION ADMINISTRATION**
PO Box 45045
Olympia, WA 98504-5045
Gerard (Sid) Sidorowicz, Asst. Secy., (360) 902-7804; fax: (360) 902-7848

Institution Services
PO Box 45720
Olympia, WA 98504-5720
J. Richard Barrett, Office Chf., (360) 902-8100; fax: (360) 902-8108

Community Youth Services
PO Box 45720
Olympia, WA 98504-5720
Robin Cummings, Office Chf., (360) 902-8080; fax: (360) 902-8108

Operations Support Services
PO Box 45720
Olympia, WA 98504-5720
John Brengle, Office Chf., (360) 902-8101; fax: (360) 902-8108

Related State Agencies

DEPARTMENT OF HEALTH
1112 Quince St., SE
PO Box 47890
Olympia, WA 98504-7890
(Vacant), Secy., (360) 753-5871; fax: (360) 586-7424
Jeanette Stehr-Green, MD, Act. Health Ofr., (360) 753-0919
Kris Van Gorkom, Dep. Secy., (360) 664-3025
Patty Hayes, Dir., Legislative and Constituent Relations, (360) 586-7297
Renee Guillierie, Dir., Communications, (360) 753-3934
(Vacant), Dir., Health Policy and Planning, (360) 705-6067
Joan Brewster, Dir., Local Health, (360) 586-7755
Oscar Cerda, Dir., Minority Affairs, (360) 753-1297

Epidemiology and Health Statistics/Public Health Laboratories
Elizabeth Ward, Asst. Secy., (360) 705-6024
Jon Counts, Dir., (360) 361-2816

Center for Health Statistics
Teresa Jennings, Chf., (360) 586-8729

Hospital and Patient Data
Hank Brown, Chf., (360) 705-6000

Epidemiology
Paul Stehr-Green, Chf., (360) 705-6040

MCHBG PHSBG Community and Family Health
Maxine Hayes, Asst. Secy., (360) 753-7021
AIDS Hotline: (800) 272-AIDS
Mary Cummings, Dir., HIV and AIDS, (360) 586-8334

Environmental Health
Eric Slagle, Asst. Secy., (360) 586-5212

Health Systems Quality Assurance
Ron Weaver, Act. Asst. Secy., (360) 753-2241
Gary Bennett, Facility and Srvs. Licensing, (360) 705-6652
Verne Gibbs, Community and Rural Health, (360) 705-6772

Management Services
Frank Hickey, Asst. Secy., (360) 586-5942

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Related State Agencies—*Continued*

Timothy Schoth, Human Resources, (360) 586-5733
Fran Muskopf, Info. Srvs., (360) 705-6105

WASHINGTON STATE BOARD OF HEALTH
1102 SE Quince St.
PO Box 47990
Olympia, WA 98504-7990
Sylvia Beck, Exec. Dir., (360) 586-0399; fax: (360) 586-6033

OFFICE OF THE ATTORNEY GENERAL
PO Box 40100
Olympia, WA 98504-0100
tel: (360) 753-6200; fax: (360) 664-0228
Christine Gregoire, Atty. Gen.

EMPLOYMENT SECURITY DEPARTMENT
PO Box 9046
Mail Stop 6000
Olympia, WA 98507-9046
tel: (360) 902-9500; fax: (360) 902-9383
http://www.wa.gov/esd
Carver Gayton, Comm., (360) 902-9300
Cindy Zehnder, Dep. Comm., (360) 902-9304
ES Employment and Training Division
Gary Gallwas, Asst. Comm., (360) 438-4611
JTPA Chris Webster, Prgm. Mgr., (360) 438-3132; fax: (360) 438-3174
UC Unemployment Insurance Division
Dale Ziegler, Asst. Comm., (360) 902-9303
Administrative Services Division
Katherine Baros Friedt, Asst. Comm., (360) 902-9601

BS VRB **DEPARTMENT OF SERVICES FOR THE BLIND**
1400 South Evergreen Park Dr., Suite 100
PO Box 40933
Olympia, WA 98504-0933
tel: (360) 586-1224
http://www.wa.gov/dsb
Shirley Smith, Dir., (360) 586-6981; fax: (360) 586-7627; e-mail: shismith@dsb.wa.gov

INDETERMINATE SENTENCE REVIEW BOARD
4317 Sixth Ave., SE
PO Box 40907
Olympia, WA 98504-0907
tel: (360) 493-9266
Kathryn Bail, Chair, (360) 493-9271; fax: (360) 493-9287

MS **DEPARTMENT OF PERSONNEL**
521 Capitol Way South
PO Box 47500
Olympia, WA 98504-7500
http://www.wa.gov/dop
Dennis Karras, Dir., (360) 753-5358; fax: (360) 586-4694
Donna Bogumill, Pub. Info. Ofr., (360) 586-0402; e-mail: donnab@dop.wa.gov

SUPERINTENDENT OF PUBLIC INSTRUCTION
Old Capitol Bldg.
PO Box 47200
Olympia, WA 98504-7200
tel: (360) 753-6738
http://inform.ospi.wednet.edu
Terry Bergeson, Supt.

VET **DEPARTMENT OF VETERANS AFFAIRS**
PO Box 41150
Olympia, WA 98504-1150
tel: (360) 753-5586; fax: (360) 709-5266
http://www.wa.gov/dva
John M. King, Dir.; e-mail: johnk@dva.wa.gov

CP ICSPP PAR **DEPARTMENT OF CORRECTIONS**
PRO PO Box 41101
Olympia, WA 98504-1101
Joseph D. Lehman, Secy., (360) 753-2500; fax: (360) 664-4056; e-mail: jla2310@doc.cco.net
Office of Correctional Operations
410 West Fifth
PO Box 41118
Olympia, WA 98503-1118
David Savage, Dep. Secy., (360) 753-6791; fax: (360) 586-6582
Office of Administrative Services
PO Box 41106
Olympia, WA 98504-1106
Margaret Vonmeeder, Dep. Secy., (360) 753-1158

DEPARTMENT OF COMMUNITY, TRADE, AND ECONOMIC DEVELOPMENT
906 Columbia St., SW
PO Box 48300
Olympia, WA 98504-8300
http://www.wa.gov/cted/cted.html
Tim Douglas, Dir., (360) 753-7426; fax: (360) 586-3582
CSBG LIHEAP Community Services
Mina Apacible, Asst. Dir., (360) 753-4979; fax: (360) 586-0489
Housing Division
Bill Hunter, Asst. Dir., (360) 753-2570; fax: (360) 586-5880

Department of Social and Health Services—Regional Offices

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

I. SPOKANE (Adams, Chelan, Douglas, Ferry, Garfield, Grant, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens, and Whitman Counties)
1011 East Second Ave., Suite 8, Mail Stop B32-6, Spokane, WA 99202
Bernard O. Nelson, Regl. Adm., (509) 533-2400; fax: (509) 533-2517

II. YAKIMA (Asotin, Benton, Columbia, Franklin, Kittitas, Walla Walla, and Yakima Counties)
1002 North 16th Ave., Mail Stop B39-6, Yakima, WA 98909
Stella Vasquez, Regl. Adm., (509) 575-2290; fax: (509) 575-2903

III. EVERETT (Island, San Juan, Skagit, Snohomish, and Whatcom Counties)
840 North Broadway, Suite 300, Mail Stop N31-7, Everett, WA 98201-1295
Daniel M. Peyton, Regl. Adm., (206) 339-3995; fax: (206) 339-3888

IV. SEATTLE (King County)
400 Mercer St., Suite 600, Mail Stop N17-18, Seattle, WA 98109-4641
Michael W. Masten, Regl. Adm., (206) 298-4400; fax: (206) 298-4443

V. TACOMA (Kitsap and Pierce Counties)
2121 South State St., Mail Stop N27-5, Tacoma, WA 98405-2844
Linda Evans, Regl. Adm., (206) 593-2300; fax: (206) 593-2233

VI. OLYMPIA (Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Klickitat, Lewis, Pacific, Skamania, Thurston, and Wahkiakum Counties)
5000 Capitol Blvd., Olympia, WA 98507-7489
Billie Hartline, Regl. Adm., (360) 753-4148; fax: (360) 586-6367

Department of Social and Health Services—Community Services Offices

FS, GA, LIHEAP, MAP, SA, SF, SSI/S, SSBG, TANF
Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Region I

ADAMS/GRANT Louis Bunkelman, Adm., 1620 South Pioneer Way, Mail Stop B13-2, Moses Lake, WA 98837—(509) 764-5600; fax: (509) 764-5747

CLARKSTON Pat Busse, Adm., 525 Fifth St., Mail Stop B2-1, Clarkston, WA 99403-1921—(509) 758-5537; fax: (509) 758-4582

OKANOGAN Lois Green, Adm., South 130 Main, Mail Stop B24-1, Omak, WA 98841—(509) 826-7200; fax: (509) 826-7293

OTHELLO Louis Bunkelman, Adm., 1025 South First St., Mail Stop B1-2, Othello, WA 99344—(509) 488-9673; fax: (509) 488-5068

SPOKANE: *Central* Robert Absolor, Adm., 1313 North Maple St., Mail Stop B32-3, Spokane, WA 99201-1935—(509) 456-4404; fax: (509) 456-2461

East Richard Winters, Adm., 121 South Arthur, Mail Stop B58-1, Spokane, WA 99202—(509) 533-2326; fax: (509) 533-2343

North Sandy Lickfold, Adm., 1925 East Francis, Mail Stop B59-1, Spokane, WA 99207—(509) 483-5696; fax: (509) 483-5716

Southwest Audrey Adams, Adm., 1313 North Maple, Mail Stop B60-1, Spokane, WA 99201-2749—(509) 458-2191; fax: (509) 456-3093

TRI-COUNTY Janet Thomas, Adm., 1100 South Main, Mail Stop B33-1, Colville, WA 99114—(509) 684-7311; fax: (509) 684-7305

WENATCHEE Ben Green, Adm., 805 South Mission, Mail Stop B4-1, Wenatchee, WA 98807—(509) 662-0511; fax: (509) 664-6340

Region II

GRANDVIEW Billie Trevino, Act. Adm., 1313 West Wine Country Rd., Mail Stop B70-1, Grandview, WA 98930—(509) 882-9300; fax: (509) 882-4589

KENNEWICK Glennore Carlson, Act. Adm., 1020 North Edison Ave., Mail Stop B03-4, Kennewick, WA 99336—(509) 735-7119; fax: (509) 736-2857

PASCO Stephanie Murphy, Act. Adm., 800 West Court, Mail Stop B11-1, Pasco, WA 99301—(509) 545-1400; fax: (509) 546-2414

SUNNYSIDE Maria Vigil, Adm., 810 East Custer, Mail Stop B54-1, Sunnyside, WA 98944—(509) 837-3531; fax: (509) 839-7224

TOPPENISH Karen Whitekiller, Adm., 306 Bolin Dr., Mail Stop B50-1, Toppenish, WA 98948—(509) 865-2805; fax: (509) 865-1133

WALLA WALLA Sam Smith, Adm., 416 East Main, Mail Stop B36-1, Walla Walla, WA 99362—(509) 529-0406; fax: (509) 522-4330

WAPATO Roberto Gutierrez, Adm., 102 North Wapato Ave., Mail Stop B75-1, Wapato, WA 98951—(509) 877-8122; fax: (509) 877-8149

YAKIMA Yolanda McGrann, Adm., 1002 North 16th Ave., Mail Stop B39-1, Yakima, WA 98909—(509) 575-2000; fax: (509) 454-4332

YAKIMA/KITTITAS Diane Harris, Adm., 1002 North 16th Ave., B69-1, Yakima, WA 98909—(509) 454-4377; fax: (509) 575-2088

Region III

ALDERWOOD Pamela K. Ramsey, Adm., 19000-33rd Ave. West, Mail Stop N52-1, Lynnwood, WA 98046-9712—(425) 775-5555; fax: (425) 672-2295

BELLINGHAM Marijo Olson, Adm., 4101 Meridian St., Mail Stop B37-1, Bellingham, WA 98227-9706—(360) 714-4004; fax: (360) 714-4010

EVERETT Nancy Wolke, Adm., 840 North Broadway, Suite 200, Mail Stop N31-1, Everett, WA 98201-1297—(425) 339-4000; fax: (425) 339-4890

Department of Social and Health Services
Community Services Offices—*Continued*

Mount Vernon Dorothy Zaretzke, Adm., 1800 Continental Pl., Mail Stop B29-1, Mount Vernon, WA 98273-5625—(360) 428-1400; fax: (360) 416-7047

Oak Harbor Linda Mittleider, Adm., 656 SE Bayshore Dr., #1, Oak Harbor, WA 98277-0909—(360) 240-4700; fax: (360) 679-3524

Skyskomish Valley Patty Omdal, Adm., 19705 State Route 2, Mail Stop B68-1, Monroe, WA 98272—(360) 794-1350; fax: (360) 794-1360

Smokey Point Pamela Ramsey, Adm., 3704–172nd St., NE, Suite P, Mail Stop B65-1, Arlington, WA 98223-3099—(360) 658-2200; fax: (360) 658-2294

Region IV

Burien Patricia Smith, Adm., 15811 Ambaum Blvd., SW, Mail Stop N44-1, Seattle, WA 98166-3090—(206) 439-5300; fax: (206) 439-5324

Federal Way Bob Hart, Adm., 1617 South 324th St., Mail Stop N45-1, Federal Way, WA 98063-4629—(253) 661-4900; fax: (253) 661-4925

Kent Val Meads, Adm., 25316–74th Ave. South, Mail Stop N43-1, Kent, WA 98032-0848—(253) 872-2145; fax: (253) 872-2735

King Eastside Alan Kiest, Adm., 14360 SE Eastgate Way, Mail Stop N40-1, Bellevue, WA 98007—(425) 649-4000; fax: (425) 649-4058

Seattle: *Ballard* Bob Bowman, Adm., 907 NW Ballard Way, Mail Stop N42-1, Seattle, WA 98107-4682—(206) 789-5200; fax: (206) 706-4252

Belltown Margey Rubado, Adm., 2106 Second Ave., Mail Stop N47-1, Seattle, WA 98121-2298/M(206) 464-7060; fax: (206) 424-6925

Capitol Hill John Leonard, Adm., 1700 East Cherry St., Mail Stop N46-1, Seattle, WA 98122-4694—(206) 720-3060; fax: (206) 720-3189

Holgate/Renton Sharon C. Anderson, Adm., 1737 Airport Way South, Suite 100, Mail Stop N80-1, Seattle, WA 98134—(206) 626-5900; fax: (206) 626-5925

Lake City Dave Houser, Adm., 11536 Lake City Way, NE, Mail Stop N74-1, Seattle, WA 98125-5395—(206) 368-7200; fax: (206) 368-7189

Rainier Tom Haines, Adm., 3600 South Graham, Mail Stop N41-1, Seattle, WA 98118-3198—(206) 760-2000; fax: (206) 760-2345

West Seattle Kathy Shober, Adm., 4045 Delridge Way, SW, Suite 300, Mail Stop N55-1, Seattle, WA 98106-1247—(206) 933-3300; fax: (206) 933-3315

Region V

Bremerton Cee Anderson, Adm., 4710 Kean St., Mail Stop W18-1, Bremerton, WA 98312-3300—(206) 478-4995; fax: (206) 478-6960

Puyallup Valley Shannon Parsons, Adm., 1004 East Main St., Mail Stop N51-1, Puyallup, WA 98372-9987—(206) 840-4600; fax: (206) 840-4715

Tacoma: *Pierce North* Jon Halvorson, Adm., 1949 South State St., 2nd Fl., Mail Stop N49-1, Tacoma, WA 98405-9945—(206) 593-2950; fax: (206) 597-4319

Pierce South Rebecca Coffey, Adm., 1301 East 72nd St., Mail Stop N48-1, Tacoma, WA 98404-3348—(206) 471-4400; fax: (206) 471-4411

Pierce West Tina Hatley, Adm., 1949 South State St., 1st Fl., Mail Stop N67-1, Tacoma, WA 98405-9943—(206) 593-2760; fax: (206) 593-2313

Region VI

Aberdeen Liz Dalton, Adm., 415 West Wishkah, Mail Stop W14-1, Aberdeen, WA 98520—(360) 533-9424; fax: (360) 533-9445

Chehalis Carol Lee, Adm., 2025 NE Kresky Rd., Mail Stop S21-1, Chehalis, WA 98532—(360) 748-2300; fax: (360) 748-2350

Kelso Michelle Lounsbury, Adm., 711 Vine, Mail Stop S8-1, Kelso, WA 98626-0026—(360) 577-2001; fax: (360) 577-2296

Olympia Edith Arnold, Adm., 5000 Capitol Blvd., Mail Stop 45455, Olympia, WA 98507-1908—(360) 753-5983; fax: (360) 586-6787

Orchards Gloria Marshall-Perez, Adm., 1900–95th St., NE, Bldg. 4, Mail Stop S53-1, Vancouver, WA 98662—(360) 260-6400; fax: (360) 260-6423

Port Angeles Galen Yanigihara, Adm., 1020 East Front St., Mail Stop B5-1, Port Angeles, WA 98362-0292—(360) 417-1474; fax: (360) 417-1461

Shelton Marlyce Hansen, Adm., 110 West K St., Mail Stop W23-1, Shelton, WA 98584-0937—(360) 432-2000; fax: (360) 427-2010

Vancouver Steve Brink, Adm., 907 Harney St., Mail Stop S6-1, Vancouver, WA 98666—(360) 696-6791; fax: (360) 696-6406

Division of Child Support—Field Offices

CSE

Hours of service: Mon.–Fri. 8:00 AM to 5:00 PM

Everett Roy Vervair, Regl. Adm., 5415 Evergreen Way, Everett, WA 98203-9282—(425) 290-3232

Kennewick Camille Little, District Adm., 500 North Morain St., Suite 2210, Kennewick, WA 99336-0550—(509) 734-7217

Olympia Tim Rockett, Regl. Adm., 6135 Martin Way, Olympia, WA 98507-9209—(360) 438-8550

Seattle Larry Walker, Act. Regl. Adm., 500 First Ave. South, Seattle, WA 98104-2830—(206) 341-7444

Spokane Aaron Powell, Regl. Adm., West 1608 Boone, Spokane, WA 99220-2560—(509) 456-4298

Tacoma Karen Wheeler, Regl. Adm., 2121 South State St., Tacoma, WA 98401-1237—(253) 627-1545, ext. 2628

Vancouver Charles Burns, District Adm., 5411 East Mill Plain Blvd., Vancouver, WA 98662-0269—(360) 690-4748

Wenatchee Sue Bailey, District Adm., 515 Grant Rd., East Wenatchee, WA 98802-2929—(509) 886-6218

Yakima Connie Ambrose-Hosman, Regl. Adm., 1002 North 16th Ave., Yakima, WA 98907-2867—(509) 454-7630

Key to Cities

over 30,000 population

City: Region
Auburn: IV–Seattle
Bellevue: IV–Seattle
Bellingham: III–Everett
Bremerton: V–Tacoma
Edmonds: III–Everett
Everett: III–Everett
Federal Way: IV–Seattle
Kennewick: II–Yakima
Kent: IV–Seattle
Kirkland: IV–Seattle
Longview: VI–Olympia

City: Region
Lynnwood: III–Everett
Olympia: VI–Olympia
Redmond: IV–Seattle
Renton: IV–Seattle
Richland: II–Yakima
Seattle: IV–Seattle
Shoreline: IV–Seattle
Spokane: I–Spokane
Tacoma: V–Tacoma
Vancouver: VI–Olympia
Yakima: II–Yakima

West Virginia

Cecil H. Underwood (R) Gov., State Capitol Complex, Charleston, WV 25305-0370—(304) 558-2000

WEST VIRGINIA AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Health and Human Resources

Related State Agencies. Department of Education; Department of Military Affairs and Public Safety; Department of Education and the Arts; Department of Administration; West Virginia Development Office

Department of Health and Human Resources—Regional/County Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

In West Virginia, public human services and assistance (including general assistance) are administered by the Department of Health and Human Resources through regional and county management of 37 local offices. The emergency assistance (GA) program is federal-state funded.

There is no state supplement to the Supplemental Security Income Program (SSI) in West Virginia.

Assistance and Services

Assistance programs provided by the local offices are Temporary Assistance for Needy Families (TANF), Food Stamps (FS), Emergency Assistance (GA), Medicaid (MAP), and the Low-Income Home Energy Assistance Program (LIHEAP).

Services available through the Bureau for Children and Families to children and families include services to children in their own homes; protective services (CPS); family preservation and support services (FP/FS); foster care/adoption assistance (FC/AA); day care; a homemaker program; services to unwed parents; services to predelinquent youths and children in conflict with the law (CA/N, CW, SF, Y-PAR, Y-PRO); services to the aged (OA); the Job Training Partnership Act (JTPA); the Preventive Health Services Block Grant (PHSBG); the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); and mental retardation services (MR). The Bureau's Office of Social Services also offers consultation and licensing services to child welfare agencies throughout West Virginia. Child Support Enforcement (CSE) services are available through the department's Child Support Enforcement Division. The Children's Health Insurance Program (CHIP) is administered by the Bureau for Medical Services.

Services to adults (SA) in their own homes include chore services, protective services (APS), housing improvement, and homemaker services. In addition, services are available for persons who are no longer able to remain in their homes (placement and supportive help in nursing homes, personal care homes, adult family homes, and a mental health liaison program to return individuals from institutions to their communities).

The Bureau for Public Health provides services under the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); and the Community Health Centers Program (CHC).

Related state agencies are responsible for vocational rehabilitation (VR) and vocational rehabilitation for the blind (VRB); state veterans services (VET); adult and juvenile corrections, including adult probation and parole (CP, PAR, PRO, YA); and the Community Services Block Grant (CSBG).

Where to Write

The Department of Health and Human Resources will act as a forwarding center. Correspondence should be sent to:

Joan E. Ohl, Secretary
Department of Health and Human Resources
Bldg. 3, Rm. 206, State Capitol Complex
Charleston, WV 25305

Client Inquiries

Client inquiries should be sent to:

Jim Kautz, Director
Office of Client Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 608, State Capitol Complex
Charleston, WV 25305

Client inquiries related to appeals should be sent to:

Dennis B. Rhodes, Chair
Board of Review
Office of Inspector General
Department of Health and Human Resources
Bldg. 6, Rm. 617, State Capitol Complex
Charleston, WV 25305

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in West Virginia who are receiving assistance from other states** should be sent to:

Rita Dobrich, Program Specialist
Office of Family Support
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 650, State Capitol Complex
Charleston, WV 25305

Requests for general information regarding **service programs and eligibility requirements** should be sent to:

Jim Kautz, Director
Office of Client Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 608, State Capitol Complex
Charleston, WV 25305

Requests for general information regarding **Temporary Assistance for Needy Families** should be sent to:

Sue Buster, Director
Policy Unit
Office of Family Support
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 650, State Capitol Complex
Charleston, WV 25305

Requests for **verification of legal residence for purposes of public assistance** should be sent to:

Sharon Paterno, Director
Office of Family Support
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 749, State Capitol Complex
Charleston, WV 25305

Checks for assistance from other states for recipients living in West Virginia should be mailed directly to the recipient, unless the recipients are clients of IV-D Services. They should then be mailed to Child Support Enforcement Division, PO Box 247, Charleston, WV 25321.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) and inquiries regarding the **ability of relatives to provide financial support** should be sent to:

Sallie H. Hunt, Commissioner
Bureau for Child Support Enforcement
Department of Health and Human Resources
Bldg. 6, Rm. 817, State Capitol Complex
Charleston, WV 25305

Inquiries regarding the **Americans with Disabilities Act** should be sent to:

James P. Quarles, Assistant Director
Human Services
Division of Rehabilitation Services
Department of Education and the Arts
PO Box 50890
Charleston, WV 25305-0890

Children

Inquiries regarding **child protective services and child abuse and neglect cases** and inquiries concerning **adoptions within West Virginia and the licensing of residential child-care facilities** should be sent to:

Mary Jo Thomas, Director
Office of Social Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305

Correspondence related to the **Interstate Compact on the Placement of Children** should be sent to:

Nancy Chalhoub, Deputy Compact Administrator
Office of Social Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305

Information on requests for **custody studies in divorce cases** and correspondence related to the **Interstate Compact on Adoption and Medical Assistance** should be sent to:

Gwen Bridges, Adoption Specialist
Office of Social Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305

Inquiries regarding **programs for mentally retarded children** should be sent to:

Steve Wiseman, Director
Division of Developmental Disabilities
Bureau for Behavioral Health and Health Facilities
Department of Health and Human Resources
Bldg. 6, Rm. 717, Capitol Complex
Charleston, WV 25305

Inquiries concerning the **licensing of child day care and residential child-care facilities** and **eligibility determinations for subsidized child-care programs** should be sent to:

Mary Jo Thomas, Director
Office of Social Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Ronald Nestor, Process Manager
Adult Services
Office of Social Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305

Inquiries regarding **adult/elder protective services** should be sent to:

Jim Boggs, Director of Linkage
Adult Services
Office of Social Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305

For client inquiries, the **state ombudsperson for long-term care** is:

Carolyn Riffle, State Long-Term Care Ombudsperson
Office of Aging
Bureau for Behavioral Health and Health Facilities
Department of Health and Human Resources
Holly Grove—State Capitol Complex
Charleston, WV 25305

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

John Wilkinson, Director
Office of Health Facility Licensure and Certification
Bureau for Public Health
Department of Health and Human Resources
Bldg. 3, Rm. 550, State Capitol Complex
Charleston, WV 25305

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be sent to:

Rita Dobrich, Program Specialist
Office of Family Support
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 749, State Capitol Complex
Charleston, WV 25305

Inquiries regarding **services provided under Medicaid** and inquiries regarding **Medicaid claims** should be sent to:

Bureau for Medical Services
Department of Health and Human Resources
Bldg. 6, State Capitol Complex
Charleston, WV 25305

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent to:

John Wilkinson, Director
Office of Health Facility Licensure and Certification
Bureau for Public Health
Department of Health and Human Resources
Bldg. 3, Rm. 550, State Capitol Complex
Charleston, WV 25305

Correspondence related to the **Interstate Compact on Mental Health,** communications regarding **mental institutions and community mental health clinics,** and inquiries regarding **residence or social information about persons who are mentally ill** should be sent to:

Director
Office of Behavioral Health Services
Bureau for Behavioral Health and Health Facilities
Department of Health and Human Resources
Bldg. 6, Rm. 717, State Capitol Complex
Charleston, WV 25305

Corrections

Requests for **residence and other social information about adult and juvenile inmates of penal and correctional institutions,** inquiries regarding **adult probation and parole,** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers and the Interstate Compact on Juveniles** should be sent to:

William K. Davis, Commissioner
Division of Corrections
Department of Military Affairs and Public Safety
Attn: Henry Lowery
Bldg. 4, Rm. 300
112 California Ave.
Charleston, WV 25305-0280

Requests for information regarding **juvenile probation and parole cases** should be sent in duplicate to:

Sue Salmons, Program Manager
Facilities Operations
Youth Services
Office of Social Services
Bureau for Children and Families
Department of Health and Human Resources
Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305

The cutoff age for juveniles is 18 years.

Vital Statistics

Birth (since 1931), **death** (since 1971), and **marriage** (since 1964) **records** are maintained by the Bureau for Public Health. Verification of information is free only to state and federal agencies. Certified copies cost $5. Send inquiries to:

Vital Registration Office
Bldg. 3, Rm. 516, State Capitol Complex
1900 Kanawha Blvd., East
Charleston, WV 25305-0514
tel: (304) 558-2931

Birth records (from 1853 through 1930) and **death records** (from 1853 through 1970) are maintained by the Archives and History Library. Copies are $2.50; certified copies cost $5. Send all known data about the birth or death to:

Archives and History Library
Cultural Center
1900 Kanawha Blvd., East
Charleston, WV 25305-0300
tel: (304) 558-0230, ext. 168

Marriage records before 1964 are on microfilm in the Archives and History Library. Contact Robert Taylor, Library Manager. For a $10 fee, he will research location of records. Copies of **marriage records** that can be obtained from the circuit court clerk in the county where the marriage was performed cost $1.50 for the first page; $1 for each additional page. **Divorce records** are maintained by the circuit court clerk in the county in which the divorce was granted. Certified copies of divorce records cost 50¢ a page for litigants; there is no charge to government agencies.

State Employment

Inquiries regarding **employment by state agencies** should be sent to:

Edison L. Casto, Director
Division of Personnel
Department of Administration
Bldg. 6, Rm. 416
1900 Kanawha Blvd., East
Charleston, WV 25305

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Mary Jo Thomas, Director, Office of Social Services, Bureau for Children and Families, Department of Health and Human Resources, Bldg. 6, Rm. 850, State Capitol Complex, Charleston, WV 25305—(304) 558-7980; fax: (304) 558-8800

Children's Health Insurance Program. Elizabeth S. Lawton, RN, JD, Commissioner, Bureau for Medical Services, Department of Health and Human Resources, 7012 MacCorkle Ave., SE, Charleston, WV 25304—(304) 926-1700; fax: (304) 926-1833

Food Stamp Work/Employment and Training. Thomas Glass, Program Specialist, Office of Family Support, Bureau for Children and Families, Department of Health and Human Resources, Bldg. 6, Rm. 749, State Capitol Complex, Charleston, WV 25305—(304) 558-8290; fax: (304) 558-2059

Fraud and Abuse Investigation. James Crowder, Director, Investigations and Fraud Management, Department of Health and Human Resources, 116 Quarrier St., Charleston, WV 25301—(304) 558-0510; fax: (304) 558-3240

Immigration Issues. Cona Chatman, State Refugee Coordinator, Office of Family Support, Bureau for Children and Families, Department of Health and Human Resources, Bldg. 6, Rm. 749, State Capitol Complex, Charleston, WV 25305—(304) 558-8290; fax: (304) 558-2059

Information Systems. Philip E. Weikle, Director, Management Information Services, Department of Health and Human Resources, Bldg. 3, Rm. 213, State Capitol Complex, Charleston, WV 25305—(304) 558-5906; fax: (304) 558-1097; e-mail: weiklep@wvnvm.wvnet.edu

Legal Matters. Jeffrey K. Matherly, General Counsel, Department of Health and Human Resources, State Capitol Complex, Bldg. 3, Rm. 206, Charleston, WV 25305—(304) 558-0684; fax: (304) 558-1130

Public Information. Ann Garcelon, Director, Communications/Press Contacts, Department of Health and Human Resources, Bldg. 3, Rm. 206, State Capitol Complex, Charleston, WV 25305—(304) 558-8886; fax: (304) 558-1130; e-mail: agarcelon@wvdhhr.org

Research and Statistics. Richard P. Brennan, Director, Office of Audits, Research, and Analysis, Department of Health and Human Resources, 3701 MacCorkle Ave., SE, Charleston, WV 25304—(304) 558-0460; fax: (304) 558-4141

Staff Development. Harriett Fitzgerald, Director, Training, Department of Health and Human Resources, Bldg. 3, State Capitol Complex, Charleston, WV 25305—(304) 558-2915; fax: (304) 558-1253

Substance Abuse. DeDe Severno, Acting Director, Division on Alcoholism and Drug Abuse, Bureau for Behavioral Health and Health Facilities, Department of Health and Human Resources, Bldg. 6, Rm. 717, State Capitol Complex, Charleston, WV 25305—(304) 558-2276; fax: (304) 558-1008

Teen Pregnancy. Patricia Moss, Director, Office of Maternal and Child Health, Bureau for Public Health, Department of Health and Human Resources, 1411 Virginia St., East, Charleston, WV 25301—(304) 558-5388; fax: (304) 558-2183; e-mail: pmoss@bph.wvdhhr.org

Welfare to Work. *Welfare-to-Work Grants Program and job placement/job readiness programs.* Jim Shaffer, Program Specialist, Office of Family Support, Bureau for Children and Families, Department of Health and Human Resources, Bldg. 6, Rm. 650, State Capitol Complex, Charleston, WV 25305—(304) 558-3186; fax: (304) 558-4623; *TANF welfare-to-work programs.* Sue Buster, Director, Policy Unit, Office of Family Support, Bureau for Children and Families, Department of Health and Human Resources, Bldg. 6, Rm. 650, State Capitol Complex, Charleston, WV 25305—(304) 558-3186; fax: (304) 558-4623

West Virginia Department of Health and Human Resources

Bldg. 3, Rm. 206, State Capitol Complex
Charleston, WV 25305
tel: (304) 558-0684; fax: (304) 558-1130
http://www.wvdhhr.org
Joan E. Ohl, Secy.
David Forinash, Dep. Secy.
Jeffrey K. Matherly, Gen. Cnsl., (304) 558-0684; fax: (304) 558-1130
Communications/Press Contacts
Ann Garcelon, Dir., (304) 558-8886; fax: (304) 558-1130; e-mail: agarcelon@wvdhhr.org
Office of Financial Services
Bldg. 3, Rm. 447, State Capitol Complex
Charleston, WV 25305
Danny Franco, Dir., (304) 558-9137

Department of Health and Human Resources—*Continued*

EBT Gerald Luck, EBT Project Coord., (304) 558-3092; fax: (304) 558-1003

Office of Inspector General
Bldg. 6, Rm. 617, State Capitol Complex
Charleston, WV 25305
Edgar D. VanCamp, (304) 558-2278; fax: (304) 558-3240
Frank McCartney, Dir., Quality Control, (304) 558-0630

Board of Review
Dennis B. Rhodes, Chair, (304) 558-2134; fax: (304) 558-3240

Investigations and Fraud Management
1116 Quarrier St.
Charleston, WV 25301
James Crowder, Dir., (304) 558-0510; fax: (304) 558-3240
Eugene King, Dir., Medicaid Fraud, (304) 558-5353

Ombudsman/Legislative Relations
Jim Morton, (304) 558-0684; fax: (304) 558-1130

CSE **BUREAU FOR CHILD SUPPORT ENFORCEMENT**
Sallie H. Hunt, Comm., (304) 558-3780; fax: (304) 558-4092

CHIP MAP **BUREAU FOR MEDICAL SERVICES**
Elizabeth S. Lawton, RN, JD, Comm., (304) 926-1700; fax: (304) 558-2866
Barbara White, EPSDT Coord. with Medicaid, (304) 558-3071; fax: (304) 558-2866

Medical Processing
Sue Barney, Dir., (304) 926-1750; fax: (304) 926-1776

Provider Services Unit
Linda Baldwin, Mgr., (304) 926-1760; fax: (304) 926-1776

MR Developmental Disabilities Planning Council
1601 Kanawha Blvd., West, Suite 200
Charleston, WV 25312
Donna Heuneman, Dir., (304) 558-0416; fax: (304) 558-0941

Commission for the Hearing Impaired
4190 Washington St., West
Charleston, WV 25313
Hubert Andersen, Dir., (304) 558-2175

EEO Human Rights Commission
1321 Plaza East, Rm. 106
Charleston, WV 25301
Herman Jones, Dir., (304) 558-2616; fax: (304) 558-2248

Office of Audits, Research, and Analysis
3701 MacCorkle Ave., SE
Charleston, WV 25304
Richard P. Brennan, Dir., (304) 558-0460; fax: (304) 558-4141

Operations
Bldg. 3, Rm. 265, State Capitol Complex
Charleston, WV 25305
Virginia Tucker, Dep. Secy., (304) 558-1577

Regulatory Development
Bldg. 3, Rm. 204, State Capitol Complex
Charleston, WV 25305
(Vacant), Dir., (304) 558-3223; fax: (304) 558-1130

ADAMHBG **BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES**
Bldg. 6, Rm. 617, State Capitol Complex
Charleston, WV 25305
Jonathan Boggs, Comm., (304) 558-0298; fax: (304) 558-3240

OA Office of Aging
Holly Grove—State Capitol Complex
Charleston, WV 25305
tel: (304) 558-3317; fax: (304) 558-0004
Bill Lytton, Dir.
Carolyn Riffle, State Long-Term Care Ombudsperson

ICMH Office of Behavioral Health Services
Bldg. 6, Rm. 717, State Capitol Complex
Charleston, WV 25305
(Vacant), Dir., (304) 558-0627; fax: (304) 558-1008

MR Division of Developmental Disabilities
Steve Wiseman, Dir., (304) 558-0627; fax: (304) 558-1008

Division on Alcoholism and Drug Abuse
DeDe Severino, Act. Dir., (304) 558-2276; fax: (304) 558-1008

BUREAU FOR CHILDREN AND FAMILIES
Bldg. 6, Rm. 617, State Capitol Complex
Charleston, WV 25305
tel: (304) 558-0999; fax: (304) 558-4194
Jennifer T. Plymale, Comm.

CPS SA Office of Social Services
SF SSBG Bldg. 6, Rm. 850, State Capitol Complex
Charleston, WV 25305
(800) 352-6513 (24-hr., toll-free adult and child abuse and neglect reports hotline)
Mary Jo Thomas, Dir., (304) 558-7980; fax: (304) 558-8800

CA/N Children and Family Services
Michael O'Farrell, Dir., (304) 558-7980; fax: (304) 558-8800
ICPC Nancy Chalhoub, Dep. Compact Adm., (304) 558-1260; fax: (304) 558-8800
ICAMA Gwen Bridges, Adoption Specialist, (304) 558-2982; fax: (304) 558-8800
FP/FS Shirlee Lively, Family Preservation Specialist, (304) 558-8838

Licensing/Day Care
Lucy Eates, Dir., (304) 558-7980; fax: (304) 558-8800

Y-PAR Youth Services
Y-PRO Sue Salmons, Prgm. Mgr., Facilities Operations, (304) 558-7980

Department of Health and Human Resources—*Continued*

Adult Services
Ronald Nestor, Process Mgr., (304) 558-7980; fax: (304) 558-8800
APS Jim Boggs, Dir., Linkage, (304) 558-7980; fax: (304) 558-8800

Office of Client Services
Jim Kautz, Dir., (304) 558-2511; fax: (304) 558-4501

ES FS Office of Family Support
Bldg. 6, Rm. 650, State Capitol Complex
Charleston, WV 25305
Sharon Paterno, Dir., (304) 558-3186; fax: (304) 558-2059
TANF Thomas Glass, Prgm. Specialist, (304) 558-8290; fax: (304) 558-2059
Rita Dobrich, Prgm. Specialist, (304) 558-3186; fax: (304) 558-4623
JTPA Frances Plemons, Health and Human Resources Specialist, (304) 558-3186; fax: (304) 558-4623

Policy Unit
Bldg. 6, Rm. 749, State Capitol Complex
Charleston, WV 25305
Sue Buster, Dir., (304) 558-8290; fax: (304) 558-4623

Donated Foods Program
Bldg. 6, Rm. 749, State Capitol Complex
Charleston, WV 25305
Delores Phillips, Dir., (304) 558-0670; fax: (304) 558-2105

LIHEAP Projects Unit
Bldg. 6, Rm. 749, State Capitol Complex
Charleston, WV 25305
Stephen Mullins, Dir., (304) 558-8290; fax: (304) 558-2059

BUREAU FOR PUBLIC HEALTH
Bldg. 3, Rm. 518, State Capitol Complex
Charleston, WV 25305
Henry G. Taylor, MD, MPH, Comm., (304) 558-2971; fax: (304) 558-1035

CHC Office of Community and Rural Health
1411 Virginia St., East
Charleston, WV 25301
Mary Huntley, Dir., (304) 558-3210; fax: (304) 558-1437

Office of Environmental Health Services
815 Quarrier St., Suite 418
Charleston, WV 25301
Russ Rader, Dir., (304) 558-2981; fax: (304) 558-0691

Office of Epidemiology and Health Promotion
1411 Virginia St., East
Charleston, WV 25301
Alan Holmes, Dir., (304) 558-9100; fax: (304) 558-1553

Office of Health Facility Licensure and Certification
Bldg. 3, Rm. 550, State Capitol Complex
Charleston, WV 25305
John Wilkinson, Dir., (304) 558-0050; fax: (304) 558-2515

Office of Laboratory Services
167–11th Ave.
South Charleston, WV 25303
Frank Lambert, Dir., (304) 558-3530; fax: (304) 558-2006

MCHBG PHSBG Office of Maternal and Child Health
WIC 1411 Virginia St., East
Charleston, WV 25301
Patricia Moss, Dir., (304) 558-5388; fax: (304) 558-2183; e-mail: pmoss@bph.wvdhhr.org

Division of Infant, Child, and Adolescent Health
Nelson Parker, Dir., (304) 558-5388; fax: (304) 558-2183
Patricia Kent, Dir., Handicapped Children's Srvs., (304) 558-3071; fax: (304) 558-2866

Office of Nutrition Services
Denise Ferris, Dir., (304) 558-0030; fax: (304) 558-2183

Related State Agencies

DEPARTMENT OF EDUCATION
Bldg. 6, Rm. B358, State Capitol Complex
Charleston, WV 25305
Henry Marockie, State Supt., (304) 558-2681; fax: (304) 558-0048
Bill Luff, Assoc. State Supt., (304) 558-3762

Division of Instructional and Student Services
Michael Valentine, PhD, Asst. State Supt., (304) 558-2691; fax: (304) 558-0048

Division of Technical and Adult Education Services
Adam Sponaugle, PhD, Asst. State Supt., (304) 558-2346; fax: (304) 558-0048

Division of Administration Services
David Stewart, PhD, Asst. State Supt., (304) 558-2441; fax: (304) 558-1149

Division of Research, Technology, and Professional Services
Bill Luff, JPD, Assoc. State Supt., (304) 558-3762

DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY
State Capitol Bldg.
1900 Kanawha Blvd., East
Charleston, WV 25305-0155
Otis G. Cox Jr., Secy., (304) 558-2930; fax: (304) 558-2930

Related State Agencies—*Continued*

VET Division of Veterans Affairs
1321 Plaza East, Suite 101
Charleston, WV 25301-1400
Gail L. Harper, Dir., (304) 558-3661; fax: (304) 558-3662

CP ICJ ICSPP PAR PRO YA Division of Corrections
Bldg. 4, Rm. 300
112 California Ave.
Charleston, WV 25305-0280
William K. Davis, Comm., (304) 558-2036; fax: (304) 558-5934
Henry Lowery, Dep. Compact Administration and Records Mgr., (304) 558-2036; fax: (304) 558-5934

DEPARTMENT OF EDUCATION AND THE ARTS
Bldg.6, Rm. 205, State Capitol Complex
Charleston, WV 25305
David R. Ice, Secy., (304) 558-2440; fax: (304) 558-1311; e-mail: iced@mail.wvnet.edu

BS VR VRB Division of Rehabilitation Services
PO Box 50890
Charleston, WV 25305-0890
http://www.wvdrs.wvnet.edu
Jim Jeffers, Dir., (304) 766-4601; fax: (304) 766-4905; e-mail: jeffers@mail.wvdrs.wvnet.edu
ADA James P. Quarles, Asst. Dir., Human Srvs., (304) 766-4664

DEPARTMENT OF ADMINISTRATION
Bldg. 1, Rm. E119
1900 Kanawha Blvd., East
Charleston, WV 25305
Joseph F. Markus, Secy., (304) 558-4331; fax: (304) 558-2999

MS Division of Personnel
Bldg. 6, Rm. 416
1900 Kanawha Blvd., East
Charleston, WV 25305
Edison L. Casto, Dir., (304) 558-3950; fax: (304) 558-1587

WEST VIRGINIA DEVELOPMENT OFFICE
Bldg. 6, Rm. 525, State Capitol Complex
Charleston, WV 25305-0311
http://www.wvdo.org
Thomas C. Burns, Exec. Dir., (304) 558-2234; fax: (304) 558-1189

CSBG Community Development Division
Bldg. 6, Rm. 553, State Capitol Complex
Charleston, WV 25305-0311
Fred Cutlip, Dir., (304) 558-4010; fax: (304) 558-3248

Business and Industrial Development Division
Bldg. 6, Rm. 517, State Capitol Complex
Charleston, WV 25305-0311
John Snider, Dir., (304) 558-2234; fax: (304) 558-0449

Small Business Development Center
950 Kanawha Blvd.
Charleston, WV 25301
Hazel Kroesser Palmer, Dir., (304) 558-2960; fax: (304) 558-0127

Department of Health and Human Resources—Regional/County Offices

BS, CA/N, CSE, CW, FS, GA, LIHEAP, MAP, MCHBG, SA, SF, SSI/S, TANF

Hours of service: Mon.–Fri. 8:30 AM to 4:30 PM

I. (Brooke, Calhoun, Doddridge, Gilmer, Hancock, Harrison, Marion, Marshall, Monongalia, Ohio, Pleasants, Ritchie, Tyler, Wetzel, Wirt, and Wood Counties)
107–109 Adams St., Fairmont, WV 26555
Louis Palma, Regl. Dir., (304) 363-3261; fax: (304) 367-2729

Calhoun/Gilmer/Wirt James Morford III, Community Srvs. Mgr., 404 Main St., Grantsville, WV 26147—(304) 354-6118; fax: (304) 354-7076

Hancock/Brooke Robert Clark, Community Srvs. Mgr., 213 Three Springs Dr., Weirton, WV 26062—(304) 723-5900; fax: (304) 723-4133

Harrison/Doddridge William Wince Jr., Community Srvs. Mgr., 633 West Pike St., Clarksburg, WV 26302—(304) 627-2295; fax: (304) 627-2171

Marion/Monongalia Ronald Anderson, Community Srvs. Mgr., 107–109 Adams St., Fairmont, WV 26555—(304) 363-3261; fax: (304) 363-5541

Marshall Ron Pattison, Community Srvs. Mgr., 1005 Fourth St., Moundsville, WV 26041—(304) 843-4120; fax: (304) 843-4127

Ohio Ron Pattison, Community Srvs. Mgr., 407 Main St., Wheeling, WV 26003—(304) 232 4411; fax: (304) 232-4773

Ritchie/Pleasants Connie Wince, Community Srvs. Mgr., 220 West Main St., Harrisville, WV 26362—(304) 643-2934; fax: (304) 643-4098

Wetzel/Tyler Mary Jo Dombrowski, Community Srvs. Mgr., 331 Main St., New Martinsville, WV 26155—(304) 455-0920; fax: (304) 455-0928

Wood Nancy Casto, Community Srvs. Mgr., 400 Fifth St., Parkersburg, WV 26102—(304) 485-8461; fax: (304) 485-1149

II. (Boone, Cabell, Clay, Jackson, Kanawha, Lincoln, Logan, Mason, Mingo, Putnam, Roane, and Wayne Counties)
4190 West Washington St., Charleston WV 25313
Tom Gunnoe, Regl. Dir., (304) 558-9123; fax: (304) 558-1802

Boone Daisy Clark, Community Srvs. Mgr., Route 3 East, Danville, WV 25053—(304) 369-7802; fax: (304) 369-7816

Cabell Sharon Winkler-Serena, Community Srvs. Mgr., 3135–16th St., Huntington, WV 25701—(304) 528-5800; fax: (304) 528-5523

Department of Health and Human Resources
Regional/County Offices—*Continued*

Clay Troy Posey, Community Srvs. Mgr., Route 4, Box 36A, Clay, WV 25043—(304) 587-4268; fax: (304) 587-2567

Jackson/Roane Thomas Ballengee, Community Srvs. Mgr., 2 Academy Dr., Ripley, WV 25271—(304) 372-7885; fax: (304) 372-7888

Kanawha Troy Posey, Community Srvs. Mgr., 4190 West Washington St., Charleston, WV 25313—(304) 558-4098; fax: (304) 558-0851

Lincoln Sandra Burton, Community Srvs. Mgr., 8209 Court Ave., Hamlin, WV 25523—(304) 824-5811; fax: (304) 824-7811

Logan James Kimbler, Community Srvs. Mgr., 197 Dingess St., Logan, WV 25601—(304) 792-7095; fax: (304) 792-7003

Mason David Pardue, Community Srvs. Mgr., 710 Viand St., Point Pleasant, WV 25550—(304) 675-0880; fax: (304) 675-0883

Mingo Gary Bartoe, Community Srvs. Mgr., PO Box 1820, Williamson, WV 25661—(304) 235-3400; fax: (304) 235-6020

Putnam Joyce McCormick-Arthur, Community Srvs. Mgr., PO Box 560, Teays, WV 25569—(304) 757-7843; fax: (304) 757-8799

Wayne Charles Workman, Community Srvs. Mgr., PO Box 100, Wayne, WV 25570—(304) 272-6311; fax: (304) 272-5183

III. (Barbour, Berkeley, Grant, Hampshire, Hardy, Jefferson, Lewis, Mineral, Morgan, Pendleton, Preston, Randolph, Taylor, Tucker, and Upshur Counties)
15 Grant St., Suite 1, Petersburg, WV 26847
John Hammer, Regl. Dir., (304) 257-4211; fax: (304) 257-1569

Berkeley/Jefferson/Morgan Kathryn Boylan, Community Srvs. Mgr., 1700 Mid-Atlantic Park, Martinsburg, WV 25402—(304) 267-0100; fax: (304) 267-0123

Hampshire/Mineral Charles Willard, Community Srvs. Mgr., 132 West Sioux Lane, Romney, WV 26757—(304) 822-3841; fax: (304) 822-3846

Hardy/Grant/Pendleton Gary Butts, Community Srvs. Mgr., 112 Bean's Lane, Moorefield, WV 26836—(304) 538-2391; fax: (304) 538-2476

Lewis/Upshur Joseph Turner, Community Srvs. Mgr., Route 33 East and Smith Run Rd., Weston, WV 26452—(304) 269-0532; fax: (304) 269-0544

Preston Joel Flaxer, Community Srvs. Mgr., PO Box 100, Kingwood, WV 26537—(304) 329-1412; fax: (304) 329-1066

Randolph/Tucker Robert Cochran, Community Srvs. Mgr., 227 Third St., Elkins, WV 26241—(304) 637-0333; fax: (304) 637-0341

Taylor/Barbour Joel Flaxer, Community Srvs. Mgr., 5 Harman Center, Grafton, WV 26534—(304) 265-6103; fax: (304) 265-6107

IV. (Braxton, Fayette, Greenbrier, McDowell, Mercer, Monroe, Nicholas, Pocahontas, Raleigh, Summers, Webster, and Wyoming Counties)
Bldg. 6, Rm. 749, State Capitol Complex, Charleston, WV 25305
Margaret Waybright, Regl. Dir., (304) 558-0982; fax: (304) 558-5039

Braxton Arwanna Burroughs, Community Srvs. Mgr., 1920 Sutton Lane, Sutton, WV 26601—(304) 765-7344; fax: (304) 765-3694

Fayette Robert James, Community Srvs. Mgr., 211 West Maple Ave., Fayetteville, WV 25840—(304) 574-0143; fax: (304) 574-4129

Greenbrier/Monroe/Pocahontas Allan Clower, Community Srvs. Mgr., 150 Maplewood Ave., Lewisburg, WV 24901—(304) 647-7476; fax: (304) 647-7486

McDowell Anita Adkins, Community Srvs. Mgr., 840 Virginia Ave., Welch, WV 24801—(304) 436-8302; fax: (304) 436-3248

Mercer John J. Najmulski, Community Srvs. Mgr., 1010 Mercer St., Princeton, WV 24740—(304) 425-8738; fax: (304) 487-3589

Nicholas Mary Ann Dean, Community Srvs. Mgr., 1073 Arbuckle Rd., Summersville, WV 26651—(304) 872-0805; fax: (304) 872-0832

Raleigh Jack Tanner, Community Srvs. Mgr., 407 Neville St., Beckley, WV 25801—(304) 256-6930; fax: (304) 256-6932

Summers Doris W. Cobb, Community Srvs. Mgr., 320 Summers St., Suite A, Hinton, WV 25951—(304) 466-2807; fax: (304) 466-2814

Webster Keith Kiser, Community Srvs. Mgr., 110 North Main St., Suite 201, Webster Springs, WV 26288—(304) 847-2861; fax: (304) 847-7244

Wyoming Joyce Phipps, Community Srvs. Mgr., Route 97, Pineville, WV 24874—(304) 732-6900; fax: (304) 732-8223

Key to Cities

over 20,000 population

City: Region
Charleston:
XVII—Charleston
Fairmont: III—Fairmont
Huntington:
XII—Huntington

City: Region
Morgantown:
III—Fairmont
Parkersburg:
VI—Parkersburg
Weirton: I—Wheeling
Wheeling: I—Wheeling

Wisconsin

Tommy G. Thompson (R) Gov., State Capitol, PO Box 7863, Madison, WI 53707—(608) 266-1212

Washington Office: Schuyler Baab, Dir., 444 North Capitol St., Suite 613, Washington, DC 20001—(202) 624-5870; fax: (202) 624-5871

WISCONSIN AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Health and Family Services
Department of Workforce Development
Related State Agencies. Department of Corrections; Department of Public Instruction; Department of Veterans Affairs; Department of Employment Relations; Department of Justice; Wisconsin Housing and Economic Development Authority; Department of Administration
Department of Health and Family Services—Regional Offices
Department of Workforce Development/Division of Economic Support—Field Offices
Department of Workforce Development/Division of Vocational Rehabilitation—Regional Offices
Departments of Community Programs/Social/Human Services. Counties and Indian Tribes

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

The Department of Health and Family Services and the Department of Workforce Development administer or supervise programs of public assistance, child welfare, health, mental hygiene, vocational rehabilitation, and services to the aged in Wisconsin.

Public assistance and social services to recipients are administered by 72 county social-human service offices that are supervised by Department of Health and Family Services' Division of Supportive Living and the Department of Workforce Development's Division of Economic Support through field offices. These programs are federal-state funded with some local supplementation of child welfare services.

The mandatory and optional state supplements to the Supplemental Security Income Program (SSI/S) are administered by the Social Security Administration.

General assistance is administered, without state supervision, by county social/human services offices.

Assistance and Services

The Department of Workforce Development's Division of Economic Support is responsible for Temporary Assistance for Needy Families (TANF); Child Support Enforcement (CSE); Food Stamps (FS); implementing Medicaid program (MAP) eligibility, which is administered by the Division of Health of the Department of Health and Family Services and covers recipients of TANF and SSI and the medically indigent; the Children's Health Insurance Program (CHIP); Wisconsin Works (W-2); and the Low-Income Home Energy Assistance Program (LIHEAP).

The Division of Children and Family Services provides funding, direct services, community development services, and leadership in the development of policy for child welfare, adoption, and family service programs. The division licenses and regulates child welfare programs (CW), day-care providers, and out-of-home care providers throughout the state and directs and oversees the state's assumption of responsibility for Milwaukee County's child welfare system. The division is also responsible for child abuse and neglect (CA/N, CPS); services to families (SF); family preservation and support services (FP/FS); adoptions, including foster care/adoption assistance (FC/AA); the Interstate Compact on the Placement of Children (ICPC); and services to adults (APS, SA).

The Division of Supportive Living provides funding and services, primarily through grantees and local agencies, to persons with developmental disabilities, mental illness, substance abuse problems, and physical and sensory disabilities under the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG). It also provides services to the elderly (OA), particularly those who experience chronic conditions associated with aging, and the division licenses and certifies health and community care providers, facilities, and long-term support programs for these populations.

The Department of Health and Family Services is responsible for MAP; the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); the Preventive Health Services Block Grant (PHSBG); and the Community Health Centers Program (CHC). The Department of Workforce Development is responsible for blind services (BS), vocational rehabilitation (VR), vocational rehabilitation for the blind (VRB), employment services (ES), the Job Training Partnership Act (JTPA), and unemployment compensation (UC).

Related state agencies administer correctional programs for adults (CP, ICSPP, PAR, PRO), correctional programs for youths (ICJ, YA, Y-PAR, Y-PRO), crippled children's services, services for blind and visually handicapped children, state veterans services (VET), and the merit system for all state employees (MS).

Where to Write

The Department of Workforce Development will act as a forwarding center. Correspondence should be addressed in duplicate to:

Division of Economic Support
Department of Workforce Development
1 West Wilson St.
PO Box 7935
Madison, WI 53707-7935

Client Inquiries

Client inquiries should be addressed to:

Office of Inspector General
Division of Unemployment Insurance
Department of Workforce Development
201 East Washington St.
PO Box 7905
Madison, WI 53707-7905

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families** and **assistance and service programs and eligibility requirements** should be sent to:

Bureau of Welfare Initiatives
Division of Economic Support
Department of Workforce Development
1 West Wilson St., Rm. 350
PO Box 7935
Madison, WI 53707-7935

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Wisconsin who are receiving assistance from other states** should be sent to the appropriate county social/human service office.

Checks for assistance from other states for recipients living in Wisconsin should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed to:

Director
Bureau of Child Support
Division of Economic Support
Department of Workforce Development
201 East Washington Ave., Rm. 271X
PO Box 7935
Madison, WI 53707-7935

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Division of Supportive Living
Department of Health and Family Services
1 West Wilson St., Rm. 550
PO Box 7850
Madison, WI 53707-7850

Children

Inquiries concerning **child protective services, child abuse and neglect cases, adoptions within Wisconsin,** and the **licensing of child-care facilities;** and correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed to:

Bureau of Programs and Policies
Division of Children and Family Services
Department of Health and Family Services
1 West Wilson St., Rm. 465
PO Box 8916
Madison, WI 53708-8916

Inquiries regarding **eligibility determinations for subsidized child-care programs** should be sent to:

Office of Child Care
Division of Economic Support
Department of Workforce Development
1 West Wilson St.
PO Box 7935
Madison, WI 53707-7935

Information on requests for **custody studies in divorce cases** should be addressed to the appropriate county social/human service office.

Inquiries regarding **programs for developmentally disabled children** should be addressed to:

Bureau of Developmental Disabilities Services
Division of Supportive Living
Department of Health and Family Services
1 West Wilson St., Rm. 418
PO Box 7851
Madison, WI 53707-7851

Wisconsin Council on Developmental Disabilities
600 Williamson St.
PO Box 7851
Madison, WI 53707

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Donna McDowell, Director
Bureau on Aging and Long-Term Care Resources
Division of Supportive Living
Department of Health and Family Services
217 South Hamilton St., Suite 300
Madison, WI 53703

Inquiries regarding **adult/elder protective services** should be sent to:

Jane Raymond, Protective Services Specialist
Bureau on Aging and Long-Term Care Resources
Division of Supportive Living
Department of Health and Family Services
217 South Hamilton St., Suite 300
Madison, WI 53703

For client inquiries, the **state ombudsman for long-term care** is:

George Potaracke, Director
Board on Aging and Long-Term Care
214 North Hamilton St.
Madison, WI 53703-2118
tel: (608) 266-8944; fax: (608) 261-6570

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Judith Fryback, Director
Bureau of Quality Assurance
Division of Supportive Living
Department of Health and Family Services
1 West Wilson St., Rm. 118
PO Box 309
Madison, WI 53701-0309

Health/Mental Health

Inquiries regarding **Medicaid eligibility and services provided under Medicaid** should be sent to the county social and human service office or to:

Medicaid Eligibility Section
Bureau of Health Care Financing
Division of Health
Department of Health and Family Services
1 West Wilson St., Rm. 250
PO Box 309
Madison, WI 53701-0309

Providers with inquiries regarding **client Medicaid claims** should call Medicaid's fiscal agent, Electronic Data Systems at (608) 221-9883 or (800) 947-9627 for information on Medicaid claims.

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities and home-health agencies** should be addressed to:

Bureau of Quality Assurance
Division of Supportive Living
Department of Health and Family Services
1 West Wilson St., Rm. 118
PO Box 309
Madison, WI 53701-0309

Correspondence related to the **Interstate Compact on Mental Health** should be addressed to:

Sinikka McCabe, Administrator
Division of Supportive Living
Department of Health and Family Services
1 West Wilson St., Rm. 550
PO Box 7851
Madison, WI 53707-7851

Communications regarding **state mental health institutions** and **centers for the developmentally disabled** should be addressed to:

Thomas Alt, Administrator
Division of Care and Treatment Facilities
Department of Health and Family Services
1 West Wilson St., Rm. 850
PO Box 7851
Madison, WI 53707-7851

Communications regarding **community mental health clinics** and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed to:

Bureau of Community Mental Health
Division of Supportive Living
Department of Health and Family Services
1 West Wilson St.
PO Box 7851
Madison, WI 53707-7851

Corrections

Requests for **residence and other social information about adult inmates and juvenile residents of correctional institutions;** inquiries regarding **adult probation and parole, juvenile aftercare, parole, and community-based services for delinquent youths and status offenders;** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers and the Interstate Compact on Juveniles** should be addressed to:

Department of Corrections
149 East Wilson St.
PO Box 7925
Madison, WI 53707-7925

The cutoff age for juveniles is 17 years.

Vital Statistics

Birth, death, marriage, and divorce records (complete since 1907) are maintained by the Division of Health. Certified copies of birth certificates cost $12. Certified copies of marriage, death, and divorce certificates cost $7. Additional copies of the same record, ordered at the same time, are $2. Amendments cost $10, not including a certified copy. Delayed birth certificates, adoption certificates, and legitimation certificates cost $10–$25. Paternity judgment changes cost $10–$20. Rates are subject to change. Address inquiries to:

Vital Records
Division of Health
Department of Health and Family Services
PO Box 309
Madison, WI 53701-0309
tel: (608) 266-1371 (birth, death, marriage, and divorce certificate applications); (608) 266-1373 (all other inquiries)

State Employment

Inquiries regarding **employment by state agencies** should be addressed to:

Division of Merit Recruitment and Selection
Department of Employment Relations
PO Box 7855
Madison, WI 53707-7855

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* David Edie, Director, Office of Child Care, Division of Economic Support, Department of Workforce Development, 1 West Wilson St., Madison, PO Box 7935, WI 53707-7935—(608) 266-6946; fax: (608) 267-2147

Children's Health Insurance Program. Angela Dombrowicki, Chief, Managed Care Section, Bureau of Health Care Financing, Division of Health, Department of Health and Family Services, 1 West Wilson St., Rm. 237, PO Box 309, Madison, WI 53701-0309—(608) 266-1935; fax: (608) 266-1096

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Illegitimacy Rate Reduction Bonus and **Teen Pregnancy.** Claude Gilmore, Director, Bureau of Community and Family Development, Division of Children and Family Services, Department of Health and Family Services, 1 West Wilson St., PO Box 7851, Madison, WI 53707-7851—(608) 266-3435; fax: (608) 266-9832

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Department of Health and Family Services—*Continued*

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Bureau of Employment and Program Operations
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voice/tty: (608) 243-5601
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Bureau of Client Services
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Bureau of Operations and Planning
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Y-PAR Madison, WI 53707-7925
Y-PRO tel: (608) 266-2471; fax: (608) 267-3661
http://badger.state.wi.us/agencies/doc
Michael J. Sullivan, Secy., (608) 266-4548; fax: (608) 267-3661; e-mail: sullimj@mail.state.wi.us
Ave M. Bie, Dep. Secy., (608) 266-4548
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William J. Clausius, Pub. Info. Ofr., e-mail: clauswj@mail.state.wi.us

Division of Program Planning and Movement
Pamela Brandon, Adm., (608) 267-9073

Division of Community Corrections
William J. Grosshans, Adm., (608) 266-3834

Division of Adult Institutions
Dick Verhagen, Adm., (608) 266-6604

Division of Juvenile Corrections
Eurial Jordan, Adm., (608) 267-3715

Parole Commission
John Husz, Adm., (608) 266-2957

Related State Agencies—*Continued*

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125 South Webster St.
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ADAMHBG BS CA/N MR Division for Learning Support: Equity and Advocacy
Juanita S. Pawlisch, PhD, Asst. Supt. and Adm., (608) 266-1649; fax: (608) 267-3746

Exceptional Education Team
Paul T. Halverson, Dir., (608) 266-1781

Student Services/Prevention and Wellness Team
Michael Thompson, Dir., (608) 266-8960

Title I Team
B. Darwin Kaufman, Dir., (608) 267-1072

Equity Team
Barbara Bitters, Dir., (608) 266-9609

Wisconsin School for the Deaf
309 West Walworth Ave.
Delavan, WI 53115
Alex Slappey, Supt., (414) 728-7120

Wisconsin School for the Visually Handicapped
1700 West State St.
Janesville, WI 53546
Gordon Schuetz, Act. Supt., (608) 758-6127

VET **DEPARTMENT OF VETERANS AFFAIRS**
30 West Mifflin St.
PO Box 7843
Madison, WI 53703
http://badger.state.wi.us/agencies/dva/index.html
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DEPARTMENT OF EMPLOYMENT RELATIONS
PO Box 7855
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MS Division of Merit Recruitment and Selection
Robert Lavigna, Adm., (608) 266-1136

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James E. Doyle, Atty. Gen., (608) 266-1221

WISCONSIN HOUSING AND ECONOMIC DEVELOPMENT AUTHORITY
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Fritz Ruf, Exec. Dir., (608) 266-7354; fax: (608) 267-1099

DEPARTMENT OF ADMINISTRATION

Division of Hearings and Appeals
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Lou Dunlap, Asst. Adm., (608) 267-7376; fax: (608) 264-9885

Department of Health and Family Services—Regional Offices

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Doug Klimek, Area Adm., (414) 448-5318

NORTHERN (Ashland, Bayfield, Florence, Forest, Iron, Langlade, Lincoln, Marathon, Oneida, Portage, Price, Sawyer, Taylor, Vilas, and Wood Counties)
PO Box 697, Rhinelander, WI 54501—(715) 365-2500; fax: (715) 365-2517
David Peterson, Act. Area Adm., (715) 365-2507

SOUTHEASTERN (Jefferson, Kenosha, Milwaukee, Ozaukee, Racine, Walworth, Washington, and Waukesha Counties)
141 NW Barstow St., Waukesha, WI 53188—(414) 521-5100; fax: (414) 521-5293
Cheryl Marek-Domrose, Area Adm., (414) 521-5113

SOUTHERN (Adams, Columbia, Crawford, Dane, Dodge, Grant, Green, Iowa, Juneau, LaFayette, Richland, Rock, and Sauk Counties)
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Bob Albrecht, Area Adm., (608) 243-2419

WESTERN (Barren, Buffalo, Burnett, Chippewa, Clark, Douglas, Dunn, Eau Claire, Jackson, LaCrosse, Monroe, Pepin, Pierce, Polk, Rusk, Saint Croix, Trempealeau, Vernon, and Washburn Counties)
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Department of Workforce Development/Division of Economic Support—Field Offices

Hours of service: Mon.–Fri. 7:45 AM to 4:30 PM

I. MILWAUKEE (Milwaukee County)
819 North Sixth St., 6th Fl., Milwaukee, WI 53203—(414) 227-4335; fax: (414) 227-5013

II. WAUKESHA (Dodge, Jefferson, Kenosha, Ozaukee, Racine, Sheboygan, Walworth, Washington, and Waukesha Counties)
141 NW Barstow St., Waukesha, WI 53187—(414) 521-5263; fax: (414) 521-5293

III. MADISON (Columbia, Crawford, Dane, Grant, Green, Iowa, Juneau, LaFayette, Richland, Rock, Sauk, and Vernon Counties)
3601 Memorial Dr., Madison, WI 53704—(608) 243-2404; fax: (608) 243-2426

IV. EAU CLAIRE (Buffalo, Chippewa, Clark, Dunn, Eau Claire, Jackson, LaCrosse, Monroe, Pepin, Pierce, Saint Croix, and Trempealeau Counties)
312 South Barstow St., Suite 4, Eau Claire, WI 54701—(715) 836-2177; fax: (715) 836-2516

V. ASHLAND (Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer, and Washburn Counties)
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VI. RHINELANDER (Adams, Florence, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Taylor, Vilas, and Wood Counties)
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VII. GREEN BAY (Brown, Calumet, Door, Fond du Lac, Green Lake, Kewaunee, Manitowoc, Marinette, Marquette, Menominee, Oconto, Outagamie, Shawano, Waupaca, Waushara, and Winnebago Counties)
200 North Jefferson St., Suite 428, Green Bay, WI 54303—(414) 448-5305; fax: (414) 448-5306

Department of Workforce Development/Division of Vocational Rehabilitation—Regional Offices

Hours of service: Mon.–Fri. 7:45 AM to 4:30 PM

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II. (Ashland, Barron, Bayfield, Buffalo, Burnett, Chippewa, Clark, Columbia, Crawford, Dane, Dodge, Douglas, Dunn, Eau Claire, Grant, Green, Iowa, Iron, Jackson, Jefferson, LaCrosse, LaFayette, Marquette, Monroe, Pepin, Pierce, Polk, Price, Richland, Rock, Rusk, Saint Croix, Sauk, Sawyer, Taylor, Trempealeau, Vernon, and Washburn Counties)
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Departments of Community Programs/Social/Human Services

CA/N, CSE, CW, FS, LIHEAP, MAP, SA, SF, TANF, *GA
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——— Michael Van Dyke, Dir., Dept. of Soc. Srvs., 421 Nebraska St., Sturgeon Bay, WI 54235—(920) 746-2300; fax: (920) 746-2355

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Kewaunee Giles J. Hanson, Dir., Dept. of Soc. Srvs., 510 Kilbourn St., Kewaunee, WI 54216—(920) 388-3777; fax: (920) 388-4410

——— John E. Schad, Dir., Community Prgms., 522 Fourth St., Algoma, WI 54201—(920) 487-5231; fax: (920) 487-5233

LaCrosse* (Vacant), Dir., Human Srvs. Dept., 300 North Fourth St., LaCrosse, WI 54601—(608) 785-6050; fax: (608) 785-6443

LaFayette* John A. Chrest, Dir., Human Srvs., 700 North Main St., Darlington, WI 53530—(608) 776-4800; fax: (608) 776-3713

Langlade Jim Meisinger, Dir., Dept. of Soc. Srvs., 1225 Langlade Rd., Antigo, WI 54409—(715) 627-4750; fax: (715) 627-6295

Lincoln* Curtis M. Moe, Dir., Dept. of Soc. Srvs., 607 North Sales St., Merrill, WI 54452—(715) 536-6200; fax: (715) 536-2753

——— Terry L. Schmidt, Dir., 912 Memorial Dr., Merrill, WI 54452-0710—(715) 536-0350; fax: (715) 536-6146

Manitowoc* Thomas A. Stanton, Dir., Human Srvs. Dept., 926 South Eighth St., Manitowoc, WI 54221-1177—(920) 683-4400; fax: (920) 683-4908

Marathon Dale Van Mieghem, Dir., Dept. of Soc. Srvs., 400 East Thomas St., Wausau, WI 54403-6498—(715) 847-5700; fax: (715) 842-9477

Marinette* Robert F. Jarentowski, Dir., Human Srvs. Dept., 2500 Hall Ave., Suite A, Marinette, WI 54143-6086—(715) 732-7700; fax: (715) 732-7766

Marquette Kenneth Ramminger, Dir., Dept. of Soc. Srvs., PO Box 405, Montello, WI 53949—(608) 297-9135; fax: (608) 297-7606

——— Amelia Wolvin, Dir., Dept. of Community Prgms., Courthouse, Montello, WI 53949—(608) 297-9151; fax: (608) 297-7606

Menominee Barbara Nelson, Dir., Health and Human Srvs. Dept., PO Box 280, Keshena, WI 54135—(715) 799-3861; fax: (715) 799-3517

Milwaukee* Cliff O'Connor, Dir., Dept. of Human Srvs., 235 West Galena St., Milwaukee, WI 53212—(414) 289-6816; fax: (414) 289-6844

——— Stephanie Stein, Dir., Dept. on Aging, 235 West Galena St., Suite 180, Milwaukee, WI 53212-3923—(414) 289-5950; fax: (414) 289-8590

Monroe* Kent Jacobson, Dep. Dir., Dept. of Human Srvs., Community Srvs. Center, Route 2, Bldg. A, Sparta, WI 54656—(608) 269-8600; fax: (608) 269-8935

Oconto* Dennis Tomachek, Dir., Dept. of Human Srvs., 501 Park Ave., Oconto, WI 54153-1612—(920) 834-7000; fax: (920) 834-6889

Oneida* Paul E. Spencer Jr., Dir., Dept. of Soc. Srvs., PO Box 400, Rhinelander, WI 54501—(715) 362-5695; fax: (715) 362-7910

Outagamie Mark DeBruin, Dir., Dept. of Health and Human Srvs., 410 South Walnut St., Appleton, WI 54911-5985—(920) 832-5457; fax: (920) 832-5180

Ozaukee* Frederick R. Hesselbein, Dir., Dept. of Community Prgms., 121 West Main St., Port Washington, WI 53074-0994—(414) 238-8127; fax: (414) 238-8100

Departments of Community Programs/Social/Human Services—*Continued*

——— Larry Neve, Dir., Dept. of Soc. Srvs., 121 West Main St., Port Washington, WI 53074—(414) 284-8200; fax: (414) 284-8100

Pepin* Richard M. Sundbo, Dir., Dept. of Human Srvs., 740 Seventh Ave. West, Durand, WI 54736—(715) 672-8941; fax: (715) 672-8593

Pierce* Dale C. Melstrom, Dir., Dept. of Human Srvs., 412 West Kinne St., Ellsworth, WI 54011—(715) 273-6766; fax: (715) 273-6862

Polk* Richard L. Kammerud, Dir., Dept. of Soc. Srvs., 300 Polk County Plaza, Suite 110, Balsam Lake, WI 54810—(715) 485-3133; fax: (715) 485-3012

Portage Judith A. Bablitch, Dir., Community Human Srvs., 817 Whiting Ave., Stevens Point, WI 54481—(715) 345-5350; fax: (715) 345-5966

Price Thomas D. Bentz, PhD, Dir., Human Srvs. Dept., Normal Bldg., Rm. 122, 104 South Eyder Ave., Phillips, WI 54555—(715) 339-2158; fax: (715) 339-3057

Racine* William B. Adams, Dir., Human Srvs. Dept., 1717 Taylor Ave., Racine, WI 53403—(414) 638-6353; fax: (414) 638-6369

Richland* Randy Jacquet, Dir., Community Prgms., 1000 Highway 14 West, Richland Center, WI 53581—(608) 647-6384; fax: (608) 647-8867

——— Dana Norgard, Dir., Dept. of Soc. Srvs., 250 South Main St., Richland Center, WI 53581—(608) 647-8821; fax: (608) 647-6611

Rock* Dale R. Thompson, Dir., Developmental Disabilities Board, PO Box 1867, Janesville, WI 53547—(608) 757-5050; fax: (608) 757-5010

——— Donald E. Mulry, Dir., Human Srvs. Dept., PO Box 1649, Janesville, WI 53547-1649—(608) 757-5200; fax: (608) 757-5374

Rusk Gary Rivers, Dir., Dept. of Soc. Srvs., Courthouse, 311 East Miner Ave., Ladysmith, WI 54848—(715) 532-2116; fax: (715) 532-2126

Saint Croix* John M. Borup, Dir., Human Srvs. Dept., 1445 North Fourth St., New Richmond, WI 54017-6004—(715) 246-6991; fax: (715) 246-8225

Sauk* Norman E. Brickl, Dir., Dept of Human Srvs., 505 Broadway, Baraboo, WI 53913—(608) 355-4200; fax: (608) 355-4299

Sawyer Pete Sanders, Dir., Human Srvs., 105 East Fourth St., Hayward, WI 54843—(715) 634-4751; fax: (715) 634-4806, ext. 300

Shawano* Barbara Larson-Herber, Dir., Dept. of Community Prgms., 504 Lakeland Rd., Shawano, WI 54166—(715) 526-5547; fax: (715) 526-5542

——— Ronald N. Stuber, Dir., Dept. of Soc. Srvs., PO Box 29, Shawano, WI 54166—(715) 526-4700; fax: (715) 526-4759

Sheboygan Gary D. Johnson, Dir., Human Srvs. Dept., 1011 North Eighth St., Sheboygan, WI 53081—(920) 459-6400; fax: (920) 459-4353

Taylor Susan Hady, Dir., Human Srvs. Dept., 540 East College St., Medford, WI 54451—(715) 748-3332; fax: (715) 748-3342

Trempealeau* Roberta Ward, Dir., Dept. of Soc. Srvs., Courthouse, PO Box 67, Whitehall, WI 54773—(715) 538-2311, ext. 290; fax: (715) 538-4210

Vernon* Linda L. Nederlo, Dir., Dept. of Human Srvs., PO Box 823, Viroqua, WI 54665—(608) 637-2135; fax: (608) 637-3943

Vilas* Audrey A. Roecker, Dir., Soc. Srvs. Dept., PO Box 369, Eagle River, WI 54521—(715) 479-3668; fax: (715) 479-3728

Walworth* Thomas K. Mackesey, Dir., Dept. of Human Srvs., PO Box 1006, Elkhorn, WI 53121-0906—(414) 741-3200; fax: (414) 741-3320

Washburn Dennis Boland, Dir., Dept. of Soc. Srvs., PO Box 250, Shell Lake, WI 54871—(715) 468-7878; fax: (715) 468-4597

Washington Karen L. Bougneit, Dir., Dept. of Soc. Srvs., 333 East Washington St., Suite 3100, West Bend, WI 53095—(414) 335-4610; fax: (414) 335-4709

Waukesha* Peter W. Schuler, Dir., Health and Human Srvs. Dept., 500 Riverview Ave., Waukesha, WI 53188—(414) 548-7666; fax: (414) 548-7643

Waupaca Dennis Dornfeld, Dir., Dept. of Human Srvs., 811 Harding St., Waupaca, WI 54981-2080—(715) 258-6300; fax: (715) 258-6409

Waushara* Rick Mueller, Dir., Dept. of Community Prgms., 310 South Scott St., Wautoma, WI 54982-0700—(920) 787-4656; fax: (920) 787-0425

——— Lucy A. Rowley, Dir., Dept. of Soc. Srvs., 230 West Park St., Wautoma, WI 54982—(920) 787-3303; fax: (920) 787-0421

Winnebago Dennis D. Wendt, Dir., Soc. Srvs. Dept., PO Box 2646, Oshkosh, WI 54903-2646—(920) 236-4600; fax: (920) 236-1222

——— Keith A. Laux, Dir., Dept. of Community Prgms., 220 Washington Ave., Oshkosh, WI 54903-2187—(920) 236-4812; fax: (920) 424-7521

Wood* Phillip J. Lukowicz, Dir., Dept. of Soc. Srvs., Courthouse, 400 Market St., Wisconsin Rapids, WI 54495-8095—(715) 421-8600; fax: (715) 421-8693

——— 630 South Central Ave., Suite 404, Marshfield, WI 54449—(715) 387-6374; fax: (715) 387-6672

Indian Tribes

Bad River Tribe John Wilmer, Chair, PO Box 39, Odanah, WI 54861—(715) 682-7111; fax: (715) 682-7118

Great Lakes Inter-Tribal Council Donald Moore, Exec. Dir., PO Box 9, Lac du Flambeau, WI 54538—(715) 588-3324; fax: (715) 588-7900

Hochunk Tribe Jacob Lone Tree, Pres. Pro Tem, Hochunk Nation, PO Box 667, Black River Falls, WI 54615—(715) 284-9343; fax: (715) 284-9805

Lac Courte Oreille Tribe Margaret Diamond, Chair, Route 2, PO Box 2700, Hayward, WI 54843—(715) 634-8934; fax: (715) 634-4797

Lac du Flambeau Tribe gaiashkibos, Chair, PO Box 67, Lac du Flambeau, WI 54538—(715) 588-3303; fax: (715) 588-7930

Menominee Tribe Apesanahkwat, Chair, Memominee Tribal Legislature, PO Box 910, Keshena, WI 54135—(715) 799-5100; fax: (715) 799-4525

Oneida Tribe Deborah J. Doxtator, Chair, Oneida Business Committee, PO Box 365, Oneida, WI 54155—(920) 869-1260; fax: (920) 869-2194

Red Cliff Tribe George P. Newago, Chair, PO Box 529, Bayfield, WI 54814—(715) 779-3701; fax: (715) 779-3704

Departments of Community Programs/Social/Human Services—*Continued*

SAINT CROIX TRIBE Lewis Taylor, Chair, Saint Croix Tribe, PO Box 287, Hertel, WI 54845—(715) 349-2195; fax: (715) 349-5768

SOKAOGAN TRIBE Arlyn Ackley, Chair, Sokaogan Chippewa Tribe, Route 1, Box 625, Crandon, WI 54520—(715) 478-2604; fax: (715) 478-5275

STOCKBRIDGE-MUNSEE TRIBE Virgil Murphy, Chair, Stockbridge-Munsee Tribe, Route 1, Bowler, WI 54416—(715) 793-4111; fax: (715) 793-4299

Key to Cities

over 30,000 population

City: County
APPLETON: Outagamie
BELOIT: Rock
BROOKFIELD: Waukesha
EAU CLAIRE: Eau Claire
FOND DU LAC: Fond du Lac
GREEN BAY: Brown
GREENFIELD: Milwaukee
JANESVILLE: Rock
KENOSHA: Kenosha
LACROSSE: LaCrosse
MADISON: Dane

City: County
MANITOWOC: Manitowoc
MILWAUKEE: Milwaukee
NEW BERLIN: Waukesha
OSHKOSH: Winnebago
RACINE: Racine
SHEBOYGAN: Sheboygan
WAUKESHA: Waukesha
WAUSAU: Marathon
WAUWATOSA: Milwaukee
WEST ALLIS: Milwaukee

Wyoming

Jim Geringer (R) Gov., State Capitol Bldg., Rm. 124, Cheyenne, WY 82002—(307) 777-7434

WYOMING AGENCIES LISTED
ON THE FOLLOWING PAGES:

Department of Family Services
Department of Health
Related State Agencies. Department of Corrections; Department of Education; Department of Employment; Department of Administration and Information
Department of Family Services—Field Offices

Note: Program and title abbreviations are listed on page 4.

Administration of Human Services

Economic assistance and social services in Wyoming are the responsibility of the Department of Family Services, which administers the programs through 23 Field Offices. Programs are federal-state funded.

The mandatory state supplement to the single Supplemental Security Income Program (SSI/S) has been phased out. Wyoming has an optional state payment, administered by the Department of Family Services, for SSI recipients who have no other income.

General assistance (GA) was discontinued on July 1, 1992.

Assistance and Services

In Wyoming, the Temporary Assistance for Needy Families program (TANF) is called Personal Opportunity with Employment Responsibility (POWER). Assistance programs include children in foster care; certification for Medicaid (MAP); energy crisis assistance; Food Stamps (FS); the Low-Income Home Energy Assistance Program (LIHEAP); an optional payment to SSI recipients; state-licensed shelter care; child care; temporary emergency food assistance; and individual and family grant programs. MAP is available to POWER and SSI recipients and children and pregnant women; eligibility for additional medical assistance, not available under Title XIX, is determined by the 23 Field Offices of the Department of Family Services. The Programs and Policy Division is responsible for administering all assistance programs.

Services provided by the local field offices are child abuse and neglect services (CA/N); services to families (SF); family preservation and support services (FP/FS); adult protective services (APS); and juvenile correctional programs (YA, Y-PAR, Y-PRO). Social services are provided to or purchased for recipients of federally funded categorical programs and to income-eligible persons. Services to those in need of protection are provided irrespective of income. Social services include adoption, counseling, court services, emergency shelter, foster care for children, family assistance workers for child protection cases, investigative services, and residential care services.

The department is also responsible for the Interstate Compact on Juveniles (ICJ), the Interstate Compact on the Placement of Children (ICPC), Child Support Enforcement (CSE), and foster care/adoption assistance (FC/AA).

The Department of Health is responsible for medical assistance and the Children's Health Insurance Program (CHIP).

Related state agencies have responsibility for the Alcohol, Drug Abuse, and Mental Health Block Grant (ADAMHBG); the Preventive Health Services and Community Services Block Grants (PHSBG, CSBG); the Maternal and Child Health Block Grant (MCHBG); the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC); mental retardation programs (MR); vocational rehabilitation (VR); blind services (BS), including vocational rehabilitation (VRB); employment services (ES); the Job Training Partnership Act (JTPA); the Interstate Compact on Mental Health (ICMH); institutions, including health and adult correctional facilities (CP); probation and parole for adults (PRO, PAR); services to the aged under the Older Americans Act (OA); and unemployment compensation (UC).

Where to Write

The Department of Family Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Director
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Client Inquiries

All **client inquiries** should be directed to the appropriate field office.

Assistance/Services

Requests for general information regarding **Temporary Assistance for Needy Families and assistance programs and eligibility requirements** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Wyoming who are receiving assistance from other states** should be sent in duplicate to:

Marianne Lee, Administrator
Programs and Policy Division
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Requests for general information regarding **service programs and eligibility requirements for adults** should be addressed in duplicate to:

Wayne Milton, Administrator
Division on Aging
Department of Health
Hathaway Bldg., 1st Fl.
Cheyenne, WY 82002

Requests for general information regarding **service programs and eligibility requirements for children** should be addressed in duplicate to:

Ken Kaz or Rick Robb, Program Manager
Programs and Policy Division
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Residence is not an eligibility factor for public assistance.

Checks for assistance from other states for recipients living in Wyoming should be mailed directly to the recipient.

Communications regarding the **location of absent parents and the Child Support Enforcement Program** (Title IV-D) should be addressed in duplicate to:

William D. Schaad, Administrator
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Requests for **fiscal information** should be addressed to:

Paul Yaksic, Administrator
Financial Services Division
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Requests for **statistical** and **data services information** should be addressed to:

Bruce Twine, Administrator
Information Services Division
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Inquiries regarding the **Americans with Disabilities Act** should be addressed to:

Woody Absher, ADA Coordinator
Division of Vocational Rehabilitation
Department of Employment
Herschler Bldg.
Cheyenne, WY 82002-0250

Children

Inquiries concerning **child abuse and neglect cases, child protective services,** and **adoptions within Wyoming** and correspondence related to the **Interstate Compact on the Placement of Children** and the **Interstate Compact on Adoption and Medical Assistance** should be addressed in duplicate to:

Programs and Policy Division
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Inquiries concerning the **licensing of child-care facilities** should be addressed to:

Merit Thomas, Program Manager for Community Services
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Inquiries concerning **eligibility determinations for subsidized child-care programs** should be addressed to:

Ken Kaz, Program Manager
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Information on requests for **custody studies in divorce cases** should be addressed to the district court of the appropriate county.

Inquiries regarding **programs for mentally retarded children and adults** should be addressed to:

Robert T. Clabby II, Administrator
Division of Developmental Disabilities
Department of Health
Herschler Bldg., 1st Fl., West Wing
Cheyenne, WY 82002

Adults/Elderly

Inquiries regarding **adult/elder services** should be sent to:

Wayne Milton, Administrator
Division on Aging
Department of Health
Hathaway Bldg., 1st Fl.
2300 Capitol Ave.
Cheyenne, WY 82002

Inquiries regarding **adult/elder protective services** should be sent to:

Jan Stiles, Social Services Consultant
Programs and Policy Division
Department of Family Services
Hathaway Bldg.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

BEST COPY AVAILABLE

For client inquiries, the **state ombudsman for long-term care** is:

Deborah Alden, Long-Term Care Ombudsman
Division on Aging
Department of Health
PO Box 94
Wheatland, WY 82201

Correspondence regarding the **licensing of long-term care facilities for adults and the elderly** should be sent to:

Jerry Bronnenberg, Administrator
Office of Health Quality, Planning and Program
Evaluation (Health Facilities)
Department of Health
2020 Carey Ave., 8th Fl.
Cheyenne, WY 82002

Health/Mental Health

Inquiries regarding **Medicaid eligibility** should be addressed in duplicate to:

Cyndi Gillaspie or Dana Pepmeier, Consultant
Programs and Policy Division
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0490

Inquiries regarding **Medicaid claims and services provided under Medicaid** should be addressed to:

Jim Shepard, Administrator
Division of Health Care Financing
Department of Health
North Bldg., Rm. 259B
6101 Yellowstone Rd.
Cheyenne, WY 82002

Requests for information on the **licensing of hospitals, nursing homes, and related health facilities** should be sent in duplicate to:

Jerry Bronnenberg, Administrator
Office of Health Quality, Planning and Program
Evaluation (Health Facilities)
Department of Health
2020 Carey Ave., 8th Fl.
Cheyenne, WY 82002

Correspondence related to the **Interstate Compact on Mental Health**, communications regarding **mental institutions** and **community mental health clinics**, and inquiries regarding **residence or social information about persons who are mentally ill** should be addressed in duplicate to:

Pablo Hernandez, MD, Administrator
Behavioral Health Division
Department of Health
Hathaway Bldg., 4th Fl.
2300 Capitol Ave.
Cheyenne, WY 82002

Corrections

Requests for residence and other social information about **juvenile inmates of penal and correctional institutions**, inquiries regarding **juvenile probation and parole**, and correspondence related to the **Interstate Compact on Juveniles** should be addressed in duplicate to:

Les Pozsgi, Administrator
Juvenile Services Division
Department of Family Services
Hathaway Bldg., 3rd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002

Requests for **residence and other social information about adult inmates of penal and correctional institutions** should be addressed in duplicate to:

Judith Uphoff, Director
Department of Corrections
Herschler Bldg., 1st Fl., East Wing
700 West 21st St.
Cheyenne, WY 82002

Inquiries regarding **adult probation and parole** and correspondence related to the **Interstate Compact for Supervision of Parolees and Probationers** should be addressed in duplicate to:

Stephen Lindly, Field Services Administrator
Division of Field Services
Department of Corrections
Herschler Bldg., 1st Fl., East Wing
700 West 21st St.
Cheyenne, WY 82002

The cutoff age for juveniles is 18.

Vital Statistics

Birth and death records (since 1909) and **marriage and divorce records** (since May 1941) are maintained by Vital Records Services. The charge for verification of information or certified copies is $11 for birth, marriage, and divorce records, $9 for death records if date of death is known, otherwise $11 for each 5 years searched. Address inquiries to:

Vital Records Services
Hathaway Bldg., 1st Fl.
2300 Capitol Ave.
Cheyenne, WY 82002
tel: (307) 777-7591

State Employment

Inquiries regarding **employment by state agencies** should be addressed in duplicate to:

Selection Office
Personnel Management Division
Department of Administration and Information
Emerson Bldg., Rm. 127
2001 Capitol Ave.
Cheyenne, WY 82002

Information Contacts

Following are the key people to contact for policy and program information:

Child Care. *Child Care Development Fund.* Sue Bacon, Economic Assistance Representative, Programs and Policy Division, Department of Family Services, Hathaway Bldg., 2300 Capitol Ave., Cheyenne, WY 82002-0490—(307) 777-6848; fax: (307) 777-3693; e-mail: sbacon@misse.state.wy.us

Food Stamp Work/Employment and Training. Ken Kaz, Program Manager, Programs and Policy Division, Department of Family Services, Hathaway Bldg., 3rd Fl., 2300 Capitol Ave., Cheyenne, WY 82002-0490—(307) 777-5841; fax: (307) 777-3693; e-mail: kkaz@misse.state.wy.us

Fraud and Abuse Investigation. Beverly Campbell, Program Manager, Prosecution, Recovery, Investigation, and Collection Enforcement, Department of Family Services, Hathaway Bldg., 2300 Capitol Ave., Cheyenne, WY 82002-0490—(307) 777-6963; fax: (307) 777-7747

Illegitimacy Rate Reduction Bonus. Ken Kaz, Program Manager, Programs and Policy Division, Department of Family Services, Hathaway Bldg., 2300 Capitol Ave., Cheyenne, WY 82002—(307) 777-5841; fax: (307) 777-3693; e-mail: kkaz@misse.state.wy.us

Immigration Issues. Larry Smith, Examiner, Department of Justice, Federal Office Bldg., PO Box 3099, Casper, WY 82602—(307) 261-5590; fax: (307) 261-5591

Information Systems and **Research and Statistics.** Bruce Twine, Administrator, Information Services Division, Department of Family Services, Hathaway Bldg., 3rd Fl., 2300 Capitol Ave., Cheyenne, WY 82002-0490—(307) 777-5357; fax: (307) 777-7747; e-mail: btwine@misse.state.wy.us

Legal Matters. Dan Wilde, Assistant Attorney General, Capitol Bldg., Rm. 123, Cheyenne, WY 82002-0150—(307) 777-7196; fax: (307) 777-3687

Public Information and **Staff Development.** Jody Smith, Senior Management Consultant, Department of Family Services, 2300 Capitol Ave., Cheyenne, WY 82002-0490—(307) 777-3682; fax: (307) 777-7747

Substance Abuse. Jean DeFratis, Manager, Behavioral Health Division, Department of Health, Hathaway Bldg., 4th Fl., 2300 Capitol Ave., Cheyenne, WY 82002—(307) 777-6494; fax: (307) 777-5580; e-mail: jdefra@misse.state.wy.us

Teen Pregnancy. Phyllis Sherard, Manager, Primary Prevention for Children and Adolescents, Public Health Division, Department of Health, Hathaway Bldg., 4th Fl., 2300 Capitol Ave., Cheyenne, WY 82002—(307) 777-7942; fax: (307) 777-5402; Ken Kaz, Program Manager, Programs and Policy Division, Department of Family Services, Hathaway Bldg., 2300 Capitol Ave., Cheyenne, WY 82002—(307) 777-5841; fax: (307) 777-3693; e-mail: kkaz@misse.state.wy.us

Welfare to Work. *Welfare-to-Work Grants Program.* Shirley R. Carson, Director, Department of Family Services, Hathaway Bldg., 2300 Capitol Ave., Cheyenne, WY 82002—(307) 777-7564; fax: (307) 777-7747; e-mail: scarso@misse.state.wy.us; *TANF welfare-to-work programs and job placement/job readiness programs.* Glenna Campagnaro, Economic Assistance Consultant, Programs and Policy Division, Department of Family Services, Hathaway Bldg., 2300 Capitol Ave., Cheyenne, WY 82002—(307) 777-7290; fax: (307) 777-3693; e-mail: gcampa@misse.state.wy.us

Wyoming Department of Family Services

Hathaway Bldg.
2300 Capitol Ave.
Cheyenne, WY 82002-0490
tel: (307) 777-7564; fax: (307) 777-7747
http://www.state.wy.us/state/welcome.html
http://dfsweb.state.wy.us

Shirley R. Carson, Dir., (307) 777-7561; fax: (307) 777-7747; e-mail: scarso@misse.state.wy.us

EBT J. Terry Williams, Prgm. Mgr., EBT Prgm., (307) 777-7564; fax: (307) 777-7747

William D. Schaad, Ombudsman, (307) 777-3679; fax: (307) 777-7747; e-mail: dschaa@misse.state.wy.us

Robert D. Kuchera, Dep. Dir., (307) 777-6068

INFORMATION SERVICES DIVISION/STAFF DEVELOPMENT

Bruce Twine, Adm., (307) 777-5357; fax: (307) 777-7747; e-mail: btwine@misse.state.wy.us

FINANCIAL SERVICES DIVISION

Paul Yaksic, Adm., (307) 777-6100

Beverly Campbell, Prgm. Mgr., Prosecution, Recovery, Investigation, and Collection Enforcement, (307) 777-6963; fax: (307) 777-7747

FS **PROGRAMS AND POLICY DIVISION**

SSI/S TANF Marianne Lee, Adm., (307) 777-6849; fax: (307) 777-3693; e-mail: mlee@misse.state.wy.us

Ken Kaz, Prgm. Mgr., (307) 777-5841; fax: (307) 777-3693; e-mail: kkaz@misse.state.wy.us

CA/N CPS CW FC/AA FP/FS ICAMA ICPC Rick Robb, Prgm. Mgr., (307) 777-7150; fax: (307) 777-3693; e-mail: rrobb@misse.state.wy.us

SSBG Bill Rankin, Dep. Adm., Adoption, (307) 777-3570

Maureen Clifton, Dep. Adm., Foster Care, (307) 777-6203

APS Jan Stiles, Soc. Srvs. Cnslt., (307) 777-6137

ICJ SF Y-PAR Y-PRO **JUVENILE SERVICES DIVISION**

Les Poszgi, Adm., (307) 777-5994; fax: (307) 777-7747

Merit Thomas, Prgm. Mgr., Community Srvs., (307) 777-5366

CSE **CHILD SUPPORT ENFORCEMENT**

William D. Schaad, Adm., (307) 777-3695; fax: (307) 777-7747

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OA SA **DIVISION ON AGING**
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Related State Agencies

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Cheyenne, WY 82002
tel: (307) 777-7405
CP Judith Uphoff, Dir.
Robert Ortega, Dep. Dir.
Jerry Pieper, Mgmt. Adm.
ICSPP Division of Field Services
PAR PRO tel: (307) 777-7208
Stephen Lindly, Field Srvs. Adm.
Board of Parole
Halene Graves, Chair

DEPARTMENT OF EDUCATION
Hathaway Bldg., 2nd Fl.
2300 Capitol Ave.
Cheyenne, WY 82002-0050
Judy Catchpole, State Supt., (307) 777-7675; fax: (307) 777-6234; e-mail: jcatch@educ.state.wy.us
Joe Simpson, Dep. Supt., (307) 777-7674; e-mail: jsimpson@educ.state.wy.us
Program Improvement and Learning Division
Jan Sheinker, Div. Adm., (307) 777-6808
School Accreditation Unit
Jan Sheinker, Unit Dir., (307) 777-6808
Federal Program Unit
Carol Mawford, Unit Dir., (307) 777-7415
Health and Safety Unit
Mike Smith, Unit Dir., (307) 777-6282
Special Programs Unit
Patti Muhlenkamp, Unit Dir., (307) 777-7417
Finance and Personnel Unit
Ed Goetz, Unit Dir., (307) 777-6274
Support Programs and Quality Results Division
Alan Sheinker, Div. Adm., (307) 777-6213
Data and Technology Unit
Alan Sheinker, Unit Dir., (307) 777-6213
Wyoming School of the Deaf and Services for Individuals with Hearing Loss
Janet Rojahn, Interim Adm., (307) 577-4686
BS VRB Services for the Visually Impaired
Jan Wood, Supv., (307) 777-6257

DEPARTMENT OF EMPLOYMENT
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Cheyenne, WY 82002-0250
Frank Galeotos, Dir., (307) 777-7672; fax: (307) 777-5805
ES UC Division of Employment Resources
100 West Midwest
Casper, WY 82602
Beth Nelson, Adm., (307) 235-3254
JTPA Chris Corlis, Job Training Prgm. Adm., (307) 235-3270; fax: (307) 235-3293
ADA VR Division of Vocational Rehabilitation
Herschler Bldg., 1st Fl.
Cheyenne, WY 82002-0250
Gary Child, Adm., (307) 777-7385; fax: (307) 777-5939

Related State Agencies—*Continued*

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MS PERSONNEL MANAGEMENT DIVISION
Darald Dykeman, Adm., (307) 777-6713
EEO Danny Romero, Coord., (307) 777-6730; fax: (307) 777-6725

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Key to Cities

over 20,000 population

City: County
CASPER: Natrona
CHEYENNE: Laramie

City: County
LARAMIE: Albany
ROCK SPRINGS: Sweetwater

Administrative Office of the United States Courts

The Administrative Office of the United States Courts has responsibility for managing the administrative matters of all federal courts within the Judicial Branch, except for the Supreme Court. This includes responsibility for the federal probation system, which is administered through the office's Federal Corrections and Supervision Division.

FEDERAL CORRECTIONS AND SUPERVISION DIVISION. The director of the Administrative Office is responsible for the efficient administration of the probation system in all U.S. district courts. The Federal Corrections and Supervision Division assists in recommending policies and procedures for the operation of the system, keeps the Judicial Conference of the United States informed of the current status of the system through its Committee on Criminal Law, and recommends to the conference legislation that is considered desirable for the effective administration of the probation system. The division is charged with general oversight of the probation and pretrial services officers, who are under the immediate supervision of their district courts.

Probation officers provide pre-sentence investigation reports for federal district judges and magistrate judges and supervision services for those defendants who are placed on probation or supervised release. Probation officers by statute perform services for and in conjunction with the Bureau of Prisons and the Parole Commission (Department of Justice) including the supervision of federal parolees. In those judicial districts that have established separate pretrial services offices pursuant to the Pretrial Services Act of 1982, pretrial services officers prepare bail reports and make recommendations to federal judicial officers regarding the release of defendants at the pretrial stage. They also provide supervision for those persons who are released pending disposition of their cases. In other judicial districts these functions are performed by their probation offices.

JUVENILES. The Juvenile Justice and Delinquency Prevention Act of 1974 amended the juvenile delinquency law to mandate the diversion of juvenile offenders to state authorities. A juvenile may not be proceeded against in a federal court unless the U.S. attorney certifies to the court (a) that the state lacks or refuses jurisdiction or (b) that the state court lacks adequate facilities. The only exception is (1) in cases where the juvenile requests in writing, upon counsel's advice, to be prosecuted as an adult or (2) in cases where a juvenile age 15 or older (or 13 or older for certain serious offenses) is alleged to have committed an act which, if committed by an adult, would be a crime of violence or a certain drug offense, and the court, following a hearing, determines that a criminal prosecution would be in the interest of justice. The termination age for juvenile status usually is 18 years.

Administrative Office of the United States Courts

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PROGRAM SERVICES BRANCH
Joseph L. Wilmer, Chf.
AUTOMATION BRANCH
Timothy P. Cadigan, Chf.

Department of Agriculture

The Department of Agriculture (USDA) administers programs to provide price and income protection for farmers and to assure consumers adequate supplies of food and fiber. To protect those unable to provide for themselves, the department administers a number of federal-state food assistance programs.

Food, Nutrition, and Consumer Services

The mission of Food, Nutrition, and Consumer Services (FNCS) is to ensure access to nutritious, healthful diets for all Americans. Through food assistance and nutrition education for consumers, FNCS encourages consumers to make healthful food choices. Today, rather than simply providing food, FNCS works to empower consumers with knowledge of the link between diet and health, providing dietary guidance based on research.

Food and Nutrition Service

The Food and Nutrition Service (FNS) is the agency responsible for federal administration of the federal-state food assistance programs operated cooperatively with state agricultural, educational, welfare, and health agencies.

Food Stamp Program. The Food Stamp Program, through state and local welfare agencies, provides food assistance to low-income households so they may buy more food of greater variety to improve their diets. FNS develops the policies and procedures for administering the program. It pays 100 percent of the benefit costs and half of the state administrative costs.

Special Nutrition Programs. FNS administers several programs designed to improve the nutritional status and dietary practices of low-income families and others in need of food assistance. The programs are administered through FNCS regional offices and state education departments or state-designated alternate agencies.

- The National School Lunch Program and the School Breakfast Program each requires participating schools to serve nutritious, free or reduced-price meals to needy children, according to income eligibility guidelines based on the federal poverty guidelines. Public and nonprofit private schools of high-school grade and under, as well as public and licensed nonprofit private residential child-care institutions, may participate in these programs.
- The Summer Food Service Program for Children provides nutritious meals to children during school vacation periods, mainly in the summer, but also in other seasons where schools operate on a continuous school calendar.
- The Child and Adult Care Food Program operates year-round in nonresidential institutions such as child and adult day-care centers, Head Start centers, and family and group day-care homes to provide breakfasts, lunches, suppers, or snacks to attending participants.
- The Special Milk Program, by reimbursing part of the cost of purchased servings of milk, makes it possible for children attending a school or institution that does not participate in any federally assisted meal programs to purchase milk at a reduced price. Schools and institutions that make milk available at no charge are reimbursed at a rate equal to the cost of the milk they purchase.
- The Nutrition Education and Training Program operates in schools to encourage good food habits and to teach the fundamentals of nutrition to children, parents, educators, and school food service personnel.
- Food Distribution Programs help to improve the diets of many Americans through the provision of nutritious commodities while at the same time supporting domestic agriculture by utilizing commodities that are in plentiful supply. Recipients of USDA commodities include children who get meals in schools, child-care centers, and summer camps; older Americans participating in the Nutrition Program for the Elderly under the Older Americans Act; and homeless and other needy persons served by charitable institutions, food banks, and food pantries. The department also provides funding for administrative costs associated with most of these services.
- The Food Distribution Program on Indian Reservations provides households living on reservations and Indian households living near reservations with access to a wide range of donated foods, including meats, fruits, vegetables, and dairy and grain products. FNS pays part of the cost of administration whether operated by states or Indian tribal organizations.
- The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides grants to state health agencies to provide specified nutritious supplemental foods, nutritional counseling, and health care referrals to low-income pregnant, postpartum, and breast-feeding women and to infants and children up to their fifth birthday who are determined by competent professionals (physicians, nutritionists, and other health officials) to be at risk due to medically related nutritional conditions or inadequate diets.
- The WIC Farmers Market Nutrition Program provides fresh, unprepared fruits and vegetables from farmers markets to WIC participants. The program operates during the harvest season.
- The Homeless Children Nutrition Program reimburses providers for nutritious meals served to homeless preschool-age children in homeless shelters.
- The Commodity Supplemental Food Program provides supplemental nutritious foods donated by the USDA to women, infants, and children up to their sixth birthday and senior citizens who are vulnerable to poor nutrition.
- The Nutrition Assistance Program in American Samoa, the Commonwealth of the Northern Mariana Islands, and Puerto Rico is funded through the Food Stamp Program. The Food Stamp Program in Puerto Rico was replaced in 1982 by a block grant program. American Samoa and the Northern Mariana Islands also provide benefits under block grants.

Center for Nutrition Policy and Promotion

The Center for Nutrition Policy and Promotion (CNPP) conducts applied research and analysis in nutrition knowledge and attitudes, dietary survey methodology, and dietary guidance and nutrition education techniques. CNPP maintains data on the nutrient content of the U.S. Food Supply, a continuous time series that began in 1909. CNPP also maintains and periodically updates the USDA Food Plans—upon which the Thrifty Food Plan is based that is used to determine food stamp allotments. Within USDA, CNPP coordinates the review and publication of the Dietary Guidelines for Americans and develops information to help Americans put the guidelines in to practice, such as *Nutrition and Your Health: Dietary Guidelines for Americans*, the *Food Guide Pyramid*, and related publications.

Office of Consumer Affairs

The Office of Consumer Affairs serves the entire Department of Agriculture by providing a central location to collect and disseminate consumer opinions and views. The office is specifically charged with providing guidance on consumer concerns to all agencies within the department.

Department of Agriculture

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Food, Nutrition, and Consumer Services

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Department of Defense

The TRICARE Managed Health Care Program provides cost sharing of civilian medical expenses for dependents of U.S. active-duty military personnel, retirees, their dependents, and certain survivors. For more information, see Appendix 4.

Department of Defense

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Department of Education

The Department of Education, signed into law on Oct. 17, 1979, began operations on May 5, 1980. The legislation creating the department states that its purposes are to strengthen the federal commitment to ensuring access to equal educational opportunity for every individual; improve coordination of federal education programs; encourage the increased involvement of the public, parents, and students in federal education programs; and supplement and complement the efforts of states, local school systems, the private sector, and community-based organizations to improve the quality of education.

The responsibilities of the U.S. Department of Education generally fall into six important areas: (1) providing national leadership and building partnerships to address critical issues in American education; (2) serving as a national clearinghouse of good ideas; (3) helping families pay for college; (4) helping local communities and schools meet the most pressing needs of their students; (5) preparing students for employment in a changing economy; and (6) ensuring nondiscrimination. In addition the department is improving its management in order to serve its customers more effectively.

Department of Education

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Department of Health and Human Services

The Department of Health and Human Services (HHS) officially came into being early in 1980. Formerly the Department of Health, Education, and Welfare, in 1980 Congress established a new U.S. Department of Education.

Departmental programs are carried out through 10 regional offices under the supervision of regional directors who are responsible for the general direction of HHS activities in their respective regions. Directors maintain close relationships with key state officials and HHS administrators in Washington.

OFFICE OF THE SECRETARY. The secretary of health and human services supervises and directs the activities of the department. In addition to the operating divisions of HHS, the Office of the Secretary administers the functions of such specialized units as the Office for Civil Rights and the Office of Consumer Affairs.

Deputy Secretary. The deputy secretary, in addition to serving as acting secretary in the absence of the secretary and performing such duties as designated by the secretary, coordinates regional and field activities and coordinates federal-state relations.

Office for Civil Rights. The Office for Civil Rights enforces laws that prohibit discrimination on the basis of race, color, national origin, handicap, and age in programs and activities funded by the department. It also enforces nondiscrimination provisions that are contained in the HHS block grant programs.

U.S. Office of Consumer Affairs. The U.S. Office of Consumer Affairs, established in 1971, became part of HHS in 1973. The office encourages and assists in the development and implementation of the Federal Consumer Program; coordinates, reviews, and makes recommendations to the president and the HHS secretary regarding federal consumer policy; and publishes the *Consumer's Resource Handbook*.

Administration for Children and Families

The Administration for Children and Families (ACF) provides national leadership and direction to the nationwide administration of programs for vulnerable children and families. The administration oversees and finances a broad range of programs, including those for Native Americans, persons with developmental disabilities, refugees, and legalized aliens. ACF programs, carried out by state, county, city, and tribal governments and public and private local agencies, are designed to promote the economic success and well-being of families, children, individuals, and communities.

The administration's programs provide financial assistance, education, training, and employment for the long term. Its programs focus on children of low-income families, abused and neglected children, those in institutions or requiring adoption or foster family services, runaway youths, individuals with disabilities, migrant children, and Native American children.

ADMINISTRATION ON CHILDREN, YOUTH, AND FAMILIES. The ACYF administers state grant programs under Titles IV-B and IV-E of the Social Security Act; manages the foster care and adoption assistance program and other discretionary programs for the development and provision of child welfare services; administers discretionary grant programs providing Head Start services and runaway youth facilities; administers the family preservation and support program; administers the Child Abuse Prevention and Treatment Act; and supports and encourages services that prevent or remedy the effects of abuse and neglect of children and youths. It administers the Child Care Development Fund and other child-care programs and manages initiatives to involve the private and voluntary sectors.

ADMINISTRATION ON DEVELOPMENTAL DISABILITIES. The ADD serves as the focal point to support and encourage the provision of quality services to persons with developmental disabilities. ADD assists states to improve service outcomes by increasing the independence, productivity, and inclusion of persons with developmental disabilities. ADD works with states to ensure that the rights of all persons with developmental disabilities are protected.

ADD administers the basic state grant program and other discretionary programs under the Developmental Disabilities Assistance and Bill of Rights Act; serves as a clearinghouse for information for service providers at all levels in the development of policies and programs to reduce or eliminate barriers experienced by developmentally disabled persons; and supports and encourages programs or services to prevent developmental disabilities.

ADMINISTRATION FOR NATIVE AMERICANS. The ANA serves as the focal point for the full range of developmental, social, and economic strategies that support Native American self-determination and self-sufficiency. ANA administers grant programs to eligible Indian tribes and Native American organizations in urban and rural areas.

ANA explores program concepts and methods for increasing the social and economic development of Native Americans, ensures that information about departmental services and benefits and eligibility criteria is available, and fosters the opportunity for the exercise of self-determination of Native Americans and their operation of Native American programs and enterprises.

THE OFFICE OF CHILD SUPPORT ENFORCEMENT. The OCSE provides direction and oversight to state Child Support Enforcement (CSE) Program offices and on activities authorized and directed by Title IV-D of the Social Security Act and other pertinent legislation. The general purpose of the CSE legislation is to require states to develop programs for establishing and enforcing support obligations by locating absent parents, establishing paternity when necessary, and obtaining child support. The office validates applications from states for permission to utilize the courts of the United States to enforce orders for support against absent parents and operates the Federal Parent Locator Service. It certifies to the secretary of the treasury the amounts of child-support obligations that require collection in appropriate instances.

OFFICE OF COMMUNITY SERVICES. The OCS is responsible for administering programs that serve low-income and needy individuals and address the overall goal of personal responsibility and achieving and maintaining self-sufficiency. It administers the Community Services Block Grant (CSBG), the Social Services Block Grant (SSBG), and the Low-Income Home Energy Assistance Program (LIHEAP). Through SSBG, OCS funds Empowerment Zones and Enterprise Communities to help distressed urban and rural areas promote economic, human, and physical development. It administers a variety of discretionary grant programs that foster family stability, economic security, responsibility, and self-support; promote and provide services to homeless and low-income individuals; and develop new and innovative approaches to reduce welfare dependency.

OFFICE OF FAMILY ASSISTANCE. The OFA provides direction to the administration for the Temporary Assistance for Needy Families (TANF) program. OFA develops, recommends, and issues policies, procedures, and interpretations to provide direction for this program. The office assesses the performance of states in administering public assistance programs, reviews state planning for administrative and operational improvements, and supports actions to improve effectiveness.

OFFICE OF REFUGEE RESETTLEMENT. The ORR plans, develops, and directs implementation of a comprehensive program for domestic refugee and entrant resettlement assistance. The office provides direction and guidance to the nationwide administration of programs including refugee and entrant resettlement, and the U.S. repatriate program.

Administration on Aging

The AoA is the primary federal agency concerned with identifying the needs and interests of older persons and carrying out the programs of the Older Americans Act. AoA seeks to remove barriers to economic and personal independence for older people by developing a responsive system of services and by ensuring the availability of services for those older persons in the greatest social and economic need.

Under Title III of the Older Americans Act of 1965, as amended, AoA aids states and communities in developing comprehensive and coordinated service systems to serve older individuals. AoA's programs reach into most areas through a network of public and private agencies that includes 57 state and territorial units on aging and—at the community level—approximately 670 area agencies on aging and 27,000 service providers.

AoA allocates funds among the state and territorial units on aging by a formula based on Census Bureau estimates of the 60-plus population in each state. Each unit then makes grants to its area agencies on aging for the administration and support of a wide range of community-based activities, including supportive and nutrition services. AoA makes direct grants to federally recognized tribal organizations for nutrition and supportive services to older Native Americans. As part of the agency's program, AoA awards grants for research, demonstration, and training development projects that help to improve services for older Americans and foster their independence. AoA also administers ombudsman and legal services oversight and protective services for older people through state agencies and tribal organizations.

Health Care Financing Administration

The Health Care Financing Administration (HCFA) has major responsibility for health care financing and quality oversight of health care providers. In particular, HCFA runs the Medicare program, serving 37 million beneficiaries. HCFA and state governments, in partnership, run the Medicaid program, which serves another 36 million beneficiaries. HCFA is responsible for overseeing the quality of care that hospitals, nursing homes, home health agencies, hospices, and other facilities provide to Medicare and Medicaid patients. Some 65,000 providers are surveyed each year under HCFA auspices.

HCFA also administers the Clinical Laboratories Improvement Act (CLIA), which oversees the quality of laboratory testing for the entire population, regardless of whether they participate in the Medicare or Medicaid programs. Approximately 152,000 laboratories that perform billions of tests each year are subject to this act. Under Title XIII of the Public Health Services Act, HCFA provides federal qualification of health maintenance organizations (HMOs). At present, approximately 52 percent of the HMOs in the country meet federal qualifications. HCFA provides federal oversight for state regulation of Medigap insurance.

HCFA performs these many roles with only about 4,000 federal employees located at Baltimore-Washington headquarters and in 10 regional offices around the country. HCFA interacts with a number of partners in administering its programs and contracts with 72 fiscal intermediaries and carriers to assist in running the Medicare program by providing claims payment, medical review, and provider and beneficiary services. Another 53 peer review organizations engage in quality improvement for facilities participating in Medicare. HCFA interacts with all state and territorial governments in running the Medicaid program. In addition, state survey agencies, under contract to HCFA, inspect Medicare and Medicaid participating facilities and CLIA laboratories.

HCFA has recently prepared and is implementing a detailed strategic plan to help work more effectively with its partners in serving their primary customers—the beneficiaries.

Additionally, HCFA contracts with 18 end stage renal disease networks that oversee the quality of, and access to, dialysis services provided to beneficiaries qualified for Medicare because of their end stage renal disease.

Public Health Service

As a result of a reorganization in October 1995, the health agencies of the Public Health Service are now operating divisions of the department, with their chief officers reporting directly to the secretary of HHS. These health operating divisions, along with the new Office of Public Health and Science (OPHS), continue to constitute the U.S. Public Health Service, with the secretary of HHS as its head.

OFFICE OF PUBLIC HEALTH AND SCIENCE (OPHS). OPHS, a staff division in the Office of the Secretary, is under the direction of the Assistant Secretary for Health, who serves as the secretary's senior advisor for public health and science. The office serves as the focal point for leadership and coordination across the department in public health and science; provides direction to program offices within OPHS, and, where required by law, to other HHS components; and provides advice and counsel on public health and science issues to the secretary. Components of the OPHS include the Office of the Surgeon General, the Office on Women's Health, the Office of Minority Health, the Office of Research Integrity, the President's Council on Physical Fitness and Sports, the Office of Population Affairs, the Office of Disease Prevention and Health Promotion, the Office of HIV and AIDS Policy, the Office of Emergency Preparedness, and the Office of International and Refugee Health.

AGENCY FOR HEALTH CARE POLICY AND RESEARCH. This agency's purpose is to enhance the quality, appropriateness, and effectiveness of health care and to improve access to service. AHCPR supports and conducts research on major issues in health care delivery and promotes improvements in medical practice through outcomes research and practice guidelines.

AGENCY FOR TOXIC SUBSTANCES AND DISEASE REGISTRY. Created by an Act of Congress, this agency is part of the Public Health Service and is based in Atlanta, Ga. It implements the health-related sections of laws that protect the public from hazardous wastes or environmental spills of hazardous substances.

CENTERS FOR DISEASE CONTROL AND PREVENTION. The centers are responsible for the national attack on preventable diseases and conditions. Internationally, they cooperate with other federal agencies and the World Health Organization to help control or eradicate diseases that might otherwise spread, both elsewhere and in this country. The centers work closely with state health departments.

FOOD AND DRUG ADMINISTRATION. The FDA administers the Federal Food, Drug, and Cosmetic Act and related laws. FDA is also responsible, under the Public Health Service Act, for the safety, purity, and potency of biologicals, and under the Radiation Control for Health and Safety Act, for the regulation of electronic products that emit radiation.

HEALTH RESOURCES AND SERVICES ADMINISTRATION. Organized September 1, 1982, HRSA comprises the former Health Resources Administration and the Health Services Administration. The agency works to improve the nation's health services and to develop health care systems that are adequately financed, comprehensive, interrelated, and responsive to the needs of individuals and families at all levels of society.

INDIAN HEALTH SERVICE. This agency assures a comprehensive health service delivery system for nearly one million American Indians and Alaska Natives. The agency's goal is to raise the health level to the highest level. There are 45 hospitals, 71 health centers, and over 250 smaller health stations and satellite clinics.

NATIONAL INSTITUTES OF HEALTH. The mission of the NIH is to improve the health of the American people by acquiring new scientific knowledge essential to conquering disease in humans. The agency's mission is accomplished by conducting and supporting research, helping in the training of research investigators, and supporting biomedical communication.

SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION. SAMHSA's mission is to provide national leadership to ensure that knowledge, based on science and state-of-the-art practice, is effectively used for the prevention and treatment of addictive and mental disorders. Further, SAMHSA strives to improve access and reduce barriers to high quality, effective programs and services for individuals who suffer from, or are at risk for, these disorders, as well as for their families and communities.

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Department of Housing and Urban Development

The Department of Housing and Urban Development (HUD) is responsible for programs concerning housing needs, fair housing opportunities, and improvement and development of communities throughout the United States.

The department administers a wide variety of programs, including Federal Housing Administration mortgage insurance programs that help families become homeowners and facilitate the construction and rehabilitation of rental units; rental assistance programs for lower-income families who otherwise could not afford decent housing; the Government National Mortgage Association mortgage-backed securities program that helps ensure an adequate supply of mortgage credit; programs to combat housing discrimination and affirmatively further fair housing; programs that aid community and neighborhood development and preservation; and programs to help protect the homebuyer in the marketplace. HUD also takes steps to encourage a strong private-sector housing industry that can produce affordable housing and to stimulate private-sector initiatives, public/private partnerships, and public entrepreneurship.

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Department of the Interior

The Department of the Interior, the nation's principal conservation agency, has responsibility for most nationally owned public lands and natural resources. The department also has major responsibility for American Indian reservation communities and for individuals who live in Island Territories under U.S. administration.

OFFICE OF TERRITORIAL AND INTERNATIONAL AFFAIRS. The Office of Territorial and International Affairs is responsible for the promotion of the economic, social, and political development of the territories of Guam, American Samoa, the U.S. Virgin Islands, and the Trust Territory of the Pacific Islands.

Bureau of Indian Affairs

As a major component of its overall program, the Bureau of Indian Affairs administers a program of social services on or near every major reservation and in its administrative jurisdictions in Alaska and Oklahoma. Social services are generally provided through the bureau's area offices and through tribal and bureau field offices serving reservations.

The social services program provides assistance and services for Indians living on, and in certain circumstances near, Indian reservations when they are not available through or are not being provided by state or local public welfare agencies. It is the general position of the bureau that insofar as possible, Indians should have the same relationship to public welfare agencies as non-Indians and that agencies should have the same responsibility for providing services and assistance to Indians as they have for non-Indians. It is recognized, however, that some Indians require services that are not provided by state and local agencies and that the tax-exempt status of Indian lands may affect the ability of some states or local governments to meet the needs of Indians.

GENERAL ASSISTANCE is provided directly by the bureau to needy Indian families. The same budgetary standards used by the state welfare agency for state public assistance programs are used to determine the individual's or family's payment. Provision is also made for the care of Indians requiring care in institutions or nursing homes. Within the overall general assistance program is the Tribal Work Experience Program (TWEP), which provides assistance to employable Indians.[1]

CHILD WELFARE ASSISTANCE includes the placement of Indian children in foster homes when living in their own homes is not desirable or possible, identification of handicapped Indian children in need of special care and arrangement for such care, and the provision of services and consultation to tribal courts to assist them in effectively carrying out their legal responsibilities for the protection and care of Indian children.

SOCIAL SERVICES, including counseling and guidance, are provided to recipients of general assistance and child welfare assistance, and also to other Indians with serious social problems that prevent them from functioning effectively.

MISCELLANEOUS ASSISTANCE is available for burial costs for persons or families without other resources; it also helps tribes meet various needs resulting from disasters such as fires, floods, and earthquakes.

INDIAN CHILD WELFARE ACT TITLE II GRANTS as authorized by P.L. 95-608 are provided to Indian tribes and organizations to establish and operate Indian child and family service programs.

Department of the Interior

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OFFICE OF TRIBAL SERVICES
Deborah Maddox, Dir., (202) 208-3463

DIVISION OF SOCIAL SERVICES
MS 4603-MIB
1849 C St., NW
Washington, DC 20240
tel: (202) 208-2721
Larry Blair, Div. Chf.
Edie Adams, Child Welfare Specialist
Sarah Hicks, Child Welfare Specialist

Division of Social Services—Area Offices

1. ABERDEEN (Cheyenne River, Crow Creek, Fort Berthold, Fort Totten, Lower Brule, Pine Ridge, Rosebud, Sisseton, Standing Rock, Turtle Mountain, Winnebago, and Yankton)

115 Fourth Ave., SE, Aberdeen, SD 57401
tel: (605) 226-7351
Cora Jones, Area Dir.
Peggy Davis, Area Soc. Wrkr.

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[1] Indians are eligible for assistance under the Social Security Act—Temporary Assistance for Needy Families (TANF), including foster children and Supplemental Security Income (SSI) benefits—on the same basis as non-Indians. In some states eligible Indians living on reservations also receive general assistance from the local welfare agency; in other states, general assistance is not made available to Indians on reservations.

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Division of Social Services Area Offices—*Continued*

II. ALBUQUERQUE (Jicarilla, Mescalero, Northern Pueblos, Ramah, Southern Pueblos, Southern Ute, Ute Mountain, and Zuni)
615 First St., NW, Albuquerque, NM 87102
tel: (505) 766-3321
Robert Baracker, Area Dir.
Joseph Naranjo, Area Soc. Wrkr.

III. ANADARKO (Anadarko, Concho, Horton, Pawnee, and Shawnee)
PO Box 368, Anadarko, OK 73005
tel: (405) 247-6673, ext. 257
Dan Deerinwater, Act. Area Dir.
Retha Murdock, Area Soc. Wrkr.

IV. BILLINGS (Blackfeet, Crow, Flathead, Fort Belknap, Fort Peck, Northern Cheyenne, Rocky Boy's, and Wind River)
316 North 26th St., Billings, MT 59101
tel: (406) 247-7988
Keith Beartusk, Area Dir.
Louise Reyes, Area Soc. Wrkr.

V. JUNEAU (Anchorage, Bethel, Fairbanks, Nome, and Southeast)
PO Box 25520, Juneau, AK 99802
tel: (907) 586-7628
Niles Cesar, Area Dir.
Jimmie G. Clemmons, Area Soc. Wrkr.

VI. MINNEAPOLIS (Fox, Great Lakes, Minnesota, Red Lake, and Sac)
331 South Second Ave., 7th Fl., Minneapolis, MN 55401
tel: (612) 373-1000, ext. 1071
Larry Morrin, Area Dir.
Rosalie Clark, Area Soc. Wrkr.

VII. MUSKOGEE (Ardmore, Miami, Okmulgee, Osage, Tahlequah, Talihini, and Wewoka)
Federal Bldg., 101 North Fifth St., Muskogee, OK 74401
tel: (918) 687-2507
James Fields, Act. Area Dir.
Lafonda Matthews, Area Soc. Wrkr.

VIII. NAVAJO (Chinle, Eastern Navajo, Fort Defiance, Shiprock, and Tuba City)
PO Box 1060, MC-440, Gallup, NM 87301
tel: (505) 863-8215
Elouise Chicharello, Act. Area Dir.
Vivian Hailstorm, Area Soc. Wrkr.

IX. PHOENIX (Colorado River, Fort Apache, Hopi, Nevada, Ouray, Papago, Pima, Salt River, San Carlos, Truxton Canyon, and Uintah)
PO Box 10, Phoenix, AZ 85001
tel: (602) 379-6785
Wayne Nordwall, Area Dir.
Evelyn Roanhorse, Area Soc. Wrkr.

X. PORTLAND (Colville, Fort Hall, Northern Idaho, Spokane, Umatilla, Warm Springs, Western Washington, and Yakima)
911 NE 11th Ave., Portland, OR 97232
tel: (503) 231-6785
Stanley M. Speaks, Area Dir.
Robert C. Carr, Area Soc. Wrkr.

XI. SACRAMENTO (California, Hoopa, Palm Springs, and Riverside)
Federal Office Bldg., 2800 Cottage Way, Sacramento, CA 95825
tel: (916) 979-2545
Ronald M. Jaegar, Area Dir.
Kevin Sanders, Area Soc. Wrkr.

XII. EASTERN (Cherokee, N.C.; Choctaw, Miss.; and Seminole, Fla.)
3701 North Fairfax Dr.
Mail Stop 260 Virginia Square Plaza
Arlington, VA 22203
tel: (703) 235-2353
Franklin Keel, Area Dir.
Chet Eagleman, Act. Area Soc. Wrkr.

Department of Justice

The Department of Justice enforces the law in the public interest. Through its legal divisions, bureaus, and field operations, its function is to protect U.S. citizens against criminals and subversion; ensure healthy business competition; safeguard the consumer; and enforce antipollution, drug, immigration, and naturalization laws. The department also works for effective law enforcement, crime prevention, crime detection, and prosecution and rehabilitation of offenders.

Bureau of Prisons

The Bureau of Prisons is responsible for the care and custody of those persons convicted of federal crimes and sentenced by the courts to serve a period of time incarcerated in a federal penal institution. The bureau carries out this responsibility by operating a nationwide system of maximum, medium, and minimum security prisons and community program offices.

Immigration and Naturalization Service

The Immigration and Naturalization Service (INS) has the mission of administering the immigration and naturalization laws that relate to the admission, exclusion, deportation, and naturalization of aliens. These responsibilities involve the functions of determining the admissibility of aliens to the United States; adjudicating the requests of aliens for benefits under the law; guarding against unlawful entry into the United States; investigating, apprehending, and removing aliens in this country in violation of the law; and processing citizenship applications of qualified aliens. All casework should be directed to the INS district office with jurisdiction over the case.

Office of Justice Programs

The Office of Justice Programs (OJP) was created by the 1984 amendments to the Omnibus Crime Control and Safe Streets Act to serve as the principal federal agency responsible for providing the coordination necessary to make the nation's criminal justice system more responsive, efficient, and effective. OJP is a small agency of about 350 employees in the U.S. Department of Justice with an important mission: to identify emerging criminal justice issues, develop and test promising approaches to address these issues, evaluate program results, and disseminate these findings and other information to state and local units of government.

OJP is headed by an assistant attorney general, who, by statute and delegation of authority from the attorney general, guides the policy, focuses efforts on the priorities established by the president and the attorney general and promotes coordination among the five major bureaus or offices within OJP. These are the Bureau of Justice Assistance, which provides funding and other assistance to state and local governments to stop violent crime, implement drug control initiatives, and enforce narcotics laws; the Bureau of Justice Statistics, which collects, analyzes, and disseminates statistics and other data regarding crime, drug use by offenders, crime victims, and other criminal justice issues; the National Institute of Justice, which sponsors research and develops new approaches to fighting crime and drug-related problems; the Office of Juvenile Justice and Delinquency Prevention, which provides funds tto states, develops innovative programs, and sponsors research to prevent and control juvenile crime; and the Office for Victims of Crime, which provides funding to states to support victim compensation and assistance programs and works to improve our nation's response to the innocent victims of crime and their families.

Through the programs developed and financed by its bureaus and offices, OJP works to promote partnerships among federal, state, and local government officials to control drug abuse, improve the administration of justice in the United States, meet the needs of crime victims, and find innovative ways to address problems such as violent crime, serious offenders, prison crowding, and juvenile crime.

Where to Write

Requests for **residence and other social information about inmates of federal correctional institutions** should be sent to the director of the Bureau of Prisons Regional Office in the region where the institution is located. If the institution is not known, write or call the nearest regional director.

Verification of birth information for naturalized citizens and for foreign-born children under age 21 may be obtained by forwarding a completed form G-639 to the director of the INS District Office for the geographic area in which the applicant resides. Forms are available from the District Offices.

Inquiries regarding **application for citizenship** should be addressed to the director of the INS District Office in the appropriate geographic area or the appropriate Service Center where the application was filed.

Department of Justice

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Janet Reno, Atty. Gen., (202) 514-2001

Bureau of Prisons

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Lloyd McMillan, Exec. Asst., (202) 307-3250
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Morris L. Thigpen Sr., Dir., (202) 307-3106, ext. 101

PROGRAM REVIEW DIVISION
Michael Garrett, Senior Dep. Asst. Dir., (202) 307-2033

Immigration and Naturalization Service

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BUREAU OF JUSTICE STATISTICS
Jan M. Chaiken, Dir., (202) 307-0765

NATIONAL INSTITUTE OF JUSTICE
Jeremy Travis, Dir., (202) 307-2942

OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
Sheldon C. Bilchick, Adm., (202) 307-5911

OFFICE FOR VICTIMS OF CRIME
Kathryn Turman, Dir., (202) 307-5983

Department of Labor

The purpose of the Department of Labor is to foster, promote, and develop the welfare of American workers, to improve their working conditions, and to advance their opportunities for profitable employment.

Employment and Training Administration

The Employment and Training Administration (ETA), an agency within the Department of Labor, encompasses a group of offices established to administer a broad range of job-training, employment, worker adjustment assistance, unemployment compensation, and related research and development activities.

THE OFFICE OF JOB TRAINING PROGRAMS (OJTP) is responsible for administering employment-related programs authorized by the Job Training Partnership Act (JTPA) for economically disadvantaged youth and adults and welfare recipients, including the Job Corps and programs for Native Americans and migrant workers. JTPA authorizes the largest federally funded job training system. OJTP also administers programs for older workers.

THE OFFICE OF WORK-BASED LEARNING provides direction for work-based training, school-to-work transition, apprenticeship programs, worker dislocation and adjustment assistance programs, and programs for workers and industries adversely affected by foreign trade.

UNITED STATES EMPLOYMENT SERVICE (USES). Under the provisions of the Wagner-Peyser Act of 1933, the USES provides assistance to states in establishing and maintaining a system of over 1,700 local public employment offices. This network of local offices acts as a labor exchange that assists workers seeking jobs that use their skills and employers who need qualified workers. Services include job referral and related services including testing, counseling, and special assistance to youths, older workers, veterans, and handicapped persons.

THE UNEMPLOYMENT INSURANCE SERVICE provides leadership and policy guidance to states for developing, improving, and operating the federal-state unemployment insurance system and related programs. The major objective of these programs is to provide jobless workers the financial means of getting through temporary periods of involuntary unemployment.

THE OFFICE OF POLICY AND RESEARCH (OPR) is responsible for managing the development of policy, legislative initiatives, and a nationwide system of performance standards under JTPA. OPR also oversees ETA's program of research, evaluation, and demonstration.

THE OFFICE OF REGIONAL MANAGEMENT provides leadership to the 10 ETA regional offices and functions as a central point of contact between regional and national office staff at the headquarters level.

Department of Labor

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Geri D. Palast, Asst. Secy., Congressional and Intergovernmental Affairs, (202) 219-4692

Employment and Training Administration

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OFFICE OF JOB CORPS
Mary Silva, Dir., (202) 219-8550

OFFICE OF EMPLOYMENT AND TRAINING PROGRAMS
Ron Putz, Dir., (202) 219-5580

OFFICE OF SPECIAL TARGETED PROGRAMS
Anna Goddard, Dir., (202) 219-5500

WELFARE-TO-WORK GRANTS IMPLEMENTATION TEAM
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Department of Labor—*Continued*

OFFICE OF WORK-BASED LEARNING
Shirley Smith, Adm., (202) 219-6540

OFFICE OF WORKER RETRAINING AND ADJUSTMENT PROGRAMS
Doug Hall, Senior Mgr., (202) 219-5577
(Vacant), Senior Mgr.

OFFICE OF TRADE ADJUSTMENT ASSISTANCE
Don Beal, Prgm. Mgr., (202) 219-5555

BUREAU OF APPRENTICESHIP AND TRAINING
Anthony Swoope, Dir., (202) 219-5921

UNITED STATES EMPLOYMENT SERVICE
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UNEMPLOYMENT INSURANCE SERVICE
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Robert Litman, Dep. Adm., (202) 219-8660, ext. 179

OFFICE OF REGIONAL MANAGEMENT
Dave Henson, Adm., (202) 219-5585

OFFICE OF FINANCIAL AND ADMINISTRATIVE MANAGEMENT
Bryan Keilty, Adm., (202) 219-5690

Employment and Training Administration—Regional Offices

I. BOSTON (Conn., Maine, Mass., N.H., R.I., and Vt.)
1 Congress St., Boston, MA 02114-2021
Robert J. Semler, Regl. Adm., (617) 565-3630
Raymond Poet, Welfare-to-Work Coord., (617) 565-2243; fax: (617) 565-2229; e-mail: poetr@doleta.gov

II. NEW YORK (N.J., N.Y., P.R., and V.I.)
201 Varick St., New York, NY 10014
Marilyn K. Shea, Regl. Adm., (212) 337-2139
Cynthia Smillie, Welfare-to-Work Coord., (212) 337-2142; fax: (212) 337-2144; e-mail: smilliec@doleta.gov

III. PHILADELPHIA (Del., D.C., Md., Pa., Va., and W.Va.)
PO Box 8796, Philadelphia, PA 19104
Edward G. Strong Jr., Regl. Adm., (215) 596-6336
Sharon Wellons, Welfare-to-Work Coord., (215) 596-0791; fax: (215) 596-0329; e-mail: wellonss@doleta.gov

IV. ATLANTA (Ala., Fla., Ga., Ky., Miss., N.C., S.C., and Tenn.)
1371 Peachtree St., NE, Atlanta, GA 30367
Toussaint L. Hayes, Regl. Adm., (404) 562-2092
Latifa Johnson, Welfare-to-Work Coord., (404) 562-2109; fax: (404) 562-2151; e-mail: johnsol@doleta.gov

V. CHICAGO (Ill., Ind., Mich., Minn., Ohio, and Wis.)
230 South Dearborn St., Chicago, IL 60604
Byron Zuidema, Regl. Adm., (312) 353-0313
Lisa Rosendale, Welfare-to-Work Coord., (312) 353-1937; fax: (312) 353-4474; rosendalel@doleta.gov

VI. DALLAS (Ark., La., N.M., Okla., and Tex.)
525 Griffin St., Federal Bldg., Dallas, TX 75202
Joseph C. Juarez, Regl. Adm., (214) 767-8263
Justice Parazo, Welfare-to-Work Coord., (214) 767-2154; fax: (214) 767-5113; e-mail: parazoj@doleta.gov

VII. KANSAS CITY (Iowa, Kan., Mo., and Neb.)
City Center Square, 1100 Main St., Suite 1050, Kansas City, MO 64105
Raymond Moritz, Regl. Adm., (816) 426-3796
Richard Chavez, Welfare-to-Work Coord., (816) 426-3796, ext. 226; fax: (816) 426-2729; e-mail: chavezc@doleta.gov

VIII. DENVER (Colo., Mont., N.D., S.D., Utah, and Wyo.)
1999 Broadway, Denver, CO 80294
John Sweeney, Act. Regl. Adm., (303) 844-1650
Maxine Bradley, Welfare-to-Work Coord., (303) 844-1581, ext. 221, (303) 844-1685; e-mail: bradleym@doleta.gov

IX. SAN FRANCISCO (Ariz., Calif., Guam, Hawaii, and Nev.)
PO Box 193767, San Francisco, CA 94105
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Christine Chudd, Welfare-to-Work Coord., (415) 975-4656; fax: (415) 975-4612; e-mail: chuddc@doleta.gov

X. SEATTLE (Alaska, Idaho, Ore., and Wash.)
1111 Third Ave., Seattle, WA 98101-3212
Michael Brauser, Regl. Adm., (206) 553-7700
Chris Cremer, Welfare-to-Work Coord., (206) 553-5642, ext. 8031; fax: (206) 553-0098; e-mail: cremerc@doleta.gov
Adriana Tossini, Welfare-to-Work Coord., (206) 553-5642, ext. 8002; fax: (206) 553-0098; e-mail: atossini@doleta.gov

Department of Veterans Affairs

The Department of Veterans Affairs (VA) administers a system of benefits for veterans and dependents.

VETERANS HEALTH ADMINISTRATION. The Veterans Health Administration (VHA) provides medical care and social support services to veterans in a wide range of inpatient, outpatient, home, and community settings. It does this through a system of 173 hospitals, nearly 600 ambulatory care and community-based outpatient clinics, 131 nursing homes, 73 home health care programs, 40 domiciliaries, 206 readjustment counseling centers, and various contract and sharing programs that are administered through 22 integrated service network offices, a national headquarters, and other support offices. VHA facilities are located in each of the 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam, and Manila.

Under the CHAMPVA program, VA shares the cost of covered health care services and supplies with dependents and survivors of certain veterans. Although the majority of CHAMPVA services are performed by private health care providers, many VA facilities offer underutilized services to CHAMPVA beneficiaries. For further inforrmation on CHAMPVA, call (800 733-8387.

Under the Foreign Medical Program, VA will pay for medical services for the treatment of service-connected disabilities and related conditions for veterans abroad.

VETERANS BENEFITS ADMINISTRATION. The agency conducts an integrated program of nonmedical benefits through a network of 58 regional offices in the United States, the District of Columbia, Puerto Rico, and the Republic of the Philippines.

Compensation and Pension Service. The Compensation and Pension Service is responsible for claims for disability compensation; disability pension; automobile allowances and special adaptive equipment; claims for specially adapted housing; special clothing allowances; emergency officers retirement pay; eligibility determinations based on military service for other VA benefits and services or those of other government agencies; survivors' claims for death compensation, dependency and indemnity compensation, death pension, burial, and plot allowance claims; claims for accrued benefits; forfeiture determinations; and claims for adjusted compensation in death cases.

Vocational Rehabilitation and Counseling Service. The Vocational Rehabilitation and Counseling Service administers educational readjustment programs for veterans and educational assistance for spouses, surviving spouses, and children of veterans who are permanently and totally disabled or die from disability incurred or aggravated in active service in the armed forces, who are prisoners of war, or who are missing in action.

The Vocational Rehabilitation and Counseling Division at each regional office provides counseling and evaluation services for disabled and nondisabled veterans, service persons, and dependents (child, spouse, widow, or widower) who are eligible for and planning to use their rehabilitation, educational, or vocational benefits. Service-disabled veterans in the vocational rehabilitation programs are provided with the monetary support and assistance needed to become employable, to obtain and maintain suitable employment, or to achieve maximum independence in daily living.

Loan Guaranty Service. This service provides housing credit assistance to eligible veterans and active-duty service personnel on more liberal terms than generally available to nonveterans. The service also provides direct financial grants to help certain permanently disabled veterans to acquire specially adapted housing.

Veterans Assistance Service. Through the Veterans Assistance Service, information, advice, and assistance are provided through VA regional offices to veterans, their dependents and beneficiaries, representatives, and others in applying for benefits.

This service is responsible for guardianship activities in cases involving minors and incompetent veterans needing custodial action. It ensures compliance by schools and training institutions with VA directives and compliance with Title VI of the Civil Rights Act of 1964.

The Veterans Assistance Service also has the responsibility of providing information regarding veterans benefits to older veterans, active-duty members of the armed forces, former prisoners of war, homeless veterans, and veterans residing in foreign countries.

NATIONAL CEMETERY SYSTEM. The National Cemetery System (NCS) comprises 115 cemeteries in 39 states and Puerto Rico, as well as 33 soldiers' lots and monument sites. Burial in a national cemetery is open to all members of the armed forces and veterans discharged under conditions other than dishonorable, as well as their spouses, unremarried widow or widower, minor children, and, under certain conditions, unmarried adult children. It provides burial benefits including the gravesite, the opening and closing of the grave, and perpetual care. Many national cemeteries have columbaria or special sections for the burial of cremated remains.

Monument Program. NCS provides headstones and markers to mark the graves of veterans and eligible dependents who are buried in national, military post, or base cemeteries, or state veterans cemeteries. VA provides headstones and markers for the graves of veterans anywhere in the world.

Presidential Memorial Certificate Program. The Presidential Memorial Certificate is a parchment certificate with a calligraphic inscription expressing the nation's grateful recognition of the veteran's services. The certificate is issued to the next of kin in the name of the deceased veteran and is available to relatives and friends on request. The veteran's name is inscribed on the certificate, which bears the signature and seal of the president of the United States.

Where to Write

Inquiries concerning general **eligibility requirements for veterans benefits** should be sent to the nearest VA regional office.

Requests for general information regarding **medical services and eligibility requirements** should be addressed to the nearest VA regional office or medical facility.

Information concerning veterans cannot be released without their written permission.

Department of Veterans Affairs

810 Vermont Ave., NW
Washington, DC 20420
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Togo D. West Jr., Secy., (202) 273-4800
Hershel W. Gober, Dep. Secy., (202) 273-4800

VETERANS HEALTH ADMINISTRATION

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Thomas V. Holohan, MD, Chf. Patient Srvs. Ofr., (202) 273-8474

Social Work Service
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VETERANS BENEFITS ADMINISTRATION

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Compensation and Pension Service
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Vocational Rehabilitation Service
Julius Williams, Dir., (202) 273-7419

Education Service
Celia R. Dollarhide, Dir., (202) 273-7132

Loan Guaranty Service
Keith Pedigo, Dir., (202) 273-7331

National Cemetery System
Jerry W. Bowen, Dir., (202) 273-5146

Federal Emergency Management Agency

The Federal Emergency Management Agency (FEMA) is the central agency within the federal government for emergency planning, preparedness, mitigation, response, and recovery. Working closely with state and local governments, FEMA funds emergency programs and offers technical guidance and training. FEMA stands ready to deploy any federal resource in a catastrophic disaster. These coordinated activities ensure a broad-based program to protect life and property and provide recovery assistance after a disaster.

The U.S. Fire Administration and its National Fire Academy are a part of FEMA, providing national leadership in fire safety and prevention. The Federal Insurance Administration, also a part of FEMA, manages the National Flood Insurance Program and crime insurance programs. The Emergency Management Institute at Emmitsburg, Md., offers centralized professional courses for the nation's emergency managers.

FEMA's programs include response to and recovery from major natural disasters and human-caused emergencies, emergency management planning, floodplain management, hazardous materials planning, dam safety, and multihazard response planning. Other activities include off-site planning for emergencies at commercial nuclear power plants and the army's chemical stockpile sites, emergency food and shelter funding for the homeless, plans to ensure the continuity of the federal government during national security emergencies, and the federal response to the consequences of major terrorist incidents.

The agency, with its 2,700 employees in Washington, D.C., and 10 regional offices, reports directly to the White House. FEMA manages the President's Disaster Relief Fund, the source of most federal funding assistance after major disasters. Program and budget oversight comes from 24 congressional committees and subcommittees.

Federal Emergency Management Agency

500 C St., SW
Washington, DC 20472
tel: (202) 646-4600; fax: (202) 646-4086
fax-on-demand: (202) 646-FEMA
FEMA Radio Network: (800) 323-5248
Publications Orders: (800) 480-2520
http://www.fema.gov
James Lee Witt, Dir., (202) 646-3923; fax: (202) 646-3930
Ernest B. Abbott, Gen. Cnsl., (202) 646-4105
Gary Johnson, Chf. Financial Ofr., (202) 646-3545
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  Jeffrey A. Bean, Regl. Dir., (617) 223-9540

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  26 Federal Plaza, Rm. 1337, New York, NY 10278-0002
  Lynn Canton, Regl. Dir., (212) 225-7209

III. PHILADELPHIA (Del., D.C., Md., Pa., Va., and W.Va.)
  Liberty Square Bldg., 2nd Fl., 105 South Seventh St., Philadelphia, PA 19106-3316
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Federal Emergency Management Agency
Regional Offices—*Continued*

IV. ATLANTA (Ala., Fla., Ga., Ky., Miss., N.C., S.C., and Tenn.)
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V. CHICAGO (Ill., Ind., Mich., Minn., Ohio, and Wis.)
175 West Jackson Blvd., 4th Fl., Chicago, IL 60604-2698
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VI. DENTON (Ark., La., N.M., Okla., and Tex.)
Federal Regional Center, 800 North Loop 288, Denton, TX 76201-3698
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VIII. DENVER (Colo., Mont., N.D., S.D., Utah, and Wyo.)
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IX. SAN FRANCISCO (Ariz., Calif., Hawaii, and Nev.)
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X. SEATTLE (Alaska, Idaho, Ore., and Wash.)
Federal Regional Center, 130–228th St., SW, Bothell, WA 98021-9796
David De Courcy, Regl. Dir., (206) 487-4604

Social Security Administration

On March 31, 1995, the Social Security Administration (SSA) became an independent federal agency. SSA was one of the original components of the U.S. Department of Health and Human Services (HHS) and is the successor to the Social Security Board, which was established in 1936 to administer the Social Security Act, providing federal retirement benefits to U.S. citizens. Subsequently, amendments to the Social Security Act added administration of survivors insurance, disability insurance, health insurance for the aged and disabled (Medicare), black lung benefits, and the Supplemental Security Income Program (SSI) to SSA's functions. The Health Care Financing Administration of HHS now administers the Medicare program.

SSA's major components are described below:

OFFICE OF COMMUNICATIONS. The Office of Communications has overall responsibility for intergovernmental activities and for carrying out SSA's public information program. It provides general oversight to all federal-state relationships, serves as a focal point for consultation with constituency groups on SSA programs, and provides informational materials and services to the general public, SSA program beneficiaries, and special interest groups and organizations.

Public human service personnel, both direct service and management officials, should contact any local social security office for information. The telephone number for the local office can be found in the local directory under U.S. government. Should further information be needed, contact the Office of External Affairs or any regional Public Affairs Office.

OFFICE OF LEGISLATION AND CONGRESSIONAL AFFAIRS. This office conducts the legislative planning program for SSA and serves as the focal point for all SSA legislative activity. It prepares testimony and background materials for administration officials appearing before congressional committees and provides support services for individual members of Congress and their staffs.

OFFICE OF THE ACTUARY. The Office of the Actuary is responsible for actuarial planning and services. It develops short- and long-range program estimates, economic and demographic estimates, and statistical data on beneficiaries.

OFFICE OF PROGRAM BENEFITS POLICY. The Office of Program Benefits Policy administers the Social Security retirement, survivors insurance, and Supplemental Security Income (SSI) Programs. (Additional information on SSI is in Appendix 2.)

OFFICE OF DISABILITY. The Office of Disability is responsible for administering the Social Security disability program.

OFFICE OF HEARINGS AND APPEALS. The Office of Hearings and Appeals conducts hearings and Appeals Council reviews on eligibility and payment determinations by claimants and beneficiaries.

Social Security Administration

6401 Security Blvd.
Baltimore, MD 21235
http://www.ssa.gov

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Kenneth S. Apfel, Comm., (410) 965-3120

OFFICE OF COMMUNICATIONS
Joan Wainwright, Dep. Comm., (410) 965-1720
Phil Gambino, Asst. Dep. Comm., (410) 965-3900

PRESS OFFICE
Cathy Noe, Press Ofr., (410) 965-8904

OFFICE OF PUBLIC INQUIRIES
Charles Mullen, Assoc. Comm., (410) 965-2737
Rae Whelchel, Dep. Assoc. Comm.

OFFICE OF EXTERNAL AFFAIRS
J. Terry Edmonds, Assoc. Comm., (410) 965-4019
Charles W. Fosler, Dep. Assoc. Comm., (410) 965-4023

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John Clark, Ofr., Federal Bldg., Rm. 40–102, 26 Federal Plaza, New York, NY 10278—(212) 264-2500

REGION III—PHILADELPHIA
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REGION IV—ATLANTA
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REGION V—CHICAGO
Mary Mahler, Ofr., 600 West Madison St., 10th Fl., Chicago, IL 60661—(312) 353-7092

REGION VI—DALLAS
Dee S. O'Neil, Ofr., 1200 Main St., Suite M 110, ORC-1, Dallas, TX 75202—(214) 767-3036

REGION VII—KANSAS CITY
Bud Nolker, Ofr., Federal Office Bldg., Rm. 436, 601 East 12th St., Kansas City, MO 64106—(816) 426-6191

Social Security Administration—*Continued*

Region VIII—Denver

Rita Saloman, Act. Ofr., Federal Office Bldg., Rm. 884, 1961 Stout St., Denver, CO 80294—(303) 844-4441

Region IX—San Francisco

Leslie S. Walker, Ofr., 75 Hawthorne St., 7th Fl., San Francisco, CA 94105—(415) 744-4664

Region X—Seattle

Dan Ferrell, Ofr., 2201 Sixth Ave., Suite 516-B, Mail Stop RX-50, Seattle, WA 98121—(206) 615-2660

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VIII. DENVER (Colo., Mont., N.D., S.D., Utah, and Wyo.)
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IX. SAN FRANCISCO (American Samoa, Ariz., Calif., Commonwealth of the Northern Mariana Islands, Guam, Hawaii, Nev., and Trust Territory of the Pacific Islands)
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Seattle, WA 98121
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Canadian Federal Agencies

Canada provides health programs to its citizens through Health Canada in conjunction with the provinces and territories. Human Resources Development Canada takes an integrated approach to human development goals by bringing programs supporting the income of Canadians together with human resource programs that are linked to the requirements of the national economy.

Related federal agencies have responsibility for Indian affairs and development of the territories, manpower resources, employment services, immigration, unemployment insurance, and veterans affairs.

Health Canada

The department is composed of five branches. The program branches are:

THE POLICY AND CONSULTATION BRANCH provides advice to the minister, deputy minister, and program branches on social and health trends and issues, policy requirements, strategic planning, and information needs relative to departmental objectives, priorities, and programs. The branch undertakes policy research and analysis and coordinates many major policy initiatives within the department.

The Communications and Consultation Directorate provides strategic communications advice, media and public relations, and publishing and distribution services and organizes conferences and special events.

The Women's Health Bureau plays an advocacy, liaison, and educational role with other governments and nongovernmental organizations to ensure that Canada's health care system responds to issues affecting women's health.

The branch is also responsible not only for Canada's participation in matters involving international and federal-provincial liaison in the areas of health, but also for developing Canada's position on international health issues, advising on bilateral relations with foreign governments, and monitoring international health matters. Finally, the branch administers the Canada Health Act, the Access to Information Act, and the Privacy Act.

THE HEALTH PROTECTION BRANCH is concerned with protecting the health of Canadians. Its role is "to protect and improve the well-being of the Canadian public by defining, advising on, and managing risks to health."

The branch identifies, assesses, and manages risks to health associated with food, drugs (including immunizing agents and biologics), radiation-emitting and medical devices, consumer products, and environmental contaminants. It also investigates the occurrence and cause of communicable and noncommunicable diseases, and injury. These activities require extensive cooperation with provincial health agencies and authorities, with provincially authorized professional licensing bodies, service institutions, universities, and international agencies.

The responsibility for protecting Canadians from certain types of health hazards, such as environmental contaminants, is shared with other federal departments, and often entails interagency cooperation across the two levels of government.

The branch supports health care services provided by the provinces by ensuring the safety and effectiveness of the drugs and devices on which medicine depends, and by providing national laboratory facilities for diagnostic reference services and the evaluation of diagnostic reagents and methods. The branch also provides specialized analytical services and expert testimony for national, provincial, and local law enforcement agencies that control drug abuse and trafficking.

THE MEDICAL SERVICES BRANCH provides health services, health promotion, and assessment services to a wide clientele through the following programs:

First Nations and Inuit Health Programs. Assists status Indians and Inuit to attain a level of health comparable to that of other Canadians living in similar locations.

Noninsured Health Benefits. Provides a range of health-related goods and services to eligible beneficiaries who are registered Indians, recognized Inuit, or Labrador Innu, when they are not provided by other agencies such as provincial, territorial, and other third-party plans.

Program Policy, Transfer Secretariat, and Planning. Works with First Nations and Inuit communities to help them take control over the administration and delivery of health care within their own communities.

Occupational and Environmental Health. Provides health and safety services to employees of federal government departments, agencies, and other levels of government; monitors food and drinking water aboard common carriers such as trains or airplanes; inspects international ships in Canadian ports for rats; and assesses the fitness of aviation personnel prior to licensing by Transport Canada. In addition, it ensures the provision of health and social services under national emergency conditions.

THE HEALTH PROMOTION AND PROGRAMS BRANCH plays a national role in improving the physical and mental health and well-being of Canadians. By focusing on factors that influence health during childhood, adolescence, mid-life, and later life, the branch contributes to improving the health of individual populations throughout their lives.

Branch activities include research, policy and program development, enhancing community-based activities, public education, professional education, collaboration between governments and agencies, and information exchange that deal with issues affecting population health. The branch administers community-based programs, including the Community Action Plan for Children, the Canada Prenatal Nutrition Program, and Aboriginal Head Start. These programs strengthen community networks and complement efforts to support families and reduce child poverty. This work connects with health promotion efforts undertaken by other levels of government and by nongovernmental organizations.

Human Resources Development Canada

Human Resources Development Canada (HRDC) enables Canadians to participate fully in the workplace and in the community. HRDC represents the social face of government. It connects with millions of Canadians at all stages of their lives, often when they face difficult transitions. This year, the department will serve almost 9 million Canadians in every region of the country, will receive almost 30 million inquiries about employment insurance alone, and will send about 100 million items of correspondence to Canadians.

HRDC is one of the largest government departments in terms of its scope and mandate. The department (1) helps Canadians prepare for, find, and keep work, thereby promoting economic growth and adjustment; (2) assists Canadians in their efforts to provide security for themselves and their families, thereby preventing or reducing poverty among Canadians; and (3) promotes a fair, safe, healthy, stable, cooperative, and productive work environment that contributes to the social and economic well-being of all Canadians. HRDC works directly with clients and in cooperation with provincial governments, Aboriginal organizations, community groups, business, labor, and other partners.

Programs and services are delivered through a network of offices, located in hundreds of communities across Canada. In addition, HRDC relies on its partnerships with other levels of government, community social service agencies and local businesses, self-service kiosks, a telephone inquiry service, and the Internet.

THE HUMAN RESOURCES INVESTMENT AND INSURANCE PROGRAM supports the development of Canada's human resources and the effective functioning of the labor market and reduces the dependence of individuals on Employment Insurance (EI) income benefits and other government income support payments; promotes economic stability and a flexible labor market by providing temporary income support to unemployed workers who qualify for EI income benefits under the Employment Insurance Act and people eligible for payments under the Government Annuities Act, without placing an unnecessary burden on individuals, groups, or regions; provides support to individuals through loans and mobility programs to help Canadians develop their potential and capacity to participate in the global, knowledge-based economy; and provides general management and administrative support for the delivery of HRDC programming from all activities at the local, area, and regional levels by conducting the following activities.

Human Resources Investment includes a range of information and advisory services and grant, contribution, loan, and strategy programs; enables individuals, businesses, communities, and national, industrial, and occupational sectors within the Canadian economy to identify and address their labor market needs and facilitate the interprovincial mobility of labor; develops pan-Canadian private sector and interprovincial partnerships to address human resource issues; provides financial assistance for individuals to pursue labor market, educational, and learning goals; and provides access to skills development and employment opportunities, job creation, and labor market information either through the department or through partnerships with provinces and territories, Aboriginal, sectoral, or community-based organizations.

Employment Insurance Income Benefits focuses on the development, implementation, and delivery of legislation, policies, and programs for EI income benefits coverage and entitlement; EI income benefits program is responsible for delivery efficiency, effectiveness, and quality of service; prevention, detection, and deterrence of EI income benefits, abuse and fraud; and tracking and monitoring of EI account performance.

Human Resources Centres of Canada (HRCC) Management and Joint Services is responsible for general operations and management at area and regional offices, Regional Computer Centres, and Local HRCCs and supports the delivery of a range of other program activities, including the reception and direction of clients, either in person or by telephone, administrative support, and program advice and guidance through policy and procedure development.

THE LABOUR PROGRAM focuses on the workplace, the changes affecting the workplace, and the needs of employers and employees in Canada. Established in 1900, an independent department and part of Human Resources Development Canada since 1993, the Labour Program develops, administers, and enforces legislation and regulations related to the workplace, including the Canada Labour Code, the Employment Equity Act, and other legislation on wages and working conditions. The Canada Labour Code governs industrial relations, occupational safety and health, and minimum labor standards and equal wages in federally regulated workplaces, which represent 10 percent of all working Canadians.

The Labour Program also offers programs and services dedicated to the promotion of labor-management cooperation in the workplace; provides clients and the public with labor-related information ranging from collective bargaining (in both federal and provincial jurisdictions), labor standards, and employment equity to the impacts of technological change in the workplace; participates in international agreements and organizations designed to promote the rights and well-being of workers; and administers the Government Employees' Compensation Act and the Non-Smokers' Health Act.

INCOME SECURITY PROGRAMS provide direct income security benefits to certain Canadians through the administration of the Canada Pension Plan and the Old Age Security program, manages and delivers these programs in a completely integrated manner, and is responsible for the negotiation and administration of international social security agreements to ensure that migrants to and from Canada are able to exercise the social security rights they acquired in their countries of origin, to the greatest extent possible.

THE CORPORATE SERVICES PROGRAM includes (1) Policy and Communications, which develops and evaluates policies and programs and provides communications services that enable the department to achieve its corporate and activity objectives; (2) Corporate Management and Services, which provides corporate management, administrative, financial, and human resource services to support departmental clients in achieving their objectives; and (3) Systems, which develops and manages automated systems and information technology support.

Where to Write

Inquiries regarding **federal health programs** should be addressed to:

Communications and Consultation Directorate
Health Canada
Brooke Claxton Bldg., 13th Fl., PL 0913 B
Ottawa, ON K1A 0K9

Inquiries regarding **federal income security and social service programs** should be addressed to:

Communications Branch
Human Resources Development Canada
140 Promenade du Portage
Hull, PQ K1A 0J9

Inquiries regarding **welfare, social services, and health care programs administered by the provinces and territories** should be addressed to the appropriate provincial or territorial agency (see the **Where to Write** sections for each province and territory).

Health Canada

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Brooke Claxton Bldg.
Ottawa, ON K1A 0K9
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F. Bull, Dir. Gen., Informatics, (613) 954-8713

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COMMUNICATIONS AND CONSULTATION DIRECTORATE
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Denis Schuthe, Dir., Communications Strategy and Planning Div., (613) 957-2981
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Strategic Planning and Review
Cathering Bragg, Dir. Gen., (613) 957-3026
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Abby Hoffman, Dir., (613) 957-1940

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First Nations and Inuit Health Programs Directorate
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Program Policy, Transfer Secretariat, and Planning Directorate
Ross Leeder, Act. Dir. Gen., (613) 957-3406
Noninsured Health Benefits
Jay Wortman, Dir. Gen., (613) 954-8825

HEALTH PROTECTION BRANCH
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Food Directorate
G. Paterson, Dir. Gen., (613) 957-1821
Environmental Health Directorate
R. A. Raphael, Act. Dir. Gen., (613) 954-0291
Laboratory Centre for Disease Control
M. E. Shannon, MD, Dir. Gen., (613) 957-0315
Policy, Planning, and Coordination Directorate
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Population Health Directorate
Catherine Lane, Dir. Gen., (613) 957-7792
Management Planning and Operations Directorate
Judy Lockette, Dir. Gen., (613) 954-8531

BEST COPY AVAILABLE

Human Resources Development Canada

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http://www.hrdc-drhc.gc.ca
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John Sinclair, Asst. Dep. Min., (819) 953-3180

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Bob Watts, Asst. Dep. Min., (819) 953-5577

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John Watson, British Columbia, (604) 666-5201
Terry Sewell, Yukon, (403) 667-3300
Bob Overvold, Northwest Territories, (867) 669-2501

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Ole Ingstrup, Comm., (613) 995-5781

National Parole Board
Willie Gibbs, Chair, (613) 954-1150

Royal Canadian Mounted Police
Philip Murray, Comm., (613) 993-0400

Related Federal Agencies—*Continued*

Canadian Security Intelligence Service

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Minister's Office

66 Slater St., 16th Fl.
Ottawa, ON K1A 0P4

Fred Mifflin, Min., (613) 996-4649; fax: (613) 954-1054

Deputy Minister's Office

Daniel J. MacDonald Bldg.
161 Grafton St.
PO Box 7700
Charlottetown, PE C1A 8M9

J. David Nicholson, Dep. Min., (902) 566-8666; fax: (902) 566-7868

Verna Bruce, Assoc. Dep. Min., (902) 566-6943; fax: (902) 566-7868

Portfolio Executive Services

66 Slater St.
Ottawa, ON K1A 0P4

Brice Bowen, Dir. Gen., (613) 992-3801; fax: (613) 941-5434

Corporate Planning

Keith Hillier, Dir. Gen., (902) 566-8150; fax: (902) 566-7868

Benefits Redesign Project

Ron Herbert, Project Mgr., (902) 368-0570; fax: (902) 368-0590

Communications Division

Sandra Lavigne, Dir. Gen., (902) 566-8457; fax: (902) 566-8508

Corporate Services

Brian Ferguson, Asst. Dep. Min., (902) 566-8047; fax: (902) 566-8521

Audit and Evaluation

Gordon Harper, Dir. Gen., (902) 566-8018; fax: (902) 566-8343

Finance

Marilyn MacPherson, Dir. Gen., (902) 566-8320; fax: (902) 368-0411

Human Resources

Robert Mercer, Dir. Gen., (902) 566-8408; fax: (902) 566-8781

Information Technology

Howard Williams, Dir. Gen., (902) 566-8236; fax: (902) 566-8351

Legal Branch (Justice)

Bruce Mann, Senior Cnsl., (902) 566-8798

Veterans Services

Dennis Wallace, Asst. Dep. Min., (902) 566-8100; fax: (902) 566-8780

Health Care

Darragh Mogan, Dir. Gen., (902) 566-8302; fax: (902) 566-8039

Benefits Division

Doris Boulet, Dir. Gen., (902) 566-8808; fax: (902) 566-8073

Regional Offices

Nancy Mcrae, Regl. Dir. Gen., Atlantic, (902) 426-6305; fax: (902) 426-7447

Suzanne Lalonde, Regl. Dir. Gen., Québec, (514) 496-6412; fax: (514) 496-4339

Giselle Toupin, Regl. Dir. Gen., Ontario, (705) 568-4132; fax: (705) 567-7971

Elaine Heinicke, Regl. Dir. Gen., Prairie, (204) 983-5316; fax: (204) 983-2563

Bob Atkinson, Regl. Dir. Gen., Pacific, (604) 666-3101; fax: (604) 666-2881

Saint Anne's Hospital

Sainte-Anne-de-Bellevue, Québec

Rachel Gravel, Exec. Dir., (514) 457-3440; fax: (514) 457-2761

Provincial and Territorial Agencies

Alberta

In Alberta, the following agency has overall responsibility for **assistance and service programs:**

DEPARTMENT OF FAMILY AND SOCIAL SERVICES
104 Legislature Bldg.
Edmonton, AB T5K 2B6
tel: (403) 427-2606
http://www.gov.ab.ca
Lyle Oberg, PhD, Min., (403) 427-2606; fax: (403) 427-0954

Where to Write

The Department of Family and Social Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Maria David-Evans, Deputy Minister
Department of Family and Social Services
Seventh St. Plaza, 10th Fl.
10030–107th St.
Edmonton, AB T5J 3E4

Client Inquiries

Client inquiries should be addressed to:

Anne Ward Neville, Executive Director
Income and Employment Programs
Department of Family and Social Services
Seventh St. Plaza, 14th Fl.
10030–107th St.
Edmonton, AB T5J 3E4

Assistance/Services

Requests for general information regarding public **assistance and employment services, eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Alberta who are receiving assistance from other provinces or from the United States** should be addressed in duplicate to:

Anne Ward Neville, Executive Director
Income and Employment Programs
Department of Family and Social Services
Seventh St. Plaza, 14th Fl.
10030–107th St.
Edmonton, AB T5J 3E4

Checks for assistance from other provinces or from the United States for recipients living in Alberta should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within Alberta** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed in duplicate to:

Paula Tyler, Assistant Deputy Minister
Children's Services
Department of Family and Social Services
Seventh St. Plaza, 10th Fl.
10030–107th St.
Edmonton, AB T5J 3E4

Vital Statistics

Birth records (since 1853) **and death and marriage records** (since 1898) are maintained by Municipal Affairs. Alberta residents must apply through their local Registries Agent. The fee for verification of birth, marriage, or death records is $20 (payable to the Provincial Treasurer) for applications from outside the province. Address inquiries to:

Alberta Registries
PO Box 2023
Edmonton, AB T5J 4W7
tel: (403) 427-2683

Divorce records (since 1899) are maintained by the Court of Queen's Bench in the Department of Justice. The fee for verification of information or certified copies is $10; photocopies are $1 per page. Address inquiries to:

Clerk of the Court
Law Courts Bldg.
1-A Sir Winston Churchill Square
Edmonton, AB T5J 0R2
tel: (403) 422-2425

British Columbia

In British Columbia, the following agency has overall responsibility for **income assistance programs:**

Ministry of Human Resources
Parliament Bldgs., Rm. 310
Victoria, BC V8V 1X4
http://www.gov.bc.ca
Jan Pullinger, Min., (250) 387-3180; fax: (250) 387-5720
Sharon Manson Singer, PhD, Dep. Min.

In British Columbia, the following agency has overall responsibility for **social service programs:**

Ministry for Children and Families
PO Box 9721 STN PROV GOVT
Victoria, BC V8W 9S2
tel: (250) 356-3004
http://www.ssrv.gov.bc.ca
Penny Priddy, Min., (250) 387-9699

Where to Write

The Ministry of Human Resources will act as a forwarding center. Correspondence should be addressed to:

Ministry of Human Resources
Parliament Bldgs.
Victoria, BC V8V 1X4

Client Inquiries

Client inquiries should be addressed to:

Communications Division
Ministry of Human Resources
PO Box 9933 STN PROV GOVT
Victoria, BC V8V 1X4
tel: (250) 387-6485; fax: (250) 356-7801

Assistance/Services

Requests for general information regarding **income assistance programs and eligibility requirements of persons living in British Columbia** should be addressed to the local district office or to:

Income Assistance Division
Ministry of Human Resources
Parliament Bldgs.
Victoria, BC V8V 1X4

Requests for general information regarding **social service programs and eligibility requirements** should be addressed to:

Ministry for Children and Families
PO Box 9721
Victoria, BC V8W 9S2
tel: (250) 356-3004

Checks for assistance from other provinces or from the United States for recipients living in British Columbia should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within British Columbia** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed to:

Adoptions Division
Ministry for Children and Families
PO Box 9705 STN PROV GOVT
Victoria, BC V8W 9S2

Vital Statistics

Birth, death, and marriage records are maintained by the Vital Statistics Agency. The fee for verification of information is $27; certified copies cost $50. Address inquiries to:

Director
Vital Statistics Agency
Ministry of Health
818 Forth St.
Victoria, BC V8W 1H8
tel: (250) 952-2681

Divorce records are maintained by the Central Divorce Registry in Ottawa. Address inquiries to:

Central Divorce Registry
Justice Bldg.
Wellington & Kent Sts.
Ottawa, ON K1A 0H8
tel: (416) 965-1687

Manitoba

In Manitoba, the following agency has overall responsibility for **assistance and service programs:**

Department of Family Services
357 Legislative Bldg.
Winnipeg, MB R3C 0V8
tel: (204) 945-4173
http://www.gov.mb.ca
Bonnie Mitchelson, Min.,
e-mail: minfam@leg.gov.mb.ca

Where to Write

The Department of Family Services will act as a forwarding center. Correspondence should be addressed to:

Gisela Rempel, Assistant Deputy Minister
Employment and Income Assistance
Department of Family Services
305–114 Garry St.
Winnipeg, MB R3C 4V7
tel: (204) 945-2692; fax: (204) 948-2153

Manitoba—*Continued*

Client Inquiries

Client inquiries should be addressed to:

Gerry Schmidt, Executive Director
Client Services
Employment and Income Assistance
Department of Family Services
305–114 Garry St.
Winnipeg, MB R3C 4V7
tel: (204) 945-2685; fax: (204) 945-0082

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Manitoba who are receiving assistance from other provinces or from the United States** should be sent in duplicate to:

Gisela Rempel, Assistant Deputy Minister
Employment and Income Assistance
Department of Family Services
305–114 Garry St.
Winnipeg, MB R3C 4V7
tel: (204) 945-2692; fax: (204) 948-2153

Checks for assistance from other provinces or from the United States for recipients living in Manitoba should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within Manitoba** and correspondence related to the **placement of children from other provinces and from the United States** should be sent to:

Donna Dickson, Adoption Coordinator
Department of Family Services
201–114 Garry St.
Winnipeg, MB R3C 4V5
tel: (204) 945-1651; fax: (204) 948-2042

Vital Statistics

Birth, death, and marriage records (since 1882) are maintained by the Department of Consumer and Corporate Affairs. The basic fee for searches and verification of data is $25. Address inquiries to:

Office of Vital Statistics
Department of Consumer and Corporate Affairs
254 Portage Ave., Main Fl.
Winnipeg, MB R3C 0B6
tel: (204) 945-3701; fax: (204) 945-0424

Divorce records (since 1917) are maintained by the Courts of Queen's Bench. The basic fee for searches and verification of data is $15 for the current year; certified copies are $15. Address inquiries to:

Clerk of the Court
Court of Queen's Bench
Department of Attorney General
100C–400 York Ave.
Winnipeg, MB R3C 0P9
tel: (204) 945-5381; fax: (204) 945-5550

New Brunswick

In New Brunswick, the following agency has overall responsibility for **assistance programs for persons in need:**

DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT
PO Box 6000
Fredericton, NB E3B 6G3
tel: (506) 453-2001
http://www.gov.nb.ca
Georgie Day, Min., (506) 453-2001

Where to Write

The Department of Human Resources Development will act as a forwarding center. Correspondence should be addressed in triplicate to:

Norma Dubé, Director
Planning and Evaluation
Department of Human Resources Development
Province of New Brunswick
PO Box 6000
Fredericton, NB E3B 5H1
tel: (506) 453-2460

Client Inquiries

For **client complaints** that cannot be handled by the Department of Human Resources Development, the provincial ombudsman is:

Ellen E. King
Department of Justice
Province of New Brunswick
PO Box 6000
Fredericton, NB E3B 5H1
tel: (506) 453-2789

New Brunswick—*Continued*

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements;** requests for **verification of legal residence for purposes of public assistance;** inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in New Brunswick who are receiving assistance from other provinces or from the United States;** and inquiries regarding the **ability of relatives to provide financial support** should be sent in triplicate to:

Norma Dubé, Director
Planning and Evaluation
Department of Human Resources Development
Province of New Brunswick
PO Box 6000
Fredericton, NB E3B 5H1
tel: (506) 453-2460

Children

Inquiries concerning **adoptions within New Brunswick** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed in triplicate to:

Consultant for Adoption Services
Department of Health and Community Services
PO Box 5100
Fredericton, NB E3B 5G8
tel: (506) 453-3953

Vital Statistics

Birth, death, and marriage records (since 1920—some birth and death records since 1888) are maintained by the Department of Health and Community Services. The fee for verification of information is $10; a wallet-size certificate costs $20; certified copies cost $25. Address inquiries to:

Vital Statistics Division
PO Box 6000
Fredericton, NB E3B 5H1
tel: (506) 453-7411

Divorce records (since 1900) are maintained by the Court of Queen's Bench of New Brunswick. The fee for verification of information is $10; certified copies cost $10. Address inquiries to:

A. M. (Sandy) DiGiacinto, Registrar
Court of Queen's Bench of New Brunswick
PO Box 6000
Fredericton, NB E3B 5H1
tel: (506) 453-2452

Newfoundland and Labrador

In Newfoundland and Labrador, the following agency has overall responsibility for **assistance and service programs:**

DEPARTMENT OF HUMAN RESOURCES AND EMPLOYMENT
Confederation Bldg., West Block
PO Box 8700
Saint John's, NF A1B 4J6
Julie Bettney, Min., (709) 729-3580
Deboray Fry, Dep. Min., (709) 729-3582

Where to Write

The Department of Human Resources and Employment will act as a forwarding center. Correspondence should be addressed to:

Department of Human Resources and Employment
Confederation Bldg., West Block
PO Box 8700
Saint John's, NF A1B 4J6

Client Inquiries

General inquiries concerning clients should be sent to:

Enquiries Division
Department of Human Resources and Employment
Confederation Bldg., West Block
PO Box 8700
Saint John's, NF A1B 4J6
tel: (709) 729-2478

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements,** requests for **verification of leegal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Newfoundland and Labrador who are receiving assistance from other provinces or from the United States** should be addressed to:

Director of Income Support
Department of Health and Community Services
Confederation Bldg., West Block
PO Box 8700
Saint John's, NF A1B 4J6
tel: (709) 729-3243

Checks for assistance from other provinces or from the United States for recipients living in Newfoundland and Labrador should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Newfoundland and Labrador—*Continued*

Children

Inquiries concerning **adoptions and postadoptions within Newfoundland and Labrador** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed in duplicate to:

Director of Child Welfare
Department of Health and Community Services
Confederation Bldg., West Block
PO Box 8700
Saint John's, NF A1B 4J6
tel: (709) 729-2668

Vital Statistics

Birth, death, and marriage records (since 1892) are maintained by the Department of Government Services and Lands. There is a $4 fee for a three-year search and for verification of information. Birth certificates cost $10. (A free birth certificate is available for parents of newborns if registered within one year of the birth.) There is no charge for a death or marriage certificate. Address inquiries in duplicate to:

Vital Statistics Division
Department of Government Services and Lands
PO Box 8700
Saint John's, NF A1B 4J6
tel: (709) 729-3308; fax: (709) 729-0946

Divorce records (since 1969) are maintained by the Supreme Court. Certified copies are $20. Address inquiries in duplicate to:

Deputy Registrar
Supreme Court of Newfoundland
PO Box 937
Saint John's, NF A1C 5M3
tel: (709) 729-1099

Northwest Territories

In the Northwest Territories, the following agency has overall responsibility for **human service programs:**

DEPARTMENT OF HEALTH AND SOCIAL SERVICES
Government of the Northwest Territories
Centre Square Towers, 8th Fl.
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 669-2388; fax: (403) 873-0306
http://www.gov.nt.ca
Kevin Ng, Min.
David Ramsden, Dep. Min., (403) 920-6173; fax: (403) 873-0266; e-mail: david_ramsden@gov.nt.ca

The following agency has overall responsibility for **financial assistance programs:**

DEPARTMENT OF EDUCATION, CULTURE, AND EMPLOYMENT
Government of the Northwest Territories
Lahm Ridge Tower, 3rd Fl.
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 669-2355; fax: (403) 873-0155
http://www.gov.nt.ca
Charles Dent, Min.

Where to Write

The Department of Health and Social Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

David Ramsden, Deputy Minister
Department of Health and Social Services
Government of the Northwest Territories
Centre Square Towers, 8th Fl.
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 920-6173; fax: (403) 873-0266; e-mail: david_ramsden@gov.nt.ca

Client Inquiries

Client inquiries regarding **income support programs** should be sent to:

Mark Cleveland, Deputy Minister
Department of Education, Culture, and Employment
Government of the Northwest Territories
Lahm Ridge Tower, 3rd Fl.
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 920-6240; fax: (403) 873-0147

Client inquiries regarding **other social programs and services** should be sent to:

David Ramsden, Deputy Minister
Department of Health and Social Services
Government of the Northwest Territories
Centre Square Towers, 8th Fl.
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 920-6173; fax: (403) 873-0266; e-mail: david_ramsden@gov.nt.ca

Northwest Territories—*Continued*

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements;** requests for **verification of legal residence for purposes of public assistance;** inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in the Northwest Territories who are receiving assistance from other provinces or from the United States;** and inquiries regarding the **ability of relatives to provide financial support** should be sent in duplicate to:

Dana Heide, Director
Income Support Programs
Department of Education, Culture, and Employment
Government of the Northwest Territories
500–4920–52nd St.
Yellowknife, NT X1A 3T1
tel: (403) 920-8921; fax: (403) 873-0443

Checks for assistance from other provinces or from the United States for recipients living in the Northwest Territories should be mailed to:

Dana Heide, Director
Income Support Programs
Department of Education, Culture, and Employment
Government of the Northwest Territories
500–4920–52nd St.
Yellowknife, NT X1A 3T1
tel: (403) 920-8921; fax: (403) 873-0443

Children

Inquiries concerning **adoptions within the Northwest Territories** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed in duplicate to:

Superintendent of Child Welfare
Family Support and Child Protection
Department of Health and Social Services
Government of the Northwest Territories
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 920-6255; fax: (403) 873-0444

Vital Statistics

Birth, death, and marriage records (since 1969) are maintained by the Registrar General of Vital Statistics. There is no fee for verification of information by government agencies; certified copies cost $10. Address inquiries to:

Registrar General of Vital Statistics
Policy, Planning, and Evaluation
Department of Health and Social Services
Government of the Northwest Territories
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 920-3143; fax: (403) 873-0117

Divorce records (since 1969) are maintained by the Registrar General of Vital Statistics. There is a $5 fee for verification of information; send inquiries to the address above. There is a $5 charge for certified copies, which must be obtained from the Supreme Court. Address requests for certified copies to:

Clerk of the Court
Supreme Court
Department of Justice
Government of the Northwest Territories
PO Box 1320
Yellowknife, NT X1A 2L9
tel: (403) 920-8760; fax: (403) 873-0291

Nova Scotia

In Nova Scotia, the following agency has overall responsibility for **assistance and service programs:**

DEPARTMENT OF COMMUNITY SERVICES
PO Box 696
Halifax, NS B3J 2T7
http://www.gov.ns.ca/coms
Francene Cosman, Min., (902) 424-4304
Ronald L'Esperance, Dep. Min., (902) 424-4325

Client Inquiries

Client inquiries should be sent to the Department of Community Services Regional Office. Anyone who is not able to have his or her problem satisfactorily resolved may contact:

Gladys Sanford, Coordinator of Appeals
Department of Community Services
PO Box 696
Halifax, NS B3J 2T7
tel: (902) 424-2768

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requests** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Nova Scotia who are receiving assistance from other provinces or from the United States** should be addressed to the appropriate Department of Community Services Regional Office.

Central Region (Halifax, Dartmouth)
Bill Campbell, Regional Administrator
Department of Community Services
PO Box 8175
2131 Gottingen St., Suite 501
Halifax, NS B3K 5Z7
tel: (902) 424-4754

Western Region (Kentville)
Phillip Warren, Regional Administrator
Department of Community Services
76 River St.
Kentville, NS B4N 1G9
tel: (902) 679-6715

Nova Scotia—*Continued*

Northern Region (New Glasgow)
Nina Clarke, Regional Administrator
Department of Community Services
115 MacLean St.
Bridgeview Square
New Glasgow, NS B2H 4M5
tel: (902) 755-7023

Eastern Region (Cape Breton)
Frank Capstick, Regional Administrator
Department of Community Services
Provincial Bldg., Suite 25
360 Prince St.
Sydney, NS B1P 5L1

Checks for assistance from other provinces or from the United States for recipients living in Nova Scotia should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within Nova Scotia** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed to:

Jane Fitzgerald, Administrator
Family and Children's Services Division
Department of Community Services
PO Box 696
Halifax, NS B3J 2T7

Vital Statistics

Birth, death, and marriage records (since 1908) are maintained by the Registrar General. Vital statistics information in Nova Scotia is the responsibility of the Department of Business and Consumer Services. The fee for certified copies of all records is $20 for the short form, $25 for the long form. Address inquiries to:

Vital Statistics
Department of Business and Consumer Services
Province of Nova Scotia
PO Box 157
Halifax, NS B3J 2M9
tel: (902) 424-4381

Some records before 1908 are available from the Public Archives, 6016 University Ave., Halifax, NS B3H 1W4; $5 for a certified abstract; call (902) 424-6060.

Divorce records (since 1930) are maintained by the Supreme Court. Certified copies are $10. Send inquiries to:

Prothonotary
Nova Scotia Supreme Court
PO Box 2288
Halifax, NS B3J 3C8
tel: (902) 424-6907

Ontario

In Ontario, the following agency has overall responsibility for **assistance and service programs:**

MINISTRY OF COMMUNITY AND SOCIAL SERVICES
Hepburn Block, 7th Fl.
80 Grosvenor St.
Toronto, ON M7A 1E9
tel: (416) 325-5666
http://www.gov.on.ca/css
Janet Ecker, Min., (416) 325-5225

Where to Write

The Ministry of Community and Social Services will act as a forwarding center. Correspondence should be addressed to:

Communications and Marketing Branch
Customer Services
Ministry of Community and Social Services
Hepburn Block, 7th Fl.
80 Grosvenor St.
Toronto, ON M7A 1E9
tel: (416) 325-5196; fax: (416) 325-5191

Client Inquiries

Client inquiries should be sent to the appropriate area office of the Ministry of Community and Social Services. The ministry will provide a list of the offices. Correspondence should be addressed to:

Communications and Marketing Branch
Ministry of Community and Social Services
Hepburn Block, 7th Fl.
80 Grosvenor St.
Toronto, ON M7A 1E9
tel: (416) 325-5196; fax: (416) 325-5191

The provincial ombudsman is:

Roberta Jamieson
125 Queen's Park
Toronto, ON M5S 2C7
tel: (416) 586-3300

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Ontario who are receiving assistance from other provinces or from the United States** should be addressed to:

Communications and Marketing Branch
Customer Services
Ministry of Community and Social Services
Hepburn Block, 7th Fl.
80 Grosvenor St.
Toronto, ON M7A 1E9
tel: (416) 325-5196; fax: (416) 325-5191

Ontario—*Continued*

Checks for assistance from other provinces or from the United States for recipients living in Ontario should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within Ontario** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed to:

Adoptions Unit
Central Services Management Support Branch
Ministry of Community and Social Services
2 Bloor St. West, 24th Fl.
Toronto, ON M7A 1E9
tel: (416) 327-4730

Vital Statistics

Birth, death, marriage, and divorce records (since 1869) are maintained by the Office of the Registrar General, Ministry of Consumer and Commercial Relations. Birth, marriage, and death certificates cost $15; certified copies cost $22. For divorce records, the fee for each five years searched is $15. You will be provided with a file number, any information found, and the courthouse where to write for further information. For mail applications, enclose a money order or check payable to the Minister of Finance and send to:

Office of Registrar General
PO Box 4600
189 Red River Rd.
Thunder Bay, ON P7B 6L8
tel: (807) 343-7420

Prince Edward Island

In Prince Edward Island, the following agency has overall responsibility for **assistance and service programs:**

DEPARTMENT OF HEALTH AND SOCIAL SERVICES
Jones Bldg., 2nd Fl.
11 Kent St.
PO Box 2000
Charlottetown, PE C1A 7N8
tel: (902) 368-4900
http://www.gov.pe.ca
Mildred Dover, Min.
Carol Anne Duffy, Dep. Min.

Where to Write

The Department of Health and Social Services will act as a forwarding center. Correspondence should be addressed to:

W. M. MacDonald
Income Security Consultant
Department of Health and Social Services
16 Garfield St.
PO Box 2000
Charlottetown, PE C1A 7N8
tel: (902) 368-6519; fax: (902) 368-6156

Client Inquiries

Client inquiries should be addressed to:

W. M. MacDonald
Income Security Consultant
Department of Health and Social Services
16 Garfield St.
PO Box 2000
Charlottetown, PE C1A 7N8
tel: (902) 368-6519; fax: (902) 368-6156

Assistance/Services

Requests for general information regarding **assistance programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living on Prince Edward Island who are receiving assistance from other provinces or from the United States** should be sent to:

W. M. MacDonald
Income Security Consultant
Department of Health and Social Services
16 Garfield St.
PO Box 2000
Charlottetown, PE C1A 7N8
tel: (902) 368-6519; fax: (902) 368-6156

Requests for general information regarding **service programs and eligibility requirements** should be addressed to:

Gail Murphy
Income Security Program Assistant
Department of Health and Social Services
16 Garfield St.
PO Box 2000
Charlottetown, PE C1A 7N8
tel: (902) 368-6617; fax: (902) 368-6156

Checks for assistance from other provinces or from the United States for recipients living on Prince Edward Island should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within Prince Edward Island** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed to:

Virginia MacEachern, Provincial Adoption Consultant
Department of Health and Social Services
PO Box 2000
Charlottetown, PE C1A 7N8
tel: (902) 368-6514; fax: (902) 368-6136

Vital Statistics

Birth (since 1840) **and death** (since 1906) **records, marriage records** (since 1886), **and divorce records** (since 1946) are maintained by the Division of Vital Statistics, Department of Health and Social Services. The fee for search of records is $10

Prince Edward Island—*Continued*

for every three years searched. Birth and marriage certificates are $20 for wallet size, $30 for framing size. Death certificates cost $30. Send inquiries to:

Division of Vital Statistics
Department of Health and Social Services
PO Box 3000
Montague, PE C0A 1R0

Québec

In Québec, the following agency has overall responsibility for **assistance and service programs:**

Ministère de l'Emploi et de la Solidarité
425, rue Saint-Amable, 4e étage
Québec, PQ G1R 4Z1
http://www.mes.gouv.qc.ca
Louise Harel, Min., (418) 643-4810; e-mail: ministre@mes.gouv.qc.ca

Where to Write

The Ministère de l'Emploi et de la Solidarité will act as a forwarding center. Correspondence should be sent in duplicate to:

Michel Noël de Tilly, Sous-ministre
Ministère de l'Emploi et de la Solidarité
425, rue Saint-Amable, 4e étage
Québec, PQ G1R 4Z1
tel: (418) 643-4820; e-mail: m.noel.de.tilly@mes.gouv.qc.ca

Client Inquiries

Client inquiries should be addressed to:

Suzanne Lévesque, Sous-ministre adjointe
Ministère de l'Emploi et de la Solidarité
425, rue Saint-Amable, 4e étage
Québec, PQ G1R 4Z1
tel: (418) 643-9483; e-mail: sulevesq@entree.mes.gouv.qc.ca

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Québec who are receiving assistance from other provinces or from the United States** should be addressed in duplicate to:

Geneviève Bouchard, Directrice
Direction du Développement des Politiques et des Programmes de Sécurité du Revenu
Ministère de l'Emploi et de la Solidarité
425, rue Saint-Amable, 4e étage
Québec, PQ G1R 4Z1
tel: (418) 646-2566; e-mail: genevieve.bouchard@mes.gouv.qc.ca

Checks for assistance from other provinces or from the United States for recipients living in Québec should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within Québec** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed in duplicate to:

Pierre Valois, Directeur
Secrétariat à l'Adoption Internationale
201 Blvd. Cremazie East, R C-01
Montréal, PQ H2M 1L2
tel: (514) 873-5226

Vital Statistics

Birth, death, and marriage records (since 1926) are maintained by the Registre de la Population. There is no fee for verification of information. Certified copies cost $15; all copies or additional copies of certificates cost $15; noncertified copies are not issued. Address inquiries in duplicate to:

Directeur l'Etat Civil
Ministère de la Justice
205, rue Montmagny
Québec, PQ G1N 4T2
tel: (418) 643-3900

Divorce records (since 1968) are maintained by the Palais de Justice. Certified copies are $3. Address inquiries in duplicate to:

Greffe civil, Chambre 1.24
Le Palais de Justice de Québec
300, Blvd. Jean Lesage
Québec, PQ G1K 8K6
tel: (418) 649-3501

Saskatchewan

In Saskatchewan, the following agency has overall responsibility for **assistance and service programs:**

Department of Social Services
1920 Broad St.
Regina, SK S4P 3V6
tel: (306) 787-3494
http://www.gov.sk.ca/govt/socserv
Legislative Bldg.
Regina, SK S4S 0B3
Lorne Calvert, Min., (306) 787-3661

Saskatchewan—*Continued*

Where to Write

The Department of Social Services will act as a forwarding center. Correspondence should be addressed in duplicate to:

Glenda Yeates, Deputy Minister of Social Services
Department of Social Services
1920 Broad St.
Regina, SK S4P 3V6

Client Inquiries

For **client inquiries**, the provincial ombudsman is:

Barbara J. Tomkins, Ombudsman
150–2401 Saskatchewan Dr.
Regina, SK S4P 3V7

Assistance/Services

Requests for general information regarding **assistance and service programs and eligibility requirements** should be addressed in duplicate to:

Executive Director
Income Security Division
Department of Social Services
1920 Broad St.
Regina, SK S4P 3V6

Requests for **verification of legal residence for purposes of public assistance** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in Saskatchewan who are receiving assistance from other provinces or from the United States** should be addressed in duplicate to:

Deputy Minister of Social Services
Department of Social Services
1920 Broad St.
Regina, SK S4P 3V6

Checks for assistance from other provinces or from the United States for recipients living in Saskatchewan should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Children

Inquiries concerning **adoptions within Saskatchewan** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed to:

Deputy Minister of Social Services
Department of Social Services
1920 Broad St.
Regina, SK S4P 3V6

Vital Statistics

Birth, death, and marriage records are maintained by the Department of Health. No fee is charged to government agencies for verification of information or certified copies. Address inquiries to:

Division of Vital Statistics
Department of Health
1919 Rose St.
Regina, SK S4P 3V7

Divorce records are maintained by the Department of Health. For verification of information (no charge to government agencies), write to the address above. Certified copies must be obtained from the court where the divorce was granted.

Yukon Territory

In the Yukon Territory, the following agency has overall responsibility for **assistance and service programs:**

DEPARTMENT OF HEALTH AND SOCIAL SERVICES
PO Box 2703
Whitehorse, YT Y1A 2C6
http://www.gov.yk.ca
David Sloan, Min., (867) 667-8894

Where to Write

Requests for general information regarding **assistance and service programs and eligibility requirements,** requests for **verification of legal residence for purposes of public assistance,** and inquiries concerning **eligibility determinations, redeterminations, etc., of persons living in the Yukon Territory who are receiving assistance from other provinces or from the United States** should be addressed to:

Bonnie Clark, Assistant Deputy Minister
Social Services
Department of Health and Social Services
PO Box 2703
Whitehorse, YT Y1A 2C6
e-mail: bclark@gov.yk.ca

Assistance/Services

Checks for assistance from other provinces or from the United States for recipients living in the Yukon Territory should be mailed directly to the recipient.

Inquiries regarding the **ability of relatives to provide financial support** should be sent directly to the relatives themselves.

Yukon Territory—*Continued*

Children

Inquiries concerning **child protection and adoption within the Yukon Territory** and correspondence related to the **placement of children from other provinces and from the United States** should be addressed in duplicate to:

Anne Sheffield, Director
Family and Children's Services
Department of Health and Social Services
PO Box 2703
Whitehorse, YT Y1A 2C6
tel: (867) 667-3002; fax: (867) 393-6204; e-mail: anne.sheffield@gov.yk.ca

Vital Statistics

Birth and death records (since 1898) **and marriage records** (since 1899) are maintained by the Registrar of Vital Statistics. Certificates and certified copies cost $10. Address inquiries to:

Deputy Registrar of Vital Statistics
Department of Health and Social Services
PO Box 2703
Whitehorse, YT Y1A 2C6
tel: (867) 667-5207; fax: (867) 393-6486

Divorce records are maintained by the Supreme Court. Certified copies are $15. Address inquiries to:

Supreme Court Registry of the Yukon Territory
The Law Courts
2134 Second Ave.
Whitehorse, YT Y1A 5H6

PO Box 2703
Whitehorse, YT Y1A 2C6
tel: (867) 667-5938; fax: (867) 393-6212

International Social Services

International Social Service

International Social Service (ISS) is an international casework organization with headquarters in Geneva, Switzerland, and branches and offices in 19 countries, including the United States. Countries that maintain branch offices are Argentina, Australia, Canada, Finland, France, Germany, Great Britain, Greece, Hong Kong, Italy, Israel, Japan, the Netherlands, New Zealand, Portugal, Spain, Switzerland, the United States, and Venezuela. In addition, ISS maintains contact with agencies in over 120 other countries.

The American Branch accepts cases referred by U.S. social agencies, hospitals, and courts that appear to require intercountry casework. Intercountry adoptions, cases involving child welfare and support, and reunion of families are the most common areas in which casework assistance is provided.

ISS takes responsibility for selecting the best equipped resource available in the country where service is requested. The quality of service varies from country to country, and within countries, just as it varies within the United States. In some countries no casework facilities have been developed; hence it may not always be possible to provide service on a specific referral.

Foreign branch offices cannot undertake routine requests from U.S. agencies for verification of residence or ability of relatives to provide financial support. However, when a discussion with relatives will facilitate case treatment and contribute toward specific case planning, intercountry service can be undertaken.

It is emphasized that the more fully the worker in the referring agency interprets the case situation, the proposed plan, and the purpose of the requested action, the more effectively the worker abroad will be able to secure understanding, cooperation, and constructive results. Case referrals should include as much of the following information as possible.

Data for each individual involved in the case.

1. Names, in original as well as anglicized form or any variations in spelling and any known aliases;
2. Date and place of birth;
3. Citizenship or, if stateless, former citizenship;
4. U.S. and foreign addresses (foreign addresses should include the country or province and, if village, the nearest large town);
5. Religious affiliation of person abroad (this may facilitate referral in countries where social work is organized along sectarian lines or where cooperation of clergy is sought);
6. Ethnic, cultural, or tribal background;
7. Naturalization data, including date and place (if applicable), and length of residence in the United States;
8. Individual or agency making original referral; contact person for this referral.

Case background: Description of the events leading to the referral and of the current situation. Include copies of court orders and other relevant correspondence.

Service requested: a statement of the specific services requested.

Correspondence on cases **originating with agencies in the United States** should be sent to:

AMERICAN BRANCH
390 Park Ave., South, 7th Fl.
New York, NY 10016-8803
tel: (212) 532-6350; fax: (212) 532-8558; e-mail: info@issab.org
Lorna Service, Dir.

Correspondence on **cases originating with agencies in Canada** should be sent to:

ISS CANADA
151 Slater St., Suite 714
Ottawa, ON K1P 5H3
tel: (613) 236-6161; fax: (613) 233-7306; e-mail: issc@magmacom.com
Agnes Casselman, Exec. Dir. of Srvs.

National Voluntary Agencies with International Programs or Functions

United Seamen's Service

The purpose of the United Seamen's Service (USS) is to promote and foster the welfare of the American Merchant Marine in foreign ports and U.S. personnel in U.S. military support areas. The USS provides health and welfare services to the personnel of the American Merchant Marine, seafarers of friendly nations, and U.S. personnel in military support areas overseas. The USS provides health, welfare, and recreational services to seafarers and provides them and their dependents with relief and assistance.

Program for International Service. The USS operates club-like facilities in port cities throughout the world for seafarers and U.S. Armed Forces personnel. USS centers offer a full range of services and activities, including emergency relief in catastrophes, legal aid services, hospital and detention visits, Medevac assistance, liaison to foreign consulate and officials, currency exchange, international mailing and telephone assistance, food, shelter, and recreation.

Program for National Services. The USS assists the families of seafarers with emergency assistance and counseling. New York headquarters maintains a 24-hour emergency hotline for families of seafarers. Referrals for emergencies are made by Red Cross Home Service Chapters.

Additionally, the American Merchant Marine Library Association (AMMLA), a USS affiliate, collects books, paperbacks, and magazines through public donations and provides library services for the recreational and self-help needs of the officers and crews aboard U.S. flagships.

UNITED SEAMEN'S SERVICE
1 World Trade Center, Suite 2161
New York, NY 10048
tel: (212) 775-1033; fax: (212) 432-5492
Roger T. Korner, Exec. Dir.

United States Catholic Conference

Migration and Refugee Services (MRS) is the public policy and social action office of the U.S. Catholic Conference on matters of migration, immigration, and refugee affairs. MRS provides program support and regional coordination for a network of 110 diocesan refugee resettlement offices. The Office for the Pastoral Care of Migrants and Refugees provides the pastoral foundation for all MRS programs and assists the bishops in encouraging the integration of immigrants, migrants, and refugees into the life and mission of the local church. The Catholic Legal Immigration Network (CLINIC), a related organization, ensures that all newcomers have access to affordable immigration-related services.

UNITED STATES CATHOLIC CONFERENCE
Migration and Refugee Services
3211 Fourth St., NE
Washington, DC 20017-1194
tel: (202) 541-3352; fax: (202) 541-3399
Mark Franken, Exec. Dir., (202) 541-3169

Catholic Legal Immigration Network, Inc.
Washington Theological College
401 Michigan Ave., NE
Washington, DC 20017
tel: (202) 635-2556; fax: (202) 635-2649
Don Kerwin, Dir.

CATHOLIC LEGAL IMMIGRATION NETWORK, INC.—REGIONAL OFFICES
Northeast James Haggerty, Regl. Coord., 1011 First Ave., Rm. 1285, New York, NY 10022—(212) 826-6251
Northwest Jack Holmgren, Field Office Supv., 564 Market St., Suite 416, San Francisco, CA 94104—(415) 394-8074; fax: (415) 394-8696
Southwest (Vacant), Field Supv., 1117 North Stanton St., 2nd Fl., El Paso, TX 79902—(915) 533-3971

Appendixes

Appendix 1

Administration of Human Service Programs

The following chart has been compiled from information supplied by the 50 states, the District of Columbia, Puerto Rico, and the U.S. Virgin Islands. It shows, in a simplified manner, which level of government has primary administrative responsibility for human service programs in each state or jurisdiction.

	ADAMHBG	BS	CHC	CSBG	CW	CP	ES	FS	GA	LIHEAP	MAP	MCHBG
Alabama	S	S	S	S	S	S	S	S	.....	S	S	S
Alaska	S	S	S	S	S	S	S	S	S	S	S	S
Arizona	S	S	S	S	S	S	S	S	S	S	S	S
Arkansas	S	S	S	S	S	S	S	S	S	S	S	S
California	S/C	S	S	S/C	S	S	S/C	S	C	S	S	S
Colorado	S	S	S	.....	S	S	S	S/C	C	C	S/C	S
Connecticut	S	S	S	S	S	S	S	S	S	S	S	S
Delaware	S	S	S	S	S	S	S	S	S	S	S	S
District of Columbia	L	L	L	L	L	L	L	S	L	L	L	S
Florida	S	S	S	S	S	S	S	S	C	S	S	L
Georgia	A	S	S	S	S/R	S	S	S/C	C	S	S	S
Hawaii	S	S	S	S	S	S	S	S	S	S	S	S
Idaho	S	S	S	S	S	S	S	S	C	S	S	S
Illinois	S	S	S	S	S	S	S	S	S/L	S	S	S
Indiana	S	S	L	S	S	S	S	S	L	S	S	S
Iowa	S	S	S	S	S	S	S	S	C	S	S	S
Kansas	S	S	S	S	S	S	S	S	S	S	S	S
Kentucky	S	S	S	S	S	S	S	S	L	S	S	S
Louisiana	S	S	S	S	S	S	S	S	.....	S	S	S
Maine	S	S	S	S	S	S	S	S	L	S	S	S
Maryland	S	.....	S	S/L	S/L	S	S	S/L	S/L	S/L	S	S
Massachusetts	S	S	S	S	S	S	S	S	S	S	S	S
Michigan	S	S	S	S	S	S	S	S	S	S	S	S
Minnesota	S/C	S	C	C	C	S	S	C	C	C/R	C	S
Mississippi	S	S	S	S	S	S	S	S	C	S	S	C
Missouri	S	S	S	S	S	S	S	S	S	S	S	S
Montana	C/R	S/D	S	S	S/C	S	S	S/C	S/C	S/R	S/C	S
Nebraska	S	S	S	S	S	S	S	S	C	S	S	S
Nevada	S	S	S	S	S	S	S	S	C/L	S	S	S
New Hampshire	S/L	S	S	S	S	S	S	S	L	S	S	S
New Jersey	S	S	S	S	S	S	S	C	C/L	C	S	S
New Mexico	S	S	S	S	S	S	S	S	S	S	S	S
New York	S	S	S	C	S	S	C	C	C	C	C	S
North Carolina	C/R	S	S/C	C	S/C	S	S	C	C	C	C	L
North Dakota	S	S	S	S	S/C	S	S	C	C	C	C	S/C
Ohio	S	C	S	C	C	S	S	C	C	S	C	S
Oklahoma	S	S	S	S	S	S	S	S	.....	S	S	S
Oregon	S	S	S	S	S	S	S	S	S	S	S	S
Pennsylvania	S/L	S	S	L	S	S/L	S	S	S	S	S	S
Puerto Rico	S	S	S	S	S	S	S	S	S	S	S	S
Rhode Island	S/L	S	S	S	S	S	S	S	S/L	S	S	S
South Carolina	S	S	S	S	S	S	S	S	S/C	S	S	S
South Dakota	S	S	S	S	S	S	S	S	C	S	S	S
Tennessee	S/L	S	S	S	S	S	S	S	L	S	S	S/L
Texas	S	S	S	.....	S	S	S	S	C/M	S	S	S
Utah	S	S	S	S	S	S	S	S	S	S	S	S
Vermont	S	S	S	S	S	S	S	S	S	S	S	S
Virginia	A	A	S	L	A/S	L	S	L	L	L	S	S
Virgin Islands	S	S	S	S	S	S	S	S	S	S	S	S
Washington	S	S	S	S	S	S	S	S	S	S	S	S
West Virginia	S	S	S	S	S	S	S	S	S	S	S	S
Wisconsin	S	S	S	S	.....	S/C	S	C	C	C/L	S/C	S
Wyoming	S	S	S	S	S	S	S	.....	S	S	S	S

A: area; C: county; D: district; L: local; M: municipal; R: regional; S: state or jurisdiction

Programs shown as state administered indicates that primary administrative responsibility lies with the main human service agency in that state or with a related state agency. A combination of two abbreviations (S/L, S/C, C/M) indicates that administrative responsibility for a particular program is divided between two levels of government. Refer to the listing for the state or jurisdiction for details.

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The categories presented here are necessarily broad and general to allow state-by-state comparison. For a more detailed explanation of how human service programs are administered, refer to the section at the beginning of each state listing, "Administration of Human Services." Program abbreviations are listed on page 4.

MR	OA	PAR	PRO	SA	SF	SSBG	TANF	UC	VET	VR	VRB	YA	Y-PAR	Y-PRO
S	S	S	S	S	S	S	S	S	S	S	S	S	.....	.....
S	S	S	S	S	S	S	S	S	S	S	S	S	.....	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S/C	S/C	S/C	S/C	S/C	S/C	S/C	S/D	S/D	S/D	S/C	S/C	S/C
S	S/C	S	S	S/C	C	C	C	S	S	S/C	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	.....	S	S	S	S	S
L	L	L	S	L	L	L	L	L	L	L	L	L	L	L
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
A	S	S	D	S/C	S/C	S	S/C	S	S	D	D	S	D	D
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S/C	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	C	C	S	S	S	S	S	S	S	S	.....
S/L	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S/L	S/L	S/L	S/L	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S/C	C	S	S	C	C	C	C	S	S/C	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S/R	S/R	S	S	S/C	S/C	S	S/C	S	S	S/R	S/R	S	S	C
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	C	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	L	S	S	C	C	S	C	S	S	S	S	S	S	S
C/R	S/R	S	S	C	C	S/C	C	S	S	S	S	S	S	S
S	S	S	S	S/C	S/C	S	C	S	S	S	S	S	S	S
S	S	S	S	C	C	C	C	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S/C	S	S/C
S	S	S	S	S	S	S	S	S	S	S	S	S	S	C
S/C	L	S/L	L	L	L	S	S	S	S	S	S	S	L	L
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S/L	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	C
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S/A	S/D	S	S	S	S	S/L	S	S	S	S	S	S/C	S	S/C
S	S	S	C	S	S	S	S	S	S	S	S	S	S	C/D
S	S/L	S	S	S/L	S	S/L	S	S	.....	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	.....	S
A	A	S	S	L	L	L	L	S	D	S	A	L	D	D
S	S	S	S	S	S	S	S	S	.....	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
S	S	S	S	S	S	S	C	S	S	S	S	S	S	S
S	S	S	S	S	S	S	S	S	S	S	S	S	S	S

Appendix 2

Supplemental Security Income Program

The following information was prepared by the Social Security Administration.

The Supplemental Security Income Program (SSI—Title XVI of the Social Security Act) provides a nationally uniform minimum income level for aged (65 or over), blind, and disabled individuals and couples with limited income and limited resources.

The SSI Program is administered by the Social Security Administration through its local offices. In some states such offices also handle "state supplements"—mandatory, optional, or both (see Table 1).

Eligibility criteria for federal payments under the SSI Program are nationally uniform. People may have some income and resources and still be eligible for SSI.

As of January 1, 1998, the maximum federal monthly SSI payments are $494 for an individual and $741 for a couple. Forty-four states and the District of Columbia, at their option, provide various classes of supplements to the federal payment so as to bring the income level of beneficiaries more in line with geographical cost-of-living differences or costs of special kinds of living arrangements.

TABLE 1
STATE SUPPLEMENTS AND MEDICAID ELIGIBILITY FOR SSI RECIPIENTS

State	Supplement[1]		Medicaid[2]
	Mandatory	Optional	
Alabama	none	S	A
Alaska	S	S	A
Arizona	S	S	A
Arkansas	F	none	A
California	F	F	A
Colorado	S	S	A
Connecticut	none	S	B
Delaware	F	F	A
District of Columbia	F	F	A
Florida	F	S	A
Georgia	F	none	A
Hawaii	F	F	B
Idaho	S	S	A
Illinois	S	S	B
Indiana	S	S	B
Iowa	F	F S	A
Kansas	F	none	A
Kentucky	S	S	A
Louisiana	F	S	A
Maine	S	S	A
Maryland	F	S	A
Massachusetts	F	F	A
Michigan	F	F S	A
Minnesota	S	S	B
Mississippi	F	none	A
Missouri	S	S	B
Montana	F	F	A
Nebraska	S	S	A
Nevada	none	F	A
New Hampshire	S	S	B
New Jersey	F	F	A
New Mexico	S	S	A
New York	F	F	A
North Carolina	S	S	A
North Dakota	S	C	B
Ohio	F	S	B
Oklahoma	S	S	B
Oregon	S	S	A
Pennsylvania	F	F	A
Rhode Island	none	F	A
South Carolina	none	S	A
South Dakota	F	S	A
Tennessee	F	none	A
Texas	none	none	A
Utah	none	F	A
Vermont	none	F	A
Virginia	S	S	B
Washington	F	F	A
West Virginia	none	none	A
Wisconsin	S	S	A
Wyoming	S	S	A

[1] C: Supplements administered by county social service boards; information at same locations. F: Supplements federally administered; information at local Social Security office. S: Supplements state administered; information at local human service office.

[2] A: State program includes all SSI recipients; information at local human service office. B: State program does not include all SSI recipients; information at local human service office.

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Appendix 3

Interstate Compacts

Of the over 100 interstate compacts now in existence, five are of particular interest to public human service agencies and other state agencies with related programs: the Interstate Compact on the Placement of Children, the Interstate Compact on Juveniles, the Interstate Compact for Supervision of Parolees and Probationers, the Interstate Compact on Mental Health, and the Interstate Compact on Adoption and Medical Assistance. These compacts are described below.

Interstate Compact on the Placement of Children

The Interstate Compact on the Placement of Children (ICPC) establishes uniform legal and administrative procedures governing the interstate placement of children.[1] The ICPC is the best means states have to ensure protection and services to children who are placed across state lines. It ensures that the sending agency retain legal and financial responsibility for the duration of the placement and provides for an evaluation of the proposed placement prior to arrival of the child. The compact allows the receiving state to consent to or deny a placement. Once placed, necessary services will be delivered to the child and family and progress reports will be completed by the receiving agency.

The need for a compact to regulate the interstate movement of children was recognized in the 1950s. At that time, a group of East Coast social service administrators joined informally to study the problems of children moved out of state. Among the problems they identified was the failure of importation and exportation statutes enacted by individual states to provide protection for children. They recognized that a state's jurisdiction ends at its borders and that a state can only compel an out-of-state agency or individual to discharge its obligation toward a child through a compact. The administrators were also concerned that a state to which a child was sent did not have to provide supportive services even though it might agree to do so on a courtesy basis.

In response to these and other problems, the ICPC was drafted, and in 1960 New York was the first state to enact it. Fifty states, the District of Columbia, and the U.S. Virgin Islands have enacted the ICPC, creating not only an identical statutory law but a binding contract between all the parties.

The ICPC applies to cases involving placement with parents and relatives, adoption, and foster care made by a court or agency and private institutional placements of adjudicated delinquents.

The **Where to Write** section for each state tells how correspondence related to the compact should be addressed.

For more information on the compact, or if you wish to purchase the *ICPC Manual* services, address or telephone inquiries to:

Frank Barthel, Project Manager
American Public Human Services Association
Attn: Interstate Compact on the Placement of Children
810 First St., NE, Suite 500
Washington, DC 20002-4267
tel: (202) 682-0100; fax: (202) 289-6555; e-mail:
fbarthel@aphsa.org
http://www.aphsa.org

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[1] The Uniform Child Custody Jurisdiction Act (UCCJA)—enacted by all 50 states, the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands—provides a basis for courts to determine whether or not to assume jurisdiction in child custody proceedings.

The purposes of the act generally are to promote interstate cooperation and avoid interstate competition between courts in child custody matters; prevent a child's custodian from abducting the child to another state in order to initiate court action in a more favorable forum; ensure that litigation takes place in the state that can best decide the case or with which the child and his or her family have the closest ties; and encourage interstate cooperation in enforcement of custody decrees and in exchange of information, such as social studies, between states.

To carry out these purposes, the act provides, in Section 3, that a state court has jurisdiction over the matter if it is the "home state" of the child; if the child has "significant connections" in the state; or if the child has been abandoned in the state, his or her welfare is threatened, or under emergency conditions. In addition, a state court may exercise its jurisdiction if it appears as if no other state would have jurisdiction or if another state has declined to exercise its jurisdiction. The thrust of all these grounds is to ensure that the state that assumes jurisdiction is the one that has maximum contacts with the child and to prevent a court from taking jurisdiction on the child's physical presence alone, except in emergency situations.

Other sections of the act establish a number of mechanisms to promote interstate cooperation. Sections 4 and 5 require notice to persons in and out of state to inform them of the proceeding. Section 6 protects against two states exercising jurisdiction simultaneously, and Section 7 provides mechanisms for a court of one state to decline to exercise its jurisdiction on inconvenient forum grounds if the court finds that another state would be a more appropriate setting for the custody action. Section 8 directs the court to decline jurisdiction when one parent has engaged in reprehensible conduct such as child stealing.

Section 19 extends this interstate cooperation beyond the courtroom when, among other things, it provides that a court may "have social studies made with respect to the custody of a child involved in proceedings pending . . . in this state."

Versions of the UCCJA vary somewhat from state to state. The Federal Parental Kidnapping Prevention Act (PKPA), enacted in 1980, gives priority to the "home state." The federal act requires state courts to enforce custody determinations made by courts in other states that have exercised jurisdiction consistently with the provisions of the PKPA. The original decree state has exclusive continuing modification jurisdiction in accordance with conditions set forth in the PKPA. When a court is exercising jurisdiction consistently with the PKPA, all other states are prohibited from exercising jurisdiction.

For information with respect to obtaining custody studies in other states, see the **Where to Write** section in the appropriate state. For more information about the legal implications of the PKPA and the UCCJA, contact the legal matters representative listed under **Information Contacts** in each state.

Additional information may be obtained in publications available from the Juvenile Justice Clearinghouse by calling (800) 638-8736, most notably *Obstacles to the Recovery and Return of Parentally Abducted Children*. A complete *Publications Catalog* describing this and over 25 other publications related to child welfare and the law may be obtained from the ABA Center on Children and the Law, 1800 M St., NW, Washington, DC 20036 (202) 331-2250; fax (202) 331-2225.

Interstate Compact on Juveniles

The Interstate Compact on Juveniles was created to permit interstate supervision of adjudicated delinquents who are eligible for probation or parole, authorize return of escapees and absconders to the states they left, provide for cooperative institutionalization of certain juvenile delinquents, and arrange for nondelinquent runaways to return to their homes.

All 50 states and jurisdictions, except Puerto Rico, have enacted the compact, making the policies and procedures universally reciprocal in the United States. Compact administrators work within the Association of Juvenile Compact Administrators to examine problems and develop policies.

The **Where to Write** section for each state tells how correspondence related to the compact should be addressed.

For more information on the compact, address or telephone inquiries to:

Fred P. McDonald, President
Association of Juvenile Compact Administrators
℅ West Virginia Supreme Court
Bldg. 1, Rm. E-100
1900 Kanawha Blvd., East
Charleston, WV 25305
tel: (304) 558-4281; fax: (304) 558-1212

Interstate Compact for Supervision of Parolees and Probationers

The Interstate Compact for Supervision of Parolees and Probationers (ICSPP) was developed to allow for the cooperation between states in their efforts to control crime and rehabilitate criminals. The ICSPP was the first interstate compact to be enacted by all 50 states, the District of Columbia, Puerto Rico, and the U.S. Virgin Islands.

Eligibility for compact services is determined by whether an offender has residence in the receiving state, within meaning of the compact; can obtain employment in the receiving state; has family in the receiving state; or has the permission of the receiving state. Communication between states is accomplished through the office of the compact administrator in each state.

To make rules for the compact, to exchange information and cooperate in the effective carrying out of the compact's provisions, and to secure uniformity in interpretation, practice, and procedure, the officials appointed by the governors of the member states and territories have formed the Parole and Probation Compact Administrators' Association.

The **Where to Write** section for each state tells how correspondence related to the compact should be addressed.

For more information on the compact, address or telephone inquiries to:

Sherry H. Pilkington, President
℅ North Carolina Department of Corrections
2020 Yonkers Rd.
Raleigh, NC 27604
tel: (919) 716-3105; fax: (919) 716-3996; e-mail: psh01@doc.state.nc.us
http://www.doc.state.nc.us

Interstate Compact on Mental Health

The Interstate Compact on Mental Health (ICMH) was created so that mentally ill and mentally deficient patients could be treated and cared for near their families and friends regardless of legal residence requirements. Generally, the compact provides the means of transfer for patients whose case histories, present conditions, or prospects are such that care and treatment in another state would facilitate treatment or improve the opportunity for recovery. As of January 1998, the following 45 states and jurisdictions are compact members: Ala., Alaska, Ark., Colo., Conn., D.C., Del., Fla., Ga., Hawaii, Idaho, Ill., Ind., Iowa, Kan., Ky., La., Maine, Mass., Md., Mich., Minn., Mo., Mont., Neb., N.C., N.D., N.H., N.J., N.M., N.Y., Ohio, Okla., Ore., Pa., R.I., S.C., S.D., Tenn., Tex., Vt., Wash., W.Va., Wis., and Wyo.

The **Where to Write** section for each state tells how correspondence related to the compact should be addressed. (For states that are not compact members, the appropriate person to contact is listed.)

For more information on the compact, address or telephone inquiries to:

National Association of State Mental Health Program Directors
Attn: Roy E. Praschil, Director of Operations
66 Canal Center Plaza, Suite 302
Alexandria, VA 22314
tel: (703) 739-9333, ext. 20; e-mail: roy.praschil@nasmhad.org

Interstate Compact on Adoption and Medical Assistance

The Interstate Compact on Adoption and Medical Assistance (ICAMA) and model authorizing legislation were developed by the American Public Welfare Association under a grant from the Children's Bureau, U.S. Department of Health and Human Services (HHS), to meet the requirements of P.L. 96-272, the Adoption Assistance and Child Welfare Act of 1980, which directed states to protect the interstate interests of adopted children.

ICAMA was established to ensure the delivery of medical and other services when a child with special needs is adopted by a family in another state or the adoptive family moves to another state. By providing uniformity and consistency of policy, procedures, and forms for interstate movement of adopted children with adoption assistance agreements, the compact ensures that geographic boundaries do not become barriers to parents who are trying to meet the special needs of their adopted children.

In 1986, the compact states formed the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA). AAICAMA provides member states with technical assistance and support in administering the compact; advocates for and assists in joinder by nonmember states, provides training through annual conferences and regional meetings; publishes pertinent resources, including issue briefs on relevent practice and policy issues; and conducts legislative analyses of federal legislation and regulations with an impact on special needs adoption.

The following states are compact members: Ala., Ariz., Ark., Colo., Del., Ga., Hawaii, Idaho, Ill., Kan., Ky., La., Maine, Mass., Minnesota, Miss., Mo., Mont., Neb., Nev., N.H., N.M., Okla., R.I., S.C., S.D., Tex., Utah, Va., Wash., W.V., and Wis. In addition, the following states are currently pursuing joinder in AAICAMA: Alaska, Conn., Ind., Iowa, Md., N.J., N.C., and N.D.

The **Where to Write** section for each state tells how correspondence related to the compact should be addressed.

All member states are represented by the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance. The association is a nonprofit corporation that develops and disseminates information to facilitate the administration of the compact. The American Public Human Services Association provides secretariat services.

Liz Oppenheim, Project Manager
American Public Human Services Association
Attn: Interstate Compact on Adoption and Medical Assistance
810 First St., NE, Suite 500
Washington, DC 20002-4267
tel: (202) 682-0100; fax: (202) 289-6555; e-mail: loppenheim@aphsa.org
http://www.aphsa.org

Appendix 4

TRICARE Managed Health Care Program

The following information was prepared from information furnished by the TRICARE Management Activity, Department of Defense.

Cost sharing of civilian medical expenses for eligible beneficiaries is provided by the TRICARE Managed Health Care Program. The amount of cost share depends on the status of the beneficiary as explained below.[1] Handicapped dependents of active-duty personnel may be eligible for further benefits under the TRICARE Program for Persons with Disabilities. Benefits and eligibility requirements are described below.

TRICARE STANDARD. TRICARE Standard covers eligible dependents of active service personnel for the entire allowable cost of inpatient services, less $10.20 a day or the first $25, whichever is greater. Outpatient services are covered for 80 percent of allowable costs, less an annual outpatient care deductible of $150 a person or $300 a family for military pay grades E-5 and above. For pay grades E-4 and below, the costs are $50 and $100, respectively.

Retirees, their dependents, and survivors of deceased servicemembers are covered for 75 percent of reasonable inpatient and outpatient costs. They are also subject to the $150 per beneficiary or $300 per family annual outpatient deductible. TRICARE now places a "cap" on covered medical bills in each fiscal year (October 1 through the following September 30). The cap on expenses for active-duty families is $1,000; for all other TRICARE-eligible families, the limit is $7,500. The cap applies only to annual deductibles and cost shares based on TRICARE allowable charges for covered care. Charges above the allowable charges for covered care, charges for *noncovered* care, and costs paid by families under the TRICARE Program for Persons with Disabilities are not counted toward the cap.

TRICARE has also instituted a hospital payment system, diagnosis-related group (DRG), under which most hospitals in 49 states (Maryland is exempt), the District of Columbia, and Puerto Rico will be paid preset rates for inpatient services. Under the DRG system, for each admission to a hospital subject to DRGs, all beneficiaries other than active-duty dependents will pay the lesser of 25 percent of the billed charges or a fixed, daily amount (currently $360). Active-duty families will continue to pay $25 for each admission or a daily fee, whichever total is greater. Benefits include coverage of acute or chronic conditions and mental disorders under active treatment. Custodial or domiciliary care is not an authorized benefit of the program. Also covered for basic benefits are dependents of reservists ordered to active duty for more than 30 consecutive days and unremarried divorcees (without other employer-sponsored health insurance) who were married at least 20 years to a servicemember who was on active duty for at least 15 of those 20 years (or during all 20 years in some cases).

TRICARE will share the cost of one hour of psychotherapy treatment—individual or group or combination—during a 24-hour period, up to a maximum of five one-hour sessions per week for inpatient care and two one-hour sessions per week for outpatient care. More than two hours per week of outpatient care can be cost shared subject to peer review. Outpatient treatment is reviewed automatically by TRICARE at the 24th visit, although more frequent review may be made. In crisis intervention cases, two hours of psychotherapy treatment during a 24-hour period can be cost shared. Before TRICARE will pay benefits for most covered mental health care, the medical necessity for the care must be certified by a mental health review contractor. All mental health inpatient care must be preauthorized by the mental health contractor.

For care provided on and after February 15, 1991, inpatient psychiatric care is limited to 30 days per year for patients 19 years of age and older, 45 days per year for patients under 19 years of age, and 150 days per year for residential treatment center care unless a waiver is granted by the director, TRICARE, or a designee.

The Defense Department has begun implementing its TRICARE uniform benefit managed-care program region by region, throughout the country. The program is operating in Alabama, Arizona, Arkansas, California, Colorado, Florida, Georgia, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Carolina, South Dakota, Tennessee, Texas, Utah, Washington, and Wyoming. All parts of the United States are expected to have TRICARE by mid-1998. TRICARE offers military families three ways to receive health care. TRICARE Prime is the Health Maintenance Organization (HMO)-type option, which requires enrollment and payment of an annual fee. TRICARE Extra does not require enrollment; it offers discounts on cost sharing when network providers are used. TRICARE Standard is the same as the CHAMPUS program.

TRICARE PROGRAM FOR PERSONS WITH DISABILITIES. Additional benefits are available for disabled dependents of active-duty service personnel. Under this program, TRICARE can pay up to a maximum of $1,000 a month toward the cost of care for dependents who are seriously physically handicapped or moderately to severely mentally retarded. Benefit levels are based on a cost-sharing plan determined by the recipient's pay grade.

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[1] The following individuals usually are eligible for benefits under TRICARE: the spouse of an active-duty servicemember; a retired servicemember; the spouse of a retired servicemember; the spouse of a deceased active-duty servicemember or a deceased retired servicemember, provided the spouse has not remarried; and the unmarried child of an active-duty servicemember, a retired servicemember, a deceased active-duty servicemember, or a deceased retired servicemember, provided the child has not passed his or her 21st birthday, or age 23 if in school fulltime. A former, unremarried ex-spouse of a servicemember, meeting specific requirements, may also be eligible for TRICARE benefits.

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Services covered under the TRICARE Program for Persons with Disabilities include diagnostic evaluation; inpatient, outpatient, or home treatment; institutional care in private nonprofit, public, or state institutions and facilities; surgery and medical care; prosthetic devices and orthopedic appliances; drugs; special optical devices; and purchase or rental of durable medical equipment.

SOURCES OF INFORMATION. Specific information regarding application procedures, eligibility requirements, benefit levels, and development of care plans as well as all claims for reimbursement should be sent to the TRICARE fiscal intermediary processing claims for the state where the service was rendered.

Information can be obtained from the individual service contacts listed below:

ARMY. Health Benefits Advisor (HBA or TRICARE Advisor) located at Army medical facilities, also many Army Community Service Centers.

NAVY AND MARINE CORPS. Health Benefits Advisor located at Naval medical facilities; Navy Family Service Centers as well as Marine Family Affairs Officers.

AIR FORCE. Health Benefits Advisor and CHAP (Children Have A Potential) offices located at Air Force medical facilities.

COAST GUARD. Health Benefits Advisor located at Coast Guard District Medical Administrative Offices.

TRICARE information is also available from TRICARE service centers in all TRICARE regions.

Information on the mental health pretreatment certification program in areas where TRICARE has not been implemented can be obtained by contacting:

CHAMP-MH Program
Health Management Strategies International, Inc.
1725 Duke St., Suite 300C
Alexandria, VA 22314
tel: (800) CHAMP-MH

Regional TRICARE contractors handle mental health care pretreatment certification in areas where TRICARE has been implemented.

Claims inquiries should first be directed to the regional processor. General inquiries regarding the TRICARE programs should be directed to:

Chief, Benefit Services Branch
TRICARE Management Activity
16401 East Centretech Parkway
Aurora, CO 80011-9043
tel: (303) 676-3526

Appendix 5

State Directors of Research, Demonstration, and Evaluation[1]

Alabama. TERRY BRANTLEY, Director, Office of Audit, Program Integrity Division, Department of Human Resources, 50 Ripley St., Montgomery, AL 36130-4000—(334) 242-3226; fax: (334) 242-1086

Alaska. LARRY STREUBER, Chief, Facilities and Planning Section, Division of Administrative Services, Department of Health and Social Services, PO Box 110650, Juneau, AK 99811-0650—(907) 465-1870; fax: (907) 465-2499; e-mail: lstreube@health.state.ak.us

Arizona. ALDONA VAITKUS, Analysis and Planning Unit, Family Assistance Administration, Division of Benefits and Medical Eligibility, Department of Economic Security, Site Code 960A, PO Box 6123, Phoenix, AZ 85005—(602) 542-5637; fax: (602) 542-3593; Manager, Office of Evaluation, Department of Economic Security, Site Code 857A, PO Box 6123, Phoenix, AZ 85005—(602) 542-6143; fax: (602) 542-6000

Arkansas. LINDA STRICKLAND, Manager, Research and Statistics, Office of Chief Fiscal Officer, Department of Human Services, PO Box 1437, Slot #3420, Little Rock, AR 72203-1437—(501) 682-6261; fax: (501) 682-6201; e-mail: linda.strickland@state.ar.us

California. MICHAEL HOWLAND, Deputy Director, Information Systems Division, Department of Social Services, Health and Welfare Agency, 744 P St., Mail Stop 17-33, Sacramento, CA 95814—(916) 654-5699; fax: (916) 654-6012; e-mail: mhowland@hw1.cahnet

Colorado. SHEILA ADERMAN, Manager, Office of Human Resources, Department of Human Services, 3550 West Oxford Ave., Denver, CO 80236-3198—(303) 866-7144; fax: (303) 866-7103

Connecticut. Strategic Planning, Department of Social Services, 25 Sigourney St., Hartford, CT 06106—(860) 424-5032

Delaware. LINDA BARNETT, Manager, Bureau of Program Development, Coordination, and Evaluation, Division of Management Services, Department of Health and Social Services, Administration Bldg., 1901 North DuPont Highway, New Castle, DE 19720—(302) 577-4634; fax: (302) 577-4083; e-mail: lbarnett@state.de.us; STEVE FREDERICK, Planner, Planning, Monitoring, and Evaluation Unit, Division of Management Services, Department of Services for Children, Youth, and Their Families, 1825 Faulkland Rd., Wilmington, DE 19805—(302) 892-4554; fax: (302) 633-5113; e-mail: sfrederick@state.de.us

District of Columbia. MARLENE N. KELLEY, MD, Acting Director, Department of Health, 800 Ninth St., SW, 3rd Fl., Washington, DC 20024—(202) 645-5556; fax: (202) 645-0526

Florida. NINA BARRIOS, Director, Office of Standards and Evaluation, Department of Children and Families, 1317 Winewood Blvd., Tallahassee, FL 32399-0700—(850) 922-7773; fax: (850) 414-0809

Hawaii. BERT YAMAGUCHI, Manager, Information Systems Office, Department of Human Services, PO Box 339, Honolulu, HI 96809—(808) 586-5141; fax: (808) 586-5147

Illinois. BOBBY HALL, Chief, Office of Demonstration, Department of Children and Family Services, 406 East Monroe St., Springfield, IL 62701—(217) 785-9454; fax: (217) 785-0074

Indiana. Manager, Bureau of Program Evaluation, Division of Family and Children, Family and Social Services Administration, [illegible] Government Center South, 402 West Washington St., Indianapolis, IN 46207-7083—(317) 233-0890; fax: (317) 232-4490

Iowa. CHARLES M. PALMER, Director, Department of Human Services, 5th Fl., Hoover Bldg., Des Moines 50319-0114—(515) 281-5452; fax: (515) 281-4597

Kansas. SUZANNE WOODS, Director of Research, Department of Social and Rehabilitation Services, Docking State Office Bldg., Rm. 603-N, 915 SW Harrison, Topeka, KS 66612-1570—(785) 296-3329; fax: (785) 296-4685

Kentucky. MARCIA MORGAN, Executive Director, Office of Program Support, Cabinet for Health Services, (502) 564-2781; fax: (502) 564-3674; and TERESA SUTER, Executive Director, Office of Program Support, Cabinet for Families and Children, (502) 564-3106; fax: (502) 564-3674—275 East Main St., Frankfort, KY 40621

Louisiana. TERRY SKAGGS, Information Management Director, Information Management Section, Office of Community Services, Department of Social Services, PO Box 3318, Baton Rouge, LA 70821—(504) 342-6781; fax: (504) 342-2268; ELAINE FONTENOT, Program Specialist II, Office of Family Support, Department of Social Services, PO Box 94065, Baton Rouge, LA 70804-9065—(504) 342-2603

Maine. N. WARREN BARTLETT, Director, Office of Data, Research, and Vital Statistics, Department of Human Services, 11 State House Station, Augusta, ME 04333-0011—(207) 624-5445

Maryland. SUSAN FERNANDEZ, Deputy Secretary, Policy, Department of Human Resources, Saratoga State Center, 311 West Saratoga St., Baltimore, MD 21201—(410) 767-8963

Massachusetts. RACHEL BERMAN, Director, Management Planning and Analysis, Department of Social Services, 24 Farnsworth St., Boston, MA 02210—(617) 727-0900; fax: (617) 261-7435

Michigan. CHARLES OVERBEY, Director, Policy Analysis and Program Evaluation, Administration for Budget, Analysis, and Financial Management, Family Independence Agency, PO Box 30037, Lansing, MI 48909—(517) 373-6830

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[1] As of July 1998, the following states and territories indicated no director of research, demonstration, and evaluation: American Samoa, Ga., Guam, Idaho, Ill., Mont., N.J., R.I., S.D., Tenn., and Wyo.

State Directors of RD&E—*Continued*

Minnesota. George Hoffman, Director, Reports and Forecasts Division, Finance and Management Operations, Department of Human Services, 444 Lafayette Rd., Saint Paul, MN 55155-3838—(612) 296-6154

Mississippi. Vivian Charleston, Branch Director II, Research and Statistics, Department of Human Services, PO Box 352, Jackson, MS 39205—(601) 359-4423; fax: (601) 359-4698

Missouri. Marilynn J. Knipp, Associate Director, Community Relations, Department of Social Services, Broadway State Office Bldg., 221 West High St., PO Box 1527, Jefferson City, MO 65102—(573) 751-4815; fax: (573) 751-3203; e-mail: mknipp@mail.state.mo.us

Nebraska. Willard Bouwens, Administrator, Financial Services Division, Department of Health and Human Services Finance and Support, 301 Centennial Mall, South, PO Box 95026, Lincoln, NE 68509-5026—(402) 471-8702

Nevada. Myla C. Florence, Administrator, Welfare Division, Department of Human Resources, 2527 North Carson St., Carson City, NV 89710—(702) 687-4770; fax: (702) 687-5080

New Hampshire. Research and Analysis, Department of Health and Human Services, 6 Hazen Dr., Concord, NH 03301—(603) 271-4321

New Mexico. Jeffrey J. Repichowski, Economic Research and Analysis, Income Support Division, Human Services Department, PO Box 2348, Santa Fe, NM 87504-2348—(505) 827-9445; Mark Boyd, Chief, Research and Evaluation Bureau, Children, Youth, and Families Department, 300 San Mateo, NE, Suite 700, Albuquerque, NM 87108—(505) 841-6579; fax: (505) 841-6433

New York. George Falco, Director, Program Evaluation, Office of Temporary and Disability Assistance, Department of Family Assistance, 40 North Pearl St., Albany, NY 12243—(518) 474-9487; fax: (518) 486-3485

North Carolina. Quentin Uppercue, Chief, Planning and Information Section, Division of Social Services, Department of Health and Human Services, 325 North Salisbury St., Raleigh, NC 27603—(919) 733-4530; fax: (919) 733-7058

North Dakota. LeRoy Bollinger, Administrator, Research and Statistics, Finance Division, Department of Human Services, State Capitol—Judicial Wing, 600 East Boulevard Ave., Bismarck, ND 58505—(701) 328-2325

Ohio. Joni Cunningham, Deputy Director, and Jackie Martin, Section Chief, Evaluation, Office of Research and Long-Range Planning, Department of Human Services, 30 East Broad St., 32nd Fl., Columbus, OH 43266-0423—(614) 728-4742; fax: (614) 466-2815

Oklahoma. Marilynn Knott, Programs Coordinator, Planning and Research Unit, Office of Finance, Department of Human Services, PO Box 25352, Oklahoma City, OK 73125—(405) 521-2908; fax: (405) 521-2073

Oregon. James Neely, Deputy Administrator, Adult and Family Services Division, Department of Human Resources, Human Resources Bldg., 500 Summer St., NE, Salem, OR 97310-1013—(503) 945-5607; fax: (503) 373-7492

Pennsylvania. James J. Lyne, Chief, Program Evaluation Section, Office of Policy Development, Department of Public Welfare, PO Box 2675, Harrisburg, PA 17105-2675—(717) 783-2203; fax: (717) 772-4957

Puerto Rico. Jose A. Rodríguez, Assistant Secretary, Planning and Information, Department of the Family, PO Box 11398, San Juan, PR 00910-1311—(787) 725-1804

South Carolina. Ann F. Wages, Director, Program Quality Assurance, Department of Social Services, 3710 Landmark Dr., Suite 300, Columbia, SC 29204—(803) 737-9020; fax: (803) 737-9063

Texas. Dori Shoji, Director, Executive Office of Planning and Project Management, Department of Human Services, Mail Code W-619, PO Box 149030, Austin, TX 78714-9030—(512) 438-4046; fax: (512) 438-4220

Utah. Robin Arnold-Williams, Executive Director, Department of Human Services, 120 North 200 West, Salt Lake City, UT 84145-0500—(801) 538-4001; fax: (801) 538-4016; Robert Gross, Executive Director, Department of Workforce Services, 140 East 300 South, Salt Lake City, UT 84111—(801) 526-9210; fax: (801) 526-9211

Vermont. Paula Duncan, MD, Director, Planning, Agency of Human Services, 103 South Main St., Waterbury, VT 05671-1201—(802) 241-2234; fax: (802) 244-8103

Virginia. Connie Hall, Acting Director, Office of Policy and Planning, Department of Social Services, 730 East Broad St., Richmond, VA 23219-1849—(804) 692-1911; fax: (804) 692-1808

Virgin Islands (U.S.). Moleto A. Smith Jr., Deputy Commissioner, Office of Planning and Evaluation, Department of Human Services, Government of the Virgin Islands, Knud Hansen Complex, Bldg. A, 1303 Hospital Ground, Saint Thomas, VI 00802—(340) 774-0930, ext. 4116; fax: (340) 774-3466

Washington. Liz Kohlenberg, PhD, Acting Director, Research and Data Analysis, Department of Social and Health Services, PO Box 45204, Olympia, WA 98504-5204—(360) 902-0707

West Virginia. Richard P. Brennan, Director, Office of Audits, Research, and Analysis, Department of Health and Human Resources, 3701 MacCorkle Ave., SE, Charleston, WV 25304—(304) 558-0460; fax: (304) 558-4141

Wisconsin. Robert Wagner, Chief, Strategic Planning and Evaluation Section, Office of Strategic Finance, Department of Health and Family Services, 1 West Wilson St., PO Box 7850, Madison, WI 53707-7850—(608) 266-9296

Appendix 6

Key Congressional Human Service Committees

Senate Committees

COMMITTEE ON AGRICULTURE, NUTRITION, AND FORESTRY
SR-328A Russell Senate Office Bldg.
Washington, DC 20510-6000
tel: (202) 224-2035; fax: (202) 224-1725
http://www.senate.gov/committee/agriculture.html
http://www.senate.gov/~agriculture
Richard G. Lugar (Ind.), Chair
Tom Harkin (Iowa), Ranking Minority Member

Research, Nutrition, and General Legislation Subcommittee
Mitch McConnell (Ky.), Chair
Patrick J. Leahy (Vt.), Ranking Minority Member

COMMITTEE ON APPROPRIATIONS
S-128 Capitol Bldg.
Washington, DC 20510-6025
tel: (202) 224-3471
http://www.senate.gov/committee/appropriations.html
http://www.senate.gov/appropriations
Ted Stevens (Alaska), Chair
Robert C. Byrd (W.Va.), Ranking Minority Member

Agriculture, Rural Development, and Related Agencies Subcommittee
SD-136 Dirksen Senate Office Bldg.
Washington, DC 20510-6026
tel: (202) 224-5270
Thad Cochran (Miss.), Chair
Dale Bumpers (Ark.), Ranking Minority Member

Commerce, Justice, and State, the Judiciary, and Related Agencies Subcommittee
S-146A Capitol Bldg.
Washington, DC 20510-6027
tel: (202) 224-7277
Judd Gregg (N.H.), Chair
Ernest F. Hollings (S.C.), Ranking Minority Member

Interior and Related Agencies Subcommittee
SD-131 Dirksen Senate Office Bldg.
Washington, DC 20510-6033
tel: (202) 244-7233
Slade Gorton (Wash.), Chair
Robert C. Byrd (W.Va.), Ranking Minority Member

Labor, Health and Human Services, Education, and Related Agencies Subcommittee
SD-184 Dirksen Senate Office Bldg.
Washington, DC 20510-6034
tel: (202) 224-7230
Arlen Specter (Pa.), Chair
Tom Harkin (Iowa), Ranking Minority Member

Veterans Affairs, HUD, and Independent Agencies Subcommittee
SD-127 Dirksen Senate Office Bldg.
Washington, DC 20510-6032
tel: (202) 224-7211
Christopher S. (Kit) Bond (Mo.), Chair
Barbara A. Mikulski (Md.), Ranking Minority Member

COMMITTEE ON BANKING, HOUSING, AND URBAN AFFAIRS
SD-534 Dirksen Senate Office Bldg.
Washington, DC 20510-6075
Gen. Info: (202) 224-0791
tel: (202) 224-7391; fax: (202) 224-5137
http://www.senate.gov/committee/banking.html
http://www.senate.gov~banking
Alphonse M. D'Amato (N.Y.), Chair
Paul S. Sarbanes (Md.), Ranking Minority Member

Housing Opportunity and Community Development Subcommittee
tel: (202) 224-7391
Connie Mack (Fla.), Chair
John F. Kerry (Mass.), Ranking Minority Member

COMMITTEE ON THE BUDGET
SD-621 Dirksen Senate Office Bldg.
Washington, DC 20510-6100
Gen. Info: (202) 224-0569
tel: (202) 224-0642; fax: (202) 224-4835
http://www.senate.gov/committee/budget.html
http://www.senate.gov/~budget
Pete V. Domenici (N.M.), Chair
Frank R. Lautenberg (N.J.), Ranking Minority Member

COMMITTEE ON FINANCE
SD-219 Dirksen Senate Office Bldg.
Washington, DC 20510-6200
Gen. Info: (202) 224-3312
tel: (202) 224-4515; fax: (202) 224-5920
http://www.senate.gov/committee/finance.html
http://www.senate.gov/~finance
William V. Roth Jr. (Del.), Chair
Daniel P. Moynihan (N.Y.), Ranking Minority Member

Health Care
Phil Gramm (Tex.), Chair
John D. (Jay) Rockefeller IV (W.Va.), Ranking Minority Member

Social Security and Family Policy Subcommittee
John H. Chafee (R.I.), Chair
John B. Breaux (La.), Ranking Minority Member

COMMITTEE ON THE JUDICIARY
SD-224 Dirksen Senate Office Bldg.
Washington, DC 20510-6275
tel: (202) 224-5225; fax: (202) 224-9012
http://www.senate.gov/committee/judiciary.html
http://www.senate.gov/~judiciary
Orrin G. Hatch (Utah), Chair
Patrick J. Leahy (Vt.), Ranking Minority Member

Immigration Subcommittee
SD-323 Dirksen Senate Office Bldg
Washington, DC 20510
tel: (202) 224-6098
Spencer Abraham (Mich.), Chair
Edward M. Kennedy (Mass.), Ranking Minority Member

Technology, Terrorism, and Government Information Subcommittee
SH-325 Hart Senate Office Bldg.
Washington, DC 20510
tel: (202) 224-6791
Jon Kyl (Ariz.), Chair
Dianne Feinstein (Calif.), Ranking Minority Member

Youth Violence Subcommittee
SD-518 Dirksen Senate Office Bldg.
Washington, DC 20510
tel: (202) 224-7572
Jeff Sessions (Ala.), Chair
Joseph R. Biden Jr. (Del.), Ranking Minority Member

COMMITTEE ON LABOR AND HUMAN RESOURCES
SD-428 Dirksen Senate Office Bldg.
Washington, DC 20510-6300
tel: (202) 224-5375; tdd: (202) 224-1975; fax: (202) 228-5044
http://www.senate.gov/committee/labor.html
http://www.senate.gov/~labor
James M. Jeffords (Vt.), Chair
Edward M. Kennedy (Mass.), Ranking Minority Member

Aging Subcommittee
SH-615 Hart Senate Office Bldg.
Washington, DC 20510-6302
tel: (202) 224-0136
Judd Gregg (N.H.), Chair
Barbara A. Mikulski (Md.), Ranking Minority Member

Children and Families Subcommittee
SH-625 Hart Senate Office Bldg.
Washington, DC 20510-6304
tel: (202) 224-5800
Daniel R. Coats (Ind.), Chair
Christopher J. Dodd (Conn.), Ranking Minority Member

Employment and Training Subcommittee
SH-608 Hart Senate Office Bldg.
Washington, DC 20510-6306
tel: (202) 224-2962
Mike DeWine (Ohio), Chair
Paul David Wellstone (Minn.), Ranking Minority Member

Public Health and Safety Subcommittee
SD-422 Dirksen Senate Office Bldg.
Washington, DC 20510-6310
tel: (202) 224-7139
Bill Frist (Tenn.), Chair
Edward M. Kennedy (Mass.), Ranking Minority Member

COMMITTEE ON VETERANS' AFFAIRS
SR-412 Russell Senate Office Bldg.
Washington, DC 20510-6375
tel: (202) 224-9126
http://www.senate.gov/committee/veterans.html
http://www.senate.gov/~veterans
Arlen Specter (Pa.), Chair
John D. (Jay) Rockefeller IV (W.Va.), Ranking Minority Member

SPECIAL COMMITTEE ON AGING
SD-G31 Dirksen Senate Office Bldg.
Washington, DC 20510-6400
tel: (202) 224-5364; fax: (202) 224-8660;
e-mail: mailbox@aging.senate.gov
http://www.senate.gov/committee/aging.html
http://www.senate.gov/~aging
Charles E. Grassley (Iowa), Chair
John B. Breaux (La.), Ranking Minority Member

House Committees

COMMITTEE ON AGRICULTURE
1301 Longworth House Office Bldg.
Washington, DC 20515-6001
Gen. Info: (202) 225-6871
tel: (202) 225-2171; fax: (202) 225-0917
http://www.house.gov/agriculture
Robert F. (Bob) Smith (Ore.), Chair
Charles W. Stenholm (Tex.), Ranking Minority Member

Department Operations, Nutrition, and Foreign Agriculture Subcommittee
tel: (202) 225-0171/1496
Robert W. Goodlatte (Va.), Chair
Eva Clayton (N.C.), Ranking Minority Member

COMMITTEE ON APPROPRIATIONS
H-218 Capitol Bldg.
Washington, DC 20515-6015
tel: (202) 225-2771
http://www.house.gov/appropriations
Robert L. Livingston (La.), Chair
David R. Obey (Wis.), Ranking Minority Member

Agriculture, Rural Development, FDA, and Related Agencies Subcommittee
2362 Rayburn House Office Bldg.
Washington, DC 20515-6016
tel: (202) 225-2638
Joe Skeen (N.M.), Chair
Marcy Kaptur (Ohio), Ranking Minority Member

Commerce, Justice, State, the Judiciary, and Related Agencies Subcommittee
H-309 Capitol Bldg.
Washington, DC 20515-6017
tel: (202) 225-3351
Harold Rogers (Ky.), Chair
Alan B. Mollohan (W.Va.), Ranking Minority Member

Interior and Related Agencies
B-308 Rayburn House Office Bldg.
Washington, DC 20515-6023
tel: (202) 225-3081
Ralph Regula (Ohio), Chair
Sidney R. Yates (Ill.), Ranking Minority Member

Labor, Health and Human Services, Education, and Related Agencies Subcommittee
2358 Rayburn House Office Bldg.
Washington, DC 20515-6024
tel: (202) 225-3508
John Edward Porter (Ill.), Chair
David R. Obey (Wis.), Ranking Minority Member

Veterans' Affairs, HUD, and Independent Agencies Subcommittee
H-143 Capitol Bldg.
Washington, DC 20515-6022
tel: (202) 225-3241
Jerry Lewis (Calif.), Chair
Louis Stokes (Ohio), Ranking Minority Member

COMMITTEE ON BANKING AND FINANCIAL SERVICES

2129 Rayburn House Office Bldg.
Washington, DC 20515-6050
General Info: (202) 225-7588
tel: (202) 225-7502
http://www.house.gov/banking
Jim Leach (Iowa), Chair
John J. LaFalce (N.Y.), Ranking Minority Member

Housing and Community Opportunity Subcommittee
B-303 Rayburn House Office Bldg.
Washington, DC 20515-6502
tel: (202) 225-6634; fax: (202) 225-6635
Rick A. Lazio (N.Y.), Chair
Bob Ney (Ohio), Vice Chair
Joseph P. Kennedy II (Mass.), Ranking Minority Member

COMMITTEE ON THE BUDGET

309 Cannon House Office Bldg.
Washington, DC 20515-6065
tel: (202) 226-7270; fax: (202) 226-7174
http://www.house.gov/budget
John R. Kasich (Ohio), Chair
John M. Spratt Jr. (S.C.), Ranking Minority Member

COMMITTEE ON COMMERCE

2125 Rayburn House Office Bldg.
Washington, DC 20515-6115
Gen. Info: (202) 225-0654
tel: (202) 225-2927; fax: (202) 225-1919
e-mail: commerce@hr.house.gov
http://www.house.gov/commerce
http://www.house.gov/commerce_democrats
Thomas J. Bliley Jr. (Va.), Chair
John D. Dingell (Mich.), Ranking Minority Member

Health and Environment Subcommittee
Michael Bilirakis (Fla.), Chair
Sherrod Brown (Ohio), Ranking Minority Member

COMMITTEE ON EDUCATION AND THE WORKFORCE

2181 Rayburn House Office Bldg.
Washington, DC 20515-6100
Gen. Info: (202) 226-2026
tel: (202) 225-4527; fax: (202) 225-9571
http://www.house.gov/eeo
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William L. (Bill) Clay (Mo.), Ranking Minority Member

Early Childhood, Youth, and Families Subcommittee
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2157 Rayburn House Office Bldg.
Washington, DC 20515-6143
tel: (202) 225-5074; fax: (202) 225-3974
http://www.house.gov/reform
Dan Burton (Ind.), Chair
Henry A. Waxman (Calif.), Ranking Minority Member

Government Management, Information, and Technology Subcommittee
B-373 Rayburn House Office Bldg.
Washington, DC 20515
tel: (202) 225-5147; fax: (202) 225-2373
Steve Horn (Calif.), Chair
Dennis J. Kucinich (Ohio), Ranking Minority Member

Human Resources
B-372 Rayburn House Office Bldg.
Washington, DC 20515
tel: (202) 225-2548; fax: (202) 225-2382
Christopher Shays (Conn.), Chair
Edolphus Towns (N.Y.), Ranking Minority Member

COMMITTEE ON THE JUDICIARY

2138 Rayburn House Office Bldg.
Washington, DC 20515-6216
tel: (202) 225-3951; fax: (202) 224-7682
http://www.house.gov/judiciary
Henry J. Hyde (Ill.), Chairr
John Conyers Jr. (Mich.) Ranking Minority Member

Immigration and Claims Subcommittee
B370-B Rayburn House Office Bldg.
Washington, DC 20515-6217
tel: (202) 225-5727; fax: (202) 225-3672
Lamar Smith (Tex.), Chair
Melvin L. Watt (N.C.), Ranking Minority Member

COMMITTEE ON VETERANS' AFFAIRS

335 Cannon House Office Bldg.
Washington, DC 20515-6335
Gen. Info: (202) 226-3245
tel: (202) 225-3527; fax: (202) 225-5486
http://www.house.gov/va
Bob Stump (Ariz.), Chair
Lane Evans (Ill.), Ranking Minority Member

Benefits
337 Cannon House Office Bldg.
Washington, DC 20515-6338
tel: (202) 225-9164; fax: (202) 225-6392

Jack Quinn (N.Y.), Chair
Bob Filner (Calif.), Ranking Minority Member

Health Subcommittee
338 Cannon House Office Bldg.
Washington, DC 20515-6335
tel: (202) 225-9154; fax: (202) 226-4536
Cliff Stearns (Fla.), Chair
Luis V. Guitierrez (Ill.), Ranking Minority Member

COMMITTEE ON WAYS AND MEANS
1102 Longworth House Office Bldg.
Washington, DC 20515-6348
Gen. Info: (202) 225-0884
tel: (202) 225-3625
http://www.house.gov/ways_means
Bill Archer (Tex.), Chair
Charles B. Rangel (N.Y.), Ranking Minority Member

Health Subcommittee
1136 Longworth House Office Bldg.
Washington, DC 20515-6349
tel: (202) 225-3943
William M. Thomas (Calif.), Chair
Pete Stark (Calif.), Ranking Minority Member

Human Resources Subcommittee
B-317 Rayburn House Office Bldg.
Washington, DC 20515-6351
tel: (202) 225-1025
E. Clay Shaw Jr. (Fla.), Chair
Sander M. Levin (Mich.), Ranking Minority Member

Social Security Subcommittee
B-316 Rayburn House Office Bldg.
Washington, DC 20515-6353
tel: (202) 225-9263
Jim Bunning (Ky.), Chair
Barbara B. Kennelly (Conn.), Ranking Minority Member

Appendix 7

State Human Service Agency Privatization Efforts

Each state and territory was asked to indicate which state services, if any, are privatized. The categories supplied were child care; specific functions of child support enforcement, such as check processing; Temporary Assistance for Needy Families (TANF) eligibility and case management; child welfare services and specific functions; community contracting; customer service; job search/job placement; Medicaid third-party recovery; Medicaid managed care enrollment; other specific Medicaid services, such as check processing; and other general services. Due to the complexity of the subject, this listing may not fully represent the limited scope of privatization in certain program areas.

Alabama. Department of Human Resources. The Department of Human Resources still determines eligibility for food stamp and TANF benefits; however, the benefits are delivered through an electronic benefits transfer system under contract with a private company. The department contracts with community-based organizations for welfare reform initiatives. The department also plans to contract out all recruitment activities for adoption and for child and adult foster care; the contractor will also complete home studies and train applicants. Child care management agencies handle non-licensing-related day care functions under contract. Alabama Medicaid Agency. Medicaid services, such as fiscal agent functions, pharmacy administrative services, and nonemergency transportation voucher issuance, are privatized.

Alaska. Department of Health and Social Services. The department contracts with community agencies to provide structured work search, some case management, and community service work placement and monitoring. It also provides grants to native organizations to provide welfare-to-work case management and work search activities to Native Alaskans residing in their regions.

American Samoa. Department of Human Resources. No response.

Arizona. Department of Economic Security. Child support enforcement (only in some parts of the state), foster care recruiting, and food stamp issuance are privatized. Arizona Cost Care Containment System. Medicaid third-party recovery, claims processing, outside training, computer consultants, the claims imaging system, and the eligibility verification system are privatized.

Arkansas. Department of Human Services. Services provided by the department's Office of Information Services are privatized.

California. Department of Social Services. Information systems maintenance, support for child welfare services, and aspects of child support enforcement are privatized. In addition, counties may use privatization for job search/job placement and job skills training in the CalWORKS program. Department of Health Services. Medicaid managed care enrollment is privatized.

Colorado. Department of Human Services. No state services are privatized.

Connecticut. Department of Social Services. Child support enforcement (payment distribution and some parts of arrearage collections), check processing, employment services for TANF recipients, Medicaid managed care enrollment, Medicaid claims processing, and child-care eligibility and payments processing are privatized.

Delaware. Department of Health and Social Services. Medicaid managed care enrollment, the Medicaid Management Information System, job search/job placement, workfare, and academic remediation activities are privatized. Department of Services for Children, Youth, and Their Families. No services are privatized.

District of Columbia. Department of Human Services. No response.

Florida. Department of Children and Families. The department has privatized the collection of public assistance overpayments. Privatized Medicaid services include Medicaid third-party recovery, Medicaid managed care enrollment (Medicaid peer review), and a fiscal agency contract that includes automated managed care enrollment. There are also five privatization pilot projects for all or part of child protection services in selected communities. Privatization efforts in process include privatizing a major mental health institution and establishing three pilot projects to handle welfare reform activities. Agency for Health Care Administration. Privatized Medicaid services include utilization review for Medicaid services rendered by county health departments, federally qualified health centers, hospitals, and rural health clinics; site visits prior to provider enrollment for durable medical equipment/medical supply providers, non-physician-owned physician groups, independent laboratories, and certain transportation providers; and prior authorization for inpatient hospital psychiatric services.

Georgia. Department of Human Resources. In child support enforcement, Georgia was one of the first states to privatize child support collections by contracting with a collection agency to handle difficult cases. In fiscal year 1996 the private collection agency collected $30.5 million; since its inception seven years ago, it has collected over $100,000 in child support. Contractors are used to help find absent parents, and the department has contracted to provide full services to families not receiving TANF in Fulton, Dekalb, and Cobb Counties. In child welfare, the adoption program can use the services of any private adoption agency, including those out of state. Contracting with private agencies helps reduce the caseload of state workers, allowing both groups to place more children in more homes faster. There are over 75 contracts with community-based family support projects. The contractors focus on family preservation by providing an array of community-based services.

Guam. Department of Public Health and Social Services. Claims processing is privatized.

Hawaii. Department of Human Services. No state services are privatized.

Idaho. Department of Health and Welfare. Medicaid privatized its management of transportation to allow access to Medicaid-covered services in February 1996. The department contracted with a private firm to authorize and assist in obtaining medically related transportation through existing providers. This firm, to create greater consistency within the program, is using city-to-city mileage maps to determine mileage reimbursement. Medicaid is privatizing its prior authorization of durable medical equipment under contract. Department staff have been training contract staff, who currently are handling one-third of these prior authorizations, to allow full transfer of responsibilities in the future. Medicaid currently contracts with a firm to perform prospective, concurrent, and retrospective (PCR) reviews of all inpatient and selected outpatient hospital procedures and diagnoses. This firm also performs preadmission authorizations of all nonemergency/nonurgent inpatient admissions to out-of-state hospitals in counties that do not border Idaho. In the area of third-party recovery, Medicaid has written a request for proposal seeking a vendor to identify new resources for recovery, research denied, or unresponsive claims, and recover Medicaid money from other responsible parties. Medicaid implemented the contract in July 1997. Medicaid hired a contractor to manage claims payment for all Medicaid providers through the Medicaid Management Information System (MMIS); this contractor also worked with the department to develop a new MMIS.

Illinois. Department of Human Services; Department of Public Aid; Department of Children and Family Services. No state services are privatized.

Indiana. Family and Social Services Administration. $58 million has been awarded via two-year contracts to for-profit and nonprofit organizations that provide case management, job placement, and job retention services to food stamp and TANF clients; 136 contractors provide these services throughout the state. Medicaid third-party recovery, Medicaid managed care enrollment, and Medicaid check processing are also privatized.

Iowa. Department of Human Services. No state services are privatized.

Kansas. Department of Social and Rehabilitation Services. The department has privatized child support enforcement, family preservation, adoption and foster care services, job search/job placement, Medicaid managed care enrollment, and food services. Kansas has a number of contracts with local proprietary entities that that provide structured job search activities and job placement and a limited number of agencies provide job skills training.

Kentucky. Cabinet for Health Services Medicaid managed care enrollment is privatized. Cabinet for Families and Children. Child care services and collection of delinquent child support payments are privatized.

Louisiana. Department of Social Services. No state services are privatized.

Maine. Department of Human Services. Medicaid managed care enrollment is privatized through several vendors.

Maryland. Department of Human Resources. Child support enforcement is privatized in Baltimore City and Queen Anne's County.

Massachusetts. Department of Social Services. The department has privatized its revenue management functions, encompassing all federal entitlement programs and grants, including Title IV-E, Medicaid, and SSI/SSDI. Also, the department has privatized the utilization review, billing, and reimbursement and program quality evaluation functions for approximately a third of its community residential-care placements. Division of Medical Assistance. Customer service, Medicaid managed care enrollment, and fiscal intermediary services are privatized.

Michigan. Family Independence Agency. Child support enforcement, adoption services, juvenile detention facilities, Families First (TANF), and job search/job placement are all partially privatized. Job search/placement will soon be handled entirely by contracts with other agencies.

Minnesota. Department of Human Services. Electronic benefits transfer services are privatized.

Mississippi. Department of Human Services. Child support enforcement is privatized in Hinds and Warren Counties. The department will be getting a statewide request for proposal for job search/job placement, employer recruitment, and job readiness for TANF.

Missouri. Department of Social Services. Child support enforcement and Medicaid managed care enrollment are privatized.

Montana. Department of Public Health and Human Services. Customer service functions in child support enforcement and Medicaid managed care enrollment are privatized. There are also private contracts for production of eyeglasses for Medicaid recipients, authorization of out-of-state services, managed mental health services, and prior authorization and arrangement of nonemergency transportation.

Nebraska. Department of Health and Human Services. Child support enforcement and child welfare visitation services are privatized in Douglas County, the largest county in the state. Job search/job placement activities have been contracted, for some time, with numerous agencies.

Nevada. Department of Human Resources. In child support enforcement, some cases of past-due child support are assigned to private collection agencies. Some employment and training activities have been contracted to private companies (such as life skills workshops). Medicaid third-party recovery is part of the Medicaid contract with its fiscal agent. Medicaid utilization review is contracted to a private professional review organization. Food stamp issuance is contracted to a private agency.

New Hampshire. Department of Health and Human Services. Medicaid claims processing is privatized.

New Jersey. Department of Human Services. Child care services have been privatized in the past three years in over 20 centers. Medicaid managed care enrollment is privatized through health maintenance organizations statewide in 21 counties.

New Mexico. Human Services Department. The department is considering privatizing some services. Children, Youth, and Families Department. No state services are privatized.

New York. Department of Family Assistance. No state services are privatized.

North Carolina. Department of Health and Human Services. Administration (location, child support orders, and paternity establishment) in three or four county child support offices is in the process of being privatized.

North Dakota. Department of Human Services. No state services are privatized.

Ohio. Department of Human Services. In the area of child support enforcement, three statewide contracts, operating since July 1, 1996, allow county child support enforcement agencies access to private vendors to pursue hard-to-locate absent parents and collect from nonpaying obligors. Since May 1996, one-third of Hamilton County's child support enforcement caseloads have been outsourced. Numerous county child support enforcement agencies have contracted individually for location and collection services from various vendors. Ohio has, for the past four years, outsourced genetic testing for paternity to three vendors and the new-hire process to a vendor that prepares a tape of all new hires. Due to H.R. 3734 requirements, Ohio will seek legislative changes to centralize payment processing of child support dollars and will contract out that service. In January 1998, Ohio contracted for a paternity registry. The state's Medicaid third-party recovery effort, once united in a single bureau, was separated in the early 1990s to maximize operations. Health insurance information collected by the state is added to its cost-avoidance system. Postpayment health insurance recoveries are pursued by a contractor through data matching. The state's casualty (tort) recovery function was privatized in March 1997 by amending the health insurance contract. A "hands on," case-by-case tort recovery effort will be maintained by the contractor, with supplemental data matches. Beginning in October 1998, Ohio plans to expand mandatory managed care to reach almost 70 percent of its TANF and Healthy Start consumers, increasing the number of counties with mandatory enrollment. Enrollment in the managed care plans is handled by mail and phone by private enrollment information centers.

Oklahoma. Department of Human Services. No state services are privatized.

Oregon. Department of Human Resources. No state services are privatized.

Pennsylvania. Department of Public Welfare. The department plans to establish pilot programs to test the use of new approaches for the purchase of child welfare services; it also is examining the possibility of privatizing third-party recovery activities. For recipients covered by mandatory managed care, the department will contract with independent benefits consultants to provide information on enrollment in, or changes in their enrollment status with, managed care plans. Located in local County Assistance Offices, they will replace representatives of managed care plans and provide objective, comparative information on the various plans and options available. The department also is examining the possibility of privatizing specialized residential treatment services for adjudicated juvenile delinquents.

Puerto Rico. Department of the Family. No territorial services are privatized.

Rhode Island. Department of Human Services. No state services are privatized. Department of Children, Youth, and Families. Juvenile correctional services are privatized. There has been some discussion about privatizing parts or all of the Rhode Island Training School.

South Carolina. Department of Social Services. No state services are privatized.

South Dakota. Department of Social Services. No state services are privatized.

Tennessee. Department of Human Services. There are six offices operating privatized child support enforcement. Department of Children's Services. Community contracting, adoption review, and foster care review are privatized. The department operates as a managed care organization for out-of-home care, administering continuum-of-care contracts.

Texas. Department of Health. An outside vendor has been contracted to process Medicaid claims. There are plans to privatize the Supplemental Nutrition Program for Women, Infants, and Children (WIC) and community-oriented primary care; services for chronically ill and disabled children; and for women and children's health programs. Department of Human Services. An outside vendor has been contracted to issue electronic food stamp and TANF cash assistance. There are plans to privatize aspects of TANF and TANF-related Medicaid, food stamps, nursing-home programs, and Social Security-related Medicaid. Department of Protective and Regulatory Services. No state services are privatized. Texas Workforce Commission. There are plans to privatize food stamp work/employment and training.

Utah. Department of Human Services. Child support collection services and case management services for children and youths in custody are privatized. Department of Workforce Services. Job skills training is privatized.

Vermont. Agency of Human Services. Departments and offices within the agency fund and negotiate contracts for child care eligibility services, interstate child support and parent locator services, TANF case management, adoption services, intensive family-based services, parent educator services, therapeutic foster care, customer service for Medicaid clients, job search/job placement services with the state labor department, Medicaid third-party recovery, Medicaid managed care enrollment, and Medicaid claims processing and provider payments. In addition, the Department of Social Welfare has contracts with all of the state parent-child centers.

Virginia. Department of Social Services. Child support offices in Hampton and Chesapeake Districts are privatized. Department of Medical Assistance Services. Medicaid managed care enrollment is privatized.

Virgin Islands (U.S.). Department of Human Services. Child care, customer service, job search/job placement, and job skills training are privatized.

Washington. Department of Social and Health Services. No state services are privatized.

West Virginia. Department of Health and Human Resources. The department privatizes formal job search classes and related job search, Medicaid managed care enrollment, and estate recovery. The Child Support Enforcement Division contracts, on a pilot basis, the operation of one office. In addition the division contracts out for check processing.

Wisconsin. Department of Health and Family Services. Department of Workforce Development. TANF is managed by private firms in five counties.

Wyoming. Department of Family Services. Aspects of child support enforcement; job search/job placement; job skills training; and the Low-Income Home Energy Assistance, Weatherization, and Emergency Food Assistance Programs are privatized.

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